

**City of Battlefield
Board of Aldermen
Regular Session Meeting Minutes
September 23, 2025**

1. Ceremonial Matters.

- a. Pledge of Allegiance led by Alderman Doug Cunio.
- b. Opening Prayer led by Alderman Scott Campbell.

2. Roll Call

City Clerk Beth Anne West completed the roll call with the following Board members shown as present: Doug Cunio, Scott Campbell, Samantha Forbes, Rocky Compton, and Tim Kelley Sr., Aldermen Matt McNitt was absent for the meeting. City Clerk Beth Anne West noted a quorum was present and the meeting could be held. The following staff members were present at the meeting: City Administrator Tommy Vanhorn, Building Inspector Trey Davis, City Clerk Beth Anne West, and Police Lieutenant Brent Armstrong.

3. Call to order.

The meeting was called to order by Mayor Mark Crabtree at 6:31 p.m. at 5434 S. Tower Drive Battlefield, MO 65619.

4. City Administrator Update

Tommy Vanhorn City Administrator mention attendance at the MML Conference was an eye opening by visiting with other communities and finding out rural cities have same troubles we do finding volunteers, so it was good to speak with to others. Mr. Vanhorn stated that he was still working on the inspection fees with the building inspector after the next Planning and Zoning Commission meeting to review the building inspection fees, land development fees, and it will bring a draft to the Board after that time. Mr. Vanhorn noted the ways he was calculating the fees so they would be similar to area cities fees.

Alderman Tim Kelley Sr. stated he attended several classes one on economic development and another on social media Do's and Don'ts's, along with Ethics class too. Alderman Samantha Forbes added that she had met other Aldermen at the training and that she attended one class on energy savings and wanted to have the city contact them so we might be able to get some savings. Mr. Vanhorn stated that he and the Mayor would be meeting with Retail Strategies on the 28th of September to discuss possibly using their services for our City.

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5. Adoption and Approval of Consent Agenda.

- a. Motion was made by Alderman Rocky Compton to adopt and approve consent agenda including items a - h: September 9, 2025, Board of Aldermen Regular Session Meeting Minutes; Bills to approve in the amount of \$1,063.96; Bills paid in the amount of \$58,042.27; Sewer/Parks Refunds paid in the amount of \$400.00; Sewer Adjustments for the month of August 2025 in the amount of \$12.99; August Payroll Report 2025; August Financial Statement 2025; August Bank Reconciliation 2025. Motion was seconded by Alderman Samantha Forbes. A vote was taken, and the vote was 5 Ayes- Doug Cunio, Scott Campbell, Samantha Forbes, Rocky Compton, and Tim Kelley Sr. 0 Nays. Alderman Matt McNitt was absent for the vote. Motion approved.

6. Public Input.

None.

7. Unfinished Business.

None.

8. New Business.

- a. **Discussion and Possible Vote to Accept Resignation of Kevin Britt from Advisory Park Board.** Mayor Mark Crabtree stated that Kevin Britt wanted to leave the Advisory Park Board and go to the Planning and Zoning Commission, therefore he would need to resign from this position. Motion was made by Alderman Samantha Forbes to Accept Resignation of Kevin Britt from Advisory Park Board. Motion was seconded by Alderman Rocky Compton. A vote was taken, and the vote was 5 Ayes-Doug Cunio, Scott Campbell, Samantha Forbes, Rocky Compton, and Tim Kelley Sr. 0 Nays. Alderman Matt McNitt was absent for the vote. Motion approved.
- b. **Discussion and Possible Vote to Affirm appointment of Kevin Britt to Planning and Zoning Commission.** Mayor Mark Crabtree noted there would be a vacancy so it would be best to be ready to have the position filled. Motion was made by Alderman Rocky Compton to affirm appointment of Kevin Britt to Planning and Zoning Commission. Motion was seconded by Alderman Samantha Forbes. A vote was taken, and the vote was 5 Ayes-Doug Cunio, Scott Campbell, Samantha

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Forbes, Rocky Compton, and Tim Kelley Sr. 0 Nays. Matt McNitt was absent for the vote. Motion approved.

c. **Discussion and Possible Vote to Approve Culvert and Storm Drain Evaluation Grading Plan (4117 W. 2nd Street).**

City Administrator noted that the area in question needs to be cleaned out and is silted in. (Area between 3rd street and driveway to the Fire Station) Mr. Vanhorn noted there is stagnant water there and this could be a wet weather creek or a water district leak. Mr. Vanhorn wants to use the City engineer Toth and Associates to get an estimate on the cost to reconfigure this area. Discussion followed on putting a limit of not to exceed \$3,000.00. Motion was made by Alderman Rocky Compton to approve Culvert and Storm Drain Evaluation Grading Plan (**4117 W. 2nd Street**) by Toth and Associates (Eng) not to exceed \$3,000.00. Motion was seconded by Alderman Samantha Forbes. A vote was taken, and the vote was 5 Ayes- Doug Cunio, Scott Campbell, Samantha Forbes, Rocky Compton, and Tim Kelley Sr. 0 Nays. Alderman Matt McNitt was absent for the vote. Motion approved.

d. **Discussion and Possible Vote to Approve Disposal of Assets.**

City Administrator Tommy Vanhorn noted these were cameras the Police Department could no longer use, and the Chief would like to either recycle them or donate to another city who could use them. Motion was made by Alderman Samantha Forbes. Motion was seconded by Alderman Rocky Compton. A vote was taken, and the vote was 5 Ayes- Doug Cunio, Scott Campbell, Samantha Forbes, Rocky Compton, and Tim Kelley Sr. 0 Nays. Alderman Matt McNitt was absent for the vote. Motion approved.

e. **Discussion and Possible Vote to Approve of Records to Dispose of as of 9-23-2025.**

City Clerk Beth Anne West stated the material provided was put together from reference material obtained by the Secretary of State's website for record management guidelines. Motion was made by Alderman Samantha Forbes to approve the list as presented. Motion was seconded by Alderman Tim Kelley Sr. A vote was taken, and the vote was 5 Ayes- Doug Cunio, Scott Campbell, Samantha Forbes, Rocky Compton, and Tim Kelley Sr. 0 Nays. Alderman Matt McNitt was absent for the vote. Motion approved.

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9. Closed Session.

Motion was made by Alderman Rocky Compton to go into executive session at 7:00 p.m. Motion was seconded by Alderman Samantha Forbes. A roll call vote was taken, and the vote was 5 Ayes-Tim Kelley Sr., Rocky Compton, Samantha Forbes, Scott Campbell, and Doug Cunio. 0 Nays. Alderman Matt McNitt was absent for the vote. Motion approved.

- a. Discussion and Possible Vote(s) concerning Potential Litigation. per RSMO.610.021. (1). Closed Session. Closed Vote. Closed Record.
- b. Discussion and Possible Vote(s) concerning Leasing, Purchase or Sale of Real Estate per RSMO.610.021. (2). Closed Session. Closed Vote. Closed Record.

Motion was made by Alderman Rocky Compton to come out of executive session and immediately adjourn the meeting at 7:25 p.m. Motion was seconded by Alderman Samantha Forbes. A roll call vote was taken, and the vote was 5 Ayes-Doug Cunio, Scott Campbell, Samantha Forbes, Rocky Compton, and Tim Kelley Sr. 0 Nays. Alderman Matt McNitt was absent for the vote. Motion approved. Mayor Mark Crabtree noted no vote was taken during executive session.

10. Adjournment.

Motion was made by Alderman Rocky Compton to come out of executive session and immediately adjourn the meeting at 7:25 p.m. Motion was seconded by Alderman Samantha Forbes. A roll call vote was taken, and the vote was 5 Ayes-Doug Cunio, Scott Campbell, Samantha Forbes, Rocky Compton, Tim Kelley Sr. 0 Nays. Alderman Matt McNitt was absent for the vote. Motion approved.



Mayor-Mark Crabtree

ATTEST:



City Clerk-Beth Anne West, City Clerk

Reading and vote: *5 Ayes - Matt McNitt, Tim Kelley Sr., Rocky Compton, Samantha Forbes, and Doug Cunio. 0 Nays. Alderman Scott Campbell was absent for the vote. 10-7-2025*

Minutes approved: *October 7, 2025*

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