

Mayor George Deiss
Council Member Duke Harrison
Council Member Mark Lunde
Council Member Wade Miller
Council Member Mac Nelson



Special City Council Meeting Agenda
June 2, 2025
4:00 pm

1. Public Hearing

- A. Public Hearing on the Intention to Issue General Obligation Street Reconstruction Plan Bonds and the Proposal to Adopt a Street Reconstruction Plan Therefor

2. New Business

- A. Resolution 2025-27: Adopting a Street Reconstruction Plan and Approving the Issuance of General Obligation Bonds



Legislative History

Agenda date: June 2, 2025

Action:

Vote:

Yes:	No:	Absent:

CITY OF WADENA, MINNESOTA

EXTRACT OF MINUTES OF A MEETING OF THE CITY COUNCIL OF THE CITY OF WADENA, MINNESOTA

Pursuant to due call, a special meeting of the City Council of the City of Wadena, Otter Tail and Wadena Counties, Minnesota, was duly held at the city hall on June 2, 2025, at 4:00 p.m., for the purpose, in part, of adopting a street reconstruction plan and authorizing issuance of general obligation bonds.

The following members were present:

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

Resolution No. 2025-27 Adopting a Street Reconstruction Plan and Approving the Issuance of General Obligation Bonds

WHEREAS, the City of Wadena, Minnesota (the "City"), has determined that it is in the best interest of the City to authorize the issuance and sale of general obligation bonds pursuant to Minnesota Statutes, Section 475.58, subdivision 3b, as amended (the "Act"), to finance the cost of street reconstruction projects, as described in the proposed street reconstruction plan described below, a copy of which is on file in the Administrator's office; and

WHEREAS, pursuant to the Act, the City is authorized to issue and sell general obligation bonds for street reconstruction under the circumstances and within the limitations set forth in the Act. The Act provides that a street reconstruction plan may be financed with general obligation bonds, following adoption of a street reconstruction plan, after a public hearing on the street reconstruction plan and on the issuance of general obligation bonds and other proceedings conducted in accordance with the requirements of the Act; and

WHEREAS, pursuant to the Act, the City has prepared a five-year street reconstruction plan, which describes the streets to be reconstructed, the estimated costs and any planned

reconstruction of other streets in the City, including the issuance of general obligation bonds under the Act (the "Plan"), to determine the funding strategy for street reconstruction projects; and

WHEREAS, on June 2, 2025, the City Council held a public hearing on the adoption of the Plan and the issuance of not to exceed \$650,000 general obligation bonds (the "Bonds") under the Plan for street reconstruction improvements to those streets described in the Plan (the "Street Reconstruction Projects") after publication of the notice of public hearing not less than 10 days nor more than 28 days prior to the date thereof in the City's official newspaper; and

WHEREAS, all parties who appeared at the public hearing were given an opportunity to express their views with respect to the proposal to adopt the Plan and to undertake and finance the Street Reconstruction Projects by the issuance of Bonds and any written comments submitted prior to the public hearing were considered.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Wadena, Minnesota, as follows:

1. City Policies and Goals. The financing of the Street Reconstruction Projects and the issuance and sale of the Bonds would further the policies and goals of the City as set forth in the Plan, hereby adopted by the City Council in connection with the issuance of the Bonds.

2. Adoption of Street Reconstruction Plan. Based on information received at the public hearing, such written comments (if any) and such other facts and circumstances as the City Council deems relevant, it is hereby found, determined and declared that:

- (a) the Street Reconstruction Projects proposed in the Plan will allow the City to finance various street reconstruction projects within the City, including MnDOT improvements for TH 29 and TH 71 will be primarily grading, bituminous mill and surfacing, ADA improvements, and signals construction. The City of Wadena will participate with costs associated with parking lane improvements and the Pedestrian Crosswalk Flasher Systems (PCFS) along those segments.
- (b) the Plan is hereby approved and adopted in the form presently on file with the City.

3. Authorization and Approval of Bonds. The City is hereby authorized to issue the Bonds, the proceeds of which will be used, together with any additional funds of the City which might be required, to finance costs of the Street Reconstruction Projects and to pay costs of issuance of the Bonds.

4. Execution of Documents. The Mayor and the City Administrator are authorized and directed to execute such other documents and instruments as may be required to give effect to the transactions herein contemplated.

5. Voter Referendum Contingency. Pursuant to the Act, a petition requesting a vote on the question of issuing the Bonds, signed by voters equal to five percent of the votes cast in the last municipal general election, may be filed within thirty days of the public hearing. Upon receipt of such petition within the prescribed time period, the City may issue the Bonds

only after obtaining the approval of a majority of the voters voting on the question of the issuance of the Bonds. The authorizations and approvals contained herein are subject to and contingent upon not receiving such a petition, or, in the event such a petition is filed, the approving vote of a majority of the voters voting on the question of the issuance of the Bonds.

The motion for the adoption of the foregoing resolution was duly seconded by member _____ and, after a full discussion thereof and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Adopted by the City Council of the City of Wadena, Minnesota this 2nd day of June 2025.

George Deiss, Mayor

Kim Schroeder, City Administrator

(SEAL)

STATE OF MINNESOTA
COUNTIES OF OTTER TAIL AND WADENA
CITY OF WADENA

I, the undersigned, being the duly qualified and acting City Administrator of the City of Wadena, Minnesota, do hereby certify that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council, duly called and held on the date therein indicated, insofar as such minutes relate to adopting a street reconstruction plan and the issuance of general obligation bonds.

WITNESS my hand on June 2, 2025.

City Administrator

CITY OF WADENA, MINNESOTA

GENERAL OBLIGATION BONDS, SERIES 2025A

PROPOSED SCHEDULE OF EVENTS

The following checklist of items denotes each milestone activity as well as the members of the finance team who will have the responsibility to complete it. *Please note this proposed timetable assumes regularly scheduled City Council meetings.*

May 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

July 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August 2025						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

	Holiday
	Important Date

Date	Action	Responsible Party
June 2	Special City Council meeting. Street Reconstruction Public Hearing. City Council considers Resolution approving Street Reconstruction. Presentation of Finance Plan	City Council Action, Northland
June 3	Preliminary Official Statement Sent to City for Sign Off and to Rating Agency	Northland, City
Week of June 16	Rating Call	Northland, City, Rating Agency
June 30	Rating Received	Rating Agency, City, Northland
July 2	End of 30 Day Public Comment Period	City
July 8	Bond Pricing Date Bond Purchase Contract Signed and Awarding Resolution adopted - 7:00 p.m.	City Council Action, Northland, Bond Counsel
August 5	Closing on the Bonds (Proceeds Available)	Northland, City Staff, Bond Counsel



Real People. Real Solutions.

MEMORANDUM

Date: May 13, 2025
To: Kim Schroeder, City Administrator
From: Phil Martin, PE
Subject: Wadena Street Reconstruction Plan 2025-2029

Street Reconstruction Plan

The City of Wadena has prepared a Street Reconstruction Plan to identify proposed street improvements planned for the period of 2025-2029 in the City of Wadena.

Mn Department of Transportation (MnDOT) Improvements

- MnDOT plans improve TH 10, TH 29, and TH 71 through the City of Wadena during the 2025, 2026, and 2027 construction seasons.
 - MnDOT improvements for TH 29 and TH 71 will be primarily grading, bituminous mill and surfacing, ADA improvements, and signals construction. The City of Wadena will participate with costs associated with parking lane improvements and the Pedestrian Crosswalk Flasher Systems (PCFS) along those segments. The estimated total project cost to the City of Wadena is \$650,000.

City of Wadena Improvements

- 2025 MnDOT parking lane improvements along Trunk Highways 29 and 71. Estimated cost \$650,000
- 2026 Overlay on Industrial Drive in the Industrial Park. Estimated cost \$100,000.
- 2027 Overlay on Golf Course Road. Estimated cost \$100,000.
- 2028 Overlay on 9th and 10th Streets Southwest. Estimated cost \$100,000.
- 2029 No projects anticipated at this time.

City of Wadena, Minnesota

\$3,330,000 General Obligation Bonds, Series 2025A
(Preliminary AA- Rates as of 5/21/25)

Sources & Uses

Dated 08/05/2025 | Delivered 08/05/2025

Sources Of Funds

Par Amount of Bonds	\$3,330,000.00
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Total Sources	\$3,330,000.00
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Uses Of Funds

Deposit to Project Construction Fund	3,232,123.98
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Total Underwriter's Discount (1.750%)	58,275.00
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Costs of Issuance	36,500.00
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Rounding Amount	3,101.02
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Total Uses	\$3,330,000.00
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City of Wadena, Minnesota

\$3,330,000 General Obligation Bonds, Series 2025A

(Preliminary AA- Rates as of 5/21/25)

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
08/05/2025	-	-	-	-	-
08/01/2026	-	-	128,533.31	128,533.31	-
02/01/2027	55,000.00	3.200%	64,988.75	119,988.75	248,522.06
08/01/2027	-	-	64,108.75	64,108.75	-
02/01/2028	125,000.00	3.250%	64,108.75	189,108.75	253,217.50
08/01/2028	-	-	62,077.50	62,077.50	-
02/01/2029	125,000.00	3.300%	62,077.50	187,077.50	249,155.00
08/01/2029	-	-	60,015.00	60,015.00	-
02/01/2030	130,000.00	3.300%	60,015.00	190,015.00	250,030.00
08/01/2030	-	-	57,870.00	57,870.00	-
02/01/2031	135,000.00	3.350%	57,870.00	192,870.00	250,740.00
08/01/2031	-	-	55,608.75	55,608.75	-
02/01/2032	140,000.00	3.400%	55,608.75	195,608.75	251,217.50
08/01/2032	-	-	53,228.75	53,228.75	-
02/01/2033	145,000.00	3.500%	53,228.75	198,228.75	251,457.50
08/01/2033	-	-	50,691.25	50,691.25	-
02/01/2034	150,000.00	3.600%	50,691.25	200,691.25	251,382.50
08/01/2034	-	-	47,991.25	47,991.25	-
02/01/2035	155,000.00	3.700%	47,991.25	202,991.25	250,982.50
08/01/2035	-	-	45,123.75	45,123.75	-
02/01/2036	160,000.00	3.800%	45,123.75	205,123.75	250,247.50
08/01/2036	-	-	42,083.75	42,083.75	-
02/01/2037	165,000.00	3.900%	42,083.75	207,083.75	249,167.50
08/01/2037	-	-	38,866.25	38,866.25	-
02/01/2038	175,000.00	4.000%	38,866.25	213,866.25	252,732.50
08/01/2038	-	-	35,366.25	35,366.25	-
02/01/2039	180,000.00	4.050%	35,366.25	215,366.25	250,732.50
08/01/2039	-	-	31,721.25	31,721.25	-
02/01/2040	190,000.00	4.100%	31,721.25	221,721.25	253,442.50
08/01/2040	-	-	27,826.25	27,826.25	-
02/01/2041	195,000.00	4.150%	27,826.25	222,826.25	250,652.50
08/01/2041	-	-	23,780.00	23,780.00	-
02/01/2042	205,000.00	4.200%	23,780.00	228,780.00	252,560.00
08/01/2042	-	-	19,475.00	19,475.00	-
02/01/2043	210,000.00	4.250%	19,475.00	229,475.00	248,950.00
08/01/2043	-	-	15,012.50	15,012.50	-
02/01/2044	220,000.00	4.300%	15,012.50	235,012.50	250,025.00
08/01/2044	-	-	10,282.50	10,282.50	-
02/01/2045	230,000.00	4.350%	10,282.50	240,282.50	250,565.00
08/01/2045	-	-	5,280.00	5,280.00	-
02/01/2046	240,000.00	4.400%	5,280.00	245,280.00	250,560.00
Total	\$3,330,000.00	-	\$1,686,339.56	\$5,016,339.56	-

Yield Statistics

Bond Year Dollars	\$41,373.00
Average Life	12.424 Years
Average Coupon	4.0759422%
Net Interest Cost (NIC)	4.2167949%
True Interest Cost (TIC)	4.2341793%
Bond Yield for Arbitrage Purposes	4.0451773%
All Inclusive Cost (AIC)	4.3550004%

IRS Form 8038

Net Interest Cost	4.0759422%
Weighted Average Maturity	12.424 Years

Optional Redemption

02/01/2033	@100.000%
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2025A GO Bonds One Purp | HWY 10/71 | 5/29/2025 | 12:58 PM

Northland Securities, Inc.

Public Finance

City of Wadena, Minnesota

\$3,330,000 General Obligation Bonds, Series 2025A

(Preliminary AA- Rates as of 5/21/25)

Date	Total P+I	105% Levy	Less:	Less:	Equals:	Levy Year	Collection Year
			Special Assessment Revenues*	Utility Revenues	Net Levy		
02/01/2026	-	-	-	-	-	-	-
02/01/2027	248,522.06	260,948.16	41,820.65	153,985.51	65,142.00	2025	2026
02/01/2028	253,217.50	265,878.38	41,820.65	156,894.83	67,162.90	2026	2027
02/01/2029	249,155.00	261,612.75	41,820.66	154,377.68	65,414.41	2027	2028
02/01/2030	250,030.00	262,531.50	41,820.65	154,919.84	65,791.01	2028	2029
02/01/2031	250,740.00	263,277.00	41,820.65	155,359.76	66,096.59	2029	2030
02/01/2032	251,217.50	263,778.38	41,820.65	155,655.62	66,302.11	2030	2031
02/01/2033	251,457.50	264,030.38	41,820.66	155,804.32	66,405.39	2031	2032
02/01/2034	251,382.50	263,951.63	41,820.66	155,757.85	66,373.11	2032	2033
02/01/2035	250,982.50	263,531.63	41,820.64	155,510.01	66,200.97	2033	2034
02/01/2036	250,247.50	262,759.88	41,820.64	155,054.60	65,884.63	2034	2035
02/01/2037	249,167.50	261,625.88	41,820.65	154,385.43	65,419.80	2035	2036
02/01/2038	252,732.50	265,369.13	41,820.66	156,594.32	66,954.14	2036	2037
02/01/2039	250,732.50	263,269.13	41,820.66	155,355.11	66,093.35	2037	2038
02/01/2040	253,442.50	266,114.63	41,820.66	157,034.24	67,259.72	2038	2039
02/01/2041	250,652.50	263,185.13	41,820.65	155,305.54	66,058.93	2039	2040
02/01/2042	252,560.00	265,188.00	41,820.65	156,487.44	66,879.91	2040	2041
02/01/2043	248,950.00	261,397.50	41,820.65	154,250.66	65,326.19	2041	2042
02/01/2044	250,025.00	262,526.25	41,820.64	154,916.74	65,788.87	2042	2043
02/01/2045	250,565.00	263,093.25	41,820.66	155,251.33	66,021.26	2043	2044
02/01/2046	250,560.00	263,088.00	41,820.65	155,248.23	66,019.12	2044	2045
Total	\$5,016,339.56	\$5,267,156.54	\$836,413.04	\$3,108,149.07	\$1,322,594.42		

*Assumes \$502,789.33 in principal spread in even payments for a term of 20 years with an interest rate of 5.35%, which is 1% over the AIC.