

City of Warner Robins
Draft Council Agenda
April 3, 2023
Council Chambers
700 Watson Blvd. Warner Robins, GA 31093
5:30 p m

Opening Prayer Led by – Co-Pastor Freida McCullough; Word In Season
Pledge of Allegiance by – Warner Robins Fire Department

Mayor Calls Meeting to Order

Adoption of the Agenda: Motion –
Second –

Announcements:

Proclamations/Awards/Presentations:

- Award: Woman of Achievement - Governor's Office
 - Award: Middle Georgia Power
 - WRFD Firefighter and Rookie of the Year
 - Presentation: United Way of Central Georgia
 - Proclamation: Military Child Month
 - Proclamation: Safe Digging Month
 - Proclamation: Community Development Week 2023
 - Proclamation: Fair Housing Month
1. Approval of Minutes from Regular Meeting of March 6, 2023 – **Holmes**
 2. Formal Public Comments Pertaining to Current Agenda Items
 3. Motion – Purchasing Cover Sheet – **Curtis**
 4. Resolution – Surplus Items – **Lauritsen**
 5. Ordinance – City of Warner Robins Classification Plan Update – **Lashley**

Citizen Comments
Council Comments
Mayor's Comments
Adjourn

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5:30 p m

Formal Public Comment – Speaker Protocol

The City of Warner Robins has identified this portion of the meeting to allow individuals an opportunity to formally address specific item(s) on the agenda for this meeting. The Mayor will recognize the speaker at the appropriate time and ask him/her to come forward to the podium. During this public comment section, persons shall be permitted to speak for three (3) minutes. When that time period has expired, the mayor shall direct the person speaking to cease. A second request from the mayor to cease speaking shall be cause for the removal of the speaker. Any person making personal, impertinent, profane, or slanderous remarks, or who becomes boisterous while addressing the city council or who otherwise violates any of the above-mentioned rules while attending a council meeting shall be removed from the room at the direction of the mayor, and the person shall be barred from further audience before the council during that meeting. If the mayor fails to act, any member of the council may move to require the mayor to act. If so directed by the mayor or an affirmative vote of the majority of the council, the offending person shall be removed.

Informal Public Comment – City Council Agenda Protocol

The City of Warner Robins believes that any member of the general public should be afforded the opportunity to address the City Council provided that designated rules are followed by the speaker. Any member of the public who wishes to address the City Council and offer public comment may do so during the Informal Public Comment period of the meeting. These rules will govern; if silent, most recent edition of Robert's Rules of Order shall apply. Elected officials shall preserve order and decorum. City officials or employees shall not respond to questions posed during a meeting. Citizens shall conduct themselves with propriety and decorum. Unauthorized remarks from the audience, stamping of the feet, whistles, yells, and similar demonstrations shall not be permitted. Placards, banners, signs, pamphlets, flyers, or political materials shall not be permitted in the council chambers or conference room, general comments will be received. Persons are urged to limit comments to topics relevant to the operations or business of the City. During the public comment sections of a council meeting, persons shall be permitted to speak for three (3) minutes. When that time period has expired, the mayor shall direct the person speaking to cease. A second request from the mayor to cease speaking shall be cause for the removal of the speaker. Any person making personal, impertinent, profane, or slanderous remarks, or who becomes boisterous while addressing the city council or who otherwise violates any of the above-mentioned rules while attending a council meeting shall be removed from the room at the direction of the mayor, and the person shall be barred from further audience before the council during that meeting. If the mayor fails to act, any member of the council may move to require the mayor to act. If so directed by the mayor or an affirmative vote of the majority of the council, the offending person shall be removed.

Placement on the Agenda

Warner Robins requires that any person who wishes to place a subject on the agenda shall advise the City Clerk's Office and the specified subject matter which he or she desires to place on the agenda no later than 12:00 p.m. on the Wednesday prior to the council meeting. Every member of the public will be given an opportunity to be placed on the agenda once every six (6) months. The request can be done in person, regular mail, fax or e-mail. The request should state the name of the individual(s) desiring to be heard and the subject matter to be presented to City Council. Requests may be referred at the discretion of the City Clerk, to appropriate staff for mediation prior to being placed on the public agenda. Please be advised the request to be placed on the agenda does not entitle the speaker to be added to the agenda.

The City of Warner Robins is endeavoring to be in total compliance with the Americans with Disabilities Act. If you require assistance or auxiliary aids in order to participate at the council meeting please contact the ADA Coordinator, Jessica Bird, at (478) 302-5505 or jbird@wrqa.gov as far in advance of the council meeting as possible. Persons with hearing disabilities can contact the City through the Georgia Relay Service, at (TDD) 1-800-255-0056 or (Voice) 1-800-255-0135.



City of Warner Robins City Council Meeting Minutes

Action Item #1

Monday, March 20, 2023

5:30 PM

Council Chambers

Presiding: Mayor LaRhonda W. Patrick

City Officials Present:

Councilman Kevin Lashley
Councilman Larry Curtis
Councilman Keith Lauritsen

Councilman Charlie Bibb
Councilman Derek Mack
Councilman Clifford Holmes

City Officials Absent:

Regular Meeting of Warner Robins City Council

Call to Order: 5:38 p.m.

Adoption of the Agenda: Councilman Mack moved to adopt the agenda. Councilman Lashley seconded the motion. Councilmen Mack, Bibb, Lauritsen, Lashley, Curtis and Holmes voted for adoption of the agenda.

Opening Prayer: Reverend Bonnie Underwood; All Saints Episcopal Church

Pledge of Allegiance: Troop 100 - Central Georgia Council Boy Scouts of America

Announcements:

- Colon Cancer Awareness Month

Proclamations/Awards/Presentations:

- Proclamation: Mr. Keath Morgan (100 years old)
- Awards: Employee Service Awards
 - WRPD: Matthew Wojtal; 5 years
 - WRPD: Brandi Anthony; 20 years
- Awards: WRPD: Officer, Supervisor and Civilian of the Year
 - Officer of the Year: Elizabeth Smith
 - Supervisor of the Year: Sgt. Neal Hill
 - Civilian of the Year: Kaden Greer
- Proclamation: National Vietnam War Veterans Day
- Proclamation: City of Warner Robins 80th Anniversary
- Presentation: Krag Woodyard, Stormwater Director: Colorectal Cancer Awareness Month

Action Items:

Action Item 1	Presentation of Minutes from the Regular Meeting of March 6, 2023.
The minutes of the Regular Meeting of March 6, 2023 were presented for approval.	
Motion:	Councilman Holmes moved for the approval of the minutes for regular meeting of Monday, March 6, 2023.
Second:	Councilman Curtis
Outcome:	Councilmen Mack, Bibb, Lauritsen, Lashley, Curtis and Holmes voted for approval.

Action Item 2	Formal Public Comments Pertaining to Current Agenda Items
Motion:	N/A
Second:	N/A
Outcome:	N/A

Action Item 3	Consent Agenda
<ul style="list-style-type: none"> A. Purchasing Bids B. Employee Promotions C. Home Occupation Permits 	
Motion:	Councilman Curtis moved for the approval of the consent agenda.
Second:	Councilman Holmes
Outcome:	Councilmen Mack, Bibb, Lauritsen, Lashley, Curtis and Holmes voted for approval.

Action Item 3 (A)	Purchasing Bids
Purchasing Bid List item, attached hereto, were presented for approval. 10 items	

Action Item 3 (B) Employee Promotions

The following employees are recommended for promotion by their Department Director, and the Mayor and City Council deem such recommendations beneficial.

- Kevin Kendrick, promoted from Fire Lieutenant, Job Class #509, Grade 18, Fire Department, to Fire Captain, Job Class #523, Grade 20, Fire Department, to be effective March 20, 2023.
- Shawn Roby, promoted from Equipment Operator, Job Class #461 Grade 10, Public Works, to Grounds Maintenance Worker III, Job Class #012, Grade 11, Public Works, to be effective March 20, 2023.
- Jason Scance, promoted from Utilities Maintenance Worker III (Water), Job Class #921 Grade 11, Utilities, to Utilities Maintenance Crewlead (Water), Job Class #909 Grade 15, Utilities, to be effective March 20, 2023.

Action Item 3 (C) Home Occupation Permits

The Planning & Zoning Board recommends approval the following applications as submitted.

1. Morgan Cloud – 208 Faybrook Dr. – Online pet supplies
2. Lynn Roberts – 119 Windover Way – Handyman Service
3. Justin Stone – 301 Bryson Way – Roofing Contractor
4. Richard Porras – 314 Waverly Ln. – Construction
5. Jeffery Baldwin – 108 Sun Valley Dr. – Handyman Service
6. Mark Cates – 106 Narcisse Way – Travel Service
7. Jennifer Thornton – 102 Eric Dr. – Backyard Plant Nursery
8. Adreyan Brown – 101 Sidney David St. – Personal Care Service

Action Item 4 Resolution – Georgia Municipal Association

A resolution to authorize Mayor LaRhonda Patrick to execute a contract with Georgia Municipal Association, Inc. for consulting services provided to the City of Warner Robins to include employee training.

Motion: Councilman Lauritsen moved for the approval

Second:	Councilman Bibb
Outcome:	Councilmen Mack, Bibb, Lauritsen, Lashley, Curtis and Holmes voted for approval.

Action Item 5	Resolution – CDBG Public Hearing Proposal
<p>A resolution the Mayor and Council of the City of Warner Robins that the FY 2023 Proposed Statement of Objectives and Projected Use of Funds be adopted and approved and hereby authorize general publication of same.</p> <p>*See supporting proposal attached</p>	
Motion:	Councilman Lashley moved for the approval
Second:	Councilman Curtis
Outcome:	Councilmen Mack, Bibb, Lauritsen, Lashley, Curtis and Holmes voted for approval.

Action Item 6	Resolution – Dover Meadows lift station
<p>A resolution to authorize Mayor LaRhonda W. Patrick to accept a parcel of land from F. B. Development, LLC, also known as the Dover Meadows lift station. Said tract or parcel of land lying and being in Land Lot 158 of the Tenth Land District, being known and designated as Tract "A" comprising 1,757 SF according to a plat by Waddle & Company, Christopher A. Branscom, Georgia Registered Land Surveyor No. 3164, dated December 19, 2018 and revised on January 15, 2019, of record in Plat Book 80 Page 236, Clerk's Office, Houston Superior Court.</p>	
Motion:	Councilman Mack moved for the approval
Second:	Councilman Bibb
Outcome:	Councilmen Mack, Bibb, Lauritsen, Lashley, Curtis and Holmes voted for approval.

Action Item 7	Resolution – The Miner Agency
<p>A resolution to authorize Mayor LaRhonda Patrick to execute the attached contract with The Miner Agency for public relations and media consulting services provided to the City of Warner Robins.</p>	
Motion:	Councilman Bibb moved for the approval

Second:	Councilman Lashley
Outcome:	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 8	Resolution – Off Duty Management
<p>A resolution to authorize Mayor LaRhonda W. Patrick to execute a Master Services Agreement between the Warner Robins Police Department (“agency”) and Off Duty Management, Inc., (“contractor”), whereby the contractor will provide management services for police officers performing off duty assignments.</p>	
Motion:	Councilman Holmes moved for the approval
Second:	Councilman Lashley
Outcome:	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 9	Resolution – Fūsus - video platform
<p>A resolution to authorize Mayor LaRhonda W. Patrick to execute a Service Agreement Proposal and related software subscription between the Warner Robins Police Department and Fūsus, whereby Fūsus will provide a platform to support community safety initiatives. This collaboration platform expedites intelligence gathering and efficiency of response to situations as they unfold throughout the community.</p>	
Motion:	Councilman Curtis moved for the approval
Second:	Councilman Holmes
Outcome:	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 10	Resolution – VC3 Amendment
<p>A resolution to authorize Mayor LaRhonda W. Patrick to execute an amendment to the Master Services Agreement dated July 5, 2022, to now include cyber security through Protect Shield.</p>	
Motion:	Councilman Lauritsen moved for the approval
Second:	Councilman Bibb

Outcome:	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.
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Action Item 11	Resolution – GFL Environmental
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A resolution to authorize Mayor LaRhonda W. Patrick to execute an emergency contract with GFL Environmental to continue solid waste and yard waste collection services for residential units and commercial sites for the period of May 1, 2023 – July 31, 2023 at a cost not to exceed \$2,500,000.00.

Motion:	Councilman Lashley moved for the approval
Second:	Councilman Curtis
Outcome:	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for not approving.

Action Item 12	Motion – Rezoning Petition – Marian Walker Estate in REM/9.73 acres (to include right-of-ways)/ 1822 Watson Blvd
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Marian Walker Estate in REM requests the rezoning of properties, including all right-of-ways, together totaling 9.73 acres, located at 1822 Watson Blvd., also known as tax parcels, A [0W048M 001000], B [0W048M 24G000], and parcel C [0W048M 024000]. From the zoning of C-2 [General Commercial District], to R-4 [Multi-family Residential District].

Motion:	Councilman Mack moved for tabling until internal issues are addressed by staff
Second:	Councilman Lauritsen
Outcome:	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted in favor of tabling.

Action Item 13	Motion – Rezoning Petition – Casa Cajco, Inc./ 4.75 acres/ northeast quadrant of the intersection of Lakeview Road and Tharpe Road
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Casa Cajco, Inc, requests the rezoning of a portion of property, including all right-of-ways, totaling 4.75 acres, located at the northeast quadrant of the intersection of Lakeview Road and Tharpe Road, also known as tax parcel [0W1200 096000] from C-2 [General Commercial District], to R-4 [Multi Family Residential District].

Motion:	Councilman Bibb moved for the approval
Second:	Councilman Mack
Outcome:	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for not approving.

Citizen Comments:

Adjournment: 6:50 pm

Next Regular Council Meeting: Monday, April 3, 2023

Mandy Stella
City Clerk

DRAFT

**CITY OF WARNER ROBINS
COMMUNITY DEVELOPMENT BLOCK GRANT
PROPOSED STATEMENT OF OBJECTIVES AND PROJECTED
USE OF FUNDS FOR PY 2023 HUD ENTITLEMENT GRANT**

The City of Warner Robins anticipates receiving \$566,895 from the U. S. Department of Housing and Urban Development (HUD) as its Entitlement funding allocation under the Community Development Block Grant Program. In addition, the City anticipates program income of \$20,000 to be available for the Community Development Block Grant for a total PY 2023 estimated operating budget of \$586,895.

Unless otherwise designated concentrated use of funds will be in the Neighborhood Strategy Area (NSA) bordered on the east by Highway 247, south by Richard B. Russell Parkway, west by Pleasant Hill Road, Johns Road, Suzanne Drive, and north by Keith Drive, Bargain Road. All activities are expected to meet or exceed the 70% overall program benefit to low and moderate income citizens. Each activity must meet one of three National Objectives of the CDBG program. These National Objectives are:

- 1) Benefit to low and moderate income persons
- 2) Addressing of slum or blight
- 3) Meeting a particular urgent need

The sources of funding are as follows:

CDBG	\$566,895
Program Income	<u>\$ 20,000</u>
Total funds:	\$586,895

PY2023 Action Plan consists of the following projects:

- HOUSING*****\$382,500
 - Single Unit Residential \$ 67,500
 - Rebuilding Together \$155,000
 - Habitat for Humanity \$160,000
 - PUBLIC FACILITIES AND IMPROVEMENTS****\$49,000
 - Happy Hour \$ 9,000
 - Sidewalk Project \$40,000
 - CLEARANCE/ DEMOLITION*****\$40,000
 - PROGRAM ADMINISTRATION*****\$112,895
 - Fair Housing \$2,500
- TOTAL EXPENDITURES***** \$586,895**

***NOTE: All proposed activities' budgets will be proportionally increased or decreased from the estimated funding levels to match actual allocation amounts.**

The City of Warner Robins Community Development Department, after holding public hearings on February 2, 2023, and March 13, 2023, submitted for approval by the Mayor and Council its Fiscal Year 2023 Community Development Block Grant Proposed Statement of Objectives and Projected use of funds at the March 20, 2023, Council meeting held at 5:30 PM in City Hall Council Chambers, 700 Watson Boulevard, Warner Robins, Georgia.

The DRAFT Annual Plan is available for the 30-day public review period beginning March 22, 2023 to April 21, 2023.

Copies of the DRAFT Annual Action Plan will be available for public review at the following places:

- Office of Community & Economic Development – 610A Watson Blvd, 2nd Floor
- Nola Brantley Memorial Library – 721 Watson Blvd.
- City of Warner Robins website: www.wrga.gov “Community Development”

Interested parties are invited to submit written comments concerning this document by 5:00 PM on April 21, 2023. Questions or comments can be directed to Kim Mazo, Office of Community Development, 610A Watson Blvd., 2nd floor, Warner Robins, GA 31093 or to kmazo@wrga.gov. After reviewing citizens' comments, the proposed statement may be modified if deemed appropriate. Final approval of the PY2023 Action plan will be submitted to Mayor and Council at their meeting on May 1, 2023 at 5:30 P.M., City Hall, Council Chambers.

Please contact the Office of Community & Economic Development at 478-302-5518 for any questions.

CITY OF WARNER ROBINS, GEORGIA

PURCHASING COVERSHEET

MEETING DATE: Monday, March 20, 2023

Written requests have been submitted by the City Departments for the following items. The Purchasing Department recommends the following items be acquired. By approval, Authority is given for supporting contracts to be executed in accordance with applicable provisions of the City Code: **(Relevant documents are attached)**

BID NUMBER / ITEMS	VENDOR	COST	ACCOUNT NO. / BUDGET	COMMENTS
1) Youth Soccer Uniforms Bid No.: R-4484	Krown Sports Decatur, GA	\$16,100.00... Estimated per registration See attachment # 1	6120-53070 / \$26,210.86 Remaining RECREATION – Athletic Equipment	Submitted by Jarred Reneau
2) 2023 Watershed Protection Plan – Long Term Water Quality Monitoring	Integrated Science & Engineering Newnan, GA	\$23,295.00 See attachment # 2 – 2f	4440-52021 / \$49,649.29 Remaining UTILITIES / Water – Professional Services	Submitted by Montie Walters
3) CHANGE ORDER #6 Construction of the Industrial Park Water Treatment Plant off Hwy 41 Bid No.: U-4315	PROFESSIONAL SERVICES SCI Construction, Inc. Statesboro, GA	\$38,143.00 See attachment # 3 – 3f	3106-54063 / GIIP PARK NEW PROJECT - Water Treatment Plant	Submitted by Montie Walters
4) Billboard Advertisements WR Exit @ W/S of I-75 N/O Loves Truck Stop F/N ANNUAL CONTRACT	Outdoor Media Solutions Macon, GA	\$21,450.00 w/ \$1,400.00 one-time vinyl & installation fee \$22,850.00 Total See attachment # 4 – 4c	18-52321 / \$56,134.70 Remaining CVB – Advertising / City Promotions	Installation of Asphalt Driveway at an adjusted market price & extended NPDES monitoring Submitted by Marsha Buzzell Contract Period: April 17, 2023 – April 14, 2024 \$1,650.00 per month for 13 Months
5) Flail Mower Parts RENEWAL ANNUAL CONTRACT Bid No.: PW-4406	Montage Enterprises, Inc. Blairstown, NJ	\$10,217.05 Estimated See Attachment #5 – 5k	10-10861 /MNTCE INVENTORY Shop Purchases	Contract period: April 01, 2023 – March 31, 2024 Ordered on an as needed basis throughout the year.

CITY OF WARNER ROBINS, GEORGIA

BID NUMBER / ITEMS	VENDOR	COST	ACCOUNT NO. / BUDGET	COMMENTS
6) 2021 Ford Ranger XLT	McLeod Auto Company LLC Fort Valley, GA	\$29,500.00	61-54121 / \$162,230.05 Remaining	Submitted by Krag Woodyard
7) Equipment & Installation for 4 2020 Ford Explorers	Dana Safety Supply, Inc. Preston, GA	\$15,663.40	STORM WATER / Machinery & Equipment 3220-52141 / \$41,984.67 Remaining	Originally encumbered on p.o. 52609
8) 2023 Chevy Silverado Pursuit Vehicle	Brannen Motors Unadilla, GA	\$48,500.00	POLICE / Repairs & Maintenance by Vendor – Vehicles 3519-54123	Submitted by Chief Whitehead
9) 2023 GMC Sierra 1500 for Animal Control	McElveen Buick-GMC, Inc. Summerville, SC	\$40,867.73	2018 SPLOST – Police Vehicles 3519-54123	Submitted by Chief Whitehead
10) 2023 Ford F-150	Five Star Ford Lincoln Warner Robins, GA	\$47,340.00	2018 SPLOST – Police Vehicles 3519-54123	Submitted by Chief Whitehead
			2018 SPLOST – Police Vehicles	

BID TABULATION

BID NO.: R-4484

BID CLOSING DATE: March 16, 2023

ATTACHMENT # 1

Line #	Description	QTY	UOM	KROWN SPORTS		SCORE SPORTS		BSN Sports, LLC		RIDDELL / ALL AMERICAN	
				Total Price	Extended	Total Price	Extended	Total Price	Extended	Total Price	Extended
1	High Five Scarlett Primo Shorts (HF325390) or equivalent.	350	Each	\$6.00	\$2,100.00	\$9.45	\$3,307.50	\$9.75	\$3,412.50	\$11.35	\$3,972.50
2	Hive Five Scarlett/White Conversion Reversible Jersey (HF322900) or equivalent.	350	Each	\$16.00	\$5,600.00	\$15.95	\$5,582.50	\$26.99	\$9,446.50	\$32.85	\$11,497.50
3	High Five Royal Athletic Sock (HF328030) or equivalent	350	Each	\$2.00	\$700.00	\$4.15	\$1,452.50	\$4.25	\$1,487.50	\$4.90	\$1,715.00
4	High Five Scarlett/White Youth Conversion Reversible Jersey or equivalent.	350	Each	\$16.00	\$5,600.00	\$15.95	\$5,582.50	\$26.25	\$9,187.50	\$31.75	\$11,112.50
5	Hive Five Scarlett Youth Primo Shorts (HF325391) or equivalent.	350	Each	\$6.00	\$2,100.00	\$9.45	\$3,307.50	\$11.95	\$4,182.50	\$10.25	\$3,587.50



WORK AUTHORIZATION

1039 Sullivan Road, Suite 200, Newnan, GA 30265
 (p) 678.552.2106 (f) 678.552.2107

To: William Abarca, P.E.
Company: City of Warner Robins
Address: 202 North Davis Drive PMB 718
 Warner Robins, Georgia 31093

Date: February 23, 2023
From: Jason Ray, GISP
Copy to: file

Project: 2023 Watershed Protection Plan - Long Term Water Quality Monitoring

Background Information:

This work authorization has been prepared to assist the City of Warner Robins (City) with the implementation of the 2023 long-term water quality monitoring and annual reporting to EPD required by the Warner Robins Watershed Protection Plan (WPP). The WPP was approved by EPD on December 6, 2012 and is considered a condition of the City's NPDES wastewater discharge permit. The WPP requires the City annually conduct long-term water quality monitoring and submit reporting documents to EPD.

Scope of Work:

Water quality monitoring will be performed at the three (3) locations described below.

Site ID	Stream Name	Road Crossing
SR-2	Sandy Run Creek	Houston Lake Road
BG-1	Bay Gall Creek	Russell Parkway
CB-1	Cainey Branch	Sandy Run Road

Field measurements (*in-situ*) and laboratory analysis of water samples will be performed for these parameters:

- Water Temperature (*in-situ*)
- Dissolved Oxygen (*in-situ*)
- pH (*in-situ*)
- Turbidity (*in-situ*)
- Conductivity (*in-situ*)
- Chemical Oxygen Demand (COD)
- Carbonaceous Biochemical Oxygen Demand (cBOD)
- Total Suspended Solids (TSS)
- Nitrate Nitrogen
- Nitrite Nitrogen
- Ammonia Nitrogen
- Total Kjeldahl Nitrogen (TKN)
- Total Phosphorus
- Orthophosphate
- Hardness ⁽¹⁾
- Dissolved Metals (Cadmium, Copper, Lead, and Zinc) ⁽¹⁾
- *E. coli*

(1) Sampled once per year during a wet weather event

WORK AUTHORIZATION

Parameters identified as “*in-situ*” will be measured directly in the stream using a Horiba U-52 water quality meter. The remaining parameters will be analyzed in a laboratory.

Water quality monitoring will include dry and wet weather sampling for *in-situ* and chemical parameters as well as bacteria sampling as summarized in the table below.

Site	Sampling Events	
	Wet and Dry Weather	Bacteria ⁽¹⁾
BG-1	2 wet weather events and 2 dry weather events	2 geometric means for <i>E. coli</i>
SR-2 and CB-1	1 wet weather event and 1 dry weather event	1 geometric mean for <i>E. coli</i>

(1) Bacteria sampling will be performed during the summer period from May - October.

In August 2022, US EPA approved the revised water quality standards for Georgia that included a change in the bacteria indicator from fecal coliform to *E. coli*. As such, there is no longer a need to sample for fecal coliform.

Task 1 – Water Quality Sampling and Analysis

ISE proposes to conduct water quality monitoring over ten (10) sampling events. These events will be divided into 4 distinct phases.

Task 1A – Winter Water Quality Monitoring

The initial water quality monitoring period will take place in March and will consist of one sampling event at Site BG-1. The sampling event will focus on collecting water quality samples during a period preceded by at least 72-hours of no rainfall. This shall qualify as a “dry weather” event. This event will collect water quality samples to be tested for the aforementioned *in-situ* and chemical parameters. Following completion of the sampling event, ISE will submit a memo to the City summarizing the monitoring results for this task.

Task 1B – Spring Water Quality Monitoring

The second water quality monitoring period will take place in May and consist of four separate sampling events at Site BG-1. The initial sampling event will focus on collecting water quality samples during or immediately following a rainfall event of at least 0.2-inches of rainfall and preceded by a period of at least 72-hours of no rainfall. This shall qualify as a “wet weather” event. This event will collect water quality samples to be tested for the aforementioned *in-situ*, chemical and bacteria parameters. Following this event, three additional sampling events will be conducted within 30 days and water quality samples will be tested for *in-situ* and bacteria parameters. These three events will be taken approximately every 7 days irrespective

WORK AUTHORIZATION

of the weather. Following completion of all four sampling events, ISE will submit a memo summarizing the monitoring results for this task.

Task 1C – Summer Water Quality Monitoring

The third water quality monitoring period will take place in August and consist of four separate sampling events at all three monitoring sites. The initial sampling event will focus on collecting water quality samples during a period preceded by at least 72-hours of no rainfall. This shall qualify as a “dry weather” event. This event will collect water quality samples to be tested for the aforementioned *in-situ*, chemical, and bacteria parameters. Following this event, three additional sampling events will be conducted within 30 days and water quality samples will be tested for *in-situ* and bacteria parameters. These three events will be taken approximately every 7 days irrespective of the weather. Following completion of all four sampling events, ISE will submit a memo summarizing the monitoring results for this task.

Task 1D – Fall Water Quality Monitoring

The final water quality monitoring period will take place in November and consist of one sampling event at all three monitoring sites. The sampling event will focus on collecting water quality samples during or immediately following a rainfall event of at least 0.2-inches of rainfall and preceded by a period of at least 72-hours of no rainfall. This shall qualify as a “wet weather” event. This event will collect water quality samples to be tested for the aforementioned *in-situ* and chemical parameters as well as hardness and dissolved metals.

Task	Event	Parameters to be Tested	Site	Time Period	Season
1A	Event #1	<i>In-situ</i> , Chemical, Bacteria (dry event)	BG-1	January - April	Winter
1B	Event #2	<i>In-situ</i> , Chemical, Bacteria (wet event)	BG-1	May - July	Spring (Summer Period)
	Events #3-5	<i>In-situ</i> , Bacteria			
1C	Event #6	<i>In-situ</i> , Chemical, Bacteria (dry event)	BG-1	August - October	Summer
	Events #7-9	<i>In-situ</i> , Bacteria	SR-2 CB-1		
1D	Event #10	<i>In-situ</i> , Chemical, Bacteria, Hardness and Metals (wet event)	BG-1 SR-2 CB-1	November - December	Fall (Winter Period)

ISE will subcontract with an EPA certified laboratory for laboratory testing services.

Task 2 – Water Quality Evaluation and Report

Following completion of the water quality sampling activities, ISE will evaluate the data and prepare a water quality report summarizing the 2023 monitoring results. The water quality evaluation will include a

WORK AUTHORIZATION

comparison of the 2023 data with EPD or other appropriate guidelines for each parameter. If data indicate that water quality may be impacted by pollutants, potential pollutant sources will be identified. With the report, ISE will include a Certification Statement to be signed by the City and the 2023 monitoring data entered into an EPD formatted spreadsheet saved to a CD.

Schedule:

ISE will complete all sampling activities by December 31, 2023. ISE will prepare and submit one (1) copy of the following documents to both the City and EPD prior to EPD's June 30, 2024 reporting deadline for watershed protection plans:

1. Annual Water Quality Report
2. Certification Statement
3. EPD Spreadsheet of Water Quality Data (CD)
4. PDF of Report (saved to flash drive)

Fee Estimate:

Task No.	Task Name	Contract Amount	Billing Type
1A	Winter Water Quality Monitoring	2,020.00	lump sum
1B	Spring Water Quality Monitoring	5,350.00	lump sum
1C	Summer Water Quality Monitoring	6,815.00	lump sum
1D	Fall Water Quality Monitoring	3,410.00	lump sum
2	Water Quality Evaluation and Reporting	5,700.00	lump sum
TOTAL		23,295.00	

All work will be performed in accordance with the attached Terms and Conditions. The fees listed contain ISE labor, subconsultants, and direct project expenses previously noted in the Scope of Work section. Additional efforts, including fees and services outside the Scope of Work detailed herein will be coordinated directly with the Client prior to proceeding. Additional fees will be billed hourly and in accordance with the rate schedule herein.

If this Work Authorization is acceptable, please sign and return a copy for our records as our notice to proceed.

WORK AUTHORIZATION

Authorization:

Authorized by: _____ Title: _____

Print Name: _____ Date: _____

Terms and Conditions Included

REVIEWED AS TO FORM



CITY ATTORNEY
SUBJECT TO MAYOR AND COUNCIL APPROVAL

DRAFT

WORK AUTHORIZATION

TERMS AND CONDITIONS

Integrated Science & Engineering, Inc. (ISE) shall perform the services outlined in this agreement for the stated fee arrangement.

Access to Site: Unless otherwise stated ISE will have reasonable access to the site for activities necessary for the performance of the services. If reasonable access is not provided and consequently ISE is denied or delayed in performing their services, the associated cost may be viewed as a reimbursable expense.

Billings/Payment: Invoices for ISE's services shall be submitted, at ISE's option, either upon completion of such services or on a monthly basis (unless noted otherwise) and are due when rendered. Invoices shall be considered "Past Due" if not paid within 30 days after the invoice date. If the invoice is not paid within 30 days, ISE may, without waiving any claim or right against the Client, and without liability whatsoever to the Client, terminate the performance of the service. Unpaid accounts shall be subject to a monthly service charge of 1.5% on the unpaid balance at the sole election of ISE. In the event any portion or all of an account remains unpaid 90 days after billing, the Client shall pay all costs of collection, including attorney's fees.

Reimbursable Expenses: Any expenses that are required beyond those identified under professional services will be billed at a multiple of 1.15 times the cost incurred.

Additional Services: Additional services include increase or change in scope of project, major revisions when such revisions are inconsistent with written approvals or instructions previously given, services after award of contract in evaluation of substitutions proposed by the construction contractor, and other services that are not included under professional services; provided, however, that additional services shall not be classified as reimbursable expenses and will be billed at ISE's cost incurred or normal prevailing rate. ISE will only perform additional services when authorized in writing by the Client.

Indemnification: To the extent required by law, The Client shall indemnify and hold harmless ISE and all of its personnel from and against any claims, damages, losses and expenses (including attorney's fees) arising out of or resulting from the performance of the services, provided that any such claim, damage, loss or expense is caused by the negligent act, omission, and/or strict liability of the Client, anyone directly employed by the Client (except ISE), or anyone for whose acts any of them may be liable.

ISE shall indemnify and hold harmless Client and all of Client's personnel from and against any claims, damages, losses and expenses (including attorney's fees) arising out of or resulting from the performance of the services, provided that any such claim, damage, loss or expense is caused by the negligent act, omission, and/or strict liability of ISE, anyone directly employed by ISE, or anyone for whose acts any of them may be liable.

Risk Allocation: In recognition of the relative risks, rewards and benefits of the project to both the Client and ISE, the risks have been allocated such that ISE and the Client agree that, to the fullest extent permitted by the law, each parties' total aggregate liability to the one another and their respective contractors, subcontractors, consultants and other parties with legal standing to file claims resulting from any and all injuries, claims, losses, expenses, damages or claim expenses arising out of this agreement from any cause or causes, shall not exceed \$50,000 or the total fee for services contemplated under this Agreement, whichever is less. Such causes include, but are not limited to, ISE's or Client's negligence, errors, omissions, strict liability, breach of contract or breach of warranty.

Termination of Services: This agreement may be terminated by written notice by either the Client or ISE should the other fail to perform its obligations

hereunder. In the event of termination, the Client shall pay ISE for all services rendered to the date of termination and all reimbursable expenses.

Ownership of Documents: All documents produced by ISE under this agreement shall remain the property of ISE and may not be used by the Client for any other endeavor without the written consent of ISE. Any unauthorized use or distribution shall be at Client's and Recipient's sole risk and without liability to ISE. Client further agrees that documents produced by ISE pursuant to this agreement will not be used at any location or for any project not expressly provided for in this agreement without ISE's written approval.

Discovery of Unanticipated Hazardous Materials: Hazardous materials may exist where there is no reason to believe they could or should be present. The client acknowledges that ISE's scope of services for this project does not include any services related to hazardous wastes. ISE and the Client agree that the discovery of unanticipated hazardous materials constitutes a changed condition mandating a renegotiation of the scope of work or termination of services. ISE and the Client also agree that the discovery of unanticipated hazardous materials may make it necessary for ISE to take immediate measures to protect human health and safety, and/or the environment. ISE agrees to notify the Client as soon as practically possible should unanticipated hazardous materials or suspected hazardous materials be encountered. The Client encourages ISE to take any and all measures that in ISE professional opinion are justified to preserve and protect the health and safety of ISE personnel and the public, and/or the environment, and the Client agrees to compensate ISE for the additional cost of such work.

Site Operations: ISE field personnel will avoid hazards or utilities which are visible to them at the site. If ISE is advised or given data in writing that reveals the presence or potential presence of underground or overground obstructions, such as utilities, ISE will give special instructions to their field personnel. ISE will conduct the research that in its professional opinion is necessary to locate utility lines and other man-made objects that may exist beneath the site's surface. The Client recognizes that ISE's research may not identify all subsurface utility lines and man-made objects, and that the information upon which ISE relies may contain errors or may not be complete. ISE is not responsible for any damage or loss due to undisclosed or unknown surface or subsurface conditions, owned by Client or third parties. Evaluations of existing buildings require that certain assumptions be made regarding existing conditions, many of which are not able to be reviewed by reasonable visual observation. These assumptions cannot be verified without substantial cost of demolition. Where the detailed investigation of such a condition is not authorized, ISE shall not be responsible for the condition of the existing structure. The Client understands that actual field conditions may subsequently be found to vary from design assumptions which in turn may alter or increase the scope of the design and/or construction services. The Client is fully responsible for and assumes all risks associated with such conditions.

Construction Activities: Unless specifically stated otherwise, the Client and his contractor(s) are fully and solely liable for all means and methods of construction, temporary bracing and shoring, and construction site safety.

Integration: This agreement, the attached documents and those incorporated herein constitute the entire agreement between the parties and cannot be changed except by a written instrument signed by both parties.

Governing Law: Unless otherwise specified, this agreement shall be governed by the laws in the State of Georgia.

WORK AUTHORIZATION

UNIT RATES – 2023 BILLING RATES Integrated Science & Engineering, Inc.

	Rate/Hour
Sr. Principal	\$ 230.00
Principal	\$ 210.00
Sr. Project Manager	\$ 185.00
Project Manager	\$ 170.00
Project Engineer III	\$ 165.00
Project Engineer II	\$ 150.00
Project Engineer I	\$ 135.00
Engineer II	\$ 125.00
Engineer I	\$ 110.00
Sr. Environmental Scientist	\$ 145.00
Environmental Scientist	\$ 115.00
Sr. Professional Land Surveyor	\$ 160.00
Survey Crew (1-person)	\$ 150.00
Survey Crew (2-person)	\$ 175.00
Planner	\$ 125.00
Technician III	\$ 125.00
Technician II	\$ 105.00
Technician I	\$ 85.00
Administrative	\$ 75.00
Subcontractor / Subconsultant	Cost + 15%
Reimbursables	Cost + 15%



**SECTION C-941
CHANGE ORDER**

Change Order No. 06

Date of Issuance: 10/05/2020	Effective Date: 10/05/2020
Owner: The City of Warner Robins	Owner's Contract No.: U-4315
Contractor: SCI Construction, Inc	Contractor's Project No.:
Engineer: Win Timberlake	Engineer's Project No.: 100163.17
Project: Warner Robins Industrial Park WTP	Contract Name:

The Contract is modified as follows upon execution of this Change Order:

Description: Division 1 to install asphalt driveway at an adjusted market price and extended NPDES monitoring at a total cost of \$38,143.

Attachments: Project Cost

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i>
Original Contract Price: \$ <u>1,775,000.00</u>	Original Contract Times: Substantial Completion: <u>490</u> days Ready for Final Payment: <u>490</u> days
[Increase] [Decrease] from previously approved Change Orders No. <u> </u> to No. <u> </u> : <u>Not Applicable</u>	[Increase] [Decrease] from previously approved Change Orders No. <u> </u> to No. <u> </u> : Substantial Completion: <u>Not Applicable</u> Ready for Final Payment: <u>Not Applicable</u>
Contract Price prior to this Change Order: <u>\$ 1,775,000.00</u>	Contract Times prior to this Change Order: Substantial Completion: <u>490</u> days Ready for Final Payment: <u>490</u> days
[Increase] [Decrease] of this Change Order: <u>\$38,143</u>	[Increase] [Decrease] of this Change Order: Substantial Completion: <u>Not Applicable</u> Ready for Final Payment: <u>Not Applicable</u>
Contract Price incorporating this Change Order: <u>\$1,813,143.00</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>490</u> days Ready for Final Payment: <u>490</u> days

By: <u>Win Timberlake</u> Engineer (if required)	By: _____ Owner (Authorized Signature)	By: <u>Troy Meeks</u> Contractor (Authorized Signature)
Title: <u>Project Engineer</u>	Title: _____	Title: <u>President</u>
Date: <u>2/3/2023</u>	Date: _____	Date: <u>2-3-2023</u>

Approved by Funding Agency (if applicable)

By: _____ Date: _____
Title: _____

CHANGE ORDER - SUPPORT DOCUMENTATION



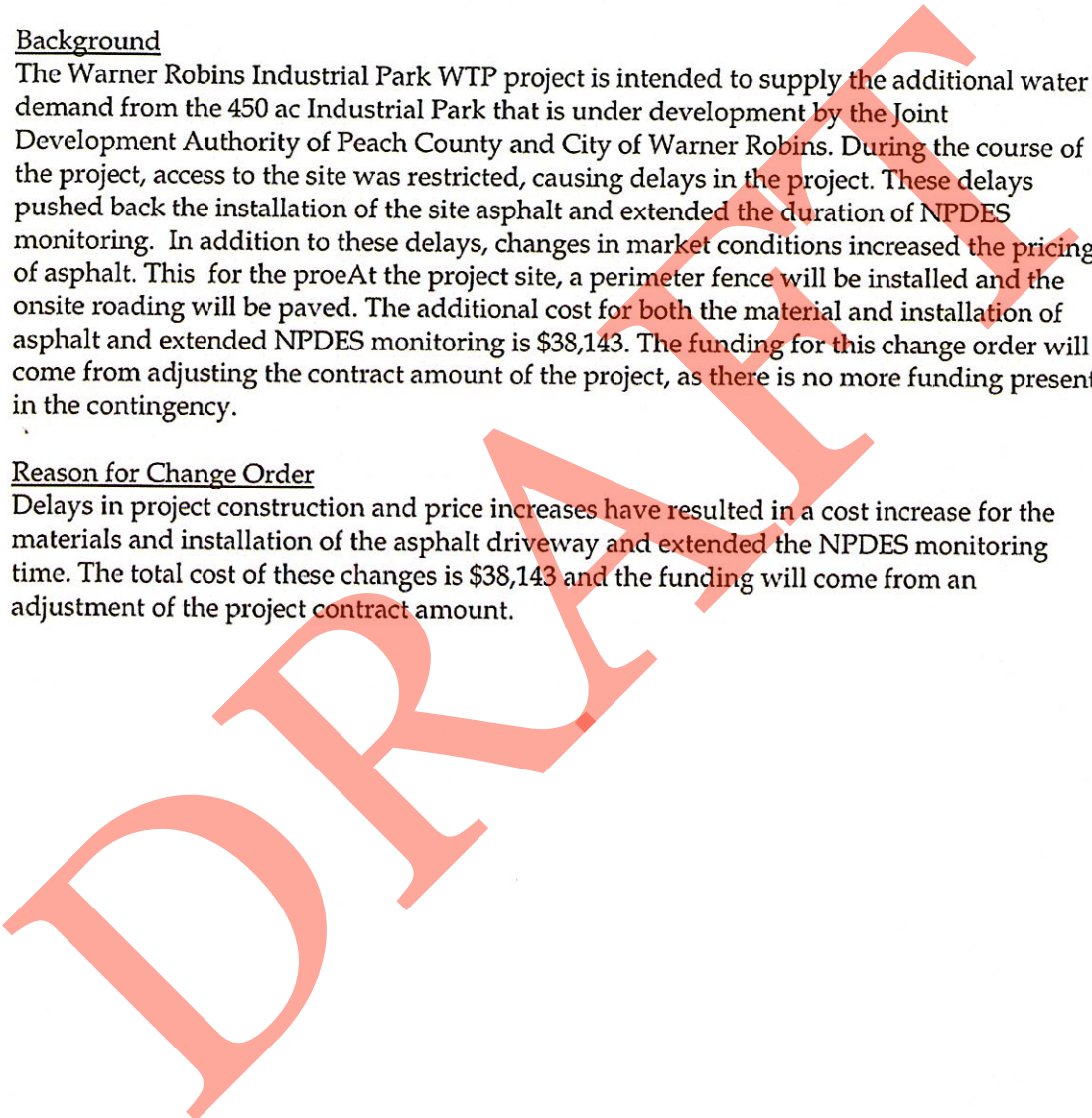
CO NO.:	06
DATE:	February 3, 2023
PROJECT:	Warner Robins Industrial Park WTP – Division 1
PROJECT NO.:	100163.17
CONTRACTOR:	SCI Constructors, Inc.

Background

The Warner Robins Industrial Park WTP project is intended to supply the additional water demand from the 450 ac Industrial Park that is under development by the Joint Development Authority of Peach County and City of Warner Robins. During the course of the project, access to the site was restricted, causing delays in the project. These delays pushed back the installation of the site asphalt and extended the duration of NPDES monitoring. In addition to these delays, changes in market conditions increased the pricing of asphalt. This for the proeAt the project site, a perimeter fence will be installed and the onsite roading will be paved. The additional cost for both the material and installation of asphalt and extended NPDES monitoring is \$38,143. The funding for this change order will come from adjusting the contract amount of the project, as there is no more funding present in the contingency.

Reason for Change Order

Delays in project construction and price increases have resulted in a cost increase for the materials and installation of the asphalt driveway and extended the NPDES monitoring time. The total cost of these changes is \$38,143 and the funding will come from an adjustment of the project contract amount.



P.O. Box 27300
Macon, GA 31221

HOUSTON ASPHALT

Driveways, Parking Lots, Striping, Patching, Milling, Sealing

Cell: 478-319-5333

Ph: (478) 922-0066

Fx: (478) 994-8881

mjones.895@yahoo.com

www.houstonasphaltco.com

PROPOSAL SUBMITTED TO:	DESCRIPTION OF JOB:		
Client: SCI Construction, Inc.	Job:	Warner Robins WTP @ Industrial Park	
	Address:		
Email: troy@scibuilt.com	City:	Warner Robins	State: GA
Atten: Troy Meeks	Phone:	706-927-8769	Date: 12/6/2022

We Hereby Submit specifications and estimates per civil plan sheet C1.1 dated 06/2020 with no revisions for the following:

* Original Proposal Dated 10/05/2020 HD Paving +/- 1,507 sy's or 296 tons: Furnish and install 2" binder & 1.5 topping.	Total	\$34,100.00
* Updated Proposal Dated 03/14/2022 HD Paving +/- 1,507 sy's or 296 tons: Furnish and install 2" binder & 1.5 topping.	Total	\$54,850.00
* Updated Proposal Dated 11/17/2022 Projected for 2023 HD Paving +/- 1,507 sy's or 296 tons: Furnish and install 2" binder & 1.5 topping.	Total	\$60,770.00

Note: The latest proposal dated 11/17/2022 is a budget for now until we have a definite date next year. The market is changing daily and is difficult to predict what the cost will be to install.

Notes:

- * Due to the volatility of the asphalt market, todays pricing is based off of what the cost is today. Pricing is subject to change for reasons beyond our control.
- * Does not include any striping.
- * Pricing based on GAB to be compacted and ready for asphalt installation.
- * Pricing based on one mobilization. Each additional mobilization will be \$2,500.00 each.
- * Invoicing will be based on actual quantities installed in the field.
- * Bond is not included.
- * Saw cuts or milling is not included in proposal.

NOTE: We do not guarantee against organic growth, occasional undulation of 1/4 inch or less, underground pipes or wiring.

TOTAL PRICE _____

We Hereby Propose to furnish labor and materials complete in accordance with the above specifications, for the sum of \$ \$0.00

Unless other arrangements are made, payments are as follows: 10% down payment required; balance due upon completion.

All materials are guaranteed. (All work is to be completed in a workman like manner according to standard practices.) Any alterations or deviations from above specifications involving extra costs will become an extra charge over and above the estimate. Houston Asphalt is not responsible for any underground utilities, acts of God, strikes, etc. Any costs of collections to be paid by the buyer. All attorney fees to be paid by the buyer. All measurements are based on averages and may vary as conditions change in the field.

Authorized Signature: MARTY R JONES
Marty Jones

Note: This proposal may be withdrawn by us if not accepted within _____ days.

Acceptance of Proposal ~ The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be outline above.

Signature: _____

Date Accepted: _____

Signature: _____

troy scibuilt.com

From: troy scibuilt.com
Sent: Monday, March 14, 2022 5:23 PM
To: troy scibuilt.com
Subject: FW: Warner Robins WTP

Troy,

I wanted you to know that the pricing for this project has changed. We held our price as long as we could but cannot keep the price going forward. Our pricing of \$34,100.00 was based on what the liquid asphalt cost was at the time. This project was priced over a year ago, and the liquid asphalt price has changed dramatically and continues to change daily. Your project today would cost \$54,850.00. This cost is subject to change in the future depending on the volatility of the market, but currently, the price is good for 3 days.

Below is a link to the GDOT asphalt index that provides a guide showing the continue change in cost on a monthly basis; however, it is changing daily. Please let me know if you need anything else

<http://www.dot.ga.gov/PS/Materials/AsphaltFuelIndex>

Thanks,

Marty Jones
Houston Asphalt

Cell 478-319-5333
Office 478-922-0066
mjones.895@yahoo.com



EnviroGreen Services
 P.O. Box 183
 Sharpsburg, GA 30277
 770-755-7225
 admin@envirogreen1.com

Invoice	
Date & Month of Service	Invoice #
3/10/2022	22545

SCI Construction

Project Name		P.O. No.	Terms
1925-Ind. Park (WTP) Div 1-Warner Robins			
Item	Quantity	Description	Amount
03-7-day Full Service - ...		7-day Site inspection, post rain, monthly and required water samples per General Permit and/or Erosion Control Plan for this project - March 1 - March 31	350.00
Please include invoice number on check and submit to the above address. THANK YOU FOR YOUR BUSINESS! We now accept credit cards with a 1.5% convenience fee.			Total : \$350.00



September 15th, 2022

Dear Vulcan Customer,

In early September you should have received pricing guidance and information from our Southeast Division President regarding the current economic environment and sustained inflationary pressures that I am sure you are aware of. We continue to respond to high demand for our products, and the long-term outlook for Georgia continues to show prolonged growth. In response to the dramatic rise in input costs to our business and to adequately generate capital to invest in our operating plants and people, we must raise our aggregate pricing significantly in 2023. Our increase will be larger than previous years and the flexibility around these will be much less than you may be accustomed to in the past.

- **Effective 1/1/2023 we will implement the following at all Georgia quarry locations:**
 - GAB/Base Products/Fines will increase a minimum of \$2.50
 - All Sized and Washed materials will increase a minimum of \$3.50
 - All Rip Rap sizes will increase a minimum of \$3.75

- **Effective 1/1/2023 we will implement the following at all Georgia RAIL served locations:**
 - GAB/Base Products/Fines will increase a minimum of \$3.00
 - All Sized and Washed materials will increase a minimum of \$4.00
 - All Rip Rap sizes will increase a minimum of \$4.25

- **Also please be advised that it may be necessary for additional price increases next year, so please reach out to your sales representative to discuss long-term projects before quoting.**

- **If you purchase from one of our RAIL served locations, please be prepared for significantly higher rail charges than in previous years. The increases above apply only to your aggregates. The final rail increase will be communicated to you upon our completion of negotiations with our rail providers.**

These increases apply to any sales order that traditionally increases on January 1st of each year. This also applies to any sales order classified as a recurring annual "Miscellaneous" order, or any sales order that is used to re-sell aggregates. In addition, our local sales teams will immediately begin to increase our quoted pricing specific to each market for projects beginning in 2023.

As always, you may contact your sales representative to ask any questions or discuss your prices moving forward.

Sincerely,

Stephen Ashworth



Outdoor Billboard Contract

Outdoor Media Solutions
 4951 N Mumford Rd
 Macon, GA 31210
 Contact: Ryan Terrell
 Phone: 478-808-0310

Client: City of Warner Robins
 PO Box 8629
 Warner Robins, GA 31095
 Attn: Marsha Buzzell
 Ph: 478-922-5100

Advertiser: Warner Robins CVB

Market	Media Type	Location	Size	Illum. Y/N	Start Date	End Date	# of Periods	Net Cost
Macon	Bulletin	M-04 W/S I-75 1975' N/O Loves Truck Stop F/N	14 x 48	Y	4/17/2023	4/14/2024	13	\$1,650.00 /period
Macon	Bulletin	M-04 W/S I-75 1975' N/O Loves Truck Stop F/N	6.5 x 27.5	Y	4/17/2023	4/14/2024	13	Included /period

Total space cost: \$22,850.00

#18-1570
#50321

**** Checks made payable to OMS****
 Outdoor Order Comments:

Terms and conditions attached on page 2.

Production:	Type	Size	Quantity	Bill Date	Cost
	Vinyl	14 x 48	1	TBD	\$900
		6.5 x 27.5	1	TBD	\$500

Outdoor Media Solutions LLC

Advertiser: Warner Robins CVB

Req # 35204

By Ryan C. Terrell
 Date 2/22/2023

PO #

Print Ryan C. Terrell

Signed by _____
 Date _____

Print _____

Lakhonda Patrick Major

Person signing is an authorized agent and understands that he/she is fully responsible for payment according to the terms set forth in this contract.

Signatures Required On Back

Standard Terms & Conditions

1. Payments: Advertiser agrees to pay Outdoor Media Solutions the sum indicated on the 1st page of this contract beginning on the effective date specified, and all payments shall be made per 4 weeks in advance until the terms of this contract have been discharged. As a convenience to the Advertiser, Outdoor Media Solutions will send a reminder invoice each month, but the Advertiser's obligation will not depend upon receipt of such invoice. Boards will continue to bill every four weeks at the same rate unless a 60 day written notice is submitted.

2. Default: The failure of an Advertiser to pay when due any amounts owed under this or any other contract in effect between the parties hereto is to be considered a default of this agreement. If the Advertiser fails to make payment when due on any payments owed hereunder and such failure continues for thirty days, or otherwise breaches this contract and fails to cure such breach within thirty days of its commission of such breach, then, in any such event, in addition to any rights Outdoor Media Solutions has or may have at law or equity, Outdoor Media Solutions and/or outdoor vendor shall be entitled, without notice, to payment immediately from Advertiser of not only amounts then due, but also the balance of the payments due to Outdoor Media Solutions and/or outdoor vendor for the remainder of the term of this contract.

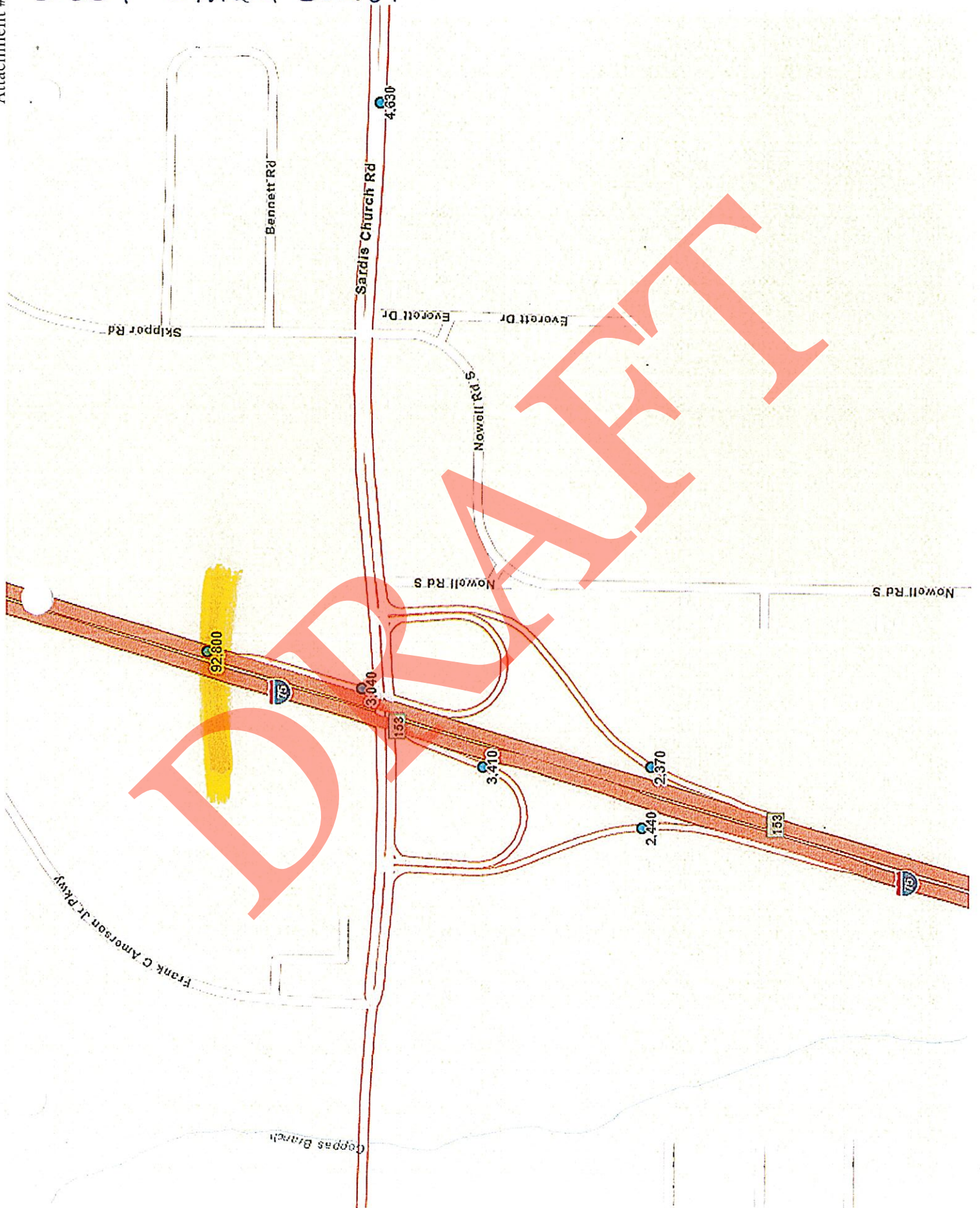
Should Outdoor Media Solutions and/or Outdoor Vendor be compelled to employ legal counsel to collect any delinquent payments, the Advertiser agrees to pay reasonable attorney's fees and court cost plus applicable delinquency charges. Interest due on delinquent monthly payments will also be charged at the rate of one and one-half percent per month (18% per annum). Should advertiser default on or otherwise breach this agreement, in addition to any other rights Outdoor Media Solutions and/or Outdoor Vendor has or may have at law or equity,

3. Assignment: If the Advertiser's business is sold or transferred during the term hereof, the Advertiser shall require its successor in interest to agree to discharge the Advertiser's obligations to Outdoor Media Solutions hereunder, but Advertiser shall nevertheless continue to be directly liable to Outdoor Media Solutions hereunder.

Advertiser: _____

REVIEWED AS TO FORM
[Signature]
CITY ATTORNEY
SUBJECT TO MAYOR AND COUNCIL APPROVAL

Attachment # 4b
GDOT DAILY COUNT



Marsha Buzzell

From: Ryan Terrell <ryan@outdoormediasolutions.com>
Sent: Wednesday, March 8, 2023 3:01 PM
To: Marsha Buzzell
Subject: I-75 billboard

CAUTION: EXTERNAL EMAIL This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Marsha-

In the billboard business we use the Traffic Audit Bureau. They use calculation to determine not just the number of cars that pass billboards but the actual number of individual that see the billboard.

The billboard that you have on I-75 just north of Sardis Church Rd is seen 325,528 times per week. There are a lot more people that pass the board but that is the real number of people that actually see your advertisement.

Let me know if you have any questions.

Thank you!

Ryan Terrell



M 478.808.0310
4951 N Mumford Rd
Macon GA 31210

CITY OF WARNER ROBINS
STATE OF GEORGIA
POST OFFICE BOX 8629
WARNER ROBINS, GA 31093

Action Item #3
BID NO.: PW-4406
FLAIL MOWER PARTS

ANNUAL CONTRACT

THIS CONTRACT, made and entered into this ____ day of **APRIL 2023**, by and between **MONTAGE ENTERPRISES, INC.**, (hereinafter "the Contractor"), and the **CITY OF WARNER ROBINS**, a Georgia municipal corporation in Houston and Peach Counties, (hereinafter "the City").

WHEREAS, in consideration of the mutual promises and covenants contained herein, the parties do hereby agree as follows:

1. The Contractor shall perform all of the work described in the following documents:
 - (a) Bid Form, Invitation to Bid and Instructions to Bidders;
 - (b) Specifications;
 - (c) General Conditions of the Contract.

All of the foregoing described documents are incorporated herein by reference and shall do everything required by this Contract, The General Conditions of the Contract, and the Specifications.

2. The contract period is from **April 01, 2023 through March 31, 2024** hereinafter referred to as the "Contract Period". The City shall have the option with agreement from the supplier, to renew the Contract for one (1) additional one (1) year period by executing an option agreement. This option agreement shall provide for the same terms and conditions as provided in this Contract and the decision to enter into such option agreement shall be determined by the services rendered by the Contractor during the original Contract period.

3. Contractor agrees to provide the City of Warner Robins with all affidavits of compliance as required by (1) O.C.G.A. §13-10-90 et seq, the "Georgia Security and Immigration Compliance Act, (2) a current W-9 "Request for Taxpayer Identification Number and Certification."

4. Contractor shall make adequate provisions for timely and direct delivery of items. Quantities stated are approximate, based on prior annual usage.

5. The City of Warner Robins shall not be required to purchase any of the merchandise still in the vendor's possession at the termination of the Contract.

6. Deliveries are to be made to our warehouse, 97 Glenn Drive, Warner Robins, Georgia 31088. Deliveries will only be accepted from 8:00 a.m. until 3:00 p.m., Monday through Friday. Closed all Federal Holidays.

7. All orders are to be shipped complete. No partial shipments can be accepted unless otherwise approved by the City of Warner Robins.

8. a) As required by official code of Georgia Annotated Section 36-60-13: This Contract shall terminate absolutely and without further obligation on the part of the City at the close of the calendar year in which it was executed and at the close of each succeeding calendar year for which it may be renewed as provided under this agreement.

b) This Contract will terminate immediately and absolutely at such time as appropriated and otherwise unobligated funds are no longer available to satisfy the obligations of the City.

9. The total obligation of the City for the calendar year of execution cannot be determined.

10. This Contract may be terminated by the City with fifteen (15) days written notice for non-performance.

We have read the above Contract conditions, and do hereby agree to comply with conditions 1 through 10.

CITY OF WARNER ROBINS

MONTAGE ENTERPRISES, INC.

BY: _____
LaRHONDA W. PATRICK
MAYOR


BY: _____

PRINT NAME: _____

DATE: _____

ATTEST: _____
MANDY STELLA
CITY CLERK

ATTEST: _____

REVIEWED AS TO FORM


CITY ATTORNEY
SUBJECT TO MAYOR AND COUNCIL APPROVAL



PW-4406
Montage Enterprises, Inc
Supplier Response

Event Information

Number: PW-4406
 Title: Flail Mower Parts - Annual Contract
 Type: IFB
 Issue Date: 1/21/2022
 Deadline: 2/10/2022 02:00 PM (ET)
 Notes:

The City of Warner Robins will receive sealed bids for the purchase of *Flail Mower Parts* to be placed on an Annual Contract. The prices are to remain firm for a one year period with the possibility of an additional one year renewal period. The contract period will be March 01, 2022 through February 28, 2023.

All questions must be submitted through the City of Warner Robins IonWave bidding system by the designated date and time of Thursday, February 03, 2022 at 2:00 p.m.

Each prospective bidder must upload and submit your bid along with all required documents through the City's IonWave bidding system by the designated date and time of Thursday, February 10, 2022 at 2:00 p.m.

The bid if awarded, will be awarded to the responsible bidder whose bid will be most advantageous to the City of Warner Robins, price, availability and other factors considered. The City of Warner Robins reserves the right to accept none, all, or any part of the bid, and to waive all formalities.

Contact Information

Contact: Allison Lanneau Asst. Procurement Mgr
 Address: Purchasing
 City Hall Complex
 P.O. Box 8629

Warner Robins, GA 31095
Phone: (478) 302-5538
Fax: (478) 929-6940
Email: Purchasing_Office@wrga.gov

DRAFT

Montage Enterprises, Inc Information

Contact: Michelle Weber
 Address: 140 Route 94
 PO Box 631
 Blairstown, NJ 07825
 Phone: (908) 362-5353 x3614
 Fax: (908) 362-5405
 Toll Free: (866) 435-2457
 Email: sales@montageent.com
 Web Address: www.montageent.com

By submitting your response, you certify that you are authorized to represent and bind your company.

Michelle Kinney

Signature

Submitted at 2/3/2022 8:08:05 AM

michelle@montageent.com

Email

Response Attachments**COI.pdf**

Conflict of Interest

NCA.pdf

Non Collusion Affidavit

Bid Attributes**1 General Conditions for Goods & Services**

A. PURCHASING POLICIES & PROCEDURES: This bid is subject to the provisions of the City of Warner Robins Purchasing Policies and Procedures and any revisions thereto, which are hereby incorporated into this contract in their entirety except as amended or superseded herein.

B. CLARIFICATION OF TERMS: If any prospective bidder has questions about the specifications or other bid documents, the prospective bidder should contact the Purchasing Office, no later than five days before the opening date. Any revisions to the invitation will be made only by addendum issued by the Purchasing Office.

C. BID ACCEPTANCE PERIOD: This bid shall be binding upon the bidder for 60 calendar days following the bid opening date. Any bid on which the bidder shortens the acceptance period may be rejected. Sealed bids must be received in the Purchasing Office on or before the bid due date and time. Bid opening will be held in the Purchasing Office, City Hall Complex, 700 Watson Boulevard, Warner Robins, GA. The City of Warner Robins is not responsible for bids that are not received in the Purchasing Office by the due date and time. **Bids received after this deadline will not be considered in bid evaluation.**

D. BID DELIVERY: UPS, FED-EX or other Parcel Service only: City of Warner Robins, Purchasing Office, 700 Watson Blvd, Warner Robins, GA 31093. **U.S. POSTAL SERVICE:** City of Warner Robins, Purchasing Office, PO Box 8629, Warner Robins, GA 31095

E. BID PRICES: Bid shall be in the form of a firm cost per the attached specifications. Any exceptions must be noted.

F. QUALIFICATION OF BIDDERS: The City of Warner Robins may make such reasonable investigations as deemed proper and necessary to determine the ability of the bidder to perform the work/furnish the items and the bidder shall furnish to the City all such information and data for this purpose as may be requested.

G. AWARD OF CONTRACT: The City of Warner Robins will make award to the lowest responsive and responsible bidder. Due consideration will be given to price, quality as judged by tests and previous experience, and the ability of the bidders to render required goods and services. The City of Warner Robins reserves the right to conduct any test it may deem advisable and to make all evaluations. The City of Warner Robins also reserves the right to reject any or all bids, in whole or in part, to waive formalities, technicalities and to delete items prior to making the award, whenever it is deemed in the sole opinion of the City of Warner Robins to be in its best interest.

H. ASSIGNMENT OF CONTRACT: A contract shall not be assignable by the bidder in whole or in part without the written consent of the City of Warner Robins.

I. INSPECTION: All merchandise and services shall be subject to inspection after arrival at destination or completion of work. In the case any items are found to be defective or otherwise not in conformity with specifications or statement of work, the City has the right to reject such items and/or services and return them at bidder's expense.

J. DEFAULT: In case of failure to deliver goods or services in accordance with the terms and conditions, the City of Warner Robins, after due oral or written notice, may procure substitute goods or services from other sources and hold the contractor responsible for any resulting additional purchasing and administrative costs. This remedy shall be in addition to any other remedies, which the City of Warner Robins may have.

K. DEBARMENT STATUS: By submitting their bids, all bidders certify that they are not currently debarred from bidding on contracts by any agency of the State of Georgia, nor are they an agent of any person or entity that is currently debarred from submitting bids on contracts by any agency of the State of Georgia.

L. INDEMNIFICATION: The bidder agrees to indemnify, defend and hold harmless the City of Warner Robins and their officers, agents, and employees from any claims, damages and actions of any kind or nature whether at law or in equity, arising from or caused by the use of any materials, goods, or equipment of any kind or nature furnished by the bidder/any services of any kind or nature provided by the bidder.

M. APPLICABLE LAW AND COURTS: Any contract resulting from this invitation for bid shall be governed in all respects by the laws of the State of Georgia and any litigation with respect thereto shall be brought in the courts of the State of Georgia. The bidder shall comply with applicable federal, state and local laws and regulations.

N. NON-DISCRIMINATION: The City of Warner Robins in accordance with Title VI of the Civil Rights Act of 1964 and 78 Stat. 252, 42 USC 2000d-42 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, part 21, Nondiscrimination in federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all proposers that it will affirmatively ensure that any contract entered into pursuant an advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, sex, or national origin in consideration for an award.

O. GEORGIA E-VERIFY LAW: Bidder agrees to provide the City with all affidavits of compliance as required by O.C.G.A. §13-10-90 et seq, the "Georgia Security and Immigration Compliance Act", and a current W-9 "Request for Taxpayer Identification Number and Certification.

The Georgia E-Verify law requires contractor and all sub-contractors on Georgia public contracts (contracts with a government agency) for the physical performance of services³ over \$2,499.99 in value to enroll in E-Verify, *regardless of the number of employees*. A bidder or sub-contractor may be exempt from this requirement if the contractor or sub-contractor has no employees and does not hire nor intend to hire employees for the purpose of completing any part of the public contract.

E-Verify is not required for contracts solely involving the purchase of goods by a government agency.

P.

Q. CONTRACT DOCUMENTS: The contract entered into by the parties shall consist of this bid, the signed bid submitted by the bidder, the City of Warner Robins Specifications & General Conditions including all modifications thereof, all of which shall be referred to collectively as the Contract Documents.

R. CHANGES: By written notice to the bidder, The City of Warner Robins may from time to time make changes, within the general scope of the contract, in the goods or services to be provided by the bidder. The bidder shall promptly

comply with the notice and shall make all subsequent goods or services conform to the notice. If any such change causes an increase or decrease in the bidder's cost of performance or the time required for performance, an equitable adjustment in the contract price and/or the time allowed for performance of the contract shall be negotiated and the contract modified accordingly by written supplemental agreement. Any claim by the bidder for adjustment under this clause must be asserted by written notice to the City of Warner Robins within 30 days from the date of receipt by the bidder of the change notice.

S. GRATUITIES AND KICKBACKS: The bidders acknowledge the provisions set forth in the Warner Robins City Code as follows:

a) It shall be unethical for any person to offer, give, or agree to give any city employee or former city employee (or for any city employee or former city employee to solicit, demand, accept, or agree to accept from another person) a gratuity or an offer of employment in connection with any decision, approval, recommendation, or preparation of any part of the program requirement or a purchase request, influencing the content of any specification or procurement standard, rendering of advice, or any other ruling determination, claim or controversy, or other particular matter, pertaining to any program requirement or a contract or subcontract, or to any solicitation of proposal therefore.

b) Gifts, Gratuities, Other Valuable Consideration Prohibited: No city employee shall accept a gift, gratuity, loan, lodging, travel, or other valuable consideration, which exceeds the maximum allowable aggregate value of one hundred dollars (\$100.00) per occurrence. This prohibition applies to any organization, business concern, fellow employee, or any other individual or group with whom the city employee has an official relationship in the normal conduct of his/her regularly assigned duties.

I have read, understand & agree to comply. (I have read, understand & agree to comply.)

Bid Lines

1	Wear Shoe Plate, Mott #103051 or Equivalent	Quantity: <u>20</u> UOM: <u>Each</u>	Price: <input type="text" value="\$24.10"/>	Total: <input type="text" value="\$482.00"/>
	Manufacturer: <input type="text" value="MONTAGE"/>			
	Manufacturer #: <input type="text" value="103051"/>			
2	Cuttershaft Bearing Housing with bearing and grease zert, Left Hand. Mott #703695 or Equivalent	Quantity: <u>2</u> UOM: <u>Each</u>	Price: <input type="text" value="\$179.48"/>	Total: <input type="text" value="\$358.96"/>
	Manufacturer: <input type="text" value="MONTAGE"/>			
	Manufacturer #: <input type="text" value="703695"/>			
3	Rough Cut Blade, Mott #100759 or Equivalent	Quantity: <u>250</u> UOM: <u>Each</u>	Price: <input type="text" value="\$1.74"/>	Total: <input type="text" value="\$435.00"/>
	Manufacturer: <input type="text" value="MONTAGE"/>			
	Manufacturer #: <input type="text" value="100759"/>			
4	Fine Cut Blade, Mott #102086 or Equivalent	Quantity: <u>750</u> UOM: <u>Each</u>	Price: <input type="text" value="\$1.55"/>	Total: <input type="text" value="\$1,162.50"/>
	Manufacturer: <input type="text" value="MONTAGE"/>			
	Manufacturer #: <input type="text" value="102086"/>			

5	Wear Shoe Plate, Bolt (plow bolt), 1/2" x 1 1/12" (000) 700 or Equivalent	Quantity: <u>200</u>	UOM: <u>Each</u>	Price: <u>\$1.56</u>	Total: <u>\$312.00</u>
	Manufacturer: <u>MONTAGE</u>				
	Manufacturer #: <u>000700</u>				
6	Pin, Fine Cut Blade Hanger, Mott #101034 or Equivalent	Quantity: <u>100</u>	UOM: <u>Each</u>	Price: <u>\$0.65</u>	Total: <u>\$65.00</u>
	Manufacturer: <u>MONTAGE</u>				
	Manufacturer #: <u>101034</u>				
7	Hanger, Rough Cut Blade Clevis, Mott #100761 or Equivalent	Quantity: <u>150</u>	UOM: <u>Each</u>	Price: <u>\$2.60</u>	Total: <u>\$390.00</u>
	Manufacturer: <u>MONTAGE</u>				
	Manufacturer #: <u>100761</u>				
8	Pin, Clevis Hanger, Mott #102670 or Equivalent	Quantity: <u>200</u>	UOM: <u>Each</u>	Price: <u>\$1.20</u>	Total: <u>\$240.00</u>
	Manufacturer: <u>MONTAGE</u>				
	Manufacturer #: <u>102670</u>				
9	Drive Belt, Mott #100706 or Equivalent	Quantity: <u>10</u>	UOM: <u>Each</u>	Price: <u>\$53.06</u>	Total: <u>\$530.60</u>
	Manufacturer: <u>MONTAGE</u>				
	Manufacturer #: <u>100706</u>				
10	Idler Arm Spring, Mott #000539 or Equivalent	Quantity: <u>5</u>	UOM: <u>Each</u>	Price: <u>\$6.77</u>	Total: <u>\$33.85</u>
	Manufacturer: <u>MONTAGE</u>				
	Manufacturer #: <u>000539</u>				
11	Cuttershaft Pulley, Mott #102652 or Equivalent	Quantity: <u>2</u>	UOM: <u>Each</u>	Price: <u>\$159.16</u>	Total: <u>\$318.32</u>
	Manufacturer: <u>MONTAGE</u>				
	Manufacturer #: <u>102652</u>				
12	Output Shaft Bearing, Mott #000398 or Equivalent	Quantity: <u>6</u>	UOM: <u>Each</u>	Price: <u>\$57.46</u>	Total: <u>\$344.76</u>
	Manufacturer: <u>MONTAGE</u>				
	Manufacturer #: <u>000398</u>				

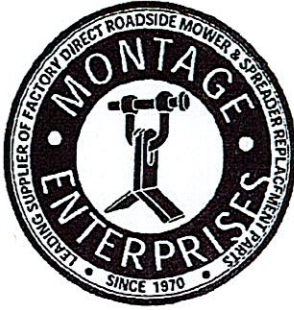
1 3	Idler Pulley, Mott #000547 or Equivalent	Quantity: <u> 2 </u> UOM: <u>Each</u>	Price: <u> \$60.25 </u>	Total: <u> \$120.50 </u>
	Manufacturer: <u>MONTAGE</u>			
	Manufacturer #: <u>000547</u>			
1 4	Output Shaft Snap Ring, Mott #000402 or Equivalent	Quantity: <u> 10 </u> UOM: <u>Each</u>	Price: <u> \$4.11 </u>	Total: <u> \$41.10 </u>
	Manufacturer: <u>MONTAGE</u>			
	Manufacturer #: <u>000402</u>			
1 5	Idler Arm, Mott #100727 or Equivalent	Quantity: <u> 2 </u> UOM: <u>Each</u>	Price: <u> \$75.72 </u>	Total: <u> \$151.44 </u>
	Manufacturer: <u>MONTAGE</u>			
	Manufacturer #: <u>100727</u>			
1 6	Outboard Bearing Plate, Mott #701905 or Equivalent	Quantity: <u> 6 </u> UOM: <u>Each</u>	Price: <u> \$79.80 </u>	Total: <u> \$478.80 </u>
	Manufacturer: <u>MONTAGE</u>			
	Manufacturer #: <u>701905</u>			
1 7	Output Shaft Splined Coupling, Mott #700171 or Equivalent	Quantity: <u> 5 </u> UOM: <u>Each</u>	Price: <u> \$53.41 </u>	Total: <u> \$267.05 </u>
	Manufacturer: <u>MONTAGE</u>			
	Manufacturer #: <u>700171</u>			
1 8	Roller, Bearing & Housing Assembly w/ grease zert, round bore Mott #703575 or Equivalent	Quantity: <u> 6 </u> UOM: <u>Each</u>	Price: <u> \$190.92 </u>	Total: <u> \$1,145.52 </u>
	Manufacturer: <u>MONTAGE</u>			
	Manufacturer #: <u>703575</u>			
1 9	Output Shaft Pulley, Mott #102501 or Equivalent	Quantity: <u> 1 </u> UOM: <u>Each</u>	Price: <u> \$99.10 </u>	Total: <u> \$99.10 </u>
	Manufacturer: <u>MONTAGE</u>			
	Manufacturer #: <u>102501</u>			
2 0	Cutter Shaft Bearing Spacer, Mott #002367 or Equivalent	Quantity: <u> 4 </u> UOM: <u>Each</u>	Price: <u> \$25.80 </u>	Total: <u> \$103.20 </u>
	Manufacturer: <u>MONTAGE</u>			
	Manufacturer #: <u>002367</u>			

2 1	Housing, Bearing, Output Shaft, Mott #700739 or Equivalent	Quantity: <u>6</u> UOM: <u>Each</u>	Price: <input type="text" value="\$62.52"/>	Total: <input type="text" value="\$375.12"/>
	Manufacturer: <input type="text" value="MONTAGE"/>			
	Manufacturer #: <input type="text" value="700739"/>			
2 2	Washer, Plain Heavy, Mott #101780 or Equivalent	Quantity: <u>10</u> UOM: <u>Each</u>	Price: <input type="text" value="\$3.24"/>	Total: <input type="text" value="\$32.40"/>
	Manufacturer: <input type="text" value="MONTAGE"/>			
	Manufacturer #: <input type="text" value="101780"/>			
2 3	Ring, Snap, Shaft, Mott #100057 or Equivalent	Quantity: <u>10</u> UOM: <u>Each</u>	Price: <input type="text" value="\$2.79"/>	Total: <input type="text" value="\$27.90"/>
	Manufacturer: <input type="text" value="MONTAGE"/>			
	Manufacturer #: <input type="text" value="100057"/>			
2 4	Pin Hitch Lower Mott #100743 or Equivalent	Quantity: <u>10</u> UOM: <u>Each</u>	Price: <input type="text" value="\$11.88"/>	Total: <input type="text" value="\$118.80"/>
	Manufacturer: <input type="text" value="MONTAGE"/>			
	Manufacturer #: <input type="text" value="100743"/>			
2 5	Pin Hitch Upper, Mott #101779 or Equivalent	Quantity: <u>10</u> UOM: <u>Each</u>	Price: <input type="text" value="\$5.42"/>	Total: <input type="text" value="\$54.20"/>
	Manufacturer: <input type="text" value="MONTAGE"/>			
	Manufacturer #: <input type="text" value="101779"/>			
2 6	Guard Front Foot, MT 256 Model 74 (N) R4, Mott #107256 or Equivalent	Quantity: <u>3</u> UOM: <u>Each</u>	Price: <input type="text" value="\$412.63"/>	Total: <input type="text" value="\$1,237.89"/>
	Manufacturer: <input type="text" value="MONTAGE"/>			
	Manufacturer #: <input type="text" value="107256"/>			
2 7	A-Frame, Mott #103715 or Equivalent	Quantity: <u>4</u> UOM: <u>Each</u>	Price: <input type="text" value="\$62.10"/>	Total: <input type="text" value="\$248.40"/>
	Manufacturer: <input type="text" value="MONTAGE"/>			
	Manufacturer #: <input type="text" value="103715"/>			
2 8	Seal Roller Bearing & Housing, Mott #002037 or Equivalent	Quantity: <u>12</u> UOM: <u>Each</u>	Price: <input type="text" value="\$7.15"/>	Total: <input type="text" value="\$85.80"/>
	Manufacturer: <input type="text" value="MONTAGE"/>			
	Manufacturer #: <input type="text" value="002037"/>			

29	Overarm Mower Flail, Mott #102658 or Equivalent		
	Quantity: <u>4</u>	UOM: <u>Each</u>	Price: <input type="text" value="\$239.21"/> Total: <input type="text" value="\$956.84"/>
	Manufacturer:	<input type="text" value="MONTAGE"/>	
	Manufacturer #:	<input type="text" value="102658"/>	

Response Total: \$10,217.05

DRAFT



MONTAGE ENTERPRISES INC PO. BOX 631 BLAIRSTOWN, NJ. 07825 PHONE 908-362-5353 FAX 866-352-4528
WEB: WWW.MONTAGEENT.COM EMAIL: SALES@MONTAGEENT.COM

March 15, 2023

City of Warner Robins
700 Watson Blvd.
Warner Robins, GA 31093

Re: Bid Number: PW-4406
Bid Title: Flail Mower Parts - Annual Contract

Dear Allison,

As per your letter, we do wish to renew the above referenced contract for an additional one year period with the same terms and conditions; from April 01, 2023 – March 31, 2024.

Thank you for the opportunity!

Sincerely,

Michelle Kinney
Michelle Kinney
Montage Enterprises, Inc.

**CITY OF WARNER ROBINS
COUNTY OF HOUSTON
STATE OF GEORGIA**

R E S O L U T I O N

WHEREAS, the City of Warner Robins is owner of certain items of personal property more particularly described in Exhibit "A" attached hereto; and

WHEREAS, said items are no longer needed for public use or have become unusable for the purpose intended; and

WHEREAS, it is in the best interest of the City that said items be declared surplus; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Warner Robins that the value of each individual item on the said Exhibit "A" is less, than Five Hundred (\$500.00) Dollars.

BE IT FURTHER RESOLVED that said property be sold in accordance with the laws of the State of Georgia.

This 3rd day of April 2023.

CITY OF WARNER ROBINS, GEORGIA

BY: _____

**LaRHONDA W. PATRICK
MAYOR**

ATTEST:

**MANDY STELLA
CITY CLERK**

No. _____
CITY OF WARNER ROBINS
STATE OF GEORGIA

ORDINANCE

WHEREAS, the Mayor makes the following recommendations to the City Council for changes in the City of Warner Robins Classification Plan,

WHEREAS, the Mayor and City Council deem such recommendations beneficial,

NOW THEREFORE, IT IS HEREBY ORDAINED by the governing authority of the City of Warner Robins that the City Classification Plan is amended as follows:

-1-

Reclassify the position of Forensic Computer Specialist, Job Class # 639, Grade # 16, authorized strength of 1, Police Department, to Forensic Computer Specialist, Job Class # 643, Grade # 603 authorized strength of 1, Police Department and move the police officer currently filling the duties into the position with a 10% increase.

BE IT FURTHER ORDAINED that the City's Finance department is hereby authorized to transfer funds between departments and between line items within a department in the Fiscal Year 2023 budget, as necessary to facilitate the changes to the City's classification plan enumerated in this ordinance.

BE IT ORDAINED that this amendment was first read on ___ day of _____, 2023, was adopted this ___ day of _____, 2023 and shall become effective on the first day of the next pay period.

This _____ day of _____ 2023.

CITY OF WARNER ROBINS

By: _____

LaRhonda W. Patrick, Mayor

ATTEST:

Mandy Stella, City Clerk