

**City of Battlefield  
Board of Aldermen  
Regular Session Meeting Minutes  
January 7, 2025**

**Item 1            Ceremonial Matters**

- Item 1a        Pledge of Allegiance-led by Alderman Doug Cunio
- Item 1b        Opening Prayer-led by Police Chief Chris McPhail

**Item 2            Roll Call**

The following Board of Aldermen were present for the meeting: Doug Cunio, Scott Campbell, Rocky Compton, Tim Kelley Sr., and Matt McNitt. Alderman Samantha Forbes was absent for the meeting. The City Clerk completed the roll call and deemed a quorum present. Staff present were City Administrator Tommy Vanhorn, Police Chief Chris McPhail, Building Inspector Tristan Losh, Police Officer Shannon Marler, Police Officer Andrew Cooley, Police Officer Tilyer Nelson, Police Sargent Brent Armstrong, and City Clerk Beth Anne West.

**Item 3            Call to order**

Mayor Mark Crabtree brought the meeting to order at 6:31 p.m. at Battlefield City Hall located at 5434 S. Tower Drive, Battlefield, MO 65619.

**Item 4            Mayor Report-** Mayor Mark Crabtree stated he was working on goals for 2025 which will be a lot longer list than we can do.

**Item 5            City Administrator Report-**City Administrator Tommy Vanhorn noted he was sick over the Christmas vacation time frame, so he had been recovering, and he had begun the work to secure financing for the playground equipment to send out to get rates and prepare to provide to the Board to review and decide on. Mr. Vanhorn stated that the remodeling of the old Police Station offices was getting closer to moving over to the newly modeled offices.

**Item 6            Board of Aldermen Report-**None.

**Item 7            Fire/Police Chief Report-**Chief McPhail noted that an officer resigned on the 19<sup>th</sup> of December he believes he may have lost interest in profession, so he has put a notice out on the City's website that a position is open. Mr. McPhail noted there was an uptick in mental health calls recently.

**Item 8            Adoption and Approval of Consent Agenda**

Motion was made by Aldermen Rocky Compton to approve and adopt consent agenda as presented including items a-e: December 17, 2024, Board of Aldermen regular session meeting minutes; Bills paid in the amount of \$ 101,675.18;Bills to approve in the amount of \$ 6,769.18;Sewer/Parks-Refunds paid in the amount of \$566.31;Payroll reports.

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Motion was seconded by Alderman Doug Cunio. A vote was taken, and the vote was 5 Ayes- Doug Cunio, Scott Campbell, Rocky Compton, Tim Kelley Sr., and Matt McNitt. 0 Nays. Alderman Samantha Forbes was absent for the vote. Motion approved.

**Item 9           Public Input**

None.

**Item 10          Unfinished Business**

None.

**Item 11          New Business**

**Item 11a       Discussion of Street Closure Permit Application.**

City Administrator Tommy Vanhorn explained this form was needed to be approved to have available for the public should the need arise for a parade, benefit race, or other event worthy of closing city streets so the City would have a clear notion as to who would be liable for the insurance necessary to hold such an event. Mr. Vanhorn stated that Republic does not have an ordinance for the street closure permits and most cities do not but other cities do have a form so they can have reference to who wants the street closed the time frame for closure and who is responsible for holding the event. Consensus for the Board to authorize the City Administrator to put the form into place for the City.

**Item 11 A Promotions of Officers**

**Item 11a       Officer Shannon Marler to Corporal-** Chief McPhail gave an overview of each employee and Mrs. Marler pinned the corporal lapel pin on Corporal Marler.

**Item 11b       Officer Andrew Cooley to Corporal-**Officer Cooley's daughter pinned his Corporal lapel pin on Corporal Cooley.

Mayor Mark Crabtree allowed a short break for everyone to enjoy some refreshments to honor the occasion. Mayor Mark Crabtree brought the meeting to order at 6:55 p.m.

**Item 12          New Business**

**Item 12a       Discussion and Possible Vote to Approve Resolution #24-R-02, a Resolution Affirming the Board of Aldermen's Support of the Preservation of Governmental Immunity-Missouri for Commercial General Liability and the Authorization by the Board of President and/or Mayor to Sign Documentation for the City.**

City Clerk Beth Anne West noted this resolution was provided to the Board of Aldermen based on a conversation with the City's Insurance Agent on the need for the Board to

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acknowledge the need for this need for Governmental Immunity-for Missouri Commercial General Liability which is needed for approval on a yearly basis. A Motion was made by Rocky Compton to approve the City Administrator to implement the street closure permit. Motion was seconded by Tim Kelley Sr. A vote was taken, and the vote was 5 Ayes- Doug Cunio, Scott Campbell, Samantha Forbes, Rocky Compton, Tim Kelley Sr., and Matt McNitt. 0 Nays. Alderman Samantha Forbes was absent for the vote. Motion approved. Motion was made by Aldermen Rocky Compton to approve Resolution #24-R-02, a Resolution affirming the Board of Aldermen's support of the Preservation of Governmental Immunity-Missouri for Commercial General Liability and the authorization by the Board of President and/or Mayor to sign documentation for the City. Motion was seconded by Alderman Tim Kelley Sr. A vote was taken, and the vote was 5 Ayes- Doug Cunio, Scott Campbell, Rocky Compton, Tim Kelley Sr., and Matt McNitt. 0 Nays. Alderman Samantha Forbes was absent for the vote. Motion approved.

**Item 12b      Discussion and Possible Vote to Approve #Bill 25-01, an Ordinance amending Chapter 400. Zoning Code Article IV. Zoning Districts and Zoning Map by removing Sections 400.335 and Revising Sections 400.290, 400.300, 400.310, 400.320, 400.330, 400.340, 400.360, & 400.370 in the Code of Ordinances of the City of Battlefield, Missouri.**

Planning and Zoning Chairman Danny Klopfer stated that a public hearing had been held, and the Commission approved it with a vote of 6-0, so he was here to relate that amendment to the Board to see approval. Mr. Klopfer noted that no other citizens had spoken for or against the matter except a letter from a local realtor Steve Reith in favor of the change to see high density. Motion was made by Alderman Rocky Compton to have the first reading by title only for the first time. Motion was seconded by Alderman Matt McNitt. A vote was taken, and the vote was 5 Ayes- Doug Cunio, Scott Campbell, Rocky Compton, Tim Kelley Sr., and Matt McNitt. 0 Nays. Alderman Samantha Forbes was absent for the vote. Motion approved. City Clerk Beth Anne West read Bill #25-01 by title only for the first time. Motion was made by Alderman Rocky Compton to approve the first reading of Bill #25-01 by title only for the first time. Motion was seconded by Alderman Matt McNitt. A vote was taken, and the vote was 5 Ayes- Doug Cunio, Scott Campbell, Rocky Compton, Tim Kelley Sr., and Matt McNitt. 0 Nays. Alderman Samantha Forbes was absent for the vote. Motion approved. Motion was made by Alderman Rocky Compton to have the second reading of Bill #25-01 by title only. Motion was seconded by Matt McNitt. A vote was taken, and the vote was 5 Ayes- Doug Cunio, Scott Campbell, Rocky Compton, Tim Kelley Sr., and Matt McNitt. 0 Nays. Alderman Samantha Forbes was absent for the vote. Motion approved. City Clerk Beth Anne West read Bill #25-01 by title for the second and final time. Motion was made by Alderman Rocky Compton to approve the second and final reading of Bill #25-01 by title

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only. Motion was seconded by Matt McNitt. A roll call vote was taken, and the vote was 5 Ayes-Matt McNitt, Tim Kelley Sr., Rocky Compton Scott Campbell, and Doug Cunio. 0 Nays. Alderman Samantha Forbes was absent for the vote. Motion approved.

**Item 12c      Discussion and Possible Vote to Approve Bill #25-02, An Ordinance Enabling the Approval of the Program Agreement with Missouri Highways and Transportation Commission and the City of Battlefield, Missouri and Authorizing the City Administrator to Execute the Agreement for Public Improvements along Route FF between W. William Street and Roue M and Along Highway M from Existing Trail at Wilson's Creek and Route FF.**

Motion was seconded by Alderman Rocky Compton to have the first reading of Bill #25-02 by title only. Motion was seconded by Alderman Doug Cunio. A vote was taken, and the vote was 5 Ayes- Doug Cunio, Scott Campbell, Rocky Compton, Tim Kelley Sr., and Matt McNitt. 0 Nays. Alderman Samantha Forbes was absent for the vote. Motion approved. City Clerk Beth Anne West read Bill #25-02 by title only for the first time. Motion was made by Alderman Rocky Compton to approve the first reading of Bill #25-02 by title only for the first time. Motion was seconded by Alderman Doug Cunio. A vote was taken, and the vote was 5 Ayes- Doug Cunio, Scott Campbell, Rocky Compton, Tim Kelley Sr., and Matt McNitt. 0 Nays. Alderman Samantha Forbes was absent for the vote. Motion approved. Motion was made by Alderman Rocky Compton to have the second reading of Bill #25-02 by title only. Motion was seconded by Doug Cunio. A vote was taken, and the vote was 5 Ayes- Doug Cunio, Scott Campbell, Rocky Compton, Tim Kelley Sr., and Matt McNitt. 0 Nays. Alderman Samantha Forbes was absent for the vote. Motion approved. Motion was made by Alderman Rocky Compton to approve the second and final reading of Bill #25-02 by title only. A roll call vote was taken, and the vote was 5 Ayes-Matt McNitt, Tim Kelley Sr., Rocky Compton Scott Campbell, and Doug Cunio. 0 Nays. Alderman Samantha Forbes was absent for the vote. Motion approved.

**Item 12d      Discussion and Possible Vote to Affirm appointment of Jenna Cole to Planning and Zoning Commission.** Mayor Mark Crabtree stated that Mrs. Cole would be in attendance this evening, but she was unable to attend. Mr. Klopfer gave an overview over the appointment based on his interactions with her to the Board. Motion was made by Alderman Matt McNitt to affirm the Mayor's Appointment of Jenna Cole to the Planning and Zoning Commission. Motion was seconded by Alderman Rocky Compton. A vote was taken, and the vote was 5 Ayes- Doug Cunio, Scott Campbell, Rocky Compton, Tim Kelley Sr., and Matt McNitt. 0 Nays. Alderman Samantha Forbes was absent for the vote. Motion approved.

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**Item 12e      Review of Building Department Report for 2024.**

Building Inspector Tristan Losh provided a verbal and written report to the Board of Aldermen a copy of which will be attached to the approved minutes to reflect the growth of the city in the past year.

**Item 13      Adjournment**

Motion was made by Aldermen Rocky Compton to adjourn the meeting at 7:50 p.m. Motion was seconded by Alderman Doug Cunio. A vote was taken, and the vote was 5 Ayes- Doug Cunio, Scott Campbell, Rocky Compton, Tim Kelley Sr., and Matt McNitt. 0 Nays. Alderman Samantha Forbes was absent for the vote. Motion approved.



Mayor-Mark Crabtree

ATTEST:



City Clerk-Beth Anne West, City Clerk

Reading and vote: *6 Ayes- Doug Cunio, Scott Campbell, Samantha Forbes, Rocky Compton, Tim Kelley Sr., and Matt McNitt. 0 Nays. All Aldermen were present for the vote.*  
Minutes approved: *January 21, 2025* *1-21-2025*

