

**City of Battlefield
Board of Aldermen
Regular Session Meeting
Tentative Agenda
September 5, 2023, at 6:30 p.m.
At City Hall Located at
5434 S. Tower Drive Battlefield, MO 65619**

1. Roll Call
2. Call to order
3. Ceremonial Matters
4. Approve Agenda
5. City Administrator Report
6. Adoption and Approval of Consent Agenda
 - a. August 22, 2023, Board of Aldermen regular session meeting minutes
 - b. August 29, 2023, Board of Aldermen special session meeting minutes
 - c. **Bills paid in the amount of \$244,260.98**
 - d. **Bills to approve in the amount of \$0**
 - e. **Sewer/Parks-Refunds paid in the amount of \$143.66**
 - f. Payroll reports
7. Public Input

****Please note that anyone wishing to sign up to speak must submit the request by 5:00 pm the day of the meeting.**
8. Unfinished Business
 - a. None.
9. New Business
 - a. Discussion and Possible Vote to Approve Additional Sewer Maintenance employee to the budget.
 - b. Discussion of Lewis Street Improvements.
 - c. Discussion and Possible Vote approve purchase of Lawn Mower
 - d. Discussion and Possible Vote to approve purchase of surplus vehicle up to \$20,000.00 bid for PWSD#1 Ford F 350 2016 Model for use in Public Works.

1

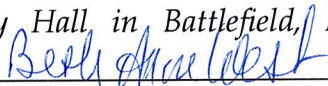
Please note: In accordance with ADA guidelines, if you need special accommodations to attend any city meeting, please notify the City Clerk's Office at 417-883-5840, at least three days prior to the scheduled meeting.

**City of Battlefield
Board of Aldermen
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September 5, 2023, at 6:30 p.m.
At City Hall Located at**

5434 S. Tower Drive Battlefield, MO 65619

- e. Discussion and Possible Vote to Affirm Mayor's Appointment of Melissa Cyr to the Planning and Zoning Commission.
- f. Discussion and Possible Vote to Approve Purchase of Apptegy Website conversion from Civic Plus platform.

10. Adjournment.

The undersigned hereby certifies that a true copy of the foregoing tentative Agenda was posted at City Hall in Battlefield, Missouri on this 1st day of September 2023, at 3:30 p.m.  Beth Anne West, City Clerk

It's amazing what you can accomplish if you do not care who gets the credit" Harry S. Truman



ADMINISTRATOR'S REPORT

Date: September 5, 2023

To: Mayor Hickey and Board of Aldermen

From: Tommy VanHorn

I am pleased to provide this bi-weekly admin report, highlighting the significant endeavors and accomplishments. I have been diligently engaged in various initiatives that contribute to the progress and development of our city. This report outlines the key activities we have undertaken during this reporting period:

1. Bypass Pump Arrival and Contractor Schedule:

We are excited to announce that the bypass pump, which is critical for ongoing infrastructure maintenance, is expected to arrive in the next few days. Once the equipment is delivered, the contractor is prepared to commence work immediately. This initiative is crucial for maintaining the functionality of our city's infrastructure.

2. Selection of Maintenance Position Candidate:

We received a total of six applications for the open maintenance position within our department. After a thorough evaluation process, I have selected a candidate to fill this role, contingent upon the approval of the Board. The addition of this team member will significantly contribute to the efficiency of our maintenance operations.

3. City Design Standards Update with CMT:

Our collaboration with the City Management Team (CMT) continues as we work on updating our city's design standards. This ongoing project is essential to ensure that our city's infrastructure aligns with aesthetic, safety, and functionality standards.

4. Contract Award to Liming Concrete for Fitness Court Work:

Liming Concrete has been awarded the contract for the concrete work on the Fitness Court. We anticipate that concrete pouring will commence next week. This project is a testament to our commitment to providing recreational facilities that enhance the well-being of our community.

5. Comprehensive Implementation Team Meeting:

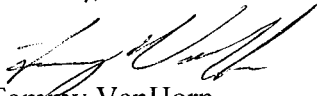
The Comprehensive Implementation Team convened to discuss our department's future goals and strategies. These discussions will guide our efforts in addressing the evolving needs of our city.

6. MoDot Weaver and FF Hwy Contract Signing:

I am pleased to inform you that we have successfully signed the contract with MoDot Weaver for the FF Hwy project. We are now in the process of scheduling our first meeting to review project scoping and establish a timeline. This project is a significant step towards enhancing our city's transportation infrastructure.

Should you have any questions or require further information on any of the mentioned initiatives, please do not hesitate to reach out.

Sincerely,



Tommy VanHorn

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Item 1 Roll Call

Aldermen present were as follows: Samantha Deaton, Zac Woods, Mark Crabtree, Rocky Compton, and Jim Clemmons were present at City Hall in Battlefield, MO. Alderman Jerry Shupert was absent for the meeting. City Clerk Beth Anne West read the roll call and determined a quorum was present, so the meeting could proceed. *Mayor Debra Hickey was present for the meeting.* Staff present were City Administrator Tommy Vanhorn, City Attorney Paul Link, Police Chief Chris McPhail, and City Clerk Beth Anne West.

Item 2 Call to order

Mayor Debra Hickey called the meeting to order at Battlefield City Hall located at 5434 S. Tower Drive, Battlefield, MO 65619 on August 22, 2023, at 6:30 p.m.

Item 3 Ceremonial Matters

Opening prayer led by Mayor Debra Hickey. Pledge of Allegiance led by Alderman Zac Woods.

Public Hearing Setting Tax Levy for 2023

Mayor Debra Hickey opened the public hearing at 6:30 p.m.

Mayor Debra Hickey explained the tax levy process and then asked if anyone had signed up to speak for or against the measure. City Clerk Beth Anne West stated no one had and then proceeded to read the public notice. Mayor Debra Hickey closed the public hearing at 6:38 p.m. The regular meeting resumed after public hearing had opened and closed.

Item 4 Approve Agenda

Motion was made by Alderman Zac Woods to approve the agenda as printed with the removal of item 9f. Motion was seconded by Alderman Rocky Compton. A roll call vote was made, and the vote was 5 Ayes-Samantha Deaton, Zac Woods, Mark Crabtree, Rocky Compton, and Jim Clemmons. 0 Nays. Alderman Jerry Shupert was absent for the vote. Motion carried.

Item 5 City Administrator Report

Written and verbal report by City Administrator Tommy Vanhorn.

Mr. Vanhorn noted he was maintaining his water license and had taken the necessary continuing credits recently. Mr. Vanhorn added he plans to do interviews this next week to get someone hired on the vacant position left by the sewer maintenance position and that the Chief also had an opening for the Police Department. Mr. Vanhorn stated the new copiers had been added to the new Court and Police Department. Mr. Vanhorn stated he was working on the amendments to add chapter 405 and the future land use maps. Mr. Vanhorn noted he had been having zoom meeting(s) to determine a better website to incorporate a

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notification system with a smart phone platform. Mr. Vanhorn noted at the remodel of the old bank building that they are moving forward to drywall will tape, and mud, then proceed to get painted. Mr. Vanhorn is hoping to look to September for an open date. Mr. Vanhorn also mentioned he and Mr. Klopfer were working on the design standards this week and there are about 400 pages of material to go through before being brought to the Board for approval.

Item 6 Adoption and Approval of Consent Agenda

Motion was made by Alderman Rocky Compton to approve and adopt the consent agenda including items a-f. August 8, 2023, Board of Aldermen regular session meeting minutes; **Bills paid in the amount of \$42,737.65; Bills to approve in the amount of \$4,014.53; Sewer/Parks-Refunds paid in the amount of \$336.09;** July 2023 Financial Statements; July 2023 Bank Reconciliations. Motion was seconded by Alderman Mark Crabtree. A roll call vote was made, and the vote was 5 Ayes- Jim Clemmons, Rocky Compton, Mark Crabtree, Zac Woods, and Samantha Deaton. 0 Nays. Alderman Jerry Shupert was absent for the vote. Motion carried.

Item 7 Public Input

None.

Item 8 Unfinished Business

None.

Item 9a Discussion and Possible Vote to Approve Bill #23-10, an Ordinance of the City of Battlefield, Missouri Providing for the General Levy, and Imposition of Annual Tax for General Municipal Purposes for the Year of 2023.

Motion was made by Alderman Rocky Compton to have first reading of Bill #23-10 by title only for the first time. Motion was seconded by Alderman Samantha Deaton. A roll call vote was made, and the vote was 5 Ayes-Samantha Deaton, Zac Woods, Mark Crabtree, Rocky Compton, and Jim Clemmons. 0 Nays. Alderman Jerry Shupert was absent for the vote. Motion carried. City Clerk Beth Anne West read the bill for the first time by title only. Motion was made by Alderman Rocky Compton to approve the first reading of Bill #23-10 by title only. Motion was seconded by Alderman Mark Crabtree. A roll call vote was made, and the vote was 5 Ayes- Jim Clemmons, Rocky Compton, Mark Crabtree, Zac Woods, and Samantha Deaton. 0 Nays. Alderman Jerry Shupert was absent for the vote. Motion carried. Motion was made by Alderman Mark Crabtree to have second reading of Bill #23-10 by title only for the first time. Motion was seconded by Alderman Rocky Compton. A roll call vote was made, and the vote was 5 Ayes- Samantha Deaton, Zac Woods, Mark Crabtree, Rocky Compton, and Jim Clemmons. 0 Nays. Alderman Jerry Shupert was absent for the vote. Motion carried. City Clerk Beth Anne West read the bill for the second time by title only. Motion was made by Alderman Rocky Compton to approve the second reading of Bill #23-10 by title only and make it ordinance 23-10. Motion was seconded by Alderman Samantha Deaton. A roll call

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vote was made, and the vote was 5 Ayes- Jim Clemmons, Rocky Compton, Mark Crabtree, Zac Woods, and Samantha Deaton. 0 Nays. Alderman Jerry Shupert was absent for the vote. Motion carried.

Item 9b Discussion and Possible Vote to Approve Bill #23-06 an Ordinance Amending Ordinance 22-12 Adopting the Budget for Fiscal Year 2023-2024.

Motion was made by Alderman Rocky Compton to have first reading of Bill #23-06 by title only for the first time. Motion was seconded by Alderman Samantha Deaton. A roll call vote was made, and the vote was 5 Ayes- Samantha Deaton, Zac Woods, Mark Crabtree, Rocky Compton, and Jim Clemmons. 0 Nays. Alderman Jerry Shupert was absent for the vote. Motion carried. City Clerk Beth Anne West read the bill for the first time by title only. Motion was made by Alderman Rocky Compton to approve the first reading of Bill #23-06 by title only. Motion was seconded by Alderman Mark Crabtree. A roll call vote was made, and the vote was 5 Ayes- Jim Clemmons, Rocky Compton, Mark Crabtree, Zac Woods, and Samantha Deaton. 0 Nays. Alderman Jerry Shupert was absent for the vote. Motion carried. Motion was made by Alderman Mark Crabtree to have second reading of Bill #23-06 by title only for the first time. Motion was seconded by Alderman Rocky Compton. A roll call vote was made, and the vote was 5 Ayes- Samantha Deaton, Zac Woods, Mark Crabtree, Rocky Compton, and Jim Clemmons. 0 Nays. Alderman Jerry Shupert was absent for the vote. Motion carried. City Clerk Beth Anne West read the bill for the second time by title only. Motion was made by Alderman Rocky Compton approve the second reading of Bill #23-06 by title only and make it ordinance 23-06. Motion was seconded by Alderman Samantha Deaton. A roll call vote was made, and the vote was 5 Ayes- Jim Clemmons, Rocky Compton, Mark Crabtree, Zac Woods, and Samantha Deaton. Nays. Alderman Jerry Shupert was absent for the vote. Motion carried.

Item 9c Discussion and Possible Vote to Approve Bill #23-11 an Ordinance Creating Chapter 405 Article VII Street Access Management Standards in the Code of Ordinances of the City of Battlefield, Missouri.

Mr. Danny Klopfer Chairman of the Planning and Zoning Commission make a recommendation to approve ordinance No. 23-11. Mr. Klopfer stated the ordinance was drafted by CMT Engineering firm and based off the OTO study to share so it is in place to provide for future funding opportunities. Mr. Klopfer added a public hearing was held at the last planning and zoning commission recently. Motion was made by Alderman Mark Crabtree to have first reading of Bill #23-11 by title only for the first time. Motion was seconded by Alderman Rocky Compton. A roll call vote was made, and the vote was 5 Ayes- Samantha Deaton, Zac Woods, Mark Crabtree, Rocky Compton, and Jim Clemmons. 0 Nays. Alderman Jerry Shupert was absent for the vote. Motion carried. City Clerk Beth Anne West read the bill for the first time by title only. Motion was made by Alderman Rocky Compton to approve the first reading of Bill #23-11 by title only. Motion was seconded by Alderman Mark Crabtree. A roll call vote was made, and the vote was 5 Ayes- Jim Clemmons, Rocky

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Compton, Mark Crabtree, Zac Woods, and Samantha Deaton. 0 Nays. Alderman Jerry Shupert was absent for the vote. Motion carried. Motion was made by Alderman Mark Crabtree to have second reading of Bill #23-11 by title only for the first time. Motion was seconded by Alderman Rocky Compton. A roll call vote was made, and the vote was 5 Ayes- Samantha Deaton, Zac Woods, Mark Crabtree, Rocky Compton, and Jim Clemmons. 0 Nays. Alderman Jerry Shupert was absent for the vote. Motion carried. City Clerk Beth Anne West read the bill for the second time by title only. Motion was made by Alderman Rocky Compton to approve the second reading of Bill #23-11 by title only and make it ordinance 23-11. Motion was seconded by Alderman Mark Crabtree. A roll call vote was made, and the vote was 5 Ayes- Jim Clemmons, Rocky Compton, Mark Crabtree, Zac Woods, and Samantha Deaton. 0 Nays. Alderman Jerry Shupert was absent for the vote. Motion carried.

Alderman Zac Woods stated he was concerned about the streets specifically Lewis street based on the construction of the new subdivision, and it is butchered up due to the development. Alderman Woods asked if the City had specific regulations or requirements of the developer so this would not happen in the future, and he would like the item to be discussed in a future meeting since it was determined this was not a topic of discussion for this evening.

Item 9d Discussion and Possible Vote to Adopt Future Land Use Map.

Recommendation was made planning and zoning Commission that CMT approved on May 16, 2023, for figure 7.1 with an updated map.

Motion was made by Recommendation submitted by Planning and Zoning Commission to recommend Adoption of the revised Future Land Use Map by removing it and changing Figure 7.1 with the updated map from May 16, 2023, update and add it to the report that is available online. Motion was seconded by Alderman Rocky Compton. A roll call vote was made, and the vote was 5 Ayes- Samantha Deaton, Zac Woods, Mark Crabtree, Rocky Compton, and Jim Clemmons. 0 Nays. Alderman Jerry Shupert was absent for the vote. Motion carried.

Item 9e Discussion and Possible Vote to Approve Bill #23-12, an Ordinance Authorizing the City Administrator to execute the Missouri Highways and Transportation Commission Cost Apportionment Agreement for Weaver Road Item Improvement Job SU0189 and SU0210 on Behalf of the City of Battlefield.

City Administrator Tommy Vanhorn stated that the FF Study to do an upgrade Weaver and FF with an additional upgrade to increase the two lanes to three lanes of traffic flow near the school and begin the design phase for potential roundabout for FF and Weaver Road. Mr. Vanhorn stated that the funding would assist with this design and build phase of the project. Motion was made by Alderman Rocky Compton to have first reading of Bill #23-12 by title only for the first time. Motion was seconded by Alderman Mark Crabtree. A roll call vote was made, and the vote was 5 Ayes- Jim Clemmons, Rocky Compton, Mark Crabtree, Zac

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Woods, and Samantha Deaton. 0 Nays. Alderman Jerry Shupert was absent for the vote. Motion carried. City Clerk Beth Anne West read the bill for the first time by title only. Motion was made by Alderman Rocky Compton to approve the first reading of Bill #23-12 by title only. Motion was seconded by Alderman Samantha Deaton. A roll call vote was made, and the vote was 5 Ayes- Samantha Deaton, Zac Woods, Mark Crabtree, Rocky Compton, and Jim Clemmons. 0 Nays. Alderman Jerry Shupert was absent for the vote. Motion carried. Motion was made by Alderman Mark Crabtree to have second reading of Bill #23-12 by title only for the first time. Motion was seconded by Alderman Samantha Deaton. A roll call vote was made, and the vote was 5 Ayes- Jim Clemmons, Rocky Compton, Mark Crabtree, Zac Woods, and Samantha Deaton. 0 Nays. Alderman Jerry Shupert was absent for the vote. Motion carried. City Clerk Beth Anne West read the bill for the second time by title only. Motion was made by Alderman Rocky Compton approve the second reading of Bill #23-12 by title only and make it ordinance 23-12. Motion was seconded by Alderman Mark Crabtree. A roll call vote was made, and the vote was 5 Ayes-Samantha Forbes, Zac Woods, Mark Crabtree, and Jim Clemmons. 0 Nays. Alderman Jerry Shupert was absent for the vote. Motion carried.

Alderman Samantha Deaton noted she had married recently, and new last name was Forbes. Everyone congratulated the newlywed. (Editorial Note)

Item 9f Discussion and Possible Vote to Affirm Mayor's Appointment of Melissa Cyr to the Planning and Zoning Commission. Mayor Debra Hickey noted she had yet to contact her by phone so this item would need to be added to the next agenda. No vote was taken.

Item 9g Discussion and Possible Vote to Accept Cheryl Weston's resignation from Advisory Park Board.

Motion was made by Alderman Zac Woods to Accept Cheryl Weston's resignation from Advisory Park Board. Motion was seconded by Alderman Samanta Deaton. A roll call vote was made, and the vote was 5 Ayes-Jim Clemmons, Rocky Compton Mark Crabtree, Zac Woods, and Samantha Forbes. 0 Nays. Alderman Jerry Shupert was absent for the vote. Motion carried.

Item 10 Adjournment.

Motion was made by Alderman Zac Woods to adjourn at 7:50 p.m. Motion was seconded by Alderman Rocky Compton. A roll call vote was made, and the vote was 5 yes- Jim Clemmons, Rocky Compton Mark Crabtree, Zac Woods, and Samantha Forbes. 0 Nays. Alderman Jerry Shupert was absent for the vote. Motion carried.

Mayor Debra Hickey and/or _____ Date
President of the Board Mark Crabtree

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August 22, 2023

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August 22, 2023

ATTEST:

_____ City Clerk Beth Anne West _____ Date

Reading and Vote to Approve Minutes:

Minutes Approved:

City of Battlefield
Board of Aldermen
Special Session Meeting Minutes
August 29, 2023

Item 1 Roll Call

Aldermen present were Jerry Shupert, Jim Clemmons, Mark Crabtree, Zac Woods, and Samantha Forbes at City Hall in Battlefield, MO. Alderman absent were Rocky Compton. City Clerk Beth Anne West read the roll call and determined a quorum was present, so the meeting could proceed. ***Mayor Debra Hickey was present for the meeting.*** Staff present were City Administrator Tommy Vanhorn, and City Clerk Beth Anne West.

Item 2 Call to order

Mayor Debra Hickey called the meeting to order at Battlefield City Hall located at 5434 S. Tower Drive, Battlefield, MO 65619 on August 29, 2023, at 6:30 p.m.

Item 3 Ceremonial Matters

- a. Public Hearing Setting Tax Levy for 2023 (amendment)
 - i. Mayor Debra Hickey opened at 6:30 p.m. Mayor Debra Hickey asked the City Clerk if anyone had signed up to speak. City Clerk Beth Anne West stated no one signed up to speak for or against the measure. Mayor Debra Hickey closed the public hearing at 6:31 p.m. since no one came to speak about the item.
- b. Resume regular meeting after public hearing has opened and closed.
 - i. The special session meeting resumed at 6:31 p.m.

Item 4 Approve Agenda

Motion was made by Alderman Mark Crabtree to approve the agenda as presented except to eliminate item 7 and renumber it item 6 due to formatting error with software.. Motion was made by Alderman Jim Clemmons. A roll call vote was made, and the vote was 5 Ayes- Samantha Forbes, Zac Woods, Mark Crabtree, Jim Clemmons, and Jerry Shupert. 0 Nays. Alderman Rocky Compton was absent for the vote. Motion carried.

Item 5 Discussion and Possible Vote to Approve Bill #23-13 an ordinance of the City of Battlefield, Missouri Amending the Ordinance 23-10, providing for the General Levy and Imposition of Annual Tax for General Municipal Purposes for the Year of 2023 Per the Amended Pro Forma from the State of Missouri, and Amended Valuation from the County.

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Special Session Meeting Minutes
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Motion was made by Alderman Mark Crabtree to have the first reading of Bill #23-13 by title only for the second and final time. Motion was made by Alderman Jim Clemmons. A roll call vote was made, and the vote was 5 Ayes- Jerry Shupert, Jim Clemmons, Mark Crabtree, Zac Woods, and Samantha Forbes. 0 Nays. Alderman Rocky Compton was absent for the vote. Motion carried. City Clerk Beth Anne West read bill #23-13 by title only for the first time. Motion was made by Alderman Mark Crabtree to approve the first reading of Bill #23-13 by title only for the first time. Motion was made by Alderman Samantha Forbes. A roll call vote was made, and the vote was 5 Ayes- Samantha Forbes, Zac Woods, Mark Crabtree, Jim Clemmons, and Jerry Shupert. 0 Nays. Alderman Rocky Compton was absent for the vote. Motion carried. Motion was made by Alderman Jerry Shupert to have the second reading of Bill #23-13 by title only for the second and final time.. Motion was made by Alderman Jim Clemmons. A roll call vote was made, and the vote was 5 Ayes-Samantha Forbes, Zac Woods, Mark Crabtree, Jim Clemmons, and Jerry Shupert. 0 Nays. Alderman Rocky Compton was absent for the vote. Motion carried. City Clerk Beth Anne West read bill #23-13 by title only for the second and final time. Motion was made by Alderman Samantha Forbes to approve the second reading of Bill #23-13 by title only for the second and final time and to make it ordinance #23-13. Motion was made by Alderman Mark Crabtree. A roll call vote was made, and the vote was 5 Ayes-Samantha Forbes, Zac Woods, Mark Crabtree, Jim Clemmons, and Jerry Shupert. 0 Nays. Alderman Rocky Compton was absent for the vote. Motion carried.

Item 6 Adjournment.

Motion was made by Alderman Zac Woods to adjourn at 7:00 p.m. Motion was seconded by Alderman Samantha Forbes. A roll call vote was made, and the vote was 5 yes- Jerry Shupert, Jim Clemmons, Mark Crabtree, Zac Woods, and Samantha Forbes. 0 Nays. Alderman Rocky Compton was absent for the vote. Motion carried.

_____ Mayor Debra Hickey and/or _____ Date
President of the Board Mark Crabtree

ATTEST:
_____ City Clerk Beth Anne West _____ Date
Reading and Vote to Approve Minutes:
Minutes Approved:

	Bills Paid since	8/22/2023	
Date			Amount
8/23/2023			\$ 30,741.83
8/25/2023			\$ 197,156.01
9/1/2023			\$ 16,363.14
Total			\$ 244,260.98

City of Battelfield, Missouri
Invoices Selected for Payment - <Invoices for Payment>

Vendor ID	Vendor Name	Invoice Number	Due Date	Discount Date	Discount Am...	Invoice Amo...	Cash Required
Abila	Community Brands Holdco, ...	2023688	8/23/2023	8/23/2023	0.00	1,000.00	1,000.00
AFLAC	AFLAC-Rentittance Processing	870956	8/23/2023	8/23/2023	0.00	839.20	839.20
Blue Cro	Anthem BCBS MO Group	2023687	8/23/2023	8/23/2023	0.00	13,752.87	13,752.87
City Uti	City Utilities	2023671	8/23/2023	8/23/2023	0.00	210.24	210.24
City Uti	City Utilities	2023672	8/23/2023	8/23/2023	0.00	39.61	39.61
CUST	CUST	M20781	8/23/2023	8/23/2023	0.00	2,250.00	2,250.00
DNR	Department of Natural Reso...	34602401069	8/23/2023	8/23/2023	0.00	2,033.75	2,033.75
Farr Better Plumbi...	Farr Better Plumbing, Inc.	67946	8/23/2023	8/23/2023	0.00	85.00	85.00
Greene County Cir...	Greene County Circuit Court	2023670	8/23/2023	8/23/2023	0.00	20.00	20.00
Kutak Rock LLP	Kutak Rock LLP	326647883624-1	8/23/2023	8/23/2023	0.00	3,160.00	3,160.00
Ozark EI	Ozark Electric	2023685	8/23/2023	8/23/2023	0.00	3,235.91	3,235.91
OzarksPumping S...	Ozarks Pumping Service Inc	MOB081823-5	8/23/2023	8/23/2023	0.00	555.00	555.00
Pre Paid	Legal Shield	2023686	8/23/2023	8/23/2023	0.00	46.85	46.85
PWSD #1	Public Water District	2023673	8/23/2023	8/23/2023	0.00	96.97	96.97
PWSD #1	Public Water District	2023674	8/23/2023	8/23/2023	0.00	24.70	24.70
PWSD #1	Public Water District	2023675	8/23/2023	8/23/2023	0.00	24.70	24.70
PWSD #1	Public Water District	2023676	8/23/2023	8/23/2023	0.00	24.70	24.70
PWSD #1	Public Water District	2023677	8/23/2023	8/23/2023	0.00	1,841.90	1,841.90
PWSD #1	Public Water District	2023678	8/23/2023	8/23/2023	0.00	24.70	24.70
PWSD #1	Public Water District	2023679	8/23/2023	8/23/2023	0.00	24.70	24.70
PWSD #1	Public Water District	2023680	8/23/2023	8/23/2023	0.00	24.70	24.70
PWSD #1	Public Water District	2023681	8/23/2023	8/23/2023	0.00	24.70	24.70
PWSD #1	Public Water District	2023682	8/23/2023	8/23/2023	0.00	24.70	24.70
PWSD #1	Public Water District	2023684	8/23/2023	8/23/2023	0.00	24.70	24.70
PWSD #1	Public Water District	362	8/23/2023	8/23/2023	0.00	540.00	540.00
Squibb Media, LLC	Squibb Media, LLC	1022	8/23/2023	8/23/2023	0.00	74.89	74.89
Verizon	Verizon Wireless	9941675947	8/23/2023	8/23/2023	0.00	737.34	737.34
Report Total					0.00	30,741.83	30,741.83

30832 (11)
8021 (5)
LETTA (2)
30844
8025

City of Battlefield, Missouri
Invoices Selected for Payment - <Invoices for Payment>

Vendor ID	Vendor Name	Invoice Number	Due Date	Discount Date	Discount Am...	Invoice Amo...	Cash Required
CRAWFORD, mUR...	Crawford, Murphy & Tilly	0229310	8/25/2023	8/25/2023	0.00	3,767.00	3,767.00
Deziree A. Marsh	Deziree A. Marsh	2023690	8/25/2023	8/25/2023	0.00	239.98	239.98
Director	Director of Revenue	SU0189	8/25/2023	8/25/2023	0.00	20,000.00	20,000.00
Fair Better Plumbi...	Fair Better Plumbing, Inc.	68096	8/25/2023	8/25/2023	0.00	170.00	170.00
Gerald P	Gerald Perry Tennis Company	100-23	8/25/2023	8/25/2023	0.00	9,875.00	9,875.00
Human Resource ...	Human Resource Advantage...	5987	8/25/2023	8/25/2023	0.00	800.00	800.00
Mediacom	Mediacom	2023689	8/25/2023	8/25/2023	0.00	323.76	323.76
Minutema	Minuteman Press	102545	8/25/2023	8/25/2023	0.00	599.77	599.77
National Fitness C...	National Fitness Campaign LP	INV-1199	8/25/2023	8/25/2023	0.00	160,000.00	160,000.00
Spfd Sta	Springfield Stamp & Engraving	3551	8/25/2023	8/25/2023	0.00	11.75	11.75
SW Missouri Engin...	SW Missouri Engineering LL...	SW1948	8/25/2023	8/25/2023	0.00	1,368.75	1,368.75
Report Total					0.00	197,156.01	197,156.01

302113 (H) 302114
 80219 (H) 80219
 17920 (9) 17920

City of Battlefield, Missouri
Invoices Selected for Payment - <Invoices for Payment>

Vendor ID	Vendor Name	Invoice Number	Due Date	Discount Date	Discount Am...	Invoice Amo...	Cash Required
Axon Enterprises I...	Axon Enterprises, Inc	INUS105311	9/1/2023	9/1/2023	0.00	5,305.74	5,305.74
Axon Enterprises I...	Axon Enterprises, Inc	inusi14790	9/1/2023	9/1/2023	0.00	452.10	452.10
Farr Better Plumbi...	Farr Better Plumbing, Inc.	68145	9/1/2023	9/1/2023	0.00	170.00	170.00
Liberty National	Globe Life	2023691	9/1/2023	9/1/2023	0.00	176.05	176.05
OWN, Inc	OWN, Inc	121361	9/1/2023	9/1/2023	0.00	416.00	416.00
OWN, Inc	OWN, Inc	121364	9/1/2023	9/1/2023	0.00	294.75	294.75
OWN, Inc	OWN, Inc	121365	9/1/2023	9/1/2023	0.00	2,851.50	2,851.50
OWN, Inc	OWN, Inc	121367	9/1/2023	9/1/2023	0.00	1,138.50	1,138.50
OWN, Inc	OWN, Inc	121369	9/1/2023	9/1/2023	0.00	1,605.00	1,605.00
OWN, Inc	OWN, Inc	121371	9/1/2023	9/1/2023	0.00	2,090.50	2,090.50
OWN, Inc	OWN, Inc	121376	9/1/2023	9/1/2023	0.00	393.00	393.00
OWN, Inc	OWN, Inc	121377	9/1/2023	9/1/2023	0.00	330.00	330.00
OWN, Inc	OWN, Inc	121379	9/1/2023	9/1/2023	0.00	110.00	110.00
Petty Ca	Petty Cash Reimbursement	2023692	9/1/2023	9/1/2023	0.00	15.00	15.00
REJIS Commission	REJIS Commission	496276	9/1/2023	9/1/2023	0.00	71.25	71.25
REJIS Commission	REJIS Commission	504134	9/1/2023	9/1/2023	0.00	71.25	71.25
REJIS Commission	REJIS Commission	506493	9/1/2023	9/1/2023	0.00	872.50	872.50
Youngman	Tammy Youngman	2023693	9/1/2023	9/1/2023	0.00	80.00	80.00
Report Total					0.00	16,443.14	16,443.14

30841 (9) 30852
 8030 (2) 8031
 1114 (1) 1114
 17919 (2) 17917

[illegible]

Sewer & Community Room Refunds 09-05-2023

Date	Customer	Invoice Description	Amount
9/5/2023	Smitham	Sewer Refund	\$ 18.66
9/5/2023	Mejia	Community Room Deposit	\$ 25.00
9/5/2023	Nair	Community Room Deposit	\$ 25.00
9/5/2023	Brand	Community Room Deposit	\$ 25.00
9/5/2023	Field	Community Room Deposit	\$ 25.00
9/5/2023	Hernandez	Community Room Deposit	\$ 25.00
Total			\$ 143.66

STAFF REPORT



Date: 9/5/2023

Bill #

Agenda Item #

9.a

Item/Subject:

Additional Sewer Maintenance employee

Initiated By:

Tommy VanHorn

Executive Summary: I'm formally requesting the allocation of an additional maintenance worker for the Public Works Department due to the upcoming surgery that Joe Phelps, will undergo in September.

I'd like to bring to your attention the fact that we have already been dealing with a shortage of staff since the departure of Dean in July. Dean's departure has placed an additional burden on our existing team, and we have struggled to keep up with our workload, resulting in several pending tasks and maintenance projects being left undone.

The addition of a new maintenance worker would not only help bridge the impending gap during Joe Phelps's absence but also alleviate the strain that our current staff has been under since Dean's departure. This new team member would assist in catching up with the backlog of tasks and contribute to the overall efficiency and productivity of our department.

I am prepared to provide any additional information or clarification needed to support this request.

Recommended Action

Financial Impact High

No Impact/Not Applicable

Budgeted in Current Year's Budget No

Other (see additional explanation)

Attached Exhibits

To be provided.

City Administrator Recommendation

Recommended Yes

Not Recommended

Signature

STAFF REPORT



Date: 9/5/2023

Bill #

Agenda Item #

9.c

Item/Subject:

Purchase of Lawn Mower

Initiated By:

Tommy VanHorn

Executive Summary: I am requesting your approval for the purchase of a new commercial mower to enhance our groundskeeping operations. Additionally, I would like to explore the possibility of disposing of our old mower through a trade-in arrangement as we are making this upgrade.

I hereby request authorization to purchase a new commercial mower as per the following specifications:

Mower Type: Zero-turn mower

Brand/Model: Hustler Super Z

Features: 72" Mower Deck, Kawasaki 1000 EFI

Estimated Cost: \$13,665

Disposal of Old Unit:

To offset the cost of the new mower and to responsibly manage our equipment inventory, I propose that we explore the possibility of a trade-in arrangement for our old mower. This would involve negotiating with a local equipment dealership to determine the trade-in value of our old unit and apply it towards the purchase of the new mower. I will oversee this process to ensure that we get the best possible value for the trade-in.

If you require any further information or clarification, please do not hesitate to contact me. I am available to discuss this request and provide additional details as needed.

Recommended Action

Financial Impact High

No Impact/Not Applicable

Budgeted in Current Year's Budget Yes

Other (see additional explanation)

Attached Exhibits Yes

To be provided.

City Administrator Recommendation

Recommended Yes

Not Recommended

Signature

STAFF REPORT



Date: 9/5/2023

Bill #

Agenda Item #

9.d

Item/Subject:

PWSD #1 Surplus Vehicle Bid

Initiated By:

Tommy VanHorn

Executive Summary: I hope this message finds you well. I am requesting authorization to bid on a surplus vehicle being offered by the Public Water Supply District, #1 (PWSD #1). Specifically, we are interested in acquiring the 2016 F-350 Cab Chassis with 62,000 miles, which is currently available for sale.

Our organization has already budgeted for the purchase of a new vehicle this year, and we believe that the 2016 F-350 Cab Chassis could be a valuable addition to our fleet. The vehicle's specifications align with our operational needs, and its relatively low mileage is an attractive feature.

If this request is approved, we also plan to purchase a dump bed for the truck, with a budget of up to \$15,000 allocated for this purpose. This addition would enhance the versatility and functionality of the vehicle, allowing us to perform a wider range of tasks efficiently.

I kindly request that the necessary arrangements be made to allow us to participate in the bidding process for this surplus vehicle.

We believe that acquiring this surplus vehicle would be a cost-effective way to meet our transportation needs, and we are committed to ensuring its responsible and efficient use within our organization.

Thank you for considering our request. I look forward to your response and the opportunity to potentially acquire the 2016 F-350 Cab Chassis.

Recommended Action

Financial Impact High

No Impact/Not Applicable

Budgeted in Current Year's Budget Yes

Other (see additional explanation)

Attached Exhibits

To be provided.

City Administrator Recommendation

Recommended Yes

Not Recommended

Signature

STAFF REPORT



Date: September 5, 2023 Bill #

Agenda Item # 9e.

Item/Subject: Affirmation of Melissa Cyr to Planning and Zoning Commission

Initiated By: City Administrator Tommy Vanhorn & City Clerk Beth Anne West

Executive Summary:

To affirm the Mayor's pick to fill vacant position of the Planning and Zoning Commission. Ms. Cyr introduced herself at last Board meeting. We can postpone this if they Mayor is unable to contact her by the meeting date.

Recommendation: Approve request.

Recommended Action

Financial Impact moderate

No Impact/Not Applicable

Budgeted in Current Year's Budget Yes

Other (see additional explanation)

Attached form.

City Administrator Recommendation

Recommended ☒
Not Recommended

Signature

PERSONAL

Print Name: Melissa Cyr
Home Address: 3510 5619 How long? 3 Years
Home Phone: _____ Cell Phone: 417- _____
E-mail address: Melissas _____

PROFESSIONAL

Place of Employment: Self-Employed - Sturdy Real Estate
Work Address: 1444 E Bradford Pkwy B, Springfield, MO 65804
Type of work you do: Realtor Work Phone: 417- _____
Email address (if appropriate to use for city business): Melissasells417@gmail.com

COMMUNITY SERVICE

Please explain your involvement with any other organizations/functions that you feel should be considered valuable experience for us to consider:

Currently my real estate team and I have just been helping out on a volunteer/sponsor basis but I would like to get more involved in the community and with the town.

What are your goals for being involved in the City of Battlefield?

I live here so I want to have a voice in what happens

Other information and/or comments?

☒ Yes ☐ No I grant permission for my contact information to be available to the public if appointed or elected to serve in any of the capacities above.

Melissa Cyr
Signature

8/16/23

Date

STAFF REPORT



Date: 9/5/2023

Bill #

Agenda Item #

9.f

Item/Subject:

City Web Service Apptegy

Initiated By:

Tommy VanHorn

Executive Summary: , the proposed change to Apptegy is focused on improving communication and engagement with your audience through mobile apps, push notifications, and streamlined content management. Additionally, the use of Thrill Share suggests an emphasis on effective and efficient dissemination of information across social media platforms.

Improved Mobile App Functionality: The primary reason for this change is to enhance your web page and integrate it with a mobile app. This mobile app will enable customers to receive push notifications, which is crucial for your mass notification needs.

Push Notifications: Push notifications are a key feature offered by Apptegy. This means that you'll be able to send important updates directly to your customers' mobile devices, ensuring timely communication.

Live Feeds: Apptegy may also provide live feeds, allowing you to broadcast real-time information to your users.

Single Source of Truth: Apptegy will serve as a centralized and reliable platform for all your web and mobile content, ensuring consistency in your messaging.

Thrill Share: It appears that Thrill Share is a tool or feature within Apptegy that facilitates sharing information simultaneously across various social media platforms, making it easier to reach a wider audience.

Recommended Action

Financial Impact High

No Impact/Not Applicable

Budgeted in Current Year's Budget No

Other (see additional explanation)

Attached Exhibits

To be provided.

City Administrator Recommendation

Recommended Yes

Not Recommended

Signature