

City of Battlefield
Board of Aldermen
Regular Session Meeting Minutes
August 16, 2022

Item 1 Roll Call

Aldermen present were as follows: Mark Crabtree, Samantha Deaton, Rocky Compton, , and Jerry Shupert were present at City Hall in Battlefield, MO. Aldermen Zac Woods and Jim Clemmons was absent for the meeting. City Clerk Beth Anne West read the roll call and determined a quorum was present so the meeting could proceed. *Mayor Debra Hickey was absent for the meeting.* Staff present were City Administrator Tommy Vanhorn, Police Lieutenant Brent Armstrong, and City Clerk Beth Anne West.

Item 2 Call to order

President of the Board Rocky Compton called the meeting to order at 6:30 p.m. at City Hall (5434 S. Tower Drive Battlefield, MO 65619).

Item 3 Public Hearing

President of the Board Rocky Compton opened public hearing on 2022 Tax Levy at 6:31 p.m. for those that want to speak for or against the measure. President of the Board Rocky Compton went over the public hearing procedures for everyone. No one signed up to speak and no one came forward to speak at the public hearing.

Alderman **Zac Woods** entered the meeting at 6:32 p.m.

Since there was no one to speak, President of the Board Rocky Compton closed the public hearing on 2022 Tax Levy at 6:34 p.m.

Item 4 Ceremonial Matters

The opening prayer was led by Alderman Zac Woods. The pledge of Allegiance was led by City Administrator Tommy Vanhorn.

Item 5 Approve Agenda

Motion was made by Alderman Zac Woods to approve the agenda as printed. Motion was seconded by Alderman Jerry Shupert. A roll call vote was taken, and the vote was 5 Ayes- Jerry Shupert, Rocky Compton, Samantha Deaton, Zac Woods, and Mark Crabtree. 0 Nays. Alderman Jim Clemmons was absent for the vote. Motion approved.

Item 6 City Administrator Report

Verbal and written report provided by City Administrator Tommy Vanhorn. Alderman Zac Woods commented on the recent public meeting held on the future of FF Highway

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(study by OTO), held the same night of the NNO event. Discussion was held on the meeting. No action was taken.

Item 7 Adoption and Approval of Consent Agenda

Motion was made by Alderman Samantha Deaton to adopt and approve the consent agenda as printed including items a-i: July 19, 2022, Board of Aldermen regular session meeting minutes; Bills paid in the amount of \$211,413.97; Bills to approve in the amount of \$87,524.04; Sewer/Parks-Refunds paid in the amount of \$825.22; Sewer Adjustments for the month of July 2022 in the amount of \$159.73; Payroll reports; July 2022 Bank Reconciliations; July 2022 Financial Statements; July 1, 2022, to June 30, 2022, Summary of Revenues in and Expenditures. Motion was seconded by Zac Woods. A roll call vote was taken, and the vote was 5 Ayes-Mark Crabtree, Zac Woods, Samantha Deaton, Rocky Compton, and Jerry Shupert. 0 Nays. Alderman Jim Clemmons was absent for the vote. Motion approved.

Item 8 Public Input

None.

Item 9 a Discussion and Possible Vote to Approve Administrative Adjustment to Property Line for 4839 W. Elm Street regarding Right-of-Way.

Discussion of postponing until all Board members were present on the matter occurred. Discussion was had with the Attorney in reference to the tie vote at the last meeting with the clarification the President of the Board could vote twice if a tie occurred per the (MO) Attorney General's written opinion. Alderman Zac Woods felt the issue should be resolved and noted the property owner was present at the meeting for any clarification on the matter. Motion was made by Alderman Jerry Shupert to approve Administrative Adjustment to Property Line for 4839 W. Elm Street regarding Right-of-Way. Motion was seconded by Alderman Zac Woods. A roll call vote was taken, and the vote was 3 Ayes-Jerry Shupert, Samantha Deaton, and Zac Woods. 2 Nays-Rocky Compton, and Mark Crabtree. Alderman Jim Clemmons was absent for the vote. Motion approved.

Item 9b Discussion and Possible Vote to Authorize City Administrator to sign Documents to Start the Remodel Process with Builder for Bank Remodel for 2022. (Postpone to next meeting). No action taken on this item, will be moved to meeting on September 6, 2022.

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Item 10 a Discussion and Possible Vote to Approve Bill #22-14, an Ordinance of the City of Battlefield, Missouri Providing for the General Levy, and Imposition of Annual Tax for General Municipal Purposes for the Year of 2022.

City Clerk Beth Anne West explained the rates that needed to be set and then returned to the Greene County Clerk before September 1st to set the tax levy rolls for the city for 2022. Motion was made by Alderman Samantha Deaton to have the first reading of Bill #22-14 by title only. Motion was seconded by Zac Woods. A roll call vote was taken, and the vote was 5 Ayes-Mark Crabtree, Zac Woods, Samantha Deaton, Rocky Compton, and Jerry Shupert. 0 Nays. Alderman Jim Clemmons was absent for the vote. Motion approved. City Clerk Beth Anne West read bill #22-14 by title only for the first time. Motion was made by Alderman Jerry Shupert to approve the first reading of Bill #22-14 by title only for the first time. Motion was seconded by Alderman Mark Crabtree. A roll call vote was taken, and the vote was 5 Ayes- Jerry Shupert, Rocky Compton, Samantha Deaton, Zac Woods, and Mark Crabtree. 0 Nays. Alderman Jim Clemmons was absent for the vote. Motion approved. Motion was made by Alderman Samantha Deaton to have the second reading by title only of Bill #22-14. Motion was seconded by Zac Woods. A roll call vote was taken, and the vote was 5 Ayes- Mark Crabtree, Zac Woods, Samantha Deaton, Rocky Compton, and Jerry Shupert. 0 Nays. Alderman Jim Clemmons was absent for the vote. Motion approved. Beth Anne West read bill #22-14 by title only for the second and final time. Motion was made by Alderman Jerry Shupert to approve the second and final reading of #Bill 22-14. Motion was seconded by Mark Crabtree. A roll call vote was taken, and the vote was 5 Ayes- Jerry Shupert, Rocky Compton, Samantha Deaton, Zac Woods, and Mark Crabtree. 0 Nays. Alderman Jim Clemmons was absent for the vote. Motion approved.

Item 10 b Discussion and Possible Vote to Approve Bill #22-15, an Ordinance to Amend Ordinance 18-17 (An Ordinance of The City of Battlefield, Missouri Authorizing the Regulation of The Speed of Vehicles Upon Specified Streets or in Certain Areas Specifically Schedule I Speed Limits Table I-B Schools Zones Subsection C.

Motion was made by Alderman Zac Woods to amend the ordinance to change the times in the ordinance to read 6:30 to 8 a.m. and 2-4 p.m. Motion was seconded by Alderman Jerry Shupert. A roll call vote was taken, and the vote was 4 Ayes-Zac Woods, Samantha Deaton, Rocky Compton, and Jerry Shupert. 1 Nay-Mark Crabtree. Alderman Jim

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Clemmons was absent for the vote. Motion approved. Motion was made by Alderman Jerry Shupert to have the first reading of #Bill #22-15 by title only as amended. Motion was seconded by Alderman Zac Woods. A roll call vote was taken, and the vote was 5 Ayes- Jerry Shupert, Rocky Compton, Samantha Deaton, Zac Woods, and Mark Crabtree. 0 Nays. Alderman Jim Clemmons was absent for the vote. Motion approved. City Clerk Beth Anne West read the Bill #22-15 by title only for the first time. Motion was made by Alderman Jerry Shupert to approve the first reading of Bill #22-15 as amended. Motion was seconded by Alderman Zac Woods. A roll call vote was taken, and the vote was 4 Ayes-Zac Woods, Samantha Deaton, Rocky Compton, and Jerry Shupert. 1 Nay-Mark Crabtree. Alderman Jim Clemmons was absent for the vote. Motion approved. Motion was made by Alderman Jerry Shupert to have the second and final reading of Bill #22-15 by title only for the second time. Motion was seconded by Alderman Samantha Deaton. A roll call vote was taken, and the vote was 4 Ayes- Jerry Shupert, Rocky Compton, Samantha Deaton, and Zac Woods. 1-Nay Mark Crabtree. Alderman Jim Clemmons was absent for the vote. Motion approved. City Clerk Beth Anne West read the Bill #22-15 by title only for the second and final time. Motion was made by Alderman Samantha Deaton to approve Bill #22-15 and make it Ordinance #22-15. Motion was seconded by Alderman Zac Woods. A roll call vote was taken, and the vote was 4 Ayes-Zac Woods, Samantha Deaton, Rocky Compton, and Jerry Shupert. 1 Nays-Mark Crabtree. Alderman Jim Clemmons was absent for the vote. Motion approved.

Item 10 c Discussion and Possible Vote to Approve Mayor's Appointment of Katelyn Robertson, as an Advisory Park Board Member.

President of the Board Rocky Compton mentioned the need to fill the position and Ms. Katelyn Robertson was to be appointed. Motion was made by Alderman Samantha Deaton to confirm the mayor's appointment of Katelyn Robertson to serve as an Advisory Park Board Member. Motion was seconded by Mark Crabtree. A roll call vote was taken, and the vote was 5 Ayes- Jerry Shupert, Rocky Compton, Samantha Deaton, Zac Woods, and Mark Crabtree. 0 Nays. Alderman Jim Clemmons was absent for the vote. Motion approved.

Item 10d Discussion and Possible Vote to Authorize City Administrator to move funds from Guaranty Bank over to new account at Central Bank of the Ozarks.

City Administrator Tommy Vanhorn explained that the new account was set up at Central Bank of the Ozarks and the money could now be transferred over to the new account

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essentially closing out the other account once all the checks have cleared that have been issued. Motion was made by Alderman Jerry Shupert to Authorize City Administrator to move funds from Guaranty Bank over to new account (Sewer), at Central Bank of the Ozarks. Motion was seconded by Alderman Samantha Deaton. A roll call vote was taken, and the vote was 5 Ayes-Jerry Shupert, Rocky Compton, Samantha Deaton, Zac Woods, and Mark Crabtree. 0 Nays. Alderman Jim Clemmons was absent for the vote. Motion approved.

Item 10 e Discussion and Possible Vote to Authorize City Administrator to Publish Request for Qualifications for Proposals for Professional Engineering and Planning Services.

City Administrator Tommy Vanhorn mentioned this item was brought before the Planning and Zoning Commission and was created by the Comprehensive Plan Team to provide to the Board of Aldermen for review and possible approval tonight. Motion was made by Alderman Samantha Deaton to authorize City Administrator to publish Request for Qualifications for Proposals for Professional Engineering and Planning Services. Motion was seconded by Alderman Zac Woods. A roll call vote was taken, and the vote was 5 Ayes-Mark Crabtree, Zac Woods, Samantha Deaton, Rocky Compton, and Jerry Shupert. 0 Nays. Alderman Jim Clemons was absent for the vote. Motion approved.

Item 10f Discussion and Possible Vote to Authorize City Administrator to Purchase Equipment for Public Works Department.

City Administrator Tommy Vanhorn discussed the need for equipment in public works to address the calls for right-of-way issues we have within the City Mr. Vanhorn mentioned it was a budgeted item. Discussion followed. Motion was made by Alderman Zac Woods to Authorize City Administrator to Purchase Equipment for Public Works Department in the amount of \$75,000.00, from S & H Farm Supply, Inc.. Motion was seconded by Alderman Mark Crabtree. A roll call vote was taken, and the vote was 5 Ayes- Jerry Shupert, Rocky Compton, Samantha Deaton, Zac Woods, and Mark Crabtree. 0 Nays. Alderman Jim Clemmons was absent for the vote. Motion approved.

Item 10g Discussion and Possible Vote to Authorize Purchase of Christmas Lights from Shannon's Floral for use for Decorations for Christmas Event(s).

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City Administrator Tommy Vanhorn went over the quote by Shannon's Floral on items for upcoming events for Christmas. Mr. Vanhorn stated he needed to establish approval now so the items could get ordered in time. Discussion followed. Motion was made by Alderman Mark Crabtree to authorize the City Administrator to Purchase of Christmas Lights from Shannon's Floral for use for Decorations for Christmas Event(s) in the amount not to exceed \$21,620.00, pending approval by the Park Board. Motion was seconded by Alderman Samantha Deaton. A roll call vote was taken, and the vote was 3 Ayes-Mark Crabtree, Zac Woods, and Samantha Deaton. 2 Nays-Rocky Compton and Jerry Shupert. Alderman Jim Clemmons was absent for the vote. Motion approved.

Item 10h Discussion and Possible Vote to Change from Voyager Gas Cards for City to Central Bank Fleet Card System.

Heather McGuigan the AVP of Business Development for Central Bank provided an overview of the program. City Administrator Tommy Vanhorn noted he wanted to go to this system because the city could get cash back for activity on the cards and this would help provide a card to go with the person and that card could be used for travel and registration if needed. Mr. Vanhorn mentioned the limit of credit could be adjusted for this on a case-by-case basis. Motion was made by Alderman Jerry Shupert to cancel the Voyager Gas Cards for City to Central Bank Fleet Card System and merge to the fleet card system. Motion was seconded by Alderman Mark Crabtree. A roll call vote was taken, and the vote was 5 Ayes- Jerry Shupert, Rocky Compton, Samantha Deaton, Zac Woods, and Mark Crabtree. 0 Nays. Alderman Jim Clemmons was absent for the vote. Motion approved.

Item 10i Discussion and Possible Vote to Approve Bill #22-16 An Ordinance Amending Section 135.080 Formal Contract Procedure - Authorization for Purchases Under Certain Amounts by replacing it with an updated amount.

City Administrator Tommy Vanhorn mentioned this had been brought to the Board before it was reviewed, and this was the proposed ordinance to consider tonight. Motion was made by Alderman Samantha Deaton to have the first reading of Bill #22-16 by title only for the first time. Motion was seconded by Alderman Jerry Shupert. A roll call vote was taken, and the vote was 5 Ayes- Jerry Shupert, Rocky Compton, Samantha Deaton, Zac Woods, and Mark Crabtree. 0 Nays. Alderman Jim Clemmons was absent for the vote. Motion approved. City Clerk Beth Anne West read the Bill #22-16 by title only for the first

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time. Motion was made by Alderman to Samantha Deaton approve the first reading of Bill #22-16 by title only. Motion was seconded by Alderman Mark Crabtree. A roll call vote was taken, and the vote was 5 Ayes- Mark Crabtree, Zac Woods, Samantha Deaton, Rocky Compton, and Jerry Shupert. 0 Nays. Alderman Jim Clemmons was absent for the vote. Motion approved. Motion was made by Alderman Samantha Deaton to have the second reading of Bill #22-16 by title only. Motion was seconded by Alderman Mark Crabtree. A roll call vote was taken, and the vote was 5 Ayes-Jerry Shupert, Rocky Compton, Samantha Deaton, Zac Woods, and Mark Crabtree. 0 Nays. Alderman Jim Clemmons was absent for the vote. Motion approved. City Clerk Beth Anne West read the Bill #22-16 by title only for the second and final time. Motion was made by Alderman to Jerry Shupert to approve the second and final reading of Bill #22-16 by title only. Motion was seconded by Alderman Zac Woods. A roll call vote was taken, and the vote was 5 Ayes- Mark Crabtree, Zac Woods, Samantha Deaton, Rocky Compton, and Jerry Shupert. 0 Nays. Alderman Jim Clemmons was absent for the vote. Motion approved.

Item 10j Discussion and Possible Vote to Authorize Sidewalk, Curb and Drain Box Repairs.

City Administrator Tommy Vanhorn mentioned the need for the repairs and discussed the areas that had failures in the roads and the storm drain structures. Mr. Vanhorn noted there were 3 structures to be repaired. Motion was made by Alderman Jerry Shupert to Authorize Sidewalk, Curb and Drain Box Repairs in the amount of \$10,750.00 from Outdoor Creations Design and Landscaping. Motion was seconded by Alderman Mark Crabtree. A roll call vote was taken, and the vote was 5 Ayes-Jerry Shupert, Rocky Compton, Samantha Deaton, Zac Woods, and Mark Crabtree. 0 Nays. Alderman Jim Clemmons was absent for the vote. Motion approved.

Item 11 Announcements

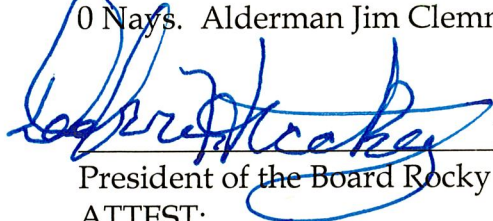
- August 15, 2022, Planning & Zoning Commission Meeting @ 6 p.m. (Changed from the 8th due to scheduling conflict)
- August 16, 2022, Public Hearing to set Tax Levy @ 6:30 p.m.
- August 16, 2022, Board of Aldermen Meeting @ 6:30 p.m.
- August 18, 2022, Economic Development Meeting @ 8:30 a.m.
- August 18, 2022, Advisory Park Board Meeting @ 6:30 p.m.
- August 22, 2022, School back in session today (Watch out for students).
- August 23, 2022, Municipal Court @ 3 p.m.
- September 1, 2022, Tax Levy due to County Clerk's Office to set Tax Rate

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- September 5, 2022, Labor Day Holiday Offices closed all day
- September 6, 2022, Offices Re-open @ 8 a.m.
- September 6, 2022, Board of Aldermen Meeting @ 6:30 p.m.
- September 12, 2022, Planning & Zoning Commission Meeting @ 6 p.m.
- September 15, 2022, Advisory Park Board Meeting @ 6:30 p.m.
- September 20, 2022, Board of Aldermen Meeting @ 6:30 p.m.
- September 22, 2022, Economic Development Meeting @ 8:30 a.m.

Item 12 Adjournment.

Motion was made by Alderman Samantha Deaton to adjourn at 7:56 p.m. Motion was seconded by Alderman Mark Crabtree. A roll call vote was taken, and the vote was 5 Ayes-Mark Crabtree, Zac Woods, Samantha Deaton, Rocky Compton, and Jerry Shupert. 0 Nays. Alderman Jim Clemmons was absent for the vote. Motion approved.



____ Mayor Debra Hickey and/or 9-6-2022 Date
President of the Board Rocky Compton

ATTEST:

Beth Anne West City Clerk Beth Anne West 9-6-2022 Date
Reading and Vote to Approve Minutes:

Minutes Approved: 6 Ayes - Mark Crabtree, Zac Woods, Samantha Deaton, Rocky Compton, Jim Clemmons, and Jerry Shupert. 0 Nays.

All Aldermen were present for the vote. 9-6-2022

