

City of Battlefield
Board of Aldermen
Regular Session Meeting Minutes
May 3, 2022

Item 1 Roll Call

Aldermen present were as follows: Mark Crabtree, Samantha Deaton, Jim Clemmons, and Jerry Shupert were present at City Hall in Battlefield, MO. Alderman Zac Woods and Rocky Compton were absent for the meeting. City Clerk Beth Anne West read the roll call and determined a quorum was present so the meeting could proceed. Also present was Mayor Debra Hickey. Staff present were City Administrator Tommy Vanhorn, Police Chief Chris McPhail, and City Clerk Beth Anne West.

Item 2 Call to order

The meeting was called to order by Mayor Debra Hickey at 5:30 p.m.

Item 3 Ceremonial Matters

Annual Professional Municipal Clerks Week May 1-7, 2022

National Police Week Proclamation May 15-21, 2022

National Public Works Week Proclamation May 15-21, 2022

Mayor Debra Hickey stated she was thankful for the staff and all their work for the city.

The opening prayer was led by Mark Crabtree. The pledge of Allegiance was led by Alderman Samantha Deaton.

Item 4 Approve Agenda

Motion was made by Alderman Marc Crabtree to approve the agenda as printed. Motion was seconded by Alderman Samantha Deaton. A roll call vote was taken, and the vote was 4 Ayes- Mark Crabtree, Samantha Deaton, Jim Clemmons, and Jerry Shupert. 0 Nays. Alderman Zac Woods and Alderman Rocky Compton were absent for the vote. Motion approved.

Alderman Rocky Compton entered the meeting at 5:32 p.m.

Item 5 Adoption and Approval of Consent Agenda

Motion was made by Alderman Samantha Deaton to approve and adopt the Consent Agenda including items a-e: April 19, 2022, Board of Aldermen regular session meeting minutes; **Bills paid in the amount of \$91,096.66; Bills to approve in the amount of \$4,320.93;**

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Sewer/Parks-Refunds paid in the amount of \$177.32; Payroll reports. Motion was seconded by Alderman Mark Crabtree. A roll call vote was taken, and the vote was 5 Ayes-Jerry Shupert, Jim Clemmons, Rocky Compton, Samantha Deaton, and Mark Crabtree. 0 Nays. Alderman Zac Woods was absent for the vote. Motion approved.

Item 6 Public Input

Jack Knee-5845 S. State Highway FF, Battlefield, MO 65619- Mr. Knee lives outside the City Limits is interested in opening up a kennel and annexing into the City of Battlefield since his permit process has fallen through with Greene County. He plans to have 8 Kennels to care for dogs in his converted 3 car garage within in the home he currently resides in. He has 1.97 acres and Greene County requires 5 acres. Mr. Knee stated he went through the process to be approved by the Department of Agriculture and got approved. Mr. Knee stated his business just gets started May through September, so he does not have a lot of options now. Mr. Knee stated their max capacity is 15 dogs and they will specialize in behaviorally challenged. Mr. Knee introduced his partner in the business whose name is Iciminda, who is known for her training capabilities. City Administrator Tommy Van Horn noted there were hurdles to be reviewed with this annexation, but he has been in discussions with Mr. Knee and his associates. Discussion followed.

Item 7 Unfinished Business

None.

A break was allowed at 5:45 pm. Alderman Zac Woods entered the meeting at 6 p.m.

Item 8a Discussion of Comprehensive Plan Implementation in relation to the Budget Requests.

Planning and Zoning Vice-Chairman Danny Klopfer discussed the layout of the presentation which included the Project Description; Fiscal Year completed in; Area Objective and Goals and noted that it was color coded in the following matter for black as one expense, blue is for an ongoing expense and red is a revenue. Mr. Klopfer noted the members on the team were Planning and Zoning Vice-Chairman Danny Klopfer, Mark Crabtree was the representative from the Board, with Sy Shumaker serving from EDC and staff representative City Administrator Tommy Vanhorn. Mr. Klopfer from the Planning and Zoning spoke to the Board about the Implementation of the Comprehensive Plan and mentioned that team had

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meetings to determine the results of the Comprehensive Plan and the items to implement included the following:

1. Land Use-Zoning-Economic Development Plan (22-23)
2. Annexation Seed Funding (22-24)
3. Update Design Standards (22-23)
4. Code Revisions addressing Development Impact Upon Public Utilities (22-23)
5. Upgrade Disaster Communications Systems (22-23)
6. Joint Determine Feasibility of Storm Shelter (22-23)
7. Property Purchase with Republic Schools (22-24)
8. Determine Feasibility of Storm Shelter (22-23)
9. Police Protective Services Enhancements (22-24)
10. US Post Office Drop Off (22-23)
11. Joint Planning Farm Road 190 (23-24)
12. Adopt Property Maintenance Code (22-24)
13. Prepare Housing Rehab. Assistance Program (23-24)
14. Develop Marketing Plan (22-23)
15. Implement Marketing Plan (23-24)
16. Adopt Media Philosophy (22-24)
17. Adopt Sewer Impact Fees (22-24)
18. Develop Capital Improvement Plan (CIP) for all City Assets (22-23)
19. Upgrade City Hall WIFI (22-24)
20. Develop and Implement Storm Water Utility (22-24)
21. Battlefield Annual Utility Planning Luncheon (22-24)
22. Develop Street Inventory (22-23)
23. Update Sidewalk and Trail Inventory and Merge with Street Inventory (22-23)

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24. Develop Street, Sidewalk, and Trail CIP (22-23)
25. FF MODOT Involvement (22-24)
26. Adopt Ozark Transportation Design Standards (22-23)
27. Install Signage and Wayfinding from Marketing Plan (23-24)
28. Include Downtown Redevelopment in Land Use Plan (22-23)
29. Developer Contribution to Park Development Fund (22-23)
30. ADA Compliance all Facilities (22-23)
31. Include Sidewalk, Trails, Lighting, and other Public Safety Items in Design Standard Updates (22-23)

Discussion followed on the above-mentioned topics.

Item 8b Discussion of Budget for Fiscal Year 2022-2023.

City Administrator Tommy Vanhorn explained he combined the budget meaning all the funds on one page to reflect the entire budget with revenues being show at the top and the bottom is expenditures. Mr. Vanhorn noted the expanded pages were the capital improvements projects which were referenced in the previous item and the salary section with a cost-of-living increase included based on current factors like inflation, etc. Mr. Vanhorn noted the positions that would be added to specific departments in need for more personnel to meet the growth the city is experiencing. Mr. Vanhorn hopes to bring the first reading only of the ordinance to approve the Budget at the June 7th meeting.

Item 9 Announcements

- May 3, 2022, Board of Aldermen Meeting @ 6:30 p.m.
- May 9, 2022, Planning and Zoning Commission Meeting @ 6 p.m.
- May 12, 2022, Advisory Park Board Meeting @ 6:30 p.m.
- May 17, 2022, Board of Aldermen Meeting @ 6:30 p.m.
- May 19, 2022, Economic Development Meeting @ 8:30 a.m.
- May 30, 2022, Memorial Day Holiday Offices Closed
- May 31, 2022, Offices re-open on Tuesday @ 8 a.m.
- May 31, 2022, Municipal Court @ 2 p.m.
- June 30, 2022, End of Fiscal Year

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Alderman Jim Clemmons left meeting at 7:29 p.m. Alderman Jim Clemmons returned to the meeting at 7:30 p.m.

Item 10 Adjournment.

Motion was made by Alderman Rocky Compton to adjourn at 8:00 p.m. Motion was seconded by Alderman Zac Woods. A roll call vote was taken, and the vote was 6 Ayes- Mark Crabtree, Zac Woods, Samantha Deaton, Rocky Compton, Jim Clemmons, and Jerry Shupert. 0 Nays. All Board members were present for the vote. Motion approved.



____ Mayor Debra Hickey and/or 5-17-2022 Date

____ President of the Board Rocky Compton

ATTEST:



____ City Clerk Beth Anne West 5-17-2022 Date

Reading and Vote to Approve Minutes: 6 Ayes- Mark Crabtree, Zac Woods, Samantha Deaton, Rocky Compton, Jim Clemmons and Jerry Shupert. 0 Nays. all aldermen were present for the vote. 5-17-2022

Minutes Approved: May 17, 2022.

