

Mayor George Deiss
Council Member Mark Lunde
Council Member Wade Miller
Council Member Mac Nelson
Council Member Dan Sartell



Something is happening here....

**City Council Regular Meeting Agenda
August 13, 2024
5:00 pm**

1. Call to Order

- A. Pledge of Allegiance
 - a. Lead by Wadena Boy Scouts of America

2. Roll Call

3. Consent Calendar

Notice to the Public – All matters listed in the consent calendar are considered routine by the Council and will be enacted by one motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to adopt the consent calendar.

- A. Claims Register Summary
- B. Monthly Financial Reports
- C. City Council Meeting Minutes:
 - a. July 9, 2024, Regular Meeting

4. New Business

- A. Resolution 2024-25: WDA Mandatory Tax Levy
- B. Resolution 2024-26: WDA Discretionary Tax Levy
- C. Resolution 2024-27: HRA Tax Levy
- D. Action 24-60: Oktoberfest, Request to Close Aldrich Ave, September 28
- E. Action 24-61: Pig & Wing Challenge, Request to Close Aldrich Ave, August 24
- F. Action 24-62: MN Deer Hunters Association, Deer Antler Request
- G. Action 24-63: EV Fast Charging Corridor Project
- H. Action 24-64: Consider Future Industrial Park Land
- I. Action 24-65: City of Wadena, Employee Community Ambassador Program
- J. Action 24-66: Property/Casualty Liability Coverage Form for Monetary Limits
- K. Action 24-67: Police Officer Hiring Recommendation

5. Meeting Open to the Public

6. Department Reports

- A. Public Works Department
 - 1. Park Board Minutes
- B. Utilities Department
- C. Wadena Development Authority and Planning and Zoning
- D. Police Department
 - 1. Monthly Activity Report
- E. Fire Department
- F. Wadena Liquor Store
- G. Maslowski Wellness and Research Center

- H. Whitetail Run Golf Course
- I. City Administrator
- J. Council Members
- K. Mayor

7. Upcoming Meetings

- A. August xx, 2024, General Fund Budget Meeting
- B. September 10, 2024, Regular City Council Meeting

8. Adjournment



City of Wadena, MN

July 2024 Expense Approval Report

By Fund

Payment Dates 7/1/2024 - 7/31/2024

Vendor Name	Payment Date	Description (Payable)	Account Number	Account Name	Amount
Fund: 101 - GENERAL FUND					
MN DEPART OF REVENUE	07/08/2024	SALES & USE TAX	101-20803	SALES TAX	1,168.00
MN DEPART OF REVENUE	07/08/2024	SALES & USE TAX	101-20804	TRANSIT SALES TAX	85.00
					1,253.00
Department: 40000 - NON DEPARTMENTAL					
BPS CAPITAL MANAGEMENT, ...	07/18/2024	INVESTMENTS	101-40000-36210	INTEREST RECEIVED	145.33
WADENA HRA	07/26/2024	OT & WA - TAX SETTLEMENT	101-40000-31028	HRA TAX SETTLEMENTS	20,529.40
WADENA HRA	07/26/2024	OT & WA - TAX SETTLEMENT	101-40000-31028	HRA TAX SETTLEMENTS	1,471.33
WADENA HRA	07/26/2024	OT & WA - TAX SETTLEMENT	101-40000-31028	HRA TAX SETTLEMENTS	132.72
Department 40000 - NON DEPARTMENTAL Total:					22,278.78
Department: 41100 - LEGISLATIVE					
WADENA AREA C.V.B	07/18/2024	HOTEL/MOTEL TAX	101-41100-340	C.V.B. PAYMENTS & EXPENSES	2,608.10
WEST CENTRAL TELEPHONE	07/20/2024	INTERNET	101-41100-350	PRINTING, PUBLISHING & ADV.	133.13
ARVIG	07/25/2024	PHONE/INTERNET	101-41100-321	PHONE SERVICE - LONG DIST...	62.83
ARVIG	07/25/2024	PHONE INTERNET	101-41100-321	PHONE SERVICE - LONG DIST...	56.37
Department 41100 - LEGISLATIVE Total:					2,860.43
Department: 41110 - MAYOR AND COUNCIL					
COLUMN SOFTWARE PBC	07/18/2024	PUBLIC NOTICE 7-11-24	101-41110-350	PRINTING, PUBLISHING & ADV.	55.15
COLUMN SOFTWARE PBC	07/18/2024	PUBLIC NOTICE 6-27-24	101-41110-350	PRINTING, PUBLISHING & ADV.	88.73
Department 41110 - MAYOR AND COUNCIL Total:					143.88
Department: 41530 - ACCOUNTING					
LEAGUE OF MN CITIES	07/18/2024	2024 CLERKS ACADEMY	101-41530-331	SCHOOLS, MEETINGS & TRAV...	250.00
LEAGUE OF MN CITIES	07/18/2024	2024 CLERKS ACADEMY	101-41530-331	SCHOOLS, MEETINGS & TRAV...	250.00
Department 41530 - ACCOUNTING Total:					500.00
Department: 41900 - PLANNING & ZONING					
STAPLES ADVANTAGE	07/18/2024	8.5X14 PAPER	101-41900-200	OFFICE SUPPLIES	70.99
PICTOMETRY INTERNATIONAL...	07/18/2024	2024 AERIAL PHOTOGRAPHY	101-41900-225	ADDITIONAL MAPPING PURC...	1,560.00
WEST CENTRAL TELEPHONE	07/20/2024	INTERNET	101-41900-200	OFFICE SUPPLIES	94.84
ARVIG	07/25/2024	PHONE/INTERNET	101-41900-321	TELEPHONE	27.37
ARVIG	07/25/2024	PHONE INTERNET	101-41900-321	TELEPHONE	27.13
Department 41900 - PLANNING & ZONING Total:					1,780.33
Department: 41920 - CITY HALL MAINTENANCE					
CARDMEMBER SERVICES	07/02/2024	CREDIT CARD CHARGES	101-41920-200	OFFICE SUPPLIES/COPIER LEA...	89.14
CARDMEMBER SERVICES	07/02/2024	CREDIT CARD CHARGES	101-41920-401	BUILDING MAINTENANCE	262.92
VOYAGER FLEET SYSTEMS INC	07/16/2024	FUEL	101-41920-400	EQUIPMENT MAINTENANCE &...	47.90
HOCKERT'S INC.	07/18/2024	MAT RENTAL & DRY MOP CLE...	101-41920-211	CLEANING SUPPLIES	16.00
MILLER, WADE	07/18/2024	SECURITY CAMERAS	101-41920-400	EQUIPMENT MAINTENANCE &...	342.51
STAPLES ADVANTAGE	07/18/2024	HANGING FOLDERS	101-41920-200	OFFICE SUPPLIES/COPIER LEA...	33.86
HILLYARD / HUTCHINSON INC	07/18/2024	TOWELS, CLEANER, TISSUE, F...	101-41920-211	CLEANING SUPPLIES	1,114.43
HILLYARD / HUTCHINSON INC	07/18/2024	LINER	101-41920-211	CLEANING SUPPLIES	74.56
FASTENAL COMPANY	07/18/2024	BATTERIES - AED	101-41920-400	EQUIPMENT MAINTENANCE &...	62.88
WEST CENTRAL TELEPHONE	07/20/2024	INTERNET	101-41920-211	CLEANING SUPPLIES	36.29
WEBER'S WADENA HARDWARE	07/26/2024	KEY	101-41920-200	OFFICE SUPPLIES/COPIER LEA...	1.75
WEBER'S WADENA HARDWARE	07/26/2024	ANT TRAP	101-41920-211	CLEANING SUPPLIES	6.49
Department 41920 - CITY HALL MAINTENANCE Total:					2,088.73
Department: 42100 - POLICE DEPARTMENT					
CARDMEMBER SERVICES	07/02/2024	CREDIT CARD CHARGES	101-42100-210	POLICE EQUIPMENT	579.99
CARDMEMBER SERVICES	07/02/2024	CREDIT CARD CHARGES	101-42100-211	GENERAL SUPPLIES	19.02
CARDMEMBER SERVICES	07/02/2024	CREDIT CARD CHARGES	101-42100-322	POSTAGE	5.78
CARDMEMBER SERVICES	07/02/2024	CREDIT CARD CHARGES	101-42100-331	SCHOOLS, MEETING & TRAVEL...	640.00
CARDMEMBER SERVICES	07/02/2024	CREDIT CARD CHARGES	101-42100-331	SCHOOLS, MEETING & TRAVEL...	775.00
VOYAGER FLEET SYSTEMS INC	07/16/2024	FUEL	101-42100-212	MOTOR FUELS & LUBRICANTS	1,839.33

July 2024 Expense Approval Report
Payment Dates: 7/1/2024 - 7/31/2024

Vendor Name	Payment Date	Description (Payable)	Account Number	Account Name	Amount
NAPA CENTRAL MN	07/18/2024	AC AXLE SHAFT	101-42100-400	VEHICLE REPAIR & MAINTEN...	180.53
NAPA CENTRAL MN	07/18/2024	SEA FOAM SPRAY TOP	101-42100-400	VEHICLE REPAIR & MAINTEN...	15.99
GALLS INC	07/18/2024	SHIRTS & PANTS - GRABE	101-42100-417	CLOTHING ALLOWANCE	379.16
GALLS INC	07/18/2024	SHIRTS - PENNER	101-42100-417	CLOTHING ALLOWANCE	193.36
GALLS INC	07/18/2024	NON MARRING WEDGE	101-42100-211	GENERAL SUPPLIES	170.79
KNOBHILL SPORTSMAN CLUB	07/18/2024	KNOBILL FACILITY FEES 2024	101-42100-433	DUES AND SUBSCRIPTIONS	400.00
GALLS INC	07/18/2024	BASE SHIRT - PEARSON	101-42100-417	CLOTHING ALLOWANCE	139.52
HINMAN ELECTRIC	07/18/2024	SERVICE CALL 6-7-24	101-42100-220	REPAIR & MAINTENANCE SUP...	125.75
ASTERA HEALTH	07/18/2024	DRUG & ALCOHOL TESTING	101-42100-211	GENERAL SUPPLIES	35.00
ASTERA HEALTH	07/18/2024	DRUG & ALCOHOL TESTING	101-42100-211	GENERAL SUPPLIES	35.00
DOUG'S PLUMBING SERVICE L...	07/18/2024	SERVICE CALL	101-42100-220	REPAIR & MAINTENANCE SUP...	195.11
HUBBARD COUNTY SHERIFF'S...	07/18/2024	SWAT MEMBERSHIP FEE	101-42100-433	DUES AND SUBSCRIPTIONS	750.00
CANON FINANCIAL SERVICES I...	07/18/2024	COPIES	101-42100-200	OFFICE SUPPLIES	40.56
STAPLES ADVANTAGE	07/18/2024	CORRECTION TAPE	101-42100-200	OFFICE SUPPLIES	8.51
STAPLES ADVANTAGE	07/18/2024	PAPER	101-42100-200	OFFICE SUPPLIES	177.71
PREMIER TOWING AND RECO...	07/18/2024	TOWING - WHITE F150 LIC 43...	101-42100-400	VEHICLE REPAIR & MAINTEN...	205.00
STREICHER'S INC	07/18/2024	VESTS	101-42100-210	POLICE EQUIPMENT	1,636.39
STREICHER'S INC	07/18/2024	VESTS	101-42100-210	POLICE EQUIPMENT	1,636.39
STREICHER'S INC	07/18/2024	VESTS	101-42100-210	POLICE EQUIPMENT	1,636.39
STREICHER'S INC	07/18/2024	GLOCK SIGHT - HOFER	101-42100-417	CLOTHING ALLOWANCE	89.99
STREICHER'S INC	07/18/2024	POLICE EQUIPMENT - WAARA...	101-42100-210	POLICE EQUIPMENT	11.99
WEST CENTRAL TELEPHONE	07/20/2024	INTERNET	101-42100-201	COMPUTER SUPPORT EXPENSE	100.86
CITY OF WADENA	07/22/2024	UTILITY CHARGES	101-42100-380	UTILITIES	263.66
ARVIG	07/25/2024	PHONE/INTERNET	101-42100-321	TELEPHONE	100.20
ARVIG	07/25/2024	PHONE INTERNET	101-42100-321	TELEPHONE	99.24
WADENA CO SHERIFF'S OFC	07/26/2024	O2 TANKS FILLED HAZMAT FE...	101-42100-211	GENERAL SUPPLIES	63.97
WADENA CO SHERIFF'S OFC	07/26/2024	MOTORLA SOLUTIONS REDAC...	101-42100-201	COMPUTER SUPPORT EXPENSE	497.50
WEBER'S WADENA HARDWARE	07/26/2024	MOSQUITO SPRAY	101-42100-211	GENERAL SUPPLIES	29.97
WEBER'S WADENA HARDWARE	07/26/2024	ANT TRAP	101-42100-211	GENERAL SUPPLIES	6.49
VERIZON WIRELESS	07/29/2024	COMPUTER	101-42100-201	COMPUTER SUPPORT EXPENSE	160.06
Department 42100 - POLICE DEPARTMENT Total:					13,244.21
Department: 42160 - POLICE OTHER FUNDS					
CARDMEMBER SERVICES	07/02/2024	CREDIT CARD CHARGES	101-42160-436	RED FLAG/GREEN FLAG EXENS...	70.38
CARDMEMBER SERVICES	07/02/2024	CREDIT CARD CHARGES	101-42160-436	RED FLAG/GREEN FLAG EXENS...	96.80
CARDMEMBER SERVICES	07/02/2024	CREDIT CARD CHARGES	101-42160-436	RED FLAG/GREEN FLAG EXENS...	35.30
Department 42160 - POLICE OTHER FUNDS Total:					202.48
Department: 42200 - FIRE DEPARTMENT					
CARDMEMBER SERVICES	07/02/2024	CREDIT CARD CHARGES	101-42200-433	DUES & SUBSCRIPTIONS	103.00
VERIZON WIRELESS	07/05/2024	PHONE/INTERNET	101-42200-321	TELEPHONE	120.03
VOYAGER FLEET SYSTEMS INC	07/16/2024	FUEL	101-42200-212	MOTOR FUELS & LUBRICANTS	134.12
MEYER, LOGAN	07/18/2024	MILEAGE	101-42200-105	TRAINING/MEETING	385.92
USELMAN, DAMIAN	07/18/2024	TRAINING/TESTING	101-42200-105	TRAINING/MEETING	385.92
THEW, ARTHUR	07/18/2024	TRAINING/TESTING	101-42200-105	TRAINING/MEETING	385.92
MN FIRE SRVC CERTIF.BOARD	07/18/2024	EXAMS	101-42200-331	SCHOOLS, MEETING & TRAVEL...	756.00
ASTERA HEALTH	07/18/2024	DRUG & ALCOHOL TESTING	101-42200-430	FIREFIGHTER PHYSICALS	35.00
MN STATE FIRE CHIEFS ASOC	07/18/2024	DULUTH FOTOS TRAINING	101-42200-331	SCHOOLS, MEETING & TRAVEL...	285.00
MN STATE FIRE CHIEFS ASOC	07/18/2024	DULUTH FOTOS TRAINING	101-42200-331	SCHOOLS, MEETING & TRAVEL...	235.00
ALEX AIR APPARATUS INC	07/18/2024	ANNUAL COMPRESSOR AIR Q...	101-42200-210	FIREFIGHTING SUPPLIES & EQ...	909.91
BLUE FIRE TRAINING LLC	07/18/2024	ANNUAL HAZMAT REFRESHER	101-42200-331	SCHOOLS, MEETING & TRAVEL...	1,680.00
BLUE FIRE TRAINING LLC	07/18/2024	CONFIDENCE COURSE	101-42200-331	SCHOOLS, MEETING & TRAVEL...	573.35
BLUE FIRE TRAINING LLC	07/18/2024	CPR REFRESHER 12-18-23	101-42200-331	SCHOOLS, MEETING & TRAVEL...	695.00
BLUE FIRE TRAINING LLC	07/18/2024	CONFINED SPACE TRAINING 6...	101-42200-331	SCHOOLS, MEETING & TRAVEL...	561.58
ALEX AIR APPARATUS INC	07/18/2024	VIPER HOOD LIGHT FACESHIE...	101-42200-210	FIREFIGHTING SUPPLIES & EQ...	741.33
ALEX AIR APPARATUS INC	07/18/2024	SMOKECHASER PRO DUAL BA...	101-42200-210	FIREFIGHTING SUPPLIES & EQ...	1,636.88
WEST CENTRAL TELEPHONE	07/20/2024	INTERNET	101-42200-200	OFFICE SUPPLIES	85.71
CITY OF WADENA	07/22/2024	UTILITY CHARGES	101-42200-380	UTILITIES	336.13
CITY OF WADENA	07/22/2024	UTILITY CHARGES	101-42200-380	UTILITIES	263.66
CITY OF WADENA	07/22/2024	UTILITY CHARGES	101-42200-380	UTILITIES	40.00
ARVIG	07/25/2024	PHONE/INTERNET	101-42200-200	OFFICE SUPPLIES	43.00
ARVIG	07/25/2024	PHONE/INTERNET	101-42200-321	TELEPHONE	6.38

July 2024 Expense Approval Report

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ARVIG	07/25/2024	PHONE INTERNET	101-42200-200	OFFICE SUPPLIES	43.00
ARVIG	07/25/2024	PHONE INTERNET	101-42200-321	TELEPHONE	6.40
WADENA FIRE RELIEF ASSOCI...	07/26/2024	TOWNSHIP MEETING - SUPER...	101-42200-211	GENERAL SUPPLIES	83.72
ZAIC, JEREMY	07/26/2024	TOWNSHIP MEETING SUPPLIES	101-42200-211	GENERAL SUPPLIES	147.43
WEBER'S WADENA HARDWARE	07/26/2024	TOWELS & PELLETS	101-42200-211	GENERAL SUPPLIES	75.11
WEBER'S WADENA HARDWARE	07/26/2024	PELLETS	101-42200-211	GENERAL SUPPLIES	26.79
WEBER'S WADENA HARDWARE	07/26/2024	CAN OPENER	101-42200-211	GENERAL SUPPLIES	19.99
WEBER'S WADENA HARDWARE	07/26/2024	ROASTER & SHREDDER CLAWS	101-42200-211	GENERAL SUPPLIES	256.57
WEBER'S WADENA HARDWARE	07/26/2024	CO2 DETECTOR & FUEL	101-42200-210	FIREFIGHTING SUPPLIES & EQ...	55.99
				Department 42200 - FIRE DEPARTMENT Total:	11,113.84
Department: 43100 - GENERAL ROADWAY MAINTENAN					
VOYAGER FLEET SYSTEMS INC	07/16/2024	FUEL	101-43100-212	MOTOR FUELS & LUBRICANTS	681.24
LOCATORS & SUPPLIES INC	07/18/2024	GLOVES	101-43100-210	GENERAL SUPPLIES	399.90
SHAWN SWENSON	07/18/2024	JEANS	101-43100-417	UNIFORMS	57.96
KOVAR, DAN	07/18/2024	BOOTS	101-43100-417	UNIFORMS	75.02
CONTACT RADIO COMMUNIC...	07/18/2024	REMOVE & REPLACE ANTENN...	101-43100-400	EQUIPMENT REPAIR & MAINT...	148.35
ASTERA HEALTH	07/18/2024	DRUG & ALCOHOL TESTING	101-43100-228	SAFETY EXPENSES	99.00
MID CENTRAL EQUIPMENT IN...	07/18/2024	WING SKID SHOE & BLADES	101-43100-400	EQUIPMENT REPAIR & MAINT...	389.77
TWIN STAR EQUIPMENT & M...	07/18/2024	TRUCK BOXES	101-43100-400	EQUIPMENT REPAIR & MAINT...	1,590.00
WEST CENTRAL TELEPHONE	07/20/2024	INTERNET	101-43100-200	OFFICE SUPPLIES	50.00
ARVIG	07/25/2024	PHONE INTERNET	101-43100-321	CELL PHONE REIMB	78.71
				Department 43100 - GENERAL ROADWAY MAINTENAN Total:	3,569.95
Department: 43115 - STREET SHOP MAINTENANCE					
HOCKERT'S INC.	07/18/2024	MAT RENTAL & DRY MOP CLE...	101-43115-210	GENERAL SUPPLIES	74.00
SERVICE PROFESSIONALS INC.	07/18/2024	SERVICE CALL 6-10-24	101-43115-220	REPAIR & MAINTENANCE SUP...	227.59
FLEET SUPPLY	07/18/2024	SPRAYER	101-43115-220	REPAIR & MAINTENANCE SUP...	29.99
L & J GRAPHICS	07/18/2024	NAME PLATES & HOLDER	101-43115-200	OFFICE SUPPLIES	21.50
FASTENAL COMPANY	07/18/2024	NUTS	101-43115-220	REPAIR & MAINTENANCE SUP...	55.49
FASTENAL COMPANY	07/18/2024	SOAP	101-43115-210	GENERAL SUPPLIES	67.51
MID MN TRUCK PARTS	07/18/2024	BOX JUNCTION CABLE PLUG	101-43115-220	REPAIR & MAINTENANCE SUP...	41.37
WEST CENTRAL TELEPHONE	07/20/2024	INTERNET	101-43115-200	OFFICE SUPPLIES	50.00
WEST CENTRAL TELEPHONE	07/20/2024	INTERNET	101-43115-200	OFFICE SUPPLIES	125.12
CITY OF WADENA	07/22/2024	UTILITY CHARGES	101-43115-380	UTILITIES	536.64
ARVIG	07/25/2024	PHONE/INTERNET	101-43115-321	TELEPHONE	50.24
ARVIG	07/25/2024	PHONE INTERNET	101-43115-321	TELEPHONE	49.88
				Department 43115 - STREET SHOP MAINTENANCE Total:	1,329.33
Department: 43121 - PAVED STREETS					
VOYAGER FLEET SYSTEMS INC	07/16/2024	FUEL	101-43121-212	MOTOR FUELS & LUBRICANTS	153.35
WADENA ASPHALT INC	07/26/2024	FINES	101-43121-224	ST. MAINTENANCE MATERIALS	210.00
WADENA ASPHALT INC	07/26/2024	ROAD BUILDING MATERIAL	101-43121-224	ST. MAINTENANCE MATERIALS	200.00
WADENA ASPHALT INC	07/26/2024	ROAD SURFACING MATERIAL	101-43121-224	ST. MAINTENANCE MATERIALS	792.00
WADENA ASPHALT INC	07/26/2024	REGULAR BASE	101-43121-224	ST. MAINTENANCE MATERIALS	1,320.00
WADENA ASPHALT INC	07/26/2024	REGULAR BASE	101-43121-224	ST. MAINTENANCE MATERIALS	1,188.00
				Department 43121 - PAVED STREETS Total:	3,863.35
Department: 43126 - STREET EQUIPMENT MNT					
NAPA CENTRAL MN	07/18/2024	RING TERMINAL	101-43126-400	EQUIPMENT REPAIR & MAINT...	2.38
POWERPLAN	07/18/2024	ENGINE VALVE CLEARANCE	101-43126-400	EQUIPMENT REPAIR & MAINT...	902.52
POWERPLAN	07/18/2024	CALIBRATE CROSS SLOPE SEN...	101-43126-400	EQUIPMENT REPAIR & MAINT...	879.65
				Department 43126 - STREET EQUIPMENT MNT Total:	1,784.55
Department: 43160 - STREET SIGNS/MARKINGS					
LOCATORS & SUPPLIES INC	07/18/2024	TRAFFIC CONE SET UP FEE ST...	101-43160-210	GENERAL SUPPLIES	1,388.00
LOCATORS & SUPPLIES INC	07/18/2024	BARRICADE SET	101-43160-210	GENERAL SUPPLIES	737.00
				Department 43160 - STREET SIGNS/MARKINGS Total:	2,125.00
Department: 43220 - STREET CLEANING					
VOYAGER FLEET SYSTEMS INC	07/16/2024	FUEL	101-43220-212	MOTOR FUELS & LUBRICANTS	-7.25
VOYAGER FLEET SYSTEMS INC	07/16/2024	FUEL	101-43220-212	MOTOR FUELS & LUBRICANTS	243.97
				Department 43220 - STREET CLEANING Total:	236.72

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Vendor Name	Payment Date	Description (Payable)	Account Number	Account Name	Amount
Department: 43230 - WASTE (REFUSE) COLLECTION					
LONG PRAIRIE SANITATION	07/01/2024	GARBAGE	101-43230-305	DUMPING FEES	293.98
LONG PRAIRIE SANITATION	07/01/2024	GARBAGE	101-43230-305	DUMPING FEES	440.97
LONG PRAIRIE SANITATION	07/01/2024	GARBAGE	101-43230-305	DUMPING FEES	293.98
WADENA COUNTY SOLID WAS...	07/26/2024	WASTE 6-28-24	101-43230-305	DUMPING FEES	91.00
Department 43230 - WASTE (REFUSE) COLLECTION Total:					1,119.93
Department: 45122 - SKATING RINKS					
SWANSON'S REPAIR	07/18/2024	BEARING	101-45122-400	EQUIPMENT REPAIR & MAINT...	1,022.45
CITY OF WADENA	07/22/2024	UTILITY CHARGES	101-45122-380	UTILITIES	45.56
CITY OF WADENA	07/22/2024	UTILITY CHARGES	101-45122-380	UTILITIES	593.35
Department 45122 - SKATING RINKS Total:					1,661.36
Department: 45124 - PLAYGROUNDS					
CITY OF WADENA	07/22/2024	UTILITY CHARGES	101-45124-380	UTILITIES	191.18
CITY OF WADENA	07/22/2024	UTILITY CHARGES	101-45124-380	UTILITIES	55.17
CITY OF WADENA	07/22/2024	UTILITY CHARGES	101-45124-380	UTILITIES	24.00
CITY OF WADENA	07/22/2024	UTILITY CHARGES	101-45124-380	UTILITIES	14.00
CITY OF WADENA	07/22/2024	UTILITY CHARGES	101-45124-380	UTILITIES	17.24
CITY OF WADENA	07/22/2024	UTILITY CHARGES	101-45124-380	UTILITIES	39.00
Department 45124 - PLAYGROUNDS Total:					340.59
Department: 45130 - WADING POOL					
CARDMEMBER SERVICES	07/02/2024	CREDIT CARD CHARGES	101-45130-400	POOL MAINTENANCE	31.44
CITY OF WADENA	07/22/2024	UTILITY CHARGES	101-45130-380	UTILITIES	1,083.33
CITY OF WADENA	07/22/2024	UTILITY CHARGES	101-45130-380	UTILITIES	384.43
Department 45130 - WADING POOL Total:					1,499.20
Department: 45150 - CAMPGROUND					
WORLDPAY INTEGRATED PA...	07/08/2024	CREDIT CARD FEES	101-45150-200	OFFICE SUPPLIES	525.99
DANIELSON, CAROL	07/18/2024	CAMPGROUND HOST	101-45150-103	SALARIES PART TIME REGULAR	513.60
SUHL, MARY ANN	07/18/2024	CAMPGROUND HOST	101-45150-107	CONTRACTED WAGES	449.40
LEFTY'S REPAIR INC	07/18/2024	OREGON BLADES	101-45150-220	REPAIR & MAINTENANCE SUP...	63.42
MERICKEL LUMBER & HDWR	07/18/2024	SHOWER CURTAIN	101-45150-220	REPAIR & MAINTENANCE SUP...	11.98
VERIZON WIRELESS	07/18/2024	5 LINES	101-45150-220	REPAIR & MAINTENANCE SUP...	40.01
CITY OF WADENA	07/22/2024	UTILITY CHARGES	101-45150-380	UTILITIES	27.76
CITY OF WADENA	07/22/2024	UTILITY CHARGES	101-45150-380	UTILITIES	643.74
CITY OF WADENA	07/22/2024	UTILITY CHARGES	101-45150-380	UTILITIES	714.77
ARVIG	07/25/2024	PHONE INTERNET	101-45150-321	TELEPHONE	170.00
Department 45150 - CAMPGROUND Total:					3,160.67
Department: 45200 - PARKS					
CARDMEMBER SERVICES	07/02/2024	CREDIT CARD CHARGES	101-45200-220	REPAIR & MAINTENANCE SUP...	44.40
CARDMEMBER SERVICES	07/02/2024	CREDIT CARD CHARGES	101-45200-220	REPAIR & MAINTENANCE SUP...	4.99
VOYAGER FLEET SYSTEMS INC	07/16/2024	FUEL	101-45200-212	MOTOR FUELS & LUBRICANTS	149.57
NAPA CENTRAL MN	07/18/2024	AIR FILTER	101-45200-220	REPAIR & MAINTENANCE SUP...	38.91
NAPA CENTRAL MN	07/18/2024	RAINX WEATHER BEAT/BL	101-45200-220	REPAIR & MAINTENANCE SUP...	11.42
FLEET SUPPLY	07/18/2024	STRAP & TARP	101-45200-220	REPAIR & MAINTENANCE SUP...	59.98
LEAF RIVER AG SERVICE	07/18/2024	FUEL	101-45200-212	MOTOR FUELS & LUBRICANTS	1,435.85
FLEET SUPPLY	07/18/2024	CABLE TIES	101-45200-220	REPAIR & MAINTENANCE SUP...	60.96
MERICKEL LUMBER & HDWR	07/18/2024	2X10	101-45200-220	REPAIR & MAINTENANCE SUP...	75.00
MERICKEL LUMBER & HDWR	07/18/2024	CAULK PAINT	101-45200-220	REPAIR & MAINTENANCE SUP...	15.98
AUTO VALUE WADENA	07/18/2024	WIPER BLADE	101-45200-400	EQUIPMENT REPAIR & MAINT...	10.99
DAVIS EQUIPMENT CORPORAT..	07/18/2024	TIRE ASSEMBLY & BLADE	101-45200-400	EQUIPMENT REPAIR & MAINT...	951.25
JT SERVICES	07/18/2024	ALUMINUM POLE	101-45200-220	REPAIR & MAINTENANCE SUP...	4,320.00
FASTENAL COMPANY	07/18/2024	AA BATTERY	101-45200-220	REPAIR & MAINTENANCE SUP...	17.70
WEST CENTRAL TELEPHONE	07/20/2024	INTERNET	101-45200-200	OFFICE SUPPLIES	25.00
CITY OF WADENA	07/22/2024	UTILITY CHARGES	101-45200-380	UTILITIES	908.31
CITY OF WADENA	07/22/2024	UTILITY CHARGES	101-45200-380	UTILITIES	14.59
CITY OF WADENA	07/22/2024	UTILITY CHARGES	101-45200-380	UTILITIES	47.21
CITY OF WADENA	07/22/2024	UTILITY CHARGES	101-45200-380	UTILITIES	31.83
CITY OF WADENA	07/22/2024	UTILITY CHARGES	101-45200-380	UTILITIES	102.14
CITY OF WADENA	07/22/2024	UTILITY CHARGES	101-45200-380	UTILITIES	246.46
CITY OF WADENA	07/22/2024	UTILITY CHARGES	101-45200-380	UTILITIES	68.61

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CITY OF WADENA	07/22/2024	UTILITY CHARGES	101-45200-380	UTILITIES	97.37
CITY OF WADENA	07/22/2024	UTILITY CHARGES	101-45200-380	UTILITIES	39.30
CITY OF WADENA	07/22/2024	UTILITY CHARGES	101-45200-380	UTILITIES	167.83
TODD WADENA ELECTRIC CO...	07/25/2024	ELECTRIC	101-45200-380	UTILITIES	39.71
WEBER'S WADENA HARDWARE	07/26/2024	MISC	101-45200-220	REPAIR & MAINTENANCE SUP...	2.00
WEBER'S WADENA HARDWARE	07/26/2024	KEY CUT	101-45200-220	REPAIR & MAINTENANCE SUP...	7.00
WEBER'S WADENA HARDWARE	07/26/2024	SCREWS CONCRETE	101-45200-220	REPAIR & MAINTENANCE SUP...	48.80

Department 45200 - PARKS Total: 9,043.16
Department: 45250 - PARK ADVISORY BOARD MONIE

PETE'S NURSERY & LANDSCAP...	07/18/2024	SIENNA MAPLE & FLOWER BED	101-45250-225	TREES & LANDSCAPING	1,300.00
Department 45250 - PARK ADVISORY BOARD MONIE Total:					1,300.00

Department: 45500 - LIBRARY

CARDMEMBER SERVICES	07/02/2024	CREDIT CARD CHARGES	101-45500-200	OFFICE SUPPLIES	22.13
CARDMEMBER SERVICES	07/02/2024	CREDIT CARD CHARGES	101-45500-200	OFFICE SUPPLIES	16.01
CARDMEMBER SERVICES	07/02/2024	CREDIT CARD CHARGES	101-45500-200	OFFICE SUPPLIES	129.99
HOCKERT'S INC.	07/18/2024	MAT RENTAL & DRY MOP CLE...	101-45500-211	CLEANING & MNT. SUPPLIES	139.81
J GRAMMOND PHOTOGRAPHY	07/18/2024	LOCAL AUTHOR/BOOK	101-45500-226	LIBRARY BOOKS & MATERIALS	25.00
GREIMAN'S	07/18/2024	RECTANGLE MOUSE PADS	101-45500-350	PRINTING, PUBLISHING,ADVE...	179.10
TK ELEVATOR CORPORATION	07/18/2024	ELEVATOR	101-45500-220	BUILDING REPAIR & MAINTEN...	1,558.68
NORTHLAND FIRE PROTECTION	07/18/2024	FIRE ALARM MONITORING	101-45500-211	CLEANING & MNT. SUPPLIES	360.00
FASTENAL COMPANY	07/18/2024	AA BATTERIES	101-45500-211	CLEANING & MNT. SUPPLIES	7.06
CITY OF WADENA	07/22/2024	UTILITY CHARGES	101-45500-380	UTILITIES	964.11
ARVIG	07/25/2024	PHONE/INTERNET	101-45500-380	UTILITIES	35.05
ARVIG	07/25/2024	PHONE INTERNET	101-45500-380	UTILITIES	35.13
WADENA AREA CHAMBER OF ...	07/26/2024	CHAMBER BUCKS	101-45500-350	PRINTING, PUBLISHING,ADVE...	200.00

Department 45500 - LIBRARY Total: 3,672.07
Department: 49300 - AIRPORT

VOYAGER FLEET SYSTEMS INC	07/16/2024	FUEL	101-49300-212	MOTOR FUELS & LUBRICANTS	126.94
NAPA CENTRAL MN	07/18/2024	WIPER MOTOR PULSE BOARD	101-49300-400	EQUIPMENT REPAIR & MAINT...	26.55
O'DAY EQUIPMENT LLC	07/18/2024	SERVICE CALL	101-49300-220	REPAIR & MAINTENANCE SUP...	1,017.38
ARVIG	07/25/2024	PHONE/INTERNET	101-49300-321	TELEPHONE	74.12
ARVIG	07/25/2024	PHONE INTERNET	101-49300-321	TELEPHONE	74.32
TODD WADENA ELECTRIC CO...	07/25/2024	ELECTRIC	101-49300-380	UTILITIES	457.17
TODD WADENA ELECTRIC CO...	07/25/2024	ELECTRIC	101-49300-380	UTILITIES	205.86
TODD WADENA ELECTRIC CO...	07/25/2024	ELECTRIC	101-49300-380	UTILITIES	107.98
WEBER'S WADENA HARDWARE	07/26/2024	LIGHT BULBS	101-49300-220	REPAIR & MAINTENANCE SUP...	33.98

Department 49300 - AIRPORT Total: 2,124.30
Department: 49370 - DEVELOPMENT AUTHORITY

CARDMEMBER SERVICES	07/02/2024	CREDIT CARD CHARGES	101-49370-331	SCHOOLS, MEETING & TRAVEL...	119.34
CARDMEMBER SERVICES	07/02/2024	CREDIT CARD CHARGES	101-49370-331	SCHOOLS, MEETING & TRAVEL...	3.98
CARDMEMBER SERVICES	07/02/2024	CREDIT CARD CHARGES	101-49370-331	SCHOOLS, MEETING & TRAVEL...	40.36
CARDMEMBER SERVICES	07/02/2024	CREDIT CARD CHARGES	101-49370-331	SCHOOLS, MEETING & TRAVEL...	73.65
WEST CENTRAL TELEPHONE	07/20/2024	INTERNET	101-49370-200	OFFICE SUPPLIES	68.57
ARVIG	07/25/2024	PHONE/INTERNET	101-49370-321	TELEPHONE EXPENSE	20.92
ARVIG	07/25/2024	PHONE INTERNET	101-49370-321	TELEPHONE EXPENSE	21.08

Department 49370 - DEVELOPMENT AUTHORITY Total: 347.90
Department: 49400 - CAPITAL PURCHASES

NORTH COUNTRY CHEVROLET...	07/01/2024	2024 GMC SEIRRA 3500 REG	101-49400-580	FIRE MOTOR VEHICLES	46,602.20
Department 49400 - CAPITAL PURCHASES Total:					46,602.20

Fund 101 - GENERAL FUND Total: 139,245.96
Fund: 207 - WDA REVOLVING LOAN FUND
Department: 40000 - NON DEPARTMENTAL

BPS CAPITAL MANAGEMENT, ...	07/18/2024	INVESTMENTS	207-40000-36210	INTEREST EARNINGS	1.38
Department 40000 - NON DEPARTMENTAL Total:					1.38

Department: 46500 - LOAN FUND EXPENSES

LONG PRAIRIE SANITATION	07/01/2024	GARBAGE	207-46500-401	BUILDING & PROPERTY EXPEN...	36.88
CARDMEMBER SERVICES	07/02/2024	CREDIT CARD CHARGES	207-46500-401	BUILDING & PROPERTY EXPEN...	1.29
CARDMEMBER SERVICES	07/02/2024	CREDIT CARD CHARGES	207-46500-401	BUILDING & PROPERTY EXPEN...	60.00

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Vendor Name	Payment Date	Description (Payable)	Account Number	Account Name	Amount
LEAF RIVER AG SERVICE	07/18/2024	RYE	207-46500-401	BUILDING & PROPERTY EXPEN...	21.00
Department 46500 - LOAN FUND EXPENSES Total:					119.17
Fund 207 - WDA REVOLVING LOAN FUND Total:					120.55
Fund: 208 - WDA LOAN FUND					
Department: 40000 - NON DEPARTMENTAL					
BPS CAPITAL MANAGEMENT, ...	07/18/2024	INVESTMENTS	208-40000-36210	INTEREST INCOME	1.95
Department 40000 - NON DEPARTMENTAL Total:					1.95
Fund 208 - WDA LOAN FUND Total:					1.95
Fund: 209 - UNRESTRICTED MIF RLF					
Department: 40000 - NON DEPARTMENTAL					
BPS CAPITAL MANAGEMENT, ...	07/18/2024	INVESTMENTS	209-40000-36210	INTEREST EARNINGS	4.62
Department 40000 - NON DEPARTMENTAL Total:					4.62
Fund 209 - UNRESTRICTED MIF RLF Total:					4.62
Fund: 210 - MIF REVOLVING LOAN FUND					
Department: 40000 - NON DEPARTMENTAL					
BPS CAPITAL MANAGEMENT, ...	07/18/2024	INVESTMENTS	210-40000-36210	INTEREST EARNINGS	3.45
Department 40000 - NON DEPARTMENTAL Total:					3.45
Fund 210 - MIF REVOLVING LOAN FUND Total:					3.45
Fund: 211 - MIF RLF #2					
Department: 40000 - NON DEPARTMENTAL					
BPS CAPITAL MANAGEMENT, ...	07/18/2024	INVESTMENTS	211-40000-36210	INTEREST EARNINGS	39.56
Department 40000 - NON DEPARTMENTAL Total:					39.56
Fund 211 - MIF RLF #2 Total:					39.56
Fund: 212 - SCDG COMMERCIAL FUND					
Department: 40000 - NON DEPARTMENTAL					
BPS CAPITAL MANAGEMENT, ...	07/18/2024	INVESTMENTS	212-40000-36210	INTEREST EARNINGS	4.95
Department 40000 - NON DEPARTMENTAL Total:					4.95
Department: 47000 - BOND PAYMENTS					
67 SEAMLESS GUTTERS	07/18/2024	GLAMOUR FIX-UP LOAN	212-47000-370	LOAN EXPENSES	1,800.00
Department 47000 - BOND PAYMENTS Total:					1,800.00
Fund 212 - SCDG COMMERCIAL FUND Total:					1,804.95
Fund: 214 - SCDG HOUSING FUND					
Department: 40000 - NON DEPARTMENTAL					
BPS CAPITAL MANAGEMENT, ...	07/18/2024	INVESTMENTS	214-40000-36210	INTEREST EARNINGS	1.60
Department 40000 - NON DEPARTMENTAL Total:					1.60
Fund 214 - SCDG HOUSING FUND Total:					1.60
Fund: 216 - INNOVATIVE MIF RLF					
Department: 40000 - NON DEPARTMENTAL					
BPS CAPITAL MANAGEMENT, ...	07/18/2024	INVESTMENTS	216-40000-36210	INTEREST EARNINGS	2.26
Department 40000 - NON DEPARTMENTAL Total:					2.26
Fund 216 - INNOVATIVE MIF RLF Total:					2.26
Fund: 217 - KERN MIF LOAN					
Department: 40000 - NON DEPARTMENTAL					
BPS CAPITAL MANAGEMENT, ...	07/18/2024	INVESTMENTS	217-40000-36210	INTEREST EARNINGS	1.70
Department 40000 - NON DEPARTMENTAL Total:					1.70
Fund 217 - KERN MIF LOAN Total:					1.70
Fund: 315 - G.O. REFUNDING BONDS 2012					
Department: 40000 - NON DEPARTMENTAL					
BPS CAPITAL MANAGEMENT, ...	07/18/2024	INVESTMENTS	315-40000-36210	INTEREST EARNINGS	3.93
Department 40000 - NON DEPARTMENTAL Total:					3.93
Fund 315 - G.O. REFUNDING BONDS 2012 Total:					3.93

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Vendor Name	Payment Date	Description (Payable)	Account Number	Account Name	Amount
Fund: 316 - PFA NOTES OF 2015					
Department: 40000 - NON DEPARTMENTAL					
BPS CAPITAL MANAGEMENT, ...	07/18/2024	INVESTMENTS	316-40000-36210	INTEREST EARNINGS	91.38
Department 40000 - NON DEPARTMENTAL Total:					91.38
Fund 316 - PFA NOTES OF 2015 Total:					91.38
Fund: 401 - CAPITAL PROJECTS FUND					
Department: 49630 - PROJECTS					
MINNESOTA ENERGY RESOUR...	07/09/2024	GAS	401-49630-425	LIBRARY REMODEL PROJECT	3.47
DAVIS ESTATES LLC	07/10/2024	HWY 10 UTILITY EASEMENTS -...	401-49630-421	HIGHWAY 10 RECONSTRUCTI...	1,897.50
WADENA LODGING LLC	07/10/2024	HWY 10 UTILITY EASEMENTS -...	401-49630-421	HIGHWAY 10 RECONSTRUCTI...	2,298.45
A & M LODGING, LLC	07/10/2024	HWY 10 UTILITY EASEMENTS -...	401-49630-421	HIGHWAY 10 RECONSTRUCTI...	5,289.90
A & M LODGING, LLC	07/10/2024	HWY 10 UTILITY EASEMENTS -...	401-49630-421	HIGHWAY 10 RECONSTRUCTI...	4,037.55
FAB FIVE FOREVER CORP.	07/10/2024	HWY 10 UTILITY EASEMENTS -...	401-49630-421	HIGHWAY 10 RECONSTRUCTI...	2,763.75
RJK SEED, LLC	07/10/2024	HWY 10 UTILITY EASEMENTS -...	401-49630-421	HIGHWAY 10 RECONSTRUCTI...	1,961.30
TIM FLANIGAN	07/10/2024	HWY 10 UTILITY EASEMENTS -...	401-49630-421	HIGHWAY 10 RECONSTRUCTI...	182.60
BOLTON & MENK INC	07/18/2024	PROFESSIONAL SERVICES	401-49630-571	FOLKESTAD DEVELOPMENT	187.50
BOLTON & MENK INC	07/18/2024	PROFESSIONAL SERVICES - TO...	401-49630-421	HIGHWAY 10 RECONSTRUCTI...	29,210.00
CITY OF WADENA	07/22/2024	UTILITY CHARGES	401-49630-425	LIBRARY REMODEL PROJECT	54.44
Department 49630 - PROJECTS Total:					47,886.46
Fund 401 - CAPITAL PROJECTS FUND Total:					47,886.46
Fund: 404 - SEWER/WATER CIP					
Department: 40000 - NON DEPARTMENTAL					
BPS CAPITAL MANAGEMENT, ...	07/18/2024	INVESTMENTS	404-40000-36210	INTEREST EARNINGS	168.95
Department 40000 - NON DEPARTMENTAL Total:					168.95
Fund 404 - SEWER/WATER CIP Total:					168.95
Fund: 601 - SEWER FUND					
Department: 49450 - SANITARY SEWER MAINTENANC					
VOYAGER FLEET SYSTEMS INC	07/16/2024	FUEL	601-49450-212	MOTOR FUELS & LUBRICANTS	91.58
LOCATORS & SUPPLIES INC	07/18/2024	SAFETY GLASSES	601-49450-228	SAFETY EXPENSE	184.33
LOCATORS & SUPPLIES INC	07/18/2024	GLOVES	601-49450-228	SAFETY EXPENSE	134.75
LOCATORS & SUPPLIES INC	07/18/2024	PAINT	601-49450-220	REPAIR & MAINTENANCE SUP...	209.00
LOCATORS & SUPPLIES INC	07/18/2024	SHIRTS WITH LOGOS	601-49450-228	SAFETY EXPENSE	330.20
ASTERA HEALTH	07/18/2024	DRUG & ALCOHOL TESTING	601-49450-228	SAFETY EXPENSE	99.00
ASTERA HEALTH	07/18/2024	DRUG & ALCOHOL TESTING	601-49450-228	SAFETY EXPENSE	99.00
ASTERA HEALTH	07/18/2024	DRUG & ALCOHOL TESTING	601-49450-228	SAFETY EXPENSE	35.00
FLEET SUPPLY	07/18/2024	HOODIE 2XL	601-49450-228	SAFETY EXPENSE	67.98
GOPHER STATE ONE-CALL INC	07/18/2024	TICKETS	601-49450-310	ONE-CALL SERVICE	24.97
FASTENAL COMPANY	07/18/2024	MPT PLUG	601-49450-400	EQUIPMENT REPAIR & MAINT...	17.34
DAKOTA SUPPLY GROUP	07/18/2024	GROUND ROD, CONNECTOR, ...	601-49450-431	SEWER CONNECTION EXPENSE..	454.40
DAKOTA SUPPLY GROUP	07/18/2024	BOABOX - SEWER ACCESS POI...	601-49450-431	SEWER CONNECTION EXPENSE..	264.63
Department 49450 - SANITARY SEWER MAINTENANC Total:					2,012.18
Department: 49460 - SWR EQUIPMENT MAINTENANCE					
NORTHERN SAFETY TECHNOL...	07/18/2024	FLASHER & FLANGE	601-49460-220	REPAIR & MAINTENANCE SUP...	373.52
Department 49460 - SWR EQUIPMENT MAINTENANCE Total:					373.52
Department: 49470 - SWR LIFT STATIONS					
CARDMEMBER SERVICES	07/02/2024	CREDIT CARD CHARGES	601-49470-212	MOTOR FUELS & LUBRICANTS	257.60
CITY OF WADENA	07/22/2024	UTILITY CHARGES	601-49470-380	UTILITIES	50.85
CITY OF WADENA	07/22/2024	UTILITY CHARGES	601-49470-380	UTILITIES	26.77
CITY OF WADENA	07/22/2024	UTILITY CHARGES	601-49470-380	UTILITIES	28.05
CITY OF WADENA	07/22/2024	UTILITY CHARGES	601-49470-380	UTILITIES	65.69
CITY OF WADENA	07/22/2024	UTILITY CHARGES	601-49470-380	UTILITIES	19.60
CITY OF WADENA	07/22/2024	UTILITY CHARGES	601-49470-380	UTILITIES	41.12
CITY OF WADENA	07/22/2024	UTILITY CHARGES	601-49470-380	UTILITIES	62.19
CITY OF WADENA	07/22/2024	UTILITY CHARGES	601-49470-380	UTILITIES	23.54
Department 49470 - SWR LIFT STATIONS Total:					575.41
Department: 49480 - WASTEWATER TREATMENT PLNT					
MINNESOTA ENERGY RESOUR...	07/09/2024	GAS	601-49480-380	UTILITIES	519.10

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NAPA CENTRAL MN	07/18/2024	FLOOR DRY	601-49480-220	REPAIR & MAINTENANCE SUP...	9.34
BOLTON & MENK INC	07/18/2024	PROFESSIONAL DESIGN & 429...	601-49480-520	BUILDINGS & STRUCTURES	677.75
HOCKERT'S INC.	07/18/2024	MAT RENTAL & DRY MOP CLE...	601-49480-210	GENERAL SUPPLIES	52.00
MN POLLUTION CONTROL AG...	07/18/2024	TRAINING	601-49480-331	SCHOOLS, MEETINGS & TRAV...	195.00
MOE, PAUL	07/18/2024	JEANS	601-49480-417	UNIFORMS	25.96
HINMAN ELECTRIC	07/18/2024	SERVICE CALL 6-24-24	601-49480-400	EQUIPMENT REPAIR & MAINT...	65.00
FLEET SUPPLY	07/18/2024	JEANS - JEREMY ZAIC	601-49480-417	UNIFORMS	28.99
FLEET SUPPLY	07/18/2024	BALL VALVE	601-49480-220	REPAIR & MAINTENANCE SUP...	64.99
FLEET SUPPLY	07/18/2024	MD HYD OIL	601-49480-212	MOTOR FUELS & LUBRICANTS	32.99
MERICKEL LUMBER & HDWR	07/18/2024	FILTERS. MARKERS, DR SWP E...	601-49480-220	REPAIR & MAINTENANCE SUP...	247.94
MERICKEL LUMBER & HDWR	07/18/2024	LAUNDRY SOAP, CATALYST, T...	601-49480-220	REPAIR & MAINTENANCE SUP...	43.57
MERICKEL LUMBER & HDWR	07/18/2024	PLYWOOD	601-49480-220	REPAIR & MAINTENANCE SUP...	192.71
MERICKEL LUMBER & HDWR	07/18/2024	LAUNDRY SOAP, STRING, WR...	601-49480-220	REPAIR & MAINTENANCE SUP...	65.97
MERICKEL LUMBER & HDWR	07/18/2024	SCREWS HARDWARE	601-49480-220	REPAIR & MAINTENANCE SUP...	12.38
MN MUNICIPAL UTILITIES	07/18/2024	SAFETY MANAGEMENT PROG...	601-49480-228	SAFETY EXPENSES	2,195.53
HAWKINS INC	07/18/2024	CHEMICALS	601-49480-216	CHEMICALS & CHEMICAL PRO...	2,554.72
USA BLUE BOOK	07/18/2024	ELECTRODE GLOVES THERM...	601-49480-220	REPAIR & MAINTENANCE SUP...	686.49
RMB ENVIRONMENTAL LABO...	07/18/2024	WASTE WATER TESTING	601-49480-218	LAB & TESTING EXPENSE	1,943.70
WEST CENTRAL TELEPHONE	07/20/2024	INTERNET	601-49480-200	OFFICE SUPPLIES	125.00
WEST CENTRAL TELEPHONE	07/20/2024	INTERNET	601-49480-200	OFFICE SUPPLIES	144.26
CITY OF WADENA	07/22/2024	UTILITY CHARGES	601-49480-380	UTILITIES	13.00
CITY OF WADENA	07/22/2024	UTILITY CHARGES	601-49480-380	UTILITIES	4,763.30
ARVIG	07/25/2024	PHONE/INTERNET	601-49480-321	TELEPHONE	37.11
ARVIG	07/25/2024	PHONE INTERNET	601-49480-321	TELEPHONE	37.16
ARVIG	07/25/2024	PHONE INTERNET	601-49480-321	TELEPHONE	106.93
WADENA COUNTY SOLID WAS...	07/26/2024	WASTE 6-4-24	601-49480-315	SANITATION EXPENSE	68.88
WADENA COUNTY SOLID WAS...	07/26/2024	WADENA	601-49480-220	REPAIR & MAINTENANCE SUP...	130.00
WADENA COUNTY SOLID WAS...	07/26/2024	6-15-24	601-49480-220	REPAIR & MAINTENANCE SUP...	10.00
WADENA COUNTY SOLID WAS...	07/26/2024	FLATSCREEN 6-5-24	601-49480-220	REPAIR & MAINTENANCE SUP...	10.00
WADENA COUNTY SOLID WAS...	07/26/2024	PASS TIRE UP TO 15"	601-49480-220	REPAIR & MAINTENANCE SUP...	15.00
WADENA COUNTY SOLID WAS...	07/26/2024	WASTE 6-18-24	601-49480-315	SANITATION EXPENSE	50.43
WADENA COUNTY SOLID WAS...	07/26/2024	LATE FEE	601-49480-220	REPAIR & MAINTENANCE SUP...	3.29
WEBER'S WADENA HARDWARE	07/26/2024	BASTER BLADES BATTERIES	601-49480-220	REPAIR & MAINTENANCE SUP...	14.87
WEBER'S WADENA HARDWARE	07/26/2024	SOAP NUT DRIVER	601-49480-220	REPAIR & MAINTENANCE SUP...	16.87
WEBER'S WADENA HARDWARE	07/26/2024	KEY & SCREW DRIVER SET	601-49480-220	REPAIR & MAINTENANCE SUP...	11.85
Department 49480 - WASTEWATER TREATMENT PLNT Total:					15,172.08
				Fund 601 - SEWER FUND Total:	18,133.19
Fund: 602 - GOLF FUND					
MN DEPART OF REVENUE	07/08/2024	SALES & USE TAX	602-20803	SALES TAX	4,627.00
MN DEPART OF REVENUE	07/08/2024	SALES & USE TAX	602-20803	SALES TAX	111.00
MN DEPART OF REVENUE	07/08/2024	SALES & USE TAX	602-20803	SALES TAX	366.00
MN DEPART OF REVENUE	07/08/2024	SALES & USE TAX	602-20804	TRANSIT SALES TAX	337.00
MN DEPART OF REVENUE	07/08/2024	SALES & USE TAX	602-20804	TRANSIT SALES TAX	8.00
					5,449.00
Department: 40000 - NON DEPARTMENTAL					
BPS CAPITAL MANAGEMENT, ...	07/18/2024	INVESTMENTS	602-40000-36210	INTEREST EARNINGS	7.21
Department 40000 - NON DEPARTMENTAL Total:					7.21
Department: 49420 - ADMIN & GENERAL					
MN STATE RETIREMENT SYST...	07/15/2024	UNUSED SICK & VACATION - J...	602-49420-142	UNEMPLOYMENT AND SEVER...	39,614.41
Department 49420 - ADMIN & GENERAL Total:					39,614.41
Department: 49830 - MERCHANDISE PURCHASES					
CARDMEMBER SERVICES	07/02/2024	CREDIT CARD CHARGES	602-49830-253	LIQUOR PURCHASES	20.05
CARDMEMBER SERVICES	07/02/2024	CREDIT CARD CHARGES	602-49830-254	FOOD PURCHASES	195.58
CARDMEMBER SERVICES	07/02/2024	CREDIT CARD CHARGES	602-49830-254	FOOD PURCHASES	-20.00
CARDMEMBER SERVICES	07/02/2024	CREDIT CARD CHARGES	602-49830-254	FOOD PURCHASES	116.11
JOHNSON BROTHERS LIQUORS	07/12/2024	LIQUOR	602-49830-253	LIQUOR PURCHASES	2,009.37
SUPER ONE FOODS	07/18/2024	DONUTS	602-49830-254	FOOD PURCHASES	11.98
SUPER ONE FOODS	07/18/2024	FOOD	602-49830-254	FOOD PURCHASES	33.15
SUPER ONE FOODS	07/18/2024	FOOD	602-49830-254	FOOD PURCHASES	42.79

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Vendor Name	Payment Date	Description (Payable)	Account Number	Account Name	Amount
SUPER ONE FOODS	07/18/2024	FOOD	602-49830-254	FOOD PURCHASES	45.83
SUPER ONE FOODS	07/18/2024	FOOD	602-49830-254	FOOD PURCHASES	16.45
SUPER ONE FOODS	07/18/2024	FOOD	602-49830-254	FOOD PURCHASES	30.94
SUPER ONE FOODS	07/18/2024	FOOD	602-49830-254	FOOD PURCHASES	53.31
SUPER ONE FOODS	07/18/2024	FOOD	602-49830-254	FOOD PURCHASES	77.42
SUPER ONE FOODS	07/18/2024	FOOD	602-49830-254	FOOD PURCHASES	11.88
FRIENDS OF THE GOLF COURS	07/18/2024	PEPSI HOLE SPONSOR	602-49830-254	FOOD PURCHASES	200.00
DAHLHEIMER BEVERAGE	07/18/2024	FOOD	602-49830-255	BEER PURCHASES	760.52
DAHLHEIMER BEVERAGE	07/18/2024	BEER	602-49830-255	BEER PURCHASES	399.90
DAHLHEIMER BEVERAGE	07/18/2024	BEER	602-49830-255	BEER PURCHASES	407.52
DAHLHEIMER BEVERAGE	07/18/2024	BEER	602-49830-255	BEER PURCHASES	738.65
MASON BROTHERS COMPANY	07/18/2024	CANDY	602-49830-254	FOOD PURCHASES	203.49
MASON BROTHERS COMPANY	07/18/2024	FW MEAT	602-49830-254	FOOD PURCHASES	75.00
MASON BROTHERS COMPANY	07/18/2024	GROCERY	602-49830-254	FOOD PURCHASES	36.61
BEVERAGE WHOLESALERS INC	07/18/2024	BEER	602-49830-255	BEER PURCHASES	329.30
BEVERAGE WHOLESALERS INC	07/18/2024	BEER	602-49830-255	BEER PURCHASES	460.40
BEVERAGE WHOLESALERS INC	07/18/2024	BEER	602-49830-255	BEER PURCHASES	166.90
HARRY'S PIZZA	07/18/2024	PIZZA	602-49830-254	FOOD PURCHASES	212.75
HARRY'S PIZZA	07/18/2024	PIZZA	602-49830-254	FOOD PURCHASES	167.50
D-S BEVERAGES - MINNESOTA	07/18/2024	BEER	602-49830-255	BEER PURCHASES	470.08
D-S BEVERAGES - MINNESOTA	07/18/2024	BEER	602-49830-255	BEER PURCHASES	234.60
D-S BEVERAGES - MINNESOTA	07/18/2024	BEER	602-49830-255	BEER PURCHASES	702.65
D-S BEVERAGES - MINNESOTA	07/18/2024	BEER	602-49830-255	BEER PURCHASES	506.00
MIZUNO USA INC. - NDC	07/18/2024	JPX923 HOT METAL	602-49830-251	PRO MERCHANDISE PURCHAS...	613.12
TITLEIST	07/18/2024	JUNIOR BOARDWALK ROPE	602-49830-252	CLOTHING & NONTAXABLE IT...	59.46
TITLEIST	07/18/2024	SPRING ORDER	602-49830-252	CLOTHING & NONTAXABLE IT...	74.72
CALLAWAY GOLF	07/18/2024	DEMO	602-49830-252	CLOTHING & NONTAXABLE IT...	1,803.20
CALLAWAY GOLF	07/18/2024	WOMENS HATS WITH MAGNET	602-49830-252	CLOTHING & NONTAXABLE IT...	45.00
CALLAWAY GOLF	07/18/2024	JAWS RAW CHROME	602-49830-252	CLOTHING & NONTAXABLE IT...	-97.00
REVELYST SALES LLC	07/18/2024	PHANTOM 3 NEON GREEN	602-49830-251	PRO MERCHANDISE PURCHAS...	123.99
Department 49830 - MERCHANDISE PURCHASES Total:					11,339.22

Department: 49831 - COURSE MAINTENANCE EXP

LONG PRAIRIE SANITATION	07/01/2024	GARBAGE	602-49831-225	COURSE MAINTENANCE SUPPL..	248.04
VOYAGER FLEET SYSTEMS INC	07/16/2024	FUEL	602-49831-212	MOTOR FUELS & LUBRICANTS	94.12
TORCO POWER EQUIPMENT ...	07/18/2024	110-3866	602-49831-400	EQUIPMENT REPAIR & MAINT...	110.88
VERSATILE VEHICLES INC	07/18/2024	BRUSH SET	602-49831-400	EQUIPMENT REPAIR & MAINT...	346.93
MIDWEST MACHINERY CO	07/18/2024	SPINDLE BLADE V-BELT	602-49831-400	EQUIPMENT REPAIR & MAINT...	531.35
MIDWEST MACHINERY CO	07/18/2024	SPINDLE	602-49831-400	EQUIPMENT REPAIR & MAINT...	-319.39
VERSATILE VEHICLES INC	07/18/2024	BRUSH SET	602-49831-400	EQUIPMENT REPAIR & MAINT...	455.58
VERSATILE VEHICLES INC	07/18/2024	BRUSH SET	602-49831-400	EQUIPMENT REPAIR & MAINT...	266.14
FLEET SUPPLY	07/18/2024	EVA TUBING & HOSE CLAMP	602-49831-400	EQUIPMENT REPAIR & MAINT...	24.44
FLEET SUPPLY	07/18/2024	PVC CLUTTER, CABLE TIE, EVA ...	602-49831-400	EQUIPMENT REPAIR & MAINT...	50.45
MTI DISTRIBUTING	07/18/2024	COUPLING SPEARS	602-49831-400	EQUIPMENT REPAIR & MAINT...	150.12
MTI DISTRIBUTING	07/18/2024	BELT	602-49831-400	EQUIPMENT REPAIR & MAINT...	439.79
LEAF RIVER AG SERVICE	07/18/2024	FUEL	602-49831-212	MOTOR FUELS & LUBRICANTS	421.94
LEAF RIVER AG SERVICE	07/18/2024	FUEL	602-49831-212	MOTOR FUELS & LUBRICANTS	1,234.10
LEAF RIVER AG SERVICE	07/18/2024	FUEL	602-49831-212	MOTOR FUELS & LUBRICANTS	413.14
LEAF RIVER AG SERVICE	07/18/2024	FUEL	602-49831-212	MOTOR FUELS & LUBRICANTS	1,320.10
SCHMITZ PORTABLE RENTALS	07/18/2024	PORTABLE RESTROOM	602-49831-225	COURSE MAINTENANCE SUPPL..	322.13
FLEET SUPPLY	07/18/2024	FLEX SEAL & BROADCAST TIP	602-49831-400	EQUIPMENT REPAIR & MAINT...	35.00
SUPERIOR TURF SRVC LLC	07/18/2024	CHLOROTHALONIL	602-49831-225	COURSE MAINTENANCE SUPPL..	164.91
SUPERIOR TURF SRVC LLC	07/18/2024	KALIDA 4X64 OZ JUG	602-49831-225	COURSE MAINTENANCE SUPPL..	885.85
MERICKEL LUMBER & HDWR	07/18/2024	ACE RLRJ 3x3/8 2 PK	602-49831-225	COURSE MAINTENANCE SUPPL..	13.59
AUTO VALUE WADENA	07/18/2024	BATTERY	602-49831-400	EQUIPMENT REPAIR & MAINT...	245.88
AUTO VALUE WADENA	07/18/2024	OIL	602-49831-212	MOTOR FUELS & LUBRICANTS	87.49
AUTO VALUE WADENA	07/18/2024	BATTERY	602-49831-400	EQUIPMENT REPAIR & MAINT...	115.95
TITLEIST	07/18/2024	YELLOW PRACTICE BALLS	602-49831-240	TOOLS & EQUIPMENT	4,195.00
WADENA COUNTY SOLID WAS...	07/26/2024	6-11-24	602-49831-225	COURSE MAINTENANCE SUPPL..	9.92
WADENA COUNTY SOLID WAS...	07/26/2024	DEMOLITION 6-11-24	602-49831-225	COURSE MAINTENANCE SUPPL..	10.00
WADENA COUNTY SOLID WAS...	07/26/2024	6-11-24	602-49831-225	COURSE MAINTENANCE SUPPL..	10.00

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WADENA COUNTY SOLID WAS...	07/26/2024	DEMOLITION 6-11-24	602-49831-225	COURSE MAINTENANCE SUPPL..	10.00
WADENA COUNTY SOLID WAS...	07/26/2024	CHAIR	602-49831-225	COURSE MAINTENANCE SUPPL..	8.00
WADENA ASPHALT INC	07/26/2024	BLACK DIRT	602-49831-225	COURSE MAINTENANCE SUPPL..	276.00
WEBER'S WADENA HARDWARE	07/26/2024	HOSE ENDS & NOZZLE	602-49831-225	COURSE MAINTENANCE SUPPL..	23.14
Department 49831 - COURSE MAINTENANCE EXP Total:					12,200.59

Department: 49833 - ADMIN & GENERAL

CARDMEMBER SERVICES	07/02/2024	CREDIT CARD CHARGES	602-49833-210	CLUBHOUSE EXPENSES	108.38
CARDMEMBER SERVICES	07/02/2024	CREDIT CARD CHARGES	602-49833-210	CLUBHOUSE EXPENSES	40.39
CARDMEMBER SERVICES	07/02/2024	CREDIT CARD CHARGES	602-49833-210	CLUBHOUSE EXPENSES	150.30
CARDMEMBER SERVICES	07/02/2024	CREDIT CARD CHARGES	602-49833-210	CLUBHOUSE EXPENSES	72.49
CARDMEMBER SERVICES	07/02/2024	CREDIT CARD CHARGES	602-49833-210	CLUBHOUSE EXPENSES	76.23
CARDMEMBER SERVICES	07/02/2024	CREDIT CARD CHARGES	602-49833-210	CLUBHOUSE EXPENSES	9.15
CARDMEMBER SERVICES	07/02/2024	CREDIT CARD CHARGES	602-49833-210	CLUBHOUSE EXPENSES	35.41
CARDMEMBER SERVICES	07/02/2024	CREDIT CARD CHARGES	602-49833-210	CLUBHOUSE EXPENSES	91.40
CARDMEMBER SERVICES	07/02/2024	CREDIT CARD CHARGES	602-49833-210	CLUBHOUSE EXPENSES	15.45
CARDMEMBER SERVICES	07/02/2024	CREDIT CARD CHARGES	602-49833-210	CLUBHOUSE EXPENSES	15.02
CARDMEMBER SERVICES	07/02/2024	CREDIT CARD CHARGES	602-49833-210	CLUBHOUSE EXPENSES	11.96
CARDMEMBER SERVICES	07/02/2024	CREDIT CARD CHARGES	602-49833-350	ADVERTISING EXPENSE	-500.15
WORLDPAY INTEGRATED PA...	07/08/2024	CREDIT CARD FEES	602-49833-225	CREDIT CARD FEES	1,646.61
HOCKERT'S INC.	07/18/2024	MAT RENTAL & DRY MOP CLE...	602-49833-220	MAINTENANCE SUPPLIES	95.35
HOCKERT'S INC.	07/18/2024	TOWELS	602-49833-210	CLUBHOUSE EXPENSES	37.44
NORTHSIDE FLORAL, LLC	07/18/2024	PLANT	602-49833-210	CLUBHOUSE EXPENSES	48.27
GREIMAN'S	07/18/2024	PRINTING & CUTTING	602-49833-210	CLUBHOUSE EXPENSES	29.49
ALEXANDRIA GOLF CARS LLC	07/18/2024	GOLF CAR RENTAL 6-8-24	602-49833-415	CLUBHOUSE RENTALS(CARTS)	1,180.00
MN GOLF ASSOCIATION INC	07/18/2024	HANDICAPS	602-49833-433	DUES & SUBSCRIPTIONS	1,080.00
HILLYARD / HUTCHINSON INC	07/18/2024	LINER & TOWELS	602-49833-210	CLUBHOUSE EXPENSES	195.51
HOCKERT'S INC.	07/18/2024	TOWELS	602-49833-210	CLUBHOUSE EXPENSES	63.21
HOCKERT'S INC.	07/18/2024	TOWELS	602-49833-210	CLUBHOUSE EXPENSES	39.16
HBI RADIO WADENA	07/18/2024	ADVERTISING	602-49833-350	ADVERTISING EXPENSE	450.00
WEST CENTRAL TELEPHONE	07/20/2024	PHONE INTERNET VIDEO	602-49833-201	COMPUTER/SOFTWARE EXPE...	329.59
WEST CENTRAL TELEPHONE	07/20/2024	INTERNET	602-49833-201	COMPUTER/SOFTWARE EXPE...	68.57
ARVIG	07/25/2024	MEDIA	602-49833-350	ADVERTISING EXPENSE	41.72
TODD WADENA ELECTRIC CO...	07/25/2024	ELECTRIC	602-49833-380	UTILITIES	1,378.66
TODD WADENA ELECTRIC CO...	07/25/2024	ELECTRIC	602-49833-380	UTILITIES	78.85
TODD WADENA ELECTRIC CO...	07/25/2024	ELECTRIC	602-49833-380	UTILITIES	64.16
TODD WADENA ELECTRIC CO...	07/25/2024	ELECTRIC	602-49833-380	UTILITIES	399.19
TODD WADENA ELECTRIC CO...	07/25/2024	ELECTRIC	602-49833-380	UTILITIES	46.60
TODD WADENA ELECTRIC CO...	07/25/2024	ELECTRIC	602-49833-380	UTILITIES	83.38
Department 49833 - ADMIN & GENERAL Total:					7,481.79

Department: 49834 - CAPITAL OUTLAY

ALEXANDRIA GOLF CARS LLC	07/18/2024	LEASE 6/1/24 - 6/30/24	602-49834-560	CART CAPITAL LEASE	3,750.00
Department 49834 - CAPITAL OUTLAY Total:					3,750.00

Fund 602 - GOLF FUND Total: 79,842.22

Fund: 603 - ELECTRIC FUND

MN DEPART OF REVENUE	07/08/2024	SALES & USE TAX	603-20803	SALES TAX	19,196.00
MN DEPART OF REVENUE	07/08/2024	SALES & USE TAX	603-20803	SALES TAX	2.00
MN DEPART OF REVENUE	07/08/2024	SALES & USE TAX	603-20804	TRANSIT SALES TAX	1,396.00
CAMPBELL, NATHAN	07/18/2024	BILLING ERROR CREDIT	603-11111	CUSTOMER ACCOUNTS RECEI...	195.44
					20,789.44

Department: 40000 - NON DEPARTMENTAL

BPS CAPITAL MANAGEMENT, ...	07/18/2024	INVESTMENTS	603-40000-36210	INTEREST EARNINGS	468.02
Department 40000 - NON DEPARTMENTAL Total:					468.02

Department: 49555 - POWER SUPPLY EXPENSE

MISSOURI RIVER ENERGY SVC	07/25/2024	MRES WAPA TRANSMISSION	603-49555-900	PURCHASED POWER	52,218.00
MISSOURI RIVER ENERGY SVC	07/25/2024	MRES WAPA TRANSMISSION	603-49555-900	PURCHASED POWER	210,674.25
MISSOURI RIVER ENERGY SVC	07/25/2024	MEMBER DUES	603-49555-900	PURCHASED POWER	406.80
Department 49555 - POWER SUPPLY EXPENSE Total:					263,299.05

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Vendor Name	Payment Date	Description (Payable)	Account Number	Account Name	Amount
Department: 49581 - OPER - LOAD MGMNT EXPENSE					
CANNON TECHNOLOGIES INC	07/18/2024	ANNUAL YUKON SOFTWARE ...	603-49581-220	REPAIR & MAINTENANCE SUP...	4,538.00
Department 49581 - OPER - LOAD MGMNT EXPENSE Total:					4,538.00
Department: 49584 - OPER - UG LINE EXPENSE					
GOPHER STATE ONE-CALL INC	07/18/2024	TICKETS	603-49584-220	REPAIR & MAINTENANCE SUP...	24.98
VERIZON WIRELESS	07/18/2024	5 LINES	603-49584-220	REPAIR & MAINTENANCE SUP...	80.02
WEBER'S WADENA HARDWARE	07/26/2024	BATTERIES	603-49584-220	REPAIR & MAINTENANCE SUP...	3.96
Department 49584 - OPER - UG LINE EXPENSE Total:					108.96
Department: 49586 - OPER - METER EXPENSE					
MISSOURI RIVER ENERGY SVC	07/18/2024	AMI METER COUNT FEE	603-49586-220	REPAIR & MAINTENANCE SUP...	656.20
Department 49586 - OPER - METER EXPENSE Total:					656.20
Department: 49592 - MNT - STATION EQUIPMENT					
HINMAN ELECTRIC	07/18/2024	SERVICE CALL 6-24-24	603-49592-220	REPAIR & MAINTENANCE SUP...	153.40
MERICKEL LUMBER & HDWR	07/18/2024	MISC	603-49592-220	REPAIR & MAINTENANCE SUP...	0.03
Department 49592 - MNT - STATION EQUIPMENT Total:					153.43
Department: 49594 - MNT - UG LINES					
WEBER'S WADENA HARDWARE	07/26/2024	SELF DRILL SCREWS	603-49594-220	REPAIR & MAINTENANCE SUP...	30.05
WEBER'S WADENA HARDWARE	07/26/2024	WHITE MARKING PAINT	603-49594-220	REPAIR & MAINTENANCE SUP...	23.60
Department 49594 - MNT - UG LINES Total:					53.65
Department: 49903 - CUSTOMER RECORDS					
POSTMASTER	07/10/2024	POSTAGE	603-49903-322	POSTAGE	927.30
ARVIG	07/25/2024	PHONE/INTERNET	603-49903-321	TELEPHONE CHARGES	107.58
ARVIG	07/25/2024	PHONE/INTERNET	603-49903-321	TELEPHONE CHARGES	305.52
ARVIG	07/25/2024	PHONE INTERNET	603-49903-321	TELEPHONE CHARGES	105.51
ARVIG	07/25/2024	PHONE INTERNET	603-49903-321	TELEPHONE CHARGES	319.01
Department 49903 - CUSTOMER RECORDS Total:					1,764.92
Department: 49908 - ENERGY CONSERVATION					
MONTAN, TIM	07/18/2024	REBATE	603-49908-307	ENERGY CONSERVATION PRG...	150.00
Department 49908 - ENERGY CONSERVATION Total:					150.00
Department: 49920 - ADMIN & GENERAL					
CARDMEMBER SERVICES	07/02/2024	CREDIT CARD CHARGES	603-49920-200	OFFICE SUPPLIES	23.52
QUADIENT FINANCE USA INC	07/18/2024	POSTAGE	603-49920-322	POSTAGE	500.00
QUADIENT FINANCE USA INC	07/18/2024	IX3-5-7- INK CART	603-49920-200	OFFICE SUPPLIES	150.97
MN DEPT OF COMMERCE	07/18/2024	1ST QUARTER FISCAL YEAR 20...	603-49920-433	DUES AND SUBSCRIPTIONS	1,080.79
EVANS, DAVID	07/18/2024	BLINDS FOR OFFICE	603-49920-200	OFFICE SUPPLIES	107.33
ASTERA HEALTH	07/18/2024	DRUG & ALCOHOL TESTING	603-49920-306	DRUG TESTING EXPENSES	99.00
ASTERA HEALTH	07/18/2024	DRUG & ALCOHOL TESTING	603-49920-306	DRUG TESTING EXPENSES	35.00
LOFFLER COMPANIES, INC.	07/18/2024	COPIES	603-49920-200	OFFICE SUPPLIES	356.31
MN MUNICIPAL UTILITIES	07/18/2024	2024 ELECTRIC UTILITY MEMB...	603-49920-433	DUES AND SUBSCRIPTIONS	3,511.25
QUADIENT LEASING USA, INC.	07/18/2024	LEASE	603-49920-200	OFFICE SUPPLIES	357.31
WEST CENTRAL TELEPHONE	07/20/2024	INTERNET	603-49920-200	OFFICE SUPPLIES	200.00
WEST CENTRAL TELEPHONE	07/20/2024	INTERNET	603-49920-200	OFFICE SUPPLIES	166.54
WEST CENTRAL TELEPHONE	07/20/2024	INTERNET	603-49920-200	OFFICE SUPPLIES	235.11
ARVIG	07/25/2024	PHONE/INTERNET	603-49920-321	TELEPHONE	305.52
ARVIG	07/25/2024	PHONE INTERNET	603-49920-321	TELEPHONE	319.01
ARVIG	07/25/2024	PHONE INTERNET	603-49920-321	TELEPHONE	141.72
QUADIENT FINANCE USA INC	07/26/2024	POSTAGE	603-49920-322	POSTAGE	500.00
Department 49920 - ADMIN & GENERAL Total:					8,089.38
Department: 49925 - SCHOOLS, MTGS & TRAVEL					
KORANDA, JAYNE	07/18/2024	MILEAGE	603-49925-331	SCHOOLS, MEETING & TRAVEL...	54.14
MN MUNICIPAL UTILITIES	07/18/2024	SUMMER CONFERENCE 8-19-...	603-49925-331	SCHOOLS, MEETING & TRAVEL...	510.00
Department 49925 - SCHOOLS, MTGS & TRAVEL Total:					564.14
Department: 49928 - SAFETY TRAINING					
CARDMEMBER SERVICES	07/02/2024	CREDIT CARD CHARGES	603-49928-331	MEETING EXPENSES	6.88
FLEET SUPPLY	07/18/2024	GLOVES	603-49928-418	SAFETY TRAINING EXPENSES	12.99
MN MUNICIPAL UTILITIES	07/18/2024	SAFETY MANAGEMENT PROG...	603-49928-418	SAFETY TRAINING EXPENSES	2,324.37
Department 49928 - SAFETY TRAINING Total:					2,344.24

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Department: 49930 - NON UTILITY ACCT EXP					
DAKOTA SUPPLY GROUP	07/18/2024	BURIAL POST	603-49930-220	REPAIR & MAINTENANCE SUP...	640.91
Department 49930 - NON UTILITY ACCT EXP Total:					640.91
Department: 49932 - MNT OF GENERAL PLANT					
LONG PRAIRIE SANITATION	07/01/2024	GARGBAGE	603-49932-210	OPERATING SUPPLIES	78.09
FASTENAL COMPANY	07/18/2024	WIPES	603-49932-210	OPERATING SUPPLIES	56.58
WADENA COUNTY SOLID WAS...	07/26/2024	WASTE	603-49932-210	OPERATING SUPPLIES	26.00
WEBER'S WADENA HARDWARE	07/26/2024	SAWSALL BLADE	603-49932-240	SMALL TOOLS & EQUIPMENT	15.99
Department 49932 - MNT OF GENERAL PLANT Total:					176.66
Department: 49933 - TRUCK & EQUIPMENT MNT					
VOYAGER FLEET SYSTEMS INC	07/16/2024	FUEL	603-49933-212	MOTOR FUELS & LUBRICANTS	534.41
NAPA CENTRAL MN	07/18/2024	PREMIUM FRONT & FLEET FR...	603-49933-400	EQUIPMENT REPAIR & MAINT...	399.17
Department 49933 - TRUCK & EQUIPMENT MNT Total:					933.58
Department: 49993 - TRANSFERS OUT					
CANNON TECHNOLOGIES INC	07/18/2024	WATER NODE CABLE	603-49993-522	INVENTORY PURCHASES	10,566.40
Department 49993 - TRANSFERS OUT Total:					10,566.40
Fund 603 - ELECTRIC FUND Total:					315,296.98
Fund: 604 - WATER FUND					
Department: 40000 - NON DEPARTMENTAL					
BPS CAPITAL MANAGEMENT, ...	07/18/2024	INVESTMENTS	604-40000-36210	INTEREST EARNINGS	94.48
Department 40000 - NON DEPARTMENTAL Total:					94.48
Department: 49405 - POWER & PUMPING EXPENSE					
CITY OF WADENA	07/22/2024	UTILITY CHARGES	604-49405-380	UTILITIES	3,454.16
CITY OF WADENA	07/22/2024	UTILITY CHARGES	604-49405-380	UTILITIES	4,110.12
Department 49405 - POWER & PUMPING EXPENSE Total:					7,564.28
Department: 49410 - WTR PURIFICATION EXPENSE					
A W RESEARCH LAB INC	07/18/2024	CHEMICALS	604-49410-210	GENERAL SUPPLIES	145.00
A W RESEARCH LAB INC	07/18/2024	CHEMICALS	604-49410-210	GENERAL SUPPLIES	481.10
HAWKINS INC	07/18/2024	CHEMICALS	604-49410-210	GENERAL SUPPLIES	2,425.74
BEARINGS & MORE	07/18/2024	SPEEDEE FREIGHT	604-49410-210	GENERAL SUPPLIES	14.00
WEBER'S WADENA HARDWARE	07/26/2024	IRON OUT	604-49410-210	GENERAL SUPPLIES	6.99
Department 49410 - WTR PURIFICATION EXPENSE Total:					3,072.83
Department: 49415 - WTR DISTRIBUTION EXPENSE					
BOLTON & MENK INC	07/18/2024	PROFESSIONAL DESIGN & 429...	604-49415-210	GENERAL SUPPLIES	677.75
UTILITY LOGIC	07/18/2024	CLOC PRO 2 CALIBRATION CH...	604-49415-210	GENERAL SUPPLIES	344.56
EXPRESS CENTRAL	07/18/2024	2" DOW	604-49415-220	REPAIR & MAINTENANCE SUP...	46.96
EXPRESS CENTRAL	07/18/2024	2' DOW	604-49415-220	REPAIR & MAINTENANCE SUP...	93.91
NORTHWEST BUILDING CENT...	07/18/2024	FOAM	604-49415-220	REPAIR & MAINTENANCE SUP...	55.56
VERIZON WIRELESS	07/18/2024	5 LINES	604-49415-210	GENERAL SUPPLIES	41.23
WEBER'S WADENA HARDWARE	07/26/2024	TAPE FILE	604-49415-220	REPAIR & MAINTENANCE SUP...	20.98
WEBER'S WADENA HARDWARE	07/26/2024	ALLEN WRENCH SET	604-49415-210	GENERAL SUPPLIES	21.99
Department 49415 - WTR DISTRIBUTION EXPENSE Total:					1,302.94
Department: 49420 - ADMIN & GENERAL					
RANGE PRINTING INC.	07/18/2024	WATER SERVICE INTERRUPTION...	604-49420-210	GENERAL SUPPLIES	247.34
VERIZON WIRELESS	07/18/2024	5 LINES	604-49420-321	TELEPHONE	46.23
WEST CENTRAL TELEPHONE	07/20/2024	INTERNET	604-49420-210	GENERAL SUPPLIES	81.71
ARVIG	07/25/2024	PHONE/INTERNET	604-49420-321	TELEPHONE	8.80
ARVIG	07/25/2024	PHONE INTERNET	604-49420-321	TELEPHONE	8.84
ARVIG	07/25/2024	PHONE INTERNET	604-49420-321	TELEPHONE	164.94
Department 49420 - ADMIN & GENERAL Total:					557.86
Department: 49430 - METER READING & EXPENSE					
MISSOURI RIVER ENERGY SVC	07/18/2024	AMI METER COUNT FEE	604-49430-210	GENERAL SUPPLIES	377.00
Department 49430 - METER READING & EXPENSE Total:					377.00
Department: 49440 - WTR TRUCK & EQUIPMENT MNT					
VOYAGER FLEET SYSTEMS INC	07/16/2024	FUEL	604-49440-212	MOTOR FUELS & LUBRICANTS	344.39
Department 49440 - WTR TRUCK & EQUIPMENT MNT Total:					344.39

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Vendor Name	Payment Date	Description (Payable)	Account Number	Account Name	Amount
Department: 49993 - TRANSFERS OUT					
CANNON TECHNOLOGIES INC	07/18/2024	WATER NODE CABLE	604-49993-522	INVENTORY PURCHASES	10,566.40
CANNON TECHNOLOGIES INC	07/18/2024	WATER NODE CABLE	604-49993-522	INVENTORY PURCHASES	10,566.40
Department 49993 - TRANSFERS OUT Total:					21,132.80
Fund 604 - WATER FUND Total:					34,446.58
Fund: 605 - LIQUOR FUND					
MN DEPART OF REVENUE	07/08/2024	SALES & USE TAX	605-20803	SALES TAX	16,750.00
MN DEPART OF REVENUE	07/08/2024	SALES & USE TAX	605-20803	SALES TAX	5,958.00
MN DEPART OF REVENUE	07/08/2024	SALES & USE TAX	605-20804	TRANSIT SALES TAX	1,218.00
MERICKEL LUMBER & HDWR	07/18/2024	WEED KILLER STEP STOOL	605-14450	OTHER MERCHANDISE INVEN...	74.07
					24,000.07
Department: 40000 - NON DEPARTMENTAL					
BPS CAPITAL MANAGEMENT, ...	07/18/2024	INVESTMENTS	605-40000-36210	INTEREST EARNINGS	47.86
Department 40000 - NON DEPARTMENTAL Total:					47.86
Department: 49750 - MERCHANDISE PURCHASES					
JOHNSON BROTHERS LIQUORS	07/01/2024	LIQUOR	605-49750-251	LIQUOR PURCHASES	6,869.65
JOHNSON BROTHERS LIQUORS	07/01/2024	LIQUOR	605-49750-333	FREIGHT	164.34
JOHNSON BROTHERS LIQUORS	07/01/2024	LIQUOR	605-49750-251	LIQUOR PURCHASES	1,656.20
JOHNSON BROTHERS LIQUORS	07/01/2024	LIQUOR	605-49750-333	FREIGHT	42.00
JOHNSON BROTHERS LIQUORS	07/01/2024	LIQUOR	605-49750-251	LIQUOR PURCHASES	1,837.18
JOHNSON BROTHERS LIQUORS	07/01/2024	LIQUOR	605-49750-333	FREIGHT	52.47
JOHNSON BROTHERS LIQUORS	07/01/2024	LIQUOR	605-49750-251	LIQUOR PURCHASES	831.75
JOHNSON BROTHERS LIQUORS	07/01/2024	LIQUOR	605-49750-333	FREIGHT	15.84
JOHNSON BROTHERS LIQUORS	07/08/2024	LIQUOR	605-49750-251	LIQUOR PURCHASES	80.00
JOHNSON BROTHERS LIQUORS	07/08/2024	LIQUOR	605-49750-333	FREIGHT	1.98
JOHNSON BROTHERS LIQUORS	07/08/2024	LIQUOR	605-49750-251	LIQUOR PURCHASES	1,884.20
JOHNSON BROTHERS LIQUORS	07/08/2024	LIQUOR	605-49750-333	FREIGHT	41.29
JOHNSON BROTHERS LIQUORS	07/08/2024	LIQUOR	605-49750-251	LIQUOR PURCHASES	882.38
JOHNSON BROTHERS LIQUORS	07/08/2024	LIQUOR	605-49750-333	FREIGHT	22.77
JOHNSON BROTHERS LIQUORS	07/08/2024	LIQUOR	605-49750-251	LIQUOR PURCHASES	1,871.49
JOHNSON BROTHERS LIQUORS	07/08/2024	LIQUOR	605-49750-333	FREIGHT	35.82
JOHNSON BROTHERS LIQUORS	07/10/2024	LIQUOR	605-49750-251	LIQUOR PURCHASES	822.74
JOHNSON BROTHERS LIQUORS	07/10/2024	LIQUOR	605-49750-333	FREIGHT	17.44
JOHNSON BROTHERS LIQUORS	07/10/2024	LIQUOR	605-49750-251	LIQUOR PURCHASES	2,569.24
JOHNSON BROTHERS LIQUORS	07/10/2024	LIQUOR	605-49750-333	FREIGHT	46.38
JOHNSON BROTHERS LIQUORS	07/10/2024	BEER	605-49750-252	BEER PURCHASES	80.00
JOHNSON BROTHERS LIQUORS	07/10/2024	LIQUOR	605-49750-251	LIQUOR PURCHASES	3,708.07
JOHNSON BROTHERS LIQUORS	07/10/2024	LIQUOR	605-49750-333	FREIGHT	51.77
VINOPIA INC	07/18/2024	LIQUOR	605-49750-251	LIQUOR PURCHASES	333.00
VINOPIA INC	07/18/2024	LIQUOR	605-49750-333	FREIGHT	2.50
VINOPIA INC	07/18/2024	LIQUOR	605-49750-251	LIQUOR PURCHASES	384.00
VINOPIA INC	07/18/2024	LIQUOR	605-49750-333	FREIGHT	7.50
VINOPIA INC	07/18/2024	LIQUOR	605-49750-251	LIQUOR PURCHASES	890.29
VINOPIA INC	07/18/2024	LIQUOR	605-49750-333	FREIGHT	18.00
BREAKTHRU BEVERAGE MINN...	07/18/2024	LIQUOR	605-49750-251	LIQUOR PURCHASES	3,536.54
BREAKTHRU BEVERAGE MINN...	07/18/2024	LIQUOR	605-49750-333	FREIGHT	50.42
BREAKTHRU BEVERAGE MINN...	07/18/2024	LIQUOR	605-49750-251	LIQUOR PURCHASES	3,185.73
BREAKTHRU BEVERAGE MINN...	07/18/2024	LIQUOR	605-49750-333	FREIGHT	70.55
BREAKTHRU BEVERAGE MINN...	07/18/2024	LIQUOR	605-49750-251	LIQUOR PURCHASES	1,255.40
BREAKTHRU BEVERAGE MINN...	07/18/2024	LIQUOR	605-49750-333	FREIGHT	26.36
BREAKTHRU BEVERAGE MINN...	07/18/2024	LIQUOR	605-49750-252	BEER PURCHASES	4,635.09
BREAKTHRU BEVERAGE MINN...	07/18/2024	LIQUOR	605-49750-333	FREIGHT	102.21
BREAKTHRU BEVERAGE MINN...	07/18/2024	LIQUOR	605-49750-251	LIQUOR PURCHASES	2,488.64
BREAKTHRU BEVERAGE MINN...	07/18/2024	LIQUOR	605-49750-333	FREIGHT	48.72
VIKING COCA COLA	07/18/2024	POP	605-49750-254	MIX & SOFTDRINK PURCHASES	170.65
MILK & HONEY CIDERS LLC	07/18/2024	BEER	605-49750-252	BEER PURCHASES	204.00
BERNICK'S	07/18/2024	BEER	605-49750-252	BEER PURCHASES	4,430.80
BERNICK'S	07/18/2024	MIX	605-49750-254	MIX & SOFTDRINK PURCHASES	217.50
BERNICK'S	07/18/2024	BEER	605-49750-252	BEER PURCHASES	1,720.00

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Vendor Name	Payment Date	Description (Payable)	Account Number	Account Name	Amount
BERNICK'S	07/18/2024	MIX	605-49750-254	MIX & SOFTDRINK PURCHASES	201.25
ABSOLUTE ICE	07/18/2024	ICE	605-49750-254	MIX & SOFTDRINK PURCHASES	174.85
ABSOLUTE ICE	07/18/2024	ICE	605-49750-254	MIX & SOFTDRINK PURCHASES	283.60
ABSOLUTE ICE	07/18/2024	ICE	605-49750-333	FREIGHT	397.05
ABSOLUTE ICE	07/18/2024	ICE	605-49750-254	MIX & SOFTDRINK PURCHASES	316.20
DAHLHEIMER BEVERAGE	07/18/2024	BEER	605-49750-252	BEER PURCHASES	12,385.22
DAHLHEIMER BEVERAGE	07/18/2024	BEER CREDIT	605-49750-252	BEER PURCHASES	-42.40
DAHLHEIMER BEVERAGE	07/18/2024	BEER	605-49750-252	BEER PURCHASES	7,564.12
DAHLHEIMER BEVERAGE	07/18/2024	BEER	605-49750-252	BEER PURCHASES	10,531.40
DAHLHEIMER BEVERAGE	07/18/2024	BEER CREDIT	605-49750-252	BEER PURCHASES	-27.25
DAHLHEIMER BEVERAGE	07/18/2024	BEER	605-49750-252	BEER PURCHASES	9,285.15
DAHLHEIMER BEVERAGE	07/18/2024	BEER CREDIT	605-49750-252	BEER PURCHASES	-30.45
MASON BROTHERS COMPANY	07/18/2024	CIGARETTES	605-49750-256	CIGARETTE PURCHASES	1,869.42
MASON BROTHERS COMPANY	07/18/2024	MIX	605-49750-254	MIX & SOFTDRINK PURCHASES	119.58
SOUTHERN GLAZER'S OF MN	07/18/2024	LIQUOR	605-49750-251	LIQUOR PURCHASES	10,936.16
SOUTHERN GLAZER'S OF MN	07/18/2024	LIQUOR	605-49750-333	FREIGHT	214.22
SOUTHERN GLAZER'S OF MN	07/18/2024	LIQUOR	605-49750-251	LIQUOR PURCHASES	1,215.30
SOUTHERN GLAZER'S OF MN	07/18/2024	LIQUOR	605-49750-333	FREIGHT	47.15
SOUTHERN GLAZER'S OF MN	07/18/2024	LIQUOR	605-49750-251	LIQUOR PURCHASES	4,353.56
SOUTHERN GLAZER'S OF MN	07/18/2024	LIQUOR	605-49750-333	FREIGHT	81.24
SOUTHERN GLAZER'S OF MN	07/18/2024	LIQUOR FREIGHT	605-49750-333	FREIGHT	2.05
SOUTHERN GLAZER'S OF MN	07/18/2024	LIQUOR	605-49750-251	LIQUOR PURCHASES	429.40
SOUTHERN GLAZER'S OF MN	07/18/2024	LIQUOR	605-49750-333	FREIGHT	10.76
SOUTHERN GLAZER'S OF MN	07/18/2024	LIQUOR	605-49750-251	LIQUOR PURCHASES	669.20
SOUTHERN GLAZER'S OF MN	07/18/2024	LIQUOR	605-49750-333	FREIGHT	18.45
SOUTHERN GLAZER'S OF MN	07/18/2024	LIQUOR	605-49750-251	LIQUOR PURCHASES	435.20
SOUTHERN GLAZER'S OF MN	07/18/2024	LIQUOR	605-49750-333	FREIGHT	14.35
SOUTHERN GLAZER'S OF MN	07/18/2024	LIQUOR	605-49750-251	LIQUOR PURCHASES	2,345.28
SOUTHERN GLAZER'S OF MN	07/18/2024	LIQUOR	605-49750-333	FREIGHT	43.56
SOUTHERN GLAZER'S OF MN	07/18/2024	LIQUOR	605-49750-251	LIQUOR PURCHASES	302.28
SOUTHERN GLAZER'S OF MN	07/18/2024	LIQUOR	605-49750-333	FREIGHT	6.15
SOUTHERN GLAZER'S OF MN	07/18/2024	LIQUOR	605-49750-251	LIQUOR PURCHASES	5,003.47
SOUTHERN GLAZER'S OF MN	07/18/2024	LIQUOR	605-49750-333	FREIGHT	112.96
SOUTHERN GLAZER'S OF MN	07/18/2024	LIQUOR	605-49750-251	LIQUOR PURCHASES	373.87
SOUTHERN GLAZER'S OF MN	07/18/2024	LIQUOR	605-49750-333	FREIGHT	10.25
BEVERAGE WHOLESALERS INC	07/18/2024	BEER	605-49750-252	BEER PURCHASES	4,084.45
BEVERAGE WHOLESALERS INC	07/18/2024	BEER	605-49750-252	BEER PURCHASES	5,168.90
BEVERAGE WHOLESALERS INC	07/18/2024	BEER CREDIT	605-49750-252	BEER PURCHASES	-16.65
BEVERAGE WHOLESALERS INC	07/18/2024	BEER	605-49750-252	BEER PURCHASES	4,956.05
BEVERAGE WHOLESALERS INC	07/18/2024	BEER	605-49750-252	BEER PURCHASES	4,224.90
VIKING COCA COLA	07/18/2024	POP	605-49750-254	MIX & SOFTDRINK PURCHASES	246.30
DRASTIC MEASURES BREWING	07/18/2024	BEER	605-49750-252	BEER PURCHASES	-30.00
DRASTIC MEASURES BREWING	07/18/2024	BEER	605-49750-252	BEER PURCHASES	576.00
GRANITE CITY JOBBING CO. IN...	07/18/2024	CIGARETTES	605-49750-256	CIGARETTE PURCHASES	143.94
GRANITE CITY JOBBING CO. IN...	07/18/2024	CIGARETTES	605-49750-333	FREIGHT	10.00
BREAKTHRU BEVERAGE MINN...	07/18/2024	LIQUOR	605-49750-251	LIQUOR PURCHASES	-90.92
BREAKTHRU BEVERAGE MINN...	07/18/2024	LIQUOR	605-49750-333	FREIGHT	-3.70
BREAKTHRU BEVERAGE MINN...	07/18/2024	LIQUOR CREDIT	605-49750-251	LIQUOR PURCHASES	-67.91
BREAKTHRU BEVERAGE MINN...	07/18/2024	LIQUOR CREDIT	605-49750-333	FREIGHT	-1.85
DAHLHEIMER BEVERAGE	07/18/2024	BEER	605-49750-252	BEER PURCHASES	336.00
MASON BROTHERS COMPANY	07/18/2024	MIX	605-49750-254	MIX & SOFTDRINK PURCHASES	19.28
MASON BROTHERS COMPANY	07/18/2024	MIX	605-49750-333	FREIGHT	5.40
PEPSI BEVERAGE COMPANY	07/18/2024	POP	605-49750-254	MIX & SOFTDRINK PURCHASES	928.58
D-S BEVERAGES - MINNESOTA	07/18/2024	BEER	605-49750-252	BEER PURCHASES	13,562.28
D-S BEVERAGES - MINNESOTA	07/18/2024	BEER	605-49750-252	BEER PURCHASES	11,489.50
D-S BEVERAGES - MINNESOTA	07/18/2024	BEER	605-49750-252	BEER PURCHASES	4,449.44
D-S BEVERAGES - MINNESOTA	07/18/2024	BEER	605-49750-252	BEER PURCHASES	7,228.91
D-S BEVERAGES - MINNESOTA	07/18/2024	BEER	605-49750-252	BEER PURCHASES	147.00
PEPSI BEVERAGE COMPANY	07/18/2024	POP	605-49750-254	MIX & SOFTDRINK PURCHASES	272.75
D-S BEVERAGES - MINNESOTA	07/18/2024	BEER CREDIT	605-49750-252	BEER PURCHASES	-363.19

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DAHLHEIMER BEVERAGE	07/18/2024	BEER CREDIT	605-49750-252	BEER PURCHASES	-60.00
JOHNSON BROTHERS LIQUORS	07/19/2024	LIQUOR CREDIT	605-49750-251	LIQUOR PURCHASES	-2.67
JOHNSON BROTHERS LIQUORS	07/19/2024	LIQUOR	605-49750-251	LIQUOR PURCHASES	1,297.00
JOHNSON BROTHERS LIQUORS	07/19/2024	LIQUOR	605-49750-333	FREIGHT	31.68
JOHNSON BROTHERS LIQUORS	07/19/2024	LIQUOR CREDIT	605-49750-251	LIQUOR PURCHASES	-119.96
JOHNSON BROTHERS LIQUORS	07/19/2024	LIQUOR	605-49750-251	LIQUOR PURCHASES	7,238.45
JOHNSON BROTHERS LIQUORS	07/19/2024	LIQUOR	605-49750-333	FREIGHT	125.08
JOHNSON BROTHERS LIQUORS	07/19/2024	LIQUOR	605-49750-251	LIQUOR PURCHASES	640.00
JOHNSON BROTHERS LIQUORS	07/19/2024	LIQUOR	605-49750-333	FREIGHT	11.88
JOHNSON BROTHERS LIQUORS	07/26/2024	LIQUOR	605-49750-251	LIQUOR PURCHASES	10,946.29
JOHNSON BROTHERS LIQUORS	07/26/2024	LIQUOR	605-49750-333	FREIGHT	189.42
JOHNSON BROTHERS LIQUORS	07/26/2024	LIQUOR	605-49750-251	LIQUOR PURCHASES	951.00
JOHNSON BROTHERS LIQUORS	07/26/2024	LIQUOR	605-49750-333	FREIGHT	28.22
JOHNSON BROTHERS LIQUORS	07/26/2024	BEER	605-49750-252	BEER PURCHASES	80.00
JOHNSON BROTHERS LIQUORS	07/26/2024	LIQUOR CREDIT	605-49750-251	LIQUOR PURCHASES	-68.13
JOHNSON BROTHERS LIQUORS	07/26/2024	LIQUOR CREDIT	605-49750-251	LIQUOR PURCHASES	-1,620.00
JOHNSON BROTHERS LIQUORS	07/26/2024	LIQUOR CREDIT	605-49750-333	FREIGHT	-31.68
JOHNSON BROTHERS LIQUORS	07/26/2024	LIQUOR	605-49750-251	LIQUOR PURCHASES	342.00
JOHNSON BROTHERS LIQUORS	07/26/2024	LIQUOR	605-49750-333	FREIGHT	1.98
JOHNSON BROTHERS LIQUORS	07/26/2024	LIQUOR	605-49750-251	LIQUOR PURCHASES	9,186.27
JOHNSON BROTHERS LIQUORS	07/26/2024	LIQUOR	605-49750-333	FREIGHT	188.10
Department 49750 - MERCHANDISE PURCHASES Total:					203,645.89

Department: 49751 - MANAGER EXPENSES

CARDMEMBER SERVICES	07/02/2024	CREDIT CARD CHARGES	605-49751-200	OFFICE SUPPLIES	98.36
WORLDPAY INTEGRATED PA...	07/08/2024	CREDIT CARD FEES	605-49751-225	CREDIT CARD CHARGES	8,599.76
BOOTH, TIM	07/18/2024	MISC ITEMS	605-49751-560	FURNITURE & FIXTURES	47.22
BOOTH, TIM	07/18/2024	MISC ITEMS	605-49751-560	FURNITURE & FIXTURES	44.74
BOOTH, TIM	07/18/2024	MISC ITEMS	605-49751-560	FURNITURE & FIXTURES	10.69
BOOTH, TIM	07/18/2024	MISC ITEMS	605-49751-560	FURNITURE & FIXTURES	21.74
BOOTH, TIM	07/18/2024	MISC ITEMS	605-49751-560	FURNITURE & FIXTURES	32.24
ILLINOIS CASUALTY COMPANY	07/18/2024	ANNUAL PAY	605-49751-433	DUES AND SUBSCRIPTIONS	1,667.00
MERICKEL LUMBER & HDWR	07/18/2024	SHELVES FASTENERS SCREWS ...	605-49751-560	FURNITURE & FIXTURES	83.53
STAPLES ADVANTAGE	07/18/2024	INK	605-49751-200	OFFICE SUPPLIES	139.96
DACOTAH PAPER CO	07/18/2024	BAGS NOT DELIVERED	605-49751-214	BOTTLE BAGS, ICE BAGS, ETC.	-29.99
DACOTAH PAPER CO	07/18/2024	BAGS	605-49751-214	BOTTLE BAGS, ICE BAGS, ETC.	128.30
DACOTAH PAPER CO	07/18/2024	BAGS	605-49751-214	BOTTLE BAGS, ICE BAGS, ETC.	26.83
WEST CENTRAL TELEPHONE	07/20/2024	INTERNET	605-49751-225	CREDIT CARD CHARGES	68.57
Department 49751 - MANAGER EXPENSES Total:					10,938.95

Department: 49752 - CASHIER EXPENSES

CARDMEMBER SERVICES	07/02/2024	CREDIT CARD CHARGES	605-49752-417	CLOTHING ALLOWANCE	118.00
Department 49752 - CASHIER EXPENSES Total:					118.00

Department: 49754 - BUILDING MAINTENANCE

LONG PRAIRIE SANITATION	07/01/2024	GARBAGE	605-49754-380	UTILITIES	14.04
HOCKERT'S INC.	07/18/2024	MAT RENTAL & DRY MOP CLE...	605-49754-211	CLEANING SUPPLIES	57.98
HOCKERT'S INC.	07/18/2024	MAT RENTAL & DRY MOP CLE...	605-49754-211	CLEANING SUPPLIES	5.32
BOOTH, TIM	07/18/2024	MISC ITEMS	605-49754-211	CLEANING SUPPLIES	12.50
BOOTH, TIM	07/18/2024	MISC ITEMS	605-49754-211	CLEANING SUPPLIES	1.34
GRAHAM REFRIGERATION INC	07/18/2024	SERVICE CALL - WALK-IN COO...	605-49754-220	REPAIR & MAINTENANCE SUP...	240.82
ELECTRO WATCHMAN INC	07/18/2024	BURGLARY MONITORING SYS...	605-49754-400	EQUIPMENT REPAIR & MAINT...	77.31
HOCKERT'S INC.	07/18/2024	DRY MOP	605-49754-211	CLEANING SUPPLIES	5.32
KOPP ELECTRIC LLC	07/18/2024	BULBS DOOR CHIME LABOR	605-49754-220	REPAIR & MAINTENANCE SUP...	431.24
CITY OF WADENA	07/22/2024	UTILITY CHARGES	605-49754-380	UTILITIES	956.37
ARVIG	07/25/2024	PHONE/INTERNET	605-49754-321	TELEPHONE	6.51
ARVIG	07/25/2024	PHONE INTERNET	605-49754-321	TELEPHONE	6.57
ARVIG	07/25/2024	PHONE INTERNET	605-49754-321	TELEPHONE	103.70
WEBER'S WADENA HARDWARE	07/26/2024	CORNER BRACE	605-49754-400	EQUIPMENT REPAIR & MAINT...	8.90
Department 49754 - BUILDING MAINTENANCE Total:					1,927.92
Fund 605 - LIQUOR FUND Total:					240,678.69

July 2024 Expense Approval Report

Payment Dates: 7/1/2024 - 7/31/2024

Vendor Name	Payment Date	Description (Payable)	Account Number	Account Name	Amount
Fund: 606 - WELLNESS CENTER					
MN DEPART OF REVENUE	07/08/2024	SALES & USE TAX	606-20803	SALES TAX	2,248.00
MN DEPART OF REVENUE	07/08/2024	SALES & USE TAX	606-20804	TRANSIT TAX	163.00
					2,411.00
Department: 49390 - POOL EXPENSES					
CARDMEMBER SERVICES	07/02/2024	CREDIT CARD CHARGES	606-49390-220	MAINTENANCE SUPPLIES	20.87
CARDMEMBER SERVICES	07/02/2024	CREDIT CARD CHARGES	606-49390-220	MAINTENANCE SUPPLIES	71.44
CARDMEMBER SERVICES	07/02/2024	CREDIT CARD CHARGES	606-49390-220	MAINTENANCE SUPPLIES	130.67
MILLER, WADE	07/18/2024	SECURITY CAMERAS	606-49390-220	MAINTENANCE SUPPLIES	342.52
HINMAN ELECTRIC	07/18/2024	SERVICE 6-4-24	606-49390-400	EQUIPMENT MAINTENANCE	250.00
JUST A FRIEND HOME SERVIC...	07/18/2024	SERVICE	606-49390-400	EQUIPMENT MAINTENANCE	242.73
MERICKEL LUMBER & HDWR	07/18/2024	SUPPLIES	606-49390-211	GENERAL SUPPLIES	112.92
HORIZON COMMERCIAL POOL...	07/18/2024	CHEMICALS	606-49390-211	GENERAL SUPPLIES	259.04
HORIZON COMMERCIAL POOL...	07/18/2024	CHEMICALS	606-49390-211	GENERAL SUPPLIES	137.46
					1,567.65
Department 49390 - POOL EXPENSES Total:					
Department: 49394 - ADMIN & GENERAL					
LONG PRAIRIE SANITATION	07/01/2024	GARBAGE	606-49394-380	UTILITIES	156.19
CARDMEMBER SERVICES	07/02/2024	CREDIT CARD CHARGES	606-49394-200	OFFICE SUPPLIES	14.76
CARDMEMBER SERVICES	07/02/2024	CREDIT CARD CHARGES	606-49394-210	CLEANING SUPPLIES	36.34
CARDMEMBER SERVICES	07/02/2024	CREDIT CARD CHARGES	606-49394-254	GENERAL MERCHANDISE FOR ...	256.11
CARDMEMBER SERVICES	07/02/2024	CREDIT CARD CHARGES	606-49394-254	GENERAL MERCHANDISE FOR ...	248.99
CARDMEMBER SERVICES	07/02/2024	CREDIT CARD CHARGES	606-49394-350	PRINTING, PUBLISHING, ADVE...	23.00
CARDMEMBER SERVICES	07/02/2024	CREDIT CARD CHARGES	606-49394-350	PRINTING, PUBLISHING, ADVE...	15.00
WORLDPAY INTEGRATED PA...	07/08/2024	CREDIT CARD FEES	606-49394-200	OFFICE SUPPLIES	520.13
MONEY MOVERS INC.	07/12/2024	MONTHLY MAINTENANCE FEE	606-49394-200	OFFICE SUPPLIES	11.00
HOCKERT'S INC.	07/18/2024	MAT RENTAL & DRY MOP CLE...	606-49394-211	GENERAL SUPPLIES	139.00
BALANCED BY MELISSA	07/18/2024	CLASSES	606-49394-107	CONTRACTED SERVICES	160.00
BROWNE, MONICA	07/18/2024	TRAINING	606-49394-107	CONTRACTED SERVICES	112.00
RICHTER, JESSICA	07/18/2024	CLASSES	606-49394-107	CONTRACTED SERVICES	460.00
CONSTELLATION NEWENERGY...	07/18/2024	GAS	606-49394-380	UTILITIES	2,685.83
DACOTAH PAPER CO	07/18/2024	LINER LAUNDRY SOAP EARPL...	606-49394-210	CLEANING SUPPLIES	326.96
LOFFLER COMPANIES, INC.	07/18/2024	COPIES	606-49394-200	OFFICE SUPPLIES	57.37
MERICKEL LUMBER & HDWR	07/18/2024	ROUNDUP & SPRAYER	606-49394-210	CLEANING SUPPLIES	84.98
HILLYARD / HUTCHINSON INC	07/18/2024	TOWEL, TISSUE, VACUUM BAG	606-49394-211	GENERAL SUPPLIES	1,215.41
CULLIGAN WATER CONDITION	07/18/2024	WATER	606-49394-211	GENERAL SUPPLIES	6.81
CULLIGAN WATER CONDITION	07/18/2024	SOLAR SALT INSPECTION SANI...	606-49394-211	GENERAL SUPPLIES	165.25
UHL COMPANY INC	07/18/2024	CONTRACT	606-49394-400	EQUIPMENT MAINTENANCE	5,863.50
HBI RADIO WADENA	07/18/2024	SPONSORSHIP	606-49394-350	PRINTING, PUBLISHING, ADVE...	300.00
WEST CENTRAL TELEPHONE	07/20/2024	INTERNET	606-49394-380	UTILITIES	363.99
WEST CENTRAL TELEPHONE	07/20/2024	INTERNET	606-49394-200	OFFICE SUPPLIES	85.71
CITY OF WADENA	07/22/2024	UTILITY CHARGES	606-49394-380	UTILITIES	9,761.04
ARVIG	07/25/2024	PHONE/INTERNET	606-49394-321	TELEPHONE EXPENSE	87.21
ARVIG	07/25/2024	PHONE INTERNET	606-49394-321	TELEPHONE EXPENSE	85.26
ARVIG	07/25/2024	PHONE INTERNET VIDEO	606-49394-380	UTILITIES	506.71
					23,748.55
Department 49394 - ADMIN & GENERAL Total:					
Fund 606 - WELLNESS CENTER Total:					27,727.20
Grand Total:					905,502.18

Report Summary

Fund Summary

Fund	Payment Amount
101 - GENERAL FUND	139,245.96
207 - WDA REVOLVING LOAN FUND	120.55
208 - WDA LOAN FUND	1.95
209 - UNRESTRICTED MIF RLF	4.62
210 - MIF REVOLVING LOAN FUND	3.45
211 - MIF RLF #2	39.56
212 - SCDG COMMERCIAL FUND	1,804.95
214 - SCDG HOUSING FUND	1.60
216 - INNOVATIVE MIF RLF	2.26
217 - KERN MIF LOAN	1.70
315 - G.O. REFUNDING BONDS 2012	3.93
316 - PFA NOTES OF 2015	91.38
401 - CAPITAL PROJECTS FUND	47,886.46
404 - SEWER/WATER CIP	168.95
601 - SEWER FUND	18,133.19
602 - GOLF FUND	79,842.22
603 - ELECTRIC FUND	315,296.98
604 - WATER FUND	34,446.58
605 - LIQUOR FUND	240,678.69
606 - WELLNESS CENTER	27,727.20
Grand Total:	905,502.18

Account Summary

Account Number	Account Name	Payment Amount
101-20803	SALES TAX	1,168.00
101-20804	TRANSIT SALES TAX	85.00
101-40000-31028	HRA TAX SETTLEMENTS	22,133.45
101-40000-36210	INTEREST RECEIVED	145.33
101-41100-321	PHONE SERVICE - LONG ...	119.20
101-41100-340	C.V.B. PAYMENTS & EXP...	2,608.10
101-41100-350	PRINTING, PUBLISHING ...	133.13
101-41110-350	PRINTING, PUBLISHING ...	143.88
101-41530-331	SCHOOLS, MEETINGS & ...	500.00
101-41900-200	OFFICE SUPPLIES	165.83
101-41900-225	ADDITIONAL MAPPING ...	1,560.00
101-41900-321	TELEPHONE	54.50
101-41920-200	OFFICE SUPPLIES/COPIER..	124.75
101-41920-211	CLEANING SUPPLIES	1,247.77
101-41920-400	EQUIPMENT MAINTENA...	453.29
101-41920-401	BUILDING MAINTENANCE	262.92
101-42100-200	OFFICE SUPPLIES	226.78
101-42100-201	COMPUTER SUPPORT EX...	758.42
101-42100-210	POLICE EQUIPMENT	5,501.15
101-42100-211	GENERAL SUPPLIES	360.24
101-42100-212	MOTOR FUELS & LUBRIC...	1,839.33
101-42100-220	REPAIR & MAINTENANCE..	320.86
101-42100-321	TELEPHONE	199.44
101-42100-322	POSTAGE	5.78
101-42100-331	SCHOOLS, MEETING & T...	1,415.00
101-42100-380	UTILITIES	263.66
101-42100-400	VEHICLE REPAIR & MAIN...	401.52
101-42100-417	CLOTHING ALLOWANCE	802.03
101-42100-433	DUES AND SUBSCRIPTIO...	1,150.00
101-42160-436	RED FLAG/GREEN FLAG ...	202.48
101-42200-105	TRAINING/MEETING	1,157.76
101-42200-200	OFFICE SUPPLIES	171.71
101-42200-210	FIREFIGHTING SUPPLIES...	3,344.11

Account Summary

Account Number	Account Name	Payment Amount
101-42200-211	GENERAL SUPPLIES	609.61
101-42200-212	MOTOR FUELS & LUBRIC...	134.12
101-42200-321	TELEPHONE	132.81
101-42200-331	SCHOOLS, MEETING & T...	4,785.93
101-42200-380	UTILITIES	639.79
101-42200-430	FIREFIGHTER PHYSICALS	35.00
101-42200-433	DUES & SUBSCRIPTIONS	103.00
101-43100-200	OFFICE SUPPLIES	50.00
101-43100-210	GENERAL SUPPLIES	399.90
101-43100-212	MOTOR FUELS & LUBRIC...	681.24
101-43100-228	SAFETY EXPENSES	99.00
101-43100-321	CELL PHONE REIMB	78.71
101-43100-400	EQUIPMENT REPAIR & ...	2,128.12
101-43100-417	UNIFORMS	132.98
101-43115-200	OFFICE SUPPLIES	196.62
101-43115-210	GENERAL SUPPLIES	141.51
101-43115-220	REPAIR & MAINTENANCE..	354.44
101-43115-321	TELEPHONE	100.12
101-43115-380	UTILITIES	536.64
101-43121-212	MOTOR FUELS & LUBRIC...	153.35
101-43121-224	ST. MAINTENANCE MAT...	3,710.00
101-43126-400	EQUIPMENT REPAIR & ...	1,784.55
101-43160-210	GENERAL SUPPLIES	2,125.00
101-43220-212	MOTOR FUELS & LUBRIC...	236.72
101-43230-305	DUMPING FEES	1,119.93
101-45122-380	UTILITIES	638.91
101-45122-400	EQUIPMENT REPAIR & ...	1,022.45
101-45124-380	UTILITIES	340.59
101-45130-380	UTILITIES	1,467.76
101-45130-400	POOL MAINTENANCE	31.44
101-45150-103	SALARIES PART TIME RE...	513.60
101-45150-107	CONTRACTED WAGES	449.40
101-45150-200	OFFICE SUPPLIES	525.99
101-45150-220	REPAIR & MAINTENANCE..	115.41
101-45150-321	TELEPHONE	170.00
101-45150-380	UTILITIES	1,386.27
101-45200-200	OFFICE SUPPLIES	25.00
101-45200-212	MOTOR FUELS & LUBRIC...	1,585.42
101-45200-220	REPAIR & MAINTENANCE..	4,707.14
101-45200-380	UTILITIES	1,763.36
101-45200-400	EQUIPMENT REPAIR & ...	962.24
101-45250-225	TREES & LANDSCAPING	1,300.00
101-45500-200	OFFICE SUPPLIES	168.13
101-45500-211	CLEANING & MNT. SUPP...	506.87
101-45500-220	BUILDING REPAIR & MA...	1,558.68
101-45500-226	LIBRARY BOOKS & MATE...	25.00
101-45500-350	PRINTING, PUBLISHING,...	379.10
101-45500-380	UTILITIES	1,034.29
101-49300-212	MOTOR FUELS & LUBRIC...	126.94
101-49300-220	REPAIR & MAINTENANCE..	1,051.36
101-49300-321	TELEPHONE	148.44
101-49300-380	UTILITIES	771.01
101-49300-400	EQUIPMENT REPAIR & ...	26.55
101-49370-200	OFFICE SUPPLIES	68.57
101-49370-321	TELEPHONE EXPENSE	42.00
101-49370-331	SCHOOLS, MEETING & T...	237.33
101-49400-580	FIRE MOTOR VEHICLES	46,602.20
207-40000-36210	INTEREST EARNINGS	1.38

Account Summary

Account Number	Account Name	Payment Amount
207-46500-401	BUILDING & PROPERTY ...	119.17
208-40000-36210	INTEREST INCOME	1.95
209-40000-36210	INTEREST EARNINGS	4.62
210-40000-36210	INTEREST EARNINGS	3.45
211-40000-36210	INTEREST EARNINGS	39.56
212-40000-36210	INTEREST EARNINGS	4.95
212-47000-370	LOAN EXPENSES	1,800.00
214-40000-36210	INTEREST EARNINGS	1.60
216-40000-36210	INTEREST EARNINGS	2.26
217-40000-36210	INTEREST EARNINGS	1.70
315-40000-36210	INTEREST EARNINGS	3.93
316-40000-36210	INTEREST EARNINGS	91.38
401-49630-421	HIGHWAY 10 RECONST...	47,641.05
401-49630-425	LIBRARY REMODEL PROJ...	57.91
401-49630-571	FOLKESTAD DEVELOPM...	187.50
404-40000-36210	INTEREST EARNINGS	168.95
601-49450-212	MOTOR FUELS & LUBRIC...	91.58
601-49450-220	REPAIR & MAINTENANCE...	209.00
601-49450-228	SAFETY EXPENSE	950.26
601-49450-310	ONE-CALL SERVICE	24.97
601-49450-400	EQUIPMENT REPAIR & ...	17.34
601-49450-431	SEWER CONNECTION EX...	719.03
601-49460-220	REPAIR & MAINTENANCE..	373.52
601-49470-212	MOTOR FUELS & LUBRIC...	257.60
601-49470-380	UTILITIES	317.81
601-49480-200	OFFICE SUPPLIES	269.26
601-49480-210	GENERAL SUPPLIES	52.00
601-49480-212	MOTOR FUELS & LUBRIC...	32.99
601-49480-216	CHEMICALS & CHEMICAL...	2,554.72
601-49480-218	LAB & TESTING EXPENSE	1,943.70
601-49480-220	REPAIR & MAINTENANCE..	1,535.27
601-49480-228	SAFETY EXPENSES	2,195.53
601-49480-315	SANITATION EXPENSE	119.31
601-49480-321	TELEPHONE	181.20
601-49480-331	SCHOOLS, MEETINGS & ...	195.00
601-49480-380	UTILITIES	5,295.40
601-49480-400	EQUIPMENT REPAIR & ...	65.00
601-49480-417	UNIFORMS	54.95
601-49480-520	BUILDINGS & STRUCTUR...	677.75
602-20803	SALES TAX	5,104.00
602-20804	TRANSIT SALES TAX	345.00
602-40000-36210	INTEREST EARNINGS	7.21
602-49420-142	UNEMPLOYMENT AND S...	39,614.41
602-49830-251	PRO MERCHANDISE PUR...	737.11
602-49830-252	CLOTHING & NONTAXAB...	1,885.38
602-49830-253	LIQUOR PURCHASES	2,029.42
602-49830-254	FOOD PURCHASES	1,510.79
602-49830-255	BEER PURCHASES	5,176.52
602-49831-212	MOTOR FUELS & LUBRIC...	3,570.89
602-49831-225	COURSE MAINTENANCE ...	1,981.58
602-49831-240	TOOLS & EQUIPMENT	4,195.00
602-49831-400	EQUIPMENT REPAIR & ...	2,453.12
602-49833-201	COMPUTER/SOFTWARE ...	398.16
602-49833-210	CLUBHOUSE EXPENSES	1,039.26
602-49833-220	MAINTENANCE SUPPLIES	95.35
602-49833-225	CREDIT CARD FEES	1,646.61
602-49833-350	ADVERTISING EXPENSE	-8.43
602-49833-380	UTILITIES	2,050.84

Account Summary

Account Number	Account Name	Payment Amount
602-49833-415	CLUBHOUSE RENTALS(C...	1,180.00
602-49833-433	DUES & SUBSCRIPTIONS	1,080.00
602-49834-560	CART CAPITAL LEASE	3,750.00
603-11111	CUSTOMER ACCOUNTS ...	195.44
603-20803	SALES TAX	19,198.00
603-20804	TRANSIT SALES TAX	1,396.00
603-40000-36210	INTEREST EARNINGS	468.02
603-49555-900	PURCHASED POWER	263,299.05
603-49581-220	REPAIR & MAINTENANCE..	4,538.00
603-49584-220	REPAIR & MAINTENANCE..	108.96
603-49586-220	REPAIR & MAINTENANCE..	656.20
603-49592-220	REPAIR & MAINTENANCE..	153.43
603-49594-220	REPAIR & MAINTENANCE..	53.65
603-49903-321	TELEPHONE CHARGES	837.62
603-49903-322	POSTAGE	927.30
603-49908-307	ENERGY CONSERVATION...	150.00
603-49920-200	OFFICE SUPPLIES	1,597.09
603-49920-306	DRUG TESTING EXPENSES	134.00
603-49920-321	TELEPHONE	766.25
603-49920-322	POSTAGE	1,000.00
603-49920-433	DUES AND SUBSCRIPTIO...	4,592.04
603-49925-331	SCHOOLS, MEETING & T...	564.14
603-49928-331	MEETING EXPENSES	6.88
603-49928-418	SAFETY TRAINING EXPE...	2,337.36
603-49930-220	REPAIR & MAINTENANCE..	640.91
603-49932-210	OPERATING SUPPLIES	160.67
603-49932-240	SMALL TOOLS & EQUIP...	15.99
603-49933-212	MOTOR FUELS & LUBRIC...	534.41
603-49933-400	EQUIPMENT REPAIR & ...	399.17
603-49933-522	INVENTORY PURCHASES	10,566.40
604-40000-36210	INTEREST EARNINGS	94.48
604-49405-380	UTILITIES	7,564.28
604-49410-210	GENERAL SUPPLIES	3,072.83
604-49415-210	GENERAL SUPPLIES	1,085.53
604-49415-220	REPAIR & MAINTENANCE..	217.41
604-49420-210	GENERAL SUPPLIES	329.05
604-49420-321	TELEPHONE	228.81
604-49430-210	GENERAL SUPPLIES	377.00
604-49440-212	MOTOR FUELS & LUBRIC...	344.39
604-49933-522	INVENTORY PURCHASES	21,132.80
605-14450	OTHER MERCHANDISE I...	74.07
605-20803	SALES TAX	22,708.00
605-20804	TRANSIT SALES TAX	1,218.00
605-40000-36210	INTEREST EARNINGS	47.86
605-49750-251	LIQUOR PURCHASES	89,781.64
605-49750-252	BEER PURCHASES	106,569.27
605-49750-254	MIX & SOFTDRINK PURC...	2,950.54
605-49750-256	CIGARETTE PURCHASES	2,013.36
605-49750-333	FREIGHT	2,331.08
605-49751-200	OFFICE SUPPLIES	238.32
605-49751-214	BOTTLE BAGS, ICE BAGS,...	125.14
605-49751-225	CREDIT CARD CHARGES	8,668.33
605-49751-433	DUES AND SUBSCRIPTIO...	1,667.00
605-49751-560	FURNITURE & FIXTURES	240.16
605-49752-417	CLOTHING ALLOWANCE	118.00
605-49754-211	CLEANING SUPPLIES	82.46
605-49754-220	REPAIR & MAINTENANCE..	672.06
605-49754-321	TELEPHONE	116.78

Account Summary

Account Number	Account Name	Payment Amount
605-49754-380	UTILITIES	970.41
605-49754-400	EQUIPMENT REPAIR & ...	86.21
606-20803	SALES TAX	2,248.00
606-20804	TRANSIT TAX	163.00
606-49390-211	GENERAL SUPPLIES	509.42
606-49390-220	MAINTENANCE SUPPLIES	565.50
606-49390-400	EQUIPMENT MAINTENA...	492.73
606-49394-107	CONTRACTED SERVICES	732.00
606-49394-200	OFFICE SUPPLIES	688.97
606-49394-210	CLEANING SUPPLIES	448.28
606-49394-211	GENERAL SUPPLIES	1,526.47
606-49394-254	GENERAL MERCHANDISE...	505.10
606-49394-321	TELEPHONE EXPENSE	172.47
606-49394-350	PRINTING, PUBLISHING, ...	338.00
606-49394-380	UTILITIES	13,473.76
606-49394-400	EQUIPMENT MAINTENA...	5,863.50
Grand Total:		905,502.18

Project Account Summary

Project Account Key	Payment Amount
None	905,502.18
Grand Total:	905,502.18



City of Wadena, MN

Budget Report Group Summary

For Fiscal: 2024 Period Ending: 07/31/2024

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 101 - GENERAL FUND						
Revenue	4,124,761.00	4,124,761.00	1,325,079.80	2,573,992.20	-1,550,768.80	37.60%
Expense	4,124,761.00	4,124,761.00	399,687.82	2,560,356.59	1,564,404.41	37.93%
Fund: 101 - GENERAL FUND Surplus (Deficit):	0.00	0.00	925,391.98	13,635.61	13,635.61	0.00%
Fund: 204 - LIBRARY ENDOWMENT FUND						
Revenue	0.00	0.00	41.57	317.25	317.25	0.00%
Fund: 204 - LIBRARY ENDOWMENT FUND Total:	0.00	0.00	41.57	317.25	317.25	0.00%
Fund: 205 - PINEWOOD ESTATES						
Revenue	0.00	0.00	148,366.42	148,366.42	148,366.42	0.00%
Fund: 205 - PINEWOOD ESTATES Total:	0.00	0.00	148,366.42	148,366.42	148,366.42	0.00%
Fund: 206 - ARPA FUNDS						
Revenue	0.00	0.00	66.11	588.00	588.00	0.00%
Expense	0.00	0.00	0.00	24,318.02	-24,318.02	0.00%
Fund: 206 - ARPA FUNDS Surplus (Deficit):	0.00	0.00	66.11	-23,730.02	-23,730.02	0.00%
Fund: 207 - WDA REVOLVING LOAN FUND						
Revenue	0.00	0.00	101,098.81	114,230.27	114,230.27	0.00%
Expense	0.00	0.00	119.17	10,944.93	-10,944.93	0.00%
Fund: 207 - WDA REVOLVING LOAN FUND Surplus (Deficit):	0.00	0.00	100,979.64	103,285.34	103,285.34	0.00%
Fund: 208 - WDA LOAN FUND						
Revenue	0.00	0.00	26.33	360.58	360.58	0.00%
Fund: 208 - WDA LOAN FUND Total:	0.00	0.00	26.33	360.58	360.58	0.00%
Fund: 209 - UNRESTRICTED MIF RLF						
Revenue	0.00	0.00	12.37	711.92	711.92	0.00%
Fund: 209 - UNRESTRICTED MIF RLF Total:	0.00	0.00	12.37	711.92	711.92	0.00%
Fund: 210 - MIF REVOLVING LOAN FUND						
Revenue	0.00	0.00	70.12	673.29	673.29	0.00%
Fund: 210 - MIF REVOLVING LOAN FUND Total:	0.00	0.00	70.12	673.29	673.29	0.00%
Fund: 211 - MIF RLF #2						
Revenue	0.00	0.00	617.75	8,891.85	8,891.85	0.00%
Fund: 211 - MIF RLF #2 Total:	0.00	0.00	617.75	8,891.85	8,891.85	0.00%
Fund: 212 - SCDG COMMERCIAL FUND						
Revenue	0.00	0.00	205.66	1,862.61	1,862.61	0.00%
Expense	0.00	0.00	1,800.00	1,800.00	-1,800.00	0.00%
Fund: 212 - SCDG COMMERCIAL FUND Surplus (Deficit):	0.00	0.00	-1,594.34	62.61	62.61	0.00%
Fund: 213 - SCDG COMMERCIAL 2021						
Revenue	0.00	0.00	28.98	204.21	204.21	0.00%
Fund: 213 - SCDG COMMERCIAL 2021 Total:	0.00	0.00	28.98	204.21	204.21	0.00%
Fund: 214 - SCDG HOUSING FUND						
Revenue	0.00	0.00	63.94	324.04	324.04	0.00%
Expense	0.00	0.00	0.00	3,051.00	-3,051.00	0.00%
Fund: 214 - SCDG HOUSING FUND Surplus (Deficit):	0.00	0.00	63.94	-2,726.96	-2,726.96	0.00%
Fund: 216 - INNOVATIVE MIF RLF						
Revenue	0.00	0.00	25.15	402.50	402.50	0.00%
Fund: 216 - INNOVATIVE MIF RLF Total:	0.00	0.00	25.15	402.50	402.50	0.00%
Fund: 217 - KERN MIF LOAN						
Revenue	0.00	0.00	8.79	273.93	273.93	0.00%
Fund: 217 - KERN MIF LOAN Total:	0.00	0.00	8.79	273.93	273.93	0.00%

Budget Report

For Fiscal: 2024 Period Ending: 07/31/2024

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 315 - G.O. REFUNDING BONDS 2012						
Revenue	0.00	0.00	22.79	641.26	641.26	0.00%
Fund: 315 - G.O. REFUNDING BONDS 2012 Total:	0.00	0.00	22.79	641.26	641.26	0.00%
Fund: 316 - PFA NOTES OF 2015						
Revenue	0.00	0.00	584.19	187,891.78	187,891.78	0.00%
Expense	0.00	0.00	0.00	10,645.00	-10,645.00	0.00%
Fund: 316 - PFA NOTES OF 2015 Surplus (Deficit):	0.00	0.00	584.19	177,246.78	177,246.78	0.00%
Fund: 371 - MN EYECARE TIF 1-12						
Revenue	0.00	0.00	0.00	2,983.21	2,983.21	0.00%
Expense	0.00	0.00	0.00	2,684.89	-2,684.89	0.00%
Fund: 371 - MN EYECARE TIF 1-12 Surplus (Deficit):	0.00	0.00	0.00	298.32	298.32	0.00%
Fund: 372 - MERICKEL EC DIST TIF 1-13						
Revenue	0.00	0.00	0.00	3,085.98	3,085.98	0.00%
Expense	0.00	0.00	0.00	2,777.38	-2,777.38	0.00%
Fund: 372 - MERICKEL EC DIST TIF 1-13 Surplus (Deficit):	0.00	0.00	0.00	308.60	308.60	0.00%
Fund: 373 - MASON BROS TIF 1-14						
Revenue	0.00	0.00	0.00	11,157.07	11,157.07	0.00%
Expense	0.00	0.00	0.00	10,041.36	-10,041.36	0.00%
Fund: 373 - MASON BROS TIF 1-14 Surplus (Deficit):	0.00	0.00	0.00	1,115.71	1,115.71	0.00%
Fund: 374 - WADENA DEV GRP TIF 1-15						
Revenue	0.00	0.00	0.00	5,055.07	5,055.07	0.00%
Expense	0.00	0.00	0.00	4,549.56	-4,549.56	0.00%
Fund: 374 - WADENA DEV GRP TIF 1-15 Surplus (Deficit):	0.00	0.00	0.00	505.51	505.51	0.00%
Fund: 375 - HADC - TIF 1-18						
Revenue	0.00	0.00	0.00	20,780.83	20,780.83	0.00%
Fund: 375 - HADC - TIF 1-18 Total:	0.00	0.00	0.00	20,780.83	20,780.83	0.00%
Fund: 389 - ROACH - TIF 1-10						
Expense	0.00	0.00	0.00	18,702.76	-18,702.76	0.00%
Fund: 389 - ROACH - TIF 1-10 Total:	0.00	0.00	0.00	18,702.76	-18,702.76	0.00%
Fund: 401 - CAPITAL PROJECTS FUND						
Revenue	0.00	0.00	-144,618.95	-105,412.16	-105,412.16	0.00%
Expense	0.00	0.00	76,651.81	154,323.97	-154,323.97	0.00%
Fund: 401 - CAPITAL PROJECTS FUND Surplus (Deficit):	0.00	0.00	-221,270.76	-259,736.13	-259,736.13	0.00%
Fund: 403 - DTED SMALL CITIES GRANT						
Revenue	0.00	0.00	0.00	76,024.51	76,024.51	0.00%
Expense	0.00	0.00	0.00	52,549.51	-52,549.51	0.00%
Fund: 403 - DTED SMALL CITIES GRANT Surplus (Deficit):	0.00	0.00	0.00	23,475.00	23,475.00	0.00%
Fund: 404 - SEWER/WATER CIP						
Revenue	0.00	0.00	239.34	200,694.80	200,694.80	0.00%
Expense	0.00	0.00	0.00	341,717.87	-341,717.87	0.00%
Fund: 404 - SEWER/WATER CIP Surplus (Deficit):	0.00	0.00	239.34	-141,023.07	-141,023.07	0.00%
Fund: 601 - SEWER FUND						
Revenue	1,734,329.00	1,734,329.00	125,125.61	867,873.97	-866,455.03	49.96%
Expense	1,740,492.00	1,740,492.00	95,505.30	697,443.75	1,043,048.25	59.93%
Fund: 601 - SEWER FUND Surplus (Deficit):	-6,163.00	-6,163.00	29,620.31	170,430.22	176,593.22	2,865.38%
Fund: 602 - GOLF FUND						
Revenue	551,170.00	551,170.00	91,591.82	420,535.87	-130,634.13	23.70%
Expense	567,484.00	567,484.00	137,850.29	439,492.68	127,991.32	22.55%
Fund: 602 - GOLF FUND Surplus (Deficit):	-16,314.00	-16,314.00	-46,258.47	-18,956.81	-2,642.81	-16.20%
Fund: 603 - ELECTRIC FUND						
Revenue	6,414,300.00	6,414,300.00	464,119.52	3,387,281.70	-3,027,018.30	47.19%
Expense	6,884,505.00	6,884,505.00	471,312.18	3,736,809.55	3,147,695.45	45.72%
Fund: 603 - ELECTRIC FUND Surplus (Deficit):	-470,205.00	-470,205.00	-7,192.66	-349,527.85	120,677.15	25.66%

Budget Report

For Fiscal: 2024 Period Ending: 07/31/2024

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 604 - WATER FUND						
Revenue	1,061,213.00	1,061,213.00	90,408.59	579,108.78	-482,104.22	45.43%
Expense	1,298,342.00	1,298,342.00	86,379.89	631,702.03	666,639.97	51.35%
Fund: 604 - WATER FUND Surplus (Deficit):	-237,129.00	-237,129.00	4,028.70	-52,593.25	184,535.75	77.82%
Fund: 605 - LIQUOR FUND						
Revenue	2,824,000.00	2,824,000.00	283,127.87	1,587,366.96	-1,236,633.04	43.79%
Expense	2,725,284.00	2,725,284.00	270,802.79	1,610,354.99	1,114,929.01	40.91%
Fund: 605 - LIQUOR FUND Surplus (Deficit):	98,716.00	98,716.00	12,325.08	-22,988.03	-121,704.03	123.29%
Fund: 606 - WELLNESS CENTER						
Revenue	702,500.00	702,500.00	47,556.25	409,670.32	-292,829.68	41.68%
Expense	989,872.00	989,872.00	97,661.25	605,161.29	384,710.71	38.86%
Fund: 606 - WELLNESS CENTER Surplus (Deficit):	-287,372.00	-287,372.00	-50,105.00	-195,490.97	91,881.03	31.97%
Fund: 807 - FIRE RELIEF ASSOCIATION						
Revenue	0.00	0.00	40.64	19,367.39	19,367.39	0.00%
Fund: 807 - FIRE RELIEF ASSOCIATION Total:	0.00	0.00	40.64	19,367.39	19,367.39	0.00%
Fund: 901 - GENERAL FIXED ASSETS						
Revenue	0.00	0.00	841.25	297,514.14	297,514.14	0.00%
Expense	0.00	0.00	0.00	47,082.85	-47,082.85	0.00%
Fund: 901 - GENERAL FIXED ASSETS Surplus (Deficit):	0.00	0.00	841.25	250,431.29	250,431.29	0.00%
Report Surplus (Deficit):	-918,467.00	-918,467.00	896,980.22	-143,689.43	774,777.57	84.36%

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
101 - GENERAL FUND	0.00	0.00	925,391.98	13,635.61	13,635.61
204 - LIBRARY ENDOWMENT FUNI	0.00	0.00	41.57	317.25	317.25
205 - PINWOOD ESTATES	0.00	0.00	148,366.42	148,366.42	148,366.42
206 - ARPA FUNDS	0.00	0.00	66.11	-23,730.02	-23,730.02
207 - WDA REVOLVING LOAN FUN	0.00	0.00	100,979.64	103,285.34	103,285.34
208 - WDA LOAN FUND	0.00	0.00	26.33	360.58	360.58
209 - UNRESTRICTED MIF RLF	0.00	0.00	12.37	711.92	711.92
210 - MIF REVOLVING LOAN FUND	0.00	0.00	70.12	673.29	673.29
211 - MIF RLF #2	0.00	0.00	617.75	8,891.85	8,891.85
212 - SCDG COMMERCIAL FUND	0.00	0.00	-1,594.34	62.61	62.61
213 - SCDG COMMERCIAL 2021	0.00	0.00	28.98	204.21	204.21
214 - SCDG HOUSING FUND	0.00	0.00	63.94	-2,726.96	-2,726.96
216 - INNOVATIVE MIF RLF	0.00	0.00	25.15	402.50	402.50
217 - KERN MIF LOAN	0.00	0.00	8.79	273.93	273.93
315 - G.O. REFUNDING BONDS 20:	0.00	0.00	22.79	641.26	641.26
316 - PFA NOTES OF 2015	0.00	0.00	584.19	177,246.78	177,246.78
371 - MN EYECARE TIF 1-12	0.00	0.00	0.00	298.32	298.32
372 - MERICKEL EC DIST TIF 1-13	0.00	0.00	0.00	308.60	308.60
373 - MASON BROS TIF 1-14	0.00	0.00	0.00	1,115.71	1,115.71
374 - WADENA DEV GRP TIF 1-15	0.00	0.00	0.00	505.51	505.51
375 - HADC - TIF 1-18	0.00	0.00	0.00	20,780.83	20,780.83
389 - ROACH - TIF 1-10	0.00	0.00	0.00	-18,702.76	-18,702.76
401 - CAPITAL PROJECTS FUND	0.00	0.00	-221,270.76	-259,736.13	-259,736.13
403 - DTED SMALL CITIES GRANT	0.00	0.00	0.00	23,475.00	23,475.00
404 - SEWER/WATER CIP	0.00	0.00	239.34	-141,023.07	-141,023.07
601 - SEWER FUND	-6,163.00	-6,163.00	29,620.31	170,430.22	176,593.22
602 - GOLF FUND	-16,314.00	-16,314.00	-46,258.47	-18,956.81	-2,642.81
603 - ELECTRIC FUND	-470,205.00	-470,205.00	-7,192.66	-349,527.85	120,677.15
604 - WATER FUND	-237,129.00	-237,129.00	4,028.70	-52,593.25	184,535.75
605 - LIQUOR FUND	98,716.00	98,716.00	12,325.08	-22,988.03	-121,704.03
606 - WELLNESS CENTER	-287,372.00	-287,372.00	-50,105.00	-195,490.97	91,881.03
807 - FIRE RELIEF ASSOCIATION	0.00	0.00	40.64	19,367.39	19,367.39
901 - GENERAL FIXED ASSETS	0.00	0.00	841.25	250,431.29	250,431.29
Report Surplus (Deficit):	-918,467.00	-918,467.00	896,980.22	-143,689.43	774,777.57



222 2nd Street SE
Wadena, MN 56482

Regular City Council Minutes Tuesday, July 9th, 2024

PLEDGE OF ALLEGIANCE

CALL TO ORDER AND ROLL CALL

Comprising a quorum of the City Council, the meeting was called to order at 5:00 pm with the following members present: Mayor George Deiss, Council Members Mark Lunde, Wade Miller, and Dan Sartell.

Consider Filling Council Vacancy, Potential Swear In of Appointed Member

Mac Nelson was sworn in as an appointed council member to complete Jessie Gibbs term.

CONSENT CALENDAR

Action Motion: Approved the consent calendar items.

- A. Claims Register Summary
- B. Monthly Financial Reports
- C. City Council Meeting Minutes:
 - a. June 4, 2024, Special Meeting
 - b. June 11, 2024, Regular Meeting
 - c. June 24, 2024, Special Meeting
- D. Action 24-50: Salsa Festival Park Use & Street Closure Request

Moved by:	Lunde	Seconded by:	Miller
Roll call vote:	Deiss, Lunde, Miller, Nelson, Sartell		

Action Motion 24-43: Approve City of Wadena Adverse Weather Conditions Policy

Moved by:	Sartell	Seconded by:	Lunde
Vote in favor:	Deiss, Lunde, Miller, Nelson, Sartell		

UNFINISHED BUSINESS

Ordinance 248: Mobile Food Units

The first reading of the ordinance was held. It is yet to be reviewed with attorney Pederson. Once that's done the second reading and publication will be brought back for council approval.

NEW BUSINESS

Action Motion 24-51: Approve Apprentice Line Worker Job Description

Utility Superintendent Dave Evans stated that contract negotiations determined that Apprentice line workers would be on a separate grade from Journeyman line workers. In prior years the

position was on the same pay scale with Apprentice workers capped at year 4. The new contract and pay scale places Apprentice workers on Grade 7 and Journeyman line workers on Grade 8. Apprentice workers cannot work energized power lines, or much that relates to construction of overhead, underground transmission distribution, and high-level electrical duties. With the newly implemented Grade 7 and 10 step table there's no need for an apprentice longer than the number of years to achieve journeyman licensing, typically four years. After discussion and negotiations with the union, the contract will allow one additional year, to step (year) 5 for the employee to achieve journeyman licensure.

Once journeyman is achieved the employee will move to Grade 8 with a negotiated step on the grade that doesn't impact a deduction in pay.

If the apprentice hasn't received journeyman after the fifth year, the contract has provisions allowing the city the right to terminate said employee. This language has been agreed upon by the union.

Dave also noted the job description changed slightly for this position and requires council approval.

Moved by:	Lunde	Seconded by:	Miller
Vote in favor:	Deiss, Lunde, Miller, Nelson, Sartell		

Action Motion 24-52: Approve Police Department to Apply for Sourcewell Grant

Sourcewell has changed their grant process for public safety creating a new and separate \$50,000 grant specific to public safety opening July 15th on a first come first served basis. Chief Plautz wants to be proactive and receive permission to apply for the grant right away. Also stating she intends to shop locally as much as possible, if granted.

Moved by:	Miller	Seconded by:	Nelson
Vote in favor:	Deiss, Lunde, Miller, Nelson, Sartell		

Action Motion 24-53: Approve TH10/71/29 MnDOT Appraisals and Property Interest Offers of Compensation for City Owned Property Contingent on Clarification Regarding Land Swap.

During the upcoming MnDOT Hwy 29/71/10 projects several city owned properties will be affected either by construction impact or purchase requirement. MnDOT has provided documentation and monetary compensation loss values for the city to consider.

Public Works Director Dan Kovar wanted to confirm that a land swap that was previously mentioned was not part of this deal. The council wanted to approve this contingent on the land swap not being included in the memorandum.

Moved by:	Lunde	Seconded by:	Sartell
Vote in favor:	Deiss, Lunde, Miller, Nelson, Sartell		

Action Motion 24-54: Approve to install sewer wyes at the main for developable properties along the 9th street sewer installation Approve to not run water main the entire length of 9th street, servicing only parcels currently in need.

When estimate costs came in high, a water main and services were estimated in anticipation of future developments. Water Superintendent Dave Evans does not need to install water main along the entire portion of 9th street. To reduce costs and assessments it's noted to install only what's necessary to service the homes along 9th Street and a short distance past that.

Public Works Director Dan Kovar would like to continue with wyes and risers installed for each lot. This will save the integrity of the main and make future maintenance easier should future development occur.

Moved by:	Sartell	Seconded by:	Lunde
Vote in favor:	Deiss, Lunde, Miller, Nelson, Sartell		

Action Motion 24-55: Approve 2024 Street Overlay Project.

Public Works Director Dan Kovar sent out requests for three overlay projects:

Ferguson Asphalt Paving was the lowest bidder for all three alternate projects. Using Fergusons bids each overlay cost is, 1st Street SW from Irving to Lincoln \$63,393; King Ave SW from Hwy 71 to 2nd St SW, \$22,806; and Jackson Ave SW from Hwy 71 to 2nd St SW, \$22,806 for a total project cost of \$109,005.

Dan states this is over the \$100,000 budgeted amount. He'll cut other areas of the budget in order to stay within budget if necessary.

Moved by:	Miller	Seconded by:	Nelson
Vote in favor:	Deiss, Lunde, Miller, Nelson, Sartell		

Action Motion 24-56: Approve Conflict of Interest Waiver for SCDP funds for Evan Lachowitzer contingent on letter of confirmation from Jeff Pederson.

WDA Director Dean Uselman explained that the Small Cities Development Program has been advertised with DEED reaching out to several residences.

The funds expire the end of August. The program has been in place for over 3 years, with an already approved one-year extension. DEED has told Dean a second extension will not be granted. It is better not to let it expire and for future programs to receive similar funding amounts.

City Employee Evan Lachowitzer has a rental property in town that funds could be used for. Attorney Jeff Pederson will develop a conflict-of-interest waiver document. It was noted that conflict-of-interest waivers have been used for past employees.

Moved by:	Nelson	Seconded by:	Lunde
Vote in favor:	Deiss, Lunde, Miller, Nelson, Sartell		

Action Motion 24-57: Approve hiring Louie Roggenkamp as Water Foreman starting at Grade 8, step 3.

Following the union contract, the Water Foreman position was posted internally for 10 days. One application was received from Louie Roggenkamp, the current Water Operator. Utility Director Dave Evans had discussion .with Roggenkamp regarding the duties expected of the position. He has the necessary licensure and experience. Both felt good about the position moves.

Evans recommends starting Roggenkamp on Grade 8, Step 3.

City Administrator Schroeder states that a pay study was recently conducted and suggests starting him on a lower step with a 90-day probation period, then moving to step 2 or 3. Dave reiterated that Roggenkamp is coming in with expertise of the city systems and necessary licensures. That his recommendation remains at step 3. Dave also relayed that he is not certain that Roggenkamp would accept a lower step.

Moved by:	Lunde	Seconded by:	Nelson
Vote in favor:	Deiss, Lunde, Miller, Nelson, Sartell		

Action Motion 24-58: Approve the updated Water Operator/Maintenance Worker Job Description

Dave Evans states there are no internal candidates for this job and ready to advertise the position externally. Before then, updates to the job description are needed. In the past this position has been primarily 50/50 water and electric. Through the course of the years, it has switched to

approx. 90% water, where the positions duties are needed. Minor changes were made to prioritize water maintenance over electrical duties in the descriptions. He recommends adding a license requirement to operate utility department equipment such as the backhoe and digger trucks.

Moved by:	Nelson	Seconded by:	Sartell
Vote in favor:	Deiss, Lunde, Miller, Nelson, Sartell		

Action Motion 24-59: Approve a Forgivable MIF Loan to a Confidential and Potential Business Expanding from Winnipeg Manitoba, Canada to Wadena.

WDA Director Dean Uselman states he met with the CEO of a manufacturing company based in Winnipeg, Canada looking for a second location in Midwest USA. He believes it would create multiple jobs to the area and drive spinoff business as well.

Uselman reached out to DEED asking what they can provide to bring this business to Wadena. DEED is willing to provide a \$450,000 forgivable MIF loan, contingent on the city agreeing to additionally forgive its 20% portion of the payback. This deal would hold no liability to the city.

Moved by:	Lunde	Seconded by:	Miller
Vote in favor:	Deiss, Lunde, Miller, Nelson, Sartell		

MEETING OPEN TO THE PUBLIC AT 6:06 PM

Jim Stoneman asked the council if there are still plans to assess his 9th St. property. He went on to ask the council about Greenwood Ave, noting that the new walking trail may have caused his shrubs to die along with the grass. Public Works Director Dan Kovar stated that that road is owned by Wadena County, that he needs to connect with the County about this.

Jim also stated that 4-5 years ago the city removed a couple of his trees. He was told someone would be out to grind the stump, he noted that nobody ever came, and he completed it himself.

DEPARTMENT REPORTS

Public Works Department – Dan Kovar

- Wadena County held a public hearing in June to discuss the Hwy 101 reconstruction project. Two options were proposed for a walk/bike trail. One option is to create a wider shoulder, which the county would maintain. This option requires very little in terms of easements or securing property. The second option is a grass median with a separate walking path similar to Greenwood. The plan they wanted to go with was the grass median and separate trail. With that, they need easements to complete it. They were hoping the city would give them an easement. The second item they requested was to have the city do the maintenance on that walking trail. They would pay the city a maintenance fee to do the maintenance on the path. The noted path is partially in and partially outside city limits. Dan wanted to bring this to the council to let them be aware.

Utilities Department - Superintendent David Evans

- Good progress out at the Astera Cancer Center with their project.
- Started an underground utility project with Arvig.

Wadena Development Authority and Planning & Zoning – Dean Uselman

- Updated that the Meraki Bakery owner has moved to Idaho and closed their doors. Dean has not heard back from them with an update.
- Currently working with four housing developers looking at substantial housing projects in the area.
- Completed the permit process for the new O'Reilly's store.
- The prospective buyers for the library building declined to go through with the purchase based on cost. Continuing the search for purchase or lease options.

Police Department – Naomi Plautz

- Along with asking organizations to donate for the remainder of the balance they need for sirens, Naomi ordered the sirens and Dave ordered the poles.
- Have had inquiries on Police Officer position, and a couple applications.

Fire Department – Cody Yglesias

- Not Present

Wadena Liquor Store – Tim Booth

- Nothing to add

Maslowski Wellness and Research Center – Lisa Anderson

- Nothing to add

Whitetail Run Golf Course – Kevin Ross

- Not present.

City Administrator – Kim Schroeder

- The City has discussed acquiring property for a future industrial park. MnDOT has purchased property located at 12280 Hwy 10 and recently discussed turning the property back to the City. This property is not located within city limits. MnDOT is questioning if the City is still interested in the turnback and whether or not the city will annex the property. The City will have to make a decision if it wants this property for industrial purposes.
- Spoke with Eric Schiller recently about lighting on the future Hwy 71 walking path. They are interested to know if this is happening in conjunction with the project or completing it separately.
- City signs on each side of town might be moved to reflect the actual city limits.
- There have been misunderstanding about the length of the highway 10 project, George confirmed it will stem to a 2-year project.
- Hwy 71/29/10 Project Updates: There is cost to the city to do these projects. The city will be responsible for approx. \$890,000. A rapid reflection test will be staged at the Hwy 71 and Bryant Ave intersection this year to determine if street light signals are still warranted.
- It's been determined there's not a lot of property owner requests to enhance the amenities zone along Hwy 71 sidewalk areas.
- Has been hearing feedback from people that they have not heard a lot of information regarding the highway projects and the idea of an informational meeting has been brought up. Working with MnDOT and staff to determine how to provide information.

COUNCIL REPORTS

Dan Sartell: Shout out to the Wadena Lions for donating funds to the new Tapley Park shelter.

Mark Lunde: The annual Fly-In served 270 meals and raised almost \$4,000 for scholarship programs. Wanted to thank Naomi, Dan, Dave, and the Chamber for their help making the project a success.

Mac Nelson: Thanked the council for trusting that he will do a good job for the city.

Wade Miller: Stated he's read good feedback on facebook from two different families about Wadena being a great place to visit, noting how well the parks are maintained and looking good, and how well the city is run.

Mayor George Deiss: Had dinner with the presidents from the area concert association and gave praise to the association.

ADJOURNMENT**Action Motion: Unanimously Adjourned at 6:42pm.**

Moved by:	Nelson	Seconded by:	Lunde
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Vote in favor: | Deiss, Lunde, Miller, Nelson, Sartell

George Deiss, Mayor

Attest:

Kim Schroeder, City Administrator



Legislative History

Agenda date: August 13, 2024

Action:

Vote:

Yes:

No:

Absent:

CITY OF WADENA, MINNESOTA

Resolution No. 2024-25

Authorizing the 2025 Wadena Development Authority Mandatory Tax Levy

Whereas, pursuant to Minnesota Statute 469.053, Subdivision 4, the Wadena Development Authority requests the City levy a mandatory tax in the year 2025.

Whereas, the Wadena Development Authority board of directors approved said levy at their August 13, 2024, meeting.

Now Therefore be it Resolved, by the City Council that the City is authorized, for the benefit of the Wadena Development Authority, to levy a tax in the amount of 0.01813% of the estimated market value of property in the City of Wadena for collection in the year 2025.

Adopted by the City Council of the City of Wadena, Minnesota this 13th day of August 2024.

George Deiss, Mayor

Kim Schroeder, City Administrator

(SEAL)



Legislative History

Agenda date: August 13, 2024

Action:

Vote:

Yes:

No:

Absent:

CITY OF WADENA, MINNESOTA

Resolution No. 2024-26

Authorizing the 2025 Wadena Development Authority Discretionary Tax Levy

Whereas, pursuant to Minnesota Statute 463.053, Subdivision 6, the Wadena Development Authority requests the City levy a discretionary tax in the year 2025.

Whereas, the Wadena Development Authority board of directors approved said levy at their August 13, 2024, meeting.

Now Therefore be it Resolved, by the City Council that the City is authorized, for the benefit of the Wadena Development Authority, to levy a tax in the amount of 0.00282% of the estimated market value of property in the City of Wadena for collection in the year 2025.

Be it Further Resolved, that the tax enables the Development Authority to carry out efficiently and in the public interest Minnesota Statutes 469.048 to 469.068, to create and develop industrial development district, and to perform other activities as determined by the Development Authority to be in the public's best interest.

Adopted by the City Council of the City of Wadena, Minnesota this 13th day of August 2024.

George Deiss, Mayor

Kim Schroeder, City Administrator

(SEAL)



Legislative History

Agenda date: August 13, 2024

Action:

Vote:

Yes:	No:	Absent:

CITY OF WADENA, MINNESOTA

Resolution No. 2024-27

Approving the 2025 Wadena Housing and Redevelopment Authority Tax Levy

Now Therefore be it Resolved, by the City Council that the Wadena Housing and Redevelopment Authority is authorized to levy 0.0144% of taxable market value of property in the City of Wadena for collections in the year 2025.

Be it Further Resolved, that the generated funds are used to address the City of Wadena and the Housing and Redevelopment Authority housing related programs and redevelopment projects, pursuant to Minnesota Statute 469.003.

Adopted by the City Council of the City of Wadena, Minnesota this 13th day of August 2024.

George Deiss, Mayor

Kim Schroeder, City Administrator

(SEAL)

**City of Wadena
Action Memorandum 24-60**

Subject: Request to Use BN Park and Close a Portion of Aldrich Avenue for Oktoberfest

From: Drastic Measures

Agenda of: August 13, 2024

Action Requested:

Approve use of BN Park and closing a portion of Aldrich Ave. Saturday, September 28, 2024, for Oktoberfest.

Council Action: ☐ **Approved**

☐ **Defeated**

☐ **Amended:** _____

From: [Ash Doebbeling](#)
To: [Kim Schroeder](#)
Subject: August Agenda for City Counsel Meeting
Date: Friday, August 2, 2024 3:56:28 PM

Oktoberfest will be held on September 28th from about 12 pm to 10 pm.

We would like to shut Aldrich down from Jefferson to the Alley behind the brewery and potentially use BN park as well.

The festival will include games, prizes, contests & drawings. All customers will be wristbanded to verify they have been carded.

Please let me know if you have any questions!

--

Ash Doebbeling
CFO / CMO
218-402-0882
PO BOX 349
Wadena MN 56482

**City of Wadena
Action Memorandum 24-61**

Subject: Pig & Wing Challenge, Request to Close a Portion of Aldrich Ave Saturday, August 24

Agenda of: August 13, 2024

Background Information:

The time of the event is 1:00 to 5:00 pm. With preparations necessary before and after the event it's requested to close Aldrich Ave from midnight to 10:00 pm.

Action Requested:

Approve use of BN Park and closing Aldrich Ave. Saturday, August 24, 2024, from midnight to 10:00 pm for Pig & Wing Challenge.

Council Action: ☐ **Approved**
☐ **Defeated**
☐ **Amended:** _____

**City of Wadena
Action Memorandum 24-xx**

Subject: Minnesota Deer Hunters Association Antler Request

From: Dan Kovar, Public Works Director

Agenda of: August 13, 2024

Background Information:

A request was received from the Minnesota Deer Hunters Association to have the City of Wadena donate the current and future shed antlers from the deer at the Sunnybrook Park Zoo. The donated antlers would be used to auction off to raise funds for area youth hunters' education programs. See attached requested letter.

The Public Works Department currently has on display six sets of shed antlers and the MDHA group is requesting to have all of them be donated towards their fund-raising efforts.

Action Requested:

That the City Council decide if they're interested in making this donation to the Minnesota Deer Hunters Association, and how many sets of antlers to donate from the current collection and any future sets accumulated.

Council Action: ☐ **Approved**

☐ **Defeated**

☐ **Amended:** _____

To: City of Wadena

Donation/Fundraiser Opportunity

Proposal- MDHA is tossing the idea of requesting a donation of the shed antlers of the deer penned in Sunnybrook Park as a way to live auction them annually to raise funds to go directly towards youth Firearm safety.

Plan- MDHA would use the shed antlers placed on a plaque with the date and City of Wadena recognition. (Possibly have a member of the City of Wadena present the plaque and talk about the fish stocking-maintenance, deer and buffalo in Sunnybrook Park)

Proceeds- The funds raised would directly go towards Firearm safety classes for the youth of our community.

MDHA annually funds youth firearm safety @ Knob Hill- \$2,500

MDHA also promotes Forkhorn Camp where campers learn firearms safety training, outdoor skills classes such as canoeing, fishing, survival, orienteering, rock climbing, and much more. www.deep-portage.org

Camp runs \$500 per camper- MDHA covers \$400 per camper sending 5-15 camper per year \$2,000-\$6000.

The Wadena MDHA Chapter is always looking for a new and fun way to fundraise each year in our community and we believe this would a unique fundraiser for our Chapter.

Wadena MDHA Chapter

Paul Hunke

(218)639-5067

paul@hunkestransfer.com

**City of Wadena
Action Memorandum 24-63**

ELECTRIC & WATER DEPARTMENT

TO: COUNCIL MEMBERS
FROM: DAVID EVANS, UTILITY SUPERINTENDENT
SUBJECT: DC FAST CHARGER INSTALLATION
DATE: 08/09/2024
CC: KIM SCHROEDER, CITY ADMINISTRATOR

We have been working with ZEF Energy for the past 3 years to have a level 3 EV fast charging site in Wadena. In the past timing of project and cost have been an obstacle to the project moving forward.

With the recent 30% cost reimbursement from the State we are able to move forward with the project this year. Even though costs have increased from when the project discussions first started the financial contribution from the Electric Utility will be minimal, and for the first 5 years costs will be less than the maintenance of the current level 2 chargers if we stayed with them.

As discussed previously the new chargers will be located at the old PB site in the current green area and parking lot. The current charges at the Depot will be removed to eliminate the maintenance cost of those units.

I would like the Council to approve entering into an agreement with ZEF Energy to have the units installed this year.

Thank you for your time and consideration on this matter.

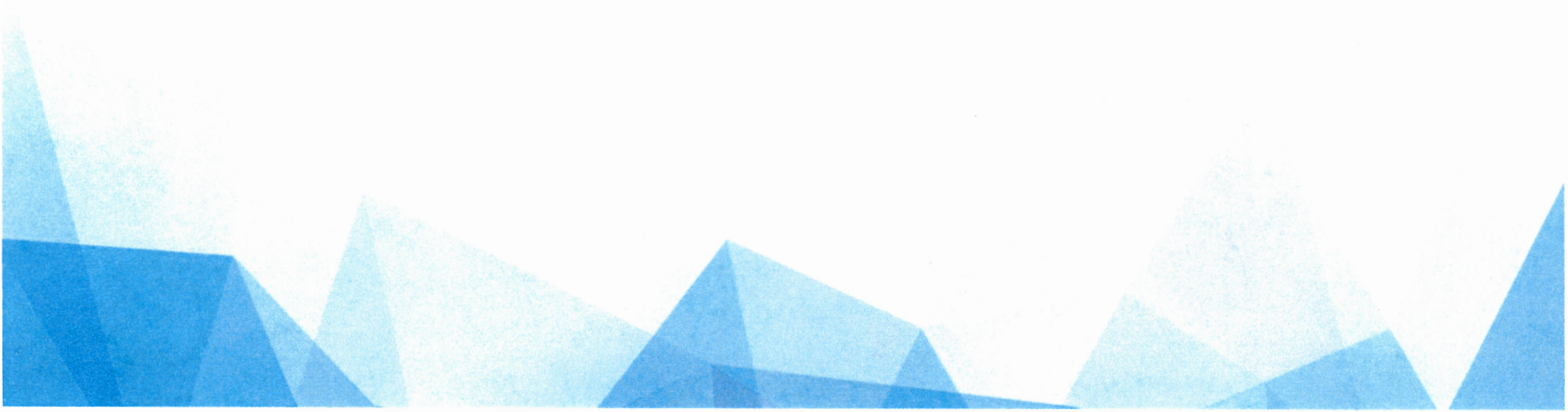
David Evans
Utility Superintendent

MPCA Phase 2 DC Fast Charging Corridor Project

Spring / Summer 2024



Grant Funding & State Requirements



Project Overview & MPCA Requirements:

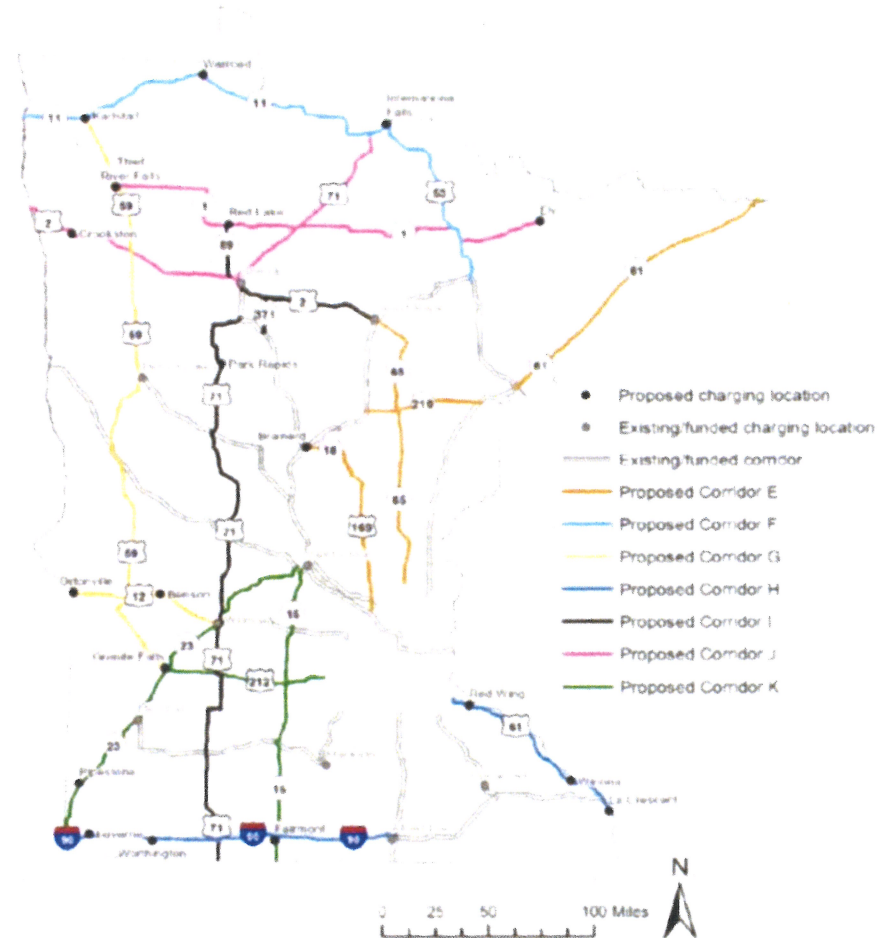
- (33) site project awarded to ZEF Energy (6 of 7 corridors)
- Grant covers up to 80% of project cost, but no more than \$69,500 per site
- Strict limitations on what can be eligible as project “costs”
- Limited to highway corridors identified by the MPCA
- Selected sites must agree to keep equipment installed and operational for **5 years** (min)
- Sites are to be 30-70 miles apart (from others on this application at a minimum)
- Must be **connected to Local renewables** or offset via RECs purchased

***Project to be completed by June 2025 (unless extended)*

Site Requirements (MPCA)

- Distance from designated EV corridor ≤ 2 miles
- Within $\frac{1}{4}$ mile of retail; eatery, or convenient store
- Chargers are accessible 24/7
- Dusk to dawn lighting required
- Must remain operational for 5 years
- 5 spaces needed over all (2 dedicated for DCFC)
- Must have space for at least one additional DCFC in the future
- ADA compliance for at least one parking space where the 50kW is reachable (10' W x 18' d with 36" accessible route; use accessible ramps and slopes)

***ZEF Energy awarded grant dollars for all but Corridor G**



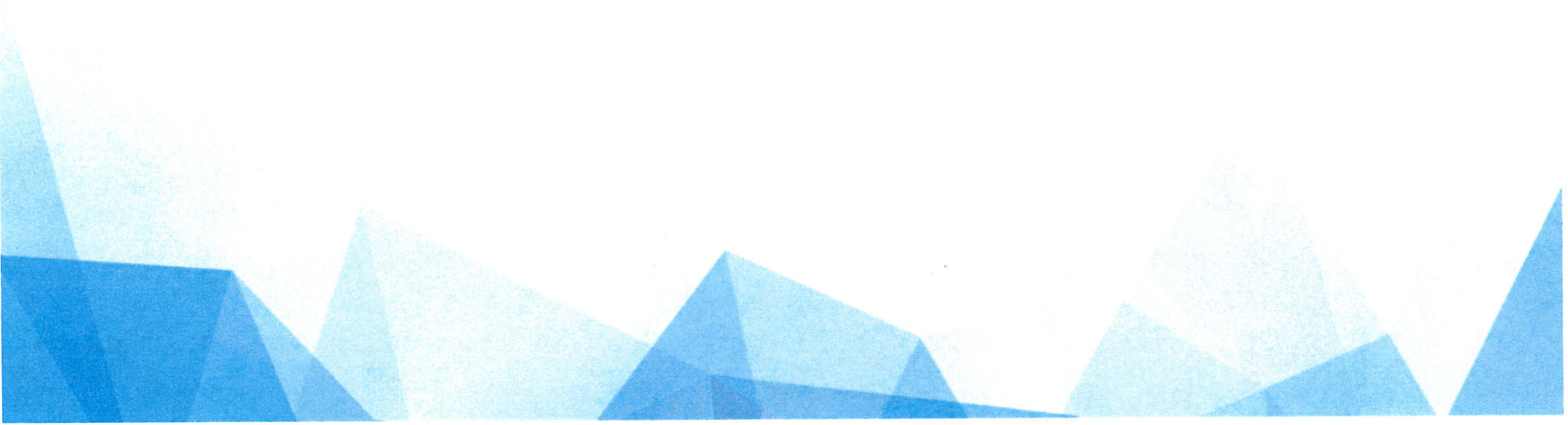
Equipment & Site Prep Requirements

- Minimum 50kW charger per site (higher powered allowed, but grant cap still applies)
 - Intention to maximize charger coverage across MN
- ZEF Energy selecting modular equipment to help future proof sites
 - Initial install at 50kW
 - Can upgrade each DCFC up to 600kW
 - Level 2 upgradable to DC Fast (for consideration)
- Electrical service (make-ready) to support a minimum of 150kW + Level 2 (200kVA min)
 - ZEF Energy recommends a minimum transformer size of 250 or 300kVA

Other Requirements Met or Exceeded:

- 24/7/365 technical support for drivers and station owners
- Payment methods will be PCI compliant and allow for payment by CC and mobile app

Project Benefit & Details

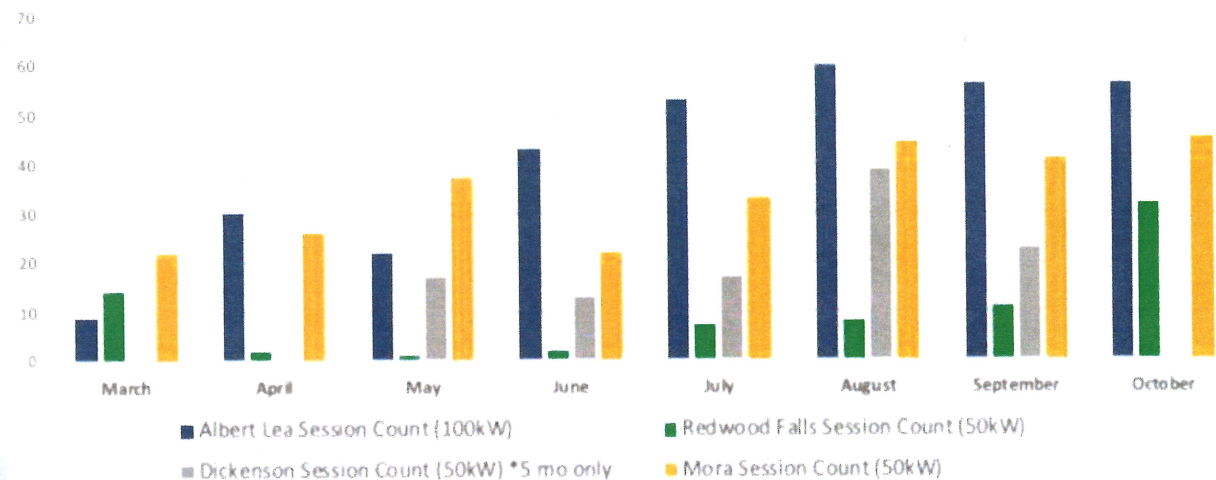


Station Utilization

- DC fast charging is a community amenity with economic development benefits
- Puts you on the map!
- Attracts passers-by to your community - spend at local businesses
- DCFC utilization (session count) is typically 2-6x's more than Level 2 stations when both are available for corridor charging

Albert Lea Session Count (150kW)	Redwood Falls Session Count (50kW)	Dickenson Session Count (50kW)	Mora Session Count (50kW)
41.125	9.625	21.8	33.75

Charging Sessions by Month



Equipment Concept

Switchgear/metering

2 or 4 DC charger head units
connected to AC-DC cabinet

Single Cabinet to start
(Triple AC-DC Cab. 600kW Max)

Level 2 Unit
(2 plugs)

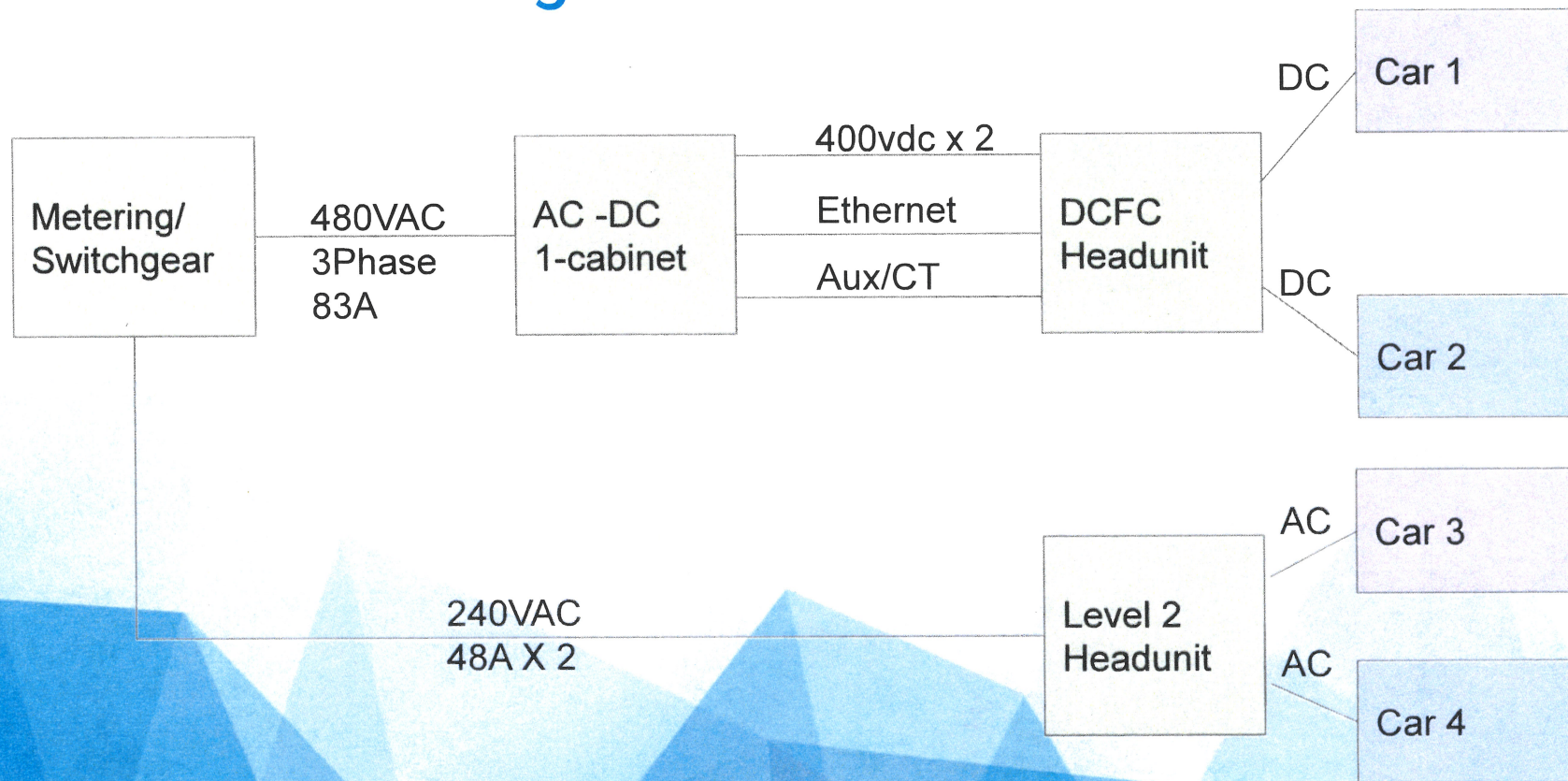


Equipment Value & Benefits

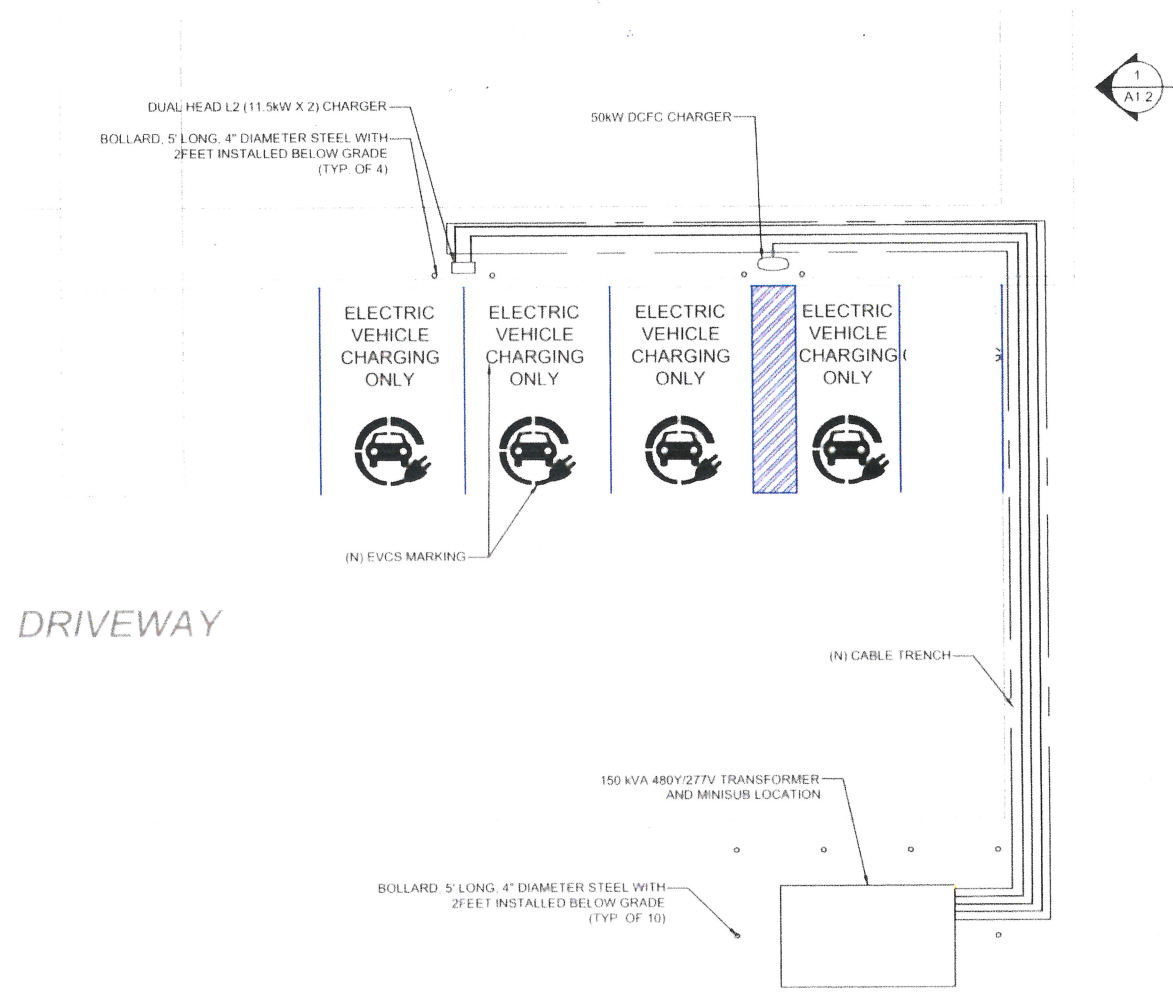
A Future Proofed Site

- **DCFC: Provide modular & serviceable DCFC equipment**
 - Fewer parts for stocking enables faster field response times and increased uptime
 - Can increase station up to 600kW with up to 8 charging ports
 - Dynamic charging deployment between cars (*changes kW output per each EV*)
- **Level 2: Provide durable Level 2 charger**
 - Visible design with LED availability indicators on each side
 - 13 SF of branding canvas to draw attention
 - Cord management system that keeps cords off the ground
- **Encourage siting that will allow for expanded use**
 - Encourage pull-thru layouts when possible
 - Parking space for more DC charging & utility make-ready to support 150-200kW DCFC

Installation Diagram



Concept Site Plan



Charging-as-a-Service Options

	Subscription	Lease	Loan
Brief Description	Customer Pays Monthly Subscription Only	Spread First Costs Over Time + Receive Session Revenue (Own Later)	Spread First Costs Over Time + Receive Session Revenue (Own Now)
Applicable Equipment	Level 2 & DCFC	Level 2 & DCFC	Level 2 & DCFC
Ownership	Service Provider	Service Provider	Host Site/Customer
Upfront Cost	None/Optional	None/Optional	None/Optional
Driver Revenue	Varies	To Site Host / Customer	To Site Host / Customer
Payment Frequency	Monthly	Monthly	Monthly or Annually
Term*	3-5 Years	3-5 Years	1-5 Years
O&M & Install	Install, Warranty, Preventative Maintenance & Field Service (Turnkey with 98% uptime)	Warranty included; Option to include SLA	Warranty included; Option to include SLA
End of Term Options	Customer Buys-Out, Renew with new equipment, Decommission	Customer Own, Renew with new equipment, Decommission	Customer Owns

Budget (Varies by Site)

Costs reflect average estimated costs per site.
Prices based on a rebid completed April 2022.

Item	Estimated Project Cost	MPCA Grant Funds	Match Funds Required
50kW DCFC *Includes 5 years of: Hardware P&L Warranty, Software Operations, Owner and Driver Support & Cellular Connectivity	\$55,000		Onsite labor and materials brought by the local utility count towards the match. Those are assumed in the total below.
DCFC Maintenance SLA *5 years	\$8,750		
Level 2 Dualhead Charger (ZEFNET PRO) *Includes 5 years of: (same as DCFC)	\$8,500		
Level 2 Maintenance SLA *5 years	\$2,200		
Turnkey Installation *Includes minisub, all civil work back to the transformer including transformer pad, and site signage + pavement markings	\$49,800		
Distribution Interconnection thru Transformer *Includes supply of transformer and conduit	\$43,350		
TOTAL	\$167,600	\$50,280 \$69,500	\$47,820

What is Direct Pay?

- Program introduced by the Inflation Reduction Act (IRA)
 - Can also be referred to as “Elective Pay”
- Enables tax-exempt and governmental entities to receive a payment up to 30% of the total cost for building qualifying clean energy projects
- No “competition” to it, Direct Pay allows entities to take advantage of the funding just as long as they meet all requirements for the program
 - The direct pay tax credit can be stacked on top of existing grant funding UNTIL 30% of the total project cost is more than what still needs to be paid
 - Eligible entities are not able to pocket extra money from this grant

Proposed Responsibilities Matrix

Activity	Responsible Party
Applicant & Grant Awardee	ZEF Energy
Project Ownership	Site Host <i>(or use ZEF CaaS Options)</i>
Turnkey Engineering/Procure/Construct	ZEF Energy
Maintenance & Operation (via 5-year SLA)	ZEF Energy
Reporting to the State of MN (5 years)	ZEF Energy
20% Cost Share (or budget gap)	• Site Host to bring match • Utility Usually brings make-ready contribution (\$15k-20k typical)

**Charger Branding: Default branding on units will be ZEF Energy branding.*

Publicity After Installation

How ZEF Will Support

- ZEF will partner with host sites and local utilities to increase public awareness for the newly installed network
- ZEF will help promote ribbon cutting events for 3 or more events across the state (namely in 2023 & 2024)



Thank You

Will Tuchtenhagen | Sales & Project Developer
will.tuchtenhagen@zefenergy.com

Megan Hoyer | Chief Development Officer
megan.hoyer@zefenergy.com

IRA Direct Pay Program

ZEF Internal Training



What is Direct Pay?

- Program introduced by the Inflation Reduction Act (IRA)
 - Can also be referred to as “Elective Pay”
- Enables tax-exempt and governmental entities to receive a payment up to 30% of the total cost for building qualifying clean energy projects (cap of \$100,000 per project)
- No “competition” to it, Direct Pay allows entities to take advantage of the funding just as long as they meet all requirements for the program

Who Qualifies for Direct Pay?



State, Local, and Territorial Governments

- Eligible parties include:
 - States
 - U.S. Territories
 - Political subdivisions including cities, counties, municipalities, townships, and villages
 - Agencies and instrumentalities of state, local, or territorial governments, including water districts, school districts, economic development agencies, and certain public universities and hospitals

Tribal & Native Entities

- Eligible parties include:
 - Federally recognized tribal governments, their subdivisions, and their agencies
 - Alaska Native Corporations

Rural Energy Cooperatives

- Eligible parties include:
 - Any corporation operating on a cooperative basis that works to provide electricity to rural communities
 - Tennessee Valley Authority

Other Tax-Exempt Entities

- Eligible parties include:
 - 501(c)(3) organizations such as public charities, private foundations, schools, hospitals, houses of worship, and others
 - Religious or apostolic 501(d) organizations
 - All other organizations exempt under section 501(a) of the tax code

What Projects are Eligible for Direct Pay?

- Applicable entities can use direct pay for 12 of the Inflation Reduction Act's tax credits. Main examples include but are not limited to:
 - Generating clean electricity through solar wind, and battery storage projects
 - Building community solar projects that bring clean energy to neighborhood families
 - Installing electric vehicle (EV) charging infrastructure
 - Purchasing clean vehicles for state or city vehicle fleets
- Paying prevailing wage and using registered apprentices are required to get the maximum amount of funding possible

Example

- The City of Vroomville installs a 150kW fast charger in their city for public use. Through direct pay, the city can get up to 30% of the total cost of the charger back by applying for the tax credit.
 - The direct pay tax credit can be stacked on top of existing grant funding UNTIL 30% of the total project cost is more than what still needs to be paid
 - Eligible entities are not able to pocket extra money from this grant

How to Apply

- File a tax return!
- The IRS has made it so organizations can receive direct pay program payments as a check or electronically (like tax returns)
 - Count the total cost as an overpayment on the tax return and refund accordingly
- Qualified entities need to file for a registration number with the IRS which they can then use to file for the direct pay credit they are looking for
 - Form 990-T for entities that don't normally file a tax return

Thank You

Will Tuchtenhagen | Sales & Project Developer
will.tuchtenhagen@zefenergy.com



**City of Wadena
Action Memorandum 24-64**

Subject: Consider Future Industrial Park Land

From: Kim Schroeder, City Administrator and WDA Director Dean Uselman

Agenda of: August 13, 2024

Background Information:

WDA Director Dean Uselman has indicated interest in new industrial park land. One area that recently surfaced is land west and north of Leaf River Ag, see attached image.

MnDOT has purchased property from Andy Garza, west of Leaf River Ag. Conversations between the city and MnDOT have occurred to turn back the property [to the city] for potential future industrial development.

Dean Uselman has had verbal conversations with landowners to the north of MnDOT's property, Kern & Tabery, indicating the potential to purchase some of the land for future development. More recent conversations have led to the possibility of a signed document for first right of refusal option.

Dean Uselman has also discussed this with WDA. The board is interested in this location.

Interest in this property is not without other future considerations such as water, sewer, and electric infrastructure needs which staff has already been brainstorming different strategies that could be brought to future meetings.

MnDOT is also questioning annexation before turning back. At this time, city staff discussion would be to annex the undeveloped adjoining property.

The timeframe for this to potentially occur is 2026-2028. This is the start of a long-term plan.

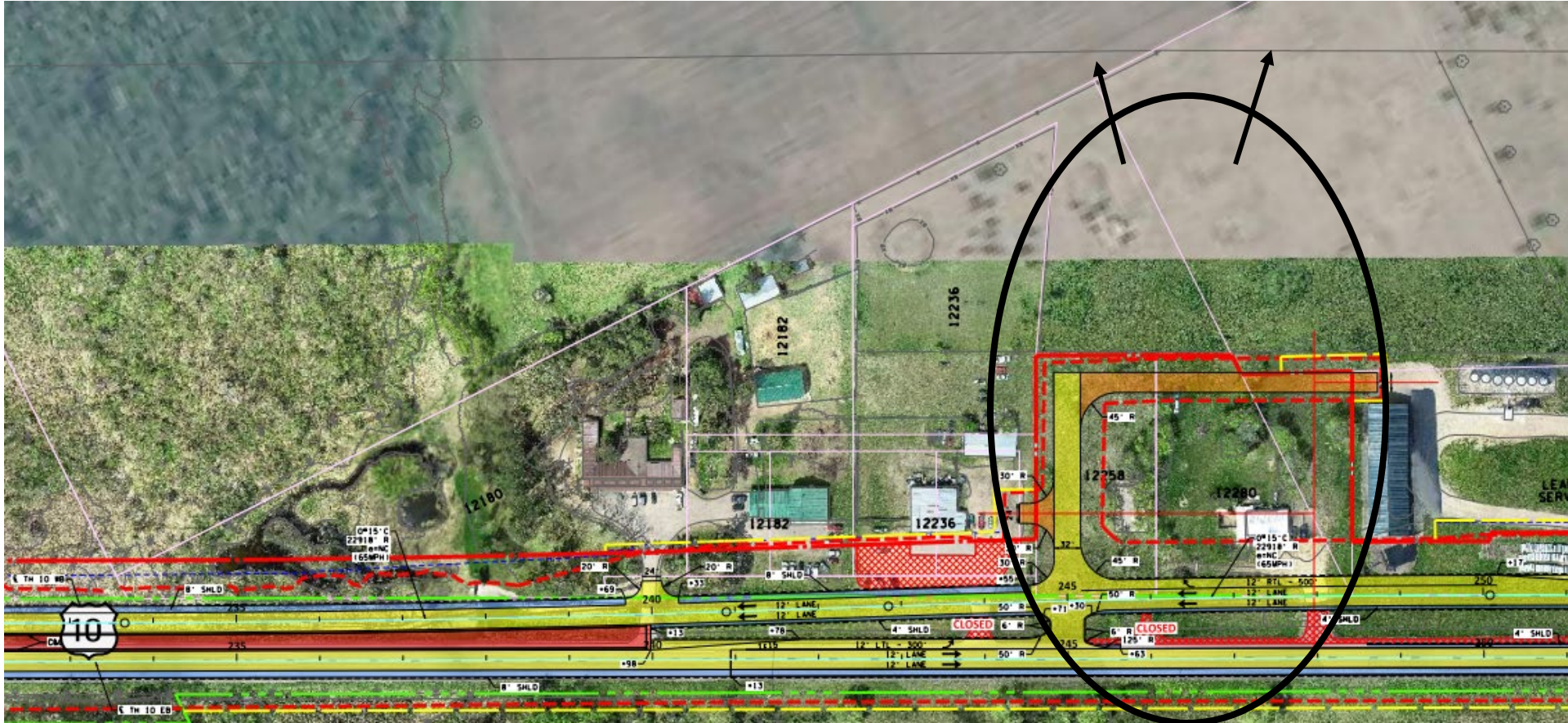
Action Requested:

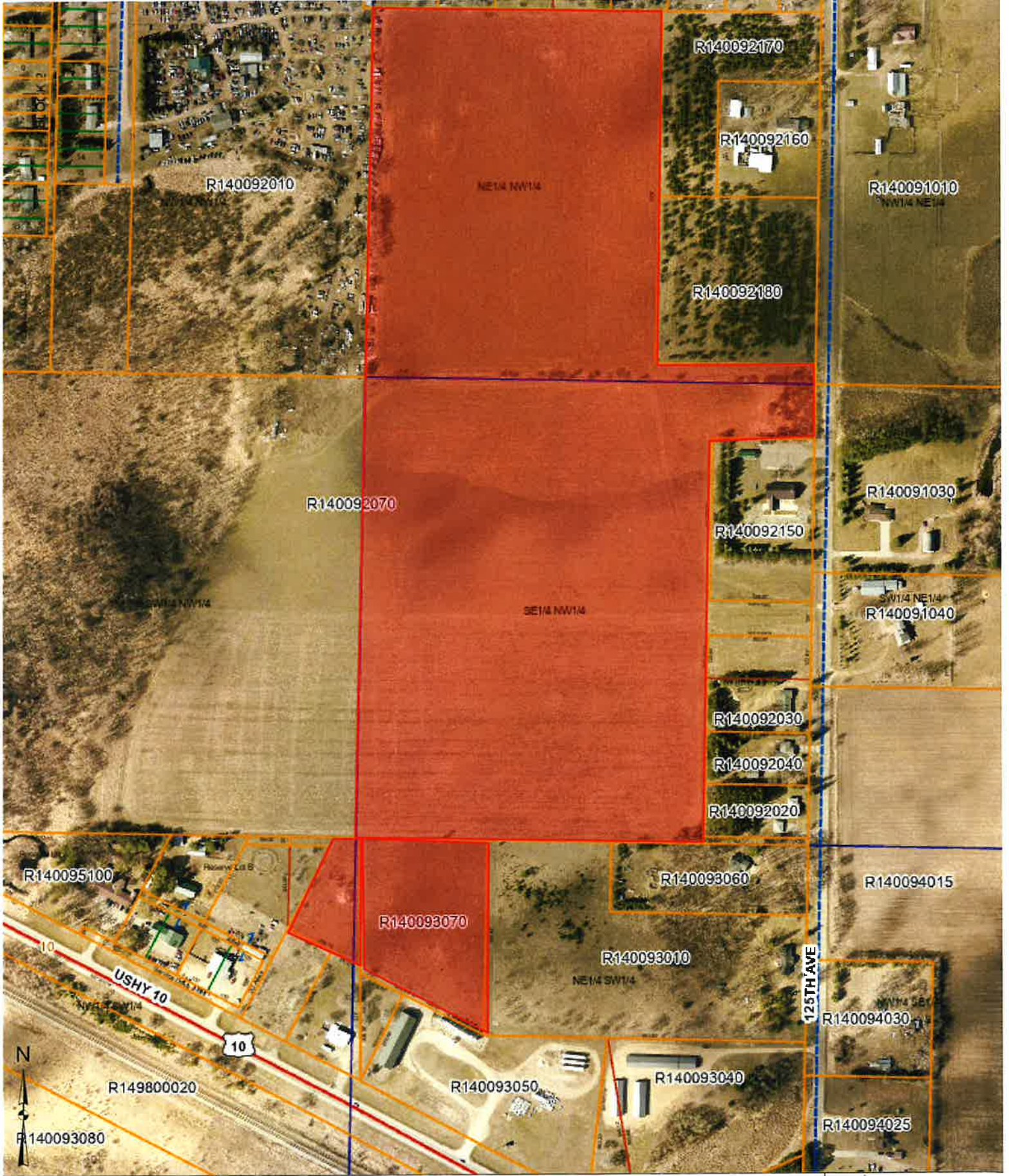
Requesting the Council to make a decision whether or not to continue looking into this potential industrial land.

Council Action: ☐ **Approved**

☐ **Defeated**

☐ **Amended:** _____





These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.

1:4,246		Date: 8/9/2024
This map is not a substitute for accurate field survey or for locating actual property lines and any adjacent features.		



**City of Wadena
Action Memorandum 24-65**

Subject: Employee Community Ambassador Program

From: Kim Schroeder, City Administrator

Agenda of: August 13, 2024

Background Information:

With the city and Chamber of Commerce continuing the trend of more activities and annual events, along with local clubs, organizations, and groups hosting volunteer events, the need for volunteers grows.

At a previous meeting, council members collectively agreed to consider allowing employees volunteer pay.

The volunteer pay is suggested to allow up to 8 hours in a calendar year per full-time employee for certain allowable events, shown in the attached Community Ambassador Program (CAP) Civic Service Policy.

Employees will be required to complete a time off request form specific to the volunteer hours, along with approval from their department supervisor before taking any time off.

Action Requested:

Approve the CAP civic service policy for up to 8 hours in a calendar year of volunteer pay.

Council Action: ☐ **Approved**

☐ **Defeated**

☐ **Amended:** _____

COMMUNITY AMBASSADOR PROGRAM (CAP) CIVIC SERVICE POLICY

Vision - To Enhance the Communities We Serve

Mission - Utilize Resources to Support & Empower Individuals, Families, & Organization Values – Communication, Education, Participation, Connection, and Engagement Goals - Growth, Partnership, Success

OBJECTIVE:

- A. To promote and encourage employee participation in civic affairs.
- B. This policy applies to full-time employees.

CONTENT:

- A. Civic Service
 - 1. Wadena understands the inherent value of employee participation in local civic service that enhances the image and the goals of the City. Recognizing its social and civic responsibility, the City encourages employee involvement in qualifying civic organizations on behalf of the City of Wadena.
 - 2. The Administrator or the employees Department Supervisor will determine qualifying civic service participation by employees.
 - 3. Employees may serve up to eight (8) hours in a calendar year for qualifying civic service without any reduction in pay or need to use vacation.
 - a. Civic service time must be preapproved by the employee's supervisor.
 - b. If an employee's time of service is during regular work hours, CAP hours will be used for that time off. If it exceeds eight (8) hours in a calendar year, vacation or comp time leave must be used for the number of hours that exceed eight (8).
 - c. If the event is after regular work hours, earned hours will be loaded into payroll system, employee may use this as time off. Employee does not need to use hours during the same pay period as event. Time off must be approved by supervisor.
 - d. Employees are encouraged to wear City of Wadena logo'd wear while representing the City at CAP events.
- B. Qualifying Service Guidelines and Activities
 - 1. Civic service would qualify if:
 - a. The civic organization provides a direct benefit or service to individuals in the City of Wadena community.
 - b. The civic organization is non-discriminatory in the delivery of services.
 - c. The civic organization is non-profit.
 - 2. Examples of Wadena civic organizations and services that qualify include:

- a. Chamber of Commerce sponsored organizations and events
 - b. Events/Festivals/Fairs/Parades
 - c. Volunteer teaching and/or mentoring youth
 - d. American Cancer Society Run/Walk/Relay
 - e. Volunteer Habitat for Humanity
 - f. Rotary, Lions, VFW, or other local clubs or organizations
 - g. Volunteer Hospice
 - h. Local High School Booster
 - i. Volunteer Local Church Event (i.e. fish fries, VBS)
 - j. Special Olympics
 - k. United Way-funded organizations and events
 - l. Community development
 - m. Community projects
 - n. Community boards
 - o. Sportsman's Clubs events
3. Civic organizations and service that do not qualify would include:
- a. Coaching or participation in sporting events (i.e. as a participant in the event or coaching a child's sports team).
 - b. Classroom volunteer work in your child or grandchild's classroom including school field trips.
 - c. Scouting activities that involve your child or grandchild.
 - d. If your child or grandchild is involved it will not qualify under the civic service policy unless it is directly related to your job (i.e. career exploration day, electrical safety, etc.).
 - e. Playing golf in a charity tournament.
 - f. Any activity/service for which an employee is paid, provided a stipend or reimbursed from the organization for which they are volunteering.
 - g. Attending a professional, religious, or person interest conference.
 - h. Religious services and related activities of a religion versus a community service nature (such as breakfasts, ushers, readers, teaching religious courses, etc.).
 - i. Organizing or running a charity race.
 - j. Regular occurring school activities (such as conferences, sports games, etc.)

Examples of non-eligible activities include but are not limited to:

The above lists are not exhaustive, and the City of Wadena reserves the right to make the final approval on organizations or activities that are eligible under this program. Political groups, groups that practice racial, religious, or any other form of discrimination, and any organizations involved in lobbying are not eligible for participation in this program.

The City of Wadena expects that employees will demonstrate the same professional standards of behavior at these events as they would in the workplace. Harassment in any form will not be tolerated.

To request an additional event/club/organization be added to the above list, please notify the City Administrator.

LEAVE TIME REQUEST FORM FOR COMMUNITY AMBASSADOR PROGRAM

The Community Ambassador Program allows employees to take up to 8 hours each calendar year to participate in local community service activities. Your request for CAP Leave must be submitted to your supervisor using this form at least two weeks prior to volunteer date.

Employee Portion

Employee Name _____

Department _____ Supervisor _____

Name of organization you're volunteering for _____

Type of service you'll be performing for the organization _____

Requested Leave Date(s) _____ Hours (Circle One) AM PM FULL DAY

Location where you will volunteer _____

Name of organization's project coordinator _____

I, the employee, understand that the above activity is of my own choosing and shall not hold the City liable for any injury or accident that may occur.

Employee Signature

Date

Supervisor Use Only

Request Approved ☐ Request Denied ☐

Reason for Denial _____

Supervisor Signature _____ Date _____

Total volunteer hours taken this calendar year (including this activity) _____

Please share a copy of this form with Finance Administration.

**City of Wadena
Action Memorandum 24-66**

Subject: Property/Casualty Liability Coverage Form for Monetary Limits

From: Kim Schroeder, City Administrator

Agenda of: August 13, 2024

Background Information:

Annually, the city must decide whether to waive or not waive property/casualty liability coverage limits.

Previous years the city has not waived monetary coverage limits.

Action Requested:

Approve to not waive monetary liability coverage limits.

Council Action: ☐ **Approved**

☐ **Defeated**

☐ **Amended:** _____

LIABILITY COVERAGE WAIVER FORM

Members who obtain liability coverage through the League of Minnesota Cities Insurance Trust (LMCIT) must complete and return this form to LMCIT before their effective date of coverage.
Email completed form to your city's underwriter, to pstech@lmc.org, or fax to 651.281.1298.

Members who obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. *The decision to waive or not waive the statutory tort limits must be made annually by the member's governing body, in consultation with its attorney if necessary.* The decision has the following effects:

- *If the member does not waive the statutory tort limits*, an individual claimant could recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits would apply regardless of whether the member purchases the optional LMCIT excess liability coverage.
- *If the member waives the statutory tort limits and does not purchase excess liability coverage*, a single claimant could recover up to \$2,000,000 for a single occurrence (under the waive option, the tort cap liability limits are only waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is \$2,000,000). The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to \$2,000,000, regardless of the number of claimants.
- *If the member waives the statutory tort limits and purchases excess liability coverage*, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

LMCIT Member Name: City of Wadena

Check one:

☐ The member **DOES NOT WAIVE** the monetary limits on municipal tort liability established by [Minn. Stat. § 466.04](#).

☐ The member **WAIVES** the monetary limits on municipal tort liability established by [Minn. Stat. § 466.04](#), to the extent of the limits of the liability coverage obtained from LMCIT.

Date of member's governing body meeting: August 13, 2024

Signature: _____

Position: City Administrator

**City of Wadena
Action Memorandum 24-67**

Subject: Police Officer Hiring Recommendation

From: Naomi Plautz, Police Chief

Agenda of: August 13, 2024

Background Information:

Only one application for the state grant police officer transition was received. Speaking with Administrator Kim and Attorney Pederson, we decided not to participate in the grant process due to lack of interest and timeline restrictions. The allows the money to be given back for another department to use.

The search for a police officer closed August 26. Three applications were received with all three interviewed August 2.

The recommended candidate is Justin Haak. He and I had a conversation regarding details of the job and benefits. He has accepted the position pending council approval.

Action Requested:

Approve hiring Justin Haak contingent on successful background check and mandatory psychological review.

Position: Police Officer

Status: Full-Time

Salary: Grade 7, Step 1, \$30.60/hour

Probation Period: 1 year

Effective: September 4, 2024

Council Action: ☐ **Approved**

☐ **Defeated**

☐ **Amended:** _____

**Wadena Public Works Department
Department Head Meeting 8/5/24**

In the past month we have

- Been painting curbs and crosswalks.
- Continued to have steady use of the city parks and the campground.
- Completed the first pass of cleaning out all the weeds in Sunnybrook Park Creek with the weed harvester.
- Started working through the 2025 General Fund Budget.
- Sent out notices to residents that have dead trees to be removed.
- Prepared the area in Folkestad Park for the cooking area to be constructed on.

In the next month we plan on

- Patching potholes and crack sealing throughout town.
- Adding class 5 on select sections of unpaved streets in town.
- Mixing the winter salt sand.
- Removing the dead boulevard trees.
- Assisting the Lions in constructing the new open shelter in Tapley Park.

SEWER DEPARTMENT

1. The crew will continue to clean sanitary sewer lines and when finished they will be starting on storm sewer lines until freeze up.

PARK ADVISORY BOARD MEETING SUMMARY

August 5th, 2024

ROLL CALL

Members present: Wade Miller, Dean Krogsted, Sara Ross, Sandy Black, and Larry DeWald

Absent: Mike Pete, and Terry Olson

Others present: Secretary Dan Kovar

The meeting was called to order at 5:00 pm by Chairperson Sara Ross at Tapley Park.

OLD BUSINESS

- The minutes from the July 1st, 2024, meeting was read, member Krogsted moved to accept, there was a second by Miller, motion carried.
- Secretary Kovar informed the Board that thank you letters for those that helped with the Tapley Park playset will be sent this week .
- The Paint for the pickleball tennis court #1 conversion is on order.
- Construction of the open shelter in Tapley Park is being moved to early September 2024.

NEW BUSINESS

- The 2025 budget was discussed, and the Board had the following ideas:
 1. Having the Parks Foundation continue with the flower display in East BN Park.
 2. Placing a flower bed in the triangle at the intersection of Franklin Ave SW and 4th St SW.
 3. Increase tree replacement dollars.
 4. Building a new pickleball court on the site of the old tennis court by Franklin Ave SW and 4th St. SW.
 5. Repaving portions of Sunnybrook Park.

OTHER DISCUSSTION ITEMS

1. Work with the Wadena Chamber to try finding organizations to “adopt a flower bed” around town to help with the weeding and watering.

A motion was made by DeWald, second by Black to adjourn, motion carried.

Submitted by: _____ Dan Kovar, Board Secretary

NOTE: Next meeting is scheduled to be held on Monday, September 9th, 2024, at the SW skating rink.

Department Head Meeting

Utilities Department

August 6th, 2024

Electric Items:

1. The generation feasibility at the SE Substation from DGR Engineering is complete. I am wait for a couple of in process projects to be bid and see about costs of alternative equipment and their lead times.
2. Electric rate study is complete. Preliminary numbers are showing increases spread out over the next 5 years starting in 2025. I have changed the timing on some capital projects to keep rate increases to a minimum. Looking for a time to present to Council.
3. GRIP grant thru MRES has been processed at the State level, MRES is moving forward with the joint purchasing of equipment.
4. Incode 10 Utility billing upgrades are complete. Would like to purchase the customer portal in January of 2025 to provide information for our customers on their accounts and have them familiar with it before we offer a Time of Use Rate in 2026.
5. Crews have moved primary UG electric equipment and cable along Hwy 10 west in preparation for the road project to start the spring of 2024.
6. Lighting permits for MnDot Hwy 71, Hwy 29 and Hwy 10 are submitted. Eric is checking if they can use the same poles and fixtures for the round-a-bouts.
7. Crews have started work on the OH Conversion to UG on the lines on the south end of Kals Kars that feed Timber Roots.
8. It looks like the level 3 fast charger can move forward. The funding gap will be largely covered by 30% Direct Pay reimbursement by the State.
9. Poles are in for the Emergency Sirens.

Water Items:

1. Meeting with property owners on Hwy10 to get utility and road easements signed on private property.
2. Also meeting with property owners on Hwy 71 N. to get construction easements that MnDot is requiring for the service stubs to the property.
3. I have found metering equipment the City would require Roach Development to install in the Pinewood Addition so we can track water leaks on his system.
4. Getting a lot of applicants for the open water operator position but non are licensed operators or CDL holders.

Wadena Development Authority

Department Head Meeting May, 2024

- We have a purchase offer on the community house, which is contingent on the buyer selling their home.
- I'm still working on solutions to the childcare shortage in Wadena. We are currently waiting for a DEED grant program to be announced for funding to create new space. I will be meeting with Astera leadership to discuss details of operations and what they can do to help match the DEED grant.
- Folkstad's East Addition (Pinewood Estates) lots are still drawing a lot of interest. We now have 9 lots sold and one twin home is completed and occupied. We should be closing on a lot in the next couple of weeks and I'm currently working with a party that is interested in buying a lot and building a home yet this year. An amendment to the covenants to allow accessory buildings of up to 28'x 28', with the requirement that the accessory building match the appearance of the home was approved by the WDA board. Roach will start moving dirt for sitework on their property this fall with home construction in late spring or early summer 2025.
- MMCDC has finished construction on another home on their lots and may have a buyer, when this home is sold, they will begin construction on another home.
- Ongoing work on the SCDP Grant in all segments. The project is set to close out at the end of September but DEED may extend a few months to allow projects to be completed but they are taking no new applications.
- Working on new industrial park location options.
- I'm still working on the lease or sale of the former library building as the Northern Pines Board decided to not buy the building.
- I'm working on a new project in the business park that will require the sale of 3 more lots. The 25,000 SF, \$2 million + project will also require expansion of the stormwater pond. Electric, water, and sewer needs will be served by the city.
- Maraki Mexican Bakery is permanently closed and the owner has deeded the property back to the bank. I will be working with a few prospects to re-open as a bakery or possibly a BBQ restaurant.
- Working with the Chamber and a committee to finance and market a promotion for the community and specifically the downtown business district during construction next summer.
- The pet food company project is likely DOA due to reports of strong unpleasant odor from the operations. Originally, we were told the odor was mild and smelled of something baking.

Planning & Zoning

- Permit applications and inquiries have been quite steady.
- We are still looking for members for the Planning Commission. It has been very difficult to obtain a quorum for meetings.

DEPARTMENT HEAD MEETING

July 2024 Report

TYPE OF
WORK DONE

FEE
CHARGED

ZONED

VALUE

ADDRESS

NAME

DATE

PERMIT #

BUILDING PERMITS

24-3968	7/11/24	O'Reilly Auto Enterprises, LLC	513 Jeff St N	\$ 1,000,000.00	C-1	\$ 1,200.00	To construct a new 80' X 90' retail store and with signage.
24-3969	7/22/24	Folkestad, Curtis & Debra	720 1st St SE	\$ 3,500.00	R-2	\$ 75.00	To remove front steps and replace with 7' X 5' wood deck and steps, also replacing roofing, siding, windows and entry doors.
24-3970	7/23/24	Smith, Sarah & Bounds, Joe	420 Colfax SW	\$ 1,400.00	R-2	\$ 75.00	To construct a 12' X 16' metal gazebo in side yard.
24-3971	7/29/24	Astera (TCHC) rental	120 Madison Ave SW	\$ 11,920.00	R-1	\$ 100.00	To construct 175' of 6' high wood fence in rear and side yard.
24-3972	7/29/24	Kern, Jesse	605 3rd St NW	\$ 3,500.00	R-2	\$ 60.00	To move in a 10' X 12' storage shed to side yard.
5			TOTALS:	\$ 1,020,320.00		\$ 1,510.00	

VARIANCES

0			TOTALS:	\$ -		\$ -	
0			TOTALS:	\$ -		\$ -	

CONDITIONAL USE

0			TOTALS:	\$ -		\$ -	
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SIGN PERMITS

24-545	7/11/24	O'Reilly Auto Ent.	513 Jeff St N	\$ -	C-1	N/A	Signage for new store, one pole sign and one wall sign.
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1

TOTALS:	\$ -		\$ -	
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EXCAVATION PERMITS

0			TOTALS:	\$ -		\$ -	
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OTHER

Wadena Police Department Head Meeting August 2024

- ✓ We had interviews for police officer. -Recommendation ready?-
 - ✓ We were awarded the SourceWell grant specific for LE so we are busy getting things ordered. We will also be working on the desk removal and installation of the new ones, four total. While the demolition of the front office takes place, we will have a few days where the front door will be closed, but available for folks to call for an officer. Secretary/dispatch will still be available but working out of the computer lab office until hers is completed.
 - ✓ Fall archery applicants have been accessed and established. We have all the parcels full with very excited hunters!
 - ✓ New squad is in so we are scheduling the teardown and install of all the equipment. Then to have graphics installed as well.
 - ✓ We are down one squad car, and have been for a couple weeks. The 2021 squad is at Nelson Ford in Fergus Falls and may need a new motor, compliments of Ford as it is under warranty.
 - ✓ Continuing to purge old police records/files little by little, in accordance with Minnesota's data retention schedule
-

In the month of July our department:

- Conducted **28** traffic stops
- Arrested **6** persons
- Signed **0** criminal complaints
- Issued **19** citations

A total of 354 calls were handled for July.

WADENA POLICE DEPARTMENT

Calls For Service Activity July, 2024

8/1/2024

911 Hangup Call	1
Accident-Property Damage	5
Alarm	4
Ambulance Run (LE)	17
Assault	2
Assist Other Agency	22
Burglary	1
Call By Phone	18
Child Welfare	16
Convoy Or Escort	2
Damage To Property	4
DESTRUCTION	2
Disturbance/Noise Comp	2
Dog/Animal Complaint	12
Domestic	3
Driving/Parking Complaint	8
Fight	1
Found Property	5
Garbage Complaint	1
Harassment	11
Identity Theft	3
Information	3
Juvenile Trouble	3
Mental Health Assist	4
Missing Person	1
Motorist Assist	6
Open Door	2
Other Calls	35
Permit Issued	3
POR Compliance Check	4
Prisoner Transport	1
Property/Child Exchange	1
Protection Order Viol	2
Public Assist	8
PUBLIC NUISANCE	2
SCAM	4
See Complainant	20
Sex Crime (Expose, Rape)	1
Stolen Or Wanted	10
Suspicious Activity	30
Theft Complaint	17
Traffic Control	3
Traffic Stop	28
Vandalism	2
Vulnerable Adult Maltreat	7
Weather Incident	2
Welfare Check	15

Grand Total: 354

July 2024 Department Head
Maslowski Wellness & Research Center

- Growth is up 43 memberships this month for a total of 1574 memberships. I anticipated a slight drop coming into the summer months, but have not seen this happen yet.
 - Most of the increase is in single membership.
- Summer swim lessons have been going well. We are completed with two full sessions with two sessions to follow after the 4th.
 - A total of 287 kids have going through lessons so far this summer.
- We are having the locker room floors and party room floors redone the week of August 19.
- Thanks to the Elks for the donation for new flags for the facility.
- Starting to plan/think about how to celebrate The MAS being open 10 years!

