



City of Warner Robins City Council Meeting Minutes

Monday, June 6, 2022

5:30 PM

Council Chambers

Presiding: Mayor LaRhonda W. Patrick

City Officials Present:

Councilman Keith Lauritsen
Councilman Kevin Lashley

Councilman Clifford Holmes
Councilman Larry Curtis
Councilman Derek Mack

City Officials Absent

Councilman Charlie Bibb

Regular Meeting of Warner Robins City Council

Call to Order: 5:40 p.m.

Adoption of the Agenda: Councilman Lauritsen moved to adopt the agenda with the amendment to change Executive Session from Personnel to Cybersecurity and to have Councilman Holmes read Action Item #3. Councilman Lashley seconded the motion. Councilmen Mack, Lauritsen, Lashley, Holmes and Curtis voted for adoption of the agenda.

Opening Prayer: Pastor Josh B. Kirvin

Pledge of Allegiance: Veterans High School AFJROTC

Announcements: Mayor Patrick recognized all the educators, the upcoming Juneteenth Federal Holiday and that the next regularly scheduled meeting will take place on Tuesday, June 21, 2022.

Proclamations/Awards/Presentations:

Action Items:

Action Item 1	Presentation of Minutes from the Regular Meeting of May 16, 2022 and Special Called Meeting of May 26, 2022.
The minutes of the Regular Meeting of May 16, 2022 and Special Called Meeting of May 26, 2022 were presented for approval.	
Motion:	Councilman Curtis moved for the approval of the minutes for regular meeting of Monday, May 16, 2022 and the special called meeting of May 26, 2022.

Second:	Councilman Holmes
Outcome:	Councilmen Mack, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 2	
Formal Public Comments Pertaining to Current Agenda Items	
Motion:	N/A
Second:	N/A
Outcome:	N/A

Action Item 3	
Consent Agenda	
	A. Purchasing Bids B. Resolution – Employee Promotions
Motion:	Councilman Holmes moved for the approval of the consent agenda.
Second:	Councilman Curtis
Outcome:	Councilmen Mack, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 3 (A)	Purchasing Bids
Purchasing Bid List item, attached hereto, were presented for approval. 7 items	

Action Item 3 (B)	Resolution – Employee Promotions
The following employees are recommended for promotion by their respective departments: WHEREAS, the Mayor and City Council deem such recommendations beneficial, NOW, THEREFORE, BE IT RESOLVED that these promotions be approved as follows:	
<ul style="list-style-type: none"> Nikki Galera, promoted from Tax Assistant, Job Class #140, Grade 10, General Administration Department, to Tax Specialist, Job Class #156, Grade 16, General Administration Department, to be effective June 13, 2022. Sheila Fennell, promoted from Administrative Clerk (PD), Job Class #618, Grade 9, 	

- Police Department, to Assistant Clerk of Court, Job Class #601, Grade 12, Police Department, to be effective June 13, 2022.
- Dalton Smith, promoted from Sign Markings Worker, Job Class #469, Grade 9, Public Works Department, to Painter, Job Class #464, Grade 10, Public Works Department, to be effective June 13, 2022.
 - Jeff Lavigne, promoted from Recreation Maintenance Technician, Job Class #720, Grade 12, Recreation Department, to Maintenance Supervisor (Recreation), Job Class #709, Grade 16, Recreation Department, to be effective June 13, 2022.
 - Lauren Polk, promoted from Police Records Manager, Job Class #600, Grade 15, Police Department, to Administrative Assistant (PD), Job Class #671, Grade 16, Police Department, to be effective June 13, 2022.

Action Item 4	Ordinance #21-22 – De-annexation – Frederick Thomson Living Trust/0.18 acres, Parcel 0W1330-077000, adjacent to 113 East Bob White Road
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IT IS HEREBY ORDAINED by the GOVERNING AUTHORITY OF THE CITY OF WARNER ROBINS, GEORGIA, DE-ANNEXING A TRACT OR PARCEL OF LAND CONTIGUOUS TO THE EXISTING CORPORATE LIMITS OF THE CITY, AND FOR OTHER PURPOSES.

WHEREAS, a petition has been received from Frederick Thompson, Trustee of the Frederick Thompson Living Trust, to de-annex the property which is more particularly described as follows, to-wit:

All that tract or parcel of land situate, lying and being in Land Lot 248 of the Tenth Land District of Houston County, Georgia, being known and designated as Tract "800-A", containing 0.18 acres, according to a plat of survey entitled "Re-Subdivision of Woodlands of Houston Lot 800 of Phase 6, Section 1A in the City of Warner Robins", prepared by McLeod Surveying, certified by Marty A. McLeod, Georgia Registered Land Surveyor No. 2991, dated July 30, 2021, a copy of which is of record in Map Book 82, Page 319, Clerk's Office, Houston Superior Court. Said plat and the recorded copy thereof are hereby made a part of this description by reference thereto for all purposes.

The property is located on East Bob White Road southwest of the intersection of Basswood Court and Woodlands Boulevard.

WHEREAS, the said land of Frederick Thompson, Trustee of the Frederick Thompson Living Trust, may be de-annexed pursuant to the provisions of the Official Code of Georgia Annotated Section 36-36-22, having received the written and signed applications of all of the owners of all of the land proposed to be de-annexed, including a complete description of the land to be de-annexed, along with the adopted resolution of the governing authority of the county in which such property is located consented to such de-annexation; and

WHEREAS, The City of Warner Robins, relative to its best interest, is desirous of de-annexing the above-described properties.

IT IS HEREBY ORDAINED by the governing authority of the City of Warner Robins, Georgia, and it is hereby ordained by authority of the same, that the petition from Frederick Thompson, Trustee of the Frederick Thompson Living Trust, on April 26, 2022, is adopted and approved and said properties are hereby unincorporated into the City of Warner Robins, Georgia.

If any ordinance, or part thereof, of the City of Warner Robins is in conflict herewith, this ordinance shall have preference.

If any of the provisions of this ordinance are held invalid, such invalidity shall not affect any of the other provisions which can be given effect without the invalid provision, and, to this end, the provisions of this ordinance are declared to be severable.

Motion:	Councilman Lashley moved to approve Ordinance #21-22 and to waive the second reading.
Second:	Councilman Holmes
Outcome:	Councilmen Mack, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 5	Ordinance #22-22 – City of Warner Robins Classification Plan
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IT IS HEREBY ORDAINED by the governing authority of the City of Warner Robins that the City Classification Plan is amended as follows:

-1-

Move one of the positions of Building Maintenance Worker, Job Class #132, Grade 8, Building & Transportation Department, to Recreation Department. Incumbent Rosemary Elamin to be transferred with this position.

-2-

Reclassify the position of Clerk of Municipal Court, Job Class# 611, Grade 604 (Certified Police Pay Schedule), Police Department, to Grade 19 (Civilian Pay Schedule).

-3-

Move one of the positions of PW Maintenance Worker II, Job Class #453, Grade 9, Public Works, to Ground Maintenance Worker II, Job Class #477, Grade 9, incumbent Quinterius Bronner to be transferred with this position

Motion:	Councilman Mack moved for the approval of Ordinance #22-22 and to waive the second reading.
Second:	Councilman Curtis
Outcome:	Councilmen Mack, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 6	Resolution – IGA (Houston County) – Animal Shelter
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A resolution of the Mayor and Council of the City of Warner Robins authorize Mayor LaRhonda W. Patrick to execute the attached Intergovernmental Agreement with the Houston County Board of Commissioners to set forth an agreement for the continued joint use, operation, and maintenance of the City of Warner Robins’ animal control facility.

Motion:	Councilman Holmes moved for the approval
Second:	Councilman Lashley
Outcome:	Councilmen Mack, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 7	Resolution – 2022 Chip Grant Award (2022-113)
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WHEREAS, the City of Warner Robins has been awarded a Community Home Investment Program (CHIP) Grant for the purpose of assisting low and moderate income persons with their housing needs;

WHEREAS, an Agreement will be executed jointly with the Georgia Housing and Finance Authority (“GHFA”), and the City of Warner Robins (“State Recipient”) for the Georgia Department of Community Affairs 2022 HOME Investment Program State Recipient Grant Agreement;

WHEREAS, an adoption of policies and procedures and program design for Community Home Investment Program (CHIP);

WHEREAS, an adoption of CHIP Homebuyer Eligibility and Property Value Limits requirements for owner-occupied housing rehabilitation;

WHEREAS, Agreements will be executed jointly with the Georgia Department of Community Affairs (“DCA”), and the City of Warner Robins (“Applicant”) for the Department of Community Affairs Affirmative Fair Housing Marketing Plan and the Minority/Women’s business Enterprise HOME Program Policy Statement;

WHEREAS, an Agreement will be executed jointly with Grant Specialists of Georgia, Inc. (“Grant Administrator”), and the City of Warner Robins (“Local Government”) for a Contract for Professional Services to include technical and administrative services to assist the Local Government in implementing and carrying out CHIP Grant # 2022-113;

WHEREAS, local policies and procedures and a Language Access Plan (LAP) have been prepared by the Grant Administrator for Warner Robins and the City hereby approves the policies and procedures for the purpose of administering the 2022 City of Warner Robins CHIP Grant Program;

WHEREAS, a resolution to adopt the Section 3 Plan to comply with 24 CFR, Part 135 of the United States Department of Housing and Urban Development Section 3; and

WHEREAS, adoption of the following Georgia Statutes Policies by Local Governmental Entities; as provided for in O.C.G.A. § 36-80-23 Prohibition on Immigration Sanctuary Policies by Local Governmental Entities, O.C.G.A. § 50-24-1, et seq, Georgia Drug-free Workplace Act, and O.C.G.A. §13-10-91, Illegal Immigration Reform and Enforcement Act.

NOW, THEREFORE, BE IT RESOLVED that Mayor and Council hereby authorize Mayor LaRhonda W. Patrick to execute said documents.

Motion:	Councilman Lauritsen moved for the approval
Second:	Councilman Mack
Outcome:	Councilmen Mack, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 8	Resolution – Peach State Health Plan (Recreation Scholarships)
<p>Mayor and Council hereby authorize Mayor LaRhonda W. Patrick to execute an agreement on behalf of the City of Warner Robins, Georgia with Peach State Health Plan, whereby Peach State Health Plan will provide vouchers for sports scholarships for eligible members age six (6) through eighteen (18).</p>	
Motion:	Councilman Curtis moved for the approval
Second:	Councilman Holmes
Outcome:	Councilmen Mack, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Mayor Patrick requested a motion to amend the agenda to move "Citizen Comments" before moving into Executive Session. Councilman Holmes motioned to move citizen comments before moving into Executive Session. Councilman Lauritsen seconded the motion. Councilmen Mack, Lauritsen, Lashley, Holmes and Curtis all voted in approval.

Citizen Comments: Retired Attorney, Danielle Hines; Greg Collins; Keisha Bibbs; Chris Tillman

Executive Session – Mayor Patrick requested a motion to enter into an executive session to discuss Cybersecurity. Councilman Curtis moved for an executive session to discuss PCybersecurity. Councilman Holmes seconded the motion. Councilmen Mack, Lauritsen, Lashley, Holmes and Curtis voted for approval of the executive session. The regular council meeting was suspended at 6:10 pm, and the governing body convened into executive session at 6:19 pm; the executive session ended at 7:35 pm. The regular meeting convened at 7:37 pm. The City Clerk is in possession of the executive session minutes.

Adjournment: 7:42 pm

Next Regular Council Meeting: Tuesday, June 21, 2022



Mandy Stella
City Clerk