

**City of Battlefield
Board of Aldermen
Regular Session Meeting
March 19, 2024**

Item 1 Ceremonial Matters

Item 1a Pledge of Allegiance- led by Alderman Rocky Compton.

Item 1b Opening Prayer-led by Police Lieutenant Brent Armstrong.

Item 2 Roll Call

City Clerk Beth Anne West read the roll call and the following Board members were in attendance: Mark Crabtree, Rocky Compton, Tim Kelley Sr., and Jerry Shupert. The following board members were absent: Samantha Forbes, and Zac Woods. City Clerk Beth Anne West determined there was a Quorum present and the meeting could proceed. Staff present were City Administrator Tommy Vanhorn, City Clerk Beth Anne West, and Police Lieutenant Brent Armstrong.

Item 3 Public Hearing Regarding Annexation of Property Owned by D's Second Chance, LLC (Cleta Blackwell) located on the corner of State Highway FF and the Corner of Farm Road 178 (Weaver Road) approximately 8.67 acres of undeveloped land.

Item 4 Open Public Hearing- President Pro Tem-Mark Crabtree opened the public hearing at 6:32 p.m. City Clerk Beth Anne West noted that no one had signed up to speak for or against the matter of annexation.

Item 5 Close Public Hearing President Pro Tem-Mark Crabtree closed the public hearing at 6:33 p.m.

Item 6 Resume Regular Session Meeting at 6:33 p.m.

Item 7 Call to order

President Pro Tem Mark Crabtree called the meeting to order at City Hall Located at 5434 S. Tower Drive Battlefield, MO 65619 on March 19, 2024, at 6:33 p.m.

Item 8 Mayor Report

President Pro Tem Mark Crabtree mentioned the Board needed to stay on task when discussion occurred referring to the software purchase at the last meeting.

Item 9 Board of Aldermen Report

None.

Item 10 Adoption and Approval of Consent Agenda

Motion was made by Aldermen Rocky Compton to approve and adopt the consent agenda including items a-h: March 5, 2024, Board of Aldermen regular session meeting minutes; **Bills to approve in the amount of \$ 50,962.96; Bills paid in the amount of \$ 113,430.86; Sewer/Parks-Refunds paid in the amount of \$325.00;**

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Payroll reports; Sewer adjustments for the month of February 2024 in the amount of \$117.78; January 2024 Financial Statements; January 2024 Bank Reconciliations. Motion was seconded by Alderman Jerry Shupert. A vote was taken, and the vote was 4 Ayes- Mark Crabtree, Rocky Compton, Tim Kelley Sr. , and Jerry Shupert. 0 Nays. Aldermen Samantha Forbes and Zac Woods were absent for the vote. Motion approved.

Item 11 Public Input
None.

Item 12 Unfinished Business
None.

Item 13a Discussion and Possible Vote to Approve Bill #24-06, An Ordinance Adopting and Enacting a new Code of Ordinances of the City of Battlefield, County of Greene, State of Missouri; Establishing the Same; Providing for the Repeal of Certain Ordinances Not Included therein, Except as Herein Expressly Provided; Providing for the Manner of Amending Such Code of Ordinances; Providing Penalty for the Violation Thereof; and Providing when this ordinance shall be become Effective.

Samantha Forbes entered the meeting at 6:35 p.m. Motion was made by Alderman Rocky Compton to postpone the vote on this bill until the next Board meeting in April. Motion was seconded by Alderman Jerry Shupert. A vote was taken, and the vote was 5 Ayes-Samantha Forbes, Mark Crabtree, Rocky Compton, Tim Kelley Sr., and Jerry Shupert. 0 Nays. Alderman Zac Woods was absent present for the vote. Motion approved.

Alderman Zac Woods entered the meeting at 6:41 p.m.

Item 13b Discussion and Possible Vote to Approve Purchase of Asset Management Software.

William Winslow and Chris DeJuneas gave an overview of the software via a zoom call to explain the asset essentials to the Board. Discussion and questions followed on the structure of the software and how staff can utilize it with the GIS information and build work orders plus review the assets used in the process, so the City Administrator would have the data necessary to budget more effectively on how to use the services offered to citizens in a better manner. The backup of the software was discussed which is cloud based. An example was shown how citizens could alert the city to potential issues within the city through the City's website by inputting the need into a work order system and notating it directly on a map then it would be sent to set up work to be done or it could be declined depending on the

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item where it could be reviewed and then set up as a task. It was also discussed that reports could be generated on the time and labor for making repairs to equipment via the software to track the activity. The system will also track manhours and list them on a calendar to show if items are still outstanding or completed and the person will be notified via e-mail, and it will also send a message to the City Administrator. Mr. Winslow stated the citizens would receive a confirmation number for their work order and they would not need to download an app it would be on our website. Mr. Winslow stated we could make a QR code on our page that citizens could use, and they could even upload a photo if they like. Mr. Winslow stated this would allow for better oversight of managerial status for Tommy and help to provide a better way to plan for work that needs done. Mr. Vanhorn stated he could print off work orders as necessary or just work off the software and print reports as needed rather than create more paperwork. Mr. Winslow noted this would allow a person to realize the depreciation of an asset to equate the labor costs with repairs and the labor dollars for the item to be fixed on the asset. Motion was made by Alderman Rocky Compton to approve purchase of Asset Management Software from Brightly Software in the amount of \$14,478.37. Motion was seconded by Alderman Jerry Shupert. A vote was taken, and the vote was 6 Ayes- Samantha Forbes, Zac Woods, Mark Crabtree, Rocky Compton, Tim Kelley Sr., and Jerry Shupert. 0 Nays. All Board members were present for the vote. Motion approved.

Item 13c Discussion and Possible Vote to Authorize City Administrator to Purchase Large Format Printer Scanner. City Administrator Tommy Vanhorn went over the proposals from Pearson-Kelly and Copy Products, Inc. about digitizing the maps that are only available in paper context so the City can digitally retrieve the information for future planning purposes. Mr. Vanhorn said at present it is cumbersome to locate the paper copy in our now high paced environment. Motion was made by Alderman Zac Woods to authorize City Administrator to purchase Large Format Printer Scanner option 2 in the amount of \$6,195.00, from Pearson-Kelly Technology. Motion was seconded by Alderman Tim Kelley Sr. A vote was taken, and the vote was 6 Ayes- Samantha Forbes, Zac Woods, Mark Crabtree, Rocky Compton, Tim Kelley Sr., and Jerry Shupert. 0 Nays. All Board members were present for the vote. Motion approved.

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Item 14 Adjournment.

Motion was made by Alderman Zac Woods to adjourn the meeting at 7:08 p.m. Motion was seconded by Alderman Samatha Forbes. A vote was taken, and the vote was 6 Ayes Samantha Forbes, Zac Woods, Mark Crabtree, Rocky Compton, Tim Kelley Sr., and Jerry Shupert. 0 Nays. All Board members were present for the vote. Motion approved.

Mark Crabtree President of the Board Mark Crabtree 4/2/2024 Date

ATTEST:

Beth Anne West City Clerk Beth Anne West 4-2-2024 Date

Reading and Vote to Approve Minutes: 6 Ayes-Samantha Forbes, Zac Woods, Mark Crabtree, Rocky Compton, Jim Kelley Sr., and Jerry Shupert.
Minutes Approved: 0 Nays. All Board members were present for the
Vote. 4-2-2024.
April 2, 2024

