

**City of Battlefield
Board of Aldermen
Regular Session Meeting Minutes
May 7, 2024**

Item 1 Ceremonial Matters
Pledge of Allegiance led by Alderman Rocky Compton

Opening Prayer led by Planning and Zoning Chairman Danny Klopfer.

Proclamation for Local Government Week May 5-11, 2024
Proclamation for Professional Municipal Clerks Week May 5-11, 2024
Proclamation for National Police Week May 12-18, 2024
Proclamation for National Public Works Week May 19-25, 2024

Mayor Mark Crabtree stated the proclamations would be on the website and signed for all to see.

Item 2 Roll Call

City Clerk Beth Anne West read the roll call and the following Board members were in attendance: Samantha Forbes (via zoom link), Scott Campbell, Rocky Compton, and Jerry Shupert. The following board member (s) were absent Tim Kelley Sr. City Clerk Beth Anne West determined there was a Quorum present and the meeting could proceed. Staff present were City Administrator Tommy Vanhorn, City Clerk Beth Anne West, and Police Lieutenant Brent Armstrong.

Item 3 Call to order

Mayor Mark Crabtree called the meeting to order at City Hall Located at 5434 S. Tower Drive Battlefield, MO 65619 on May 7, 2024, at 6:32 p.m.

Item 4 Mayor Report

Mayor Mark Crabtree reported the following items:

- Attended SREP quarterly meeting discussing regionalizing Economic Development.
- Met with potential candidate for Ward III Alderman position.
- Attended National Prayer Breakfast

Item 5 Board of Aldermen Report

Alderman Ward I Jerry Shupert discussed the proposal for Street Lights in the Flower Street District and Deziree Marsh noted there would have to be 100 % participation to complete so need to discuss with Mr. Vanhorn the next steps and meet with Ozark Electric to determine where it would be most beneficial to locate said lights possibly at intersections which would be better than no lights at all. Mr. Vanhorn noted the area in question is very dark. Deziree stated it would be best to have a few options when speaking to Ozark Electric.

**City of Battlefield
Board of Aldermen
Regular Session Meeting Minutes
May 7, 2024**

Item 6 Fire/Police Report

Shane Anderson-Fire Division Chief stated very active month had 179 calls in April down from 184 last year. The average is 7 minutes in response time and for them it is now 5 minutes. They are working on the new Training and Burn Facility and have obtained new burn props; the State of Missouri no longer allows the types they had to work with. They will be opening bids soon on this project and hope to work on the tower soon. They have yet to identify the land to be used for Station #5 since the land locations are not working out. They are working on the products for home oxygen use and Missouri is trying to lead the way to get the product in place, so the devices can be approved of which Chief Scott Moore had traveled to D. C. to get the approval. The devices cost \$5.00 a piece and last two years they will save the life of those who smoke to reduce the number of smoking related deaths (oxygen use). Mr. Anderson stated they would begin their strategic plan that would cover the 2025-2030 timeframe in the near future. Mr. Anderson stated he received call from citizen upset over the fact that City does not have a storm shelter with the impending weather about to hit tomorrow, Mr. Anderson has not been here long and asked for clarification as to the shelter that used to be in Battlefield? Alderman Compton noted the First Baptist Church housed a shelter in the past but closed it down due to ability to open it in time and the fact that citizens were bringing pets, etc. and finally decided to close it to the public. Mr. Anderson stated the citizen has a shelter but is too infirmed to get down the stairs in the event of a tornado, etc. Mr. Anderson stated that his agency would be willing to support the city should they discuss one in the future.

Police Lieutenant Brent Armstrong stated he had nothing to add other than the monthly report and the new Police Station has a sign put up just the other day but the electrical is not hooked up just yet.

Item 7 Adoption and Approval of Consent Agenda

Motion was made by Alderman Rocky Compton to approve the consent agenda including item a-e: April 16, 2024, Board of Aldermen regular session meeting minutes; Bills to approve in the amount of \$4,911.54; Bills paid in the amount of \$86,285.37; Sewer/Parks-Refunds paid in the amount of \$595.61; Payroll reports. Alderman Jerry Shupert seconded motion. A vote was taken, and the vote was 4 Ayes- Samantha Forbes (*via zoom*), Jerry Shupert, Rocky Compton and Scott Campbell. 0 Nays. Alderman Tim Kelley, Sr. was absent for the vote. Motion approved. *BAW Scriber's error*

Item 8 Public Input

Deziree Marsh-4548 W. Cloverleaf Terrace, Battlefield, MO 65619 spoke to the reference to the Election Forum she held then referenced the recent zoning of property on Sandy Street and he feeling that the City was not transparent to the community in relation to recent appointments to the Planning and Zoning Commission plus the

**City of Battlefield
Board of Aldermen
Regular Session Meeting Minutes
May 7, 2024**

Board of Aldermen and the appearance of conflict when the Mayor Pro Tem was serving on the Board of Aldermen and also on the Planning and Zoning Commission. Mrs. Marsh felt it was unfair to not rescheduled the meeting that was held with the public hearing for the rezoning of property along Sandy Street since the weather was bad and that she had served on the Parks Advisory Board but had decided to distance herself based on the lack of transparency and the actions by the Board. Mrs. Marsh stated she does see how the City is short staffed but she does want to make sure the City hears what she has to say because this is real to us and we are and I am your citizen, so to make sure the minutes that correlate with this are made a part of the official record of the Board she will add this report along with other material to be added to the minutes as a record. The Board of Aldermen did not vote on this matter to accept the material provided by Mrs. Marsh.

Item 9 Unfinished Business

None.

Item 10a Discussion of Budget Process.

City Administrator Tommy Vanhorn stated he was getting a few more figures together for the Capital Improvement portion of the budget to get approval from EDC, Planning and Zoning and Parks Committees before bringing a draft to the Board at the next meeting and to have the first reading in early June with the final budget to approve before the deadline on June 30, 2024.

Item 10b Discussion and Possible Vote to Approve Mayor's Appointment of Ward III Alderman.

Mayor Mark Crabtree stated he would be appointing Michael Jones to this vacant position. Mr. Jones came before the Board and gave some information on his background and how he recently moved to this area and was interested in serving the city. Alderman Rocky Compton made motion to approve the Mayor's Appointment of Ward III Alderman Michael Jones. Motion was seconded by Alderman Jerry Shupert. A vote was taken, and the vote was 4 Ayes- Samantha Forbes (*via zoom*), Jerry Shupert, Rocky Compton and Scott Campbell. 0 Nays. Alderman Tim Kelley, Sr. was absent for the vote. Motion approved.

Item 10c Swearing in of Ward III Alderman by City Clerk.

Alderman Michael Jones was sworn in by City Clerk Beth Anne West. Mr. Jones took his seat on the Board.

Item 10d Discussion and Possible Vote to Approve Appointment of Tim Kelley Sr. to Planning and Zoning Board as Board Liaison.

City of Battlefield
Board of Aldermen
Regular Session Meeting Minutes
May 7, 2024

Mayor Mark Crabtree noted that he would be attending future Planning and Zoning Meetings but would no longer be a voting member so he would like to appoint Mr. Tim Kelley Sr. as the liaison to the Planning and Zoning Committee from now on. Alderman Rocky Compton made motion to approve appointment of Tim Kelley Sr. to Planning and Zoning Board as a Board Liaison. Motion was seconded by Alderman Jerry Shupert. A vote was taken, and the vote was 5 Ayes- Samantha Forbes (*via zoom*), Jerry Shupert, Rocky Compton, Scott Campbell, and Michael Jones. 0 Nays. Alderman Tim Kelley, Sr. was absent for the vote. Motion approved.

Item 10e Discussion and Possible Vote to Award Bid Battlefield Lift Station Upgrades Contract.

City Administrator Tommy Vanhorn noted lift stations B, D, J & K needed to be upgraded since they are approaching 25 years or more in age and the rehab of the lift station would include sewer basin controls, motors, enclosures and a quick mate to clamp onto if the motors go down so they can be readily hooked up to a pump and not overflow. Alderman Compton asked the difference in the new pumps. Mr. Vanhorn replied these are submersible pumps. Mr. Vanhorn added that it will take 14-16 weeks to get the pumps and enclosures once the bid is awarded and the company notified. Mr. Vanhorn stated that since this is so close to the end of the fiscal year it will roll over into the next fiscal year when payment is made. Mr. Vanhorn stated that he expects the vendor to make a request for payment to get the items ordered very soon. Mr. Vanhorn stated he expects the project to start about August based on the lead times for some of the items. Alderman Compton asked about the warranty for the pumps and such. Mr. Vanhorn stated that they are on a 5-year warranty, and the source of the equipment is based out of Kansas City. Mr. Vanhorn stated that K & B Equipment is a local contractor doing the job. Mr. Vanhorn stated the funds are coming from the ARPA funds and that some have been used to assist the Battlefield Fire Protection District and the Battlefield Police Department for software and radios respectfully, plus the City has funded studies for sewer and economic housing and development and now this project will use the majority of the funds left over. Alderman Rocky Compton made motion to award the Bid to the Battlefield Lift Station Upgrades Contract to K and B Equipment in the amount of \$743,500.00. Alderman Scott Campbell seconded motion. A vote was taken, and the vote was 5 Ayes Samantha Forbes (*via zoom*), Jerry Shupert, Rocky Compton, Scott Campbell, and Michael Jones. 0 Nays. Alderman Tim Kelley, Sr. was absent for the vote. Motion approved.

Item 10f Discussion and Possible Vote to Award Bid for City of Battlefield Stormwater Improvements.

City Administrator Tommy Vanhorn mentioned that was some work that needed to be done near dollar general because the stormwater was allowing water to drain into

**City of Battlefield
Board of Aldermen
Regular Session Meeting Minutes
May 7, 2024**

an adjoining property causing water damage and the drain pipe would be replaced and regraded to fix the inlet structure plus a little work along Somerset that needed to be repaired that was left over from the previous work done on stormwater in the area plus a property would have two gates added for access to the property since the stormwater drains on their property. Motion was made by Alderman Jerry Shupert to award bid to TJ's Excavating for \$72,993.93 to make stormwater improvements off Somerset near Dollar General. Motion was seconded by Alderman Rocky Compton. A vote was taken, and the vote was 5 Ayes- Samantha Forbes (*via zoom*), Jerry Shupert, Rocky Compton, Scott Campbell, and Michael Jones. 0 Nays. Alderman Tim Kelley, Sr. was absent for the vote. Motion approved.

Item10g Roles and Responsibilities of City Officials

City Administrator Tommy Vanhorn explained to the new participants the rules for the Board of Aldermen relating to State Statutes specifically Chapter 79 for fourth class cities like Battlefield. Mr. Vanhorn noted the duties of the Mayor and the Board of Aldermen. Mr. Vanhorn outlined the fact that the budget must balance and how the funds are broken down within the City and that specific funds cannot be used to fund other funds for example you cannot fund the police department (general fund), with funds from the Sewer Department. Mr. Vanhorn stated the Board works as one unit and the most important function of the mayor is to run the meetings and they can break a tie if the Board has one.

Item 11 Adjournment.

Alderman Rocky Compton made motion to adjourn the meeting at 7:22 p.m. Alderman Jerry Shupert seconded motion. A vote was taken, and the vote was 5 Ayes Samantha Forbes (*via zoom*), Michael Jones, Scott Campbell, Rocky Compton, and Jerry Shupert. 0 Nays. Motion approved. Alderman Tim Kelley, Sr. was absent for the vote. Motion approved.

 Mayor-Mark Crabtree 5/21/24 Date

ATTEST:

 City Clerk Beth Anne West

5-21-2024 D



Reading and Vote to Approve Minutes: 6 Ayes - Scott Campbell, Mike Jones, Samantha Forbes, Rocky Compton, Tim Kelley Sr, and Jerry Shupert 0 nays
Minutes Approved: All aldermen were present for the vote. 5-21-2024
May 21, 2024