

**City of Wadena
Special City Council Minutes
Tuesday, May 20, 2021**

Call to Order

The Wadena City Council held a special meeting on Tuesday, May 20, 2021. Mayor Deiss called the meeting to order at 5:00 p.m. Due to the Emergency Order declared by Governor Walz, this meeting was held as provided by Minnesota Statute 13D.021. The meeting was open to the public and was held by electronic means.

Roll Call

Comprising a quorum of the City Council, the following members were present: George Deiss, Jessie Gibbs, Mark Lunde, Wade Miller, and Bruce Uselman

Action Memorandum 21-54: Authorize Constructing Two Park Bench Areas in the East Portion of Burlington Northern Park

Public Works Director Dan Kovar expanded on bench and concrete plans for the BN Park.

Main motion: Approve Action Memorandum 21-54

Moved by:	Lunde
Seconded by:	Miller
Action:	Motion carried by unanimous voice vote
Roll call vote:	Deiss, Gibbs, Lunde, Miller, Uselman
Opposed:	None

Action Memorandum 21-55: Authorize Entering into a Contract with Integrity Group for Construction Management Services Related to the Library Project

Mayor George Deiss expanded on details of the contract with Integrity Group.

Main motion: Approve Action Memorandum 21-55

Moved by:	Lunde
Seconded by:	Gibbs
Action:	Motion carried by unanimous voice vote
Roll call vote:	Deiss, Gibbs, Lunde, Miller, Uselman
Opposed:	None

Action Memorandum 21-56: Authorize Modification of the MIF Loan with BDBA Properties

WDA Director Dean Uselman expanded on details of the modification of the MIF Loan.

Main motion: Approve Action Memorandum 21-56

Moved by:	Lunde
Seconded by:	Uselman
Action:	Motion carried by unanimous voice vote
Roll call vote:	Deiss, Gibbs, Lunde, Miller, Uselman
Opposed:	None

City Administrator Recruitment Process (DDA)

Gary Weiers:

- Expanded on the details of the job description; and
- Explained the timeline and process to hire a City Administrator.

Main motion: Entered into closed session at 5:45 pm

Moved by:	Miller
Seconded by:	Gibbs
Action:	Motion carried by unanimous voice vote
Roll call vote:	Deiss, Gibbs, Lunde, Miller, Uselman
Opposed:	None

Closed Session – Closed meeting pursuant to Minnesota Statute Section 13D.05, Subdivision 3(b), Attorney Client Privilege. The purpose is to discuss strategy in active, threatened, or pending litigation.

Main motion: Opened closed session at 6:00 pm

Moved by:	Deiss
Seconded by:	Uselman
Action:	Motion carried by unanimous voice vote
Roll call vote:	Deiss, Gibbs, Lunde, Miller, Uselman
Opposed:	None

Main motion: Authorized execution of agreement as written

Moved by:	Miller
Seconded by:	Uselman
Action:	Motion carried by unanimous voice vote
Roll call vote:	Deiss, Gibbs, Lunde, Miller, Uselman
Opposed:	None

Adjournment

Main motion: Adjourn at 6:06 p.m.

Moved by:	Lunde
Seconded by:	Gibbs
Action:	Motion carried by unanimous voice vote
Roll call vote:	Deiss, Gibbs, Lunde, Miller, Uselman
Opposed:	None

David Evans, Interim City Administrator

George Deiss, Mayor