

**City of Battlefield
Board of Aldermen
Regular Session Meeting Minutes
May 27, 2025**

Item 1 Ceremonial Matters

- a. **Pledge of Allegiance** led by Alderman Matt McNitt.
- b. **Opening Prayer** led by Lieutenant Brent Armstrong.

Item 2 Roll Call

City Clerk Beth Anne West completed the roll call with the following Board of Aldermen were present Doug Cunio, Scott Campbell, Rocky Compton, and Matt McNitt. Aldermen Samantha Forbes and Tim Kelley Sr. were absent for the meeting. Staff present were as follows: City Administrator Tommy Vanhorn, City Clerk Beth Anne West, Paul Link City Attorney, and Police Lieutenant Brent Armstrong.

Item 3 Call to order- Meeting was called to order by Mayor Mark Crabtree at 6:30 p.m. at 5434 S. Tower Drive, Battlefield, MO 65619

Item 4 City Administrator Update

City Administrator Tommy Vanhorn mentioned the sanitary sewer project for lift station J were received and hoping the contractors can finish then move to lift station D and then they can go back to Lift Station K. Mr. Vanhorn stated that a reduction in (I&I) *Inflow and Infiltration* has been detected since the upgrades to lift station B (almost 600,00 gallons), so the benefit is shown as a lower cost to be paid to the City of Springfield for treatment of sewer. Mr. Vanhorn stated that the 604B stormwater draft has been sent in by the engineer to DNR for the approval by the state and hopefully will get back by July for approval by the City Board of Aldermen. Mr. Vanhorn reported that the CIP is in the final stages to be here for approval soon. Mr. Vanhorn stated that on Wednesday of next week he will be in training to take the ICS course 900 so he can finish his EMD requirements. Mr. Vanhorn announced the new play equipment for the park was not available for use and the dirt work was not done to satisfaction so that should be finished soon some big rocks were left but so far everyone is happy with the new equipment.

Item 5 Adoption and Approval of Consent Agenda

Motion was made by Alderman Rocky Compton to approve and adopt consent agenda including items a-h: **May 6, 2025, Board of Aldermen regular session meeting minutes; Bills paid in the amount of \$138,048.42; Bills to approve in the amount of \$9,424.41; Sewer/Parks-Refunds paid in the amount of \$808.99; Sewer Adjustments for April 2025 in the amount of \$9.88; Earnings Report for April 2025; Bank Reconciliations for April 2025; Financial Statements for April 2025.** Motion was seconded by Alderman Matt McNitt. The vote was 4 Ayes-Doug Cunio, Scott Campbell, Rocky Compton, and Matt McNitt. 0 Nays. Aldermen Samantha Forbes and Tim Kelley Sr. were absent for the vote. Motion carried.

Item 6 Public Input

Bendy Wolf-5155 S. State Highway FF and Walker Street, Battlefield, MO 65619 Ms. Wolf was upset over the street that is done was on the northside trench laid dirt on property put pipes in and they smoothed it out then left it undone and our property stakes out. I spoke to someone and told him would be down to fix our portion after the first street was done. It was not done, I have lived here since 1980, and I do not feel it was done right so who do I speak to now to resolve the issue?

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Tim Kelly Sr. entered the meeting at 6:39 p.m.

Deziree Marsh 4548 W. Cloverleaf Terrace, Battlefield, MO 65619-Mentioned the streetlight initiative she began in 2023, was working on the flower streets to be exact noted Battlefield was a village in 1959 and about 120 ac. Or 12 blocks with approximately 300 homes and no lights were installed at that time. Mrs. Marsh stated she met with Mr. Lohkamp, a representative from the Electric company who worked up a plan on the costs to install the lights which seemed possible and City staff could go through this information and contact Mr. Lohkamp to get more up to date information and finish the project.

Dereck Kothenbeutel-5464 S. Daniel St., Battlefield, MO 65619- Mr. Kothenbeutel said, Movie night held next door and when you are sitting outside my windows were vibrating from the noise, then it got loud after 10 p.m. when they were putting up things. I do not think it is fair because the they both live in different parts of the City, and it is too noisy.

Item 7 New Business

Item 7a Discussion and Possible Vote to Approve Bill #25-08 an Ordinance to Rezone Property Owned by Steve and Debbie Steele and Jeremy and Kristin Steele located at 5511 S. State Highway FF, Battlefield, MO 65619 (Undeveloped Property), from Neighborhood Business District (C-1) to (C-2) General Commercial District. Mr. Vanhorn mentioned the discussion of construction materials located outside the building was reflected in Planning and Zoning Minutes included approving C-1 to C-2 with the new property owner to be staging their home building supplies at this location which was included in the ordinance per request by Planning and Zoning Commission that there be no outside storage of construction materials. City Clerk Beth Anne West read bill #25-08 by title only for the first time. Motion was made by Alderman Rocky Compton to approve the first reading of bill #25-08 by title only. Motion was seconded by Alderman Tim Kelley Sr. The vote was 5 Ayes-Doug Cunio, Scott Campbell, Rocky Compton, Tim Kelley Sr., and Matt McNitt. 0 Nays. Alderman Samantha Forbes was absent for the vote. Motion carried. City Clerk Beth Anne West read bill #25-08 by title only for the second and final time. Motion was made by Alderman Rocky Compton to approve the second and final reading of bill #25-08 by title only and make it Ordinance #25-08. Motion was seconded by Alderman Tim Kelley Sr. A roll call vote was taken, and the vote was 4 Ayes-Doug Cunio, Scott Campbell, Rocky Compton, and Tim Kelley Sr. 0 Nays. 1 Abstain-Matt McNitt. Alderman Samantha Forbes was absent for the vote. Motion carried.

Item 7b Discussion and Possible Vote to Approve Liquor License Application for Country Mart DBA JYMS Investments, LLC for May 27, 2025, until June 30, 2025. (formerly White Oak Station). City Clerk Bath Anne West noted the application was received on the 14th of May and the code notes 10 days from that time the Board can decide on the application and the applicant had provided all the information needed with a copy of their state license good until the end of June. Alderman Scott Campell asked why the City had to wait. Both the City Attorney Paul Link and City Administrator stated that the city code mirrored the state statutes and apparently now it does not require a letter from the State as required many years ago, so once that document form the state is produced the City can issue the license if all requirements are met. Alderman Scott Campbell also asked why the City was unaware of the change of ownership. Mrs. West stated that the applicant came in on the 14th to change over utilities, apply for a business and a liquor license. Alderman Scott Campbell asked if they had been operating without the proper

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licenses. Mrs. West replied it appeared so, since the paperwork from the state was dated the 1st of May implying the change in ownership from White Oak Station to the new owner. Motion was made by Alderman Rocky Compton to approve the issuance of license to Country Mart for a period from May 28, 2025, to June 30, 2025, referencing the State of Missouri Licensing expiration date. Motion was seconded by Alderman Scott Campbell. The vote was 5 Ayes- Doug Cunio, Scott Campbell, Rocky Compton, Tim Kelley Sr., and Matt McNitt. 0 Nays. Alderman Samantha Forbes was absent for the vote. Motion carried.

Item 7c Discussion and Possible Vote to Approve Bill #25-09 an Ordinance Providing Authorization for the City Administrator of the City of Battlefield to Execute a 2025 Intergovernmental Cooperative Agreement (IGA) with Greene County for Paving Services for Road Repairs. Mr. Vanhorn mentioned the agreement was a document that is done annually, to assist the city in repair work for the City's streets. City Clerk Beth Anne West read bill #25-09 by title only for the first time. Motion was made by Alderman Rocky Compton to approve the first reading of bill #25-09 by title only. Motion was seconded by Alderman Tim Kelley Sr. The vote was 5 Ayes-Doug Cunio, Scott Campbell, Rocky Compton, Tim Kelley Sr., and Matt McNitt. 0 Nays. Alderman Samantha Forbes was absent for the vote. Motion carried. City Clerk Beth Anne West read bill #25-09 by title only for the second and final time. Motion was made by Alderman Rocky Compton to approve the second and final reading of bill #25-09 by title only and make it Ordinance 25-09. Motion was seconded by Alderman Tim Kelley Sr. A roll call vote was taken, and the vote was 5 Ayes-Doug Cunio, Scott Campbell, Rocky Compton, Tim Kelley Sr., and Matt McNitt 0 Nays. Alderman Samantha Forbes was absent for the vote. Motion carried.

Item 7d Discussion of City Engineering Services.

City Administrator Tommy Vanhorn mentioned a selection committee had reviewed the submittals of which there were 7 and that it was cut down to two contenders Toth Engineering and Cochran Engineering. It was determined to select based on the committee's determination after interviews of both firms Toth Engineering was selected, so at this point negotiations will begin and a contract will get obtained for review at the next Planning and Zoning Commission meeting in June and then be presented at the next Board meeting after that with a recommendation for approval for the Board meeting.

Item 7e Discussion and Possible Vote to Authorize City Administrator to Approve Recommendation for Proposal for Insurance Agent of Record for the RFQ for Commercial Insurance and Employee Benefits Broker.

The City Administrator Tommy Vanhorn noted that MIRMA, Higginbotham and Ollis, Akers, and Arney submitted proposals for review. Mr. Vanhorn noted that these were reviewed by a rating committee which found that more information would be needed possibly next year to make a change to MIRMA since they were a pool (insurance term), and the other two were very similar in nature, therefore it was determined to stay with the current provider, which is Ollis, Akers, and Arney. Discussion followed. Motion was made by Alderman Doug Cunio to Authorize City Administrator to Approve Recommendation for Proposal for Insurance Agent of Record for the RFQ for Commercial Insurance and Employee Benefits Broker as Ollis, Akers and Arney. Motion was seconded by Alderman Rocky Compton. The vote was 5 Ayes- Doug Cunio, Scott Campbell, Rocky Compton, Tim Kelley Sr., and Matt McNitt. 0 Nays. Alderman Samantha Forbes was absent for the vote. Motion carried.

Item 8 Unfinished Business

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Item 8a Review of Budget Items.

City Administrator Tommy Vanhorn provided handouts to the Board members with a breakdown of costs per fund and a draft of salaries to discuss prior to firming up the numbers before the next meeting on the 3rd of June. Mr. Vanhorn noted that in the police department he wanted to consider ranges for a listing of Police Officer 1 and Police Officer 2 so a starting range could be in place then if a more seasoned officer is hired, they could fall in the Police Officer 2 range and give the Chief more options in the hiring process. Mr. Vanhorn stated it would also provide the potential hires with an idea of the potential rates of pay. Mr. Vanhorn noted he had been trying to produce ranges for each position through reviewing similar cities with populations and budget like Battlefield through the Missouri Municipal League salary survey, since we are unique but growing in size. Mr. Vanhorn mentioned that the city had two old police vehicles (2013 & 2014), and he planned to get rid of those and get one vehicle. Mr. Vanhorn mentioned the need to update the body cams because the one purchased in 2020 cannot be updated. Mr. Vanhorn noted that a new police car will also be needed to be outfitted too, which would be \$65,000. Mr. Vanhorn mentioned the Capital Improvement Plan which had been reviewed at the last meeting and based on the assessment of the color levels red, yellow, and green he was trying to figure out how to get the red and yellow streets done and focus on the biggest need which is Weaver Road. Mr. Vanhorn also mentioned the need for sewer needs which includes the future relocation of Station A which will be very costly because a motor and impeller can cost up to \$92,000.00, Mr. Vanhorn closed the presentation with the fact that the revenues don't change much and expenditures are even but inflation is a factor along with salaries, benefits and the implementational of a Capital Improvement Plan which will give the Board a direction for structured future planning regarding infrastructure to which the City has not had in the past which will allow for goal setting as well.

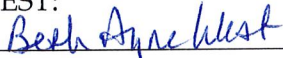
Item 9 Adjournment.

Motion was made by Alderman Rocky Compton to adjourn the meeting at 8:15 p.m. Motion was seconded by Alderman Doug Cunio. The vote was 5 Ayes- Doug Cunio, Scott Campbell, Rocky Compton, Tim Kelley Sr., and Matt McNitt. 0 Nays. Alderman Samantha Forbes was absent for the vote. Motion carried.



Mayor-Mark Crabtree

ATTEST:



City Clerk-Beth Anne West, City Clerk

Reading and vote: 6 Ayes - Matt McNitt, Tim Kelley Sr., Rocky Compton, Samantha Forbes, Scott Campbell, and Doug Cunio. 0 Nays.

Minutes approved: All Board members were present for the vote.
June 3, 2025



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