THE CITY OF BATTLEFIELD
PLANNING & ZONING COMMISSION
MEETING MINUTES
MONDAY MARCH 9, 2026

1) General Business
   a) Meeting called to order by Chairman Danny Klopfer at 6:00 p.m.

Mark who attends, Ron Yancey, Kevin Britt, Shelley Igert, Keith Wright, Danny Klopfer, Michelle Gipson, Tim Kelley Sr., and Tim Friel. All Board members were present. Staff Present were Interim City Administrator Chris McPhail, Building Inspector Trey Davis. Staff Absent City Clerk Beth Anne West.

   b) Reports
      i) Building Inspector Report-Trey Davis mentioned the cost-of-service meeting.
      ii) City Administrator Report- Chris McPhail reported on the CMT Contract that had been approved at the last board meeting.
      iii) Alderman Approval of All Fee & MS4 Recommendations
   c) February 9, 2026, Commission Meeting Minutes, and request staff to post approved minutes on web site. Motion was made by Member Keith Wright to approve as presented . Motion was seconded by Member Shelly Igert. The vote was 8 Ayes-Ron Yancey, Kevin Britt, Shelley Igert, Danny Klopfer, Michelle Gipson, Tim Kelly Sr., and Tim Friel. 0 Nays. All Board members were present for the vote. Motion approved.
   d)

2) Public Input
   None.

3) Old Business
   a) Recommendation to Update Code Section 505.050 Building Permit Fees.
   b) Discussion on Revisions to Code Section 505.050 Building Permit Fees, possible vote to recommend to the Board of Alderman to adopt revisions to Chapter 505.050 that was updated and approved by Board of Alderman February 17, 2026. Chairman Danny Klopfer spoke about the issue on residential permit and how it was necessary to change. Copies of the new permit were provided as examples. -Motion was made by Member Michelle Gipson to approve as presented Section 505.050 Building Permit Fees and recommendation to the Board of Alderman for approval. Motion was seconded by Member Ron Yancey. The vote was 8 Ayes- Ron Yancey, Kevin Britt, Shelley Igert, Keith Wright, Danny Klopfer, Michelle Gipson, Tim Kelly Sr., and Tim Friel. 0 Nays. All Board members were present for the vote. Motion approved.
4) New Business
   a) RFQ for Relocation of Lift Station A

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Chairman Danny Klopfer mentioned the RFQ needed to start working on the relocation of Lift Station A (*Regional*), to move it South and Southeast of it is current location and working with Springfield to get approval for the move. Member Wright expressed concern in the capacity needs until this move is completed for upcoming developments and such. Mr. Klopfer stated he had spreadsheets to help combat concerns. Mr. Klopfer checked with the Interim City Administrator about a starting date both agreed to working on it immediately.

5) Future Agenda Items
   a) Preliminary Plat Stone meadows currently unreview by our engineer-Chairman Danny Klopfer spoke of this item and how there are many potential issues with the project.
   b) Site Plan Alair Custom Homes The project was discussed with everyone and area in question was brought up to remind everyone of where the location was.

6) Board Member Comments, Questions & Open Discussion. None.

7) Adjournment

Motion was made by Member Tim Friel to adjourn the meeting at 6:36 p.m. Motion was seconded by Member Michelle Gipson. The vote was 8 Ayes- Ron Yancey, Kevin Britt, Shelley Igert, Keith Wright, Danny Klopfer, Michelle Gipson, Tim Kelly Sr., and Tim Friel. 0 Nays. All Board members were present for the vote. Motion approved.

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Chairman – Danny Klopfer

ATTEST:

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City Clerk-Beth Anne West, City Clerk

Reading and vote:

Minutes approved:

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