

City of Battlefield
Board of Aldermen
Regular Session Meeting Minutes
April 5, 2022

Item 1 Roll Call

Aldermen present were as follows: Mark Crabtree, Samantha Deaton, Rocky Compton, Jim Clemmons, were present at City Hall in Battlefield, MO. Alderman Jerry Shupert participated via zoom. Alderman Zac Woods was absent for the meeting. City Clerk Beth Anne West read the roll call and determined a quorum was present so the meeting could proceed. Also present was Mayor Debra Hickey. Staff present were City Administrator Tommy Vanhorn, Police Chief Chris McPhail, City Attorney Paul Link, and City Clerk Beth Anne West.

Item 2 Call to order

The meeting was called to order by President of the Board Rocky Compton at 6:30 p.m.

Item 3 Ceremonial Matters

The opening prayer was led by Police Chief Chris McPhail. The pledge of Allegiance was led by Alderman Mark Crabtree.

Item 4 Approve Agenda

Motion was made by Alderman Samantha Deaton to approve the agenda as presented. Motion was seconded by Alderman Mark Crabtree. A roll call vote was taken, and the vote was 5 Ayes- Jim Clemmons, Rocky Compton, Samantha Deaton, Mark Crabtree, and Jerry Shupert. 0 Nays. Alderman Zac Woods was absent for the vote. Motion approved.

Alderman Zac Woods entered the meeting at 6:33 p.m.

Item 5 Executive Session

1. Discussion and Possible Vote to Discuss Possible Litigation under RSMO.610.021 (1) Closed Session. Closed Vote. Closed Record.

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Motion was made by Alderman Mark Crabtree to go into executive session at 6:34 p.m. under RSMO.610.021 (1), Closed Session. Closed Vote. Closed Record. Motion was seconded by Alderman Samantha Deaton. A roll call vote was taken, and the vote was 6 Ayes- Jerry Shupert, Jim Clemmons, Rocky Compton, Samantha Deaton, Zac Woods, and Mark Crabtree. 0 Nays. All Aldermen were present for the vote. Motion approved. Motion was made by Alderman Mark Crabtree to go into an open session at 7:00 p.m. Motion was seconded by Alderman Samantha Deaton. A roll call vote was taken, and the vote was 6 Ayes- Jerry Shupert, Jim Clemmons, Rocky Compton, Samantha Deaton, Zac Woods, and Mark Crabtree. 0 Nays. All Aldermen were present for the vote. Motion approved. President of the Board Rocky Compton stated that no votes were taken during closed session.

Item 6 Board of Aldermen Report

Alderman Mark Crabtree stated he added the Springfield Regional Partnership Meeting last week with a presentation about a regional development for Economic Development focus. Alderman Crabtree also mentioned that SMCOG was going to do a regional housing study.

Item 7 Fire/Police Chief Report

Police Chief Chris McPhail stated he did not have anything else to report other than the submitted monthly report.

Fire Chief Scott Moore stated their audit was finished and it was favorable. Mr. Moore stated he they attended the Fire Fighter Day in Jefferson City, MO (Capitol) today and they had a busy month of calls for service. Mr. Moore reported they had reduced the calls (non-emergency) type and they had an average of 3,200 calls for the year so that meant they had 2,000 more calls which he felt was a product of staying home during the pandemic. Mr. Moore stated they were looking at reducing calls to reduce costs. Mr. Moore mentioned the recognition of a fallen fire fighter in Ebenezer Fire District and that Mr. Vanderhorst had been helpful when distributing PPE items in the last couple of years. Mr. Moore stated he had helped their agency out during this tragedy.

Item 8 Adoption and Approval of Consent Agenda

Motion was made by Alderman Samantha Deaton including items a-f: March 22, 2022, Board of Aldermen regular session meeting minutes; **Bills paid in the amount of \$73,673.18; Bills to approve in the amount of \$0.00; Sewer/Parks-Refunds paid in the amount of \$366.94;**

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Payroll reports; Sewer Adjustments in the amount of **\$434.34** for February 2022. Motion was seconded by Alderman Jerry Shupert. A roll call vote was taken, and the vote was 6 Ayes-Jerry Shupert, Jim Clemmons, Rocky Compton, Samantha Deaton, Zac Woods, and Mark Crabtree. 0 Nays. All Aldermen were present for the vote. Motion approved.

Item 9 Public Input

None.

Item 10 Unfinished Business

None.

Item 11a Discussion and Possible Vote to Approve RFQ for Property & Casualty Broker/Consulting Services.

City Administrator Tommy Vanhorn stated 3 companies sent in information through the RFQ process which included Naught-Naught Insurance., Connell Insurance and Ollis Akers and Arney. City Administrator Tommy Vanhorn noted after review he felt the best fit was Ollis Akers and Arney, instead of current carrier Naught-Naught Insurance. Motion was made by Alderman Mark Crabtree to Approve RFQ for Property & Casualty Broker/Consulting Services as Ollis, Akers, and Arney. Motion was seconded by Alderman Samantha Deaton. A roll call vote was taken, and the vote was 6 Ayes-Jerry Shupert, Jim Clemmons, Rocky Compton, Samantha Deaton, Zac Woods, and Mark Crabtree. 0 Nays. All Aldermen were present for the vote. Motion approved.

Item 11b Discussion and Possible Vote to Authorize Change Order #2 for Work done on City Hall Maintenance.

City Administrator Tommy Vanhorn noted more work was found to be needed by the contractor to finish the City Hall Maintenance on the block and the north side of the building was not included in the landscaping bid originally provided so the difference was an increase in approximately \$7,000.00. Mr. Vanhorn added the original quote was \$99,216.30 and the new updated cost was \$107,018.00. Motion was made by Alderman Samantha Deaton to authorize Change Order #2 for Work done on City Hall Maintenance in amount of \$7,801.70. Motion was seconded by Alderman Zac Woods. A roll call vote was taken, and the vote was 6 Ayes-Jerry Shupert, Jim Clemmons, Rocky Compton, Samantha Deaton, Zac Woods, and Mark Crabtree. 0 Nays. All Aldermen were present for the vote. Motion approved.

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Item 11c Discussion and Possible Vote to Authorize City Administrator to approve of Road Repairs to various Streets within Battlefield, Mo.

City Administrator Tommy Vanhorn outlined areas of concern regarding repairs needed and stated the quotes obtained were \$24.00 a sq. foot and that he would like to utilize Faith Paving who was selected to do other road repairs in town. Motion was made by Alderman Zac Woods to authorize City Administrator to approve of Road Repairs to various Streets within Battlefield, Mo., from Faith Paving in the amount of \$18,276.00. Motion was seconded by Alderman Mark Crabtree. A roll call vote was taken, and the vote was 6 Ayes-Mark Crabtree, Zac Woods, Samantha Deaton, Rocky Compton, Jim Clemmons, and Jerry Shupert. 0 Nays. All Board members were present for the vote. Motion approved.

Item 11d Discussion of Revisions to Personnel Policy for 2022.

City Administrator Tommy Vanhorn went over some of the changes to the Personnel Policy draft that was provided via e-mail to the Board to review before the next Board meeting and was hopeful a final draft would be produced by then for possible approval. Mr. Vanhorn stated that some of the language was outdated and needed to be changed.

Item 11 e Discussion and Possible Vote Approve Proposal for GIS System Improvements from Anderson Engineering.

Motion was made by Alderman Zac Woods to approve the Proposal for GIS System Improvements from Anderson Engineering in the amount not to exceed \$49,922.00. Motion was seconded by Alderman Mark Crabtree. A roll call vote was taken, and the vote was 6 Ayes-Jerry Shupert, Jim Clemmons, Rocky Compton, Samantha Deaton, Zac Woods, and Mark Crabtree. 0 Nays. All Board members were present for the vote. Motion approved.

Item 11f Discussion and Possible Vote to Approve Proposal for Regional Lift Station By-Pass Pumping from Anderson Engineering.

City Administrator stated the pricing was broken down the type of work to be done. Planning and Zoning Chairman added he had reviewed the proposal as well and the proposal could be modifying the design if needed. Motion was made by Alderman Zac Woods to approve Proposal for Regional Lift Station By-Pass Pumping from Anderson Engineering in an amount not to exceed S\$38,250.00 Motion was seconded by Alderman Samantha Deaton. A roll call vote was taken, and the vote was 6 Ayes-Mark Crabtree, Zac Woods, Samantha

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Deaton, Rocky Compton Jim Clemmons, and Jerry Shupert. 0 Nays. All Aldermen were present for the vote. Motion approved.

Item 11g Discussion and Possible Vote to Approve Resignation of Deziree Marsh from EDC.

City Administrator Tommy Vanhorn stated Mrs. Marsh wanted to serve on the Advisory Park Board instead of EDC. Motion was made by Alderman Jerry Shupert to approve Resignation of Deziree Marsh from EDC. Motion was seconded by Alderman Jim Clemmons. A roll call vote was taken, and the vote was 6 Ayes-Jerry Shupert, Jim Clemmons, Rocky Compton, Samantha Deaton, Zac Woods, and Mark Crabtree. 0 Nays. All Aldermen were present for the vote. Motion approved.

Item 11h Discussion and Possible Vote to Affirm Appointment of Deziree Marsh to Advisory Park Board Committee.

President of the Board Rocky Compton stated Deziree Marsh would be appointed to the Advisory Park Board Committee. Motion was made by Alderman Jerry Shupert to affirm the appointment of Deziree Marsh to Advisory Park Board Committee. Motion was seconded by Alderman Zac Woods. A roll call vote was taken, and the vote was 6 Ayes-Mark Crabtree, Zac Woods, Samantha Deaton, Rocky Compton, Jim Clemmons, and Jerry Shupert. 0 Nays. All Aldermen were present for the vote. Motion approved.

Item 11i Discussion and Possible Vote to Affirm Appointment of Terri Carr to Advisory Park Board Committee.

President of the Board Rocky Compton stated Terri Carr would be appointed to the Advisory Park Board Committee. Motion was made by Alderman Zac Woods to affirm Appointment of Terri Carr to Advisory Park Board Committee. Motion was seconded by Alderman Samantha Deaton. A roll call vote was taken, and the vote was 6 Ayes-Jerry Shupert, Jim Clemmons, Rocky Compton, Samantha Deaton, Zac Woods, and Mark Crabtree. 0 Nays. All Aldermen were present for the vote. Motion approved.

Item 11j Discussion and Possible Vote to Change Time of next meeting(s) to Begin Budget Discussions.

City Administrator Tommy Vanhorn Motion was made by Alderman Zac Woods to change Time of next meeting(s) to Begin Budget Discussions in May 2022 to 5:30 p.m. Motion was seconded by Alderman Mark Crabtree. A roll call vote was taken, and the vote was 6 Ayes-

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Jerry Shupert, Jim Clemmons, Rocky Compton, Samantha Deaton, Zac Woods, and Mark Crabtree. 0 Nays. All Aldermen were present for the vote. Motion approved.

Item 12 Announcements

- April 5, 2022, Board of Aldermen Meeting @ 6:30 p.m.
- April 5, 2022, April Municipal Election Day
- April 7, 2022, Advisory Park Board Meeting @ 6:30 p.m.
- April 11, 2022, Planning and Zoning Commission Meeting @ 6:00 p.m.
- April 14, 2022, Advisory Park Board Meeting @ 6:30 p.m.
- April 15, 2022, Good Friday Holiday Offices closed at noon
- April 18, 2022, Offices re-open at 8 a.m.
- April 19, 2022, Board of Aldermen Meeting @ 6:30 p.m.
- April 21, 2022, EDC Meeting @ 8:30 a.m.

A break was granted at 7:52 a.m. the Meeting was brought back to order at 7:59 p.m.

Item 13 Executive Session

- a) Discussion and Possible Vote to Discuss Possible Litigation under RSMO.610.021 (1) Closed Session. Closed Vote. Closed Record.
- b) Discussion and Possible Vote to Discuss Hiring, Firing, disciplining, or promotion of employees, etc., under RSMO.021.(3) Closed Session. Closed Vote. Closed Record.

Motion was made by Alderman Zac Woods to go into executive session at 7:59 p.m. under RSMO. 610.021 (1) and (3), Closed Session. Closed Vote. Closed Record. Motion was seconded by Alderman Mark Crabtree. A roll call vote was taken, and the vote was 6 Ayes- Mark Crabtree, Zac Woods, Samantha Deaton, Rocky Compton, Jim Clemmons, and Jerry Shupert. 0 Nays. All Aldermen were present for the vote. Motion approved. Motion was made by Alderman Samantha Deaton to go into open session at 9:00 p.m. and adjourn immediately. Motion was seconded by Alderman Zac Woods. A roll call vote was taken, and the vote was 6 Ayes- Jerry Shupert, Jim Clemmons, Rocky Compton, Samantha Deaton, Zac Woods and Mark Crabtree. 0 Nays. All Aldermen were present. Motion approved. President of the Board Rocky Compton stated no votes were taken during closed session.

Item 14 Adjournment.

Motion was made by Alderman Samantha Deaton to adjourn at 9:00 p.m. Motion was seconded by Alderman Zac Woods. A roll call vote was taken, and the vote was 6 Ayes-Jerry

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Shupert, Jim Clemmons, Rocky Compton, Samantha Deaton, Zac Woods, and Mark Crabtree.
0 Nays. All Board members were present for the vote. Motion approved.

Debra Hickey Mayor Debra Hickey and/or 5-3-2022 Date
President of the Board Rocky Compton

ATTEST:

Beth Anne West City Clerk Beth Anne West 5-3-2022 Date

Reading and Vote to Approve Minutes: 5 Ayes - Mark Crabtree, Samantha Deaton, Rocky Compton, Jim Clemmons, and Jerry Shupert 0 Nays. Alderman Zac Woods was absent for the vote. 4-19-2022
Minutes Approved:
April 19, 2022.

