

City of Battlefield
Board of Aldermen
Regular Session Minutes
November 4, 2025

1. **Ceremonial Matters.**

- a. **Pledge of Allegiance** led by Alderman Doug Cunio.
- b. **Opening Prayer** led by Planning and Zoning Chairman Danny Klopfer.

2. **Roll Call.**

City Clerk Beth Anne West completed the roll call with the following Alderman in attendance: Doug Cunio, Scott Campbell, Rocky Compton, Tim Kelley Sr., and Matt McNitt. Alderman Samantha Forbes was absent for the meeting. City Clerk Beth Anne West deemed a quorum was present so the meeting could proceed. Staff in attendance were City Administrator Tommy Vanhorn, Interim City Administrator Chris McPhail, Building Inspector Trey Davis, and City Clerk Beth Anne West.

3. **Call to order.**

Meeting was called to order by Mayor Mark Crabtree at 6:31 p.m. at Battlefield City Hall located at 5434 S. Tower Drive, Battlefield, MO 65619.

4. **Mayor Update-** Mayor Mark Crabtree mentioned the Governor's Proclamation for November 2-8th, 2025 as Water and Wastewater Professional Week for the State of Missouri. Mayor Crabtree stated this would be placed on our website for the public to view and thanked our staff for their hard work.

5. **Board of Aldermen Update-**None.

6. **Fire/Police Report.** No report from Fire District. Written Report provided by Interim Police Chief Brent Armstrong.

7. **City Administrator Update.**-City Administrator Tommy Vanhorn stated this was his last report to the Board due to his upcoming departure on 11-10-2025 as his last day with the City. Mr. Vanhorn thanked everyone for his time here at the City and that he was working diligently with Interim City Administrator Chris McPhail, staff, and others to make the transition go as well as possible. Mr. Vanhorn commented on the recent City Hall Haunt (*Trunk or Treat*) held on the 30th of October and stated there was a great turnout and he thanked everyone that participated by volunteering their time. Mr. Vanhorn stated we would be reaching out to the Chamber of Commerce in Springfield to get some data on attendance, if possible, from this event.

8. **Adoption and Approval of Consent Agenda.**

Motion was made by Alderman Rocky Compton to approve and adopt consent agenda items including items a-d: October 21, 2025, Board of Aldermen regular session meeting minutes; Bills to approve in the amount of \$ 0.00; Bills paid in the amount of \$141,667.86; Sewer/Parks-Refunds for 11-4-2025 paid in the amount of \$89.74. Motion was seconded

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by Alderman Doug Cunio. A vote was held, and the vote was 5 Ayes- Doug Cunio, Scott Campbell, Rocky Compton, Tim Kelley Sr., and Matt McNitt. 0 Nays. Alderman Samantha Forbes was absent for the vote. Motion approved.

9. **Public Input.- Tracy Arnold of 4527 W. Cloverleaf Terrace, Battlefield, MO 65619-**
Mrs. Arnold was concerned over potential sinkhole on property has been working with the city to review the area. Mrs. Arnold stated this was an issue since June of 2025. Mrs. Arnold stated last she heard the City Engineer needed to review the site to decide based on conversations with the Building Inspector and City Administrator, but she had not heard back. Mrs. Arnold was concerned someone could fall into the inlet and they need resolution to the matter. City Administrator Tommy Vanhorn stated that Toth went to site and is working on a bid package to correct the drainage issue.

10. **Unfinished Business.**

None.

11. **New Business.**

a. **Presentation by Central Bank of the Ozarks on Account Update.**

Matthew Suarez, VP and Portfolio Manager for Central Bank, and he is assisting the City with some CD's that are staggered in a structure, so if they are needed, they can be accessed if necessary. Mr. Suarez stated he started working with the City in 2023 with a beginning balance of \$852,500 and has a current value of \$944,466.00. This means the city had earned over \$91,966.00. Mr. Suarez noted the finances would be kept under \$250,000.00 for the ability to protect the funds for FDIC and he would make sure the ladder is built so it will be redirected and reissued for funds for a longer-term investment. Mr. Suarez gave an update on the current state of investments with Fed changes. Mrs. Heather McGugian stated she has been working with the City to help with savings and to prevent fraud with the checks issued through positive pay on the two largest accounts and using the credit card system for gas purchases and getting cash back on all transactions for the City along with letting the City review transactions or purchases.

b. **Discussion and Possible Vote to Approve closure of APRA bank Account and to authorize the Moving of funds to the Reserve Sewer Bank Account.**

City Administrator Tommy Vanhorn mentioned that the funds for the ARPA projects were placed in a separate fund, and the majority of the expenses were already paid out through the main account, so the time has come with the projects to close out this account and put the remaining funds in the Reserve Bank account for the sewer department. Motion was made by Alderman Rocky Compton to approve closure of APRA bank Account by Staff, and to authorize the Moving of funds to the Reserve

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Sewer Bank Account. Motion was seconded by Alderman Tim Kelley Sr., A vote was held, and the vote was 5 Ayes- Doug Cunio, Scott Campbell, Rocky Compton, Tim Kelley Sr., and Matt McNitt. 0 Nays. Alderman Samantha Forbes was absent for the vote. Motion approved.

c. **Discussion and Possible Vote to approve Change of Emergency Management**

Director (EMD) to Interim City Administrator Chris McPhail

City Administrator Tommy Vanhorn stated this action was necessary to facilitate the city's Emergency Management needs, moving forward. Motion was made by Alderman Rocky Compton to approve Change of Emergency Management Director (EMD) to Interim City Administrator Chris McPhail. Motion was seconded by Alderman Doug Cunio. A vote was held, and the vote was 5 Ayes- Doug Cunio, Scott Campbell, Rocky Compton, Tim Kelley Sr., and Matt McNitt. 0 Nays. Motion approved.

d. **Discussion and Possible Vote to approve change of Local Public Agency (LPA)**

from City Administrator to Interim City Administrator Chris McPhail.

City Administrator Tommy Vanhorn stated this action was appropriate to continue the various projects already in process with the State of Missouri. Motion was made by Alderman Rocky Compton to approve change of Local Public Agency (LPA) from City Administrator to Interim City Administrator Chris McPhail. Motion was seconded by Alderman Doug Cunio. A vote was held, and the vote was 5 Ayes-Doug Cunio, Scott Campbell, Rocky Compton, Tim Kelley Sr., and Matt McNitt. 0 Nays. Alderman Samantha Forbes was absent for the vote. Motion approved.

e. **Discussion and Possible Vote to approve change from City Administrator to Interim**

City Administrator Chris McPhail with respect to the Ozarks Transportation Organization (OTO).

City Administrator Tommy Vanhorn stated this action was needed to let OTO know of the change in leadership, so Mr. McPhail could continue with voting rights and attendance of meetings and such. Motion was made by Alderman Rocky Compton to approve change from City Administrator to Interim City Administrator Chris McPhail with respect to the Ozarks Transportation Organization (OTO). Motion was seconded by Alderman Doug Cunio. A vote was held, and the vote was 5 Ayes -Doug Cunio, Scott Campbell, Rocky Compton, Tim Kelley Sr., and Matt McNitt. 0 Nays. Alderman Samantha Forbes was absent for the vote. Motion approved.

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f. **Discussion and Possible Vote to Approve Bill #25-18, An Ordinance Accepting Supplemental Agreement Number One Between Wilson & Company, Inc., Engineers & Architects And The City Of Battlefield For Professional Services For Wilson's Creek Greenway Trail Project To Obtain Right-Of-Way.**

City Administrator Tommy Vanhorn mentioned the bill needed to be approved to move forward with the project and he outlined the costs in the agreement. City Clerk Beth Anne West read Bill #25-18 by title only for the first time. Motion was made by Alderman Rocky Compton to approve Bill #25-18 by title only for the first time. Motion was seconded by Alderman Doug Cunio. A vote was held, and the vote was 5 Ayes- Doug Cunio, Scott Campbell, Rocky Compton, Tim Kelley Sr., and Matt McNitt. 0 Nays. Alderman Samantha Forbes was absent for the vote. Motion approved. City Clerk Beth Anne West read Bill #25-18 by title only for the second and final time. Motion was made by Alderman Rocky Compton to approve Bill #25-18 by title only for the second and final time and to make it ordinance #25-18. Motion was seconded by Alderman Doug Cunio. A roll vote was held, and the vote was 5 Ayes- Matt McNitt, Tim Kelly Sr, Rocky Compton, Scott Campbell, and Doug Cunio. 0 Nays. Alderman Samantha Forbes was absent for the vote. Motion approved.

g. **Discussion and Possible Vote to Approve Recommendation by Planning and Zoning Commission for the acceptance of an Updated Zoning Map for the City.**

Planning and Zoning Chairman Danny Klopfer explained the various changes that were made to the Map so an updated copy could be approved and placed on the website and copied so the public could have access to the most of up-to-date material. Motion was made by Alderman Rocky Compton to Approve Recommendation by Planning and Zoning Commission for the acceptance of an Updated Zoning Map for the City as presented. Motion was seconded by Alderman Doug Cunio. A vote was held, and the vote was 5 Ayes- Doug Cunio, Scott Campbell, Rocky Compton, Tim Kelley Sr., and Matt McNitt. 0 Nays. Alderman Samantha Forbes was absent for the vote. Motion approved.

h. **Discussion and Possible Vote to Approve Recommendation by Planning and Zoning Commission for the Acceptance of an Updated Future Land Use Map.**

Planning and Zoning Chairman Danny Klopfer showed the Board where the updates had occurred based on changes to the zoning map and consideration for future planning so the Board and the Planning and Zoning Commission would have the most up to date information to make the best decisions on future growth for the city. Motion was made by Alderman Tim Kelley Sr. to approve recommendation by Planning and Zoning Commission for the acceptance of an updated Future Land Use Map. Motion was

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seconded by Alderman Doug Cunio. A vote was held, and the vote was 5 Ayes-Doug Cunio, Scott Campbell, Rocky Compton, Tim Kelley Sr., and Matt McNitt. 0 Nays. Alderman Samantha Forbes was absent for the vote. Motion approved.

12. Closed Session

Motion was made by Alderman Rocky Compton to go into executive session at 7:15 p.m. under RSMO. 610.021 (1) and (2) (*noted below*). Motion was seconded by Alderman Matt McNitt. A roll call vote was held, and the vote was 5 Ayes-Matt McNitt, Tim Kelly Sr, Rocky Compton, Scott Campbell, and Doug Cunio. 0 Nays. Alderman Samantha Forbes was absent for the vote. Motion approved.

- a. Discussion and Possible Vote(s) concerning Potential Litigation. per RSMO.610.021. (1). Closed Session. Closed Vote. Closed Record.
- b. Discussion and Possible Vote(s) concerning Leasing, Purchase or Sale of Real Estate per RSMO.610.021. (2). Closed Session. Closed Vote. Closed Record.

Motion was made by Alderman Scott Campbell to go into open session and adjourn immediately thereafter at 8:07 p.m. Motion was seconded by Alderman Rocky Compton. A roll call vote was held, and the vote was Ayes Doug Cunio, Scott Campbell, Rocky Compton, Tim Kelley Sr., and Matt McNitt. 0 Nays. Alderman Samantha Forbes was absent for the vote. Motion approved. Mayor Mark Crabtree noted no votes took place during closed session.

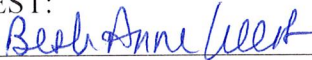
13. Adjournment.

Motion was made by Alderman Scott Campbell to go into open session and adjourn immediately thereafter at 8:07 p.m. Motion was seconded by Alderman Rocky Compton. A roll call vote was held, and the vote was 5 Ayes- Doug Cunio, Scott Campbell, Rocky Compton, Tim Kelley Sr., and Matt McNitt. 0 Nays. Alderman Samantha Forbes was absent for the vote. Motion approved.



Mayor-Mark Crabtree

ATTEST:



City Clerk-Beth Anne West, City Clerk

Reading and vote: *5 Ayes - Doug Cunio, Samantha Forbes, Rocky Compton, Tim Kelley Sr,*
Minutes approved: *and Matt McNitt. 0 Nays. Alderman Scott Campbell was absent for the vote.*
November 18, 2025.

