



Monday, June 17, 2019

5:30 PM

Council Chamber Room

Regular Meeting of the Warner Robins City Council

Presiding: Mayor Randy Toms

City Officials Present:

Councilman Larry Curtis
Councilman Daron Lee

Councilman Clifford Holmes
Councilman Tim Thomas

Absent: Councilwoman Carolyn Robbins and Councilman Keith Lauritsen

Opening Prayer: Mayor Thomas

Pledge of Allegiance: Councilman Lee

Call to Order: 5:31 pm

Adoption of the Agenda: Councilman Curtis moved to adopt the agenda with the removal of **Action Item 6. Resolution – Ordinance – Zoning/Section 74.6/Standard for Cottage Housing Developments.** Councilman Thomas seconded the motion. Councilmen Curtis, Holmes, Lee, and Thomas voted for adoption of the agenda.

Proclamations, Awards and Presentations:

- Mayor Toms presented service awards to Paul Peck (WRPD) and Travis Kovac (Utility) for 10 years of service; Daren Smith (Utility) for 20 years of service; and Lee VanOsdol (WRPD) for 25 years of service.

Action Items:

Action Item 1	Presentation of Minutes
The minutes of the regular meeting of June 3, 2019 were presented for approval.	
Motion:	Councilman Holmes moved to approve the minutes of the regular meeting of June 3, 2019
Second:	Councilman Curtis.
Outcome:	Councilmen Curtis, Holmes, Lee, and Thomas voted for approval of the minutes.

Action Item 2	Purchasing Bids
Purchasing Bid List items, attached hereto, were presented for approval.	
Motion:	Councilman Curtis presented and moved to approve the bid list items one through eight, with a correction to number four to read "2019."
Second:	Councilman Holmes.
Outcome:	Councilmen Curtis, Holmes, Lee, and Thomas voted for approval.

Public Hearing on the Proposed Budget for the period July 1, 2019 to June 30, 2020.

Mayor Toms closed the regular meeting at 5:37 pm to hold a Public Hearing on the Proposed Budget for the period July 1, 2019 to June 30, 2020. Mayor Toms requested comments from the Public in attendance. During the public hearing no comments were made from the citizens or Mayor and Council. There being no further comments from the Public in attendance, Mayor Toms closed the Public Hearing at 5:38 pm, and reopened the regular meeting.

Action Item 3	Ordinance – Code of Ethics/Second Reading
Ordinance # 12-19 of the Mayor and Council of the City of Warner Robins adopting a Code of Ethics. The purpose of this code of ethics is to encourage high ethical standards in official conduct by city officials; establish guidelines for ethical standards of conduct for all such officials by setting forth those acts or actions that are incompatible with the interest of the City; require disclosure by such officials of private financial or other interest in matters affecting the City; and serve as a basis for disciplining those who refuse to abide by its terms.	
Motion:	Councilman Curtis presented the second reading of the Ordinance # 12-19 and moved for adoption.
Second:	Councilman Holmes.
Outcome:	Councilmen Curtis, Holmes, Lee, and Thomas voted for approval.

Action Item 4	Ordinance – Annual Salary of Councilmembers/Second Reading
Ordinance # 13-19 of the Mayor and Council of the City of Warner Robins, amending Chapter 2 of the Code of Ordinances regarding Administration. Section 2-28 (a) shall be amended to increase the annual salary of Councilmembers from \$5,000.00 to \$10,000.00, effective January 1, 2020.	
Motion:	Councilman Holmes presented the second reading of the Ordinance # 13-19 and moved for adoption.

Second:	Councilman Lee
Outcome:	Mayor Toms, Councilmen Curtis, Holmes, and Lee voted for approval. Councilman Thomas was opposed.

Action Item 5	Ordinance – Minimum Standard Codes/Tiny Houses
Ordinance #14-19 of the Mayor and Council of the City of Warner Robins, Georgia to adopt and enforce the Georgia State Minimum Standard Codes for Construction appendices “International Residential Code: Appendix S – Tiny Houses” of said codes, as adopted and amended by the Georgia Department of Community Affairs.	
Motion:	Councilman Lee presented Ordinance #14-19, and moved to waive the second reading of Ordinance #14-19.
Second:	Councilman Holmes.
Outcome:	Councilmen Curtis, Holmes, Lee, and Thomas voted for approval.

Action Item 6	Resolution – Ordinance – Zoning/Section 74.6/Standard for Cottage Housing Developments
Action Item removed. To be read on July 1, 2019.	
Motion:	N/A
Second:	N/A
Outcome:	N/A

Action Item 7	Ordinance – Dangerous Dog/Liability Insurance
Ordinance #15-19 of the Mayor and Council of the City of Warner Robins, Georgia amending Chapter 5 of the Warner Robins Code Section 5-106(d)(7) shall be deleted in its entirety.	

Motion:	Councilman Thomas presented Ordinance #15-19, and moved to waive the second reading of Ordinance #15-19.
Second:	Councilman Curtis.
Outcome:	Councilmen Curtis, Holmes, Lee, and Thomas voted for approval of the Ordinance.

Action Item 8	Annexation Ordinance– 2 Docs, LLC /Starlight Drive at GA Hwy 96
<p>Ordinance #16-19 of the Mayor and Council of the City of Warner Robins, annexing Land Lot 189 of the 10th Land District of Houston County, Georgia, totaling .50 acre, known and designated as “Parcel A-4”, as shown on a plat of survey drawn by Jones Surveying Company, dated October 5, 2018, and as referenced in Plat book 80, Page 288, Clerk’s Office, Houston Superior Court. Said plat of survey and the recorded copy thereof are hereby made a part of this description by reference thereto. The property is located on Starlight Drive at GA Hwy 96, East of Butten Drive and West of Peach Blossom.</p> <p>A zoning request for same property C-2[General Commercial] [City].</p>	
Motion:	Councilman Lee presented Ordinance #16-19, and moved to waive the second reading of Ordinance #16-19.
Second:	Councilman Curtis.
Outcome:	Councilmen Curtis, Holmes, Lee, and Thomas voted for approval of the Annexation Ordinance.
Motion:	Councilman Lee moved to approve the zoning request C-2 [General Commercial] [City].
Second:	Councilman Thomas.
Outcome:	Councilman Curtis. Holmes, Lee, and Thomas voted for voted for approval.

Action Item 9	Ordinance – Anti-Bullying Policy
<p>Ordinance #17-19 of the Mayor and Council of the City of Warner Robins, Georgia promoting and maintaining a healthy working environment for its employees where every individual is treated with civility and respect. The City considers workplace bullying unacceptable, and it will not be tolerated. The purpose of this policy is to communicate to all employees, including supervisors, managers, and officials, that the City will not in any way tolerate this behavior. Discrimination or harassment based on race, religion, sex, color, national origin, ancestry, age, physical or mental disability, veteran status, pregnancy, marital status, or any other status protected by federal, state, or local law is prohibited and not tolerated.</p>	
Motion:	Councilman Holmes presented Ordinance #17-19, and moved to waive the second reading of Ordinance #17-19
Second:	Councilman Thomas.
Outcome:	Councilmen Curtis, Holmes, Lee, and Thomas voted for approval of the Ordinance.

Action Item 10	Resolution– Training Policy
<p>A Resolution of the Mayor and Council of the City of Warner Robins amending the City’s Personnel Rules and Regulations recognizing that its employees are the key factor in assisting it to meet its strategic objectives and in providing the skills, expertise and knowledge necessary to the fulfilment of its mission. The City is therefore committed to the support of staff development, which is an important part in the City’s effort to achieve its aims.</p>	
Motion:	Councilman Thomas presented this resolution and moved for its approval.
Second:	Councilman Holmes.
Outcome:	Councilmen Curtis, Holmes, Lee, and Thomas voted for approval.

Action Item 11	Resolution – Work Detail Agreement/Dooly State Prison
<p>A Resolution of the Mayor and Council of the City of Warner Robins authorizing the execution of a Work Detail Agreement with the Georgia Department of Corrections for use of an inmate crew from the Dooly State Prison.</p>	
Motion:	Councilman Curtis presented this resolution and moved for its approval.
Second:	Councilman Holmes

Outcome:	Councilmen Curtis, Holmes, Lee, and Thomas voted for approval.
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Action Item 12	Resolution – Master Lease/Golf Cart Financing
<p>A Resolution of Mayor and Council authorizing the Mayor to execute and deliver a Lease Supplement pursuant to the Master Lease dated June 21, 2000 with Georgia Municipal Associations, Inc to put into effect one or more leases for Club Car Golf Carts (the “Leased Property”); said officer of the City is authorized and directed in the name and on behalf of the City to execute and deliver (i) one or more Lease Supplements for items of the Leased Property in substantially the form attached to the Master Lease, with such changes and additions as may be approved by said officer, and (ii) such other documents as may be deemed by such officer to be necessary or desirable to effect the purposes hereof or of the Master Lease, and such execution shall constitute conclusive evidence that the executed document has been authorized and approved hereby; the aforesaid officer is further authorized to do all things necessary or appropriate to effectuate the purposes hereof.</p>	
Motion:	Councilman Lee moved to approve the Resolution.
Second:	Councilman Holmes.
Outcome:	Councilmen Curtis, Holmes, Lee, and Thomas voted for approval.

Action Item 13	Resolution – Employee Promotion
<p>The following employees were recommended for promotions by their respective department:</p> <ul style="list-style-type: none"> • Andrew Piper, promoted from Rodder Operator (Sewer), Job Class #950, Grade 11, Utility Department, to Heavy Equipment Operator (Sewer), Job Class #935, Grade 12, Utility Department, to be effective June 17, 2019. • Jared Law, promoted from Firefighter, Job Class #520, Grade 14, Fire Department, to Fire Driver Engineer, Job Class #515, Grade 16, Fire Department, to be effective June 17, 2019. • Dedrick Early, promoted from Recreation Specialist, Job Class #731, Grade 16, Recreation Department, to Program Director (Rec), Job Class #725, Grade 20, Recreation Department, to be effective July 1, 2019. 	
Motion:	Councilman Thomas moved to approve the Resolution.

Second:	Councilman Lee.
Outcome:	Councilmen Curtis, Holmes, Lee, and Thomas voted for approval.

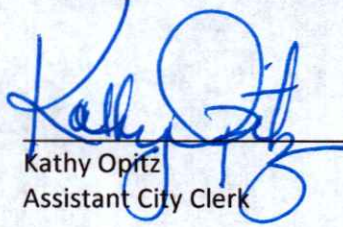
Action Item 14 Motion – City Attorney Contract/ Jim Elliott Agreement	
A motion was made to execute an agreement with Jim Elliott to perform the duties of legal consultant for the City of Warner Robins.	
Motion:	Councilman Holmes moved for approval of this motion.
Second:	Councilman Thomas.
Outcome:	Councilmen Curtis, Holmes, Lee, and Thomas voted for approval.

Action Item 15 Home Occupation Approvals	
The following Home Occupation Permits are recommended for approval by the Planning and Zoning Board:	
<ul style="list-style-type: none"> • Yvonne Spencer – 116 Lisa Drive, Apt. 67 – request permission to operate an online business. • Francisco Cosme – 122 Idle Ridge Drive – request permission to operate a landscaping business. • Kwatoria L. Bryant – 308 Wilmington Drive – request permission to operate a mobile jewelry sales Business. • Douglas Colindres – 222 Choctaw Street – request permission to operate a painting business. • Melissa Koppel – 105 Rew Court – request permission to operate a decoration business. • Matthew Hudson – 402 McArthur Blvd. – request permission to operate a transportation business. • Kimberly Roach – 100 Mount Pilot Court – request permission to operate a mobile notary business. • Keith Sentak – 205 Minter Drive – request permission to operate an online sales business. • Jammie Bronner – 112 Rolling Woods Circle – requests permission to operate an Auto Detailing business with the stipulation that no customers are allowed to receive a service at this location. 	
Motion:	Councilman Lee moved for approval of these Home Occupation Permits
Second:	Councilman Curtis.
Outcome:	Councilmen Curtis, Holmes, Lee, and Thomas voted for approval.

Citizen Comments: Rita Simon

Adjournment: 6:02 p.m.

Next Regular Council Meeting: Monday July 1, 2019



Kathy Opitz
Assistant City Clerk