



City of Warner Robins City Council Meeting Minutes

Monday, April 17, 2023

5:30 PM

Council Chambers

Presiding: Mayor LaRhonda W. Patrick

City Officials Present:

Councilman Kevin Lashley
Councilman Larry Curtis
Councilman Keith Lauritsen

Councilman Derek Mack
Councilman Charlie Bibb
Councilman Clifford Holmes

City Officials Absent:

Regular Meeting of Warner Robins City Council

Call to Order: 5:37 p.m.

Adoption of the Agenda: Councilman Lauritsen moved to adopt the agenda with amendment of item #16 – City of Warner Robins Classification Plan update discussed by Councilman Mack. Councilman Bibb seconded the motion. Councilmen Mack, Bibb, Lauritsen, Lashley, Curtis and Holmes voted for adoption of the agenda.

Opening Prayer: Reverend Dr. Wanda West; Adams-Smith Tabernacle AME Church

Pledge of Allegiance: James Brown; Northside High School JR AFROTC

Announcements:

- National Child Abuse Prevention Month (Rainbow House staff spoke with statistics of our area).

Proclamations/Awards/Presentations:

- Award: Houston County Sharks
- Recognition: RAFB Military Children
- Award: Employee Service
 - Ashley McDaniel – 5 years General Administration – Customer Service
 - Krag Woodyard – 15 years – Stormwater Compliance
- Proclamation: Mayor's Reading Club
- Proclamation: Animal Control
- Oath of Office: Warner Robins Police; Fedale Jarvis Brown and David Anthony Ingle
- Presentation: Broadband Ready; Kate Hogan

Action Items:

Action Item 1	Presentation of Minutes from the Regular Meeting of April 3, 2023.
The minutes of the Regular Meeting of April 3, 2023 were presented for approval.	
Motion:	Councilman Lauritsen moved for the approval of the minutes for regular meeting of Monday, April 3, 2023.
Second:	Councilman Lashley
Outcome:	Councilmen Mack, Bibb, Lauritsen, Lashley, Curtis and Holmes voted for approval.

Action Item 2	Formal Public Comments Pertaining to Current Agenda Items
Motion:	N/A
Second:	N/A
Outcome:	N/A

Action Item 3	Consent Agenda
<ul style="list-style-type: none"> A. Purchasing Bids B. Employee Promotions C. Home Occupation Permits 	
Motion:	Councilman Lashley moved for the approval of the consent agenda.
Second:	Councilman Holmes
Outcome:	Councilmen Mack, Bibb, Lauritsen, Lashley, Curtis and Holmes voted for approval.

Action Item 3 (A)	Purchasing Bids
Purchasing Bid List item, attached hereto, were presented for approval. 7 items	

Action Item 3 (B)	Employee Promotions
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The following employees are recommended for promotion by their Department Director, and the Mayor and City Council deem such recommendations beneficial.

- Michael King, promoted from Equipment Operator, Job Class #461, Grade 10, Public Works, to Maintenance Worker III, Job Class #454, Grade 11, Public Works, to be effective April 17, 2023.
- Marc Marlow, promoted from Grounds Maintenance Worker II, Job Class #477, Grade 9, Public Works, to Grounds Maintenance Worker III, Job Class #012, Grade 11, Public Works, to be effective April 17, 2023.
- Nathaniel Snyder, promoted from Grounds Maintenance Worker I, Job Class #475, Grade 8, Public Works, to Grounds Maintenance Worker II, Job Class #477 Grade 9, Public Works, to be effective April 17, 2023.
- Michael Kramer, promoted from Utilities Maintenance Worker I (Water), Job Class #917, Grade 8, Utility Department, to Utilities Maintenance Worker II (Water), Job Class #918 Grade 9, Utility Department, to be effective April 17, 2023.
- Nathaniel Montgomery, promoted from Equipment Operator (Water), Job Class #913, Grade 10, Utility Department, to Rodder Operator (Sewer), Job Class #950 Grade 11, Utility Department, to be effective April 17, 2023.
- Lathon Lawson, promoted from Firefighter, Job Class #520, Grade 14, Fire Department, to Fire Driver Engineer, Job Class #515, Grade 16, Fire Department, to be effective April 17, 2023.

Action Item 3 (C)	Home Occupation Permits
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The Planning & Zoning Board recommends approval the following applications as submitted.

1. Christian Holt – 111 Boundary Dr. – Vending Service
2. Sarah Ake – 107 LaCalire Dr. – Life Coach Service
3. Elaine Applin – 209 Willis Creek Rd. – Lawn Care Service
5. Larissa Wilson – 111 Brandonshire Ln. – Environmental Service

- 6. Michael Johnson – 337 Clairmont Dr. – Aerial Service
- 8. Jayden King – 121 Sinton Place – Pressure Washing Service
- 9. Jennifer Dawson – 112 Grindstaff Dr. – Crafting Service
- 10. Amber Ellis – 121 Venus Way – Cleaning Service
- 11. Christopher Biggans – 200 Johns Rd. – Construction Service

Action Item 4 Resolution – Gas Authority Voting Delegates

A resolution that Mayor LaRhonda W. Patrick is hereby appointed to serve as the City’s voting delegate on the Municipal Gas Authority of Georgia’s Election Committee, with authority to cast all votes to which the City is entitled.

BE IT FURTHER RESOLVED that Montie Walters is appointed as the alternate voting delegate.

Motion:	Councilman Mack moved for the approval
Second:	Councilman Bibb
Outcome:	Councilmen Mack, Bibb, Lauritsen, Lashley, Curtis and Holmes voted for approval.

Action Item 5 Resolution – GIRMA Liability Renewal

A resolution to authorize Mayor LaRhonda W. Patrick and City Clerk, Mandy Stella, to execute a coverage agreement with the Georgia Interlocal Risk Management Agency (GIRMA).

Motion:	Councilman Bibb moved for the approval
Second:	Councilman Mack
Outcome:	Councilmen Mack, Bibb, Lauritsen, Lashley, Curtis and Holmes voted for approval.

Action Item 6 Resolution – Literacy Matters Grant (Houston County Family Connections)

A resolution to authorize Mayor LaRhonda W. Patrick to execute the Memorandum of Understanding between Georgia Family Connection Partnership and Houston County Family Connection as the Fiscal Agent for acceptance of the Literacy Matters Grant.	
Motion:	Councilman Holmes moved for the approval
Second:	Councilman Curtis
Outcome:	Councilmen Mack, Bibb, Lauritsen, Lashley, Curtis and Holmes voted for approval.

Action Item 7	Motion – Issuance of LIHTC GICH Point
A motion to approve the issuance of the GICH point to Zimmerman Properties “Flats at Lake View II” Development.	
Motion:	Councilman Curtis moved for the approval
Second:	Councilman Holmes
Outcome:	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 8	EECBG Program Pre-Approval
Motion to approve the EECBG pre approval packet for submission.	
Motion:	Councilman Lauritsen moved for the approval
Second:	Councilman Holmes
Outcome:	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 9	Ordinance #08-23 – Brunch Bill Referendum
Ordinance #08-23 of the Mayor and Council of the City of Warner Robins, Georgia, to regulate and provide for the calling of a referendum to be held in conjunction with the municipal election on November 7, 2023, to determine whether the City of Warner Robins may permit the sale of alcoholic beverages by the drink on Sundays between 11:00 am and 12:30 pm; to provide for and ratify the publication and notice of the election and for other purposes.	

Motion:	Councilman Lashley moved for the approval of Ordinance #08-23 and to waive the second reading
Second:	Councilman Holmes
Outcome:	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 10	Ordinance #09-23 – Annexation – Donald Free/1.1 acres (to include Right of Ways)/1277 Houston Lake Rd
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Ordinance #09-23 of the GOVERNING AUTHORITY OF THE CITY OF WARNER ROBINS, GEORGIA, ANNEXING A TRACT OR PARCEL OF LAND CONTIGUOUS TO THE EXISTING CORPORATE LIMITS OF THE CITY, AND FOR OTHER PURPOSES.

WHEREAS, a petition has been received from DONALD E. FREE, SR., to annex the property which is more particularly described as follows, to-wit:

All that tract or parcel of land situate, lying and being in Land Lot 164 of the 10th Land District, Houston County, Georgia, being known and designated as Parcel 104, according to a plat of survey titled *Subdivision for Pilgrim Center*, totaling 1.198 acres drawn on March 23, 1992, by Clements Surveying, Co., Inc., certified by Walter G. Clements, Georgia Registered Professional Land Surveyor No. 1967. Said plat is hereby made a part of this description by reference thereto for all purposes.

This property is located along the west side of South Houston Lake Road, south of the intersection of West Wrasling Way and South Houston Lake Road, north of the intersection of Chilton Place and South Houston Lake Road.

WHEREAS, the said land of DONALD E. FREE, SR., may be annexed pursuant to the provisions of the Official Code of Georgia Annotated Section 36-36-20 et seq., said lands being contiguous to the existing corporate limits of the City of Warner Robins and the petitioners being the sole owners of said properties; and

WHEREAS, The City of Warner Robins, relative to its best interest, is desirous of annexing the above-described properties.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Warner Robins, Georgia, and it is hereby ordained by authority of the same, that the petition from DONALD E. FREE, SR., on February 16, 2023, is adopted and approved and said properties are hereby incorporated into the City of Warner Robins, Georgia.

Motion:	Councilman Mack moved for the approval of Ordinance #09-23 and to waive the second reading.
Second:	Councilman Bibb
Outcome:	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 11	Ordinance #10-23 – Annexation – Silver Eagle Enterprises, LLC./3.41 acres (to include Right of Ways)/ 921 Highway 96
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Ordinance #10-23 of the GOVERNING AUTHORITY OF THE CITY OF WARNER ROBINS, GEORGIA, ANNEXING A TRACT OR PARCEL OF LAND CONTIGUOUS TO THE EXISTING CORPORATE LIMITS OF THE CITY, AND FOR OTHER PURPOSES.

WHEREAS, a petition has been received from SILVER EAGLE ENTERPRISES, LLC, to annex the property which is more particularly described as follows, to-wit:

All that tract or parcel of land situate, lying and being in Land Lot 157 of the 10th Land District, Houston County, Georgia, according to a plat of survey titled *Property Plat for Bobby Ellis*, totaling 3.41 acres by Waddle & Company, certified by Theodore W. Waddle, Georgia Registered Professional Land Surveyor No. 924, dated December 30, 1987, which is of record in Plat Book 34 Page 189, Clerk’s Office, Houston Superior Court. Said plat is hereby made a part of this description by reference thereto for all purposes.

This property is located at 921 Hwy 96, Warner Robins, Georgia.

WHEREAS, the said land of SILVER EAGLE ENTERPRISES, LLC, may be annexed pursuant to the provisions of the Official Code of Georgia Annotated Section 36-36-20 et seq., said lands being contiguous to the existing corporate limits of the City of Warner Robins and the petitioners being the sole owners of said properties; and

WHEREAS, The City of Warner Robins, relative to its best interest, is desirous of annexing the above-described properties.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Warner Robins, Georgia, and it is hereby ordained by authority of the same, that the petition from SILVER EAGLE ENTERPRISES, LLC, on

January 31, 2023, is adopted and approved and said properties are hereby incorporated into the City of Warner Robins, Georgia.	
Motion:	Councilman Bibb moved for approval of Ordinance #10-23 and to waive the second reading.
Second:	Councilman Mack
Outcome:	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval
Motion:	Councilman Bibb moved to approve the request to rezone the recently annexed property for Silver Eagle Enterprises, LLC from C-1 [Neighborhood Commercial District] [County] to C-2 [General Commercial District] [City].
Second:	Councilman Curtis
Outcome:	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval

Action Item 12	Ordinance #11-23 – Annexation – Michael Howard/12.61 acres (to include Right of Ways)/ 2887 Highway 247 Connector, Peach County
<p>Ordinance #11-23 of the GOVERNING AUTHORITY OF THE CITY OF WARNER ROBINS, GEORGIA, ANNEXING A TRACT OR PARCEL OF LAND CONTIGUOUS TO THE EXISTING CORPORATE LIMITS OF THE CITY, AND FOR OTHER PURPOSES.</p> <p>WHEREAS, a petition has been received from MICHAEL E. HOWARD, to annex the property which is more particularly described as follows, to-wit:</p> <p>All those tracts or parcels of land situate, lying and being in Land Lots 36 & 37 of the 5th Land District, Peach County, Georgia, being known and designated as Parcels D, B & a portion of E, according to a plat of survey titled <i>Survey for John E. Howard</i>, together totaling 12.61 acres drawn on July 10, 2008, by Story, Clarke & Associates, certified by Robert L. Story, Georgia Registered Professional Land Surveyor No. 1853. Said plat is hereby made a part of this description by reference thereto for all purposes.</p> <p>These properties are located along both the north and south side of Hwy 247 Connector east of Housers Mill Road, and west of I-75.</p> <p>WHEREAS, the said land of MICHAEL E. HOWARD, may be annexed pursuant to the provisions of the <u>Official Code of Georgia Annotated</u> Section 36-36-20 et seq., said lands being contiguous to the existing corporate limits of the City of Warner Robins and the petitioners being the sole owners of said properties; and</p> <p>WHEREAS, The City of Warner Robins, relative to its best interest, is desirous of annexing the above-described properties.</p>	

<p>NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Warner Robins, Georgia, and it is hereby ordained by authority of the same, that the petition from MICHAEL E. HOWARD, on February 1, 2023, is adopted and approved and said properties are hereby incorporated into the City of Warner Robins, Georgia.</p>	
Motion:	Councilman Holmes moved for the approval of Ordinance #11-23 and to waive the second reading.
Second:	Councilman Curtis
Outcome:	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 13	Rezoning Petition – Manish Patal/4.06 acres (to include Right of Ways)/ north east corner of the intersection of Tom Chapman Rd. and Osigian Rd
<p>Rezoning petition of Manish Patal of property, including all right-of-ways, totaling 4.06 acres, located at the north east corner of the intersection of Tom Chapman Rd. and Osigian Rd., also known as tax parcel, [OW1030 002000] from C-2 [General Commercial District] to [Multi-Family Residential District].</p>	
Motion:	Councilman Curtis moved for the approval
Second:	Councilman Holmes
Outcome:	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 14	Rezoning Petition – Marian Walker Estate in REM/9.73 acres (to include right-of-ways)/ 1822 Watson Blvd
<p>Rezoning request of Marian Walker Estate in REM of 9.73 acres (to include right of ways) located at 1822 Watson Blvd from C-2 [General Commercial District] to R-4 [Multi-Family Residential District].</p>	
Motion:	Councilman Lauritsen moved for the approval
Second:	Councilman Bibb
Outcome:	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 15	Ordinance #12-23 – Updated Speed Zones
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ORDAINANCE #12-23 OF THE GOVERNING AUTHORITY OF THE CITY OF WARNER ROBINS, GEORGIA, AMENDING CHAPTER 14 OF THE CITY CODE REGARDING MOTOR VEHICLES AND TRAFFIC, AND FOR OTHER PURPOSES.

BE IT ORDAINED that the Mayor and Council of the City of Warner Robins hereby amend chapter 14 of the city code as follows:

- 1 -

Sec. 14-152 - **Speed Zones**, shall be deleted in its entirety and the attached schedule inserted in lieu thereof.

- 2 -

If any ordinance, or part thereof, of the City of Warner Robins is in conflict herewith, this ordinance shall have preference. If any provisions of this ordinance are held invalid, such invalidity shall not affect any of the other provisions which can be given effect without the invalid provision, and, to this end, the provisions of this ordinance are declared to be severable.

Motion:	Councilman Lashley moved for the approval of Ordinance #12-23 and to waive the second reading.
Second:	Councilman Curtis
Outcome:	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 16	Ordinance #13-23 – Classification Plan Update
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WHEREAS, the Mayor makes the following recommendations to the City Council for changes in the City of Warner Robins Classification Plan,

WHEREAS, the Mayor and City Council deem such recommendations beneficial,

NOW THEREFORE, IT IS ORDAINED by the governing authority of the City of Warner Robins that the City Classification Plan is amended as follows:

-1-

Change the title of IT Assistant and move the position, Job Class #127, Grade #10, authorized strength of 1, General Administration Department, to Utility Assistant, Job Class #954, Grade #10, authorized strength of 1, Utility Department and move the incumbent into the position.

-2-

Increase the authorized strength of Building Inspector, Job Class #807, Grade #16, Building and Inspections Department by one to authorized strength of 3.

BE IT FURTHER ORDAINED that the City’s Finance Department is hereby authorized to transfer funds between departments and between line items within a department in the Fiscal Year 2023 budget, as necessary to facilitate the changes to the City’s Classification plan enumerated in this ordinance.

Motion:	Councilman Mack moved for the approval of Ordinance #13-23 and to waive the second reading.
Second:	Councilman Bibb
Outcome:	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Executive Session – Mayor Patrick requested a motion to enter into an executive session for Real Estate. Councilman Lauritsen motioned for Executive Session for Real Estate. Councilman Mack seconded the motion for Personnel. Councilmen Mack, Bibb, Lauritsen, Lashley, Curtis and Holmes voted for approval of the executive session. The regular council meeting was suspended at 6:38 pm, and the governing body convened into executive session at 6:44pm; the executive session ended at 7:15 pm. The City Clerk is in possession of the executive session minutes.

Mayor Patrick requested a motion to reconvene the meeting at 7:18pm. Councilman Holmes motioned for the request. Councilman Curtis seconded. Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Mayor Patrick requested a motion to amend the agenda to add item #17; Resolution – Purchase and Sale Agreement and Item #18 – Resolution – Purchase and Sale Agreement. Councilman Bibb motioned for the amendment to agenda. Councilman Mack seconded. Councilmen Mack, Bibb, Lauritsen, Lashley, Curtis and Holmes voted for approval.

Action Item 17	Resolution – Purchase and Sale Agreement
A resolution that Mayor LaRhonda W. Patrick is authorized to negotiate and execute a purchase and sales agreement with Rickey Baker for 131 S. Commercial Circle.	
Motion:	Councilman Bibb moved for the approval
Second:	Councilman Mack
Outcome:	Councilmen Mack, Bibb, Lauritsen, Lashley, Curtis and Holmes for approval.

Action Item 18	Resolution – Purchase and Sale Agreement
A resolution that that Mayor LaRhonda W. Patrick is authorized to negotiate and execute a purchase and sales agreement with The Summit Group on 111 Market Street.	
Motion:	Councilman Holmes moved for the approval
Second:	Councilman Lashley
Outcome:	Councilmen Mack, Bibb, Lauritsen, Lashley, Curtis and Holmes for approval.

Citizen Comments: Daniel Delgado

Adjournment: 7:35 pm

Next Regular Council Meeting: Monday, May 1, 2023



Mandy Stella
City Clerk