

**City of Battlefield
Board of Aldermen
Regular Session Meeting Minutes
May 17, 2022**

Item 1 Roll Call

Aldermen present were as follows: Mark Crabtree, Zac Woods, Samantha Deaton, Rocky Compton, Jim Clemmons, and Jerry Shupert were present at City Hall in Battlefield, MO. All Aldermen were present for the meeting. City Clerk Beth Anne West read the roll call and determined a quorum was present so the meeting could proceed. Also present was Mayor Debra Hickey. Staff present were City Administrator Tommy Vanhorn, Police Lieutenant Brent Armstrong, and City Clerk Beth Anne West. Other guests were as follows: Sy Shumaker and Danny Klopfer.

Item 2 Call to order

The meeting was called to order by Mayor Debra Hickey at 6:09 p.m.

Item 3 Ceremonial Matters

The opening prayer was led by Mark Crabtree. The pledge of Allegiance was led by Alderman Zac Woods.

Item 4 Approve Agenda

City Administrator Tommy Vanhorn asked to change the orders of the day and add item d under new business (Item 9) to Approve the Advertisement of the Building Inspector's Position.

Motion was made by Samantha Deaton to approve the agenda as amended per the request of the City Administrator. Motion was seconded by Alderman Rocky Compton. A roll call vote was taken, and the vote was 6 Ayes- Jerry Shupert, Jim Clemmons, Rocky Compton, Samantha Deaton, Zac Woods, and Mark Crabtree. 0 Nays. All Board members were present for the vote. Motion approved.

Mayor Debra Hickey mentioned it was not a year the 28th of April since City Administrator Tommy Vanhorn came aboard and it was time to do an evaluation therefore a packet would be sent out shortly before the middle of June.

Item 5 City Administrator Report

No written report was given by City Administrator Tommy Vanhorn, instead he mentioned his most recent activities which included the following: meetings with Anderson Engineering, our accounting firm to review the budget items before presenting them to the Board. Overseeing progress on sidewalk project. Reported on recent Park Board meeting past Thursday evening referenced no 4th of July event to be held this year. Also, referenced the National Night out event set for August 2, 2022.

Item 6 Adoption and Approval of Consent Agenda

**City of Battlefield
Board of Aldermen
Regular Session Meeting Minutes
May 17, 2022**

**City of Battlefield
Board of Aldermen
Regular Session Meeting Minutes
May 17, 2022**

City Clerk Beth Anne West mentioned that Alderman Compton noted a spelling error with regard to Alderman Crabtree's name in the May 3, 2022, minutes and she had corrected this under item 4 of those minutes and provided an updated copy of the minutes for the Board to approve. Motion was made by Alderman Jerry Shupert to approve and adopt the Consent Agenda including items a-h: May 3, 2022, Board of Aldermen regular session meeting minutes; Bills paid in the amount of \$69,417.66; Bills to approve in the amount of \$0; Sewer/Parks-Refunds paid in the amount of \$179.67; Payroll reports; April 2022 Financial Statements; April 2022 Bank Reconciliations; April 2022 Sewer Adjustments in the amount of **\$301.39**. Motion was seconded by Alderman Mark Crabtree. A roll call vote was taken, and the vote was 6 Ayes-Jerry Shupert, Jim Clemmons, Rocky Compton, Samantha Deaton, Zac Woods, and Mark Crabtree. 0 Nays. All Aldermen were present for the vote. Motion approved.

Item 7 Public Input

None.

Item 8 Discussion of Budget for Fiscal Year 2022-2023.

City Administrator Tommy Vanhorn reviewed the budget items specifically salaries and related that with the need to increase rates for Police Department officers for starting pay for the area with the increase we have seen that the total salaries have increased substantially from last year and the need to have more personnel added in public works and the fact that the current Building Inspector is set to retire in August of this year there is roughly a 10% increase overall. Mr. Vanhorn stated he was reviewing the current inflationary market with reference to these increases. Alderman Shupert stated he was looking at all of this in response to all the fluctuations in the market and increases to the cost of living for employees that the increase will not be that much. Alderman Compton asked a few questions about the proposed budget which Mr. Vanhorn made note of or answered in the meeting to be answered by the next meeting. Discussion followed on type of tools needed for public works and Mr. Vanhorn noted he is hoping the employees to be hired can use said new equipment. Alderman Jim Clemmons noted there were no real improvements planned for City Hall? Mr. Vanhorn stated that more changes may come into play when Police move to their new location off FF highway. Mr. Vanhorn explained he was hoping to get the May figures input to give a better indication of projections for an 11th basis rather than 10 months once we get to the middle of June.

Item 9a Discussion and Possible Vote to Approve Bill #22-09 an Ordinance to Authorize the City Administrator of the City of Battlefield to Executive an Agreement with Missouri Highways and Transportation Commission STP-Urban Program Agreement for Construction of Trail Connecting Elm Street and Somerset Street to Trail of Tears Park Through STBG-9901 (828) MODOT Project Through Supplemental Agreement.

**City of Battlefield
Board of Aldermen
Regular Session Meeting Minutes
May 17, 2022**

**City of Battlefield
Board of Aldermen
Regular Session Meeting Minutes
May 17, 2022**

Mr. Vanhorn noted the original agreement was signed and it was found that the allocations were incorrect, with the change in personnel at MoDOT this fell through the cracks. This will amend the cost for it will be an 80/20 split with a portion of the cost shared by Ozarks Transportation Organization and MoDOT. Mr. Vanhorn stated that this will reduce the original amount approved for the City to fund. Mr. Vanhorn noted that once this is approved he will forward so he can adjust the figures in the budget accordingly. Motion was made by Alderman Zac Woods to have the first reading of Bill #22-09 by title only. Motion was seconded by Alderman Mark Crabtree. A roll call vote was held, and the vote was 6 Ayes- Jerry Shupert, Jim Clemmons, Rocky Compton, Samantha Deaton, Zac Woods, and Mark Crabtree. 0 Nays. Motion approved. City Clerk Beth Anne West read the first reading of Bill #22-09 by title only for the first time. Motion was made by Alderman Samantha Deaton to approve the first reading of Bill #22-09 by title only. Motion was seconded by Alderman Zac Woods. A roll call vote was held, and the vote was 6 Ayes- Mark Crabtree, Zac Woods, Samantha Deaton, Rocky Compton, Jim Clemmons, and Jerry Shupert. 0 Nays. All Aldermen were present for the vote. Motion approved. Motion was made by Alderman Samantha Deaton to have the second reading of Bill #22-09 by title only. Motion was seconded by Alderman Zac Woods. A roll call vote was held, and the vote was 6 Ayes- Jerry Shupert, Jim Clemmons, Rocky Compton, Samantha Deaton, Zac Woods, and Mark Crabtree. 0 Nays. Motion approved. City Clerk Beth Anne West read the second reading of Bill #22-09 by title only for the second and final time. Motion was made by Alderman Samantha Deaton to approve the second and final passage of Bill #22-09 by title only. Motion was seconded by Alderman Zac Woods. A roll call vote was held, and the vote was 6 Ayes- Mark Crabtree, Zac Woods, Samantha Deaton, Rocky Compton, Jim Clemmons, and Jerry Shupert. 0 Nays. All Aldermen were present for the vote. Motion approved.

Item 9b Discussion and Possible Vote to Approve Planning and Zoning Recommendation for Comprehensive Plan Implementation.

Motion was made by Alderman Jerry Shupert to Approve Planning and Zoning Recommendation for Comprehensive Plan Implementation Plan or (Guide). Motion was seconded by Alderman Mark Crabtree. A roll call vote was held, and the vote was 6 Ayes- Jerry Shupert, Jim Clemmons, Rocky Compton, Samantha Deaton, Zac Woods, and Mark Crabtree. 0 Nays. All Aldermen were present for the vote. Motion carried.

Item 9c Discussion and Possible Vote to Move the date of August 2nd, 2022 due to National Night Out Event.

Motion was made by Alderman Zac Woods to Move the date of August 2nd, 2022 cancel the August 2, 2022, Board of Aldermen meeting date, due to National Night Out Event. Motion was seconded by Alderman Samantha Deaton. A roll call vote was held, and the vote was 6 Ayes- Mark Crabtree, Zac Woods, Samantha Deaton, Rocky Compton, Jim Clemmons, and Jerry Shupert. 0 Nays. All Aldermen were present for the vote. Motion carried.

**City of Battlefield
Board of Aldermen
Regular Session Meeting Minutes
May 17, 2022**

Item 9d Discussion and Possible Vote to Approve Advertising for Building Inspector Position. Motion was made by Alderman Zac Woods Authorize the City Administrator to approve advertising for Building Inspector Position. Motion was seconded by Alderman Rocky Compton. A roll call vote was held, and the vote was 6 Ayes-Jerry Shupert, Jim Clemmons, Rocky Compton, Samantha Deaton, Zac Woods, and Mark Crabtree. 0 Nays. All Aldermen were present for the vote. Motion carried.

Item 10 Announcements

- May 17, 2022, Board of Aldermen Meeting @ 6:00 p.m. (*early for budget discussion*)
- May 19, 2022, EDC Meeting @ 8:30 a.m.
- May 30, 2022, Memorial Day Holiday Offices Closed
- May 31, 2022, Offices re-open at 8 a.m.
- May 31, 2022, Court at 2 p.m.
- June 2, 2022, MML Region Meeting Aurora, MO
- June 7, 2022, Board of Aldermen Meeting @ 6:30 p.m.
- June 9, 2022, Advisory Park Board Meeting @ 6:30 p.m.
- June 9-10, 2022, MML Elected Officials Event Columbia, MO
- June 13, 2022, Planning and Zoning Commission Meeting @ 6:00 p.m.
- June 16, 2022, EDC Meeting @ 8:30 a.m.
- June 21, 2022, Board of Aldermen Meeting @ 6:30 p.m.
- June 30, 2022, Last day of fiscal year. (*Budget needs to be approved*)
- July 4, 2022, Independence Day Holiday Offices closed
- July 5, 2022, Offices re-open at 8 a.m.

Alderman Jim Clemmons left the meeting at 7:58 p.m. Alderman Clemmons returned after the vote for adjournment was held. Mayor Debra Hickey ask that the Board review the Court section of the Budget and stated that she had complaints (phone calls), about the leniency of the courts. Police Lieutenant Brent Armstrong explained the process from the time the ticket is issued until the defendant attends court and stated the Police Department did not have any issues with the current state of the court.

Item 11 Adjournment.

Motion was made by Alderman Jerry Shupert to adjourn at 8:00 p.m. Motion was seconded by Alderman Zac Woods. A roll call vote was taken, and the vote was 5 Ayes- Mark Crabtree, Zac Woods, Samantha Deaton, Rocky Compton, and Jerry Shupert. 0 Nays. Alderman Jim Clemmons was absent for the vote. Motion approved.

City of Battlefield
Board of Aldermen
Regular Session Meeting Minutes
May 17, 2022

Debra Hickey

Mayor Debra Hickey and/or 6-7-2022 Date
President of the Board Rocky Compton

ATTEST:

Beth Anne West

City Clerk Beth Anne West 6-7-2022 Date

Reading and Vote to Approve Minutes: *5 Ayes - Mark Chalotree, Zach Woods, Samantha Peaton, Rocky Compton, David Fincklemans. 0 Nays. alderman Larry Stupert was absent.*
Minutes Approved: *June 7, 2022.*

