

City of Battlefield
Board of Aldermen
Regular Session Meeting Minutes
January 23, 2024

Item 1 Ceremonial Matters

Pledge of Allegiance- led by Alderman Forbes

Opening Prayer-led by Police Chief Chris McPhail.

Item 2 Roll Call

Aldermen present were as follows: Samantha Forbes, Mark Crabtree, Rocky Compton, and Jerry Shupert were present at City Hall in Battlefield, MO. Alderman Jim Clemmons and Zac Woods were absent for the meeting. City Clerk Beth Anne West read the roll call and determined a quorum was present, so the meeting could proceed. ***President of the Board Mark Crabtree was present for the meeting.*** Staff present were City Administrator Tommy Vanhorn, Police Chief Chris McPhail, and City Clerk Beth Anne West.

Item 3 Call to order

President of the Board Mark Crabtree called the meeting to order at 6:30 p.m. at Battlefield City Hall located at 5434 S. Tower Drive, in Battlefield, MO on January 23, 2024.

Item 4 Adoption and Approval of Consent Agenda

A motion was made by Alderman Rocky Compton to approve and adopt the Consent agenda items including a-k: December 19, 2023, Board of Aldermen regular session meeting minutes; Bills paid in the amount of \$ 138,963.52; Bills paid after 1-16-2024 in amount of 8,757.21; Bills to approve in the amount of \$ 2,128.98; Sewer/Parks-Refunds (prior to 1-16-2024),paid in the amount of \$ 368.37; Sewer/Parks-Refunds paid in the amount of \$210.88; Payroll reports; December 2023 Financial Statements; December 2023 Bank Reconciliations; Sewer Adjustments for the month of December 2023 in the amount of \$0.00; Summary of Revenues in and Expenditures Out July 1, 2023-December 31, 2023. A motion was seconded by Alderman Samantha Forbes. A vote was made, and the vote was 4 Ayes- Samantha Forbes, Mark Crabtree, Rocky Compton, and Jerry Shupert. 0 Nays. Aldermen Jim Clemmons and Zac Woods were absent for the vote. Motion approved.

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Item 5 Public Input

Deziree Marsh-4548 W. Cloverleaf Terrace, Battlefield, MO 65619 addressed two issues the location of the farmers market that was being held in the parking lot of her business and she would like to hold it at City Hall in front of where the old Police Department was located for 2024. Mrs. Marsh also discussed wanting to host an Election Forum at the Community Room before the election in April as a Meet the Candidate opportunity. No opposition to her two ideas were voiced by the Board.

Item 6 Unfinished Business

None.

Alderman Zac Woods entered the meeting at 6:35 p.m.

Item 7a Discussion and Possible Vote to Accept Resignation of Alderman Ward III Jim Clemmons.

President Pro Tem Mark Crabtree noted he was resigning for health reasons. A motion was made by Alderman Rocky Compton to accept resignation of Alderman Ward III Jim Clemmons. Motion was seconded by Alderman Jerry Shupert. A vote was taken, and the vote was 5 Ayes- Samantha Forbes, Zac Woods, Mark Crabtree, Rocky Compton, and Jerry Shupert. 0 Nays. Alderman Jim Clemmons was absent for the vote. Motion approved.

Item 7b Discussion and Possible Vote to Remove Alderman Ward III Jim Clemmons to be removed from all Bank Accounts.

President Pro Tem Mark Crabtree stated since Mr. Clemmons resigned he would need to be removed as a signor on the bank accounts. A motion was made by Alderman Rocky Compton to vote to Remove Alderman Ward III Jim Clemmons. Motion was seconded by Alderman Jerry Shupert. A vote was taken, and the vote was 5 Ayes- Samantha Forbes, Zac Woods, Mark Crabtree, Rocky Compton, and Jerry Shupert. 0 Nays. Alderman Jim Clemmons was absent for the vote. Motion approved.

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Item 7c Discussion and Possible Vote to Appoint Tim Kelley to the Board of Aldermen as Ward III member to serve until the next election in April of 2025.

President Pro Tem Mark Crabtree introduced Mr. Kelley, who had served as a member of the Planning and Zoning Commission recently and asked Mr. Kelley to come forward before the Board. Mr. Kelley gave some background on his time in Battlefield. A motion was made by Alderman Rocky Compton to appoint Tim Kelley to the Board of Aldermen as Ward III member to serve until the next election in April of 2025. Motion was seconded by Alderman Jerry Shupert. A vote was taken, and the vote was 5 Ayes- Samantha Forbes, Zac Woods, Mark Crabtree, Rocky Compton, Jerry Shupert. 0 Nays. All Board members were present for the vote. Motion approved. Mr. Tim Kelley Sr. was sworn in as Aldermen Ward III by City Clerk Beth Anne West.

Item 7d Discussion and Possible Vote to Approve Bill #24-01 Authorizing City Administrator To Enter Into An Agreement Between The Engineering Firm Named Crawford, Murphy & Tilly, And The City Of Battlefield, Missouri, For Professional Services.

Alderman Rocky Compton asked questions on the per hours of work. City Administrator Tommy Vanhorn stated the agreement specified the amount was not to exceed \$10,000.00 in the terms and the rates of hours per week would depend on the need of the project. Mr. Vanhorn stated this would only be through June 30, 2024. President Pro Tem Mark Crabtree read the title only of Bill 24-01 for the first time. A motion was made by Alderman Zac Woods to approve first reading of Bill #24-01. Motion was seconded by Alderman Rocky Compton. A vote was taken, and the vote was 6 Ayes Samantha Deaton, Zac Woods, Mark Crabtree, Rocky Compton, Jerry Shupert and Tim Kelley Sr. 0 Nays. All Board members were present for the vote. Motion approved. President Pro Tem Mark Crabtree read the title only of Bill 24-01 for the second and final time. A motion was made by Alderman Rocky Compton to approve second and final reading of Bill #24-01 and make it ordinance Bill 24-01. Motion was seconded by Alderman Jerry Shupert. A vote was taken, and the vote was 6 Ayes-Samantha Deaton, Zac Woods, Mark Crabtree, Rocky Compton, Jerry Shupert and Tim Kelley Sr. 0 Nays. All Board members were present for the vote. Motion approved

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Item 7e Discussion and Possible Vote to Approve Bill #24-02 an Ordinance Authorizing City Administrator To Enter Into An Agreement Between The Advertising Agency Named Purple Ram, LLC; Dba Revel Advertising And The City Of Battlefield, Missouri, For Advertising And Marketing Services.

City Administrator Tommy Vanhorn budgeted for this and did an RFP with one proposal received from Revel Advertising who he met with, and feel will be a good fit for Battlefield. He is hopeful they will help the City Improve the marketing and entice developers to be drawn to Battlefield. President Pro Tem Mark Crabtree read the title only of Bill 24-02 for the first time. A motion was made by Alderman Rocky Compton to approve first reading of Bill #24-02. Motion was seconded by Alderman Jerry Shupert. A vote was taken, and the vote was 6 Ayes Samantha Deaton, Zac Woods, Mark Crabtree, Rocky Compton, Jerry Shupert and Tim Kelley Sr. 0 Nays. All Board members were present for the vote. Motion approved. President Pro Tem Mark Crabtree read the title only of Bill 24-02 for the second and final time. A motion was made by Alderman Rocky Compton to approve second and final reading of Bill #24-02 and make it ordinance #24-02. Motion was seconded by Alderman Tim Kelley Sr. A vote was taken, and the vote was 6 Ayes Samantha Deaton, Zac Woods, Mark Crabtree, Rocky Compton, Jerry Shupert and Tim Kelley Sr. 0 Nays. All Board members were present for the vote. Motion approved.

Item 7f Discussion and Possible Vote to Approve List of Items for Disposal 2024.

City Clerk Beth Anne West noted that since the recent water leak in City Hall that infiltrated the file room there were number of items that need to be disposed of and was seeking approval of those items. A motion was made by Alderman Zac Woods to approve list of items for disposal 2024. Motion was seconded by Alderman Samantha Forbes. A vote was taken, and the vote was 6 Ayes Samantha Deaton, Zac Woods, Mark Crabtree, Rocky Compton, Jerry Shupert and Tim Kelley Sr. 0 Nays. All Board members were present for the vote. Motion approved.

Item 7g Discussion and Possible Vote to Approve List of Records for Disposal 2024.

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City Clerk Beth Anne West stated since we had the leak in City Hall that ran into the filing room she would be assessing these records to see what can be salvaged and what is damaged and those items that are nearing retention she can set aside for shredding. A motion was made by Alderman Zac Woods to approve list of records for disposal 2024. Motion was seconded by Alderman Rocky Compton. A vote was taken, and the vote was 6 Ayes-Samantha Deaton, Zac Woods, Mark Crabtree, Rocky Compton, Jerry Shupert and Tim Kelley Sr. 0 Nays. All Board members were present for the vote. Motion approved.

Item 8 Adjournment.

A motion was made by Alderman Rocky Compton to Adjourn at 8:00 p.m. Motion was seconded by Alderman Zac Woods. A vote was taken, and the vote was 6 Ayes-Samantha Deaton, Zac Woods, Mark Crabtree, Rocky Compton, Jerry Shupert and Tim Kelley Sr. 0 Nays. All Board members were present for the vote. Motion approved.

Mark Crabtree President of the Board Mark Crabtree 2/6/2024 Date

ATTEST:

Beth Anne West City Clerk Beth Anne West 2-6-2024 Date

Reading and Vote to Approve Minutes: 6 Ayes - Samantha Forbes, Zac Woods, Mark Crabtree, Rocky Compton, Tim Kelley Sr. and Jerry Shupert. ^{via phone} 0 Nays. all Board members were present for the vote.
Minutes Approved:

2-6-2024

