

THE CITY OF BATTLEFIELD
PLANNING & ZONING COMMISSION
MEETING MINUTES
MONDAY, OCTOBER 16, 2023

1) General Business

- a) Meeting called to order at Battlefield City Hall at 6:00 p.m. by Chairman Danny Klopfer. Members present were Densel Kimbrough, Phillip Shatzer, Keith Wright, Danny Klopfer, David Byrd, Bernie Gerwel, and Mark Crabtree. Members absent were Tim Kelley. Staff present: Tristan Losh-Building Inspector, Tommy Vanhorn-City Administrator, and Beth Anne West, City Clerk.
- b) Welcome to New Board Members Keith Wright and Bernie Gerwel
- c) Permit and Inspection Report by Building Inspector- Mr. Losh discussed construction of Old Wire Crossing (Road Patch) Beginning on Sewer testing too. Phase 3 of Bussell Building is already on sewer testing and they began after Old Wire Crossing. Mr. Losh stated that the drywall is done, *in the new police department,* and a new valve has been set up. Mr. Losh mentioned the HVAC, trim, and insulation. Mr. Losh mentioned lot reconfiguration next month for a duplex on 3rd St. and would be working on plan review for the Wire Road expansion.
- d) City Administrator Report-Mr. Vanhorn noted he was working toward his FEMA certification to be the EMA Director. Mr. Vanhorn mentioned the road improvements on weaver and FF to do the selection on the engineer.

Mr. Tim Kelley entered the meeting at 6:15 p.m.

- e) Approval of September 18, 2023, Commission Meeting Minutes, and request staff to post on web site. Approved minutes from July and August meetings have been posted to City of Battlefield's website. Motion was made by member Mark Crabtree to approve the September 18, 2023. Motion was seconded by member Tim Kelley. A vote was taken, and the vote was 8 Ayes- Densel Kimbrough, Phillip Shatzer, Keith Wright, Danny Klopfer, David Byrd, Bernie Gerwel, Tim Kelley, and Mark Crabtree. 0 Nays. Motion approved.

2) Public Hearing (Meeting had to be cancelled as Publication Notice was not Completed) To be held at the next meeting.

- a) Consider adding New Section 406 to the Zoning Code creating the proposed Complete Streets Program, Modifying Conservation Subdivisions Code Section 400.280, Modifying "R-3" Multifamily Residence District Section 400.350
- b) Open Public Hearing
- c) Close Public Hearing
- d) Resume Regular Meeting

3) **Public Input**

THE CITY OF BATTLEFIELD
PLANNING & ZONING COMMISSION
MEETING MINUTES
MONDAY, OCTOBER 16, 2023

THE CITY OF BATTLEFIELD
PLANNING & ZONING COMMISSION
MEETING MINUTES
MONDAY, OCTOBER 16, 2023

None.

4) Unfinished Business

- a) Discussion related to revised additional section to Zoning Code adopting Complete Streets Program. Commission Discussion, no vote planned. This will be brought back to old business at the next meeting.
- b) Discussion of Modification to Conservation Subdivisions Code Section 400.280. Commission Discussion, no vote planned.
- c) Discussion of Modification to “R-3” Multifamily Residence District Section 400.350. Commission Discussion, no vote planned.
- d) Discussion and possible vote to set the date of November 13th, 2023, for Public Hearing for items discussed in a, b, and c above. Wording of Public Notice in Italics below. Request staff to publish in appropriate Newspaper(s) a needed to ensure compliance with State Requirements.
Notice is hereby given a public hearing will be held before the Planning and Zoning Commission of the City of Battlefield, Missouri, at 6:00 p.m. on Monday, the 13th day of November, 2023, at the Battlefield City Hall, 5434 South Tower Drive, Battlefield, Missouri, concerning matter of proposed text amendments to the Subdivision Regulations of the city’s municipal code by creating Section 405 (Complete Streets) and revising Sections 400.280 & 400.350 (Zoning Districts) in the Code of Ordinances of the City of Battlefield, Missouri, within the Zoning Code of the city, and may be viewed, copied or examined during regular business hours, Monday through Friday of each week, at the City Clerk’s office at Battlefield City Hall.
At this public hearing any interested person, or any representative of any corporation or political subdivision, may speak for or against any proposed amendment.
Done by order of the Planning and Zoning Commission this 16th day of October 2023.
After reviewing the language motion was made by member David Byrd to approve wording and request staff place in the newspaper. Motion was seconded by Bernie Gerwel. A vote was taken, and the vote was 8 Ayes- Densel Kimbrough, Phillip Shatzer, Keith Wright, Danny Klopfer, David Byrd, Bernie Gerwel, Tim Kelley, and Mark Crabtree. 0 Nays. Motion approved.
- e) Status of Design Standards Updates-reviewed the updates at present will try to finish by January.

THE CITY OF BATTLEFIELD
PLANNING & ZONING COMMISSION
MEETING MINUTES
MONDAY, OCTOBER 16, 2023

- f) Discussion of properties to approach for annexation into Battlefield- Discussion held on the sewer issues meaning to get the sewer extended to areas not currently serviced is the ultimate goal. This is to look beyond the immediate future needs.

5) New Business

- a) None

6) Future Agenda Items

- a. Park Impact, Development, Connection Fees, & Engineering Fees-This will be worked on after the design standards are updated.
- b. Update Zoning Map-Need to ask OWN engineers to provide update.
- c. Capital Improvement-Replacement Planning Process-Continuing on this process.
- d. 604B Storm Water Grant-awaiting more information from another entity.

7) Board Member Comments or questions-None.

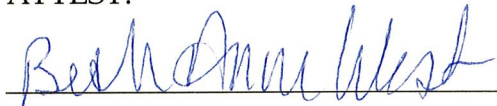
8) Adjournment.

The motion was made by Member David Byrd at 7:15 p.m. Motion was seconded by member Densel Kimbrough. A vote was taken, and the vote was Densel Kimbrough, Phillip Shatzer, Keith Wright, Danny Klopfer, David Byrd, Bernie Gerwel, Tim Kelley, and Mark Crabtree. 0 Nays. Motion approved.



Chairman, Danny Klopfer

ATTEST:



Beth Anne West, City Clerk



Reading and vote: 8 Ayes - Danny Klopfer, Phillip Shatzer, Densel Kimbrough, Tim Kelley, David Byrd, Bernie Gerwel, Mark Crabtree and Ron Jamieson.
0 Nays. Keith Wright was Absent for the vote. 11-13-2023,