

City of Battlefield
Board of Aldermen
Regular Session Meeting Minutes
April 16, 2024

Item 1 Ceremonial Matters

Item 1a Pledge of Allegiance led by Alderman Tim Kelley Sr.

Item 1b Opening Prayer led by former Alderman Jim Clemmons

Item 2 Roll Call- City Clerk Beth Anne West read the roll call and the following Board members were in attendance: Samantha Forbes, Mark Crabtree, Rocky Compton, Tim Kelley Sr., and Jerry Shupert. The following board member (s) were absent Zac Woods. City Clerk Beth Anne West determined there was a Quorum present and the meeting could proceed. Staff present were City Administrator Tommy Vanhorn, City Clerk Beth Anne West, and Police Chief Chris McPhail.

Item 3 Call to order

President Pro Tem Mark Crabtree called the meeting to order at City Hall Located at 5434 S. Tower Drive Battlefield, MO 65619 on April 16, 2024, at 6:31 p.m.

Alderman Zac Woods entered the meeting at 6:33 p.m.

Item 4 City Administrator Report

City Administrator Tommy Vanhorn reported on the bid opening held by Cochran Engineers who would be tabulating said bids, so they could be presented at the next Board meeting in May. Mr. Vanhorn stated it would be a six-week lead time on some of the parts so it would be best to let the bid as early as possible. Mr. Vanhorn mentioned the stormwater project that is adjacent to Dollar General on Sommerset to dig up pipe to adequately drain and not flood out nearby homes in the area. Mr. Vanhorn stated he is steadfast at producing a budget for next month to begin the budget process that needs to be approved by the end of June. Mr. Vanhorn stated several building projects are set to begin including the next phase of Green Ridge Estates with 200 Acres near Farm Road 190 and the possible relocation of the Cloverdale (Regional Lift station) for developer Bussell Building. Mr. Vanhorn noted that has also been interest in another 30 acres to the south of Bussell project. Mr. Vanhorn also mentioned that he had been involved with the kickoff call on the Weaver Road and FF project that had discussed all the challenges to that intersection like the major natural gas line and the AT and T phone line that would need to be adjusted to allow for the improvements to this intersection.

Item 5 Adoption and Approval of Consent Agenda

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Motion was made by Alderman Zac Woods to approve and adopt the consent agenda including items a-h: April 2, 2024, Board of Aldermen regular session meeting minutes; Bills to approve in the amount of \$149,881.33; Bills paid in the amount of \$78,184.15; Sewer/Parks-Refunds paid in the amount of \$516.16; Payroll reports; Refunds for Sewer Adjustments for March 2024 in the amount of \$538.96; March Financial Statements 2024; March Bank Reconciliations 2024. Motion was seconded by Alderman Rocky Compton. A vote was taken, and the vote was 6 Ayes-Samantha Forbes, Zac Woods, Mark Crabtree, Rocky Compton, Tim Kelley, Sr, and Jerry Shupert. 0 Nays. All Board members were present for the vote. Motion approved.

Item 6 Public Input

None.

Item 7 Unfinished Business

None.

Item 8 Reading of Election Results

City Clerk Beth Anne West read the results and will attach a copy to the approved minutes.

Item 9 Recognition of exiting Board members

Alderman Ward II Zac Woods-Received Certificate presented by City Clerk Beth Anne West. Mr. Woods thanked everyone stated he has lived a lot of places but this place feels like home and wished the Board and the community the best.

Alderman Ward III Jim Clemmons- Received Certificate presented by City Clerk Beth Anne West. Mr. Clemmons thanked everyone and stated during his time they had made a lot of hard decisions while here and then related a story about making choices in your lifetime based on his past with work that caused him to move frequently eventually bringing him to Battlefield and how he is hopeful for the future and how the community can benefit from citizen involvement.

Item 10 Adjourn Sine Die (Changing from current Board to newly elected Board). The newest Board member took his seat Ward II Alderman Scott Campbell after being sworn in by City Clerk Beth Anne West and Alderman Ward II Zac Woods left the meeting.

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Item 11 Swearing in of Mayor and Board of Aldermen

Mayor

i. Alderman Ward

I

ii. Alderman

Ward II

iii. Alderman Ward

III

Mayor Mark Crabtree; Alderman Jerry Shupert; and Alderman Scott Campbell were all sworn in by the City Clerk Beth Anne West. Mayor Mark Crabtree adjourned the meeting for a short period of time to enjoy refreshments with the meeting coming back to order at 7:08 p.m.

**Item 12a Discussion and Possible Vote to Elect President of the Board.
(Section 110.040 Municipal Code)**

Motion was made by Alderman Rocky Compton to Elect Samantha Forbes as President of the Board. Motion was seconded by Alderman Jerry Shupert. No more nominations were made so nominations ceased. A vote was taken, and the vote was 5 Ayes-Scott Campbell, Samantha Forbes, Rocky Compton, Tim Kelley Sr., and Jerry Shupert. 0 Nays. All Board members were present for the vote. Motion approved.

**Item 12b Discussion and Possible Vote to Approve to add President of the
Board's name to all Bank Accounts.**

Motion was made by Alderman Rocky Compton to add President of the Board's Name to all the bank Accounts (Samantha Forbes). Motion was seconded by Alderman Jerry Shupert. A vote was taken, and the vote was 5 Ayes-Scott Campbell, Samantha Forbes, Rocky Compton, Tim Kelley Sr., and Jerry Shupert. 0 nays. All Board members were present for the vote. Motion approved.

**Item 12c Discussion and Possible Vote to Approve Police Officer Tuition
Reimbursement Agreement for potential Police Officer Candidate (s).**

Both the City Administrator and Police Chief explained how the agreement would work meaning the potential candidate is still in training and would not become an official officer until the POST training is completed in the near future and the

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outstanding \$3,750.00 will take care of her education costs. Mr. Tommy Vanhorn explained he had brought the contract before the City Attorney. Motion was made by Alderman Rocky Compton to approve agreement in the amount of \$3,750.00 for the Police Officer Tuition Reimbursement Agreement for potential Officer Candidate Jade Morytko. Motion was seconded by Alderman Jerry Shupert. A vote was taken, and the vote was 5 Ayes-Scott Campbell, Samantha Forbes, Rocky Compton, Tim Kelley Sr., and Jerry Shupert. 0 nays. All Board members were present for the vote. Motion approved.

Item 12c Roles and Responsibilities of City Officials.

Motion was made by Alderman Rocky Compton to postpone item 12 c until the first meeting in May 2024 until the newest Alderman could be present. Motion was seconded by Alderman Jerry Shupert. A vote was taken, and the vote was 5 Ayes-Scott Campbell, Samantha Forbes, Rocky Compton, Tim Kelley Sr., and Jerry Shupert. 0 nays. All Board members were present for the vote. Motion approved.

Item 13 Adjournment.

Motion was made by Alderman Scott Campbell to adjourn the meeting at 7:30 p.m. Motion was seconded by Alderman Samantha Forbes. A vote was taken, and the vote was 5 Ayes- Scott Campbell, Samantha Forbes, Rocky Compton, Tim Kelley Sr., and Jerry Shupert. 0 Nays. All Board members were present for the vote. Motion approved.

Mark Crabtree Mayor -Mark Crabtree 5/7/24 Date

ATTEST:

Beth Anne West City Clerk Beth Anne West 5/7/2024 Date

Reading and Vote to Approve Minutes: 4 Ayes - Samantha Forbes (via zoom), Jerry Shupert, Rocky Compton, and Scott Campbell. 0 Nays. Alderman Tim Kelley Sr. was absent for the vote. 5-7-2024.

Minutes Approved: May 7, 2024.

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