

**City of Battlefield
Board of Aldermen
October 21, 2025
Regular Session Meeting Minutes**

1. Ceremonial Matters.

- a. **Pledge of Allegiance** led by Alderman Rocky Compton.
- b. **Opening Prayer** led by Alderman Tim Kelley Sr.

2. Roll Call

Taken by City Clerk Beth Anne West following Board members were present: Doug Cunio, Scott Campbell, Samantha Forbes, Rocky Compton, Tim Kelley Sr., and Matt McNitt. All Board members were present for the meeting. City Clerk deemed Quorum present meeting could proceed. Staff present at meeting were as follows: City Administrator Tommy Vanhorn, Police Chief Chris McPhail, and Beth Anne West, City Clerk. Special Guests were Crystal Reynolds of Pinnacle Consulting and Marshall Decker of Decker and Pace.

3. Call to order Meeting called to order by Mayor Mark Crabtree at 6:30 p.m. at Battlefield City Hall located at 5434 S. Tower Drive, Battlefield, MO 65619.

4. **City Administrator Update.** Mr. Tommy Vanhorn stated he was working on the transition to the interim City Administrator, and he recently attended the annual OTO legislative update and the Regional MML meeting held in Auora, Mo both held today and gain valuable information at these events.

5. Adoption and Approval of Consent Agenda

Motion to approve and adopt the consent agenda including items a-h: October 7, 2025, Board of Aldermen regular session meeting minutes; Bills to approve in the amount of \$0.00; Bills paid in the amount of \$183,309.02; Sewer/Parks-Refunds paid in the amount of \$664.43; Sewer Adjustments in the Month of September 2025 in the amount of \$0.00; September Payroll Earnings 2025; September Financial Statements for 2025; September Bank Reconciliations for 2025. Motion was seconded by Alderman Samantha Forbes. A vote was held, and the vote was 6 ayes- Doug Cunio, Scott Campbell, Samantha Forbes, Rocky Compton, Tim Kelley Sr., and Matt McNitt. 0 Nays. All Board members were present. Motion approved.

6. Public Input.

None.

7. Unfinished Business.

None.

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8. New Business.

a. Presentation of Annual Audit by Decker and Pace, CPA's.

Marshall Decker of Decker and Pace, CPA's gave the presentation of the audit to the Board noting a clean opinion which is good and that the books are in good order. Mr. Decker stated the City has reserve funds to manage several months' worth of expenses if needed, which is a requirement. Mr. Decker stated he had no comments listed in the management letter, which is also good. Mr. Decker stated that not all cities use outside professionals like Battlefield does and it is good that we do so it allows another set of eyes to watch over the management of the City.

b. Discussion and Possible Vote to Approve Annual Audit for Fiscal Year ended June 2025.

Motion was made by Alderman Rocky Compton to approve the annual audit as presented for Fiscal Year ended June 2025. Motion was made by Alderman Samantha Forbes. A vote was taken, and the vote was 6 Ayes-Matt McNitt, Scott Campbell, Rocky Compton, Samantha Forbes, Scott Campbell, and Doug Cunio. 0 Nays. All Aldermen were present for the vote. Motion approved.

c. Discussion and Possible Vote to Approve removing City Administrator from all bank accounts effective 11-10-2025.

Motion was made by Alderman Rocky Compton to add Interim City Administrator to all Bank Accounts effective 11-10-2025. Motion was seconded by Alderman Samantha Forbes. A vote was taken, and the vote was 6 Ayes-Matt McNitt, Scott Campbell, Rocky Compton, Samantha Forbes, Scott Campbell, and Doug Cunio. 0 Nays. All Aldermen were present for the vote. Motion approved.

d. Discussion and Possible Vote to approve of new logo for City. No vote was taken discussion took place with the thought of bringing this back to discuss further at the next Board meeting in November and to allow Revel to do a presentation with the top three picks.

e. Discussion and Possible Vote to Approve City Administrator To Enter into with Toth and Associates for the development of a Wastewater Cost of Service Agreement and Standard Rate Design for the City of Battlefield.

City Administrator Tommy Vanhorn mentioned that the City had absorbed the cost increases from the City of Springfield, and the last study was done in 2019, so it is now time to do a sewer rate study with the help of Toth and Associates our City Engineer. Mr. Vanhorn stated it would take like 2-3 months to get the study done and then have the board approved in the spring for the rates to take effect in July of 2026. Motion was made by Alderman Tim Kelley Sr., to approve Agreement with Toth and Associates, LLC. Motion was seconded by Alderman Samantha Forbes. A vote was taken, and the vote was 6 Ayes- Matt McNitt, Scott Campbell, Rocky Compton, Samantha Forbes, Scott Campbell, and Doug Cunio. 0 Nays. All Aldermen were present for the vote. Motion approved.

f. Discussion and Possible Vote to Allow the City Administrator to Create a MOU (Memorandum of Understanding with the City of Clever for the Services of Battlefield Building Inspection as needed.

Discussion followed on the time limit that was needed and if it would be possible plus insurance concerns. City Administrator Tommy Vanhorn stated that the building inspector for Clever had an accident and we would like to be good neighbors and assist them for a short-term timeline. Mr. Vanhorn stated he would check with Clever and our insurance and our attorney on creating such an agreement for a three-month time limit. Motion was made by Alderman Matt McNitt to allow for the creation of a MOU with the City of Clever for the services of Battlefield Building Inspection as needed. Motion was seconded by Alderman Rocky Compton. A vote was taken, and the vote was 6 Ayes- Matt McNitt, Scott Campbell, Rocky Compton, Samantha Forbes, Scott Campbell, and Doug Cunio. 0 Nays. All Aldermen were present for the vote. Motion approved.

g. Discussion and Possible Vote to Affirm Appointment of Interim City Administrator.

Motion was made by Alderman Tim Kelley Sr. to approve affirm appointment of Interim City Administrator Chris McPhail. Motion was made by Alderman Samantha Forbes. A vote was taken, and the vote was 6 Ayes-Matt McNitt, Scott Campbell, Rocky Compton, Samantha Forbes, Scott Campbell, and Doug Cunio. 0 Nays. All Aldermen were present for the vote. Motion approved.

h. Interim City Administrator to be sworn by City Clerk Beth Anne West.

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Former Police Chief Chris McPhail was sworn in as the Interim City Administrator by City Clerk Beth Anne West.

- i. **Discussion and Possible Vote to Approve Lieutenant moving to position of Interim Police Chief.** Motion was made by Alderman Rocky Compton to approve Lieutenant Brent Armstrong to move to the position as Interim Police Chief. Motion was seconded by Alderman Samantha Forbes. A vote was taken, and the vote was 6 Ayes- Matt McNitt, Scott Campbell, Rocky Compton, Samantha Forbes, Scott Campbell, and Doug Cunio. 0 Nays. All Aldermen were present for the vote. Motion approved. Editorial Note: Lieutenant Brent Armstrong was not present at the meeting so he will be sworn in at a later date.

- j. **Discussion and Possible Vote to Add Interim City Administrator to all Bank accounts effective 11-10-2025.**

Motion was made by Alderman Rocky Compton to add Interim City Administrator to all Bank Accounts effective 11-10-2025. Motion was seconded by Alderman Samantha Forbes. A vote was taken, and the vote was 6 Ayes- Matt McNitt, Scott Campbell, Rocky Compton, Samantha Forbes, Scott Campbell, and Doug Cunio. 0 Nays. All Aldermen were present for the vote. Motion approved.

9. Closed Session

- a. **The Board did not go into closed session, so no vote was taken.**

10. Adjournment.

Motion was made by Alderman Samantha Forbes. Motion was seconded by Alderman Rocky Compton. A vote was taken, and the vote was 6 Ayes- Matt McNitt, Scott Campbell, Rocky Compton, Samantha Forbes, Scott Campbell, and Doug Cunio. 0 Nays. All Aldermen were present for the vote. Motion approved.



Mayor-Mark Crabtree

ATTEST:



City Clerk-Beth Anne West, City Clerk

Reading and vote:

Minutes approved:

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6 Ayes - Matt McNitt, Tim Kelley Sr., Rocky Compton, Scott Campbell and Doug Cunio. 0 Nays. Alderman Samantha Forbes was absent for the vote. 11-4-2025