



# City of Warner Robins City Council Meeting Minutes

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Monday, October 16, 2023      immediately Following Pre-Council Meeting      Council Chambers

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**Presiding:** Mayor LaRhonda Patrick

**City Officials Present:**

Councilman Kevin Lashley  
Councilman Larry Curtis  
Councilman Keith Lauritsen

Councilman Derek Mack  
Councilman Charlie Bibb

**City Officials Absent:**

Councilman Clifford Holmes

**Regular Meeting of Warner Robins City Council**

**Call to Order:** 5:06 p.m.

**Adoption of the Agenda:** Councilman Mack moved to adopt the agenda. Councilman Lashley seconded the motion. Councilmen Mack, Bibb, Lauritsen, Lashley and Curtis voted for adoption of the agenda.

**Opening Prayer:** Bonnie Underwood; All Saints Episcopal Church

**Pledge of Allegiance:** Jayden Taylor; Boy Scout Troupe 566

**Announcements:**

Lera Moncrief (Convention and Visitors Bureau) – Food Truck Round up and Trunk or Treat; October 19 6-9pm

**Proclamations/Awards/Presentations:**

- Presentation – Chip'n Away at Heart Disease CARDIAC Car Show
- Awards – Employee Service Awards
  - Kim Mazo – Community and Economic Development – 15 years
  - Carder Gravitt – Police Department – 25 years
- Proclamation – Retired Educators Day
- Proclamation – Georgia Military Veterans Hall of Fame
- Proclamation – Breast Cancer Awareness Month
- Recognition by Mayor Patrick – Boy Scout Troupe 566

**Action Items:**

<b>Action Item 1</b>	<b>Presentation of Minutes from the Regular Meeting of October 2, 2023.</b>
The minutes of the Regular Meeting of October 16, 2023 were presented for approval.	
<b>Motion:</b>	Councilman Mack moved for the approval of the minutes for regular meeting of Monday, October 2, 2023.
<b>Second:</b>	Councilman Bibb
<b>Outcome:</b>	Councilmen Mack, Bibb, Lashley and Curtis voted for approval.

<b>Action Item 2</b>	<b>Formal Public Comments Pertaining to Current Agenda Items</b>
<b>Motion:</b>	N/A
<b>Second:</b>	N/A
<b>Outcome:</b>	N/A

<b>Action Item 3</b>	<b>Consent Agenda</b>
<ul style="list-style-type: none"> <li>A. Purchasing Bids</li> <li>B. Employee Promotions</li> <li>C. Home Occupation Permits</li> </ul>	
<b>Motion:</b>	Councilman Bibb moved for the approval of the consent agenda.
<b>Second:</b>	Councilman Curtis
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley and Curtis voted for approval.

<b>Action Item 3 (A)</b>	<b>Purchasing Bids</b>
Purchasing Bid List item, attached hereto, were presented for approval. 8 items	

<b>Action Item 3 (B)</b>	<b>Employee Promotions</b>
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The following employees are recommended for promotion by their respective Department Director:

- Marcus Wingfield, promoted from Grounds Maintenance Worker III, Job Class #481, Grade 11, Public Works Stormwater, to Grounds Maintenance Crew Lead, Job Class #480, Grade 14, Public Works Stormwater, to be effective October 16, 2023.
- Nathaniel Pomazal, promoted from Fire Driver Engineer, Job Class # 515, Grade 16, Fire Department, to Fire Lieutenant, Job Class # 524, Grade 18, Fire Department, to be effective October 16, 2023.

<b>Action Item 3 (C)</b>	<b>Home Occupation Permits</b>
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The Planning & Zoning Board recommends approval the following applications as submitted.

1. **Cintia Williams** – 210 Tanglewood Dr. – Financial Services
2. **Jordan Strevig** – 119 Elk Tr. – Roofing Contractor
3. **Marlon Johnson** – 517 Feagin Mill Rd. – Trucking Service
4. **Rosemarie Green** – 201 Stacy Ln. – Crafts
5. **Tony Nguyen** – 131 Savannah Ln. – Pressure Washing Service

<b>Action Item 4</b>	<b>Ordinance #33-23 – Amendment to Ordinance #33-23 (WRPD Budget Transfer)</b>
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ORDINANCE #33-23 OF THE MAYOR AND COUNCIL OF THE CITY OF WARNER ROBINS, GEORGIA, TO REPEAL AND REPLACE ORDINANCE NO. 33-23 TO CORRECT THE BUDGET NUMBER TO WHICH THE FUNDS ARE BEING TRANSFERRED.

NOW, THEREFORE, BE IT HEREBY ORDAINED by the governing authority of the City of Warner Robins that Ordinance No. 33-23 be repealed in its entirety and replaced with the following: \$22,126 shall be transferred from General Fund Undesignated Fund Balance and placed into the following Police Department expenditure account referenced in the chart below:

Account	Description	Amount
10-006-03210-000-000-52021	Professional Services	\$22,126
<b>Total</b>		<b>\$22,126</b>

  

<b>Motion:</b>	Councilman Curtis moved for the approval of Ordinance #33-23 and to waive the second reading.
<b>Second:</b>	Councilman Lashley
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley and Curtis voted for approval.

Action Item 5	Ordinance #37-23 – KWRB Amend Ordinance Sec 212(b)
<p>Ordinance #37-23 of the governing authority of the City of Warner Robins the designated section shall be amended as noted:</p> <p>-1-</p> <p>Section 2-212(b) shall be repealed in its entirety and replaced with the following:</p> <p>Posts 2, 6, 8, 13, and 15 shall be appointed for a two (2) year term.</p> <p>Posts 4, 5, 7, 12, and 14 shall be appointed for a four (4) year term.</p> <p>Posts 1, 3, 9, 10, and 11 shall be appointed for a six (6) year term.</p> <p>Ex-officio members shall serve for a two (2) year term.</p> <p>With the exception of ex-officio members, members may be invited to serve more than one term.</p>	
<b>Motion:</b>	Councilman Lauritsen moved for the approval of Ordinance #37-23 and to waive the second reading.
<b>Second:</b>	Councilman Bibb

<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley and Curtis voted for approval.
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<b>Action Item 6</b>	<b>Ordinance – Charter Update – Redistricting Map (FIRST READING)</b>
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ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF WARNER ROBINS, GEORGIA, AMENDING Section five of the city of warner robins charter regarding elections.

WHEREAS, pursuant to O.C.G.A. §36-35-4.1, the City of Warner Robins seeks to reapportion its election districts as a result of the 2020 census and;

WHEREAS, the City of Warner Robins adopted Ordinance #16-23 on May 15, 2023, adopting the boundaries of all precincts as shown on a map entitled “Official Map of the Corporate Limits of the City of Warner Robins, Georgia”;

WHEREAS, O.C.G.A. §36-35-4.1(B) requires such reapportionment to be completed by an ordinance amending the City Charter pursuant to O.C.G.A. §35-35-3 and;

WHEREAS, the notice attached hereto as Exhibit “A” was published in the Houston Home Journal as required by O.C.G.A. §36-35-3 and;

WHEREAS, the proposed charter amendment adopting the redistricting plan was considered and approved by Mayor and Council on October 16, 2023, and November 6, 2023, which resulted in the City adopting the foregoing Ordinance and

WHEREAS, all requirements of O.C.G.A. §36-35-3 and other applicable laws related to redistricting have been met.

IT IS THEREFORE ORDAINED by the City of Warner Robins that Section Five of the City of Warner Robins Charter be amended to read as follows:

“The Official Voting District boundaries are described on the official map designating voting districts of the City of Warner Robins subsequent to the 2020 decennial census. Any territory within the corporate limits of the City of Warner Robins which was omitted from the map will be placed with the district which it is contiguous. Such map is kept on file in the Office of the City Clerk.

<b>Motion:</b>	Councilman Lashley presented for the FIRST READING
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<b>Second:</b>	
<b>Outcome:</b>	

<b>Action Item 7</b>	<b>Ordinance #38-23– Annexation – Billy Edwards/2.11 acres/ southwest corner of the intersection at Chantilly Dr. and S. Houston Lake Rd.</b>
<p>Ordinance #38-23 of the GOVERNING AUTHORITY OF THE CITY OF WARNER ROBINS, GEORGIA, ANNEXING A TRACT OR PARCEL OF LAND CONTIGUOUS TO THE EXISTING CORPORATE LIMITS OF THE CITY, AND FOR OTHER PURPOSES.</p> <p>WHEREAS, a petition has been received from BILLY EDWARDS, to annex the property which is more particularly described as follows, to-wit:</p> <p>All that tract or parcel of land situate, lying and being in Land Lot 120 of the 5<sup>th</sup> Land District, Houston County, Georgia, known and designated as Parcel “C”, approximately 1.84 acres as shown on a plat of survey titled, “Plat for Billy Edwards, Parcel C”, prepared by Waddle and Company, dated May 10, 1999, which is of record in Plat Book 54, Page 67, Clerk’s Office, Houston Superior Court. Said plat and the recorded copy thereof are hereby made a part of this description by reference thereto for all purposes.</p> <p>The property is located at the southwest corner of the intersection of Chantilly Drive and South Houston Lake Road, Warner Robins, Georgia.</p> <p>WHEREAS, the said land of BILLY EDWARDS, may be annexed pursuant to the provisions of the <u>Official Code of Georgia Annotated</u> Section 36-36-20 et seq., said lands being contiguous to the existing corporate limits of the City of Warner Robins and the petitioners being the sole owners of said properties; and</p> <p>WHEREAS, The City of Warner Robins, relative to its best interest, is desirous of annexing the above-described properties.</p> <p>NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Warner Robins, Georgia, and it is hereby ordained by authority of the same, that the petition from BILLY EDWARDS, on August 8, 2023, is adopted and approved and said properties are hereby incorporated into the City of Warner Robins, Georgia.</p>	
<b>Motion:</b>	Councilman Mack moved for the approval of Ordinance #38-23 and to waive the second reading.

<b>Second:</b>	Councilman Lauritsen
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley and Curtis voted for approval.

<b>Action Item 8</b>	<b>Motion – Rezoning Petition – Casey Properties LLC./8.696 acres/1107 N. Davis Dr.</b>
<p>Casey Properties LLC., requests the rezoning of property, including all right-of-ways, totaling 8.696 acres, located at 1107 N. Davis Dr., also known as tax parcel [0W19A0 016000] from R-2 [Single-Family Residential District] to R-4[Multi Family Residential District].</p>	
<b>Motion:</b>	Councilman Bibb moved for the approval
<b>Second:</b>	Councilman Curtis
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley and Curtis voted for approval.

<b>Action Item 9</b>	<b>Motion – PDE Revision – WCH – Arlington Heights</b>
<p>WCH has requested a revision to the previously approved “Arlington Heights” PDE Townhome project to:</p> <ul style="list-style-type: none"> <li>• <b>Reduce the front building setback from 30’ to 25’</b></li> </ul>	
<b>Motion:</b>	Councilman Curtis moved for the approval
<b>Second:</b>	Councilman Lashley
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley and Curtis voted for approval.

<b>Action Item 10</b>	<b>Resolution – FY23 JAG Grant Award</b>
<p>WHEREAS, the City of Warner Robins Police Department has applied for and has received a grant award through the Edward Byrne Memorial Justice Assistance Grant (JAG) program offered through the United States Department of Justice, Office of Justice Programs, and;</p>	

WHEREAS, the City of Warner Robins Police Department and the Houston County Sherriff's Office have agreed through a Memorandum of Understanding to split the total grant award amount of \$57,949.00 equally with the City of Warner Robins acting as the fiscal agent, and;

WHEREAS, the City of Warner Robins Police Department and the Houston County Sheriff's Office will use the awarded funds to purchase equipment;

WHEREAS the Grant Award Number 15PBJA-23-GG-03336-JAGX sets forth the conditions necessary for proper administration and fiscal management of these awarded funds,

NOW THEREFORE, BE IT RESOLVED that the Mayor and Council of the City of Warner Robins hereby authorize Mayor LaRhonda Patrick to execute this Grant Award agreement.

<b>Motion:</b>	Councilman Lauritsen moved for the approval.
<b>Second:</b>	Councilman Bibb
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley and Curtis voted for approval.

<b>Action Item 11</b>	<b>Resolution – DDA Board of Directors Update</b>
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A resolution of the Mayor and Council of the City of Warner Robins, acting pursuant to O.C.G.A § 36-42-4, appoint the following individual to the Board of Directors of the Downtown Development Authority for the City of Warner Robins:

Name	Effective Date of Appointment	Term to Expire
Richard Weldon	October 4, 2022	March 5, 2024
Ken McCall	October 4, 2022	March 5, 2024
Maria Lempsink	May 15, 2023	March 5, 2026

<b>Motion:</b>	Councilman Lashley moved for the approval.
<b>Second:</b>	Councilman Curtis
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley and Curtis voted for approval.

Action Item 12	Resolution – Government Windows SaaS agreement
<p>A resolution of the Mayor and Council of the City of Warner Robins that the three percent (3%) or one dollar minimum (\$1.00) Service Fee charged by Government Windows, LLC for the use of debit and credit card transactions shall be paid by the individual using a debit or credit card to complete E-store module transactions with the City of Warner Robins.</p>	
<b>Motion:</b>	Councilman Mack moved for the approval.
<b>Second:</b>	Councilman Lauritsen
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley and Curtis voted for approval.

**Citizen Comments:** Ms. Becky McCoy, Minister Daniel Crumpton, Mr. James Erdmanczyk

**Executive Session** – Mayor Patrick requested a motion to enter into an executive session for Personnel. Councilman Lauritsen motioned for Executive Session for Personnel. Councilman Mack seconded the motion for Personnel. Councilmen Mack, Bibb, Lauritsen, Lashley and Curtis voted for approval of the executive session. The regular council meeting was suspended at 6:02 pm, and the governing body convened into executive session at 6:15 pm; the executive session ended at 8:04 pm. The City Clerk is in possession of the executive session minutes.

Mayor Patrick requested a motion to reconvene the meeting at 8:09 pm. Councilman Lashley motioned for the request. Councilman Lauritsen seconded. Councilmen Mack, Bibb, Lauritsen, Lashley and Curtis voted for approval.

**Adjournment:** 8:13 pm

**Next Regular Council Meeting:** Monday, November 6, 2023



Mandy Stella  
City Clerk