



**Justification for Emergency Procurement
Fredericksburg City Public Schools**

Department: Operations / Maintenance

What is being procured? Freon filters on each of the Daikin tandem chiller units at Walker Grant Middle School

Why emergency procurement is appropriate here:

- ☒ A breakdown in machinery or equipment.
- ☐ A threatened termination/interruption of essential services.
- ☐ A dangerous condition has developed.
- ☐ Unforeseen circumstances are causing curtailment or diminution of an essential service.
- ☐ These materials/services are needed to prevent loss of life or property.

Explanation/background: Freon filters on each of the Daikin tandem chiller units need to be replaced to prevent freon depletion and system shutdowns. It is imperative that this work be completed given rising Spring temperatures and student testing requirements at this time of year.

Selected contractor: Havtech

Price: \$13,791.00

Justification for selection of this contractor: Vendor (Havtech) is a factory authorized Daikin servicer and has been used for previous service calls for this and similar equipment, providing quality service in a timely manner.

By: Don Uppezzo (Don Uppezzo, Director Operations)
Department Director or Designee

Date: April 23, 2025

By: Jennifer R. Brody
Jennifer R. Brody, Chief Financial Officer