

**City of Battlefield  
Board of Aldermen  
Regular Session Meeting Minutes  
August 12, 2025**

**1. Ceremonial Matters**

- a. Pledge of Allegiance led by Alderman Samantha Forbes
- b. Opening Prayer led by Police Chief Chris McPhail.

**2. Roll Call**

City Clerk Beth Anne West completed the roll call with the following Board members shown as present: Matt McNitt, Tim Kelley Sr., Samantha Forbes, and Doug Cunio. City Clerk Beth Anne West noted a quorum was present and the meeting could be held. Aldermen Scott Campbell and Rocky Compton were absent for the meeting. The following staff members were present at the meeting: City Administrator Tommy Vanhorn, Building Inspector Trey Davis, City Clerk Beth Anne West, and Police Chief Chris McPhail.

**3. Call to order.**

The meeting was called to order by Mayor Mark Crabtree at 6:46 p.m. at 5434 S. Tower Drive Battlefield, MO 65619.

4. **Mayor Report-**Mayor Mark Crabtree reported that a few of the staff have either health issues and/or they have family members, so there may be time to time that staffing may be an issue and their may be times that City Hall is closed for short periods of time if necessary. Mayor Mark Crabtree attended the 165<sup>th</sup> Anniversary at the National Battlefield and while he was there, he spoke to the Mayor of Republic and they discussed the post office in Brookline, but no action has been taken to date, but this has been an issue for a long period of time.

5. **Fire/Police Report-** Police Chief Chris McPhail noted they were still trying to fill a position in the Police Department but have yet to find a good candidate. Chief Chris McPhail noted that Springfield is down 60 officers and that Nixa and Ozark are also not fully staffed. Discussion followed that may need to modify the recruiting listing in the Department's flyers. Discussion also occurred to offer tuition reimbursement option to those in the Police Academy program.

**6. Adoption and Approval of Consent Agenda**

Motion was made by Alderman Tim Kelley Sr., to adopt and approve the Consent Agenda including items a-e: July 15, 2025, Board of Aldermen regular session meeting minutes; August 5, 2025, Board of Aldermen Public Hearing Minutes; Bills to approve in the amount of \$0.00; Bills paid in the amount of \$220,141.32;

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Sewer/Parks-Refunds paid in the amount of \$336.23. Motion was seconded by Alderman Samantha Forbes. A vote was taken, and the vote was 4 Ayes- Doug Cunio, Samantha Forbes, Tim Kelley Sr., and Matt McNitt. 0 Nays. Aldermen Scott Campbell and Rocky Compton were absent for the vote. Aldermen Motion carried.

**7. Public Input**

None.

**8. Unfinished Business**

None

**9. New Business**

**9a. Discussion and Possible Vote to Approve Bill #25-14, to Repeal Chapter 400 Section 410 Floodplain Management by Repealing It In Its Entirety and Replacing It with Updated Version to Match the State of Missouri's Regulations on Floodplain Management Ordinance Pursuant to 44 CFR § 60.3 (d) in the Code of Ordinances of the City of Battlefield, Missouri within the Zoning Code of the City.**

City Clerk Beth Anne West read Bill #25-14 by title only for the first time. Motion was made by Alderman Samantha Forbes to approve the first reading of Bill #25-14 by title only. Motion was seconded by Alderman Matt McNitt. A vote was taken, and the vote was 4 Ayes Matt McNitt, Tim Kelley Sr., Samantha Forbes, and Doug Cunio. 0 Nays. Aldermen Scott Campbell and Rocky Compton were absent for the vote. Motion carried. City Clerk Beth Anne West read Bill #25-14 by title only for the second and final time. Motion was made by Alderman Samantha Forbes to approve the second and final reading of Bill #25-15 by title only and make it Ordinance #25-14. Motion was seconded by Alderman Matt McNitt. A roll call vote was taken, and the vote was 4 Ayes-Doug Cunio, Samantha Forbes Tim Kelley Sr., and Matt McNitt. Aldermen Scott Campbell and Rocky Compton were absent for the vote. 0 Nays. Motion carried.

**9b. Discussion and Possible Vote to Approve Bill #25-15, an Ordinance of the City of Battlefield, Missouri, Repealing Chapter 150 Conflicts of Interest in its Entirety; Adopt an Ordinance to Establish a Procedure to Disclose Potential conflicts of Interest and Substantial Interests for Certain Officials.**

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City Clerk Beth Anne West read Bill #25-15 by title only for the first time. Motion was made by Alderman Tim Kelley Sr. to approve the first reading of Bill #25-15 by title only. Motion was seconded by Alderman Samantha Forbes. A vote was taken, and the vote was 4 Ayes-Matt McNitt, Tim Kelley Sr., Samantha Forbes, and Doug Cunio. 0 Nays. Alderman Scott Campbell and Rocky Compton were absent for the vote. Motion carried. City Clerk Beth Anne West read Bill #25-15 by title only for the second and final time. Motion was made by Alderman Tim Kelley Sr. to approve the second and final reading of Bill #25-15 by title only and make it Ordinance #25-15. Motion was seconded by Alderman Samantha Forbes. A roll vote was taken, and the vote was 4 Ayes-Doug Cunio, Samatha Forbes, Tim Kelley Sr., and Matt McNitt. 0 Nays. Aldermen Scott Campbell and Rocky Compton were absent for the vote. Motion carried.

**9c.Discussion and Possible Vote to Approve Bill #25-16, an Ordinance amending Ordinance 24-10 adopting the budget for fiscal year 2024-2025.**

City Clerk Beth Anne West read Bill #25-16 by title only for the first time. Motion was made by Alderman Samantha Forbes to approve the first reading of Bill #25-16 by title only. Motion was seconded by Alderman Matt McNitt. A vote was taken, and the vote was 4-Matt McNitt, Tim Kelley Sr., Samantha Forbes, and Doug Cunio. 0 Nays. Alderman Scott Campbell and Rocky Compton were absent for the vote. Motion carried. City Clerk Beth Anne West read Bill #25-16 by title only for the second and final time. Motion was made by Alderman Samantha Forbes, to approve the second and final reading of Bill #25-16 by title only and make it Ordinance #25-16. Motion was seconded by Alderman Matt McNitt. A roll vote was taken, and the vote was 4 Ayes-Matt McNitt, Tim Kelley Sr., Samantha Forbes, and Doug Cunio. 0 Nays. Aldermen Scott Campbell and Rocky Compton were absent for the vote. Motion carried.

**9d. Discussion and Possible Vote to Approve Jenna Cole's Resignation from Planning and Zoning Commission.**

Mayor Mark Crabtree stated she has been on this committee for about a year but would be moving out of town and would not be eligible for the position. Motion was made by Alderman Samantha Forbes to approve Jenna Cole's Resignation from Planning and Zoning Commission. Motion was seconded by Alderman Matt McNitt. A vote was taken, and the vote was 4 Ayes- Matt McNitt, Tim Kelley Sr.

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Samantha Forbes, and Doug Cunio. 0 Nays. Aldermen Scott Campbell and Rocky Compton were absent for the vote. Motion carried.

**9e. Discussion and Possible Vote to Affirm Mayor's Appointment of Planning and Zoning Member Shelley Igert.**

Planning and Zoning Chairman Danny Klopfer introduced Shelley Igert to the Board. Mrs. Igert mentioned she moved here about two months ago and has been a realtor and a in the banking industry. Motion was made by Alderman Tim Kelley Sr. to affirm Mayor's Appointment of Planning and Zoning Member Shelley Igert. Motion was seconded by Alderman Samantha Forbes. A vote was taken, and the vote was 4 Ayes- Matt McNitt, Tim Kelley Sr. , Samantha Forbes, and Doug Cunio. 0 Nays. Aldermen Scott Campbell and Rocky Compton were absent for the vote. Motion carried.

**9f. Discussion and Possible Vote to Approve recommendation from Planning and Zoning Commission for Preliminary Plat for Lone Pine Farms.**

Planning and Zoning Chairman Danny Klopfer mentioned in the process of the approval it was found that an error was in the title, and the title company will have this resolved shortly so he ask the Board to add the condition of proof of correction and proper ownership as stated on the plat. Motion was made by Alderman Tim Kelley Sr. to approve recommendation from Planning and Zoning Commission for Preliminary Plat for Lone Pine Farms with the conditional approval of proof of ownership. Motion was seconded by Alderman Samantha Forbes. A vote was taken, and the vote was 4 Ayes- Matt McNitt, Tim Kelley Sr., Samantha Forbes, and Doug Cunio. 0 Nays. Aldermen Scott Campbell and Rocky Compton were absent for the vote. Motion carried.

**9g. Discussion and Possible Vote to Approve Recommendation from Planning and Zoning Commission for the Approval of the Capital Improvement Plan (CIP).**

Planning and Zoning Chairman Danny Klopfer asked that part of his recommendation including adding the process of annual review of the CIP as part of the Budgeting process for the Board of Aldermen. Mr. Klopfer explained the process he and the City Administrator went through to see this project to approval status. Motion was made by Alderman Samantha Forbes approve recommendation from

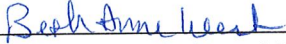
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Planning and Zoning Commission for the Approval of the Capital Improvement Plan (CIP) and agree to make it an annual update as a portion of the Budgeting Process. Motion was seconded by Alderman Tim Kelley Sr. A vote was taken, and the vote was 4 Ayes- Matt McNitt, Tim Kelley Sr., Samantha Forbes, and Doug Cunio. 0 Nays. Aldermen Scott Campbell and Rocky Compton were absent for the vote. Motion carried.

**10. Adjournment.**

Motion was made by Alderman Matt McNitt to adjourn the meeting at 7:15 p.m. Motion was seconded by Alderman Samantha Forbes. A vote was taken, and the vote was 4 Ayes-Matt McNitt, Samantha Forbes, Tim Kelley Sr. 0 Nays. All Board Members were present for the vote. Aldermen Scott Campbell and Rocky Compton were absent for the vote. Motion approved.

  
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Mayor-Mark Crabtree

ATTEST:  
  
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City Clerk-Beth Anne West, City Clerk

Reading and vote: *4 Ayes- Tim Kelley Sr., Rocky Compton, Scott Campbell and Doug Cunio.*  
Minutes approved: *Aldermen absent were Samantha Forbes and Matt McNitt.*  
*August 26, 2025.*

