City of Battlefield
Board of Aldermen
Meeting Minutes
May 6, 2025

Item 1 Ceremonial Matters

a. **Pledge of Allegiance** led by Alderman Rocky Compton.
b. **Opening Prayer** led by Alderman Scott Campbell.
   i. Proclamation for Local Government Week May 4-10, 2025
   ii. Proclamation for Professional Municipal Clerks Week May 4-10, 2025
   iii. Proclamation for National Police Week May 11-17, 2025
   iv. Proclamation for National Public Works Week May 18-24, 2025

Proclamations were discussed and noted they would be referenced on the City's Website and Facebook for proper recognition.

Item 2 Roll Call

City Clerk Beth Anne West completed the roll call with the following Board members present: Doug Cunio, Scott Campbell, Samantha Forbes, Rocky Compton, and Tim Kelley Sr. Alderman Matt McNitt was absent for the meeting. City Clerk Beth Anne West deemed a quorum was present so the meeting could proceed. Staff Present were as follows: City Administrator Tommy Vanhorn, City Clerk Beth Anne West, and Police Sargent Brent Armstrong. **Editorial Note:** Mayor Mark Crabtree was absent for the meeting.

Item 3 Call to order

President of the Board Samantha Forbes called the meeting to order at 6:30 p.m. at Battlefield City Hall, 5434 S. Tower Drive, Battlefield, MO 65619.

Item 4 Fire/Police Chief Report

Written report provided in the packet as noted by Police Sargent Brent Armstrong.

Item 5 Adoption and Approval of Consent Agenda

Motion was made by Alderman Rocky Compton to approve and adopt the consent agenda including items a-e: **April 15, 2025, Board of Aldermen regular session meeting minutes; Bills paid in the amount of $434,204.57; Bills to approve in the amount of $779.71; Sewer/Parks-Refunds paid in the amount of $397.64.** Motion was seconded by Alderman Scott Campbell. A vote was taken, and the vote was 5 Ayes- Doug Cunio, Scott Campbell, Samantha Forbes, Rocky Compton, and Tim Kelley Sr. 0 Nays. Alderman Matt McNitt was absent for the vote. Motion carried.

Item 6 Public Input

None.

Item 7 Unfinished Business

a. **Review of Budget Items.**

City Administrator Tommy Vanhorn reviewed materials from the Capital Improvement Plan (CIP) that was currently under review by the Planning and Zoning Commission for future approval before the budget is to be approved by end of June and he had pulled information for the Board to review on the 2025-2026 Fiscal year (proposed) to consider so he could possibly plug in figures to give the Board a more stable view of the fiscal plans for the next year. Mr. Vanhorn reviewed the work done by Scott Hansen of Crawford, Murphy, and Tilly Engineers for the CIP results specifically the tiger eye technology which has given an in-depth report on the needs of the City's infrastructure for streets and ranked the areas of most need, adequate and future work which he color coded for the Board to look at. Mr. Vanhorn stated the CIP listed out all needs, for sewer, stormwater, streetlights, sidewalks, and even building repair/maintenance plus fleet needs for about 5 fiscal years. The Final touches are being made so the Planning and Zoning can make recommendations to the Board on approval of the plan. Mr. Vanhorn noted that streetlights for example, do not have a mechanism to fund the installation or maintenance of existing or future streetlights. Mr. Vanhorn stated providing streetlights to all areas in town, many of which are in older sections of town, would be $1.3 million. Mr. Vanhorn would like to get the new engineering firm selected to determine a solution for how to fund and get streetlights in an area where they are not now. President of the Board Samantha Forbes asked if Mr. Vanhorn could find out where the bus stops are located for the areas in question so that might be directed to the Engineering firm to include in their study. Mr. Vanhorn highlighted improvements to the sewer system including the need to move the regional lift station to the west/south of the current location to accommodate growth for the City specifically the 200-acre development of the Bussell Building. Mr. Vanhorn stated that talks with Springfield (City) have provided an option for hooking on to a force main located in River cut that is 1100 feet from existing regional lift station as opposed to the 3 miles that we currently have which would be a cost savings. Mr. Vanhorn referenced stormwater issues that Toth Engineering is working on currently with the 604 B program that will look at the Flower streets that have flooded for years and look at funding to help with the massive costs associated with this project. Mr. Vanhorn noted one area that may help would be replacing crushed culverts so the water could flow properly. Mr. Vanhorn stated that the City will look at partnering with the Water District so if they have similar projects in the area they can be done at the same time. Mr. Vanhorn explained that the City must also look at building repair and maintenance issues to factor in funds each year rather than neglecting these properties therein increasing overall costs to the taxpayers by implementing proper planning. Mr. Vanhorn noted the Parks Department is tapped out right now with the expenditure of new playground equipment and the need to repay the debt incurred to the sewer fund. Mr. Vanhorn stated that careful attention to the longevity of equipment and infrastructure needs to be thought of so the basketball, tennis and pickleball courts are put in proper rotation for resurfacing needs to provide citizens with a park system to enjoy. Mr. Vanhorn reviewed both revenue and expenditure projections along with the CIP needs. Discussion followed with the request to get the information provided in an e-mail form so the board could review before the next meeting and form any questions to provide to Mr. Vanhorn so he can finish a draft of the budget.

Item 8 New Business

a. **Discussion and Possible Vote to Authorize City Administrator to Close P & I Account (Sewer) and Move $283,949.92 to the Sewer Replacement Fund.**

City Administrator Tommy Vanhorn stated the P & I Account had been dormant after the funds to pay off a sewer bond had been completed and the left over funds could only be spent on sewer projects, so therefore it would be best to close the account and transfer remaining funds to the Sewer Replacement account and possibly make it a money market account so it would gain more interest and be used for emergency purchases for sewer or projects in the future. Motion was made by Alderman Doug Cunio to Authorize City Administrator to Close P & I Account (Sewer) and Move $283,949.92 to the Sewer Replacement Fund. Motion was seconded by Alderman Rocky Compton. A vote was taken, and the vote was 5 Ayes- Doug Cunio, Scott Campbell, Samantha Forbes, Rocky Compton, and Tim Kelley Sr. 0 Nays. Alderman Matt McNitt was absent for the vote. Motion approved.

b. **Discussion and Possible Vote to Authorize City Administrator to negotiate with potential City Engineering firm.**

City Administrator Tommy Vanhorn stated that members from Planning and Zoning Commission had met to review and score the firms received through the RFQ and they narrowed it down to Cochran Engineering and Toth and Associates Engineering and would like to narrow it down to one and start negotiating a contract to select a firm soon. Motion was made by Alderman Doug Cunio to Authorize City Administrator to negotiate with potential City Engineering firm. Motion was seconded by Alderman Scott Campbell. A vote was taken, and the vote was 5 Ayes- Doug Cunio, Scott Campbell, Samantha Forbes, Rocky Compton, and Tim Kelley Sr. 0 Nays. Alderman Matt McNitt was absent for the vote. Motion approved.

Item 9 Adjournment.

Motion was made by Alderman Rocky Compton to adjourn the meeting at 7:41 p.m. Motion was seconded by Alderman Doug Cunio. A vote was taken, and the vote was 5 Ayes- Doug Cunio, Scott Campbell, Samantha Forbes, Rocky Compton, and Tim Kelley Sr. 0 Nays. Alderman Matt McNitt was absent for the vote. Motion approved.

Mark Crabtree
____
Mayor-Mark Crabtree

ATTEST:
Beth Anne West
____
City Clerk-Beth Anne West, City Clerk

Reading and vote: 4 Ayes – Doug Cunio, Scott Campbell, Rocky Compton, and Matt McNitt. 0 Nays. Alderman Samantha Forbes and Alderman Tim Kelley Sr.

Minutes approved: May 27, 2025