Mayor George Deiss
Council Member Mark Lunde
Council Member Wade Miller
Council Member Mac Nelson
Council Member (Vacant)

City of WADENA
Something is happening here….

City Council Regular Meeting Agenda
April 8, 2025
5:00 pm

1. **Call to Order**
    A. Pledge of Allegiance

2. **Roll Call**

3. **Consider Filling Council Vacancy, Potential Swear In of Appointed Member**

4. **Consent Calendar**
    Notice to Public – All matters listed in the consent calendar are considered routine by the Council and will be enacted by one motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to adopt the consent calendar.
    A. Claims Register Summary
    B. Monthly Financial Reports
    C. City Council Meeting Minutes:
        a. March 11, 2025, Regular Meeting
        b. March 20, 2025, Special Meeting
        c. March 31, 2025, Special Meeting
    D. Action 25-24: Arbor Day Proclamation
    E. Action 25-25: Tobacco License

5. **New Business**
    A. Resolution 2025-20: Entering into Detour Payment Agreement No. 1058931 with MnDOT and City of Wadena for Trunk Highway Projects
    B. Resolution 2025-21: Execute CRRSA MnDOT Airport Grant Agreement for Federal Expense Reimbursement
    C. Resolution 2025-22: Supporting Retention of City Zoning Authority
    D. Action Memo 25-18: Consider Electric On-Call Outage Maintenance Service Agreement with City of Henning Electric Utility
    E. Action Memo 25-19: Bolton & Menk, Hwy 10 Construction Engineering Services Proposal
    F. Action Memo 25-20: Residential Anti-Displacement and Relocation Assistance Plan Update
    G. Action Memo 25-21: Business Subsidy Policy Update
    H. Action Memo 25-22: 2025 Street Overlay
    I. Action Memo 25-23: Library HVAC Project, Widseth Engineering and Design Proposal

6. **Meeting Open to the Public**

7. **Department Reports**

A. Public Works Department
    1. Park Board Minutes
B. Utilities Department
C. Wadena Development Authority and Planning and Zoning
    1. Monthly Minutes
D. Police Department
    1. Monthly Activity Report
E. Fire Department
F. Wadena Liquor Store
G. Maslowski Wellness and Research Center
H. Whitetail Run Golf Course
I. City Administrator
J. Council Members Reports
K. Mayor’s Report
L. CVB & Chamber Minutes

8. Upcoming Meetings

A. April 16, 2025, Local Board of Review (Quorum Required)
B. May 13, 2025, Regular City Council Meeting

9. Adjournment

March 2025 Expense Approval Report

City of Wadena, MN

By Fund

Payable Dates 3/1/2025 - 3/31/2025

Vendor Name	Payment Date	Description (Payable)	Account Number	Account Name	Amount
Fund: 101 - GENERAL FUND					
MN DEPART OF REVENUE	03/19/2025	FEBRUARY SALES AND USE TAX	101-20803	SALES TAX	476.00
MN DEPART OF REVENUE	03/19/2025	FEBRUARY SALES AND USE TAX	101-20804	TRANSIT SALES TAX	35.00
					511.00
Department: 40000 - NON DEPARTMENTAL					
WADENA COUNTY AUDITOR	03/06/2025	SNEEDEN PAYOFF 22-310-2660	101-40000-36100	SPEC.ASSMTS. PRINCIPAL	455.66
BPS CAPITAL MANAGEMENT, ...	03/28/2025	INVESTMENTS	101-40000-36210	INTEREST RECEIVED	229.13
				Department 40000 - NON DEPARTMENTAL Total:	**684.79**
Department: 41100 - LEGISLATIVE					
ARVIG	03/26/2025	PHONE INTERNET LONG DIST...	101-41100-321	PHONE SERVICE - LONG DIST...	61.66
SKOOG LAW	03/14/2025	MISC CITY MATTERS	101-41100-304	LEGAL FEES	900.00
SKOOG LAW	03/14/2025	DRAFT CITY ORDER - MITCHEL...	101-41100-304	LEGAL FEES	400.00
WEST CENTRAL TELEPHONE	03/20/2025	INTERNET & MISCELLANEOUS	101-41100-350	PRINTING, PUBLISHING & ADV.	126.34
WADENA COUNTY ATTORNEY'...	03/14/2025	MONTHLY FLAT RATE 2/1/25-...	101-41100-304	LEGAL FEES	1,500.00
COLUMN SOFTWARE PBC	03/28/2025	ORDINANCE 254 NOTICE	101-41100-350	PRINTING, PUBLISHING & ADV.	37.93
COLUMN SOFTWARE PBC	03/28/2025	ORDINANCE 253 NOTICE	101-41100-350	PRINTING, PUBLISHING & ADV.	36.73
COLUMN SOFTWARE PBC	03/28/2025	ORDINANCE 255 NOTICE	101-41100-350	PRINTING, PUBLISHING & ADV.	40.33
				Department 41100 - LEGISLATIVE Total:	**3,102.99**
Department: 41110 - MAYOR AND COUNCIL					
COLUMN SOFTWARE PBC	03/28/2025	CITY COUNCIL VACANCY NOTI...	101-41110-350	PRINTING, PUBLISHING & ADV.	68.23
				Department 41110 - MAYOR AND COUNCIL Total:	**68.23**
Department: 41400 - CITY ADMINISTRATOR					
LEAGUE OF MN CITIES	03/28/2025	2025 SAFETY WRKSHP - KIM P...	101-41400-331	SCHOOLS, MEETING & TRAVEL...	40.00
				Department 41400 - CITY ADMINISTRATOR Total:	**40.00**
Department: 41530 - ACCOUNTING					
LEAGUE OF MN CITIES	03/28/2025	2025 SAFETY WRKSHP - KIM P...	101-41530-331	SCHOOLS, MEETINGS & TRAV...	20.00
				Department 41530 - ACCOUNTING Total:	**20.00**
Department: 41900 - PLANNING & ZONING					
ARVIG	03/26/2025	PHONE INTERNET LONG DIST...	101-41900-321	TELEPHONE	27.72
WEST CENTRAL TELEPHONE	03/20/2025	INTERNET & MISCELLANEOUS	101-41900-200	OFFICE SUPPLIES	2,414.93
WEST CENTRAL TELEPHONE	03/20/2025	INTERNET & MISCELLANEOUS	101-41900-200	OFFICE SUPPLIES	94.84
				Department 41900 - PLANNING & ZONING Total:	**2,537.49**
Department: 41920 - CITY HALL MAINTENANCE					
WEST CENTRAL TELEPHONE	03/20/2025	INTERNET & MISCELLANEOUS	101-41920-211	CLEANING SUPPLIES	36.29
5 STAR DISPOSAL	03/18/2025	GARBAGE	101-41920-401	BUILDING MAINTENANCE	147.93
5 STAR DISPOSAL	03/18/2025	GARBAGE	101-41920-401	BUILDING MAINTENANCE	11.72
WILLOW CREEK MINNESOTA L...	03/20/2025	LIBRARY CARPET CLEANING	101-41920-401	BUILDING MAINTENANCE	524.10
HILLYARD / HUTCHINSON INC	03/28/2025	SOAP TISSUE LINERS MOP WI...	101-41920-211	CLEANING SUPPLIES	1,008.44
				Department 41920 - CITY HALL MAINTENANCE Total:	**1,728.48**
Department: 42100 - POLICE DEPARTMENT					
ARVIG	03/26/2025	PHONE INTERNET LONG DIST...	101-42100-321	TELEPHONE	101.91
WEST CENTRAL TELEPHONE	03/20/2025	INTERNET & MISCELLANEOUS	101-42100-201	COMPUTER SUPPORT EXPENSE	100.86
WEBER'S WADENA HARDWARE	03/28/2025	ZIPTIES	101-42100-211	GENERAL SUPPLIES	15.45
STREICHER'S INC	03/14/2025	TRAINING AMMO & DUTY A...	101-42100-210	POLICE EQUIPMENT	393.20
STREICHER'S INC	03/14/2025	TRAINING AMMO & DUTY A...	101-42100-331	SCHOOLS, MEETING & TRAVEL...	5,250.55
CANON FINANCIAL SERVICES I...	03/28/2025	CONTRACT 3/1/25-3/31/25	101-42100-200	OFFICE SUPPLIES	40.56
SHI INTERNATIONAL CORP	03/28/2025	GAMBER-JOHNSON LITE VEHI...	101-42100-210	POLICE EQUIPMENT	1,174.47
LOFFLER	03/28/2025	CONTRACT BASE 3/25-3/26 C...	101-42100-200	OFFICE SUPPLIES	336.40
STREICHER'S INC	03/28/2025	.40 S&W DUTY	101-42100-210	POLICE EQUIPMENT	542.67
HEARTLAND TIRE INC	03/28/2025	TIRE REPAIR	101-42100-400	VEHICLE REPAIR & MAINTEN...	30.00

Vendor Name	Payment Date	Description (Payable)	Account Number	Account Name	Amount
CITY OF WADENA	03/22/2025	UTILITY CHARGES	101-42100-380	UTILITIES	897.11
				Department 42100 - POLICE DEPARTMENT Total:	**8,883.18**
Department: 42160 - POLICE OTHER FUNDS					
EMERGENCY AUTOMOTIVE TE…	03/28/2025	2025 FORD LIGHTS BRACKETS …	101-42160-435	DRUG & FORFEITURES EXPEN…	1,536.13
EMERGENCY AUTOMOTIVE TE…	03/28/2025	2025 FORD PRISONER COMPA…	101-42160-435	DRUG & FORFEITURES EXPEN…	12.25
EMERGENCY AUTOMOTIVE TE…	03/28/2025	2025 FORD SIREN	101-42160-435	DRUG & FORFEITURES EXPEN…	487.78
EMERGENCY AUTOMOTIVE TE…	03/28/2025	2025 FORD CONSOLE FACEPL…	101-42160-435	DRUG & FORFEITURES EXPEN…	1,225.49
EMERGENCY AUTOMOTIVE TE…	03/28/2025	2025 FORD GPS RECEIVER CAB…	101-42160-435	DRUG & FORFEITURES EXPEN…	129.00
				Department 42160 - POLICE OTHER FUNDS Total:	**3,390.65**
Department: 42200 - FIRE DEPARTMENT					
ARVIG	03/26/2025	PHONE INTERNET LONG DIST…	101-42200-200	OFFICE SUPPLIES	43.00
ARVIG	03/26/2025	PHONE INTERNET LONG DIST…	101-42200-321	TELEPHONE	6.42
WEST CENTRAL TELEPHONE	03/20/2025	INTERNET & MISCELLANEOUS	101-42200-200	OFFICE SUPPLIES	85.71
VERIZON WIRELESS	03/03/2025	3 LINES	101-42200-321	TELEPHONE	120.03
DEER CREEK FIRE DEPT	03/20/2025	02/16/2025 FIRE CALL	101-42200-309	MUTUAL AID RUN FEES	900.00
BLUFFTON FIRE & RESCUE	03/20/2025	FIRE CALL 02/16/2025	101-42200-309	MUTUAL AID RUN FEES	2,800.00
CITY OF SEBEKA	03/20/2025	MUTUAL AID - FIRE CALL 02/1…	101-42200-309	MUTUAL AID RUN FEES	4,750.00
CITY OF STAPLES	03/20/2025	MUTUAL AID - FIRE CALL 02/1…	101-42200-309	MUTUAL AID RUN FEES	1,000.00
NORTH STAR TRAINING & CO…	03/20/2025	FIRE OFFICER 1 CERT COURSE	101-42200-331	SCHOOLS, MEETING & TRAVEL…	895.00
NORTH STAR TRAINING & CO…	03/20/2025	FIRE OFFICER 1 CERT COURSE	101-42200-331	SCHOOLS, MEETING & TRAVEL…	895.00
FLEET SUPPLY	03/20/2025	CLEANER/SCREWS/EXT CORDS	101-42200-402	FIREHALL BUILDING MAINTEN…	303.18
MERICKEL LUMBER & HDWR	03/20/2025	STRAIGHT VALVE/STRAP	101-42200-402	FIREHALL BUILDING MAINTEN…	35.48
MERICKEL LUMBER & HDWR	03/20/2025	2X4-8'	101-42200-402	FIREHALL BUILDING MAINTEN…	8.13
TODD WADENA FIREFIGHTERS…	03/20/2025	2025 dues	101-42200-433	DUES & SUBSCRIPTIONS	50.00
CITY OF VERNDALE	03/20/2025	MUTUAL AID - FIRE CALL 02/1…	101-42200-309	MUTUAL AID RUN FEES	6,000.00
CITY OF WADENA	03/22/2025	UTILITY CHARGES	101-42200-380	UTILITIES	600.64
CITY OF WADENA	03/22/2025	UTILITY CHARGES	101-42200-380	UTILITIES	897.12
CITY OF WADENA	03/22/2025	UTILITY CHARGES	101-42200-380	UTILITIES	51.25
				Department 42200 - FIRE DEPARTMENT Total:	**19,440.96**
Department: 43100 - GENERAL ROADWAY MAINTENAN					
WEST CENTRAL TELEPHONE	03/25/2025	INTERNET	101-43100-200	OFFICE SUPPLIES	50.00
LEFTY'S REPAIR INC	03/14/2025	AIR FILTER TERMINATOR CARB…	101-43100-315	SANITATION (SHADE TREE)	567.75
TORCO POWER EQUIPMENT …	03/14/2025	STIHL BARS	101-43100-315	SANITATION (SHADE TREE)	63.48
TRIPLE S SERVICES	03/28/2025	TREE REMOVAL 1516 1ST ST …	101-43100-315	SANITATION (SHADE TREE)	1,500.00
SHAWN SWENSON	03/28/2025	MEALS	101-43100-331	TRAVEL/MEETING/SCHOOL E…	13.32
				Department 43100 - GENERAL ROADWAY MAINTENAN Total:	**2,194.55**
Department: 43115 - STREET SHOP MAINTENANCE					
ARVIG	03/26/2025	PHONE INTERNET LONG DIST…	101-43115-321	TELEPHONE	50.15
WEST CENTRAL TELEPHONE	03/25/2025	INTERNET	101-43115-200	OFFICE SUPPLIES	50.00
WEST CENTRAL TELEPHONE	03/20/2025	INTERNET & MISCELLANEOUS	101-43115-200	OFFICE SUPPLIES	125.12
WEBER'S WADENA HARDWARE	03/28/2025	HOSE SPLICE	101-43115-220	REPAIR & MAINTENANCE SUP…	3.49
NAPA CENTRAL MN	03/28/2025	PURPLE POWER	101-43115-220	REPAIR & MAINTENANCE SUP…	14.98
NAPA CENTRAL MN	03/28/2025	DISC	101-43115-220	REPAIR & MAINTENANCE SUP…	30.17
CITY OF WADENA	03/22/2025	UTILITY CHARGES	101-43115-380	UTILITIES	3,169.59
WADENA MACHINING & WEL…	03/28/2025	SHEET PLASMA & FORM 2 PIE…	101-43115-220	REPAIR & MAINTENANCE SUP…	223.25
NAPA CENTRAL MN	03/28/2025	PARTS WASHER REFILL	101-43115-220	REPAIR & MAINTENANCE SUP…	741.08
NAPA CENTRAL MN	03/28/2025	GROUND CLAMP	101-43115-220	REPAIR & MAINTENANCE SUP…	18.23
				Department 43115 - STREET SHOP MAINTENANCE Total:	**4,426.06**
Department: 43125 - SNOW & ICE REMOVAL					
BEARINGS & MORE	03/14/2025	USEAL ROD WIPER O-RING BA…	101-43125-400	EQUIPMENT REPAIR & MAINT…	39.44
BEARINGS & MORE	03/14/2025	U SEAL O-RING	101-43125-400	EQUIPMENT REPAIR & MAINT…	40.56
LITTLE FALLS MACHINE INC	03/20/2025	CYLINDER END GLAND	101-43125-400	EQUIPMENT REPAIR & MAINT…	166.50
LITTLE FALLS MACHINE INC	03/20/2025	SADDLE/SLIDES/PIVOT SHAFT	101-43125-400	EQUIPMENT REPAIR & MAINT…	2,609.39
LEAF RIVER AG SERVICE	03/28/2025	FUEL	101-43125-212	MOTOR FUELS & LUBRICANTS	1,274.71
				Department 43125 - SNOW & ICE REMOVAL Total:	**4,130.60**
Department: 43126 - STREET EQUIPMENT MNT					
AUTO VALUE WADENA	03/28/2025	MUFFLER	101-43126-400	EQUIPMENT REPAIR & MAINT…	3.49
FASTENAL COMPANY	03/14/2025	SPRINGHOOK RUBBER STRAP …	101-43126-400	EQUIPMENT REPAIR & MAINT…	199.87

Vendor Name	Payment Date	Description (Payable)	Account Number	Account Name	Amount
NAPA CENTRAL MN	03/28/2025	FUEL FILTER	101-43126-220	MAINTENANCE SUPPLIES	15.56
NAPA CENTRAL MN	03/28/2025	OIL	101-43126-212	MOTOR FUELS & LUBRICANTS	76.93
				Department 43126 - STREET EQUIPMENT MNT Total:	**295.85**
Department: 43220 - STREET CLEANING					
NAPA CENTRAL MN	03/14/2025	CABIN AIR FILTER	101-43220-400	EQUIPMENT REPAIR & MAINT...	16.84
NAPA CENTRAL MN	03/14/2025	CABIN AIR FILTER	101-43220-400	EQUIPMENT REPAIR & MAINT...	151.56
NAPA CENTRAL MN	03/14/2025	GREASE FITTING	101-43220-400	EQUIPMENT REPAIR & MAINT...	20.78
TITAN MACHINERY	03/20/2025	HOSE/OPERATOR VALVE	101-43220-400	EQUIPMENT REPAIR & MAINT...	1,289.81
				Department 43220 - STREET CLEANING Total:	**1,478.99**
Department: 43230 - WASTE (REFUSE) COLLECTION					
5 STAR DISPOSAL	03/18/2025	GARBAGE	101-43230-305	DUMPING FEES	271.60
5 STAR DISPOSAL	03/18/2025	GARBAGE	101-43230-305	DUMPING FEES	203.70
5 STAR DISPOSAL	03/18/2025	GARBAGE	101-43230-305	DUMPING FEES	147.93
5 STAR DISPOSAL	03/18/2025	GARBAGE	101-43230-305	DUMPING FEES	147.93
5 STAR DISPOSAL	03/18/2025	GARBAGE	101-43230-305	DUMPING FEES	412.15
WADENA COUNTY SOLID WAS...	03/14/2025	DEMO	101-43230-305	DUMPING FEES	72.00
GOT POOP LLC	03/28/2025	LITTER BAGS	101-43230-214	SUPPLIES - BAGS, CANS, ETC.	490.00
				Department 43230 - WASTE (REFUSE) COLLECTION Total:	**1,745.31**
Department: 45122 - SKATING RINKS					
CITY OF WADENA	03/22/2025	UTILITY CHARGES	101-45122-380	UTILITIES	164.79
				Department 45122 - SKATING RINKS Total:	**164.79**
Department: 45124 - PLAYGROUNDS					
CITY OF WADENA	03/22/2025	UTILITY CHARGES	101-45124-380	UTILITIES	15.00
				Department 45124 - PLAYGROUNDS Total:	**15.00**
Department: 45130 - WADING POOL					
CITY OF WADENA	03/22/2025	UTILITY CHARGES	101-45130-380	UTILITIES	16.17
				Department 45130 - WADING POOL Total:	**16.17**
Department: 45150 - CAMPGROUND					
TEAM LABORATORY CHEMICA...	03/28/2025	ANTIBACT FOAM SOAP	101-45150-220	REPAIR & MAINTENANCE SUP...	154.50
SMITH FURNITURE & CARPET, ...	03/20/2025	TWO FOAM MATTRESSES	101-45150-400	EQUIPMENT REPAIR & MAINT...	899.96
CITY OF WADENA	03/22/2025	UTILITY CHARGES	101-45150-380	UTILITIES	37.66
CITY OF WADENA	03/22/2025	UTILITY CHARGES	101-45150-380	UTILITIES	18.44
VERIZON WIRELESS	03/21/2025	2 LINES 2 iPADS	101-45150-220	REPAIR & MAINTENANCE SUP...	40.01
				Department 45150 - CAMPGROUND Total:	**1,150.57**
Department: 45200 - PARKS					
WEST CENTRAL TELEPHONE	03/25/2025	INTERNET	101-45200-200	OFFICE SUPPLIES	25.00
WEBER'S WADENA HARDWARE	03/14/2025	PAINT	101-45200-220	REPAIR & MAINTENANCE SUP...	7.09
WEBER'S WADENA HARDWARE	03/14/2025	PAINT	101-45200-220	REPAIR & MAINTENANCE SUP...	14.18
NAPA CENTRAL MN	03/14/2025	HUB NUT	101-45200-400	EQUIPMENT REPAIR & MAINT...	1.88
TODD WADENA ELECTRIC CO...	03/25/2025	ELECTRIC - BLACKS GROVE	101-45200-380	UTILITIES	39.92
NAPA CENTRAL MN	03/14/2025	FILTER	101-45200-220	REPAIR & MAINTENANCE SUP...	12.60
MTI DISTRIBUTING	03/14/2025	STEERING ARM KNUCKLE JOIN...	101-45200-400	EQUIPMENT REPAIR & MAINT...	1,070.30
NAPA CENTRAL MN	03/14/2025	HOSE CLAMP FUEL LINE	101-45200-220	REPAIR & MAINTENANCE SUP...	8.14
MTI DISTRIBUTING	03/14/2025	RH STEERING ARM	101-45200-400	EQUIPMENT REPAIR & MAINT...	242.42
DACOTAH PAPER CO	03/14/2025	LINE PLATE TOILET TISSUE T...	101-45200-220	REPAIR & MAINTENANCE SUP...	1,453.79
BEARINGS & MORE	03/14/2025	INT R RING	101-45200-400	EQUIPMENT REPAIR & MAINT...	0.93
MTI DISTRIBUTING	03/14/2025	HYDRAULIC CYLINDER ASM B...	101-45200-400	EQUIPMENT REPAIR & MAINT...	1,391.31
MTI DISTRIBUTING	03/14/2025	KIT FUEL PUMP COVER BLADE...	101-45200-400	EQUIPMENT REPAIR & MAINT...	873.06
WEBER'S WADENA HARDWARE	03/14/2025	ROUTER BIT	101-45200-220	REPAIR & MAINTENANCE SUP...	19.99
NAPA CENTRAL MN	03/28/2025	HOSE ADAPTER COUPLING	101-45200-220	REPAIR & MAINTENANCE SUP...	68.70
LOCATORS & SUPPLIES INC	03/20/2025	ORANGE NITRILE 8 MIL, DIAM...	101-45200-220	REPAIR & MAINTENANCE SUP...	358.22
WADENA MACHINING & WEL...	03/20/2025	WOOD RACK/TUBING/RINGS	101-45200-220	REPAIR & MAINTENANCE SUP...	263.28
WADENA MACHINING & WEL...	03/28/2025	PIPE	101-45200-400	EQUIPMENT REPAIR & MAINT...	19.48
ULINE	03/20/2025	RUBBERMAID TRASH CAN	101-45200-220	REPAIR & MAINTENANCE SUP...	1,451.34
CITY OF WADENA	03/22/2025	UTILITY CHARGES	101-45200-380	UTILITIES	33.50
CITY OF WADENA	03/22/2025	UTILITY CHARGES	101-45200-380	UTILITIES	37.38
CITY OF WADENA	03/22/2025	UTILITY CHARGES	101-45200-380	UTILITIES	41.10
CITY OF WADENA	03/22/2025	UTILITY CHARGES	101-45200-380	UTILITIES	283.38

Vendor Name	Payment Date	Description (Payable)	Account Number	Account Name	Amount
CITY OF WADENA	03/22/2025	UTILITY CHARGES	101-45200-380	UTILITIES	32.65
CITY OF WADENA	03/22/2025	UTILITY CHARGES	101-45200-380	UTILITIES	27.73
MTI DISTRIBUTING	03/28/2025	FREIGHT	101-45200-400	EQUIPMENT REPAIR & MAINT...	16.57
NAPA CENTRAL MN	03/28/2025	COUPLING ADAPTER HOSE	101-45200-400	EQUIPMENT REPAIR & MAINT...	57.34
AUTO VALUE WADENA	03/28/2025	SEMI-GLOSS CRIMPED WIRE ...	101-45200-220	REPAIR & MAINTENANCE SUP...	196.68
				Department 45200 - PARKS Total:	**8,047.96**
Department: 45500 - LIBRARY					
ARVIG	03/26/2025	PHONE INTERNET LONG DIST...	101-45500-380	UTILITIES	35.20
TK ELEVATOR CORPORATION	03/20/2025	ANNUAL INSPECTION	101-45500-406	ELEVATOR MAINTENANCE	950.00
WILLOW CREEK MINNESOTA L...	03/20/2025	LIBRARY CARPET CLEANING	101-45500-211	CLEANING & MNT. SUPPLIES	691.50
CITY OF WADENA	03/22/2025	UTILITY CHARGES	101-45500-380	UTILITIES	557.21
				Department 45500 - LIBRARY Total:	**2,233.91**
Department: 49300 - AIRPORT					
ARVIG	03/26/2025	PHONE INTERNET LONG DIST...	101-49300-321	TELEPHONE	73.34
TODD WADENA ELECTRIC CO...	03/25/2025	ELECTRIC - ARR/DEP BLDG	101-49300-380	UTILITIES	1,346.42
TODD WADENA ELECTRIC CO...	03/25/2025	ELECTRIC - ELEC VAULT BLDG	101-49300-380	UTILITIES	343.82
TODD WADENA ELECTRIC CO...	03/25/2025	ELECTRIC - T HANGAR	101-49300-380	UTILITIES	148.83
QT PETROLEUM ON DEMAN	03/14/2025	BASE NETWORK ACCESS SUP...	101-49300-220	REPAIR & MAINTENANCE SUP...	1,195.00
MCOA SECRETARY/TREASURER	03/14/2025	MEMBERSHIP	101-49300-433	DUES & SUBSCRIPTIONS	150.00
				Department 49300 - AIRPORT Total:	**3,257.41**
Department: 49370 - DEVELOPMENT AUTHORITY					
ARVIG	03/26/2025	PHONE INTERNET LONG DIST...	101-49370-321	TELEPHONE EXPENSE	21.25
WEST CENTRAL TELEPHONE	03/20/2025	INTERNET & MISCELLANEOUS	101-49370-200	OFFICE SUPPLIES	68.57
LARRY'S FAMILY PIZZA	03/14/2025	PIZZA WDA MTG	101-49370-331	SCHOOLS, MEETING & TRAVEL...	76.72
WADENA PIONEER JOURNAL	03/14/2025	2025 WADENA VISITORS GUI...	101-49370-342	ADVERTISING EXPENSE	1,095.00
				Department 49370 - DEVELOPMENT AUTHORITY Total:	**1,261.54**
				Fund 101 - GENERAL FUND Total:	**70,826.48**
Fund: 204 - LIBRARY ENDOWMENT FUND					
Department: 40000 - NON DEPARTMENTAL					
BPS CAPITAL MANAGEMENT, ...	03/28/2025	INVESTMENTS	204-40000-36210	INTEREST EARNINGS	1.67
				Department 40000 - NON DEPARTMENTAL Total:	**1.67**
				Fund 204 - LIBRARY ENDOWMENT FUND Total:	**1.67**
Fund: 205 - PINEWOOD ESTATES					
Department: 40000 - NON DEPARTMENTAL					
BPS CAPITAL MANAGEMENT, ...	03/28/2025	INVESTMENTS	205-40000-36210	INTEREST EARNINGS	-36.50
				Department 40000 - NON DEPARTMENTAL Total:	**-36.50**
				Fund 205 - PINEWOOD ESTATES Total:	**-36.50**
Fund: 207 - WDA REVOLVING LOAN FUND					
Department: 40000 - NON DEPARTMENTAL					
BPS CAPITAL MANAGEMENT, ...	03/28/2025	INVESTMENTS	207-40000-36210	INTEREST EARNINGS	50.13
				Department 40000 - NON DEPARTMENTAL Total:	**50.13**
Department: 46350 - COMMERCIAL PROJECTS					
FORUM COMMUNICATIONS ...	03/20/2025	PINEWOOD ESTATES AD	207-46350-368	EXPENSES AGAINST MRES EC...	1,200.00
				Department 46350 - COMMERCIAL PROJECTS Total:	**1,200.00**
				Fund 207 - WDA REVOLVING LOAN FUND Total:	**1,250.13**
Fund: 208 - WDA LOAN FUND					
Department: 40000 - NON DEPARTMENTAL					
BPS CAPITAL MANAGEMENT, ...	03/28/2025	INVESTMENTS	208-40000-36210	INTEREST INCOME	2.32
				Department 40000 - NON DEPARTMENTAL Total:	**2.32**
				Fund 208 - WDA LOAN FUND Total:	**2.32**
Fund: 209 - UNRESTRICTED MIF RLF					
Department: 40000 - NON DEPARTMENTAL					
BPS CAPITAL MANAGEMENT, ...	03/28/2025	INVESTMENTS	209-40000-36210	INTEREST EARNINGS	5.54
				Department 40000 - NON DEPARTMENTAL Total:	**5.54**
				Fund 209 - UNRESTRICTED MIF RLF Total:	**5.54**

Vendor Name	Payment Date	Description (Payable)	Account Number	Account Name	Amount
Fund: 210 - MIF REVOLVING LOAN FUND					
Department: 40000 - NON DEPARTMENTAL					
BPS CAPITAL MANAGEMENT, …	03/28/2025	INVESTMENTS	210-40000-36210	INTEREST EARNINGS	4.07
				Department 40000 - NON DEPARTMENTAL Total:	**4.07**
				Fund 210 - MIF REVOLVING LOAN FUND Total:	**4.07**
Fund: 211 - MIF RLF #2					
Department: 40000 - NON DEPARTMENTAL					
BPS CAPITAL MANAGEMENT, …	03/28/2025	INVESTMENTS	211-40000-36210	INTEREST EARNINGS	19.27
				Department 40000 - NON DEPARTMENTAL Total:	**19.27**
Department: 41110 - MAYOR AND COUNCIL					
WADENA STATE BANK	03/20/2025	PARTICIPATION LOAN TO OLD…	211-41110-435	DEVELOPMENT LOANS	77,500.00
				Department 41110 - MAYOR AND COUNCIL Total:	**77,500.00**
				Fund 211 - MIF RLF #2 Total:	**77,519.27**
Fund: 212 - SCDG COMMERCIAL FUND					
Department: 40000 - NON DEPARTMENTAL					
BPS CAPITAL MANAGEMENT, …	03/28/2025	INVESTMENTS	212-40000-36210	INTEREST EARNINGS	6.55
				Department 40000 - NON DEPARTMENTAL Total:	**6.55**
				Fund 212 - SCDG COMMERCIAL FUND Total:	**6.55**
Fund: 213 - SCDG COMMERCIAL 2021					
Department: 40000 - NON DEPARTMENTAL					
BPS CAPITAL MANAGEMENT, …	03/28/2025	INVESTMENTS	213-40000-36210	INTEREST EARNINGS	0.83
				Department 40000 - NON DEPARTMENTAL Total:	**0.83**
				Fund 213 - SCDG COMMERCIAL 2021 Total:	**0.83**
Fund: 214 - SCDG HOUSING FUND					
Department: 40000 - NON DEPARTMENTAL					
BPS CAPITAL MANAGEMENT, …	03/28/2025	INVESTMENTS	214-40000-36210	INTEREST EARNINGS	-0.34
				Department 40000 - NON DEPARTMENTAL Total:	**-0.34**
				Fund 214 - SCDG HOUSING FUND Total:	**-0.34**
Fund: 216 - INNOVATIVE MIF RLF					
Department: 40000 - NON DEPARTMENTAL					
BPS CAPITAL MANAGEMENT, …	03/28/2025	INVESTMENTS	216-40000-36210	INTEREST EARNINGS	2.69
				Department 40000 - NON DEPARTMENTAL Total:	**2.69**
				Fund 216 - INNOVATIVE MIF RLF Total:	**2.69**
Fund: 217 - KERN MIF LOAN					
Department: 40000 - NON DEPARTMENTAL					
BPS CAPITAL MANAGEMENT, …	03/28/2025	INVESTMENTS	217-40000-36210	INTEREST EARNINGS	2.03
				Department 40000 - NON DEPARTMENTAL Total:	**2.03**
				Fund 217 - KERN MIF LOAN Total:	**2.03**
Fund: 315 - G.O. REFUNDING BONDS 2012					
Department: 40000 - NON DEPARTMENTAL					
BPS CAPITAL MANAGEMENT, …	03/28/2025	INVESTMENTS	315-40000-36210	INTEREST EARNINGS	4.70
				Department 40000 - NON DEPARTMENTAL Total:	**4.70**
				Fund 315 - G.O. REFUNDING BONDS 2012 Total:	**4.70**
Fund: 316 - PFA NOTES OF 2015					
Department: 40000 - NON DEPARTMENTAL					
BPS CAPITAL MANAGEMENT, …	03/28/2025	INVESTMENTS	316-40000-36210	INTEREST EARNINGS	94.75
				Department 40000 - NON DEPARTMENTAL Total:	**94.75**
				Fund 316 - PFA NOTES OF 2015 Total:	**94.75**
Fund: 401 - CAPITAL PROJECTS FUND					
Department: 40000 - NON DEPARTMENTAL					
BPS CAPITAL MANAGEMENT, …	03/28/2025	INVESTMENTS	401-40000-36210	INTEREST EARNINGS	-88.29
				Department 40000 - NON DEPARTMENTAL Total:	**-88.29**

Vendor Name	Payment Date	Description (Payable)	Account Number	Account Name	Amount
Department: 49300 - AIRPORT					
SHORT ELLIOTT HENDRICKSON..	03/20/2025	WADENA BEACON REPLACEM…	401-49300-460	AIRPORT BEACON PROJECT	2,400.00
				Department 49300 - AIRPORT Total:	**2,400.00**
Department: 49630 - PROJECTS					
CITY OF WADENA	03/22/2025	UTILITY CHARGES	401-49630-425	LIBRARY REMODEL PROJECT	51.12
				Department 49630 - PROJECTS Total:	**51.12**
				Fund 401 - CAPITAL PROJECTS FUND Total:	**2,362.83**
Fund: 403 - DTED SMALL CITIES GRANT					
Department: 40000 - NON DEPARTMENTAL					
BPS CAPITAL MANAGEMENT, …	03/28/2025	INVESTMENTS	403-40000-36210	INTEREST EARNINGS	-0.44
				Department 40000 - NON DEPARTMENTAL Total:	**-0.44**
				Fund 403 - DTED SMALL CITIES GRANT Total:	**-0.44**
Fund: 404 - SEWER/WATER CIP					
Department: 40000 - NON DEPARTMENTAL					
BPS CAPITAL MANAGEMENT, …	03/28/2025	INVESTMENTS	404-40000-36210	INTEREST EARNINGS	36.48
				Department 40000 - NON DEPARTMENTAL Total:	**36.48**
				Fund 404 - SEWER/WATER CIP Total:	**36.48**
Fund: 601 - SEWER FUND					
Department: 40000 - NON DEPARTMENTAL					
BPS CAPITAL MANAGEMENT, …	03/28/2025	INVESTMENTS	601-40000-36210	INTEREST EARNINGS	75.68
				Department 40000 - NON DEPARTMENTAL Total:	**75.68**
Department: 49450 - SANITARY SEWER MAINTENANC					
NAPA CENTRAL MN	03/28/2025	TRAILER BALL	601-49450-220	REPAIR & MAINTENANCE SUP…	15.99
				Department 49450 - SANITARY SEWER MAINTENANC Total:	**15.99**
Department: 49470 - SWR LIFT STATIONS					
STATE CHEMICAL SOLUTIONS	03/14/2025	WASTEWATER PROGRAM	601-49470-216	CHEMICALS & CHEMICAL PRO…	405.06
CITY OF WADENA	03/22/2025	UTILITY CHARGES	601-49470-380	UTILITIES	35.58
CITY OF WADENA	03/22/2025	UTILITY CHARGES	601-49470-380	UTILITIES	29.71
CITY OF WADENA	03/22/2025	UTILITY CHARGES	601-49470-380	UTILITIES	20.96
CITY OF WADENA	03/22/2025	UTILITY CHARGES	601-49470-380	UTILITIES	21.59
CITY OF WADENA	03/22/2025	UTILITY CHARGES	601-49470-380	UTILITIES	21.05
CITY OF WADENA	03/22/2025	UTILITY CHARGES	601-49470-380	UTILITIES	26.37
CITY OF WADENA	03/22/2025	UTILITY CHARGES	601-49470-380	UTILITIES	99.05
CITY OF WADENA	03/22/2025	UTILITY CHARGES	601-49470-380	UTILITIES	26.55
				Department 49470 - SWR LIFT STATIONS Total:	**685.92**
Department: 49480 - WASTEWATER TREATMENT PLNT					
ARVIG	03/26/2025	PHONE INTERNET LONG DIST…	601-49480-321	TELEPHONE	39.30
WEST CENTRAL TELEPHONE	03/25/2025	INTERNET	601-49480-200	OFFICE SUPPLIES	125.00
WEST CENTRAL TELEPHONE	03/20/2025	INTERNET & MISCELLANEOUS	601-49480-200	OFFICE SUPPLIES	144.26
DAN KOVAR	03/28/2025	MILEAGE & MEALS - MN RUR…	601-49480-331	SCHOOLS, MEETINGS & TRAV…	493.04
MN MUNICIPAL UTILITIES	03/28/2025	2024 DRUG & ALCOHOL TESTI…	601-49480-228	SAFETY EXPENSES	370.59
CINTAS	03/14/2025	MEDICINE CABINETS REFILL	601-49480-220	REPAIR & MAINTENANCE SUP…	72.48
WEBER'S WADENA HARDWARE	03/14/2025	SCREW DRIVER	601-49480-240	TOOLS & OTHER EQUIPMENT	8.99
WADENA COUNTY SOLID WAS…	03/14/2025	MANIF SPECIAL WASTE	601-49480-315	SANITATION EXPENSE	51.66
PAUL MOE	03/14/2025	WALMART - DISINFECTANT	601-49480-200	OFFICE SUPPLIES	10.71
PAUL MOE	03/14/2025	CONTINUING ED - ST CLOUD	601-49480-331	SCHOOLS, MEETINGS & TRAV…	795.91
MN POLLUTION CONTROL AG…	03/14/2025	WW OPERATOR CERT RENEW…	601-49480-433	DUES AND SUBSCRIPTIONS	23.00
EXPRESS CENTRAL	03/28/2025	THREAD TAPE MEGA-LOCK	601-49480-220	REPAIR & MAINTENANCE SUP…	19.58
SCR NORTHERN	03/28/2025	1/17/25 BOILER 2/25-28/25 I…	601-49480-400	EQUIPMENT REPAIR & MAINT…	2,506.19
A.W. RESEARCH LAB INC	03/20/2025	CHEMICALS	601-49480-216	CHEMICALS & CHEMICAL PRO…	1,185.28
GRAINGER INC	03/20/2025	MANOMETER GUAGE LIQUID	601-49480-220	REPAIR & MAINTENANCE SUP…	120.76
CITY OF WADENA	03/22/2025	UTILITY CHARGES	601-49480-380	UTILITIES	22.25
CITY OF WADENA	03/22/2025	UTILITY CHARGES	601-49480-380	UTILITIES	9,586.29
				Department 49480 - WASTEWATER TREATMENT PLNT Total:	**15,575.29**
				Fund 601 - SEWER FUND Total:	**16,352.88**

Vendor Name	Payment Date	Description (Payable)	Account Number	Account Name	Amount
Fund: 602 - GOLF FUND					
MN DEPART OF REVENUE	03/19/2025	FEBRUARY SALES AND USE TAX	602-20803	SALES TAX	32.00
MN DEPART OF REVENUE	03/19/2025	FEBRUARY SALES AND USE TAX	602-20804	TRANSIT SALES TAX	2.00
					34.00
Department: 40000 - NON DEPARTMENTAL					
BPS CAPITAL MANAGEMENT, …	03/28/2025	INVESTMENTS	602-40000-36210	INTEREST EARNINGS	-2.66
			Department 40000 - NON DEPARTMENTAL Total:		**-2.66**
Department: 49830 - MERCHANDISE PURCHASES					
ACUSHNET COMPANY	03/28/2025	GOLF BALLS	602-49830-251	PRO MERCHANDISE PURCHAS…	5,683.81
ACUSHNET COMPANY	03/28/2025	GOLF BALLS	602-49830-251	PRO MERCHANDISE PURCHAS…	1,750.75
ACUSHNET COMPANY	03/28/2025	2025 SS NEWPORT	602-49830-251	PRO MERCHANDISE PURCHAS…	796.93
DAHLHEIMER BEVERAGE	03/20/2025	BEER CREDIT	602-49830-255	BEER PURCHASES	-2.40
DAHLHEIMER BEVERAGE	03/20/2025	BEER	602-49830-255	BEER PURCHASES	691.15
DAHLHEIMER BEVERAGE	03/20/2025	BEER	602-49830-255	BEER PURCHASES	371.60
JOSEPH ELLIOT USA LLC	03/20/2025	POKER CHIP BALL MARKERS	602-49830-251	PRO MERCHANDISE PURCHAS…	79.00
BEVERAGE WHOLESALERS INC	03/20/2025	BEER	602-49830-255	BEER PURCHASES	327.95
PEPSI BEVERAGE COMPANY	03/20/2025	POP	602-49830-254	FOOD PURCHASES	903.74
HORNUNG'S	03/20/2025	GOLF GRIPS	602-49830-252	CLOTHING & NONTAXABLE IT…	469.41
D-S BEVERAGES - MINNESOTA	03/20/2025	BEER	602-49830-255	BEER PURCHASES	400.45
ACUSHNET COMPANY	03/20/2025	PROSHOP CLOTHES STOCK	602-49830-252	CLOTHING & NONTAXABLE IT…	920.34
ACUSHNET COMPANY	03/20/2025	DESK CADDIE	602-49830-251	PRO MERCHANDISE PURCHAS…	84.43
ACUSHNET COMPANY	03/20/2025	PLAYERS TOWELS	602-49830-251	PRO MERCHANDISE PURCHAS…	244.15
ACUSHNET COMPANY	03/20/2025	GOLF CLUBS	602-49830-251	PRO MERCHANDISE PURCHAS…	652.90
PEPSI BEVERAGE COMPANY	03/28/2025	MIX	602-49830-254	FOOD PURCHASES	927.12
			Department 49830 - MERCHANDISE PURCHASES Total:		**14,301.33**
Department: 49831 - COURSE MAINTENANCE EXP					
MTI DISTRIBUTING	03/28/2025	BEDKNIFE LOW CUT EDGEMAX…	602-49831-400	EQUIPMENT REPAIR & MAINT…	944.40
AUTO VALUE WADENA	03/28/2025	BOOSTER PAC	602-49831-240	TOOLS & EQUIPMENT	177.12
LEAF RIVER AG SERVICE	03/28/2025	FUEL	602-49831-212	MOTOR FUELS & LUBRICANTS	1,170.40
DAVIS EQUIPMENT CORPORAT…	03/28/2025	TURF TEX BEDKNIFE	602-49831-400	EQUIPMENT REPAIR & MAINT…	1,453.87
5 STAR DISPOSAL	03/18/2025	GARBAGE	602-49831-225	COURSE MAINTENANCE SUPPL…	73.97
AUTO VALUE WADENA	03/28/2025	APPLICATOR OIL FILTERS SHOP…	602-49831-225	COURSE MAINTENANCE SUPPL…	135.51
DAVIS EQUIPMENT CORPORAT…	03/28/2025	TURF BEDKNIFE	602-49831-400	EQUIPMENT REPAIR & MAINT…	582.33
MTI DISTRIBUTING	03/28/2025	SCREW-BEDKNIFE	602-49831-225	COURSE MAINTENANCE SUPPL…	60.64
SUPERIOR TURF SRVC LLC	03/20/2025	CHEMICALS FOR GOLF COURSE	602-49831-225	COURSE MAINTENANCE SUPPL…	7,885.62
AUTO VALUE WADENA	03/28/2025	OIL	602-49831-225	COURSE MAINTENANCE SUPPL…	100.37
AUTO VALUE WADENA	03/28/2025	OIL EXTRA-TACKY RED	602-49831-225	COURSE MAINTENANCE SUPPL…	175.43
AUTO VALUE WADENA	03/28/2025	GLB DIAMGP SHOP TOWELS	602-49831-225	COURSE MAINTENANCE SUPPL…	39.17
WEBER'S WADENA HARDWARE	03/28/2025	BULBS	602-49831-400	EQUIPMENT REPAIR & MAINT…	18.24
			Department 49831 - COURSE MAINTENANCE EXP Total:		**12,817.07**
Department: 49833 - ADMIN & GENERAL					
WEST CENTRAL TELEPHONE	03/20/2025	INTERNET & MISCELLANEOUS	602-49833-201	COMPUTER/SOFTWARE EXPE…	68.57
TODD WADENA ELECTRIC CO…	03/25/2025	ELECTRIC - CART BLDG	602-49833-380	UTILITIES	44.38
TODD WADENA ELECTRIC CO…	03/25/2025	ELECTRIC - CLUB HOUSE	602-49833-380	UTILITIES	435.34
TODD WADENA ELECTRIC CO…	03/25/2025	ELECTRIC - SPRINKLER SYSTEM	602-49833-380	UTILITIES	40.80
TODD WADENA ELECTRIC CO…	03/25/2025	ELECTRIC - RESTROOMS	602-49833-380	UTILITIES	40.80
DEAN'S APPLIANCE & REFRIG…	03/20/2025	LEAK REPAIR	602-49833-400	EQUIPMENT MAINTENANCE	110.00
GREIMAN'S	03/20/2025	GIFT CERTIFICATES	602-49833-210	CLUBHOUSE EXPENSES	46.34
NORTHSIDE FLORAL, LLC	03/20/2025	FLOWERS	602-49833-210	CLUBHOUSE EXPENSES	72.96
GREAT PLACES MINNESOTA	03/20/2025	YEARLY GOLF PROMO	602-49833-350	ADVERTISING EXPENSE	200.00
ROSS SEELHAMMER PLUMBI…	03/20/2025	TURN ON WATER IN CLUBHO…	602-49833-400	EQUIPMENT MAINTENANCE	150.00
W.C.D.	03/20/2025	CLEAN TAP LINES	602-49833-400	EQUIPMENT MAINTENANCE	61.00
WEST CENTRAL TELEPHONE	03/20/2025	PHONE INTERNET VIDEO	602-49833-201	COMPUTER/SOFTWARE EXPE…	420.64
			Department 49833 - ADMIN & GENERAL Total:		**1,690.83**
Department: 49834 - CAPITAL OUTLAY					
ALEXANDRIA GOLF CARS LLC	03/21/2025	BX2536-684315 2025 CLUB C…	602-49834-500	MACHINERY & EQUIPMENT	6,304.03
ALEXANDRIA GOLF CARS LLC	03/21/2025	BX2536-684315 2025 CLUB C…	602-49834-500	MACHINERY & EQUIPMENT	6,304.03
ALEXANDRIA GOLF CARS LLC	03/21/2025	BX2536-684315 2025 CLUB C…	602-49834-500	MACHINERY & EQUIPMENT	6,304.03
ALEXANDRIA GOLF CARS LLC	03/21/2025	BX2536-684315 2025 CLUB C…	602-49834-500	MACHINERY & EQUIPMENT	6,304.03

Vendor Name	Payment Date	Description (Payable)	Account Number	Account Name	Amount
ALEXANDRIA GOLF CARS LLC	03/21/2025	BX2536-684315 2025 CLUB C...	602-49834-500	MACHINERY & EQUIPMENT	6,304.03
ALEXANDRIA GOLF CARS LLC	03/21/2025	BX2536-684315 2025 CLUB C...	602-49834-500	MACHINERY & EQUIPMENT	6,304.03
ALEXANDRIA GOLF CARS LLC	03/21/2025	BX2536-684315 2025 CLUB C...	602-49834-500	MACHINERY & EQUIPMENT	6,304.03
ALEXANDRIA GOLF CARS LLC	03/21/2025	BX2536-684315 2025 CLUB C...	602-49834-500	MACHINERY & EQUIPMENT	6,304.03
ALEXANDRIA GOLF CARS LLC	03/21/2025	BX2536-684315 2025 CLUB C...	602-49834-500	MACHINERY & EQUIPMENT	6,304.03
ALEXANDRIA GOLF CARS LLC	03/21/2025	BX2536-684315 2025 CLUB C...	602-49834-500	MACHINERY & EQUIPMENT	6,304.03
ALEXANDRIA GOLF CARS LLC	03/21/2025	BX2536-684315 2025 CLUB C...	602-49834-500	MACHINERY & EQUIPMENT	6,304.03
ALEXANDRIA GOLF CARS LLC	03/21/2025	BX2536-684315 2025 CLUB C...	602-49834-500	MACHINERY & EQUIPMENT	6,304.03
ALEXANDRIA GOLF CARS LLC	03/21/2025	BX2536-684315 2025 CLUB C...	602-49834-500	MACHINERY & EQUIPMENT	6,304.03
ALEXANDRIA GOLF CARS LLC	03/21/2025	BX2536-684315 2025 CLUB C...	602-49834-500	MACHINERY & EQUIPMENT	6,304.03
ALEXANDRIA GOLF CARS LLC	03/21/2025	BX2536-684315 2025 CLUB C...	602-49834-500	MACHINERY & EQUIPMENT	6,304.03
ALEXANDRIA GOLF CARS LLC	03/21/2025	BX2536-684315 2025 CLUB C...	602-49834-500	MACHINERY & EQUIPMENT	6,304.03
ALEXANDRIA GOLF CARS LLC	03/21/2025	BX2536-684315 2025 CLUB C...	602-49834-500	MACHINERY & EQUIPMENT	6,304.03
ALEXANDRIA GOLF CARS LLC	03/21/2025	BX2536-684315 2025 CLUB C...	602-49834-500	MACHINERY & EQUIPMENT	6,304.03
ALEXANDRIA GOLF CARS LLC	03/21/2025	BX2536-684315 2025 CLUB C...	602-49834-500	MACHINERY & EQUIPMENT	6,304.03
ALEXANDRIA GOLF CARS LLC	03/21/2025	BX2536-684315 2025 CLUB C...	602-49834-500	MACHINERY & EQUIPMENT	6,304.03
ALEXANDRIA GOLF CARS LLC	03/21/2025	BX2536-684315 2025 CLUB C...	602-49834-500	MACHINERY & EQUIPMENT	6,304.03
ALEXANDRIA GOLF CARS LLC	03/21/2025	BX2536-684315 2025 CLUB C...	602-49834-500	MACHINERY & EQUIPMENT	6,304.03
ALEXANDRIA GOLF CARS LLC	03/21/2025	BX2536-684315 2025 CLUB C...	602-49834-500	MACHINERY & EQUIPMENT	6,304.03
ALEXANDRIA GOLF CARS LLC	03/21/2025	BX2536-684315 2025 CLUB C...	602-49834-500	MACHINERY & EQUIPMENT	6,304.03
ALEXANDRIA GOLF CARS LLC	03/21/2025	BX2536-684315 2025 CLUB C...	602-49834-500	MACHINERY & EQUIPMENT	6,304.03
ALEXANDRIA GOLF CARS LLC	03/21/2025	BX2536-684315 2025 CLUB C...	602-49834-500	MACHINERY & EQUIPMENT	6,304.03
ALEXANDRIA GOLF CARS LLC	03/21/2025	BX2536-684315 2025 CLUB C...	602-49834-500	MACHINERY & EQUIPMENT	6,304.03
ALEXANDRIA GOLF CARS LLC	03/21/2025	BX2536-684315 2025 CLUB C...	602-49834-500	MACHINERY & EQUIPMENT	6,304.03
ALEXANDRIA GOLF CARS LLC	03/21/2025	BX2536-684315 2025 CLUB C...	602-49834-500	MACHINERY & EQUIPMENT	6,304.03
ALEXANDRIA GOLF CARS LLC	03/21/2025	BX2536-684315 2025 CLUB C...	602-49834-500	MACHINERY & EQUIPMENT	6,304.03
ALEXANDRIA GOLF CARS LLC	03/21/2025	BX2536-684315 2025 CLUB C...	602-49834-500	MACHINERY & EQUIPMENT	6,304.03
ALEXANDRIA GOLF CARS LLC	03/21/2025	BX2536-684315 2025 CLUB C...	602-49834-500	MACHINERY & EQUIPMENT	6,304.03
ALEXANDRIA GOLF CARS LLC	03/21/2025	BX2536-684315 2025 CLUB C...	602-49834-500	MACHINERY & EQUIPMENT	6,304.03
ALEXANDRIA GOLF CARS LLC	03/21/2025	BX2536-684315 2025 CLUB C...	602-49834-500	MACHINERY & EQUIPMENT	6,304.03
ALEXANDRIA GOLF CARS LLC	03/21/2025	BX2536-684315 2025 CLUB C...	602-49834-500	MACHINERY & EQUIPMENT	6,304.03
ALEXANDRIA GOLF CARS LLC	03/21/2025	BX2536-684315 2025 CLUB C...	602-49834-500	MACHINERY & EQUIPMENT	6,304.03
ALEXANDRIA GOLF CARS LLC	03/21/2025	BX2536-684315 2025 CLUB C...	602-49834-500	MACHINERY & EQUIPMENT	6,304.03
ALEXANDRIA GOLF CARS LLC	03/21/2025	BX2536-684315 2025 CLUB C...	602-49834-500	MACHINERY & EQUIPMENT	6,304.03
ALEXANDRIA GOLF CARS LLC	03/21/2025	BX2536-684315 2025 CLUB C...	602-49834-500	MACHINERY & EQUIPMENT	6,304.03
ALEXANDRIA GOLF CARS LLC	03/21/2025	BX2536-684315 2025 CLUB C...	602-49834-500	MACHINERY & EQUIPMENT	6,304.03
ALEXANDRIA GOLF CARS LLC	03/21/2025	5050 2019 TRADE IN	602-49834-500	MACHINERY & EQUIPMENT	-60,000.00
				Department 49834 - CAPITAL OUTLAY Total:	**192,161.20**
				Fund 602 - GOLF FUND Total:	**221,001.77**
Fund: 603 - ELECTRIC FUND					
MN DEPART OF REVENUE	03/19/2025	FEBRUARY SALES AND USE TAX	603-20803	SALES TAX	24,532.00
MN DEPART OF REVENUE	03/19/2025	FEBRUARY SALES AND USE TAX	603-20803	SALES TAX	16.00
MN DEPART OF REVENUE	03/19/2025	FEBRUARY SALES AND USE TAX	603-20804	TRANSIT SALES TAX	1,784.00
MN DEPART OF REVENUE	03/19/2025	FEBRUARY SALES AND USE TAX	603-20804	TRANSIT SALES TAX	1.00
					26,333.00
Department: 40000 - NON DEPARTMENTAL					
MISSOURI RIVER ENERGY SVC	03/14/2025	ERROR PROCESSING BES PROJ...	603-40000-37460	MRES REIMBURSEMENTS	126.00
BPS CAPITAL MANAGEMENT, ...	03/28/2025	INVESTMENTS	603-40000-36210	INTEREST EARNINGS	597.81
				Department 40000 - NON DEPARTMENTAL Total:	**723.81**
Department: 49555 - POWER SUPPLY EXPENSE					
MISSOURI RIVER ENERGY SVC	03/27/2025	MRES WAPA & TRANSMISISON	603-49555-900	PURCHASED POWER	356,615.25
MISSOURI RIVER ENERGY SVC	03/27/2025	DUES	603-49555-900	PURCHASED POWER	538.45
				Department 49555 - POWER SUPPLY EXPENSE Total:	**357,153.70**
Department: 49581 - OPER - LOAD MGMNT EXPENSE					
VERIZON WIRELESS	03/21/2025	2 LINES 2 iPADS	603-49581-321	TELEPHONE	41.39
				Department 49581 - OPER - LOAD MGMNT EXPENSE Total:	**41.39**
Department: 49584 - OPER - UG LINE EXPENSE					
FASTENAL COMPANY	03/14/2025	IC WB SFTY RED	603-49584-220	REPAIR & MAINTENANCE SUP...	53.19

Vendor Name	Payment Date	Description (Payable)	Account Number	Account Name	Amount
FASTENAL COMPANY	03/14/2025	IC WB SFTY RED & WHITE	603-49584-220	REPAIR & MAINTENANCE SUP...	166.18
				Department 49584 - OPER - UG LINE EXPENSE Total:	**219.37**
Department: 49593 - MNT - OH LINES					
BORDER STATES ELECTRIC	03/20/2025	MOUNTING BRACKET	603-49593-220	REPAIR & MAINTENANCE SUP...	59.08
				Department 49593 - MNT - OH LINES Total:	**59.08**
Department: 49594 - MNT - UG LINES					
BORDER STATES ELECTRIC	03/20/2025	FAULT INDICATORS	603-49594-220	REPAIR & MAINTENANCE SUP...	5,527.67
				Department 49594 - MNT - UG LINES Total:	**5,527.67**
Department: 49597 - MNT - ELECTRIC METERS					
BORDER STATES ELECTRIC	03/20/2025	DISCON SLEEVES	603-49597-220	REPAIR & MAINTENANCE SUP...	136.79
				Department 49597 - MNT - ELECTRIC METERS Total:	**136.79**
Department: 49903 - CUSTOMER RECORDS					
ARVIG	03/26/2025	PHONE INTERNET LONG DIST...	603-49903-321	TELEPHONE CHARGES	101.69
ARVIG	03/26/2025	PHONE INTERNET LONG DIST...	603-49903-321	TELEPHONE CHARGES	308.31
POST OFFICE USPS	03/06/2025	POSTAGE	603-49903-322	POSTAGE	977.73
LOFFLER	03/28/2025	CONTRACT 2/23/25-3/22/25	603-49903-200	OFFICE SUPPLIES	337.68
				Department 49903 - CUSTOMER RECORDS Total:	**1,725.41**
Department: 49908 - ENERGY CONSERVATION					
WADENA HRA	03/20/2025	LIGHTING REBATE	603-49908-307	ENERGY CONSERVATION PRG...	252.00
				Department 49908 - ENERGY CONSERVATION Total:	**252.00**
Department: 49920 - ADMIN & GENERAL					
ARVIG	03/26/2025	PHONE INTERNET LONG DIST...	603-49920-321	TELEPHONE	308.31
WEST CENTRAL TELEPHONE	03/20/2025	INTERNET	603-49920-200	OFFICE SUPPLIES	200.00
WEST CENTRAL TELEPHONE	03/20/2025	INTERNET & MISCELLANEOUS	603-49920-200	OFFICE SUPPLIES	235.11
WEST CENTRAL TELEPHONE	03/20/2025	INTERNET & MISCELLANEOUS	603-49920-200	OFFICE SUPPLIES	166.54
MN MUNICIPAL UTILITIES	03/28/2025	2024 DRUG & ALCOHOL TESTI...	603-49920-306	DRUG TESTING EXPENSES	259.41
LOFFLER	03/28/2025	CONTRACT 2/19/25-3/18/25	603-49920-200	OFFICE SUPPLIES	69.20
VERIZON WIRELESS	03/21/2025	2 LINES 2 iPADS	603-49920-321	TELEPHONE	80.02
QUADIENT FINANCE USA INC	03/27/2025	POSTAGE	603-49920-322	POSTAGE	500.00
MN DEPT OF COMMERCE	03/28/2025	4TH QUARTER 2025	603-49920-433	DUES AND SUBSCRIPTIONS	1,253.60
				Department 49920 - ADMIN & GENERAL Total:	**3,072.19**
Department: 49928 - SAFETY TRAINING					
WEST CENTRAL TELEPHONE	03/20/2025	INTERNET & MISCELLANEOUS	603-49928-418	SAFETY TRAINING EXPENSES	55.71
				Department 49928 - SAFETY TRAINING Total:	**55.71**
Department: 49932 - MNT OF GENERAL PLANT					
5 STAR DISPOSAL	03/18/2025	GARBAGE	603-49932-210	OPERATING SUPPLIES	147.93
BORDER STATES ELECTRIC	03/20/2025	HARD HAT LIGHT	603-49932-240	SMALL TOOLS & EQUIPMENT	130.02
MERICKEL LUMBER & HDWR	03/20/2025	RATCHETS/TEETH	603-49932-240	SMALL TOOLS & EQUIPMENT	84.80
				Department 49932 - MNT OF GENERAL PLANT Total:	**362.75**
Department: 49933 - TRUCK & EQUIPMENT MNT					
ALDRICH TRACTOR INC	03/20/2025	SHIELD AND BOLTS	603-49933-400	EQUIPMENT REPAIR & MAINT...	79.53
				Department 49933 - TRUCK & EQUIPMENT MNT Total:	**79.53**
Department: 49993 - TRANSFERS OUT					
BORDER STATES ELECTRIC	03/20/2025	TERMINATORS, INSULATORS	603-49993-522	INVENTORY PURCHASES	1,536.98
BORDER STATES ELECTRIC	03/20/2025	CUTOUTS	603-49993-522	INVENTORY PURCHASES	1,573.97
BORDER STATES ELECTRIC	03/20/2025	LIGHT POLES	603-49993-522	INVENTORY PURCHASES	45,532.24
DAKOTA SUPPLY GROUP	03/20/2025	CANTEX CONDUIT	603-49993-522	INVENTORY PURCHASES	858.50
DAKOTA SUPPLY GROUP	03/20/2025	PVC CONDUIT	603-49993-522	INVENTORY PURCHASES	3,203.40
				Department 49993 - TRANSFERS OUT Total:	**52,705.09**
				Fund 603 - ELECTRIC FUND Total:	**448,447.49**
Fund: 604 - WATER FUND					
Department: 40000 - NON DEPARTMENTAL					
BPS CAPITAL MANAGEMENT, ...	03/28/2025	INVESTMENTS	604-40000-36210	INTEREST EARNINGS	110.39
				Department 40000 - NON DEPARTMENTAL Total:	**110.39**
Department: 49405 - POWER & PUMPING EXPENSE					
CITY OF WADENA	03/22/2025	UTILITY CHARGES	604-49405-380	UTILITIES	4,818.92

Vendor Name	Payment Date	Description (Payable)	Account Number	Account Name	Amount
CITY OF WADENA	03/22/2025	UTILITY CHARGES	604-49405-380	UTILITIES	1,893.54
			Department 49405 - POWER & PUMPING EXPENSE Total:		**6,712.46**
Department: 49410 - WTR PURIFICATION EXPENSE					
BEARINGS & MORE	03/20/2025	SPEEDEE FRIEGHT	604-49410-210	GENERAL SUPPLIES	28.00
WEBER'S WADENA HARDWARE	03/28/2025	CAULK	604-49410-220	REPAIR & MAINTENANCE SUP…	6.29
			Department 49410 - WTR PURIFICATION EXPENSE Total:		**34.29**
Department: 49415 - WTR DISTRIBUTION EXPENSE					
FASTENAL COMPANY	03/14/2025	RUSTO GLS WHT	604-49415-210	GENERAL SUPPLIES	29.90
WEBER'S WADENA HARDWARE	03/28/2025	SEWER CAP	604-49415-220	REPAIR & MAINTENANCE SUP…	3.69
WATER CONSERVATION SERV…	03/28/2025	2-27-25 LOCATE WATER LEAK	604-49415-220	REPAIR & MAINTENANCE SUP…	1,649.40
WATER CONSERVATION SERV…	03/20/2025	LOCATE WATER LEAK/MILEAGE	604-49415-220	REPAIR & MAINTENANCE SUP…	2,107.60
CORE & MAIN LP	03/20/2025	GASKET/CURB BOX	604-49415-220	REPAIR & MAINTENANCE SUP…	890.30
			Department 49415 - WTR DISTRIBUTION EXPENSE Total:		**4,680.89**
Department: 49420 - ADMIN & GENERAL					
ARVIG	03/26/2025	PHONE INTERNET LONG DIST…	604-49420-321	TELEPHONE	8.89
WEST CENTRAL TELEPHONE	03/20/2025	INTERNET & MISCELLANEOUS	604-49420-210	GENERAL SUPPLIES	81.71
			Department 49420 - ADMIN & GENERAL Total:		**90.60**
Department: 49440 - WTR TRUCK & EQUIPMENT MNT					
HEARTLAND TIRE INC	03/20/2025	REAPIR LEAKING TIRE	604-49440-400	EQUIPMENT REPAIR & MAINT…	90.01
			Department 49440 - WTR TRUCK & EQUIPMENT MNT Total:		**90.01**
				Fund 604 - WATER FUND Total:	**11,718.64**
Fund: 605 - LIQUOR FUND					
MN DEPART OF REVENUE	03/19/2025	FEBRUARY SALES AND USE TAX	605-20803	SALES TAX	24.00
MN DEPART OF REVENUE	03/19/2025	FEBRUARY SALES AND USE TAX	605-20803	SALES TAX	110.00
MN DEPART OF REVENUE	03/19/2025	FEBRUARY SALES AND USE TAX	605-20803	SALES TAX	4,442.00
MN DEPART OF REVENUE	03/19/2025	FEBRUARY SALES AND USE TAX	605-20803	SALES TAX	12,455.00
MN DEPART OF REVENUE	03/19/2025	FEBRUARY SALES AND USE TAX	605-20804	TRANSIT SALES TAX	2.00
MN DEPART OF REVENUE	03/19/2025	FEBRUARY SALES AND USE TAX	605-20804	TRANSIT SALES TAX	906.00
					17,939.00
Department: 40000 - NON DEPARTMENTAL					
BPS CAPITAL MANAGEMENT, …	03/28/2025	INVESTMENTS	605-40000-36210	INTEREST EARNINGS	60.27
			Department 40000 - NON DEPARTMENTAL Total:		**60.27**
Department: 49750 - MERCHANDISE PURCHASES					
BREAKTHRU BEVERAGE MINN…	03/14/2025	LIQUOR	605-49750-251	LIQUOR PURCHASES	4,210.79
BREAKTHRU BEVERAGE MINN…	03/14/2025	LIQUOR	605-49750-333	FREIGHT	95.43
BERNICK'S	03/28/2025	BEER	605-49750-252	BEER PURCHASES	585.30
BERNICK'S	03/28/2025	MIX	605-49750-254	MIX & SOFTDRINK PURCHASES	105.00
D-S BEVERAGES - MINNESOTA	03/14/2025	BEER	605-49750-252	BEER PURCHASES	6,108.51
VIKING COCA COLA	03/14/2025	MIX	605-49750-254	MIX & SOFTDRINK PURCHASES	172.25
BEVERAGE WHOLESALERS INC	03/14/2025	BEER	605-49750-252	BEER PURCHASES	3,474.15
PEPSI BEVERAGE COMPANY	03/14/2025	MIX	605-49750-254	MIX & SOFTDRINK PURCHASES	292.35
DAHLHEIMER BEVERAGE	03/14/2025	BEER CREDIT	605-49750-252	BEER PURCHASES	-250.00
DAHLHEIMER BEVERAGE	03/14/2025	BEER CREDIT	605-49750-252	BEER PURCHASES	-39.78
DRASTIC MEASURES BREWING	03/14/2025	BEER	605-49750-252	BEER PURCHASES	438.00
MASON BROTHERS COMPANY	03/14/2025	CIGARETTES	605-49750-256	CIGARETTE PURCHASES	1,966.64
MASON BROTHERS COMPANY	03/14/2025	CIGARETTES	605-49750-333	FREIGHT	5.10
MASON BROTHERS COMPANY	03/14/2025	MIX	605-49750-254	MIX & SOFTDRINK PURCHASES	25.83
SOUTHERN GLAZER'S OF MN	03/14/2025	LIQUOR	605-49750-251	LIQUOR PURCHASES	4,927.75
SOUTHERN GLAZER'S OF MN	03/14/2025	LIQUOR	605-49750-333	FREIGHT	83.02
SOUTHERN GLAZER'S OF MN	03/14/2025	LIQUOR	605-49750-251	LIQUOR PURCHASES	236.88
SOUTHERN GLAZER'S OF MN	03/14/2025	LIQUOR	605-49750-333	FREIGHT	8.20
BREAKTHRU BEVERAGE MINN…	03/14/2025	LIQUOR	605-49750-251	LIQUOR PURCHASES	3,109.32
BREAKTHRU BEVERAGE MINN…	03/14/2025	LIQUOR	605-49750-333	FREIGHT	55.50
DAHLHEIMER BEVERAGE	03/14/2025	BEER	605-49750-252	BEER PURCHASES	8,884.60
BERNICK'S	03/28/2025	BEER	605-49750-252	BEER PURCHASES	-2,629.20
BREAKTHRU BEVERAGE MINN…	03/28/2025	LIQUOR	605-49750-251	LIQUOR PURCHASES	3,527.95
BREAKTHRU BEVERAGE MINN…	03/28/2025	LIQUOR	605-49750-333	FREIGHT	74.00
BREAKTHRU BEVERAGE MINN…	03/28/2025	LIQUOR CREDIT	605-49750-251	LIQUOR PURCHASES	-180.00

Vendor Name	Payment Date	Description (Payable)	Account Number	Account Name	Amount
BREAKTHRU BEVERAGE MINN...	03/28/2025	LIQUOR CREDIT	605-49750-333	FREIGHT	-1.85
BEVERAGE WHOLESALERS INC	03/28/2025	BEER	605-49750-252	BEER PURCHASES	5,465.00
BEVERAGE WHOLESALERS INC	03/28/2025	BEER	605-49750-252	BEER PURCHASES	-26.88
DAHLHEIMER BEVERAGE	03/28/2025	BEER	605-49750-252	BEER PURCHASES	4,222.25
DAHLHEIMER BEVERAGE	03/28/2025	BEER	605-49750-252	BEER PURCHASES	-14.40
ABSOLUTE ICE	03/28/2025	ICE	605-49750-254	MIX & SOFTDRINK PURCHASES	68.10
VINOCOPIA INC	03/28/2025	LIQUOR	605-49750-251	LIQUOR PURCHASES	466.25
BREAKTHRU BEVERAGE MINN...	03/28/2025	LIQUOR CREDIT	605-49750-251	LIQUOR PURCHASES	-44.02
BREAKTHRU BEVERAGE MINN...	03/28/2025	LIQUOR CREDIT	605-49750-333	FREIGHT	-0.62
GRANITE CITY JOBBING CO. IN...	03/28/2025	CIGARETTES	605-49750-256	CIGARETTE PURCHASES	427.05
MASON BROTHERS COMPANY	03/28/2025	MIX	605-49750-254	MIX & SOFTDRINK PURCHASES	58.99
MASON BROTHERS COMPANY	03/28/2025	MIX	605-49750-333	FREIGHT	5.02
D-S BEVERAGES - MINNESOTA	03/28/2025	BEER	605-49750-252	BEER PURCHASES	7,899.96
D-S BEVERAGES - MINNESOTA	03/28/2025	BEER	605-49750-252	BEER PURCHASES	-20.00
SOUTHERN GLAZER'S OF MN	03/28/2025	LIQUOR	605-49750-251	LIQUOR PURCHASES	1,836.53
SOUTHERN GLAZER'S OF MN	03/28/2025	LIQUOR	605-49750-333	FREIGHT	16.61
SOUTHERN GLAZER'S OF MN	03/28/2025	MIX	605-49750-254	MIX & SOFTDRINK PURCHASES	20.00
SOUTHERN GLAZER'S OF MN	03/28/2025	MIX	605-49750-333	FREIGHT	2.05
SOUTHERN GLAZER'S OF MN	03/28/2025	LIQUOR	605-49750-251	LIQUOR PURCHASES	865.16
SOUTHERN GLAZER'S OF MN	03/28/2025	LIQUOR	605-49750-333	FREIGHT	15.03
DRASTIC MEASURES BREWING	03/28/2025	BEER	605-49750-252	BEER PURCHASES	388.00
BREAKTHRU BEVERAGE MINN...	03/28/2025	LIQUOR	605-49750-251	LIQUOR PURCHASES	6,505.98
BREAKTHRU BEVERAGE MINN...	03/28/2025	LIQUOR	605-49750-333	FREIGHT	125.80
BERNICK'S	03/28/2025	BEER	605-49750-252	BEER PURCHASES	2,214.70
BERNICK'S	03/28/2025	MIX	605-49750-254	MIX & SOFTDRINK PURCHASES	156.60
BERNICK'S	03/28/2025	BEER	605-49750-252	BEER PURCHASES	-13.80
MASON BROTHERS COMPANY	03/28/2025	CIGARETTES	605-49750-256	CIGARETTE PURCHASES	1,039.98
MASON BROTHERS COMPANY	03/28/2025	MIX	605-49750-254	MIX & SOFTDRINK PURCHASES	134.40
DAHLHEIMER BEVERAGE	03/28/2025	BEER	605-49750-252	BEER PURCHASES	-174.60
PAUSTIS WINE COMPANY	03/28/2025	LIQUOR	605-49750-251	LIQUOR PURCHASES	704.00
PAUSTIS WINE COMPANY	03/28/2025	LIQUOR	605-49750-333	FREIGHT	14.40
BEVERAGE WHOLESALERS INC	03/28/2025	BEER	605-49750-252	BEER PURCHASES	1,738.30
DAHLHEIMER BEVERAGE	03/28/2025	BEER	605-49750-252	BEER PURCHASES	8,055.85
VIKING COCA COLA	03/28/2025	MIX	605-49750-254	MIX & SOFTDRINK PURCHASES	282.20
D-S BEVERAGES - MINNESOTA	03/28/2025	BEER	605-49750-252	BEER PURCHASES	5,575.50
SOUTHERN GLAZER'S OF MN	03/28/2025	LIQUOR	605-49750-251	LIQUOR PURCHASES	3,118.12
SOUTHERN GLAZER'S OF MN	03/28/2025	LIQUOR	605-49750-333	FREIGHT	71.75
SOUTHERN GLAZER'S OF MN	03/28/2025	MIX	605-49750-254	MIX & SOFTDRINK PURCHASES	20.00
SOUTHERN GLAZER'S OF MN	03/28/2025	MIX	605-49750-333	FREIGHT	2.05
SOUTHERN GLAZER'S OF MN	03/28/2025	LIQUOR	605-49750-251	LIQUOR PURCHASES	782.94
SOUTHERN GLAZER'S OF MN	03/28/2025	LIQUOR	605-49750-333	FREIGHT	43.05
DRASTIC MEASURES BREWING	03/28/2025	BEER	605-49750-252	BEER PURCHASES	250.00
VINOCOPIA INC	03/28/2025	LIQUOR	605-49750-251	LIQUOR PURCHASES	104.00
				Department 49750 - MERCHANDISE PURCHASES Total:	**87,687.04**
Department: 49751 - MANAGER EXPENSES					
WEST CENTRAL TELEPHONE	03/20/2025	INTERNET & MISCELLANEOUS	605-49751-200	OFFICE SUPPLIES	68.57
MIKE KRAMER INC	03/28/2025	THERMAL ROLLS	605-49751-214	BOTTLE BAGS, ICE BAGS, ETC.	91.27
KNOBHILL SPORTSMAN CLUB	03/14/2025	SPORTSMAN'S SPONSOR - W...	605-49751-342	ADVERTISING EXPENSE	100.00
DACOTAH PAPER CO	03/28/2025	BAGS	605-49751-214	BOTTLE BAGS, ICE BAGS, ETC.	362.33
MERICKEL LUMBER & HDWR	03/20/2025	LIGHTS/LAMP	605-49751-200	OFFICE SUPPLIES	65.37
				Department 49751 - MANAGER EXPENSES Total:	**687.54**
Department: 49754 - BUILDING MAINTENANCE					
ARVIG	03/26/2025	PHONE INTERNET LONG DIST...	605-49754-321	TELEPHONE	6.18
5 STAR DISPOSAL	03/18/2025	GARBAGE	605-49754-380	UTILITIES	11.71
CITY OF WADENA	03/22/2025	UTILITY CHARGES	605-49754-380	UTILITIES	668.01
				Department 49754 - BUILDING MAINTENANCE Total:	**685.90**
				Fund 605 - LIQUOR FUND Total:	**107,059.75**
Fund: 606 - WELLNESS CENTER					
MN DEPART OF REVENUE	03/19/2025	FEBRUARY SALES AND USE TAX	606-20803	SALES TAX	2,909.00

Vendor Name	Payment Date	Description (Payable)	Account Number	Account Name	Amount
MN DEPART OF REVENUE	03/19/2025	FEBRUARY SALES AND USE TAX	606-20804	TRANSIT TAX	212.00
					3,121.00
Department: 40000 - NON DEPARTMENTAL					
COURTNEY RUDA	03/14/2025	REFUND - MWRC MEMBERSH…	606-40000-37220	MEMBERSHIP FEES	656.88
BPS CAPITAL MANAGEMENT, …	03/28/2025	INVESTMENTS	606-40000-36210	INTEREST EARNINGS	-30.44
				Department 40000 - NON DEPARTMENTAL Total:	**626.44**
Department: 49390 - POOL EXPENSES					
GREIMAN'S	03/20/2025	FLYERS INVITES	606-49390-440	FRIENDS OF MAS CONTRIBUT…	390.00
RECREATION BY LEMMIE JON…	03/20/2025	PAYMENT 3 OF 4 - WATERSLI…	606-49390-440	FRIENDS OF MAS CONTRIBUT…	25,800.00
RECREATION BY LEMMIE JON…	03/20/2025	FINAL PAYMENT - WATERSLIDE	606-49390-440	FRIENDS OF MAS CONTRIBUT…	12,900.00
				Department 49390 - POOL EXPENSES Total:	**39,090.00**
Department: 49394 - ADMIN & GENERAL					
ARVIG	03/26/2025	PHONE INTERNET LONG DIST…	606-49394-321	TELEPHONE EXPENSE	84.57
WEST CENTRAL TELEPHONE	03/25/2025	INTERNET	606-49394-380	UTILITIES	363.99
WEST CENTRAL TELEPHONE	03/20/2025	INTERNET & MISCELLANEOUS	606-49394-200	OFFICE SUPPLIES	85.71
SCHINDLER ELEVATOR CORPO…	03/14/2025	ELEVATOR CONTRACT 03/01/…	606-49394-400	EQUIPMENT MAINTENANCE	736.80
MERICKEL LUMBER & HDWR	03/28/2025	GREASE MP PROGRADE	606-49394-220	EQUIPMENT MNT SUPPLIES	7.59
DACOTAH PAPER CO	03/14/2025	PUMP PAIL LOW FOAM CLEA…	606-49394-210	CLEANING SUPPLIES	87.45
MONEY MOVERS INC.	03/14/2025	MONTHLY MAINTENANCE FEE…	606-49394-200	OFFICE SUPPLIES	11.75
WORLDPAY INTEGRATED PA…	03/05/2025	CREDIT CARD FEES	606-49394-225	WELLNESS CREDIT CARD FEES …	585.51
5 STAR DISPOSAL	03/18/2025	GARBAGE	606-49394-380	UTILITIES	147.93
MERICKEL LUMBER & HDWR	03/28/2025	PAINT	606-49394-400	EQUIPMENT MAINTENANCE	45.98
MONICA BROWNE	03/14/2025	TRAINING	606-49394-107	CONTRACTED SERVICES	32.00
JESSICA RICHTER	03/14/2025	16 CLASSES	606-49394-107	CONTRACTED SERVICES	320.00
BALANCED BY MELISSA	03/14/2025	7 CLASSES	606-49394-107	CONTRACTED SERVICES	140.00
ADAM JUSTIN	03/14/2025	7 CLASSES	606-49394-107	CONTRACTED SERVICES	140.00
SAMUEL ERICKSON	03/14/2025	SHIRTS SHOES	606-49394-417	CLOTHING ALLOWANCE	138.77
LOFFLER	03/28/2025	CONTRACT BASE 2/25-3/25 &…	606-49394-200	OFFICE SUPPLIES	54.52
HILLYARD / HUTCHINSON INC	03/28/2025	TOWEL ROLL TOILET	606-49394-210	CLEANING SUPPLIES	998.00
DACOTAH PAPER CO	03/28/2025	FOAM FILTER	606-49394-211	GENERAL SUPPLIES	129.40
DACOTAH PAPER CO	03/28/2025	MOP WET ROUGH SURF SMOK…	606-49394-211	GENERAL SUPPLIES	471.90
KARVONEN'S	03/20/2025	WASHER /REMOVAL/INSTALL	606-49394-220	EQUIPMENT MNT SUPPLIES	1,523.98
MERICKEL LUMBER & HDWR	03/20/2025	GARDEN HOSE	606-49394-220	EQUIPMENT MNT SUPPLIES	69.99
MERICKEL LUMBER & HDWR	03/20/2025	NYLON FLAG	606-49394-200	OFFICE SUPPLIES	7.98
MERICKEL LUMBER & HDWR	03/20/2025	SCREWDRIVER SET	606-49394-211	GENERAL SUPPLIES	23.99
MARLIN LEASING CORP	03/20/2025	CONTRACT 471-4098037-004 …	606-49394-200	OFFICE SUPPLIES	152.56
CITY OF WADENA	03/22/2025	UTILITY CHARGES	606-49394-380	UTILITIES	5,631.35
				Department 49394 - ADMIN & GENERAL Total:	**11,991.72**
				Fund 606 - WELLNESS CENTER Total:	**54,829.16**
Fund: 805 - INVESTED CAPITAL ACCT					
Department: 41920 - CITY HALL MAINTENANCE					
MERICKEL LUMBER & HDWR	03/14/2025	SHIMS FLAIR PASSAGE LEVER …	805-41920-520	CITY BUILDINGS & STRUCTUR…	57.16
				Department 41920 - CITY HALL MAINTENANCE Total:	**57.16**
				Fund 805 - INVESTED CAPITAL ACCT Total:	**57.16**
Fund: 807 - FIRE RELIEF ASSOCIATION					
Department: 40000 - NON DEPARTMENTAL					
BPS CAPITAL MANAGEMENT, …	03/28/2025	INVESTMENTS	807-40000-36210	INTEREST EARNINGS	-0.95
				Department 40000 - NON DEPARTMENTAL Total:	**-0.95**
				Fund 807 - FIRE RELIEF ASSOCIATION Total:	**-0.95**
Fund: 901 - GENERAL FIXED ASSETS					
Department: 49400 - CAPITAL PURCHASES					
FORD MOTOR CREDIT COMP…	03/28/2025	2025 FORD INTERCEPTOR	901-49400-550	MOTOR VEHICLES	5,192.03
				Department 49400 - CAPITAL PURCHASES Total:	**5,192.03**
				Fund 901 - GENERAL FIXED ASSETS Total:	**5,192.03**
				Grand Total:	**1,016,740.99**

Report Summary

Fund Summary

Fund	Payment Amount
101 - GENERAL FUND	70,826.48
204 - LIBRARY ENDOWMENT FUND	1.67
205 - PINEWOOD ESTATES	-36.50
207 - WDA REVOLVING LOAN FUND	1,250.13
208 - WDA LOAN FUND	2.32
209 - UNRESTRICTED MIF RLF	5.54
210 - MIF REVOLVING LOAN FUND	4.07
211 - MIF RLF #2	77,519.27
212 - SCDG COMMERCIAL FUND	6.55
213 - SCDG COMMERCIAL 2021	0.83
214 - SCDG HOUSING FUND	-0.34
216 - INNOVATIVE MIF RLF	2.69
217 - KERN MIF LOAN	2.03
315 - G.O. REFUNDING BONDS 2012	4.70
316 - PFA NOTES OF 2015	94.75
401 - CAPITAL PROJECTS FUND	2,362.83
403 - DTED SMALL CITIES GRANT	-0.44
404 - SEWER/WATER CIP	36.48
601 - SEWER FUND	16,352.88
602 - GOLF FUND	221,001.77
603 - ELECTRIC FUND	448,447.49
604 - WATER FUND	11,718.64
605 - LIQUOR FUND	107,059.75
606 - WELLNESS CENTER	54,829.16
805 - INVESTED CAPITAL ACCT	57.16
807 - FIRE RELIEF ASSOCIATION	-0.95
901 - GENERAL FIXED ASSETS	5,192.03
Grand Total:	**1,016,740.99**

Account Summary

Account Number	Account Name	Payment Amount
101-20803	SALES TAX	476.00
101-20804	TRANSIT SALES TAX	35.00
101-40000-36100	SPEC.ASSMTS. PRINCIPAL	455.66
101-40000-36210	INTEREST RECEIVED	229.13
101-41100-304	LEGAL FEES	2,800.00
101-41100-321	PHONE SERVICE - LONG …	61.66
101-41100-350	PRINTING, PUBLISHING …	241.33
101-41110-350	PRINTING, PUBLISHING …	68.23
101-41400-331	SCHOOLS, MEETING & T…	40.00
101-41530-331	SCHOOLS, MEETINGS & …	20.00
101-41900-200	OFFICE SUPPLIES	2,509.77
101-41900-321	TELEPHONE	27.72
101-41920-211	CLEANING SUPPLIES	1,044.73
101-41920-401	BUILDING MAINTENANCE	683.75
101-42100-200	OFFICE SUPPLIES	376.96
101-42100-201	COMPUTER SUPPORT EX…	100.86
101-42100-210	POLICE EQUIPMENT	2,110.34
101-42100-211	GENERAL SUPPLIES	15.45
101-42100-321	TELEPHONE	101.91
101-42100-331	SCHOOLS, MEETING & T…	5,250.55
101-42100-380	UTILITIES	897.11
101-42100-400	VEHICLE REPAIR & MAIN…	30.00
101-42160-435	DRUG & FORFEITURES E…	3,390.65
101-42200-200	OFFICE SUPPLIES	128.71
101-42200-309	MUTUAL AID RUN FEES	15,450.00
101-42200-321	TELEPHONE	126.45

Account Summary

Account Number	Account Name	Payment Amount
101-42200-331	SCHOOLS, MEETING & T…	1,790.00
101-42200-380	UTILITIES	1,549.01
101-42200-402	FIREHALL BUILDING MA…	346.79
101-42200-433	DUES & SUBSCRIPTIONS	50.00
101-43100-200	OFFICE SUPPLIES	50.00
101-43100-315	SANITATION (SHADE TR…	2,131.23
101-43100-331	TRAVEL/MEETING/SCH…	13.32
101-43115-200	OFFICE SUPPLIES	175.12
101-43115-220	REPAIR & MAINTENANCE..	1,031.20
101-43115-321	TELEPHONE	50.15
101-43115-380	UTILITIES	3,169.59
101-43125-212	MOTOR FUELS & LUBRIC…	1,274.71
101-43125-400	EQUIPMENT REPAIR & …	2,855.89
101-43126-212	MOTOR FUELS & LUBRIC…	76.93
101-43126-220	MAINTENANCE SUPPLIES	15.56
101-43126-400	EQUIPMENT REPAIR & …	203.36
101-43220-400	EQUIPMENT REPAIR & …	1,478.99
101-43230-214	SUPPLIES - BAGS, CANS, …	490.00
101-43230-305	DUMPING FEES	1,255.31
101-45122-380	UTILITIES	164.79
101-45124-380	UTILITIES	15.00
101-45130-380	UTILITIES	16.17
101-45150-220	REPAIR & MAINTENANCE..	194.51
101-45150-380	UTILITIES	56.10
101-45150-400	EQUIPMENT REPAIR & …	899.96
101-45200-200	OFFICE SUPPLIES	25.00
101-45200-220	REPAIR & MAINTENANCE..	3,854.01
101-45200-380	UTILITIES	495.66
101-45200-400	EQUIPMENT REPAIR & …	3,673.29
101-45500-211	CLEANING & MNT. SUPP…	691.50
101-45500-380	UTILITIES	592.41
101-45500-406	ELEVATOR MAINTENAN…	950.00
101-49300-220	REPAIR & MAINTENANCE..	1,195.00
101-49300-321	TELEPHONE	73.34
101-49300-380	UTILITIES	1,839.07
101-49300-433	DUES & SUBSCRIPTIONS	150.00
101-49370-200	OFFICE SUPPLIES	68.57
101-49370-321	TELEPHONE EXPENSE	21.25
101-49370-331	SCHOOLS, MEETING & T…	76.72
101-49370-342	ADVERTISING EXPENSE	1,095.00
204-40000-36210	INTEREST EARNINGS	1.67
205-40000-36210	INTEREST EARNINGS	-36.50
207-40000-36210	INTEREST EARNINGS	50.13
207-46350-368	EXPENSES AGAINST MRE…	1,200.00
208-40000-36210	INTEREST INCOME	2.32
209-40000-36210	INTEREST EARNINGS	5.54
210-40000-36210	INTEREST EARNINGS	4.07
211-40000-36210	INTEREST EARNINGS	19.27
211-41110-435	DEVELOPMENT LOANS	77,500.00
212-40000-36210	INTEREST EARNINGS	6.55
213-40000-36210	INTEREST EARNINGS	0.83
214-40000-36210	INTEREST EARNINGS	-0.34
216-40000-36210	INTEREST EARNINGS	2.69
217-40000-36210	INTEREST EARNINGS	2.03
315-40000-36210	INTEREST EARNINGS	4.70
316-40000-36210	INTEREST EARNINGS	94.75
401-40000-36210	INTEREST EARNINGS	-88.29
401-49300-460	AIRPORT BEACON PROJE…	2,400.00

Account Summary

Account Number	Account Name	Payment Amount
401-49630-425	LIBRARY REMODEL PROJ…	51.12
403-40000-36210	INTEREST EARNINGS	-0.44
404-40000-36210	INTEREST EARNINGS	36.48
601-40000-36210	INTEREST EARNINGS	75.68
601-49450-220	REPAIR & MAINTENANCE…	15.99
601-49470-216	CHEMICALS & CHEMICAL…	405.06
601-49470-380	UTILITIES	280.86
601-49480-200	OFFICE SUPPLIES	279.97
601-49480-216	CHEMICALS & CHEMICAL…	1,185.28
601-49480-220	REPAIR & MAINTENANCE…	212.82
601-49480-228	SAFETY EXPENSES	370.59
601-49480-240	TOOLS & OTHER EQUIP…	8.99
601-49480-315	SANITATION EXPENSE	51.66
601-49480-321	TELEPHONE	39.30
601-49480-331	SCHOOLS, MEETINGS & …	1,288.95
601-49480-380	UTILITIES	9,608.54
601-49480-400	EQUIPMENT REPAIR & …	2,506.19
601-49480-433	DUES AND SUBSCRIPTIO…	23.00
602-20803	SALES TAX	32.00
602-20804	TRANSIT SALES TAX	2.00
602-40000-36210	INTEREST EARNINGS	-2.66
602-49830-251	PRO MERCHANDISE PUR…	9,291.97
602-49830-252	CLOTHING & NONTAXAB…	1,389.75
602-49830-254	FOOD PURCHASES	1,830.86
602-49830-255	BEER PURCHASES	1,788.75
602-49831-212	MOTOR FUELS & LUBRIC…	1,170.40
602-49831-225	COURSE MAINTENANCE …	8,470.71
602-49831-240	TOOLS & EQUIPMENT	177.12
602-49831-400	EQUIPMENT REPAIR & …	2,998.84
602-49833-201	COMPUTER/SOFTWARE …	489.21
602-49833-210	CLUBHOUSE EXPENSES	119.30
602-49833-350	ADVERTISING EXPENSE	200.00
602-49833-380	UTILITIES	561.32
602-49833-400	EQUIPMENT MAINTENA…	321.00
602-49834-500	MACHINERY & EQUIPM…	192,161.20
603-20803	SALES TAX	24,548.00
603-20804	TRANSIT SALES TAX	1,785.00
603-40000-36210	INTEREST EARNINGS	597.81
603-40000-37460	MRES REIMBURSEMENTS	126.00
603-49555-900	PURCHASED POWER	357,153.70
603-49581-321	TELEPHONE	41.39
603-49584-220	REPAIR & MAINTENANCE…	219.37
603-49593-220	REPAIR & MAINTENANCE…	59.08
603-49594-220	REPAIR & MAINTENANCE…	5,527.67
603-49597-220	REPAIR & MAINTENANCE…	136.79
603-49903-200	OFFICE SUPPLIES	337.68
603-49903-321	TELEPHONE CHARGES	410.00
603-49903-322	POSTAGE	977.73
603-49908-307	ENERGY CONSERVATION…	252.00
603-49920-200	OFFICE SUPPLIES	670.85
603-49920-306	DRUG TESTING EXPENSES	259.41
603-49920-321	TELEPHONE	388.33
603-49920-322	POSTAGE	500.00
603-49920-433	DUES AND SUBSCRIPTIO…	1,253.60
603-49928-418	SAFETY TRAINING EXPE…	55.71
603-49932-210	OPERATING SUPPLIES	147.93
603-49932-240	SMALL TOOLS & EQUIP…	214.82
603-49933-400	EQUIPMENT REPAIR & …	79.53

Account Summary

Account Number	Account Name	Payment Amount
603-49993-522	INVENTORY PURCHASES	52,705.09
604-40000-36210	INTEREST EARNINGS	110.39
604-49405-380	UTILITIES	6,712.46
604-49410-210	GENERAL SUPPLIES	28.00
604-49410-220	REPAIR & MAINTENANCE..	6.29
604-49415-210	GENERAL SUPPLIES	29.90
604-49415-220	REPAIR & MAINTENANCE..	4,650.99
604-49420-210	GENERAL SUPPLIES	81.71
604-49420-321	TELEPHONE	8.89
604-49440-400	EQUIPMENT REPAIR & …	90.01
605-20803	SALES TAX	17,031.00
605-20804	TRANSIT SALES TAX	908.00
605-40000-36210	INTEREST EARNINGS	60.27
605-49750-251	LIQUOR PURCHASES	30,171.65
605-49750-252	BEER PURCHASES	52,131.46
605-49750-254	MIX & SOFTDRINK PURC…	1,335.72
605-49750-256	CIGARETTE PURCHASES	3,433.67
605-49750-333	FREIGHT	614.54
605-49751-200	OFFICE SUPPLIES	133.94
605-49751-214	BOTTLE BAGS, ICE BAGS,…	453.60
605-49751-342	ADVERTISING EXPENSE	100.00
605-49754-321	TELEPHONE	6.18
605-49754-380	UTILITIES	679.72
606-20803	SALES TAX	2,909.00
606-20804	TRANSIT TAX	212.00
606-40000-36210	INTEREST EARNINGS	-30.44
606-40000-37220	MEMBERSHIP FEES	656.88
606-49390-440	FRIENDS OF MAS CONTR…	39,090.00
606-49394-107	CONTRACTED SERVICES	632.00
606-49394-200	OFFICE SUPPLIES	312.52
606-49394-210	CLEANING SUPPLIES	1,085.45
606-49394-211	GENERAL SUPPLIES	625.29
606-49394-220	EQUIPMENT MNT SUPPL…	1,601.56
606-49394-225	WELLNESS CREDIT CARD…	585.51
606-49394-321	TELEPHONE EXPENSE	84.57
606-49394-380	UTILITIES	6,143.27
606-49394-400	EQUIPMENT MAINTENA…	782.78
606-49394-417	CLOTHING ALLOWANCE	138.77
805-41920-520	CITY BUILDINGS & STRU…	57.16
807-40000-36210	INTEREST EARNINGS	-0.95
901-49400-550	MOTOR VEHICLES	5,192.03
	Grand Total:	**1,016,740.99**

Project Account Summary

Project Account Key		Payment Amount
None		1,016,740.99
	Grand Total:	**1,016,740.99**

Prior-Year Comparative Income Statement

City of Wadena, MN

Account Summary

For the Period Ending 03/31/2025

		2024 March Activity	2025 March Activity	Variance %	2024 YTD Activity	2025 YTD Activity	Variance %
Fund: 101 - GENERAL FUND							
Revenue							
101-40000-31020	CURRENT AD VALOREM TAXES	$0.00	$0.00	0.00%	$0.00	$534.07	0.00%
101-40000-31022	EQP BND & LIBRARY BD TAX LEVY	$0.00	$0.00	0.00%	$0.00	$303.18	0.00%
101-40000-31025	PORT AUTHORITY AD VOLOREM TAX	$0.00	$0.00	0.00%	$283.60	$68.21	-75.95%
101-40000-31028	HRA TAX SETTLEMENTS	$0.00	$0.00	0.00%	($132.72)	$47.61	135.87%
101-40000-31030	DELIQUENT AD VOLOREM TAXES	$0.00	$0.00	0.00%	$3,981.15	$264.19	-93.36%
101-40000-31040	HOUSING AUTH. IN LIEU OF TAXES	$0.00	$0.00	0.00%	$250,000.00	$11,112.03	-95.56%
101-40000-31410	HOTEL/MOTEL TAX	$101.11	$2,343.54	2,217.81%	$5,401.83	$7,270.40	34.59%
101-40000-31810	CABLE T.V. FRANCHISE FEES	$967.50	$0.00	-100.00%	$16,787.76	$12,388.57	-26.20%
101-40000-31820	GAS FRANCHISE FEES	$0.00	$0.00	0.00%	$12,007.41	$11,937.76	-0.58%
101-40000-32110	LIQUOR LICENSE ON & OFF	$0.00	$0.00	0.00%	$19,934.00	$19,134.00	-4.01%
101-40000-32120	BEER LICENSES-ON & OFF SALE	$0.00	$0.00	0.00%	$1,120.00	$1,120.00	0.00%
101-40000-32130	CIGARETTE LICENSES	$0.00	$0.00	0.00%	$450.00	$450.00	0.00%
101-40000-32170	REFUSE OR JUNK DEALER LICENSE	$0.00	$0.00	0.00%	$0.00	$240.00	0.00%
101-40000-32190	OTHER LICENSES & PERMITS	$120.00	$0.00	-100.00%	$800.00	$440.00	-45.00%
101-40000-32210	BUILDING PERMITS	$525.00	$650.00	23.81%	$1,725.00	$2,300.00	33.33%
101-40000-32230	SIGN PERMIT	$0.00	$75.00	0.00%	$0.00	$75.00	0.00%
101-40000-32240	RIGHT OF WAY PERMIT FEES	$75.00	$0.00	-100.00%	$75.00	$0.00	-100.00%
101-40000-33410	LOCAL (LGA) GOVERNMENT AID	$0.00	$200,863.86	0.00%	$0.00	$200,863.86	0.00%
101-40000-34110	CITY OFFICE POP	$0.00	$0.00	0.00%	$118.25	$0.00	-100.00%
101-40000-34185	DARE G.S. DONATIONS	$83.53	$0.00	-100.00%	$83.53	$0.00	-100.00%
101-40000-34190	POLICE ACCIDENT REPORTS	$7.45	$5.58	-25.10%	$38.14	$25.11	-34.16%
101-40000-34195	SPECIAL EVENT POLICE OFFICE	$0.00	$0.00	0.00%	$823.00	$10.70	-98.70%
101-40000-34200	PUBLIC SAFETY (POLICE DEPT.)	$0.00	$25.00	0.00%	$0.00	$50.00	0.00%
101-40000-34202	FIRE DEPT. (EMERGENCY CALLS)	$0.00	$1,071.42	0.00%	($1,500.00)	$1,071.42	171.43%
101-40000-34203	FIRE DEPT. (STANDBY FEES)	$70,551.00	$0.00	-100.00%	$70,551.00	$0.00	-100.00%
101-40000-34300	HIGHWAYS AND STREETS	$0.00	$4,029.70	0.00%	$1,847.81	$8,482.20	359.04%
101-40000-34400	SHELTER REVENUES	$25.00	$203.00	712.00%	$3,480.00	$5,265.70	51.31%
101-40000-34600	AIRPORT LAND LEASES/HANGAR RNT	$3,610.00	$2,110.00	-41.55%	$9,114.04	$7,696.00	-15.56%
101-40000-34650	AVIATION FUEL	$1,041.66	$762.99	-26.75%	$2,558.74	$1,451.20	-43.28%
101-40000-36100	SPEC.ASSMTS. PRINCIPAL	$0.00	$1,851.09	0.00%	$615.65	$3,182.10	416.87%
101-40000-36101	INTEREST ON SPECIAL ASSESSMENT	$0.00	$0.00	0.00%	$351.43	$565.96	61.04%
101-40000-36102	INTEREST ON DELINQUENT TAXES	$0.00	$0.00	0.00%	$543.63	$0.00	-100.00%
101-40000-36210	INTEREST RECEIVED	$1,941.61	$2,496.24	28.57%	$13,401.35	$21,870.14	63.19%
101-40000-36216	LIBRARY DONATIONS	$50.87	$0.00	-100.00%	$138.16	$176.88	28.03%

		2024 March Activity	2025 March Activity	Variance %	2024 YTD Activity	2025 YTD Activity	Variance %
101-40000-36232	RENTS-ALL OTHER	$110.00	$1,535.00	1,295.45%	$7,306.00	$7,611.00	4.17%
101-40000-36233	COUNCIL CHAMBER RENTS	$0.00	$0.00	0.00%	$0.00	$960.00	0.00%
101-40000-36250	REIMBURSEMENTS	$0.00	$0.00	0.00%	$6,409.81	$0.00	-100.00%
101-40000-36260	MISCELLANEOUS REVENUES	$400.00	$0.00	-100.00%	$1,080.00	$0.00	-100.00%
101-40000-36261	SPECIAL ASSESSMENT SEARCH	$0.00	$320.00	0.00%	$0.00	$880.00	0.00%
101-40000-36270	(FISCAL HOST) DONATIONS	$0.00	$0.00	0.00%	$0.00	$10,250.00	0.00%
101-40000-36300	CHANGE IN FAIR VALUE/INVESTMNT	$7,656.16	$0.00	-100.00%	($9,938.36)	$13,333.39	234.16%
101-40000-37450	LATE FEES	$0.00	$60.07	0.00%	($307.58)	$61.15	119.88%
101-40000-39201	TRANSFERS FROM ELECTRIC FUND	$27,084.00	$27,084.00	0.00%	$81,244.00	$81,252.00	0.01%
101-40000-39203	TRANSFERS FROM LIQUOR FUND	$10,000.00	$10,000.00	0.00%	$30,000.00	$30,000.00	0.00%
101-42100-33430	LOCAL POLICE AIDS & DONATIONS	$0.00	$6,362.25	0.00%	$0.00	$7,049.56	0.00%
101-42100-35101	COURT FINES	$4,460.32	$2,523.48	-43.42%	$7,048.04	$4,273.19	-39.37%
101-42100-35104	ADMINISTRATIVE FINES	$2,670.00	$1,770.00	-33.71%	$6,775.00	$5,577.50	-17.68%
101-42200-33423	FIRE STATE AIDS & GRANTS	$0.00	$0.00	0.00%	$0.00	$1,468.60	0.00%
101-42200-33430	LOCAL FIRE AIDS & DONATIONS	$0.00	$0.00	0.00%	$0.00	$5,580.00	0.00%
101-45200-33430	LOCAL PARKS AIDS & DONATIONS	$0.00	$0.00	0.00%	$0.00	$3,738.12	0.00%
	Revenue Total:	**$131,480.21**	**$266,142.22**	**102.42%**	**$544,214.67**	**$490,430.80**	**-9.88%**
Expense							
101-41100-107	CONTRACTED SERVICES	$522.50	$0.00	100.00%	$522.50	$0.00	100.00%
101-41100-303	CITY CODE CODIFICATION	$281.24	$0.00	100.00%	$281.24	$0.00	100.00%
101-41100-304	LEGAL FEES	$1,390.00	$2,800.00	-101.44%	$5,225.00	$4,735.00	9.38%
101-41100-321	PHONE SERVICE - LONG DISTANCE	($214.33)	$61.66	-128.77%	($219.55)	$61.74	-128.12%
101-41100-340	C.V.B. PAYMENTS & EXPENSES	$0.00	$0.00	0.00%	$5,035.70	$2,290.06	54.52%
101-41100-350	PRINTING, PUBLISHING & ADV.	$133.14	$241.33	-81.26%	$2,521.58	$4,978.09	-97.42%
101-41100-412	AUDITORIUM LEASE PAYMENTS	$0.00	$0.00	0.00%	$15,850.05	$15,850.05	0.00%
101-41100-414	SOFTWARE ANNUAL FEES	$0.00	$0.00	0.00%	$117.90	$128.85	-9.29%
101-41100-433	DUES AND SUBSCRIPTIONS	$0.00	$0.00	0.00%	$7,751.00	$13,514.00	-74.35%
101-41100-438	CCY PROGRAM APPROPRIATION	$0.00	$0.00	0.00%	$3,945.00	$4,445.00	-12.67%
101-41100-439	HISTORICAL SOCIETY CONTRIBTION	$0.00	$0.00	0.00%	$4,000.00	$0.00	100.00%
101-41110-103	SALARIES PART TIME REGULAR	$2,316.67	$1,866.67	19.42%	$6,950.01	$4,183.34	39.81%
101-41110-122	F.I.C.A.	$177.24	$142.81	19.43%	$531.72	$320.05	39.81%
101-41110-201	COUNCIL TECHNOLOGY EXPENSE	$0.00	$0.00	0.00%	$0.00	$171.69	0.00%
101-41110-350	PRINTING, PUBLISHING & ADV.	$0.00	$68.23	0.00%	$0.00	$874.95	0.00%
101-41400-101	SALARIES-FULL TIME REGULAR	$2,631.44	$2,942.84	-11.83%	$9,210.04	$8,819.93	4.24%
101-41400-121	P.E.R.A.	$197.36	$220.72	-11.84%	$690.76	$661.52	4.23%
101-41400-122	F.I.C.A.	$182.26	$201.84	-10.74%	$647.87	$615.23	5.04%
101-41400-131	HEALTH, LIFE, HSA, DEFERRED COMP	$203.50	$503.87	-147.60%	$1,541.40	$1,256.75	18.47%
101-41400-133	LIFE INSURANCE	$5.29	$0.00	100.00%	$15.87	$0.00	100.00%
101-41400-331	SCHOOLS, MEETING & TRAVEL EXP.	$399.00	$40.00	89.97%	$564.20	$1,472.32	-160.96%
101-41400-360	INSURANCE	$0.00	$0.00	0.00%	$11.00	$0.00	100.00%
101-41400-433	DUES AND SUBSCRIPTIONS	$0.00	$0.00	0.00%	$50.00	$244.00	-388.00%
101-41410-101	SALARIES FULL TIME REGULAR	$0.00	$0.00	0.00%	$0.00	$2,269.63	0.00%

		2024 March Activity	2025 March Activity	Variance %	2024 YTD Activity	2025 YTD Activity	Variance %
101-41410-107	ELECTION WORKERS	$2,488.34	$0.00	100.00%	$2,488.34	$0.00	100.00%
101-41410-121	P.E.R.A.	$0.00	$0.00	0.00%	$0.00	$170.22	0.00%
101-41410-122	F.I.C.A.	$0.00	$0.00	0.00%	$0.00	$171.84	0.00%
101-41410-131	HEALTH INSURANCE	$0.00	$0.00	0.00%	$0.00	$228.55	0.00%
101-41410-210	ELECTION EQUIPMENT	$15.25	$0.00	100.00%	$15.25	$0.00	100.00%
101-41530-101	SALARIES FULL TIME REGULAR	$9,288.21	$7,477.47	19.50%	$28,918.69	$23,025.81	20.38%
101-41530-121	P.E.R.A.	$693.20	$560.79	19.10%	$2,141.97	$1,726.94	19.38%
101-41530-122	F.I.C.A.	$652.36	$520.17	20.26%	$2,012.82	$1,628.76	19.08%
101-41530-131	HEALTH, LIFE, HSA, DEFERRED COMP	$2,248.34	$1,868.57	16.89%	$6,941.96	$4,863.81	29.94%
101-41530-133	LIFE INSURANCE	$33.34	$0.00	100.00%	$80.65	$0.00	100.00%
101-41530-142	SEVERENCE PAY	$6,740.31	$0.00	100.00%	$6,740.31	$0.00	100.00%
101-41530-331	SCHOOLS, MEETINGS & TRAVEL	$0.00	$20.00	0.00%	$0.00	$783.52	0.00%
101-41530-360	INSURANCE	$0.00	$0.00	0.00%	$11.00	$0.00	100.00%
101-41530-417	CLOTHING ALLOWANCE	$0.00	$0.00	0.00%	$37.47	$0.00	100.00%
101-41900-101	SALARIES FULL TIME REGULAR	$5,510.58	$6,556.30	-18.98%	$18,660.76	$18,991.75	-1.77%
101-41900-121	P.E.R.A.	$404.85	$491.71	-21.45%	$1,373.71	$1,424.35	-3.69%
101-41900-122	F.I.C.A.	$395.55	$477.67	-20.76%	$1,351.09	$1,394.96	-3.25%
101-41900-131	HEALTH, LIFE, HSA, DEFERRED COMP	$356.49	$1,082.35	-203.61%	$2,688.01	$2,851.69	-6.09%
101-41900-133	LIFE INSURANCE	$16.45	$0.00	100.00%	$48.10	$0.00	100.00%
101-41900-200	OFFICE SUPPLIES	$93.69	$2,509.77	-2,578.80%	$539.91	$3,314.73	-513.94%
101-41900-321	TELEPHONE	$27.15	$27.72	-2.10%	$93.00	$55.08	40.77%
101-41900-360	INSURANCE	$0.00	$0.00	0.00%	$11.00	$0.00	100.00%
101-41920-101	SALARIES FULL TIME REGULAR	$950.66	$1,034.00	-8.77%	$3,463.77	$7,729.40	-123.15%
101-41920-121	P.E.R.A.	$70.38	$77.50	-10.12%	$256.89	$579.63	-125.63%
101-41920-122	F.I.C.A.	$67.96	$75.30	-10.80%	$249.96	$570.31	-128.16%
101-41920-131	HEALTH, LIFE, HSA, DEFERRED COMP	$77.50	$234.61	-202.72%	$658.88	$1,288.76	-95.60%
101-41920-133	LIFE INSURANCE	$3.58	$0.00	100.00%	$11.81	$0.00	100.00%
101-41920-200	OFFICE SUPPLIES/COPIER LEASE	$54.00	$0.00	100.00%	$88.30	$145.25	-64.50%
101-41920-211	CLEANING SUPPLIES	$36.29	$1,044.73	-2,778.84%	($587.96)	$1,149.31	-295.47%
101-41920-250	POP PURCHASES	$0.00	$0.00	0.00%	$0.00	$0.01	0.00%
101-41920-360	INSURANCE	$0.00	$0.00	0.00%	$113.00	$0.00	100.00%
101-41920-400	EQUIPMENT MAINTENANCE & EXPENS	$86.12	$0.00	100.00%	$208.63	$94.70	54.61%
101-41920-401	BUILDING MAINTENANCE	$12.33	$683.75	-5,445.42%	$104.39	$683.75	-555.00%
101-41920-417	CLOTHING ALLOWANCE	$140.00	$0.00	100.00%	$140.00	$0.00	100.00%
101-42100-101	SALARIES FULL TIME REGULAR	$50,017.13	$63,251.58	-26.46%	$176,146.98	$188,184.41	-6.83%
101-42100-102	SALARIES FULL TIME OVERTIME	$1,410.17	$2,121.11	-50.42%	$8,451.74	$13,852.13	-63.90%
101-42100-103	SALARIES PART TIME REGULAR	$2,198.02	$2,631.92	-19.74%	$4,090.13	$9,509.84	-132.51%
101-42100-121	P.E.R.A.	$8,942.73	$11,506.16	-28.66%	$31,540.80	$35,962.95	-14.02%
101-42100-122	F.I.C.A.	$994.56	$1,223.01	-22.97%	$3,544.45	$3,860.53	-8.92%
101-42100-131	HEALTH, LIFE, HSA, DEFERRED COMP	$3,106.49	$13,773.50	-343.38%	$28,227.54	$34,214.98	-21.21%
101-42100-133	LIFE INSURANCE	$116.55	$0.00	100.00%	$350.23	$0.00	100.00%
101-42100-142	UNEMPLOYMENT/SEVERENCE PAY	$0.00	$0.00	0.00%	$2,550.88	$0.00	100.00%

		2024 March Activity	2025 March Activity	Variance %	2024 YTD Activity	2025 YTD Activity	Variance %
101-42100-200	OFFICE SUPPLIES	$577.10	$376.96	34.68%	$2,700.96	$671.16	75.15%
101-42100-201	COMPUTER SUPPORT EXPENSE	$6,120.94	($3,399.14)	155.53%	$15,772.15	$5,230.81	66.84%
101-42100-210	POLICE EQUIPMENT	$1,458.96	$110.34	92.44%	$2,403.96	$239.04	90.06%
101-42100-211	GENERAL SUPPLIES	$562.30	$15.45	97.25%	$1,519.80	$327.80	78.43%
101-42100-212	MOTOR FUELS & LUBRICANTS	$3,176.16	$0.00	100.00%	$6,148.61	$5,393.44	12.28%
101-42100-220	REPAIR & MAINTENANCE SUPPLIES	$0.00	$0.00	0.00%	$0.00	$172.73	0.00%
101-42100-231	INVESTIGATION SUPPLIES	$54.43	$0.00	100.00%	$54.43	$0.00	100.00%
101-42100-321	TELEPHONE	$99.32	$207.17	-108.59%	$410.28	$646.04	-57.46%
101-42100-322	POSTAGE	$0.00	$0.00	0.00%	$17.45	$114.90	-558.45%
101-42100-331	SCHOOLS, MEETING & TRAVEL EXP.	$805.00	$5,250.55	-552.24%	$1,940.65	$6,295.55	-224.40%
101-42100-333	LEXIPOL PROGRAMMING	$0.00	$0.00	0.00%	$0.00	$476.74	0.00%
101-42100-350	PRINTING, PUBLISHING & ADV.	$0.00	$0.00	0.00%	$0.00	$96.75	0.00%
101-42100-360	INSURANCE	$0.00	$0.00	0.00%	$4,011.00	$0.00	100.00%
101-42100-380	UTILITIES	$565.21	$897.11	-58.72%	$1,868.30	$1,960.30	-4.92%
101-42100-400	VEHICLE REPAIR & MAINTENANCE	$78.00	($4,470.00)	5,830.77%	$270.77	$876.39	-223.67%
101-42100-417	CLOTHING ALLOWANCE	$675.54	$0.00	100.00%	$2,204.95	$2,360.17	-7.04%
101-42100-433	DUES AND SUBSCRIPTIONS	$800.00	$0.00	100.00%	$2,176.00	$2,176.00	0.00%
101-42100-440	GRANT EXPENSES	$0.00	$0.00	0.00%	$0.00	$3,720.14	0.00%
101-42160-434	DARE EXPENSES	$1,513.88	$0.00	100.00%	$1,761.64	$0.00	100.00%
101-42160-435	DRUG & FORFEITURES EXPENSES	$5,530.00	$3,390.65	38.69%	$8,625.08	$3,390.65	60.69%
101-42160-436	RED FLAG/GREEN FLAG EXENSES	$0.00	$0.00	0.00%	$100.00	$0.00	100.00%
101-42200-101	SALARIES FULL TIME REGULAR	$576.86	$363.40	37.00%	$1,486.04	$1,912.88	-28.72%
101-42200-102	SALARIES FULL TIME OVERTIME	$1,488.90	$810.87	45.54%	$1,595.25	$5,035.19	-215.64%
101-42200-103	SALARIES PART TIME REGULAR	$85.82	$397.80	-363.53%	$20,582.38	$1,455.65	92.93%
101-42200-104	OFFICER SALARY	$0.00	$2,711.16	0.00%	$0.00	$2,711.16	0.00%
101-42200-105	TRAINING/MEETING	$0.00	$1,154.19	0.00%	$0.00	$5,274.21	0.00%
101-42200-106	FIRE CALL PAY	$56.72	$891.21	-1,471.24%	$56.72	$8,327.70	-14,582.12%
101-42200-121	P.E.R.A.	$43.09	$163.67	-279.83%	$110.93	$617.80	-456.93%
101-42200-122	F.I.C.A. AND/OR MEDICARE	$66.84	$234.34	-250.60%	$450.55	$918.48	-103.86%
101-42200-131	HEALTH, LIFE, HSA, DEFERRED COMP	$27.27	$146.71	-437.99%	$418.32	$551.19	-31.76%
101-42200-133	LIFE INSURANCE	$1.26	$0.00	100.00%	$6.28	$0.00	100.00%
101-42200-200	OFFICE SUPPLIES	$144.23	$128.71	10.76%	$247.01	$407.59	-65.01%
101-42200-210	FIREFIGHTING SUPPLIES & EQUIP	($7,804.29)	$0.00	-100.00%	($5,152.98)	$892.54	-117.32%
101-42200-212	MOTOR FUELS & LUBRICANTS	$647.46	$0.00	100.00%	$1,015.86	$1,198.57	-17.99%
101-42200-309	MUTUAL AID RUN FEES	$0.00	$15,450.00	0.00%	$0.00	$15,450.00	0.00%
101-42200-321	TELEPHONE	$126.43	$201.45	-59.34%	$282.83	$604.54	-113.75%
101-42200-331	SCHOOLS, MEETING & TRAVEL EXP.	$0.00	$1,790.00	0.00%	$167.68	$6,044.00	-3,504.48%
101-42200-360	INSURANCE	$0.00	$0.00	0.00%	($17.00)	$0.00	-100.00%
101-42200-380	UTILITIES	$1,710.98	$1,549.01	9.47%	$4,806.36	$4,115.19	14.38%
101-42200-400	EQUIPMENT REPAIR & MAINTENANCE	$496.49	$0.00	100.00%	$536.12	$3,653.83	-581.53%
101-42200-402	FIREHALL BUILDING MAINTENANCE	$0.00	$346.79	0.00%	$10.00	$3,073.62	-30,636.20%
101-42200-430	FIREFIGHTER PHYSICALS	$125.00	$0.00	100.00%	$125.00	$206.25	-65.00%

		2024 March Activity	2025 March Activity	Variance %	2024 YTD Activity	2025 YTD Activity	Variance %
101-42200-433	DUES & SUBSCRIPTIONS	$0.00	$50.00	0.00%	$50.00	$338.75	-577.50%
101-43100-101	SALARIES FULL TIME REGULAR	$4,084.92	$10,247.02	-150.85%	$29,417.86	$18,391.77	37.48%
101-43100-121	P.E.R.A.	$303.25	$774.15	-155.28%	$2,202.89	$1,396.24	36.62%
101-43100-122	F.I.C.A.	$277.12	$739.99	-167.03%	$2,125.49	$1,320.62	37.87%
101-43100-131	HEALTH, LIFE, HSA, DEFERRED COMP	$148.02	$2,067.42	-1,296.72%	$4,910.66	$3,409.54	30.57%
101-43100-133	LIFE INSURANCE	$4.67	$0.00	100.00%	$51.96	$0.00	100.00%
101-43100-200	OFFICE SUPPLIES	$53.75	$50.00	6.98%	$1,013.36	$823.15	18.77%
101-43100-210	GENERAL SUPPLIES	$2,057.34	$0.00	100.00%	$2,599.68	$0.00	100.00%
101-43100-212	MOTOR FUELS & LUBRICANTS	$324.28	$0.00	100.00%	$1,162.49	$362.11	68.85%
101-43100-228	SAFETY EXPENSES	$274.23	$0.00	100.00%	$1,937.55	$3,272.50	-68.90%
101-43100-315	SANITATION (SHADE TREE)	$0.00	$2,131.23	0.00%	$1.85	$2,398.94	129,572.43%
101-43100-321	CELL PHONE REIMB	$125.63	$75.00	40.30%	$331.42	$481.95	-45.42%
101-43100-331	TRAVEL/MEETING/SCHOOL EXPENSE	$0.00	$13.32	0.00%	$0.00	$13.32	0.00%
101-43100-350	PRINTING, PUBLISHING & ADV.	$0.00	$0.00	0.00%	$36.34	$0.00	100.00%
101-43100-360	INSURANCE	$0.00	$0.00	0.00%	$2,121.00	$0.00	100.00%
101-43100-400	EQUIPMENT REPAIR & MAINTENANCE	$107.95	$0.00	100.00%	$254.36	$98.33	61.34%
101-43100-417	UNIFORMS	$713.86	$0.00	100.00%	$920.86	$57.96	93.71%
101-43115-101	SALARIES FULL TIME REGULAR	$921.61	$1,374.17	-49.11%	$2,744.57	$3,631.30	-32.31%
101-43115-102	SALARIES FULL TIME OVERTIME	$0.00	$176.18	0.00%	$97.39	$176.18	-80.90%
101-43115-121	P.E.R.A.	$68.53	$121.90	-77.88%	$222.72	$302.98	-36.04%
101-43115-122	F.I.C.A.	$67.08	$113.55	-69.28%	$217.39	$286.97	-32.01%
101-43115-131	HEALTH, LIFE, HSA, DEFERRED COMP	$51.88	$347.76	-570.32%	$547.06	$746.90	-36.53%
101-43115-133	LIFE INSURANCE	$1.97	$0.00	100.00%	$8.44	$0.00	100.00%
101-43115-200	OFFICE SUPPLIES	$147.69	$175.12	-18.57%	$263.69	$669.07	-153.73%
101-43115-210	GENERAL SUPPLIES	$0.00	$0.00	0.00%	$428.31	$246.59	42.43%
101-43115-220	REPAIR & MAINTENANCE SUPPLIES	$1,438.97	$1,031.20	28.34%	$3,792.97	$3,529.69	6.94%
101-43115-321	TELEPHONE	$49.90	$125.15	-150.80%	$250.63	$503.48	-100.89%
101-43115-360	INSURANCE	$0.00	$0.00	0.00%	($280.00)	$0.00	-100.00%
101-43115-380	UTILITIES	$2,742.75	$3,169.59	-15.56%	$8,522.53	$7,046.14	17.32%
101-43115-400	EQUIPMENT REPAIR & MAINTENANCE	$2,160.58	$0.00	100.00%	$2,160.58	$174.58	91.92%
101-43115-411	LICENSES & PERMITS	$0.00	$0.00	0.00%	$296.25	$21.25	92.83%
101-43121-101	SALARIES FULL TIME REGULAR	$203.16	$411.00	-102.30%	$2,443.88	$1,342.60	45.06%
101-43121-121	P.E.R.A.	$15.16	$30.83	-103.36%	$182.57	$100.70	44.84%
101-43121-122	F.I.C.A.	$15.46	$31.44	-103.36%	$186.21	$102.70	44.85%
101-43121-131	HEALTH, LIFE, HSA, DEFERRED COMP	$0.00	$84.64	0.00%	$340.14	$184.35	45.80%
101-43121-133	LIFE INSURANCE	$0.00	$0.00	0.00%	$4.17	$0.00	100.00%
101-43121-220	REPAIR & MAINTENANCE SUPPLIES	$29.06	$0.00	100.00%	$29.06	$0.00	100.00%
101-43121-224	ST. MAINTENANCE MATERIALS	$0.00	$0.00	0.00%	$0.00	($330.00)	0.00%
101-43122-101	SALARIES FULL TIME REGULAR	$1,326.72	$483.68	63.54%	$3,646.64	$2,146.33	41.14%
101-43122-121	P.E.R.A.	$99.51	$36.27	63.55%	$272.77	$160.98	40.98%
101-43122-122	F.I.C.A.	$101.49	$36.99	63.55%	$276.69	$164.18	40.66%
101-43122-131	HEALTH, LIFE, HSA, DEFERRED COMP	$62.00	$88.19	-42.24%	$623.77	$297.86	52.25%

		2024 March Activity	2025 March Activity	Variance %	2024 YTD Activity	2025 YTD Activity	Variance %
101-43122-133	LIFE INSURANCE	$0.00	$0.00	0.00%	$1.39	$0.00	100.00%
101-43122-212	MOTOR FUELS & LUBRICANTS	$303.56	$0.00	100.00%	$303.56	$0.00	100.00%
101-43122-220	REPAIR & MAINTENANCE SUPPLIES	$0.00	$0.00	0.00%	$0.00	$1,939.50	0.00%
101-43125-101	SALARIES FULL TIME REGULAR	$2,139.01	$3,564.22	-66.63%	$13,653.48	$21,396.28	-56.71%
101-43125-102	SALARIES FULL TIME OVERTIME	$0.00	$617.17	0.00%	$2,221.32	$4,976.53	-124.03%
101-43125-121	P.E.R.A.	$159.28	$313.60	-96.89%	$1,180.88	$1,978.82	-67.57%
101-43125-122	F.I.C.A.	$147.91	$295.31	-99.66%	$1,127.95	$1,931.57	-71.25%
101-43125-131	HEALTH, LIFE, HSA, DEFERRED COMP	$104.62	$728.20	-596.04%	$2,560.77	$3,928.69	-53.42%
101-43125-133	LIFE INSURANCE	$3.76	$0.00	100.00%	$30.81	$0.00	100.00%
101-43125-210	GENERAL SUPPLIES	$0.00	$0.00	0.00%	$3,734.83	$2,376.51	36.37%
101-43125-212	MOTOR FUELS & LUBRICANTS	$3,266.37	$1,274.71	60.97%	$4,833.80	$10,718.77	-121.75%
101-43125-400	EQUIPMENT REPAIR & MAINTENANCE	$0.00	$2,855.89	0.00%	$2,367.25	$3,612.53	-52.60%
101-43126-101	SALARIES FULL TIME REGULAR	$5,631.95	$4,826.90	14.29%	$14,856.42	$14,323.54	3.59%
101-43126-102	SALARIES FULL TIME OVERTIME	$62.13	$0.00	100.00%	$62.13	$734.06	-1,081.49%
101-43126-121	P.E.R.A.	$425.83	$362.02	14.98%	$1,115.82	$1,139.53	-2.12%
101-43126-122	F.I.C.A.	$427.66	$366.73	14.25%	$1,119.87	$1,135.66	-1.41%
101-43126-131	HEALTH INSURANCE	$512.66	$999.96	-95.05%	$2,423.03	$2,457.10	-1.41%
101-43126-133	LIFE INSURANCE	$18.43	$0.00	100.00%	$350.14	$0.00	100.00%
101-43126-212	MOTOR FUELS & LUBRICANTS	$0.00	$76.93	0.00%	$0.00	$1,233.18	0.00%
101-43126-220	MAINTENANCE SUPPLIES	$119.58	$15.56	86.99%	$382.78	$858.05	-124.16%
101-43126-400	EQUIPMENT REPAIR & MAINTENANCE	$4,539.94	$203.36	95.52%	$7,522.50	$3,022.87	59.82%
101-43160-101	SALARIES FULL TIME REGULAR	$27.69	$0.00	100.00%	$80.77	$60.46	25.15%
101-43160-121	P.E.R.A.	$2.05	$0.00	100.00%	$6.00	$4.53	24.50%
101-43160-122	F.I.C.A.	$2.10	$0.00	100.00%	$6.14	$4.63	24.59%
101-43160-131	HEALTH, LIFE, HSA, DEFERRED COMP	$3.30	$0.00	100.00%	$39.65	$11.53	70.92%
101-43160-133	LIFE INSURANCE	$0.15	$0.00	100.00%	$0.48	$0.00	100.00%
101-43160-210	GENERAL SUPPLIES	$0.00	$0.00	0.00%	$0.00	$112.37	0.00%
101-43160-400	EQUIPMENT REPAIR & MAINTENANCE	$0.00	$0.00	0.00%	$0.00	$612.73	0.00%
101-43160-405	ENTRANCE SIGN REPAIR	$0.00	$0.00	0.00%	$288.00	$0.00	100.00%
101-43170-101	SALARIES FULL TIME REGULAR	$0.00	$0.00	0.00%	$27.37	$0.00	100.00%
101-43170-121	P.E.R.A.	$0.00	$0.00	0.00%	$2.05	$0.00	100.00%
101-43170-122	F.I.C.A.	$0.00	$0.00	0.00%	$2.10	$0.00	100.00%
101-43210-101	SALARIES FULL TIME REGULAR	$731.88	$1,534.82	-109.71%	$3,047.72	$3,268.94	-7.26%
101-43210-121	P.E.R.A.	$54.58	$115.12	-110.92%	$227.65	$245.19	-7.70%
101-43210-122	F.I.C.A.	$48.12	$109.57	-127.70%	$209.72	$230.48	-9.90%
101-43210-131	HEALTH, LIFE, HSA, DEFERRED COMP	$42.50	$264.79	-523.04%	$325.01	$462.66	-42.35%
101-43210-133	LIFE INSURANCE	$1.43	$0.00	100.00%	$4.29	$0.00	100.00%
101-43220-101	SALARIES FULL TIME REGULAR	$1,311.37	$2,016.39	-53.76%	$3,206.09	$3,750.51	-16.98%
101-43220-121	P.E.R.A.	$97.69	$151.23	-54.81%	$239.18	$281.30	-17.61%
101-43220-122	F.I.C.A.	$89.97	$143.00	-58.94%	$219.35	$263.91	-20.31%
101-43220-131	HEALTH, LIFE, HSA, DEFERRED COMP	$42.50	$362.11	-752.02%	$325.01	$559.98	-72.30%
101-43220-133	LIFE INSURANCE	$1.43	$0.00	100.00%	$4.29	$0.00	100.00%

		2024 March Activity	2025 March Activity	Variance %	2024 YTD Activity	2025 YTD Activity	Variance %
101-43220-212	MOTOR FUELS & LUBRICANTS	($12.64)	$0.00	-100.00%	$288.50	($7.71)	102.67%
101-43220-400	EQUIPMENT REPAIR & MAINTENANCE	$4,535.45	$1,478.99	67.39%	$9,384.33	$2,063.46	78.01%
101-43230-101	SALARIES FULL TIME REGULAR	$341.92	$508.95	-48.85%	$439.58	$1,213.65	-176.09%
101-43230-121	P.E.R.A.	$25.05	$38.17	-52.38%	$32.21	$91.03	-182.61%
101-43230-122	F.I.C.A.	$21.07	$34.23	-62.46%	$27.10	$83.90	-209.59%
101-43230-131	HEALTH, LIFE, HSA, DEFERRED COMP	$20.88	$138.61	-563.84%	$56.76	$273.72	-382.24%
101-43230-133	LIFE INSURANCE	$0.54	$0.00	100.00%	$0.54	$0.00	100.00%
101-43230-214	SUPPLIES - BAGS, CANS, ETC.	$0.00	$490.00	0.00%	$0.00	$490.00	0.00%
101-43230-305	DUMPING FEES	$247.54	$1,255.31	-407.11%	$403.73	$1,146.09	-183.88%
101-45122-101	SALARIES FULL TIME REGULAR	$0.00	$0.00	0.00%	$458.24	$60.46	86.81%
101-45122-121	P.E.R.A.	$0.00	$0.00	0.00%	$33.88	$4.53	86.63%
101-45122-122	F.I.C.A.	$0.00	$0.00	0.00%	$32.53	$4.63	85.77%
101-45122-131	HEALTH, LIFE, HSA, DEFERRED COMP	$0.00	$0.00	0.00%	$104.02	$0.00	100.00%
101-45122-133	LIFE INSURANCE	$0.00	$0.00	0.00%	$0.50	$0.00	100.00%
101-45122-212	MOTOR FUELS & LUBRICANTS	$0.00	$0.00	0.00%	$0.00	$74.95	0.00%
101-45122-360	INSURANCE	$0.00	$0.00	0.00%	($43.00)	$0.00	-100.00%
101-45122-380	UTILITIES	$143.21	$164.79	-15.07%	$496.36	$343.75	30.75%
101-45124-101	SALARIES FULL TIME REGULAR	$0.00	$120.92	0.00%	$0.00	$120.92	0.00%
101-45124-121	P.E.R.A.	$0.00	$9.07	0.00%	$0.00	$9.07	0.00%
101-45124-122	F.I.C.A.	$0.00	$9.01	0.00%	$0.00	$9.01	0.00%
101-45124-131	HEALTH, LIFE, HSA, DEFERRED COMP	$0.00	$22.90	0.00%	$0.00	$22.90	0.00%
101-45124-380	UTILITIES	$32.28	$15.00	53.53%	$97.10	$30.00	69.10%
101-45130-380	UTILITIES	$33.58	$16.17	51.85%	$92.34	$32.34	64.98%
101-45150-101	SALARIES FULL TIME REGULAR	$0.00	$612.19	0.00%	$450.92	$733.11	-62.58%
101-45150-102	SALARIES FULL TIME OVERTIME	$0.00	$0.00	0.00%	$0.00	$23.46	0.00%
101-45150-121	P.E.R.A.	$0.00	$45.91	0.00%	$33.82	$56.74	-67.77%
101-45150-122	F.I.C.A.	$0.00	$46.84	0.00%	$34.51	$57.88	-67.72%
101-45150-131	HEALTH, LIFE, HSA, DEFERRED COMP	$0.00	$119.88	0.00%	$118.77	$141.28	-18.95%
101-45150-200	OFFICE SUPPLIES	$179.50	$0.00	100.00%	$179.50	$263.21	-46.64%
101-45150-220	REPAIR & MAINTENANCE SUPPLIES	$40.01	$194.51	-386.15%	$80.02	$2,761.92	-3,351.54%
101-45150-321	TELEPHONE	$17.00	$0.00	100.00%	$107.00	$123.62	-15.53%
101-45150-350	PRINTING, PUBLISHING & ADV.	$0.00	$0.00	0.00%	$1,831.64	$0.00	100.00%
101-45150-380	UTILITIES	$69.54	$56.10	19.33%	$214.59	$118.79	44.64%
101-45150-400	EQUIPMENT REPAIR & MAINTENANCE	$0.00	$899.96	0.00%	$91.98	$928.70	-909.68%
101-45150-433	DUES & SUBSCRIPTIONS	$0.00	$0.00	0.00%	$420.00	$0.00	100.00%
101-45200-101	SALARIES FULL TIME REGULAR	$14,906.69	$8,442.98	43.36%	$35,724.13	$28,744.76	19.54%
101-45200-102	SALARIES FULL TIME OVERTIME	$64.59	$459.29	-611.09%	$117.72	$1,037.44	-781.28%
101-45200-121	P.E.R.A.	$1,110.59	$667.67	39.88%	$2,661.86	$2,233.66	16.09%
101-45200-122	F.I.C.A.	$1,069.27	$652.40	38.99%	$2,574.36	$2,201.82	14.47%
101-45200-131	HEALTH, LIFE, HSA, DEFERRED COMP	$1,365.86	$1,657.50	-21.35%	$5,141.35	$4,255.92	17.22%
101-45200-133	LIFE INSURANCE	$46.89	$0.00	100.00%	$81.11	$0.00	100.00%
101-45200-200	OFFICE SUPPLIES	$25.00	$25.00	0.00%	$50.00	$63.98	-27.96%

		2024 March Activity	2025 March Activity	Variance %	2024 YTD Activity	2025 YTD Activity	Variance %
101-45200-212	MOTOR FUELS & LUBRICANTS	$2,525.00	$0.00	100.00%	$3,325.15	$1,631.11	50.95%
101-45200-217	OPERATING SUPPLIES-ANIMAL FEED	$0.00	$0.00	0.00%	$471.98	$465.00	1.48%
101-45200-220	REPAIR & MAINTENANCE SUPPLIES	$2,178.32	$3,854.01	-76.93%	$3,760.80	$10,167.80	-170.36%
101-45200-360	INSURANCE	$0.00	$0.00	0.00%	$584.00	$0.00	100.00%
101-45200-380	UTILITIES	$419.08	$495.66	-18.27%	$1,419.59	$1,128.09	20.53%
101-45200-400	EQUIPMENT REPAIR & MAINTENANCE	$2,129.51	$3,673.29	-72.49%	$4,444.20	$3,673.29	17.35%
101-45200-433	DUES AND SUBSCRIPTIONS	$0.00	$0.00	0.00%	$35.00	$35.00	0.00%
101-45250-226	FLOWERS	$2,000.00	$0.00	100.00%	$2,000.00	$2,000.00	0.00%
101-45500-101	SALARIES FULL TIME REGULAR	$1,137.17	$1,034.00	9.07%	$3,460.15	$1,551.00	55.18%
101-45500-121	P.E.R.A.	$84.24	$77.56	7.93%	$256.67	$116.34	54.67%
101-45500-122	F.I.C.A.	$81.68	$75.30	7.81%	$250.10	$112.95	54.84%
101-45500-131	HEALTH, LIFE, HSA, DEFERRED COMP	$103.41	$234.73	-126.99%	$601.29	$350.10	41.78%
101-45500-133	LIFE INSURANCE	$4.78	$0.00	100.00%	$11.58	$0.00	100.00%
101-45500-200	OFFICE SUPPLIES	$67.69	$0.00	100.00%	$438.80	$785.23	-78.95%
101-45500-211	CLEANING & MNT. SUPPLIES	$32.99	$691.50	-1,996.09%	$95.26	$691.50	-625.91%
101-45500-220	BUILDING REPAIR & MAINTENANCE	$0.00	$0.00	0.00%	$283.06	$612.22	-116.29%
101-45500-225	LIBRARY SUPPLIES & PROGRAMMING	$0.00	$0.00	0.00%	$702.22	$521.48	25.74%
101-45500-226	LIBRARY BOOKS & MATERIALS	$0.00	$0.00	0.00%	$57.00	$0.00	100.00%
101-45500-380	UTILITIES	$2,277.86	$592.41	73.99%	$5,058.70	$1,627.12	67.84%
101-45500-406	ELEVATOR MAINTENANCE	$0.00	$950.00	0.00%	$0.00	$950.00	0.00%
101-45500-433	DUES AND SUBSCRIPTIONS	$0.00	$0.00	0.00%	$310.69	$341.89	-10.04%
101-45500-450	KITCHIGAMI REGIONAL LIBRARY	$46,074.00	$0.00	100.00%	$46,074.00	$0.00	100.00%
101-45500-470	LIBRARY GIFTS & DONATIONS EXPE	$0.00	$0.00	0.00%	$80.49	$148.05	-83.94%
101-47000-600	BOND PRINCIPAL	$0.00	$0.00	0.00%	$186,000.00	$194,000.00	-4.30%
101-47000-610	BOND INTEREST	$0.00	$0.00	0.00%	$28,472.50	$26,769.00	5.98%
101-49300-101	SALARIES FULL TIME REGULAR	$437.50	$338.30	22.67%	$2,878.45	$3,078.37	-6.95%
101-49300-102	SALARIES FULL TIME OVERTIME	$0.00	$0.00	0.00%	$243.49	$146.81	39.71%
101-49300-121	P.E.R.A.	$32.36	$25.37	21.60%	$232.39	$246.69	-6.15%
101-49300-122	F.I.C.A.	$31.26	$23.32	25.40%	$226.19	$237.36	-4.94%
101-49300-131	HEALTH, LIFE, HSA, DEFERRED COMP	$39.87	$87.36	-119.11%	$593.89	$598.94	-0.85%
101-49300-133	LIFE INSURANCE	$1.56	$0.00	100.00%	$10.89	$0.00	100.00%
101-49300-212	MOTOR FUELS & LUBRICANTS	$0.00	$0.00	0.00%	$224.57	$522.57	-132.70%
101-49300-213	FUEL PURCHASES FOR RESALE	$0.00	$0.00	0.00%	$8,955.62	$4,200.00	53.10%
101-49300-220	REPAIR & MAINTENANCE SUPPLIES	$1,218.34	$1,195.00	1.92%	$1,420.55	$4,592.47	-223.29%
101-49300-225	AIRPORT CREDIT CARD FEES EXPENSE	$0.00	$17.09	0.00%	$0.00	$32.50	0.00%
101-49300-321	TELEPHONE	$74.36	$73.34	1.37%	$148.72	$219.96	-47.90%
101-49300-360	INSURANCE	$0.00	$0.00	0.00%	$105.00	$0.00	100.00%
101-49300-380	UTILITIES	$1,576.49	$1,839.07	-16.66%	$5,323.96	$5,654.05	-6.20%
101-49300-400	EQUIPMENT REPAIR & MAINTENANCE	$349.58	$0.00	100.00%	$4,818.44	$6,871.10	-42.60%
101-49300-433	DUES & SUBSCRIPTIONS	$150.00	$150.00	0.00%	$550.00	$150.00	72.73%
101-49350-457	DONATION CLEARING ACCOUNT	($26,684.43)	$0.00	-100.00%	($26,489.43)	$875.00	-103.30%
101-49350-458	DONATIONS & SPECIAL PROJECTS	$503.80	$0.00	100.00%	$715.79	$2,722.50	-280.35%

		2024 March Activity	2025 March Activity	Variance %	2024 YTD Activity	2025 YTD Activity	Variance %
101-49350-459	WELLNESS INCENTIVES	$0.00	$0.00	0.00%	$0.00	$1,355.96	0.00%
101-49370-101	SALARIES FULL TIME REGULAR	$4,639.20	$5,974.64	-28.79%	$16,383.60	$17,887.20	-9.18%
101-49370-121	P.E.R.A.	$343.44	$448.10	-30.47%	$1,210.48	$1,341.54	-10.83%
101-49370-122	F.I.C.A.	$340.50	$441.78	-29.74%	$1,205.27	$1,330.17	-10.36%
101-49370-131	HEALTH, LIFE, HSA, DEFERRED COMP	$232.49	$727.36	-212.86%	$1,788.69	$1,947.39	-8.87%
101-49370-133	LIFE INSURANCE	$10.72	$0.00	100.00%	$32.16	$0.00	100.00%
101-49370-200	OFFICE SUPPLIES	$68.57	($719.30)	1,149.00%	$446.54	($578.13)	229.47%
101-49370-321	TELEPHONE EXPENSE	$21.09	$21.25	-0.76%	$158.28	$63.90	59.63%
101-49370-331	SCHOOLS, MEETING & TRAVEL EXP.	$69.75	$76.72	-9.99%	$69.75	$1,703.61	-2,342.45%
101-49370-342	ADVERTISING EXPENSE	$5,072.00	$1,095.00	78.41%	$7,755.00	$2,475.00	68.09%
101-49370-350	PRINTING & PUBLISHING	$0.00	$0.00	0.00%	$45.57	$0.00	100.00%
101-49370-360	INSURANCE	$0.00	$0.00	0.00%	$8.00	$0.00	100.00%
101-49370-417	CLOTHING	$0.00	$0.00	0.00%	$0.00	$64.95	0.00%
101-49370-433	DUES AND SUBSCRIPTIONS	$0.00	$0.00	0.00%	$0.00	$330.00	0.00%
101-49400-520	BUILDINGS AND STRUCTURES	$0.00	$0.00	0.00%	$25,000.00	$0.00	100.00%
101-49400-530	PARK BUILDINGS & STRUCTURES	$0.00	$0.00	0.00%	$5,000.00	$0.00	100.00%
101-49400-540	STREET SHOP HEAVY MACHINERY/EQ...	$0.00	$0.00	0.00%	$125,000.00	$0.00	100.00%
101-49400-550	POLICE MOTOR VEHICLES	$0.00	$0.00	0.00%	$32,000.00	$0.00	100.00%
101-49400-570	EQUIPMENT/FURNISHINGS	$0.00	$0.00	0.00%	$86,000.00	$0.00	100.00%
101-49400-580	FIRE MOTOR VEHICLES	$0.00	$0.00	0.00%	$18,687.00	$0.00	100.00%
101-49400-590	EQUIPMENT FOR EXTERNAL ORGS	$500.00	$0.00	100.00%	$500.00	$0.00	100.00%
101-49993-626	TRANSFER TO WELLNESS FUND	$10,415.00	$10,415.00	0.00%	$31,265.00	$31,245.00	0.06%
	Expense Total:	**$246,424.78**	**$254,331.65**	**-3.21%**	**$1,324,772.02**	**$1,050,256.66**	**20.72%**
	Fund 101 Surplus (Deficit):	**-114,944.57**	**$11,810.57**	**110.28%**	**($780,557.35)**	**($559,825.86)**	**28.28%**

Fund: 204 - LIBRARY ENDOWMENT FUND

Revenue

		2024 March Activity	2025 March Activity	Variance %	2024 YTD Activity	2025 YTD Activity	Variance %
204-40000-36210	INTEREST EARNINGS	$38.88	$32.51	-16.38%	$144.74	$107.42	-25.78%
	Revenue Total:	**$38.88**	**$32.51**	**-16.38%**	**$144.74**	**$107.42**	**-25.78%**
	Fund 204 Total:	**38.88**	**$32.51**	**-16.38%**	**$144.74**	**$107.42**	**-25.78%**

Fund: 205 - PINEWOOD ESTATES

Revenue

		2024 March Activity	2025 March Activity	Variance %	2024 YTD Activity	2025 YTD Activity	Variance %
205-40000-34500	PINEWOOD ESTATES LOT SALES	$0.00	$18,016.30	0.00%	$0.00	$18,016.30	0.00%
205-40000-36210	INTEREST EARNINGS	$0.00	($618.37)	0.00%	$0.00	($1,910.61)	0.00%
	Revenue Total:	**$0.00**	**$17,397.93**	**0.00%**	**$0.00**	**$16,105.69**	**0.00%**
	Fund 205 Total:	**0.00**	**$17,397.93**	**0.00%**	**$0.00**	**$16,105.69**	**0.00%**

Fund: 206 - ARPA FUNDS

Revenue

		2024 March Activity	2025 March Activity	Variance %	2024 YTD Activity	2025 YTD Activity	Variance %
206-40000-36210	INTEREST EARNINGS	$61.82	$0.00	-100.00%	$313.66	$0.00	-100.00%
	Revenue Total:	**$61.82**	**$0.00**	**-100.00%**	**$313.66**	**$0.00**	**-100.00%**

		2024 March Activity	2025 March Activity	Variance %	2024 YTD Activity	2025 YTD Activity	Variance %
Expense							
206-49390-430	ARPA EXPENDITURES	$0.00	$0.00	0.00%	$24,318.02	($60,000.00)	346.73%
	Expense Total:	**$0.00**	**$0.00**	**0.00%**	**$24,318.02**	**($60,000.00)**	**346.73%**
	Fund 206 Surplus (Deficit):	**61.82**	**$0.00**	**-100.00%**	**($24,004.36)**	**$60,000.00**	**349.95%**
Fund: 207 - WDA REVOLVING LOAN FUND							
Revenue							
207-40000-36210	INTEREST EARNINGS	$530.68	$344.25	-35.13%	$2,223.65	$2,868.63	29.01%
207-40000-36215	LOAN INTEREST	$165.26	$81.96	-50.41%	$521.78	$261.00	-49.98%
207-40000-36231	BUILDING RENTS	$900.00	$900.00	0.00%	$2,700.00	$2,700.00	0.00%
207-40000-36300	CHANGE IN FAIR VALUE/INVESTMNT	$1,116.35	$0.00	-100.00%	($1,403.89)	$2,952.74	310.33%
	Revenue Total:	**$2,712.29**	**$1,326.21**	**-51.10%**	**$4,041.54**	**$8,782.37**	**117.30%**
Expense							
207-46350-368	EXPENSES AGAINST MRES ECON DEV	$0.00	$1,200.00	0.00%	$0.00	$2,650.00	0.00%
207-46500-401	BUILDING & PROPERTY EXPENSES	$40.24	$0.00	100.00%	$77.12	$110.64	-43.46%
	Expense Total:	**$40.24**	**$1,200.00**	**-2,882.11%**	**$77.12**	**$2,760.64**	**-3,479.67%**
	Fund 207 Surplus (Deficit):	**2,672.05**	**$126.21**	**-95.28%**	**$3,964.42**	**$6,021.73**	**51.89%**
Fund: 208 - WDA LOAN FUND							
Revenue							
208-40000-36210	INTEREST INCOME	$40.10	$21.11	-47.36%	$159.66	$145.23	-9.04%
208-40000-36300	CHANGE IN FAIR VALUE/INVESTMNT	$42.34	$0.00	-100.00%	($53.24)	$111.99	310.35%
	Revenue Total:	**$82.44**	**$21.11**	**-74.39%**	**$106.42**	**$257.22**	**141.70%**
	Fund 208 Total:	**82.44**	**$21.11**	**-74.39%**	**$106.42**	**$257.22**	**141.70%**
Fund: 209 - UNRESTRICTED MIF RLF							
Revenue							
209-40000-36210	INTEREST EARNINGS	$70.49	$12.02	-82.95%	$303.95	$341.72	12.43%
209-40000-36300	CHANGE IN FAIR VALUE/INVESTMNT	$169.35	$0.00	-100.00%	($212.97)	$447.92	310.32%
	Revenue Total:	**$239.84**	**$12.02**	**-94.99%**	**$90.98**	**$789.64**	**767.93%**
	Fund 209 Total:	**239.84**	**$12.02**	**-94.99%**	**$90.98**	**$789.64**	**767.93%**
Fund: 210 - MIF REVOLVING LOAN FUND							
Revenue							
210-40000-36210	INTEREST EARNINGS	$82.46	$55.24	-33.01%	$285.92	$257.99	-9.77%
210-40000-36300	CHANGE IN FAIR VALUE	$42.34	$0.00	-100.00%	($53.24)	$111.99	310.35%
	Revenue Total:	**$124.80**	**$55.24**	**-55.74%**	**$232.68**	**$369.98**	**59.01%**
	Fund 210 Total:	**124.80**	**$55.24**	**-55.74%**	**$232.68**	**$369.98**	**59.01%**
Fund: 211 - MIF RLF #2							
Revenue							
211-40000-36210	INTEREST EARNINGS	$656.65	($364.20)	-155.46%	$2,695.36	$1,173.10	-56.48%
211-40000-36215	LOAN INTEREST	$361.65	$812.10	124.55%	$1,177.17	$3,246.71	175.81%

		2024 March Activity	2025 March Activity	Variance %	2024 YTD Activity	2025 YTD Activity	Variance %
211-40000-36300	CHANGE IN FAIR VALUE	$1,160.11	$0.00	-100.00%	($1,458.92)	$3,068.49	310.33%
	Revenue Total:	**$2,178.41**	**$447.90**	**-79.44%**	**$2,413.61**	**$7,488.30**	**210.25%**
Expense							
211-41110-435	DEVELOPMENT LOANS	$0.00	$77,500.00	0.00%	$0.00	$77,500.00	0.00%
	Expense Total:	**$0.00**	**$77,500.00**	**0.00%**	**$0.00**	**$77,500.00**	**0.00%**
	Fund 211 Surplus (Deficit):	**2,178.41**	**($77,052.10)**	**-3,637.08%**	**$2,413.61**	**($70,011.70)**	**-3,000.70%**
Fund: 212 - SCDG COMMERCIAL FUND							
Revenue							
212-40000-36210	INTEREST EARNINGS	$93.99	$73.38	-21.93%	$357.87	$411.31	14.93%
212-40000-36215	LOAN INTEREST	$146.97	$103.44	-29.62%	$451.82	$275.32	-39.06%
212-40000-36300	CHANGE IN FAIR MARKET VALUE	$98.79	$0.00	-100.00%	($124.23)	$261.29	310.33%
	Revenue Total:	**$339.75**	**$176.82**	**-47.96%**	**$685.46**	**$947.92**	**38.29%**
	Fund 212 Total:	**339.75**	**$176.82**	**-47.96%**	**$685.46**	**$947.92**	**38.29%**
Fund: 213 - SCDG COMMERCIAL 2021							
Revenue							
213-40000-36210	INTEREST EARNINGS	$14.44	$16.60	14.96%	$51.47	$53.28	3.52%
213-40000-36215	LOAN INTEREST	$12.17	$26.46	117.42%	$37.12	$46.45	25.13%
	Revenue Total:	**$26.61**	**$43.06**	**61.82%**	**$88.59**	**$99.73**	**12.57%**
	Fund 213 Total:	**26.61**	**$43.06**	**61.82%**	**$88.59**	**$99.73**	**12.57%**
Fund: 214 - SCDG HOUSING FUND							
Revenue							
214-40000-36210	INTEREST EARNINGS	$29.14	($28.17)	-196.67%	$119.61	($3.45)	-102.88%
214-40000-36215	LOAN INTEREST INCOME	$0.00	$20.67	0.00%	$0.00	$63.20	0.00%
214-40000-36300	CHANGE IN FAIR MARKET VALUE	$45.35	$0.00	-100.00%	($57.02)	$119.94	310.35%
	Revenue Total:	**$74.49**	**($7.50)**	**-110.07%**	**$62.59**	**$179.69**	**187.09%**
Expense							
214-47000-370	LOAN FUND EXPENSES	$0.00	$0.00	0.00%	$3,051.00	$0.00	100.00%
	Expense Total:	**$0.00**	**$0.00**	**0.00%**	**$3,051.00**	**$0.00**	**100.00%**
	Fund 214 Surplus (Deficit):	**74.49**	**($7.50)**	**-110.07%**	**($2,988.41)**	**$179.69**	**106.01%**
Fund: 216 - INNOVATIVE MIF RLF							
Revenue							
216-40000-36210	INTEREST EARNINGS	$43.82	$20.38	-53.49%	$177.02	$168.03	-5.08%
216-40000-36300	CHANGE IN FAIR MARKET VALUE	$56.45	$0.00	-100.00%	($70.99)	$149.31	310.33%
	Revenue Total:	**$100.27**	**$20.38**	**-79.67%**	**$106.03**	**$317.34**	**199.29%**
	Fund 216 Total:	**100.27**	**$20.38**	**-79.67%**	**$106.03**	**$317.34**	**199.29%**
Fund: 217 - KERN MIF LOAN							
Revenue							
217-40000-36210	INTEREST EARNINGS	$28.00	$7.65	-72.68%	$118.11	$127.91	8.30%

		2024 March Activity	2025 March Activity	Variance %	2024 YTD Activity	2025 YTD Activity	Variance %
217-40000-36300	CHANGE IN FAIR MARKET VALUE	$56.45	$0.00	-100.00%	($70.99)	$149.31	310.33%
	Revenue Total:	**$84.45**	**$7.65**	**-90.94%**	**$47.12**	**$277.22**	**488.33%**
	Fund 217 Total:	**84.45**	**$7.65**	**-90.94%**	**$47.12**	**$277.22**	**488.33%**
Fund: 301 - CHILD CARE FUNDS							
Revenue							
301-40000-33430	LOCAL CHILD CARE DONATIONS	$0.00	$35,000.00	0.00%	$0.00	$70,000.00	0.00%
301-40000-36210	INTEREST EARNINGS	$0.00	$198.25	0.00%	$0.00	$519.58	0.00%
	Revenue Total:	**$0.00**	**$35,198.25**	**0.00%**	**$0.00**	**$70,519.58**	**0.00%**
Expense							
301-40000-107	CHILDCARE FACILITY ASTERA LEGACY	$0.00	$0.00	0.00%	$0.00	($24.00)	0.00%
	Expense Total:	**$0.00**	**$0.00**	**0.00%**	**$0.00**	**($24.00)**	**0.00%**
	Fund 301 Surplus (Deficit):	**0.00**	**$35,198.25**	**0.00%**	**$0.00**	**$70,543.58**	**0.00%**
Fund: 315 - G.O. REFUNDING BONDS 2012							
Revenue							
315-40000-36210	INTEREST EARNINGS	$65.94	$19.56	-70.34%	$276.68	$291.09	5.21%
315-40000-36300	CHANGE IN FAIR MARKET VALUE	$127.01	$0.00	-100.00%	($159.73)	$335.95	310.32%
	Revenue Total:	**$192.95**	**$19.56**	**-89.86%**	**$116.95**	**$627.04**	**436.16%**
	Fund 315 Total:	**192.95**	**$19.56**	**-89.86%**	**$116.95**	**$627.04**	**436.16%**
Fund: 316 - PFA NOTES OF 2015							
Revenue							
316-40000-31020	TAX SETTLEMENTS	$0.00	$0.00	0.00%	$0.00	$327.08	0.00%
316-40000-31030	DELINQUENT AD VOLOREM TAX	$0.00	$0.00	0.00%	$1,553.17	($63.38)	-104.08%
316-40000-36100	SPECIAL ASSESSMENTS	$0.00	$552.73	0.00%	$1,565.29	$620.97	-60.33%
316-40000-36101	ASSESSMENT INTEREST	$0.00	$0.00	0.00%	$927.98	$20.39	-97.80%
316-40000-36210	INTEREST EARNINGS	$1,223.36	$215.08	-82.42%	$5,260.99	$5,841.99	11.04%
316-40000-36300	CHANGE IN FAIR VALUE ADJUSTMEN	$2,879.33	$0.00	-100.00%	($3,620.98)	$7,615.85	310.33%
	Revenue Total:	**$4,102.69**	**$767.81**	**-81.29%**	**$5,686.45**	**$14,362.90**	**152.58%**
Expense							
316-47000-610	NOTES INTEREST	$0.00	$0.00	0.00%	$10,645.00	$9,170.00	13.86%
	Expense Total:	**$0.00**	**$0.00**	**0.00%**	**$10,645.00**	**$9,170.00**	**13.86%**
	Fund 316 Surplus (Deficit):	**4,102.69**	**$767.81**	**-81.29%**	**($4,958.55)**	**$5,192.90**	**204.73%**
Fund: 401 - CAPITAL PROJECTS FUND							
Revenue							
401-40000-36210	INTEREST EARNINGS	($854.42)	($2,787.28)	-226.22%	$1,296.21	($4,157.03)	-420.71%
401-40000-36260	MISCELLANEOUS REVENUE	$18,259.54	$0.00	-100.00%	$36,200.14	$0.00	-100.00%
401-40000-36300	CHANGE IN FAIR VALUE	$0.00	$0.00	0.00%	$0.00	$6,076.56	0.00%
	Revenue Total:	**$17,405.12**	**($2,787.28)**	**-116.01%**	**$37,496.35**	**$1,919.53**	**-94.88%**

		2024 March Activity	2025 March Activity	Variance %	2024 YTD Activity	2025 YTD Activity	Variance %
Expense							
401-49300-460	AIRPORT BEACON PROJECT	$0.00	$2,400.00	0.00%	$0.00	$8,159.90	0.00%
401-49630-421	HIGHWAY 10 RECONSTRUCTION	$7,476.50	($182.60)	102.44%	$27,541.82	$57,380.72	-108.34%
401-49630-425	LIBRARY REMODEL PROJECT	$60.30	$51.12	15.22%	$322.80	$198.03	38.65%
401-49630-571	FOLKESTAD DEVELOPMENT	$0.00	$0.00	0.00%	$915.81	$0.00	100.00%
	Expense Total:	**$7,536.80**	**$2,268.52**	**69.90%**	**$28,780.43**	**$65,738.65**	**-128.41%**
	Fund 401 Surplus (Deficit):	**9,868.32**	**($5,055.80)**	**-151.23%**	**$8,715.92**	**($63,819.12)**	**-832.21%**
Fund: 403 - DTED SMALL CITIES GRANT							
Revenue							
403-40000-36210	INTEREST EARNINGS	$0.00	$0.44	0.00%	$0.00	($10.01)	0.00%
403-40000-39206	DEED GRANT REVENUE	$0.00	$0.00	0.00%	$32,508.20	$31,608.71	-2.77%
	Revenue Total:	**$0.00**	**$0.44**	**0.00%**	**$32,508.20**	**$31,598.70**	**-2.80%**
Expense							
403-46300-225	GENERAL ADMIN EXPENSES	$0.00	$0.00	0.00%	$4,240.20	$0.00	100.00%
403-46400-300	RENTAL CONSTRUCTION EXPENSES	$0.00	$0.00	0.00%	$4,793.00	$0.00	100.00%
	Expense Total:	**$0.00**	**$0.00**	**0.00%**	**$9,033.20**	**$0.00**	**100.00%**
	Fund 403 Surplus (Deficit):	**0.00**	**$0.44**	**0.00%**	**$23,475.00**	**$31,598.70**	**34.61%**
Fund: 404 - SEWER/WATER CIP							
Revenue							
404-40000-36100	SPECIAL ASSESSMENTS	$0.00	$0.00	0.00%	$166.11	$0.00	-100.00%
404-40000-36101	ASSESSMENT INTEREST	$0.00	$0.00	0.00%	$171.20	$0.00	-100.00%
404-40000-36210	INTEREST EARNINGS	$2,316.59	($2,714.03)	-217.16%	$10,221.03	$3,416.01	-66.58%
404-40000-36300	CHANGE IN FAIR VALUE ADJUSTMEN	$6,507.14	$0.00	-100.00%	($8,183.21)	$17,211.40	310.33%
	Revenue Total:	**$8,823.73**	**($2,714.03)**	**-130.76%**	**$2,375.13**	**$20,627.41**	**768.47%**
Expense							
404-47000-600	BOND PRINCIPAL	$0.00	$0.00	0.00%	$155,000.00	$160,000.00	-3.23%
404-47000-610	BOND INTEREST	$0.00	$0.00	0.00%	$91,700.00	$88,600.00	3.38%
404-49993-621	TRANSFER TO SWR & WTR	$0.00	$0.00	0.00%	$2,001.99	$0.00	100.00%
	Expense Total:	**$0.00**	**$0.00**	**0.00%**	**$248,701.99**	**$248,600.00**	**0.04%**
	Fund 404 Surplus (Deficit):	**8,823.73**	**($2,714.03)**	**-130.76%**	**($246,326.86)**	**($227,972.59)**	**7.45%**
Fund: 601 - SEWER FUND							
Revenue							
601-40000-31020	CURRENT AD VALOREM TAXES	$0.00	$0.00	0.00%	$1,137.87	$0.00	-100.00%
601-40000-36100	SPECIAL ASSESSMENTS	$0.00	$417.92	0.00%	$1,183.52	$469.51	-60.33%
601-40000-36101	ASSESSMENT INTEREST	$0.00	$0.00	0.00%	$701.65	$15.42	-97.80%
601-40000-36210	INTEREST EARNINGS	($1,931.39)	$1,562.38	180.89%	($7,276.91)	$4,878.61	167.04%
601-40000-37270	SEWER - CUSTOMER SERVICES	$0.00	$0.00	0.00%	$504.00	$308.00	-38.89%
601-40000-37440	RESIDENTIAL SEWER SALES	$57,984.69	$59,115.17	1.95%	$171,420.84	$182,443.16	6.43%
601-40000-37442	COMMERCIAL SEWER SALES	$48,608.97	$44,285.40	-8.89%	$138,319.39	$132,436.81	-4.25%

		2024 March Activity	2025 March Activity	Variance %	2024 YTD Activity	2025 YTD Activity	Variance %
601-40000-37448	SEWER CONNECTION FEE(SAC)	($16,173.00)	$0.00	100.00%	($16,173.00)	$0.00	100.00%
	Revenue Total:	**$88,489.27**	**$105,380.87**	**19.09%**	**$289,817.36**	**$320,551.51**	**10.60%**
Expense							
601-47000-610	BOND INTEREST	$0.00	$0.00	0.00%	$22,910.34	$20,001.34	12.70%
601-49450-101	SALARIES FULL TIME REGULAR	$760.68	$2,840.52	-273.42%	$4,260.80	$6,090.52	-42.94%
601-49450-102	SALARIES FULL TIME OVERTIME	$0.00	$104.08	0.00%	$0.00	$274.20	0.00%
601-49450-121	P.E.R.A.	$56.65	$220.84	-289.83%	$317.43	$477.33	-50.37%
601-49450-122	F.I.C.A.	$53.19	$217.67	-309.23%	$304.11	$467.40	-53.69%
601-49450-131	HEALTH, LIFE, HSA, DEFERRED COMP	$62.53	$521.14	-733.42%	$654.99	$946.59	-44.52%
601-49450-133	LIFE INSURANCE	$2.62	$0.00	100.00%	$10.70	$0.00	100.00%
601-49450-212	MOTOR FUELS & LUBRICANTS	$0.00	$0.00	0.00%	$0.00	$243.34	0.00%
601-49450-220	REPAIR & MAINTENANCE SUPPLIES	$0.00	$15.99	0.00%	$0.00	$23.98	0.00%
601-49450-228	SAFETY EXPENSE	$0.00	$0.00	0.00%	$603.77	$0.00	100.00%
601-49450-310	ONE-CALL SERVICE	$14.85	$0.00	100.00%	$42.55	$25.67	39.67%
601-49450-431	SEWER CONNECTION EXPENSE(SAC)	($16,173.00)	$0.00	-100.00%	($16,173.00)	$0.00	-100.00%
601-49460-101	SALARIES FULL TIME REGULAR	$24.17	$60.46	-150.14%	$207.26	$937.83	-352.49%
601-49460-121	P.E.R.A.	$1.80	$4.53	-151.67%	$15.48	$70.33	-354.33%
601-49460-122	F.I.C.A.	$1.84	$4.63	-151.63%	$15.34	$71.74	-367.67%
601-49460-131	HEALTH, LIFE, HSA, DEFERRED COMP	$0.00	$11.03	0.00%	$130.93	$123.04	6.03%
601-49460-400	EQUIPMENT REPAIR & MAINTENANCE	$0.00	$0.00	0.00%	$0.00	$555.00	0.00%
601-49470-101	SALARIES FULL TIME REGULAR	$114.84	$288.03	-150.81%	$943.55	$975.52	-3.39%
601-49470-102	SALARIES FULL TIME OVERTIME	$64.59	$23.46	63.68%	$107.31	$46.92	56.28%
601-49470-121	P.E.R.A.	$13.34	$23.37	-75.19%	$78.22	$76.68	1.97%
601-49470-122	F.I.C.A.	$12.99	$22.99	-76.98%	$76.97	$75.64	1.73%
601-49470-131	HEALTH, LIFE, HSA, DEFERRED COMP	$9.27	$52.54	-466.77%	$173.30	$148.08	14.55%
601-49470-133	LIFE INSURANCE	$0.43	$0.00	100.00%	$3.45	$0.00	100.00%
601-49470-212	MOTOR FUELS & LUBRICANTS	$162.64	$0.00	100.00%	$253.54	$9.99	96.06%
601-49470-216	CHEMICALS & CHEMICAL PRODUCTS	$0.00	$405.06	0.00%	$4,290.00	$1,215.18	71.67%
601-49470-321	TELEPHONE CHARGES	$0.00	$0.00	0.00%	$2,320.00	$2,320.00	0.00%
601-49470-380	UTILITIES	$291.48	$280.86	3.64%	$882.70	$583.82	33.86%
601-49470-400	EQUIPMENT REPAIR & MAINTENANCE	$0.00	$0.00	0.00%	$42.50	$0.00	100.00%
601-49480-101	SALARIES FULL TIME REGULAR	$14,756.71	$15,191.45	-2.95%	$39,110.97	$44,126.06	-12.82%
601-49480-102	SALARIES FULL TIME OVERTIME	$1,306.27	$984.06	24.67%	$3,978.21	$2,404.60	39.56%
601-49480-121	P.E.R.A.	$1,197.60	$1,215.43	-1.49%	$3,212.04	$3,496.88	-8.87%
601-49480-122	F.I.C.A.	$1,163.85	$1,196.25	-2.78%	$3,137.94	$3,460.55	-10.28%
601-49480-131	HEALTH, LIFE, HSA, DEFERRED COMP	$385.62	$2,770.61	-618.48%	$4,996.16	$6,506.18	-30.22%
601-49480-133	LIFE INSURANCE	$45.59	$0.00	100.00%	$103.82	$0.00	100.00%
601-49480-142	UNEMPLOYMENT AND SEVERENCE P...	$5,991.39	$0.00	100.00%	$5,991.39	$0.00	100.00%
601-49480-200	OFFICE SUPPLIES	$267.54	$279.97	-4.65%	$1,161.00	$1,005.42	13.40%
601-49480-210	GENERAL SUPPLIES	$65.64	$0.00	100.00%	$169.64	$298.07	-75.71%
601-49480-212	MOTOR FUELS & LUBRICANTS	$0.00	$0.00	0.00%	$211.94	$140.25	33.83%
601-49480-216	CHEMICALS & CHEMICAL PRODUCTS	$5,730.84	($303.44)	105.29%	$27,133.98	$7,692.64	71.65%

		2024 March Activity	2025 March Activity	Variance %	2024 YTD Activity	2025 YTD Activity	Variance %
601-49480-218	LAB & TESTING EXPENSE	$3,947.68	$0.00	100.00%	$8,451.43	$2,740.28	67.58%
601-49480-220	REPAIR & MAINTENANCE SUPPLIES	$807.98	$114.15	85.87%	$7,745.74	$15,016.82	-93.87%
601-49480-228	SAFETY EXPENSES	$75.00	$370.59	-394.12%	$843.44	$370.59	56.06%
601-49480-240	TOOLS & OTHER EQUIPMENT	$0.00	$8.99	0.00%	$0.00	$141.99	0.00%
601-49480-315	SANITATION EXPENSE	$436.67	$51.66	88.17%	$462.50	$233.69	49.47%
601-49480-321	TELEPHONE	$121.71	$69.30	43.06%	$243.42	$512.24	-110.43%
601-49480-331	SCHOOLS, MEETINGS & TRAVEL	$728.55	$1,288.95	-76.92%	$1,003.55	$1,638.95	-63.32%
601-49480-360	INSURANCE	$0.00	$0.00	0.00%	($592.00)	$0.00	-100.00%
601-49480-380	UTILITIES	$13,291.10	$9,608.54	27.71%	$37,574.16	$28,995.77	22.83%
601-49480-400	EQUIPMENT REPAIR & MAINTENANCE	$0.00	$2,506.19	0.00%	$3,838.16	$3,079.70	19.76%
601-49480-417	UNIFORMS	$350.10	$0.00	100.00%	$434.08	$114.97	73.51%
601-49480-433	DUES AND SUBSCRIPTIONS	$0.00	$23.00	0.00%	$1,470.00	$23.00	98.44%
601-49480-520	BUILDINGS & STRUCTURES	$486.52	$0.00	100.00%	$1,038.02	$3,361.00	-223.79%
601-49490-101	SALARIES FULL TIME REGULAR	$1,487.06	$1,887.12	-26.90%	$7,535.95	$6,840.18	9.23%
601-49490-102	SALARIES FULL TIME OVERITME	$0.00	$0.00	0.00%	$0.00	$362.76	0.00%
601-49490-121	P.E.R.A.	$111.17	$141.53	-27.31%	$558.31	$540.20	3.24%
601-49490-122	F.I.C.A.	$103.65	$135.53	-30.76%	$526.36	$525.65	0.13%
601-49490-131	HEALTH, LIFE, HSA, DEFERRED COMP	$74.22	$350.40	-372.11%	$1,086.86	$1,113.40	-2.44%
601-49490-133	LIFE INSURANCE	$2.33	$0.00	100.00%	$11.23	$0.00	100.00%
601-49970-420	DEPRECIATION	$41,700.00	$41,700.00	0.00%	$125,100.00	$125,100.00	0.00%
	Expense Total:	**$80,109.70**	**$84,687.48**	**-5.71%**	**$309,010.54**	**$295,601.98**	**4.34%**
	Fund 601 Surplus (Deficit):	**8,379.57**	**$20,693.39**	**146.95%**	**($19,193.18)**	**$24,949.53**	**229.99%**
Fund: 602 - GOLF FUND							
Revenue							
602-40000-36210	INTEREST EARNINGS	$59.86	($412.99)	-789.93%	$332.55	($414.34)	-224.59%
602-40000-36300	CHANGE IN FAIR VALUE	$89.19	$0.00	-100.00%	($112.17)	$235.92	310.32%
602-40000-38040	MEMBERSHIP FEES	$13,119.92	$17,262.86	31.58%	$13,119.92	$17,402.56	32.64%
602-40000-38041	GREEN FEES	$3,468.51	$0.00	-100.00%	$3,468.51	$0.00	-100.00%
602-40000-38042	PRO MERCHANDISE SALES	$2,277.64	$90.81	-96.01%	$2,277.64	$90.81	-96.01%
602-40000-38043	CLOTHING & NONTAXABLE SALES	$596.78	$299.42	-49.83%	$596.78	$707.44	18.54%
602-40000-38044	LIQUOR AND BEER SALES	$1,662.12	$179.97	-89.17%	$1,662.12	$179.97	-89.17%
602-40000-38045	FOOD SALES	$887.41	$470.78	-46.95%	$887.41	$470.78	-46.95%
602-40000-38047	CART STORAGE & LOCKERS	$4,000.00	$0.00	-100.00%	$4,000.00	$0.00	-100.00%
602-40000-38050	OTHER INCOME	$400.00	$0.00	-100.00%	$400.00	$0.00	-100.00%
602-40000-38051	RENTAL REVENUE	$14,024.05	$4,591.39	-67.26%	$14,024.05	$4,591.39	-67.26%
602-40000-38052	RANGE INCOME	$1,751.31	$682.66	-61.02%	$1,751.31	$1,148.32	-34.43%
602-40000-38055	HANDICAPS	$400.00	$120.00	-70.00%	$400.00	$120.00	-70.00%
602-40000-39201	TRANSFERS FROM ELECTRIC	$0.00	($192,000.00)	0.00%	$0.00	($192,000.00)	0.00%
	Revenue Total:	**$42,736.79**	**($168,715.10)**	**-494.78%**	**$42,808.12**	**($167,467.15)**	**-491.20%**
Expense							
602-41110-142	UNEMPLOYMENT COMP&SEVERENCE	$1,872.31	$0.00	100.00%	$1,872.31	$0.00	100.00%

		2024 March Activity	2025 March Activity	Variance %	2024 YTD Activity	2025 YTD Activity	Variance %
602-49830-251	PRO MERCHANDISE PURCHASES	$11,195.69	$9,291.97	17.00%	$11,195.69	$9,291.97	17.00%
602-49830-252	CLOTHING & NONTAXABLE ITEMS	$7,600.43	$1,389.75	81.71%	$7,600.43	$1,389.75	81.71%
602-49830-253	LIQUOR PURCHASES	$1,041.38	$0.00	100.00%	$1,041.38	$0.00	100.00%
602-49830-254	FOOD PURCHASES	$1,495.25	$1,830.86	-22.45%	$1,495.25	$1,830.86	-22.45%
602-49830-255	BEER PURCHASES	$1,994.00	$1,788.75	10.29%	$1,994.00	$1,788.75	10.29%
602-49831-101	SALARIES FULL TIME REGULAR	$5,068.40	$4,627.20	8.70%	$8,952.94	$13,418.88	-49.88%
602-49831-103	SALARIES PART TIME REGULAR	$0.00	$2,011.52	0.00%	$0.00	$2,011.52	0.00%
602-49831-121	P.E.R.A.	$368.88	$347.04	5.92%	$666.02	$1,006.42	-51.11%
602-49831-122	F.I.C.A.	$376.26	$507.85	-34.97%	$679.11	$1,180.41	-73.82%
602-49831-131	HEALTH, LIFE, HSA, DEFERRED COMP	$309.99	$888.18	-186.52%	$638.34	$2,213.30	-246.73%
602-49831-133	LIFE INSURANCE	$14.30	$0.00	100.00%	$14.30	$0.00	100.00%
602-49831-212	MOTOR FUELS & LUBRICANTS	$230.75	$1,170.40	-407.22%	$365.47	$1,170.40	-220.25%
602-49831-225	COURSE MAINTENANCE SUPPLIES	$935.02	$8,470.71	-805.94%	$956.27	$9,733.51	-917.86%
602-49831-240	TOOLS & EQUIPMENT	$0.00	$177.12	0.00%	$0.00	$177.12	0.00%
602-49831-321	TELEPHONE	$0.00	$0.00	0.00%	$154.44	$0.00	100.00%
602-49831-400	EQUIPMENT REPAIR & MAINTENANCE	$3,649.00	$2,998.84	17.82%	$3,649.00	$2,998.84	17.82%
602-49833-101	SALARIES FULL TIME REGULAR	$6,077.05	$7,489.69	-23.25%	$21,986.12	$22,424.11	-1.99%
602-49833-103	SALARIES PART TIME REGULAR	$213.47	$582.16	-172.71%	$213.47	$582.16	-172.71%
602-49833-121	P.E.R.A.	$452.04	$567.34	-25.51%	$1,647.34	$1,698.66	-3.12%
602-49833-122	F.I.C.A.	$428.46	$566.45	-32.21%	$1,545.37	$1,635.02	-5.80%
602-49833-131	HEALTH, LIFE, HSA, DEFERRED COMP	$578.66	$1,813.80	-213.45%	$4,579.95	$4,531.05	1.07%
602-49833-133	LIFE INSURANCE	$15.07	$0.00	100.00%	$46.55	$0.00	100.00%
602-49833-200	OFFICE SUPPLIES	$0.00	$0.00	0.00%	$309.85	$21.48	93.07%
602-49833-201	COMPUTER/SOFTWARE EXPENSE	$68.57	$489.21	-613.45%	$915.32	$988.11	-7.95%
602-49833-210	CLUBHOUSE EXPENSES	$251.08	$119.30	52.49%	$251.08	$119.30	52.49%
602-49833-225	CREDIT CARD FEES	$2,064.35	$0.00	100.00%	$2,360.13	$371.55	84.26%
602-49833-321	TELEPHONE EXPENSE	$0.00	$75.00	0.00%	$151.34	$225.00	-48.67%
602-49833-350	ADVERTISING EXPENSE	$1,171.81	$200.00	82.93%	$1,879.03	$1,674.44	10.89%
602-49833-360	INSURANCE EXPENSE	$0.00	$0.00	0.00%	$351.00	$0.00	100.00%
602-49833-380	UTILITIES	$643.82	$561.32	12.81%	$1,237.06	$1,245.47	-0.68%
602-49833-400	EQUIPMENT MAINTENANCE	$0.00	$321.00	0.00%	$0.00	$321.00	0.00%
602-49833-411	LICENSES & PERMITS	$160.00	$0.00	100.00%	$160.00	$175.00	-9.38%
602-49833-433	DUES & SUBSCRIPTIONS	$0.00	$0.00	0.00%	$1,836.15	$175.00	90.47%
602-49834-500	MACHINERY & EQUIPMENT	$0.00	$192,161.20	0.00%	$0.00	$192,161.20	0.00%
602-49970-420	DEPRECIATION EXPENSE	$3,262.00	$3,262.00	0.00%	$9,786.00	$9,786.00	0.00%
	Expense Total:	**$51,538.04**	**$243,708.66**	**-372.87%**	**$90,530.71**	**$286,346.28**	**-216.30%**
	Fund 602 Surplus (Deficit):	**-8,801.25**	**($412,423.76)**	**-4,585.97%**	**($47,722.59)**	**($453,813.43)**	**-850.94%**

Fund: 603 - ELECTRIC FUND

Revenue

		2024 March Activity	2025 March Activity	Variance %	2024 YTD Activity	2025 YTD Activity	Variance %
603-40000-36210	INTEREST EARNINGS	$7,121.33	$1,098.13	-84.58%	$29,852.96	$37,157.28	24.47%
603-40000-36300	CHANGE IN FAIR VALUE/INVESTMNT	$18,994.64	$0.00	-100.00%	($23,887.23)	$50,240.91	310.33%

		2024 March Activity	2025 March Activity	Variance %	2024 YTD Activity	2025 YTD Activity	Variance %
603-40000-37450	LATE CHARGES	$2,005.20	$2,245.92	12.00%	$8,187.71	$8,315.43	1.56%
603-40000-37451	ELECTRIC SERVICE REVENUES	$0.00	$0.00	0.00%	$100.00	$0.00	-100.00%
603-40000-37452	OVERHEAD MAINTENANCE CHARGES	$407.44	$0.00	-100.00%	$407.44	$0.00	-100.00%
603-40000-37454	POLE RENTAL CONTRACTS	$0.00	$0.00	0.00%	$0.00	$2,560.00	0.00%
603-40000-37456	OTHER ELECTRIC REVENUES	$60.00	$90.00	50.00%	$2,467.16	$47,106.00	1,809.32%
603-40000-37459	EQUIPMENT RENTAL CHARGES	$3.98	$76.72	1,827.64%	$65.86	$168.51	155.86%
603-40000-37460	MRES REIMBURSEMENTS	$0.00	$126.00	0.00%	$1,672.00	$909.50	-45.60%
603-40000-37461	RESIDENTIAL ELECTRIC SALES	$167,997.05	$200,009.46	19.06%	$556,434.47	$627,651.98	12.80%
603-40000-37462	COMMERCIAL ELECTRIC SALES	$306,434.95	$349,393.97	14.02%	$974,368.30	$1,059,671.69	8.75%
	Revenue Total:	**$503,024.59**	**$553,040.20**	**9.94%**	**$1,549,668.67**	**$1,833,781.30**	**18.33%**
Expense							
603-40750-101	SALARIES FULL TIME - REGULAR	$0.00	$351.22	0.00%	$392.10	$398.48	-1.63%
603-40750-102	SALARIES FULL TIME - OVERTIME	$0.00	$111.60	0.00%	$0.00	$111.60	0.00%
603-40750-121	P.E.R.A.	$0.00	$34.71	0.00%	$29.20	$38.25	-30.99%
603-40750-122	F.I.C.A.	$0.00	$30.81	0.00%	$25.91	$34.43	-32.88%
603-40750-131	HEALTH, LIFE, HSA, DEFERRED COMP	$0.00	$23.38	0.00%	$858.45	$23.38	97.28%
603-47000-600	BONDS - PRINCIPAL	$0.00	$0.00	0.00%	$60,000.00	$65,000.00	-8.33%
603-47500-610	BOND INTEREST & CHARGES	$0.00	$0.00	0.00%	$11,217.50	$10,317.50	8.02%
603-49555-225	UTILITY CREDIT CARD FEES EXPENSE	$0.00	$0.00	0.00%	$0.00	$1,104.55	0.00%
603-49555-900	PURCHASED POWER	$272,287.89	$357,153.70	-31.17%	$888,979.99	$1,074,760.46	-20.90%
603-49580-101	SALARIES FULL TIME REGULAR	$1,554.76	$1,815.64	-16.78%	$5,431.28	$5,435.76	-0.08%
603-49580-121	P.E.R.A.	$115.10	$136.16	-18.30%	$402.85	$408.73	-1.46%
603-49580-122	F.I.C.A.	$117.42	$137.68	-17.25%	$410.97	$412.79	-0.44%
603-49580-131	HEALTH, LIFE, HSA, DEFERRED COMP	$62.00	$197.97	-219.31%	$473.44	$493.33	-4.20%
603-49580-133	LIFE INSURANCE	$2.86	$0.00	100.00%	$8.58	$0.00	100.00%
603-49581-101	SALARIES FULL TIME REGULAR	$777.36	$907.82	-16.78%	$2,744.76	$2,717.88	0.98%
603-49581-121	P.E.R.A.	$57.56	$68.08	-18.28%	$203.63	$204.37	-0.36%
603-49581-122	F.I.C.A.	$58.70	$68.82	-17.24%	$207.14	$206.35	0.38%
603-49581-131	HEALTH, LIFE, HSA, DEFERRED COMP	$31.00	$98.97	-219.26%	$243.58	$246.63	-1.25%
603-49581-133	LIFE INSURANCE	$1.43	$0.00	100.00%	$4.29	$0.00	100.00%
603-49581-220	REPAIR & MAINTENANCE SUPPLIES	$10.48	$0.00	100.00%	$10.48	$0.00	100.00%
603-49581-321	TELEPHONE	$41.24	$41.39	-0.36%	$82.48	$124.17	-50.55%
603-49582-220	REPAIR & MAINTENANCE SUPPLIES	$48.86	$0.00	100.00%	$97.72	$0.00	100.00%
603-49583-101	SALARIES FULL TIME REGULAR	$233.20	$272.36	-16.79%	$814.64	$815.40	-0.09%
603-49583-121	P.E.R.A.	$17.26	$20.42	-18.31%	$60.41	$61.30	-1.47%
603-49583-122	F.I.C.A.	$17.62	$20.66	-17.25%	$61.67	$61.95	-0.45%
603-49583-131	HEALTH, LIFE, HSA, DEFERRED COMP	$9.30	$29.67	-219.03%	$71.01	$73.94	-4.13%
603-49583-133	LIFE INSURANCE	$0.43	$0.00	100.00%	$1.29	$0.00	100.00%
603-49583-220	REPAIR & MAINTENANCE SUPPLIES	$0.00	$0.00	0.00%	$9.12	$0.00	100.00%
603-49584-101	SALARIES FULL TIME REGULAR	$233.20	$272.36	-16.79%	$814.64	$815.40	-0.09%
603-49584-121	P.E.R.A.	$17.26	$20.42	-18.31%	$60.41	$61.30	-1.47%
603-49584-122	F.I.C.A.	$17.62	$20.66	-17.25%	$61.67	$61.95	-0.45%

		2024 March Activity	2025 March Activity	Variance %	2024 YTD Activity	2025 YTD Activity	Variance %
603-49584-131	HEALTH, LIFE, HSA, DEFERRED COMP	$9.30	$29.67	-219.03%	$71.01	$73.94	-4.13%
603-49584-133	LIFE INSURANCE	$0.43	$0.00	100.00%	$1.29	$0.00	100.00%
603-49584-220	REPAIR & MAINTENANCE SUPPLIES	$108.37	$219.37	-102.43%	$364.37	$254.50	30.15%
603-49585-220	REPAIR & MAINTENANCE SUPPLIES	$0.00	$0.00	0.00%	$0.00	$3.95	0.00%
603-49586-220	REPAIR & MAINTENANCE SUPPLIES	$2,632.20	$0.00	100.00%	$3,287.60	$1,309.20	60.18%
603-49588-102	SALARIES FULL TIME OVERTIME	$947.27	$1,214.26	-28.19%	$3,916.26	$3,929.28	-0.33%
603-49588-121	P.E.R.A.	$70.60	$91.06	-28.98%	$289.20	$294.70	-1.90%
603-49588-122	F.I.C.A.	$60.91	$81.15	-33.23%	$257.86	$272.42	-5.65%
603-49588-131	HEALTH, LIFE, HSA, DEFERRED COMP	$75.35	$56.97	24.39%	$694.98	$142.83	79.45%
603-49588-133	LIFE INSURANCE	$2.12	$0.00	100.00%	$5.63	$0.00	100.00%
603-49590-101	SALARIES FULL TIME REGULAR	$1,710.19	$1,815.64	-6.17%	$6,520.16	$5,610.76	13.95%
603-49590-121	P.E.R.A.	$126.60	$136.16	-7.55%	$483.36	$421.86	12.72%
603-49590-122	F.I.C.A.	$127.57	$137.68	-7.93%	$481.47	$426.18	11.48%
603-49590-131	HEALTH, LIFE, HSA, DEFERRED COMP	$85.16	$197.97	-132.47%	$793.86	$493.33	37.86%
603-49590-133	LIFE INSURANCE	$3.46	$0.00	100.00%	$9.18	$0.00	100.00%
603-49591-101	SALARIES FULL TIME REGULAR	$29.20	$0.00	100.00%	$301.68	$390.96	-29.59%
603-49591-121	P.E.R.A.	$2.17	$0.00	100.00%	$22.61	$29.32	-29.68%
603-49591-122	F.I.C.A.	$1.69	$0.00	100.00%	$22.53	$26.80	-18.95%
603-49591-131	HEALTH, LIFE, HSA, DEFERRED COMP	$6.88	$0.00	100.00%	$6.88	$73.47	-967.88%
603-49591-133	LIFE INSURANCE	$0.18	$0.00	100.00%	$0.18	$0.00	100.00%
603-49591-220	REPAIR & MAINTENANCE SUPPLIES	$0.00	$0.00	0.00%	$0.00	$97.50	0.00%
603-49592-101	SALARIES FULL TIME REGULAR	$2,136.07	$1,741.60	18.47%	$4,952.22	$3,720.66	24.87%
603-49592-102	SALARIES FULL TIME OVERTIME	$315.76	$242.86	23.09%	$1,555.45	$961.77	38.17%
603-49592-121	P.E.R.A.	$182.42	$148.82	18.42%	$484.27	$351.18	27.48%
603-49592-122	F.I.C.A.	$159.97	$131.32	17.91%	$439.02	$320.39	27.02%
603-49592-131	HEALTH, LIFE, HSA, DEFERRED COMP	$93.86	$420.23	-347.72%	$790.86	$766.89	3.03%
603-49592-133	LIFE INSURANCE	$2.50	$0.00	100.00%	$7.29	$0.00	100.00%
603-49592-220	REPAIR & MAINTENANCE SUPPLIES	$93.50	$0.00	100.00%	$1,423.76	$2,401.11	-68.65%
603-49593-101	SALARIES FULL TIME REGULAR	$3,075.71	$7,525.23	-144.67%	$25,315.96	$24,791.94	2.07%
603-49593-102	SALARIES FULL TIME OVERTIME	$116.60	$141.78	-21.60%	$848.35	$815.81	3.84%
603-49593-121	P.E.R.A.	$237.10	$575.01	-142.52%	$1,942.50	$1,920.63	1.13%
603-49593-122	F.I.C.A.	$207.52	$511.87	-146.66%	$1,744.37	$1,735.79	0.49%
603-49593-131	HEALTH, LIFE, HSA, DEFERRED COMP	$402.19	$1,831.57	-355.40%	$4,097.60	$5,570.39	-35.94%
603-49593-133	LIFE INSURANCE	$7.15	$0.00	100.00%	$25.97	$0.00	100.00%
603-49593-220	REPAIR & MAINTENANCE SUPPLIES	$1,860.28	$59.08	96.82%	$4,899.71	$65.71	98.66%
603-49594-101	SALARIES FULL TIME REGULAR	$12,941.76	$7,501.85	42.03%	$29,630.13	$18,716.01	36.83%
603-49594-102	SALARIES FULL TIME OVERTIME	$219.50	$0.00	100.00%	$219.50	$425.34	-93.78%
603-49594-121	P.E.R.A.	$977.52	$562.66	42.44%	$2,220.87	$1,435.62	35.36%
603-49594-122	F.I.C.A.	$853.18	$502.25	41.13%	$1,982.21	$1,316.47	33.59%
603-49594-131	HEALTH, LIFE, HSA, DEFERRED COMP	$1,242.02	$1,771.28	-42.61%	$5,040.01	$3,518.43	30.19%
603-49594-133	LIFE INSURANCE	$16.65	$0.00	100.00%	$25.37	$0.00	100.00%
603-49594-220	REPAIR & MAINTENANCE SUPPLIES	$7,289.41	$5,527.67	24.17%	$10,055.87	$5,527.67	45.03%

		2024 March Activity	2025 March Activity	Variance %	2024 YTD Activity	2025 YTD Activity	Variance %
603-49595-101	SALARIES FULL TIME REGULAR	$102.93	$94.52	8.17%	$102.93	$94.52	8.17%
603-49595-121	P.E.R.A.	$7.66	$7.09	7.44%	$7.66	$7.09	7.44%
603-49595-122	F.I.C.A.	$6.82	$6.26	8.21%	$6.82	$6.26	8.21%
603-49595-131	HEALTH, LIFE, HSA, DEFERRED COMP	$0.00	$21.84	0.00%	$0.00	$21.84	0.00%
603-49595-220	REPAIR & MAINTENANCE SUPPLIES	$0.00	$0.00	0.00%	$0.00	$737.58	0.00%
603-49596-101	SALARIES FULL TIME REGULAR	$34.31	$4,588.19	-13,272.75%	$2,491.43	$6,332.64	-154.18%
603-49596-102	SALARIES FULL TIME OVERTIME	$0.00	$0.00	0.00%	$0.00	$131.25	0.00%
603-49596-121	P.E.R.A.	$2.55	$344.12	-13,394.90%	$185.65	$484.79	-161.13%
603-49596-122	F.I.C.A.	$2.27	$304.80	-13,327.31%	$167.89	$444.21	-164.58%
603-49596-131	HEALTH, LIFE, HSA, DEFERRED COMP	$0.00	$1,142.21	0.00%	$1,002.12	$1,212.22	-20.97%
603-49596-220	REPAIR & MAINTENANCE SUPPLIES	$261.57	$0.00	100.00%	$2,250.56	$0.00	100.00%
603-49597-101	SALARIES FULL TIME REGULAR	$58.40	$0.00	100.00%	$734.59	$33.61	95.42%
603-49597-121	P.E.R.A.	$4.34	$0.00	100.00%	$54.69	$2.53	95.37%
603-49597-122	F.I.C.A.	$3.37	$0.00	100.00%	$50.41	$2.04	95.95%
603-49597-131	HEALTH, LIFE, HSA, DEFERRED COMP	$0.00	$0.00	0.00%	$139.84	$10.46	92.52%
603-49597-133	LIFE INSURANCE	$0.00	$0.00	0.00%	$1.24	$0.00	100.00%
603-49597-220	REPAIR & MAINTENANCE SUPPLIES	$0.00	$136.79	0.00%	$0.00	$136.79	0.00%
603-49598-101	SALARIES FULL TIME REGULAR	$0.00	$0.00	0.00%	$0.00	$350.00	0.00%
603-49598-121	P.E.R.A.	$0.00	$0.00	0.00%	$0.00	$26.25	0.00%
603-49598-122	F.I.C.A.	$0.00	$0.00	0.00%	$0.00	$23.33	0.00%
603-49598-131	HEALTH, LIFE, HSA, DEFERRED COMP	$0.00	$0.00	0.00%	$0.00	$84.92	0.00%
603-49598-220	REPAIR & MAINTENANCE SUPPLIES	$211.07	$0.00	100.00%	$211.07	$0.00	100.00%
603-49901-101	SALARIES FULL TIME REGULAR	$2,880.49	$2,259.23	21.57%	$8,825.58	$7,122.41	19.30%
603-49901-102	SALARIES FULL TIME OVERTIME	$116.60	$0.00	100.00%	$116.60	$0.00	100.00%
603-49901-121	P.E.R.A.	$221.91	$169.44	23.64%	$662.59	$534.43	19.34%
603-49901-122	F.I.C.A.	$178.86	$141.04	21.15%	$557.39	$458.28	17.78%
603-49901-131	HEALTH, LIFE, HSA, DEFERRED COMP	$175.31	$731.85	-317.46%	$1,815.70	$1,983.52	-9.24%
603-49901-133	LIFE INSURANCE	$4.56	$0.00	100.00%	$20.16	$0.00	100.00%
603-49902-101	SALARIES FULL TIME REGULAR	$2,130.02	$966.08	54.64%	$5,927.42	$3,928.40	33.72%
603-49902-102	SALARIES FULL TIME OVERTIME	$82.14	$0.00	100.00%	$82.14	$0.00	100.00%
603-49902-121	P.E.R.A.	$165.40	$72.46	56.19%	$442.73	$297.78	32.74%
603-49902-122	F.I.C.A.	$132.51	$58.63	55.75%	$375.50	$252.04	32.88%
603-49902-131	HEALTH, LIFE, HSA, DEFERRED COMP	$493.92	$299.99	39.26%	$1,422.93	$1,004.51	29.41%
603-49902-133	LIFE INSURANCE	$12.84	$0.00	100.00%	$21.42	$0.00	100.00%
603-49903-101	SALARIES FULL TIME REGULAR	$4,904.76	$5,620.68	-14.60%	$18,216.40	$17,140.88	5.90%
603-49903-121	PERA	$365.50	$421.55	-15.34%	$1,332.02	$1,285.74	3.47%
603-49903-122	FICA	$299.79	$342.50	-14.25%	$1,120.74	$1,088.22	2.90%
603-49903-131	HEALTH, LIFE, HSA, DEFERRED COMP	$533.19	$1,685.00	-216.02%	$4,705.44	$4,476.13	4.87%
603-49903-133	LIFE INSURANCE	$16.54	$0.00	100.00%	$50.14	$0.00	100.00%
603-49903-200	OFFICE SUPPLIES	$0.00	$337.68	0.00%	$383.20	$1,948.04	-408.36%
603-49903-321	TELEPHONE CHARGES	$410.86	$410.00	0.21%	$819.22	$1,372.00	-67.48%
603-49903-322	POSTAGE	$973.95	$977.73	-0.39%	$2,906.09	$1,963.09	32.45%

		2024 March Activity	2025 March Activity	Variance %	2024 YTD Activity	2025 YTD Activity	Variance %
603-49908-101	SALARIES FULL TIME REGULAR	$160.61	$336.10	-109.26%	$1,006.41	$804.63	20.05%
603-49908-121	P.E.R.A.	$11.94	$25.20	-111.06%	$74.92	$60.38	19.41%
603-49908-122	F.I.C.A.	$9.27	$20.42	-120.28%	$60.32	$50.44	16.38%
603-49908-131	HEALTH, LIFE, HSA, DEFERRED COMP	$13.75	$105.75	-669.09%	$244.38	$221.56	9.34%
603-49908-133	LIFE INSURANCE	$0.36	$0.00	100.00%	$1.97	$0.00	100.00%
603-49908-307	ENERGY CONSERVATION PRGMS	$1,232.00	$252.00	79.55%	$2,904.00	$909.50	68.68%
603-49908-342	ENERGY CONSERVATION ADVERTISNG	$0.00	$0.00	0.00%	$3,500.00	$0.00	100.00%
603-49920-101	SALARIES FULL TIME REGULAR	$7,426.37	$8,934.18	-20.30%	$34,388.91	$26,308.72	23.50%
603-49920-121	P.E.R.A.	$554.18	$682.64	-23.18%	$2,601.08	$2,016.53	22.47%
603-49920-122	F.I.C.A.	$523.98	$646.69	-23.42%	$2,442.28	$1,935.82	20.74%
603-49920-131	HEALTH, LIFE, HSA, DEFERRED COMP	$533.68	$1,629.38	-205.31%	$6,683.91	$3,957.33	40.79%
603-49920-133	LIFE INSURANCE	$17.24	$0.00	100.00%	$75.94	$0.00	100.00%
603-49920-142	UNEMPLOYMENT/SEVERENCE PAY	$8,612.62	$0.00	100.00%	$8,612.62	$0.00	100.00%
603-49920-200	OFFICE SUPPLIES	$4,153.75	$670.85	83.85%	$20,225.93	$5,600.13	72.31%
603-49920-303	ENGINEERING FEES	$8,794.50	$0.00	100.00%	$10,590.00	$0.00	100.00%
603-49920-306	DRUG TESTING EXPENSES	$0.00	$259.41	0.00%	$0.00	$373.41	0.00%
603-49920-321	TELEPHONE	$517.33	$555.83	-7.44%	$1,748.98	$2,018.02	-15.38%
603-49920-322	POSTAGE	$500.00	$500.00	0.00%	$1,500.00	$3,000.00	-100.00%
603-49920-342	ADVERTISING EXPENSE	$0.00	$0.00	0.00%	$2,640.13	$600.00	77.27%
603-49920-360	INSURANCE	$0.00	$0.00	0.00%	$990.00	$0.00	100.00%
603-49920-417	CLOTHING ALLOWANCE	$0.00	$0.00	0.00%	$350.00	$5,491.87	-1,469.11%
603-49920-418	SAFETY GLASSES	$0.00	$0.00	0.00%	$11.24	$252.73	-2,148.49%
603-49920-433	DUES AND SUBSCRIPTIONS	$889.39	$1,253.60	-40.95%	$4,400.64	$16,382.60	-272.28%
603-49925-101	SALARIES FULL TIME REGULAR	$307.13	$676.80	-120.36%	$890.88	$786.18	11.75%
603-49925-121	P.E.R.A.	$22.80	$50.76	-122.63%	$66.22	$58.96	10.96%
603-49925-122	F.I.C.A.	$19.49	$45.71	-134.53%	$53.75	$52.90	1.58%
603-49925-131	HEALTH, LIFE, HSA, DEFERRED COMP	$6.88	$169.69	-2,366.42%	$215.01	$195.97	8.86%
603-49925-133	LIFE INSURANCE	$0.18	$0.00	100.00%	$2.51	$0.00	100.00%
603-49928-101	SALARIES FULL TIME REGULAR	$276.73	$341.30	-23.33%	$804.71	$1,307.46	-62.48%
603-49928-121	P.E.R.A.	$20.61	$25.59	-24.16%	$59.81	$98.06	-63.95%
603-49928-122	F.I.C.A.	$18.01	$22.82	-26.71%	$52.74	$87.92	-66.70%
603-49928-131	HEALTH, LIFE, HSA, DEFERRED COMP	$0.00	$85.38	0.00%	$215.81	$314.22	-45.60%
603-49928-133	LIFE INSURANCE	$0.00	$0.00	0.00%	$0.99	$0.00	100.00%
603-49928-331	MEETING EXPENSES	$16.98	$0.00	100.00%	$72.31	$30.79	57.42%
603-49928-418	SAFETY TRAINING EXPENSES	$0.00	$55.71	0.00%	$2,443.32	$2,629.46	-7.62%
603-49930-101	SALARIES FULL TIME REGULAR	$0.00	$0.00	0.00%	$4,721.00	$2,755.48	41.63%
603-49930-121	P.E.R.A	$0.00	$0.00	0.00%	$346.04	$206.67	40.28%
603-49930-122	F.I.C.A.	$0.00	$0.00	0.00%	$330.79	$210.79	36.28%
603-49930-131	HEALTH, LIFE, HSA, DEFERRED COMP	$0.00	$0.00	0.00%	$945.32	$0.00	100.00%
603-49930-133	LIFE INSURANCE	$0.00	$0.00	0.00%	$8.58	$0.00	100.00%
603-49930-220	REPAIR & MAINTENANCE SUPPLIES	$692.76	$0.00	100.00%	$692.76	$1,255.00	-81.16%
603-49932-101	SALARIES FULL TIME REGULAR	$4,495.17	$1,519.20	66.20%	$13,389.07	$9,936.31	25.79%

		2024 March Activity	2025 March Activity	Variance %	2024 YTD Activity	2025 YTD Activity	Variance %
603-49932-103	SALARIES PART TIME REGULAR	$0.00	$0.00	0.00%	$0.00	$43.88	0.00%
603-49932-121	P.E.R.A.	$334.43	$113.94	65.93%	$990.99	$745.24	24.80%
603-49932-122	F.I.C.A.	$294.59	$103.60	64.83%	$932.52	$684.80	26.56%
603-49932-131	HEALTH, LIFE, HSA, DEFERRED COMP	$347.25	$371.81	-7.07%	$2,007.26	$2,025.85	-0.93%
603-49932-133	LIFE INSURANCE	$1.43	$0.00	100.00%	$23.19	$0.00	100.00%
603-49932-210	OPERATING SUPPLIES	$205.01	$147.93	27.84%	$328.10	$572.31	-74.43%
603-49932-220	REPAIR & MAINTENANCE SUPPLIES	$0.00	$0.00	0.00%	$0.00	$62.99	0.00%
603-49932-240	SMALL TOOLS & EQUIPMENT	$7.51	$214.82	-2,760.45%	$876.63	$783.71	10.60%
603-49932-400	EQUIPMENT REPAIR & MAINTENANCE	$0.00	$0.00	0.00%	$284.68	$0.00	100.00%
603-49933-101	SALARIES FULL TIME REGULAR	$1,074.60	$1,826.90	-70.01%	$3,938.93	$10,540.97	-167.61%
603-49933-121	P.E.R.A.	$79.92	$137.02	-71.45%	$293.52	$794.01	-170.51%
603-49933-122	F.I.C.A.	$70.89	$122.43	-72.70%	$268.29	$730.93	-172.44%
603-49933-131	HEALTH, LIFE, HSA, DEFERRED COMP	$78.16	$450.24	-476.05%	$942.33	$2,083.75	-121.13%
603-49933-133	LIFE INSURANCE	$0.60	$0.00	100.00%	$3.18	$0.00	100.00%
603-49933-212	MOTOR FUELS & LUBRICANTS	$1,373.96	$0.00	100.00%	$3,068.56	$1,737.23	43.39%
603-49933-220	REPAIR & MAINTENANCE SUPPLIES	$0.00	$0.00	0.00%	$219.82	$43.92	80.02%
603-49933-240	SMALL TOOLS & EQUIPMENT	$0.00	$0.00	0.00%	$0.00	$62.27	0.00%
603-49933-400	EQUIPMENT REPAIR & MAINTENANCE	$146.62	$79.53	45.76%	$2,226.38	$703.43	68.40%
603-49960-365	INSURANCE CLAIM REV/EXPENSE	$0.00	($39,502.95)	0.00%	$0.00	($39,502.95)	0.00%
603-49970-420	DEPRECIATION	$45,086.00	$45,086.00	0.00%	$135,258.00	$135,258.00	0.00%
603-49980-635	INTEREST EXP. (DEPOSIT REFUND)	$81.88	$104.67	-27.83%	$156.65	$232.49	-48.41%
603-49990-622	TRANSFER TO GENERAL FUND	$27,084.00	$27,084.00	0.00%	$81,244.00	$81,252.00	-0.01%
603-49990-727	TRNSFR TO GOLF	$0.00	($192,000.00)	0.00%	$0.00	($192,000.00)	0.00%
603-49993-522	INVENTORY PURCHASES	$84,212.77	$52,705.09	37.41%	$86,145.52	$112,938.39	-31.10%
603-49995-107	CONTRACT LABOR	$6,050.00	$0.00	100.00%	$6,050.00	$728.50	87.96%
603-49995-512	STATION EQUIPMENT	$0.00	$0.00	0.00%	$0.00	$32,556.87	0.00%
603-49995-526	TRANSPORTATION EQUIPMENT	$69,190.31	$0.00	100.00%	$193,179.31	$0.00	100.00%
	Expense Total:	**$604,484.95**	**$332,059.23**	**45.07%**	**$1,795,024.06**	**$1,550,188.94**	**13.64%**
	Fund 603 Surplus (Deficit):	**-101,460.36**	**$220,980.97**	**317.80%**	**($245,355.39)**	**$283,592.36**	**215.58%**

Fund: 604 - WATER FUND

Revenue

		2024 March Activity	2025 March Activity	Variance %	2024 YTD Activity	2025 YTD Activity	Variance %
604-40000-31020	CURRENT AD VALOREM TAXES	$0.00	$0.00	0.00%	$1,000.70	$211.21	-78.89%
604-40000-36100	SPECIAL ASSESSMENTS RECEIVABLE	$0.00	$377.47	0.00%	$1,068.99	$424.07	-60.33%
604-40000-36101	SPECIAL ASSESSMENT INTEREST	$0.00	$0.00	0.00%	$633.74	$13.92	-97.80%
604-40000-36210	INTEREST EARNINGS	$2,365.73	$1,808.49	-23.55%	$6,893.04	$7,042.89	2.17%
604-40000-36300	CHANGE IN FAIR VALUE/INVESTMNT	$660.96	$0.00	-100.00%	($831.20)	$1,748.23	310.33%
604-40000-37100	RESIDENTIAL WATER SALES	$33,288.50	$34,964.85	5.04%	$100,424.39	$106,303.49	5.85%
604-40000-37102	COMMERCIAL WATER SALES	$24,543.59	$23,530.74	-4.13%	$71,085.46	$71,056.28	-0.04%
604-40000-37110	WATER SERVICE CHARGES	$0.00	$0.00	0.00%	$640.00	$640.00	0.00%
604-40000-37120	WATER CUSTOMER SERVICES	$816.00	$4,613.57	465.39%	$3,748.83	$6,765.17	80.46%
604-40000-37130	TOWER LEASE INCOME	$0.00	$0.00	0.00%	$0.00	($155.00)	0.00%

		2024 March Activity	2025 March Activity	Variance %	2024 YTD Activity	2025 YTD Activity	Variance %
604-40000-37450	LATE FEES	$0.00	$1.78	0.00%	$0.00	$6.21	0.00%
	Revenue Total:	**$61,674.78**	**$65,296.90**	**5.87%**	**$184,663.95**	**$194,056.47**	**5.09%**
Expense							
604-47500-610	BOND INTEREST	$0.00	$0.00	0.00%	$9,000.00	$7,755.00	13.83%
604-49405-101	SALARIES FULL TIME REGULAR	$68.60	$0.00	100.00%	$712.03	$0.00	100.00%
604-49405-102	SALARIES FULL TIME OVERTIME	$332.99	$242.86	27.07%	$1,259.39	$830.52	34.05%
604-49405-121	P.E.R.A.	$29.92	$18.20	39.17%	$146.23	$62.29	57.40%
604-49405-122	F.I.C.A.	$26.02	$16.24	37.59%	$125.79	$57.47	54.31%
604-49405-131	HEALTH, LIFE, HSA, DEFERRED COMP	$24.53	$11.40	53.53%	$379.40	$30.52	91.96%
604-49405-133	LIFE INSURANCE	$0.69	$0.00	100.00%	$6.06	$0.00	100.00%
604-49405-380	UTILITIES	$8,046.42	$6,712.46	16.58%	$23,069.01	$14,861.28	35.58%
604-49410-101	SALARIES FULL TIME REGULAR	$4,660.86	$4,647.12	0.29%	$20,315.01	$17,883.02	11.97%
604-49410-102	SALARIES FULL TIME OVERTIME	$333.00	$242.86	27.07%	$2,145.82	$1,565.74	27.03%
604-49410-121	P.E.R.A.	$374.01	$366.74	1.94%	$1,646.67	$1,468.70	10.81%
604-49410-122	F.I.C.A.	$319.22	$319.00	0.07%	$1,469.67	$1,316.12	10.45%
604-49410-131	HEALTH, LIFE, HSA, DEFERRED COMP	$298.04	$1,315.68	-341.44%	$3,742.00	$4,015.20	-7.30%
604-49410-133	LIFE INSURANCE	$9.32	$0.00	100.00%	$35.92	$0.00	100.00%
604-49410-210	GENERAL SUPPLIES	$2,382.22	$28.00	98.82%	$9,059.84	$6,405.90	29.29%
604-49410-220	REPAIR & MAINTENANCE SUPPLIES	$1,274.83	$6.29	99.51%	$1,452.43	$2,083.33	-43.44%
604-49410-400	EQUIPMENT REPAIR & MAINTENANCE	$0.00	$0.00	0.00%	$1,694.96	$3,644.16	-115.00%
604-49415-101	SALARIES FULL TIME REGULAR	$1,615.42	$8,008.59	-395.76%	$4,180.74	$11,657.60	-178.84%
604-49415-102	SALARIES FULL TIME OVERTIME	$0.00	$229.05	0.00%	$0.00	$229.05	0.00%
604-49415-121	P.E.R.A.	$121.15	$617.85	-409.99%	$309.57	$893.14	-188.51%
604-49415-122	F.I.C.A.	$96.66	$538.43	-457.03%	$249.87	$780.91	-212.53%
604-49415-131	HEALTH, LIFE, HSA, DEFERRED COMP	$98.87	$2,318.37	-2,244.87%	$815.91	$3,142.30	-285.13%
604-49415-133	LIFE INSURANCE	$2.58	$0.00	100.00%	$8.33	$0.00	100.00%
604-49415-210	GENERAL SUPPLIES	$3,029.52	$29.90	99.01%	$3,581.02	$3,455.00	3.52%
604-49415-220	REPAIR & MAINTENANCE SUPPLIES	$0.00	$4,650.99	0.00%	$383.19	$4,802.10	-1,153.19%
604-49415-400	EQUIPMENT REPAIR & MAINTENANCE	$0.00	$0.00	0.00%	$0.00	$304.03	0.00%
604-49420-101	SALARIES FULL TIME REGULAR	$3,915.02	$3,800.15	2.93%	$14,041.17	$11,174.35	20.42%
604-49420-121	P.E.R.A.	$292.68	$290.65	0.69%	$1,040.44	$855.85	17.74%
604-49420-122	F.I.C.A.	$271.58	$273.93	-0.87%	$980.69	$817.77	16.61%
604-49420-131	HEALTH, LIFE, HSA, DEFERRED COMP	$254.16	$700.89	-175.77%	$1,744.80	$1,716.36	1.63%
604-49420-133	LIFE INSURANCE	$9.08	$0.00	100.00%	$23.44	$0.00	100.00%
604-49420-142	SEVERENCE PAY	$5,991.39	$0.00	100.00%	$5,991.39	$0.00	100.00%
604-49420-210	GENERAL SUPPLIES	$160.18	$81.71	48.99%	$860.65	$381.98	55.62%
604-49420-321	TELEPHONE	$210.27	$83.89	60.10%	$563.82	$679.20	-20.46%
604-49420-331	SCHOOLS, MEETING & TRAVEL EXP.	$52.41	$0.00	100.00%	$682.19	$0.00	100.00%
604-49420-360	INSURANCE	$0.00	$0.00	0.00%	($342.00)	$0.00	-100.00%
604-49420-433	DUES AND SUBSCRIPTIONS	$400.00	$0.00	100.00%	$7,340.59	$8,314.00	-13.26%
604-49420-530	IMPROVEMENTS OTHER THAN BLDGS	$6,627.53	$0.00	100.00%	$21,917.53	$0.00	100.00%
604-49425-101	SALARIES FULL TIME REGULAR	$0.00	$0.00	0.00%	$191.66	$0.00	100.00%

		2024 March Activity	2025 March Activity	Variance %	2024 YTD Activity	2025 YTD Activity	Variance %
604-49425-121	P.E.R.A.	$0.00	$0.00	0.00%	$14.38	$0.00	100.00%
604-49425-122	F.I.C.A.	$0.00	$0.00	0.00%	$11.49	$0.00	100.00%
604-49425-131	HEALTH, LIFE, HSA, DEFERRED COMP	$0.00	$0.00	0.00%	$94.19	$0.00	100.00%
604-49425-133	LIFE INSURANCE	$0.00	$0.00	0.00%	$0.89	$0.00	100.00%
604-49430-101	SALARIES FULL TIME REGULAR	$372.31	$817.24	-119.51%	$3,299.70	$2,462.10	25.38%
604-49430-121	P.E.R.A.	$27.77	$61.30	-120.74%	$239.70	$188.38	21.41%
604-49430-122	F.I.C.A.	$21.69	$48.12	-121.85%	$206.09	$154.25	25.15%
604-49430-131	HEALTH, LIFE, HSA, DEFERRED COMP	$41.25	$314.66	-662.81%	$954.10	$789.13	17.29%
604-49430-133	LIFE INSURANCE	$1.07	$0.00	100.00%	$6.78	$0.00	100.00%
604-49430-210	GENERAL SUPPLIES	$750.40	$0.00	100.00%	$1,130.80	$784.59	30.62%
604-49435-101	SALARIES FULL TIME REGULAR	$1,275.19	$885.52	30.56%	$4,616.76	$2,287.60	50.45%
604-49435-121	P.E.R.A.	$94.99	$66.46	30.03%	$338.64	$172.23	49.14%
604-49435-122	F.I.C.A.	$83.71	$57.48	31.33%	$302.28	$154.28	48.96%
604-49435-131	HEALTH, LIFE, HSA, DEFERRED COMP	$107.83	$263.33	-144.21%	$823.02	$552.68	32.85%
604-49435-133	LIFE INSURANCE	$3.41	$0.00	100.00%	$10.79	$0.00	100.00%
604-49435-210	GENERAL SUPPLIES	$0.00	$0.00	0.00%	$99.39	$0.00	100.00%
604-49440-101	SALARIES FULL TIME REGULAR	$0.00	$318.36	0.00%	$60.28	$4,556.30	-7,458.56%
604-49440-121	P.E.R.A.	$0.00	$23.88	0.00%	$4.38	$356.65	-8,042.69%
604-49440-122	F.I.C.A.	$0.00	$18.54	0.00%	$4.02	$291.76	-7,157.71%
604-49440-131	HEALTH, LIFE, HSA, DEFERRED COMP	$0.00	$125.72	0.00%	$14.48	$1,423.80	-9,732.87%
604-49440-212	MOTOR FUELS & LUBRICANTS	$508.46	$0.00	100.00%	$909.86	$516.05	43.28%
604-49440-400	EQUIPMENT REPAIR & MAINTENANCE	$17.93	$90.01	-402.01%	$39.18	$90.01	-129.73%
604-49970-420	DEPRECIATION	$21,681.00	$21,681.00	0.00%	$65,043.00	$65,043.00	0.00%
604-49993-522	INVENTORY PURCHASES	$0.00	$0.00	0.00%	$9,676.04	$0.00	100.00%
	Expense Total:	**$66,316.18**	**$60,322.87**	**9.04%**	**$228,725.47**	**$191,005.70**	**16.49%**
	Fund 604 Surplus (Deficit):	**-4,641.40**	**$4,974.03**	**207.17%**	**($44,061.52)**	**$3,050.77**	**106.92%**

Fund: 605 - LIQUOR FUND

Revenue

		2024 March Activity	2025 March Activity	Variance %	2024 YTD Activity	2025 YTD Activity	Variance %
605-40000-36210	INTEREST EARNINGS	$715.93	$517.54	-27.71%	$3,795.98	$3,782.55	-0.35%
605-40000-36300	CHANGE IN FAIR VALUE/INVESTMNT	$1,095.06	$0.00	-100.00%	($1,377.11)	$2,896.44	310.33%
605-40000-37811	LIQUOR SALES-OFF SALE	$95,204.93	$86,223.77	-9.43%	$271,114.97	$268,239.61	-1.06%
605-40000-37812	BEER SALES-OFF SALE	$108,741.44	$100,890.69	-7.22%	$288,811.79	$293,957.98	1.78%
605-40000-37814	SOFT DRINKS-OFF SALE	$4,652.23	$4,853.71	4.33%	$12,580.45	$12,739.30	1.26%
605-40000-37818	THC BEVERAGE & EDIBLE SALES	$0.00	$1,243.82	0.00%	$0.00	$3,020.50	0.00%
605-40000-37820	CIGARETTE SALES	$3,131.75	$4,108.75	31.20%	$8,110.50	$11,082.75	36.65%
605-40000-37835	MISCELLANEOUS REVENUES	$84.92	$105.96	24.78%	$41.65	$372.90	795.32%
	Revenue Total:	**$213,626.26**	**$197,944.24**	**-7.34%**	**$583,078.23**	**$596,092.03**	**2.23%**

Expense

		2024 March Activity	2025 March Activity	Variance %	2024 YTD Activity	2025 YTD Activity	Variance %
605-49750-251	LIQUOR PURCHASES	$72,481.36	$30,297.65	58.20%	$250,503.30	$216,964.72	13.39%
605-49750-252	BEER PURCHASES	$84,240.91	$52,131.46	38.12%	$256,754.70	$220,469.70	14.13%
605-49750-254	MIX & SOFTDRINK PURCHASES	$806.04	$1,335.72	-65.71%	$4,098.02	$3,607.01	11.98%

		2024 March Activity	2025 March Activity	Variance %	2024 YTD Activity	2025 YTD Activity	Variance %
605-49750-256	CIGARETTE PURCHASES	$1,833.74	$3,433.67	-87.25%	$7,472.94	$9,351.98	-25.14%
605-49750-257	THC BEVERAGE & EDIBLE EXPENSE	$0.00	$0.00	0.00%	$0.00	$651.50	0.00%
605-49750-333	FREIGHT	$1,532.42	$616.39	59.78%	$5,267.20	$4,607.11	12.53%
605-49751-101	SALARIES FULL TIME REGULAR	$6,717.11	$8,274.96	-23.19%	$25,982.64	$24,775.41	4.65%
605-49751-121	P.E.R.A.	$496.30	$626.24	-26.18%	$1,931.56	$1,875.01	2.93%
605-49751-122	F.I.C.A.	$423.48	$546.49	-29.05%	$1,722.46	$1,681.66	2.37%
605-49751-131	HEALTH, LIFE, HSA, DEFERRED COMP	$581.45	$1,976.58	-239.94%	$4,991.94	$4,949.58	0.85%
605-49751-133	LIFE INSURANCE	$15.20	$0.00	100.00%	$50.10	$0.00	100.00%
605-49751-142	SEVERENCE PAY	$6,365.85	$0.00	100.00%	$6,365.85	$0.00	100.00%
605-49751-200	OFFICE SUPPLIES	$47.25	$133.94	-183.47%	$534.60	$370.14	30.76%
605-49751-214	BOTTLE BAGS, ICE BAGS, ETC.	$411.37	$453.60	-10.27%	$871.39	$1,005.39	-15.38%
605-49751-225	CREDIT CARD CHARGES	$7,563.71	$0.00	100.00%	$16,099.85	$13,743.60	14.64%
605-49751-321	CELL PHONE REIMB	$0.00	$75.00	0.00%	$152.66	$225.00	-47.39%
605-49751-331	SCHOOLS, MEETING & TRAVEL EXP.	$1,059.00	$0.00	100.00%	$1,098.52	$82.09	92.53%
605-49751-342	ADVERTISING EXPENSE	$0.00	$100.00	0.00%	$135.75	$1,177.25	-767.22%
605-49751-360	INSURANCE	$0.00	$0.00	0.00%	$844.00	$0.00	100.00%
605-49751-432	BAD DEBT EXPENSES	$0.00	$10.00	0.00%	$0.00	$5.00	0.00%
605-49751-433	DUES AND SUBSCRIPTIONS	$0.00	$0.00	0.00%	$0.00	$1,492.37	0.00%
605-49751-560	FURNITURE & FIXTURES	$0.00	$0.00	0.00%	$0.00	$247.82	0.00%
605-49752-101	SALARIES FULL TIME REGULAR	$7,598.40	$8,366.40	-10.11%	$26,567.97	$25,067.28	5.65%
605-49752-102	SALARIES FULL TIME OVERTIME	$0.00	$34.95	0.00%	$755.53	$1,115.16	-47.60%
605-49752-103	SALARIES PART TIME REGULAR	$6,216.76	$6,002.21	3.45%	$20,771.88	$18,153.73	12.60%
605-49752-121	P.E.R.A.	$996.18	$937.22	5.92%	$15,847.94	$3,122.79	80.30%
605-49752-122	F.I.C.A.	$1,007.54	$1,064.74	-5.68%	$3,543.52	$3,297.15	6.95%
605-49752-131	HEALTH, LIFE, HSA, DEFERRED COMP	$734.99	$2,214.80	-201.34%	$5,659.94	$5,521.05	2.45%
605-49752-133	LIFE INSURANCE	$28.60	$0.00	100.00%	$85.80	$0.00	100.00%
605-49752-417	CLOTHING ALLOWANCE	$118.00	$0.00	100.00%	$177.00	$45.60	74.24%
605-49754-211	CLEANING SUPPLIES	$0.00	$0.00	0.00%	$137.34	$426.60	-210.62%
605-49754-220	REPAIR & MAINTENANCE SUPPLIES	$42.85	$0.00	100.00%	$342.85	$88.00	74.33%
605-49754-321	TELEPHONE	$124.49	$6.18	95.04%	$352.70	$336.45	4.61%
605-49754-380	UTILITIES	$917.81	$679.72	25.94%	$2,708.21	$2,037.48	24.77%
605-49754-400	EQUIPMENT REPAIR & MAINTENANCE	$0.00	$0.00	0.00%	$77.31	$238.94	-209.07%
605-49970-420	DEPRECIATION	$1,318.00	$1,318.00	0.00%	$3,954.00	$3,954.00	0.00%
605-49990-000	TRANSFER TO GENERAL FUND	$10,000.00	$10,000.00	0.00%	$30,000.00	$30,000.00	0.00%
	Expense Total:	**$213,678.81**	**$130,635.92**	**38.86%**	**$695,859.47**	**$600,686.57**	**13.68%**
	Fund 605 Surplus (Deficit):	**-52.55**	**$67,308.32**	**128,184.34%**	**($112,781.24)**	**($4,594.54)**	**95.93%**

Fund: 606 - WELLNESS CENTER

Revenue

		2024 March Activity	2025 March Activity	Variance %	2024 YTD Activity	2025 YTD Activity	Variance %
606-40000-36210	INTEREST EARNINGS	($376.77)	($608.80)	-61.58%	($1,063.52)	($1,723.55)	-62.06%
606-40000-37210	RENTALS	$5,599.70	$5,344.52	-4.56%	$11,416.19	$19,914.05	74.44%
606-40000-37212	AQUATIC CLASSES	$160.00	$160.00	0.00%	$1,440.00	$2,553.47	77.32%

		2024 March Activity	2025 March Activity	Variance %	2024 YTD Activity	2025 YTD Activity	Variance %
606-40000-37214	DRYLAND/AEROBIC REVENUES	$380.00	$710.00	86.84%	$1,045.00	$1,260.00	20.57%
606-40000-37220	MEMBERSHIP FEES	$23,358.85	$20,818.05	-10.88%	$67,817.31	$74,057.90	9.20%
606-40000-37222	LEASE REVENUE	$3,499.34	$3,776.87	7.93%	$13,597.02	$11,186.26	-17.73%
606-40000-37224	MISCELLENOUS REVENUE	$60.00	$0.00	-100.00%	$90.00	$30.00	-66.67%
606-40000-37226	VENDING	$0.00	$0.00	0.00%	$0.00	$2,108.70	0.00%
606-40000-37230	MERCHANDISE REVENUE	$1,152.75	$996.50	-13.55%	$4,797.69	$3,601.60	-24.93%
606-40000-37232	DAILY FEES	$15,300.50	$16,726.92	9.32%	$42,823.10	$43,062.33	0.56%
606-40000-37450	LATE FEES	$0.00	$0.00	0.00%	$0.00	$30.38	0.00%
606-40000-39205	TRANSFER FROM GENERAL FUND	$10,415.00	$10,415.00	0.00%	$31,265.00	$31,245.00	-0.06%
606-48000-39000	FRIENDS OF MAS CONTRIBUTIONS	$0.00	$1,785.00	0.00%	$0.00	$1,785.00	0.00%
	Revenue Total:	**$59,549.37**	**$60,124.06**	**0.97%**	**$173,227.79**	**$189,111.14**	**9.17%**
Expense							
606-41110-142	UNEMPLOYMENT/SEVERENCE	$1,872.30	$0.00	100.00%	$1,872.30	$0.00	100.00%
606-49390-101	SALARIES FULL TIME REGULAR	$2,510.04	$2,838.73	-13.10%	$8,777.64	$8,508.64	3.06%
606-49390-102	SALARIES OVERTIME	$0.00	$0.00	0.00%	$681.94	$0.00	100.00%
606-49390-103	WAGES PART TIME	$6,514.19	$7,791.81	-19.61%	$23,432.90	$23,422.96	0.04%
606-49390-121	PERA	$530.57	$534.46	-0.73%	$1,932.17	$1,608.77	16.74%
606-49390-122	FICA	$673.12	$797.59	-18.49%	$2,465.18	$2,402.25	2.55%
606-49390-131	HEALTH, LIFE, HSA, DEFERRED COMP	$258.00	$805.25	-212.11%	$1,958.91	$2,008.34	-2.52%
606-49390-133	LIFE INSURANCE	$8.58	$0.00	100.00%	$25.74	$0.00	100.00%
606-49390-211	GENERAL SUPPLIES	$108.42	$0.00	100.00%	$1,232.89	$344.74	72.04%
606-49390-216	CHEMICALS	$3,138.90	$0.00	100.00%	$7,145.06	$3,619.88	49.34%
606-49390-400	EQUIPMENT MAINTENANCE	$0.00	$0.00	0.00%	$820.68	$0.00	100.00%
606-49390-440	FRIENDS OF MAS CONTRIBUTION EXP...	$0.00	$39,090.00	0.00%	$0.00	$40,875.00	0.00%
606-49391-101	SALARIES FULL TIME REGULAR	$836.68	$946.24	-13.09%	$2,925.88	$2,836.21	3.06%
606-49391-103	SALARIES PART TIME	$984.46	$972.76	1.19%	$3,427.66	$2,735.33	20.20%
606-49391-121	PERA	$133.30	$130.68	1.97%	$467.27	$387.68	17.03%
606-49391-122	FICA	$133.61	$141.60	-5.98%	$469.13	$412.77	12.01%
606-49391-131	HEALTH, LIFE, HSA, DEFERRED COMP	$86.00	$268.45	-212.15%	$652.98	$669.48	-2.53%
606-49391-133	LIFE INSURANCE	$2.86	$0.00	100.00%	$8.58	$0.00	100.00%
606-49392-101	SALARIES FULL TIME REGULAR	$2,510.04	$2,838.73	-13.10%	$8,777.64	$8,508.64	3.06%
606-49392-103	SALARIES PART TIME	$2,953.38	$2,918.31	1.19%	$10,282.91	$8,206.04	20.20%
606-49392-121	PERA	$399.94	$391.99	1.99%	$1,395.63	$1,162.97	16.67%
606-49392-122	FICA	$400.71	$424.77	-6.00%	$1,406.99	$1,238.18	12.00%
606-49392-131	HEALTH, LIFE, HSA, DEFERRED COMP	$258.00	$805.25	-212.11%	$1,958.91	$2,008.34	-2.52%
606-49392-133	LIFE INSURANCE	$8.58	$0.00	100.00%	$25.74	$0.00	100.00%
606-49392-211	GENERAL SUPPLIES	$0.00	$0.00	0.00%	$0.00	$272.15	0.00%
606-49392-400	EQUIPMENT MAINTENANCE	$45.00	$0.00	100.00%	$1,043.71	$1,773.07	-69.88%
606-49392-433	DUES AND SUBSCRIPTIONS	$699.00	$0.00	100.00%	$699.00	$0.00	100.00%
606-49394-101	SALARIES FULL TIME REGULAR	$3,087.49	$3,563.57	-15.42%	$11,541.50	$10,680.17	7.46%
606-49394-103	SALARIES PART TIME	$2,953.38	$7,022.80	-137.79%	$10,282.91	$20,762.36	-101.91%
606-49394-107	CONTRACTED SERVICES	$792.00	$632.00	20.20%	$1,688.00	$1,696.00	-0.47%

		2024 March Activity	2025 March Activity	Variance %	2024 YTD Activity	2025 YTD Activity	Variance %
606-49394-121	PERA	$443.10	$759.69	-71.45%	$18,405.49	$2,284.18	87.59%
606-49394-122	FICA	$440.86	$795.08	-80.35%	$1,609.62	$2,369.59	-47.21%
606-49394-131	HEALTH, LIFE, HSA, DEFERRED COMP	$286.65	$924.71	-222.59%	$2,394.09	$2,311.41	3.45%
606-49394-133	LIFE INSURANCE	$9.33	$0.00	100.00%	$29.29	$0.00	100.00%
606-49394-200	OFFICE SUPPLIES	$1,537.20	$312.52	79.67%	$3,567.21	$1,548.10	56.60%
606-49394-210	CLEANING SUPPLIES	$857.55	$1,085.45	-26.58%	$2,522.63	$5,265.79	-108.74%
606-49394-211	GENERAL SUPPLIES	$1,212.67	$625.29	48.44%	$2,504.57	$2,100.16	16.15%
606-49394-220	EQUIPMENT MNT SUPPLIES	$1,178.11	$1,601.56	-35.94%	$2,410.46	$1,601.56	33.56%
606-49394-225	WELLNESS CREDIT CARD FEES EXPENSE	$0.00	$585.51	0.00%	$0.00	$2,332.55	0.00%
606-49394-254	GENERAL MERCHANDISE FOR RESALE	$320.40	$0.00	100.00%	$948.45	$1,086.56	-14.56%
606-49394-321	TELEPHONE EXPENSE	$454.83	$159.57	64.92%	$690.13	$475.80	31.06%
606-49394-331	SCHOOLS, MEETINGS & TRAVEL	$238.00	$0.00	100.00%	$238.00	$0.00	100.00%
606-49394-350	PRINTING, PUBLISHING, ADVERTIS	$1,402.00	$0.00	100.00%	$1,956.62	$1,219.79	37.66%
606-49394-360	INSURANCE EXPENSE	$0.00	$0.00	0.00%	$4,006.00	$0.00	100.00%
606-49394-380	UTILITIES	$13,051.28	$6,143.27	52.93%	$40,584.31	$30,902.43	23.86%
606-49394-400	EQUIPMENT MAINTENANCE	$1,744.92	$782.78	55.14%	$4,012.25	$7,500.78	-86.95%
606-49394-417	CLOTHING ALLOWANCE	$0.00	$138.77	0.00%	$0.00	$138.77	0.00%
606-49394-432	BAD DEBT EXPENSE	($1.61)	$0.00	-100.00%	($1.61)	$0.00	-100.00%
606-49970-420	DEPRECIATION EXPENSE	$22,040.00	$22,040.00	0.00%	$66,120.00	$66,120.00	0.00%
	Expense Total:	**$77,113.84**	**$108,869.19**	**-41.18%**	**$259,397.36**	**$273,397.44**	**-5.40%**
	Fund 606 Surplus (Deficit):	**-17,564.47**	**($48,745.13)**	**-177.52%**	**($86,169.57)**	**($84,286.30)**	**2.19%**
Fund: 802 - BETTY STARK SB PARK TRUST							
Revenue							
802-40000-36210	INVESTMENT EARNINGS	$0.00	$0.00	0.00%	$0.00	$521.28	0.00%
	Revenue Total:	**$0.00**	**$0.00**	**0.00%**	**$0.00**	**$521.28**	**0.00%**
	Fund 802 Total:	**0.00**	**$0.00**	**0.00%**	**$0.00**	**$521.28**	**0.00%**
Fund: 805 - INVESTED CAPITAL ACCT							
Revenue							
805-45200-33430	STARK DONATION SUNNYBROOK MAI…	$0.00	$1,980.49	0.00%	$0.00	$1,980.49	0.00%
	Revenue Total:	**$0.00**	**$1,980.49**	**0.00%**	**$0.00**	**$1,980.49**	**0.00%**
Expense							
805-41920-520	CITY BUILDINGS & STRUCTURES EXP	$0.00	$57.16	0.00%	$0.00	$1,634.15	0.00%
805-41920-545	SIRENS EXP	$0.00	$0.00	0.00%	$0.00	$76.66	0.00%
805-45200-530	PARK BUILDINGS & STRUCTURES EXP	$0.00	$0.00	0.00%	$0.00	$15,526.00	0.00%
805-49300-575	AIRPORT EQUIPMENT	$0.00	$0.00	0.00%	$0.00	$38,765.00	0.00%
	Expense Total:	**$0.00**	**$57.16**	**0.00%**	**$0.00**	**$56,001.81**	**0.00%**
	Fund 805 Surplus (Deficit):	**0.00**	**$1,923.33**	**0.00%**	**$0.00**	**($54,021.32)**	**0.00%**

		2024 March Activity	2025 March Activity	Variance %	2024 YTD Activity	2025 YTD Activity	Variance %
Fund: 807 - FIRE RELIEF ASSOCIATION							
Revenue							
807-40000-36210	INTEREST EARNINGS	$0.00	($16.76)	0.00%	$0.00	($38.82)	0.00%
	Revenue Total:	**$0.00**	**($16.76)**	**0.00%**	**$0.00**	**($38.82)**	**0.00%**
Expense							
807-41000-500	MACHINERY & EQUIPMENT	$0.00	$0.00	0.00%	$0.00	$4,756.68	0.00%
	Expense Total:	**$0.00**	**$0.00**	**0.00%**	**$0.00**	**$4,756.68**	**0.00%**
	Fund 807 Surplus (Deficit):	**0.00**	**($16.76)**	**0.00%**	**$0.00**	**($4,795.50)**	**0.00%**
Fund: 901 - GENERAL FIXED ASSETS							
Revenue							
901-40000-36210	INVESTMENT INTEREST	$832.39	$309.02	-62.88%	$2,280.53	$911.69	-60.02%
901-40000-39000	CONTRIBUTIONS	$0.00	$0.00	0.00%	$19,285.08	$0.00	-100.00%
901-40000-39210	TRSF FROM GENERAL RESERVES	$0.00	$0.00	0.00%	$291,687.00	$0.00	-100.00%
	Revenue Total:	**$832.39**	**$309.02**	**-62.88%**	**$313,252.61**	**$911.69**	**-99.71%**
Expense							
901-49400-540	HEAVY MACHINERY/EQUIPMENT	$43,231.44	$0.00	100.00%	$43,231.44	$0.00	100.00%
901-49400-550	MOTOR VEHICLES	$0.00	$5,192.03	0.00%	$0.00	$5,192.03	0.00%
	Expense Total:	**$43,231.44**	**$5,192.03**	**87.99%**	**$43,231.44**	**$5,192.03**	**87.99%**
	Fund 901 Surplus (Deficit):	**-42,399.05**	**($4,883.01)**	**88.48%**	**$270,021.17**	**($4,280.34)**	**-101.59%**
	Total Surplus (Deficit):	**($252,472.58)**	**($169,328.49)**	**32.93%**	**($1,303,909.93)**	**($1,021,870.96)**	**21.63%**

Group Summary

Account Typ...		2024 March Activity	2025 March Activity	Variance %	2024 YTD Activity	2025 YTD Activity	Variance %
Fund: 101 - GENERAL FUND							
Revenue		$131,480.21	$266,142.22	102.42%	$544,214.67	$490,430.80	-9.88%
Expense		$246,424.78	$254,331.65	-3.21%	$1,324,772.02	$1,050,256.66	20.72%
	Fund 101 Surplus (Deficit):	**($114,944.57)**	**$11,810.57**	**110.28%**	**($780,557.35)**	**($559,825.86)**	**28.28%**
Fund: 204 - LIBRARY ENDOWMENT FUND							
Revenue		$38.88	$32.51	-16.38%	$144.74	$107.42	-25.78%
	Fund 204 Total:	**$38.88**	**$32.51**	**-16.38%**	**$144.74**	**$107.42**	**-25.78%**
Fund: 205 - PINEWOOD ESTATES							
Revenue		$0.00	$17,397.93	0.00%	$0.00	$16,105.69	0.00%
	Fund 205 Total:	**$0.00**	**$17,397.93**	**0.00%**	**$0.00**	**$16,105.69**	**0.00%**
Fund: 206 - ARPA FUNDS							
Revenue		$61.82	$0.00	-100.00%	$313.66	$0.00	-100.00%
Expense		$0.00	$0.00	0.00%	$24,318.02	($60,000.00)	346.73%
	Fund 206 Surplus (Deficit):	**$61.82**	**$0.00**	**-100.00%**	**($24,004.36)**	**$60,000.00**	**349.95%**
Fund: 207 - WDA REVOLVING LOAN FUND							
Revenue		$2,712.29	$1,326.21	-51.10%	$4,041.54	$8,782.37	117.30%
Expense		$40.24	$1,200.00	-2,882.11%	$77.12	$2,760.64	-3,479.67%
	Fund 207 Surplus (Deficit):	**$2,672.05**	**$126.21**	**-95.28%**	**$3,964.42**	**$6,021.73**	**51.89%**
Fund: 208 - WDA LOAN FUND							
Revenue		$82.44	$21.11	-74.39%	$106.42	$257.22	141.70%
	Fund 208 Total:	**$82.44**	**$21.11**	**-74.39%**	**$106.42**	**$257.22**	**141.70%**
Fund: 209 - UNRESTRICTED MIF RLF							
Revenue		$239.84	$12.02	-94.99%	$90.98	$789.64	767.93%
	Fund 209 Total:	**$239.84**	**$12.02**	**-94.99%**	**$90.98**	**$789.64**	**767.93%**
Fund: 210 - MIF REVOLVING LOAN FUND							
Revenue		$124.80	$55.24	-55.74%	$232.68	$369.98	59.01%
	Fund 210 Total:	**$124.80**	**$55.24**	**-55.74%**	**$232.68**	**$369.98**	**59.01%**
Fund: 211 - MIF RLF #2							
Revenue		$2,178.41	$447.90	-79.44%	$2,413.61	$7,488.30	210.25%
Expense		$0.00	$77,500.00	0.00%	$0.00	$77,500.00	0.00%
	Fund 211 Surplus (Deficit):	**$2,178.41**	**($77,052.10)**	**-3,637.08%**	**$2,413.61**	**($70,011.70)**	**-3,000.70%**
Fund: 212 - SCDG COMMERCIAL FUND							
Revenue		$339.75	$176.82	-47.96%	$685.46	$947.92	38.29%
	Fund 212 Total:	**$339.75**	**$176.82**	**-47.96%**	**$685.46**	**$947.92**	**38.29%**
Fund: 213 - SCDG COMMERCIAL 2021							
Revenue		$26.61	$43.06	61.82%	$88.59	$99.73	12.57%
	Fund 213 Total:	**$26.61**	**$43.06**	**61.82%**	**$88.59**	**$99.73**	**12.57%**

Account Typ…		2024 March Activity	2025 March Activity	Variance %	2024 YTD Activity	2025 YTD Activity	Variance %
Fund: 214 - SCDG HOUSING FUND							
Revenue		$74.49	($7.50)	-110.07%	$62.59	$179.69	187.09%
Expense		$0.00	$0.00	0.00%	$3,051.00	$0.00	100.00%
	Fund 214 Surplus (Deficit):	**$74.49**	**($7.50)**	**-110.07%**	**($2,988.41)**	**$179.69**	**106.01%**
Fund: 216 - INNOVATIVE MIF RLF							
Revenue		$100.27	$20.38	-79.67%	$106.03	$317.34	199.29%
	Fund 216 Total:	**$100.27**	**$20.38**	**-79.67%**	**$106.03**	**$317.34**	**199.29%**
Fund: 217 - KERN MIF LOAN							
Revenue		$84.45	$7.65	-90.94%	$47.12	$277.22	488.33%
	Fund 217 Total:	**$84.45**	**$7.65**	**-90.94%**	**$47.12**	**$277.22**	**488.33%**
Fund: 301 - CHILD CARE FUNDS							
Revenue		$0.00	$35,198.25	0.00%	$0.00	$70,519.58	0.00%
Expense		$0.00	$0.00	0.00%	$0.00	($24.00)	0.00%
	Fund 301 Surplus (Deficit):	**$0.00**	**$35,198.25**	**0.00%**	**$0.00**	**$70,543.58**	**0.00%**
Fund: 315 - G.O. REFUNDING BONDS 2012							
Revenue		$192.95	$19.56	-89.86%	$116.95	$627.04	436.16%
	Fund 315 Total:	**$192.95**	**$19.56**	**-89.86%**	**$116.95**	**$627.04**	**436.16%**
Fund: 316 - PFA NOTES OF 2015							
Revenue		$4,102.69	$767.81	-81.29%	$5,686.45	$14,362.90	152.58%
Expense		$0.00	$0.00	0.00%	$10,645.00	$9,170.00	13.86%
	Fund 316 Surplus (Deficit):	**$4,102.69**	**$767.81**	**-81.29%**	**($4,958.55)**	**$5,192.90**	**204.73%**
Fund: 401 - CAPITAL PROJECTS FUND							
Revenue		$17,405.12	($2,787.28)	-116.01%	$37,496.35	$1,919.53	-94.88%
Expense		$7,536.80	$2,268.52	69.90%	$28,780.43	$65,738.65	-128.41%
	Fund 401 Surplus (Deficit):	**$9,868.32**	**($5,055.80)**	**-151.23%**	**$8,715.92**	**($63,819.12)**	**-832.21%**
Fund: 403 - DTED SMALL CITIES GRANT							
Revenue		$0.00	$0.44	0.00%	$32,508.20	$31,598.70	-2.80%
Expense		$0.00	$0.00	0.00%	$9,033.20	$0.00	100.00%
	Fund 403 Surplus (Deficit):	**$0.00**	**$0.44**	**0.00%**	**$23,475.00**	**$31,598.70**	**34.61%**
Fund: 404 - SEWER/WATER CIP							
Revenue		$8,823.73	($2,714.03)	-130.76%	$2,375.13	$20,627.41	768.47%
Expense		$0.00	$0.00	0.00%	$248,701.99	$248,600.00	0.04%
	Fund 404 Surplus (Deficit):	**$8,823.73**	**($2,714.03)**	**-130.76%**	**($246,326.86)**	**($227,972.59)**	**7.45%**
Fund: 601 - SEWER FUND							
Revenue		$88,489.27	$105,380.87	19.09%	$289,817.36	$320,551.51	10.60%
Expense		$80,109.70	$84,687.48	-5.71%	$309,010.54	$295,601.98	4.34%
	Fund 601 Surplus (Deficit):	**$8,379.57**	**$20,693.39**	**146.95%**	**($19,193.18)**	**$24,949.53**	**229.99%**
Fund: 602 - GOLF FUND							
Revenue		$42,736.79	($168,715.10)	-494.78%	$42,808.12	($167,467.15)	-491.20%

Account Typ...		2024 March Activity	2025 March Activity	Variance %	2024 YTD Activity	2025 YTD Activity	Variance %
Expense		$51,538.04	$243,708.66	-372.87%	$90,530.71	$286,346.28	-216.30%
	Fund 602 Surplus (Deficit):	**($8,801.25)**	**($412,423.76)**	**-4,585.97%**	**($47,722.59)**	**($453,813.43)**	**-850.94%**
Fund: 603 - ELECTRIC FUND							
Revenue		$503,024.59	$553,040.20	9.94%	$1,549,668.67	$1,833,781.30	18.33%
Expense		$604,484.95	$332,059.23	45.07%	$1,795,024.06	$1,550,188.94	13.64%
	Fund 603 Surplus (Deficit):	**($101,460.36)**	**$220,980.97**	**317.80%**	**($245,355.39)**	**$283,592.36**	**215.58%**
Fund: 604 - WATER FUND							
Revenue		$61,674.78	$65,296.90	5.87%	$184,663.95	$194,056.47	5.09%
Expense		$66,316.18	$60,322.87	9.04%	$228,725.47	$191,005.70	16.49%
	Fund 604 Surplus (Deficit):	**($4,641.40)**	**$4,974.03**	**207.17%**	**($44,061.52)**	**$3,050.77**	**106.92%**
Fund: 605 - LIQUOR FUND							
Revenue		$213,626.26	$197,944.24	-7.34%	$583,078.23	$596,092.03	2.23%
Expense		$213,678.81	$130,635.92	38.86%	$695,859.47	$600,686.57	13.68%
	Fund 605 Surplus (Deficit):	**($52.55)**	**$67,308.32**	**128,184.34%**	**($112,781.24)**	**($4,594.54)**	**95.93%**
Fund: 606 - WELLNESS CENTER							
Revenue		$59,549.37	$60,124.06	0.97%	$173,227.79	$189,111.14	9.17%
Expense		$77,113.84	$108,869.19	-41.18%	$259,397.36	$273,397.44	-5.40%
	Fund 606 Surplus (Deficit):	**($17,564.47)**	**($48,745.13)**	**-177.52%**	**($86,169.57)**	**($84,286.30)**	**2.19%**
Fund: 802 - BETTY STARK SB PARK TRUST							
Revenue		$0.00	$0.00	0.00%	$0.00	$521.28	0.00%
	Fund 802 Total:	**$0.00**	**$0.00**	**0.00%**	**$0.00**	**$521.28**	**0.00%**
Fund: 805 - INVESTED CAPITAL ACCT							
Revenue		$0.00	$1,980.49	0.00%	$0.00	$1,980.49	0.00%
Expense		$0.00	$57.16	0.00%	$0.00	$56,001.81	0.00%
	Fund 805 Surplus (Deficit):	**$0.00**	**$1,923.33**	**0.00%**	**$0.00**	**($54,021.32)**	**0.00%**
Fund: 807 - FIRE RELIEF ASSOCIATION							
Revenue		$0.00	($16.76)	0.00%	$0.00	($38.82)	0.00%
Expense		$0.00	$0.00	0.00%	$0.00	$4,756.68	0.00%
	Fund 807 Surplus (Deficit):	**$0.00**	**($16.76)**	**0.00%**	**$0.00**	**($4,795.50)**	**0.00%**
Fund: 901 - GENERAL FIXED ASSETS							
Revenue		$832.39	$309.02	-62.88%	$313,252.61	$911.69	-99.71%
Expense		$43,231.44	$5,192.03	87.99%	$43,231.44	$5,192.03	87.99%
	Fund 901 Surplus (Deficit):	**($42,399.05)**	**($4,883.01)**	**88.48%**	**$270,021.17**	**($4,280.34)**	**-101.59%**
	Total Surplus (Deficit):	**($252,472.58)**	**($169,328.49)**	**32.93%**	**($1,303,909.93)**	**($1,021,870.96)**	**21.63%**

Fund Summary

Fund	2024 March Activity	2025 March Activity	Variance %	2024 YTD Activity	2025 YTD Activity	Variance %
101 - GENERAL FUND	($114,944.57)	$11,810.57	110.28%	($780,557.35)	($559,825.86)	28.28%
204 - LIBRARY ENDOWMENT …	$38.88	$32.51	-16.38%	$144.74	$107.42	-25.78%
205 - PINEWOOD ESTATES	$0.00	$17,397.93	0.00%	$0.00	$16,105.69	0.00%
206 - ARPA FUNDS	$61.82	$0.00	-100.00%	($24,004.36)	$60,000.00	349.95%
207 - WDA REVOLVING LOAN…	$2,672.05	$126.21	-95.28%	$3,964.42	$6,021.73	51.89%
208 - WDA LOAN FUND	$82.44	$21.11	-74.39%	$106.42	$257.22	141.70%
209 - UNRESTRICTED MIF RLF	$239.84	$12.02	-94.99%	$90.98	$789.64	767.93%
210 - MIF REVOLVING LOAN …	$124.80	$55.24	-55.74%	$232.68	$369.98	59.01%
211 - MIF RLF #2	$2,178.41	($77,052.10)	-3,637.08%	$2,413.61	($70,011.70)	-3,000.70%
212 - SCDG COMMERCIAL F…	$339.75	$176.82	-47.96%	$685.46	$947.92	38.29%
213 - SCDG COMMERCIAL 20…	$26.61	$43.06	61.82%	$88.59	$99.73	12.57%
214 - SCDG HOUSING FUND	$74.49	($7.50)	-110.07%	($2,988.41)	$179.69	106.01%
216 - INNOVATIVE MIF RLF	$100.27	$20.38	-79.67%	$106.03	$317.34	199.29%
217 - KERN MIF LOAN	$84.45	$7.65	-90.94%	$47.12	$277.22	488.33%
301 - CHILD CARE FUNDS	$0.00	$35,198.25	0.00%	$0.00	$70,543.58	0.00%
315 - G.O. REFUNDING BON…	$192.95	$19.56	-89.86%	$116.95	$627.04	436.16%
316 - PFA NOTES OF 2015	$4,102.69	$767.81	-81.29%	($4,958.55)	$5,192.90	204.73%
401 - CAPITAL PROJECTS FU…	$9,868.32	($5,055.80)	-151.23%	$8,715.92	($63,819.12)	-832.21%
403 - DTED SMALL CITIES GR…	$0.00	$0.44	0.00%	$23,475.00	$31,598.70	34.61%
404 - SEWER/WATER CIP	$8,823.73	($2,714.03)	-130.76%	($246,326.86)	($227,972.59)	7.45%
601 - SEWER FUND	$8,379.57	$20,693.39	146.95%	($19,193.18)	$24,949.53	229.99%
602 - GOLF FUND	($8,801.25)	($412,423.76)	-4,585.97%	($47,722.59)	($453,813.43)	-850.94%
603 - ELECTRIC FUND	($101,460.36)	$220,980.97	317.80%	($245,355.39)	$283,592.36	215.58%
604 - WATER FUND	($4,641.40)	$4,974.03	207.17%	($44,061.52)	$3,050.77	106.92%
605 - LIQUOR FUND	($52.55)	$67,308.32	128,184.34%	($112,781.24)	($4,594.54)	95.93%
606 - WELLNESS CENTER	($17,564.47)	($48,745.13)	-177.52%	($86,169.57)	($84,286.30)	2.19%
802 - BETTY STARK SB PARK …	$0.00	$0.00	0.00%	$0.00	$521.28	0.00%
805 - INVESTED CAPITAL ACCT	$0.00	$1,923.33	0.00%	$0.00	($54,021.32)	0.00%
807 - FIRE RELIEF ASSOCIATI…	$0.00	($16.76)	0.00%	$0.00	($4,795.50)	0.00%
901 - GENERAL FIXED ASSETS	($42,399.05)	($4,883.01)	88.48%	$270,021.17	($4,280.34)	-101.59%
Total Surplus (Deficit):	**-252,472.58**	**($169,328.49)**	**32.93%**	**-1,303,909.93**	**($1,021,870.96)**	**21.63%**

222 2nd Street SE
Wadena, MN 56482

Regular City Council Minutes
Tuesday, March 11, 2025

PLEDGE OF ALLEGIANCE

CALL TO ORDER AND ROLL CALL

Comprising a quorum of the City Council, the meeting was called to order at 5:00 pm with the following members present: Mayor George Deiss, Council Members Mark Lunde, Wade Miller, and Mac Nelson.

CONSENT CALENDAR

Motion approving the consent calendar items.

A. Claims Register Summary
B. Monthly Financial Reports
C. City Council Meeting Minutes:
   a. February 11, 2025, Regular Meeting

Moved by:	Nelson	Seconded by:	Lunde
Roll call vote:	Deiss, Lunde, Miller, Nelson		

OLD BUSINESS

Ordinance 253: Motion approving to amend Chapter 130. Section 130.08 Public Nuisance.

The second reading was completed.

Moved by:	Lunde	Seconded by:	Miller
Roll Call Vote:	Deiss, Lunde, Miller, Nelson		

Ordinance 254: Motion approving to amend Chapter 54. Section 54.02 Storage and Transporting Refuse.

The second reading was completed.

Moved by:	Miller	Seconded by:	Nelson
Roll Call Vote:	Deiss, Lunde, Miller, Nelson		

Ordinance 255: Motion approving to amend Chapter 90. Section 90.04 Ice, Snow, Streets, Sidewalks Other Public Safety.

The second reading was completed.

Moved by:	Lunde	Seconded by:	Nelson
Vote in Favor:	Deiss, Lunde, Miller, Nelson		

NEW BUSINESS

Resolution 2025-17: Motion accepting Council Member Dan Sartell's resignation and declaring a vacancy.

Moved by:	Miller	Seconded by:	Lunde
Vote in Favor:	Deiss, Lunde, Miller, Nelson		

Action 25-09: Motion to proceed filling vacant council seat with advertising and question and answer process.

At least two residents have shown interest to fill the remaining term since the resignation was announced. The council discussed whether to follow the same advertising and question and answer (Q&A) process done during the last resignation, June 2024. The consensus was to follow past practice to maintain consistency. The Q&A deadline was set for April 2nd at 4:30 pm, allowing time for council review before the next meeting. The position will be advertised through newspapers, social media, and the city website.

Moved by:	Nelson	Seconded by:	Miller
Vote in Favor:	Deiss, Lunde, Miller, Nelson		

Action 25-10: Motion approving a MIF Participation loan to Old Soul Sourdough, 210 Jefferson Street, contingent on Wadena Development Assn (WDA) approval at its Thursday, March 13 meeting.

WDA Director Dean Uselman explained the city's participation in the loan for the purchase of the bakery. Old Soul Sourdough signed a purchase agreement with Wadena State Bank for financing. The bank will secure collateral in the first position with a $77,500 participation loan with the city, representing 25% of the total financing. The city and bank will share a pro-rata first-position claim on the collateral. The pro-rata structure ensures that if losses occur, the city will recover 25% of any proceeds, while the bank receives 75%.
The previous owner's outstanding loan will be covered from the current buyer's sale proceeds. It was noted that not all expenses may be covered entirely.
This agreement is contingent upon WDA Board approval.

Moved by:	Nelson	Seconded by:	Lunde
Vote in Favor:	Deiss, Lunde, Miller, Nelson		

Action 25-11: Motion approved an updated Tax Abatement Policy to match State Statutes.

The city's tax abatement policy is updated to align with state statute changes. The current policy requires a 30% investment of the assessed market value for a property to qualify for tax abatement. State statute has been updated to require a 50% investment. The amended policy includes verbiage referencing state statutes 469.174 to 469.1791, rather than the policy specifying a fixed percentage, eliminating the need for future policy revisions if the statute changes again.

Moved by:	Miller	Seconded by:	Lunde
Vote in Favor:	Deiss, Lunde, Miller, Nelson		

Action 25-12: Motion approving appointment of Zach Hamann as 3rd Assistant Chief pending successful background approval.

Moved by:	Nelson	Seconded by:	Miller
Vote in Favor:	Deiss, Lunde, Miller, Nelson		

Action 25-13: Motion approving a one-time two weeks' vacation benefit added to the Wastewater Director leave balance.

A letter was received in January 2025 from Wastewater Director Paul Moe addressing vacation balance concerns. At the time of hire February 2024, an action memorandum was presented and approved regarding the employee's request for a vacation balance modification

from the non-union policy. However, there was a misunderstanding about the request, the employee was requesting a one-time two-week balance to go into the account.
The council discussed whether granting this request would set a precedence. It was determined it would not, as the matter had been discussed and acknowledged at the start of his employment. Additionally, Paul Moe assured the city that he has no intentions of ending employment. Rather that he wants accrued time.

Moved by:	Lunde	Seconded by:	Nelson
Vote in Favor:	Deiss, Lunde, Miller, Nelson		

Action 25-14: Motion approving the Social Media Policy, contingent on approval and recommendations by the City Attorney.

The City does not have a social media policy. Administrator Schroeder received policies from other cities and found the City of Moorhead's to be a strong example. The policy has been sent to the city attorney for review, no feedback has been received yet for the council meeting.
Council members raised concerns about inconsistent social media branding and messaging across departments, as multiple staff manage social media pages independently. A recommendation was made for centralized oversight, with the Administrator or Assistant Administrator reviewing posts for consistency. Additionally, the idea of a standardized template for city-affiliated pages and posts was discussed.
The legal question of comment moderation was raised, specifically whether the city can disable certain comments or allow public interaction under First Amendment considerations. The attorney will be consulted on this matter.

Moved by:	Lunde	Seconded by:	Nelson
Vote in Favor:	Deiss, Lunde, Miller, Nelson		

Action 25-15: Motion approving 2024-2026 auditing services with Abdo Solutions totaling $130,000 for years 2024-2026.

Two proposals were received.
Brady Martz 3-year total $140,700 – 2024: $45,475, 2025: $45,865, 2026: $49,360.
Abdo Solutions 3-year total $130,000 – 2024: $42,000, 2025: $43,300, 2026: $44,700.

Moved by:	Lunde	Seconded by:	Miller
Vote in Favor:	Deiss, Lunde, Miller, Nelson		

Action 25-16: Motion approving a 5-year lease purchase of a 2025 police interceptor.

The 2015 white squad used for training and travel is aged and due for replacement. Funds are available in the budget to lease a new vehicle for five years, increasing from three. Equipment from the current squad is not transferable due to model differences. Budget overages are expected with all new equipment and graphics. Proceeds from the sale of the current squad, drug and forfeiture funds, and a $2,000 Sourcewell grant will cover any overages. The new administrative vehicle will be silver to distinguish it from the fleet.
Quotes were received from Park Rapids Ford, $48,892.40 and Nelson Ford, $45,953.
Chief Plautz also reminded the council of budgeted plans to replace a different squad in rotation. The plan is to place an order late summer with the first lease payment due in 2026. Additional grant funding from Sourcewell may also be available for future equipment costs. Delivery is expected three to four months after ordering.

Moved by:	Nelson	Seconded by:	Miller
Vote in Favor:	Deiss, Lunde, Miller, Nelson		

Action 25-17: Motion to proceed with a DNR Outdoor Recreation Grant application, contingent on receiving final cost estimates.

MN DNR is offering a 50% matching Outdoor Recreation Grant with a minimum request of $50,000 and maximum of $350,000. Council and city staff have discussed the possibility of another campground development on the old airport property east of Sunnybrook Park North. The new sites would include water, sewer, electric infrastructure and stormproof bathhouse. The grant requires no work to begin until the agreement is in place. Award announcement is June 2025 and signed agreement as early as fall 2025. This will delay full hook-up construction until 2026.

The Council discussed establishing basic campsites for this summer's use and upcoming Hwy 10/71 road construction availability. Staff will work with Planning & Zoning, Public Works, and contractors to gather cost estimates before the March 31 deadline. The Council agreed to proceed with the application, pending final cost estimates and review.

Moved by:	Miller	Seconded by:	Nelson
Vote in Favor:	Deiss, Lunde, Miller, Nelson		

MEETING OPEN TO THE PUBLIC AT 5:42PM

DEPARTMENT REPORTS

Public Works Department – Dan Kovar

- Staff met with [two] County Commissioners regarding upcoming projects. The first involves addressing sewer issues at the 4-H building, which may require city involvement. One option includes insulating the existing system, requiring removal and re-paving Birch Avenue. Cost estimates and elevation data are still needed before determining the city's role. The second project involves a potential agreement related to stormwater discharge for the upcoming Hwy 10 underground utility project. Further details are expected following discussions at the County Board meeting. These projects are in the early stages, and staff will provide updates as more information becomes available.

Utilities Department - Superintendent David Evans

- An update on the city's water system: Since the Department Head Meeting, two more water mains and one service have been repaired. As a result, daily water usage has dropped significantly from 1.1 million gallons to approximately 560,000 gallons. Of that, 166,000 gallons are still being used to keep the sewers open, meaning the actual water consumption within the city is about 400,000 gallons per day, which is on track and where the city aims to be.

Authority and Planning & Zoning – Dean Uselman

- The demolition of the childcare area at the Astera Legacy campus began on Monday, significant progress is already visible.
- Several new businesses are opening downtown: one in the former Brinks building, another in the old backdrop building. Work is ongoing with a potential business in the old bank building. And recent action taken on the bakery. Exciting movement is happening in the community.

Police Department – Naomi Plautz

- This is the third year for early Turkey hunt, it's exciting to see applicants this time, there have been none in the past couple years.
- Tomorrow marks the first of five trainings in the next month. First responder and CPR trainings have also been successfully scheduled.

Fire Department – Cody Yglesias

- Not Present

Wadena Liquor Store – Tim Booth

- Not Present

Maslowski Wellness and Research Center – Lisa Anderson

- Waterslide refurbishment has been completed. Public announcement and donation credits will be placed on social media.
- A few events are planned at the center for this month.

Whitetail Run Golf Course – Kevin Ross

- New golf carts delivered today.
- The course received #1 of top 25 best courses in MN award from GolfPass based on user reviews!

City Administrator – Kim Schroeder

- Attorney Grant Skoog recommends placing one of the nuisance ordinance amendments discussed last month regarding storm-damages to section 150.09, which covers building maintenance and regulations. It was determined that storm damage should be addressed separately from nuisance ordinances. The council saw no opposition, the first reading of the revised ordinance will be brought to a future meeting.

COUNCIL REPORTS

Mark Lunde: Nothing to add.
Mac Nelson: Nothing to add.
Wade Miller: Nothing to add.
Mayor George Deiss: Discussed council board and committee attendance for a quorum at meetings. No action taken.

Action Motion: Motion to adjourn at 5:52pm.

Moved by:	Lunde	Seconded by:	Nelson
Vote in favor:	Deiss, Lunde, Miller, Nelson		

____
George Deiss, Mayor

Attest: ______________________________
Kim Schroeder, City Administrator

222 2nd Street SE
Wadena, MN 56482

Regular City Council Minutes
Monday, March 20, 2025

PLEDGE OF ALLEGIANCE

CALL TO ORDER AND ROLL CALL
Comprising a quorum of the City Council, the meeting was called to order at 5:00 pm with the following members present: Acting Mayor Wade Miller, Council Members Mark Lunde and Mac Nelson.

Resolution 2025-18: Motion approving Hwy 10 Underground Utilities Improvement Project bid award to Landwehr Construction at $2,232,281.75.

Six (6) bids were received, opened, and tabulated according to State laws and complied with the advertisement.

Moved by:	Lunde	Seconded by:	Nelson
Roll call vote:	Lunde, Miller, Nelson		

Action Motion: Motion to adjourn at 5:02 pm.

Moved by:	Nelson	Seconded by:	Lunde
Vote in favor:	Lunde, Miller, Nelson		

____
Wade Miller, Acting Mayor

Attest: ______________________________
Kim Schroeder, City Administrator

222 2nd Street SE
Wadena, MN 56482

Regular City Council Minutes
Monday, March 31, 2025

PLEDGE OF ALLEGIANCE

CALL TO ORDER AND ROLL CALL

Comprising a quorum of the City Council, the meeting was called to order at 4:30 pm with the following members present: Mayor George Deiss, Council Members Mark Lunde, and Wade Miller.

Action Motion: Motion approving Resolution 2025-19 Application for Outdoor DNR Recreation Grant totaling $205,110 and city match of $102,555.

The grant, cost breakdown, and matching requirement was reviewed in detail. Total estimated project cost is $205,110. A 50% matching requirement from the city totals $102,555. Discussion was held which city funds would pay the match amount. Administrator Schroeder recommended 75%, $76,916.25, from previous years campground profits in the general fund and 25%, $25,638.75, from the electric enterprise fund. Council members deliberated and felt that the match contributions were reasonable for the grant submission, however, financing can be discussed further if the grant is awarded.

Timeline for grant, award announcement is June 30, 2025, State Historic Preservation Office review is summer 2025, contracts signed after final approvals October 2025 and March 2026, grant expires June 30, 2027.

Moved by:	Lunde	Seconded by:	Miller
Roll call vote:	Deiss, Lunde, Miller		

Action Motion: Unanimously Adjourned at 4:50 pm.

Moved by:	Miller	Seconded by:	Lunde
Vote in favor:	Deiss, Lunde, Miller		

____
George Deiss, Mayor

Attest: ______________________________
Kim Schroeder, City Administrator

City of Wadena
Action Memorandum 25-24

Subject: Arbor Day Proclamation

Agenda of: April 8, 2025

Background Information:
Wadena proclaims Arbor Day annually.

Action Requested:
Approve the official proclamation of April 25, 2025, as Arbor Day in the city of Wadena.

Council Action: ☐ **Approved**
☐ **Defeated**
☐ **Amended:** ______________________

TREE CITY USA®
An Arbor Day Foundation Program

★★★ OFFICIAL PROCLAMATION ★★★

WHEREAS in 1872, the Nebraska Board of Agriculture established a special day to be set aside for the planting of trees, ***and***

WHEREAS this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, ***and***

WHEREAS Arbor Day is now observed throughout the nation and the world, ***and***

WHEREAS trees can be a solution to combating climate change by reducing the erosion of our precious topsoil by wind and water, cutting heating and cooling costs, moderating the temperature, cleaning the air, producing life-giving oxygen, and providing habitat for wildlife, ***and***

WHEREAS trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and countless other wood products, ***and***

WHEREAS trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, ***and***

WHEREAS trees — wherever they are planted — are a source of joy and spiritual renewal.

NOW, THEREFORE, I, George Deiss, Mayor of the City of Wadena, do hereby proclaim April 25th, 2025 as **ARBOR DAY** In the City of Wadena, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, ***and***

FURTHER, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

DATED THIS 8 day of April, 2025

Mayor ______________________________

Arbor Day Foundation®

City of Wadena
Action Memorandum 25-25

Subject: Approve Tobacco 2025

Agenda of: April 8, 2025

Background Information:
The following business has submitted an application for Tobacco license.

- Highway 10 Billiards & Pub – Brian Hagen

Action Requested:
Approve the license.

Council Action: ☐ **Approved**
☐ **Defeated**
☐ **Amended:** ______________________

Legislative History
Agenda date: April 8, 2025
Action:
Vote:

Yes:	No:	Absent:

CITY OF WADENA, MINNESOTA

Resolution No. 2025-20
Entering Into Detour Payment Agreement No. 1058931 with the State of Minnesota, Department of Transportation and City of Wadena for Trunk Highway Projects

It is Resolved, that the City of Wadena enter into MnDOT Agreement No. 1058931 with the State of Minnesota, Department of Transportation for the following purposes:

> To provide for payment by the State to the City for the use of Juniper Avenue as a detour route during the construction to be performed upon, along, and adjacent to Trunk Highway No. 71 from Franklin Avenue to 0.4 miles North of Alfred Street and on Trunk Highway No. 29 from Otter Tail/Wadena County Line to the Junction of Trunk Highway No. 10 in Wadena under State Project No. 8003-37 (T.H. 71=184).

It is Further Resolved, that the Mayor and City Administrator are authorized to execute the Agreement and any amendments to the Agreement.

Adopted by the City Council of the City of Wadena, Minnesota this 8th day of April 2025.

____
George Deiss, Mayor

____
Kim Schroeder, City Administrator

(Seal)

CERTIFICATION

STATE OF MINNESOTA
COUNTY OF WADENA

I certify that the above Resolution is a true and correct copy of the Resolution adopted by the City of Wadena at an authorized meeting held on the 8th day of April 2025 as shown by the minutes of the meeting in my possession.

____
City Administrator

CORPORATE SEAL **/OR/**

____
NOTARY PUBLIC

My Commission Expires: _________________

MnDOT Contract No.: **1058931**

STATE OF MINNESOTA
DEPARTMENT OF TRANSPORTATION
AND
CITY OF WADENA
DETOUR AGREEMENT
For Trunk Highway No. 71 Detour

State Project Number (S.P.):	**8003-37**	**Original Amount Encumbered**
Trunk Highway Number (T.H.):	**71 = 184**	**$632.62**
State Project Number (S.P.):	**8004-41**	
Trunk Highway Number (T.H.):	**71 = 004**	
State Project Number (S.P.):	**8002-09**	
Trunk Highway Number (T.H.):	**29= 184**	
State Aid Project Number (S.A.P.):	**080-656-001**	
Federal Project Number:	**NHPP-CRP-STBG 0010(343)**	

This Agreement is between the State of Minnesota, acting through its Commissioner of Transportation ("State") and the City of Wadena acting through its City Council ("City").

Recitals

1. The State is about to perform reconstruct and bituminous milling and surfacing construction upon, along, and adjacent to Trunk Highway No. 71 from Franklin Avenue to 0.4 miles North of Alfred Street and on T.H. 29 from the Otter Tail/Wadena Co. Line to the jct. of T.H. 10 in Wadena under State Project No. 8003-37 (T.H. 71=184); and
2. The State requires a detour to carry T.H. 71 traffic on Juniper Avenue during the construction; and
3. The State is willing to reimburse the City for the road life consumed by the detour as hereinafter set forth; and
4. Minnesota Statutes § 471.59, subdivision 10, § 161.25, and § 161.20, subdivision 2(b), authorize the parties to enter into this Agreement.

Agreement

1. Term of Agreement; Incorporation of Exhibits

1.1. ***Effective Date.*** This Agreement will be effective on the date the State obtains all signatures required by Minnesota Statutes § 16C.05, subdivision 2.

1.2. ***Expiration Date.*** This Agreement will expire when the State removes all detour signs, returns the temporary Trunk Highway detour to the City, and pays for the detour compensation.

2. Agreement Between the Parties

2.1. ***Detour.***

A. ***Location.*** The State will establish the T.H. 71 detour route on the following City street(s) as detailed in the project plans or Special Provisions:

Stage 4 – Juniper Avenue for a total distance of 0.31 miles.

B. ***Modification of the Detour Route.*** The State may modify the detour route or may add additional roadways to the official detour during construction. The State will request concurrence from the City for changes to the detour route. If such change increases the States total payment amount over the maximum obligation in Article 3.2, the Agreement will be amended.

C. ***Axle Loads and Over-Dimension Loads.*** The City will permit 10-ton axle loads on the detour route. Over-dimension loads will not be permitted except in cases of extreme emergency.

D. ***Traffic Control Devices.*** The State may install, maintain, and remove any traffic control devices it considers necessary to properly control the detoured traffic. The State may paint roadway markings, such as the centerline, edge lines, and necessary messages.

E. ***Detour Maintenance.*** The State will perform any necessary bituminous patching and ordinary maintenance on the roadway or shoulder of the The City may, at its option, perform an "Equivalent Overlay Method" analysis. A State-approved firm, at no cost or expense to the State, must perform the testing and analysis. The City will keep records and accounts to verify any claim it might bring against the State for additional costs using the "Equivalent Overlay Method". City streets used for the detour, at no cost or expense to the City. Bituminous patching is defined as any work, including continuous full width overlays, less than 100 feet in length. All State expenditures beyond those required for bituminous patching and ordinary maintenance will be credited against the road life consumed reimbursement due the City.

A. ***Duration.*** The State will provide the City with advance notice identifying the dates the State intends to place and remove the detour signing.

2.2. ***Basis of State Cost (Road Life Consumed).*** The State will reimburse the City for the road life consumed by the detour using the following methods, as set forth in the Detour Management Study Final Report dated January 1991, and updated by MnDOT's Policy on Cost Participation for Cooperative Construction Projects and Maintenance Responsibilities between MnDOT and Local Units of Government.

A. The "Gas Tax Method" formula, multiplies the Combined Tax Factor per mile times the Average Daily Traffic ("ADT") count of vehicles diverted from the Trunk Highway times the city street length in miles times the duration of the detour in days to determine the State's cost for the road life consumed by the detour. If an ADT changes, the parties will amend the Agreement.

3. Payment

3.1. ***For Road Life Consumed.*** **$632.62** is the State's estimated cost for the road life consumed by the detour based on the data below:

Stage	Tax Factor	ADT	Road Length (Miles)	Duration (Days)	Cost
Stage 4	0.00513	7,956	0.31	50	$632.62
				Road Life Consumed Amount:	$632.62

The State's total payment for the road life consumed by the detour is equal to the amount computed by using the "Gas Tax Method" formula plus any amount determined by using the "Equivalent Overlay Method" analysis that is in excess of twice the "Gas Tax Method" amount.

3.2. ***Maximum Obligation.*** **$10,000.00** is the maximum obligation of the State under this Agreement and must not be exceeded unless the maximum obligation is increased by execution of an amendment to this Agreement.

3.3. ***Conditions of Payment.*** The State will pay the City the State's total road life consumed payment amount after performing the following conditions.

A. Execution of this Agreement and the City's receipt of the executed Agreement.

B. State's encumbrance of the State's total payment amount.

C. State's removal of all detour signs.

D. State notifies the City of the removal of the detour signs, and the number of days the detour was in effect.

E. State's receipt of a written request from the City for payment.

4. Release of Road Restoration Obligations

By accepting the State's road life consumed payment plan and total payment amount, the City releases the State of its obligation, under Minnesota Statutes § 161.25, to restore the city streets used as a T.H. 71 detour to as good of condition as they were before designation as temporary trunk highways.

5. Authorized Representatives

Each party's Authorized Representative is responsible for administering this Agreement and is authorized to give and receive any notice or demand required or permitted by this Agreement.

5.1. The State's Authorized Representative will be:

Name, Title:	Scott Zeidler – Engineering Specialist Senior (or successor)
Address:	7694 Industrial Park Rd., Baxter, MN 56425
Telephone:	(218) 828-5800
E-Mail:	scott.zeidler@state.mn.us

5.2. The City's Authorized Representative will be:

Name, Title:	Phil Martin – Wadena City Engineer (Bolton – Menk) (or successor)
Address:	7656 Design Rd. Suite 200, Baxter, MN 56425
Telephone:	(218) 825-0684 Ext. 2864
E-Mail:	Phillip.martin@bolton-menk.com

6. Assignment; Amendments; Waiver; Contract Complete

6.1. ***Assignment.*** No party may assign or transfer any rights or obligations under this Agreement without the prior consent of the other party and a written assignment agreement, executed and approved by the same parties who executed and approved this Agreement, or their successors in office.

6.2. ***Amendments.*** Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original Agreement, or their successors in office.

6.3. ***Waiver.*** If a party fails to enforce any provision of this Agreement, that failure does not waive the provision or the party's right to subsequently enforce it.

6.4. ***Contract Complete.*** This Agreement contains all prior negotiations and agreements between the State and the City. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

7. Liability

The City and State will be responsible for their own acts and omissions, to the extent authorized by law. Minnesota Statutes § 3.736 governs the State's liability. Minnesota Statutes, Chapter 466 governs the liability of the City.

8. State Audits

Under Minnesota Statutes § 16C.05, subdivision 5, the City's books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by the State and the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Agreement.

9. Government Data Practices

The City and State must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by the State under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the City under this Agreement. The civil remedies of Minnesota Statutes § 13.08 apply to the release of the data referred to in this clause by either the City or the State.

10. Governing Law; Jurisdiction; Venue

Minnesota law governs the validity, interpretation, and enforcement of this Agreement. Venue for all legal proceedings arising out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

11. Termination; Suspension

11.1. ***By Mutual Agreement.*** This Agreement may be terminated by mutual agreement of the parties or by the State for insufficient funding as described below.

11.2. ***Termination for Insufficient Funding.*** The State may immediately terminate this Agreement if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the City. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the City will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if this Agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds.

11.3. ***Suspension.*** In the event of a total or partial government shutdown, the State may suspend this Agreement and all work, activities, performance, and payments authorized through this Agreement. Any work performed during a period of suspension will be considered unauthorized work and will be undertaken at the risk of non-payment.

12. Force Majeure

No party will be responsible to the other for a failure to perform under this Agreement (or a delay in performance), if such failure or delay is due to a force majeure event. A force majeure event is an event beyond a party's reasonable control, including but not limited to, unusually severe weather, fire, floods, other acts of God, labor disputes, acts of war or terrorism, or public health emergencies.

[The remainder of this page has been intentionally left blank]

STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minnesota Statutes § 16A.15 and 16C.05.

Signed: ______________________________

Date: ______________________________

SWIFT Purchase Order: ____3000805577____________

CITY OF WADENA

The undersigned certify that they have lawfully executed this contract on behalf of the Governmental Unit as required by applicable charter provisions, resolutions, or ordinances.

By: ______________________________

Title: ______________________________

Date: ______________________________

By: ______________________________

Title: ______________________________

Date: ______________________________

DEPARTMENT OF TRANSPORTATION

Approved:

By: ______________________________
(District Engineer)

Date: ______________________________

COMMISSIONER OF ADMINISTRATION

By: ______________________________
(With Delegated Authority)

Date: ______________________________

INCLUDE COPY OF THE RESOLUTION APPROVING THE AGREEMENT AND AUTHORIZING ITS EXECUTION.

City of WADENA
Something is happening here….

Legislative History

Agenda date: April 8, 2025
Action:
Vote:

Yes:	No:	Absent:

CITY OF WADENA, MINNESOTA

Resolution No. 2025-21
Authorization to Execute Minnesota Department of Transportation Grant Agreement for Federal Airport Expense Reimbursement

It is resolved by the **City of Wadena** as follows:

1. That the State of Minnesota Agreement No. **1046731**, "Grant Agreement for Federal Airport Expenses Reimbursement," for State Project No. **A8001-C2** at the **Wadena Municipal Airport** is accepted.

2. That the City Mayor and City Administrator are authorized to execute this Agreement and any amendments on behalf of the **City of Wadena**.

Adopted by the City Council of the City of Wadena, Minnesota this 8th day of April 2025.

George Deiss, Mayor

Kim Schroeder, City Administrator

(SEAL)

CERTIFICATION

STATE OF MINNESOTA
COUNTY OF WADENA

I certify that the above Resolution is a true and correct copy of the Resolution adopted by the City of Wadena at an authorized meeting held on the 8th day of April 2025 as shown by the minutes of the meeting in my possession.

Signature:

____

City Administrator

____

Notary Public

CORPORATE SEAL /OR/

My Commission

Expires:__________________

DEPARTMENT OF TRANSPORTATION

STATE OF MINNESOTA

AGENCY AGREEMENT for

FEDERAL AIRPORT EXPENSES REIMBURSEMENT

This agreement is entered into by and between the City of Wadena ("Local Government") and the State of Minnesota, acting through its Commissioner of Transportation ("MnDOT").

RECITALS

1. Local Government has received an Airport Coronavirus Response Grant Program ("ACRGP") Grant under the Coronavirus Response and Relief Supplemental Appropriations Act ("CRRSA Act") (Public Law 116-260) directly from the Federal Aviation Administration ("FAA") to reimburse eligible airport expenses at Local Government's airport.
2. This agreement is not a subgrant of the ACRGP Grant funds. The FAA will be conducting oversight and monitoring the ACRGP Grant funding (see CRRSA FAQs for more information, at: https://www.faa.gov/airports/crrsaa/media/ACRGP-FAQs-20210212.pdf).
3. Pursuant to Minnesota Statutes Sections 360.016 and 360.039, subd. 2, the Local Government desires MnDOT to act as the Local Government's agent in accepting the federal funds on the Local Government's behalf and disbursing the federal funds to the Local Government for expenses at the airport.

AGREEMENT TERMS

1. Term of Agreement

1.1. Effective Date: This agreement will be effective on the date the MnDOT obtains all required signatures under Minn. Stat. §16C.05, Subd. 2.

1.2. Expiration Date: This agreement will expire on July 31, 2025.

2. Local Government's Duties

2.1. The Local Government designates MnDOT to act as its agent in accepting the federal funds on its behalf and disbursing the federal funds to the Local Government for airport expenses deemed allowable by the FAA under the CRRSA Act.

2.2. The Local Government will prepare reports, keep records, and perform work so as to meet federal requirements and to enable MnDOT to disburse the federal aid sought by the Local Government.

2.3. The Local Government will comply with all applicable Federal, State, and local laws, ordinances, and regulations. The Local Government will comply with all requirements and assurances in the ACRGP Grant, which is incorporated into this contract by reference.

3. MnDOT's Duties

3.1. MnDOT accepts designation as agent of the Local Government for the receipt of the federal funds and disbursement of the federal funds to the Local Government and will act in accordance herewith.

3.2. MnDOT will make the necessary requests to the FAA for authorization to disburse federal funds for airport expenses and for reimbursement of eligible costs under the CRRSA Act.

3.3. MnDOT may withhold federal funds where the FAA determines that airport expenditures were not made in compliance with federal requirements.

3.4. MnDOT, the FAA, or duly authorized representatives of the state and federal government will have the right to audit the work performed under this agreement. The Local Government will make available all books, records, and documents pertaining to the work hereunder, for a minimum of six years following the closing of the contract.

4. Payment

4.1. **Eligibility.** Eligible expenses under the act include costs related to operations, personnel, cleaning, sanitization, janitorial services, combating the spread of pathogens at the airport, and debt service payments. Eligible expenses will be determined by the Federal Aviation Administration. Eligible expenses will be determined in accordance with FAA's Policy and Procedures Concerning the Use of Airport Revenues, 64 Federal Register 7696 (64 FR 7696), as amended by 78 Federal Register 55330 (78 FR 55330), which is incorporated into this agreement by reference, and the CRRSA Act.

4.2. **Reimbursement.** Local Government has been awarded $9,000 in Federal CRRSA Act funding to reimburse federally-eligible expenses at airport(s) it operates. Local Government will be reimbursed for 100% of federally-eligible expenses not reimbursed by any other source. The Local Government will pay any part of the cost or expense that is not paid by federal, state, or other funds. MnDOT will receive the federal funds to be paid by the FAA for eligible expenses and will reimburse the Local Government from said federal funds for each payment request, subject to the limits of those funds.

4.3. **Payment Requests.** The Local Government will prepare payment requests in accordance with the terms of the federal award.

4.3.1. In the event MnDOT does not obtain funding from the Minnesota Legislature or other funding source, or funding cannot be continued at a sufficient level to allow for the processing of the federal aid reimbursement requests, the Local Government may work directly with FAA to receive the federal funds under the CRRSA Act grant pursuant to any terms and conditions imposed by FAA.

4.4. **Federal Funds.** Payments under this Agreement will be made from federal funds. The Local Government is responsible for compliance with all federal requirements imposed on these funds and accepts full financial responsibility for the Local Government's failure to comply with federal requirements. The Local Government agrees to pay any and all lawful claims arising out of or incidental to the performance of the work covered by this Agreement in the event the federal government does not pay the same.

4.5. **Closeout.** The Local Government must liquidate all obligations incurred under this Agreement and submit all financial, performance, and other reports as required by the terms of the Federal award. The FAA will determine whether a closeout audit is required prior to final payment approval. If a closeout audit is required, final payment will be held until the audit has been completed.

5. Conditions of Payment. Local Government's use of federal funds disbursed under this agreement must be in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Local Government will not receive reimbursement under this Agreement for expenses that are not eligible as described in Section 4.1 above.

6. Authorized Representatives

6.1. MnDOT's Authorized Representative is:

Name: Crystal Nickles, or her successor or designee.

Title: Grants Specialist

Email: crystal.nickles@state.mn.us

6.2. The Local Government's Authorized Representative is:

Name: David Evans

Title: Interim City Administrator

Email: cityadmin@wadena.org

If the Local Government's Authorized Representative changes at any time during this agreement, the Local Government will immediately notify MnDOT.

7. Assignment Amendments, Waiver, and Agreement Complete

7.1. **Assignment.** The Local Government may neither assign nor transfer any rights or obligations under this agreement without the prior written consent of MnDOT and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this agreement, or their successors in office.

7.2. **Amendments.** Any amendments to this agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original agreement, or their successors in office.

7.3. **Waiver.** If MnDOT fails to enforce any provision of this agreement, that failure does not waive the provision or MnDOT's right to subsequently enforce it.

7.4. **Agreement Complete.** This agreement contains all negotiations and agreements between MnDOT and the Local Government. No other understanding regarding this agreement, whether written or oral, may be used to bind either party.

7.5. **Severability.** If any provision of this Agreement or the application thereof is found invalid or unenforceable to any extent, the remainder of the Agreement, including all material provisions and the application of such provisions, will not be affected and will be enforceable to the greatest extent permitted by the law.

7.6. **Electronic Records and Signatures.** The parties agree to contract by electronic means. This includes using electronic signatures and converting original documents to electronic records.

8. Liability and Claims

8.1. **Tort Liability.** Each party is responsible for its own acts and omissions and the results thereof to the extent authorized by law and will not be responsible for the acts and omissions of any others and the results thereof. The Minnesota Tort Claims Act, Minnesota Statutes Section 3.736, governs MnDOT liability. Minnesota Statutes Section 466.04 governs Local Government Liability.

8.2. **Claims.** The Local Government acknowledges that MnDOT is acting only as the Local Government's agent for acceptance and disbursement of federal funds, and not as a principal or co-principal with respect to this agreement. The Local Government will indemnify, defend (to the extent permitted by the Minnesota Attorney General), and hold MnDOT harmless from any and all lawful claims or costs arising out of or incidental to Local Government's acts or omissions under this agreement and any *ultra vires* acts, including reasonable attorney fees incurred by MnDOT.

9. Audits

9.1. Under Minn. Stat. § 16C.05, Subd.5, the Local Government's books, records, documents, and accounting procedures and practices of the Local Government, or other party relevant to this agreement or transaction, are subject to examination by MnDOT and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later. The Local Government will take timely and appropriate action on all deficiencies identified by an audit.

9.2. All requests for reimbursement are subject to audit by FAA or MnDOT.

10. **Government Data Practices.** The Local Government and MnDOT must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data provided by MnDOT under this agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Local Government under this agreement.

11. **Workers Compensation.** The Local Government certifies that it is in compliance with Minn. Stat. §176.181, Subd. 2, pertaining to workers' compensation insurance coverage. The Local Government's employees and agents will not be considered MnDOT employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way MnDOT's obligation or responsibility.

12. **Governing Law, Jurisdiction, and Venue.** Minnesota law, without regard to its choice-of-law provisions, governs this agreement. Venue for all legal proceedings out of this agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

13. **Termination for Cause.** MnDOT may terminate this agreement if Local Government fails to observe or perform any of the terms, conditions, or covenants required to be observed or performed by it pursuant to this agreement and such failure continues for a period of 30 calendar days after MnDOT has given written notice to Local Government of such default or, in the event that such default shall be incapable of cure with reasonable diligence during said 30 day period, shall have failed to commence to cure said default within 30 days of the date of said notice and to diligently pursue the same to completion.

14. **Data Disclosure.** Under Minn. Stat. § 270C.65, Subd. 3, and other applicable law, the Local Government consents to disclosure of its federal employer tax identification number, and/or Minnesota tax identification number, already provided to MnDOT, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Local Government to file state tax returns and pay delinquent state tax liabilities, if any.

15. **Fund Use Prohibited.** The Local Government will not utilize any funds received pursuant to this Agreement to compensate, either directly or indirectly, any contractor, corporation, partnership, or business, however organized, which is disqualified or debarred from entering into or receiving a federal or state contract. This restriction applies regardless of whether the disqualified or debarred party acts in the capacity of a general contractor, a subcontractor, or as an equipment or material supplier. This restriction does not prevent the Local Government from utilizing these funds to pay any party who might be disqualified or debarred after the Local Government's contract award on this agreement.

16. **Discrimination Prohibited by Minnesota Statutes §181.59.** The Local Government will comply with the provisions of Minnesota Statutes §181.59, if applicable, which requires that every contract for or on behalf of the State of Minnesota, or any county, city, town, township, school, school district or any other district in the state, for materials, supplies or construction will contain provisions by which Contractor agrees: 1) That, in the hiring of common or skilled labor for the performance of any work under any contract, or any subcontract, no Contractor, material supplier or vendor, will, by reason of race, creed or color, discriminate against the person or persons who are citizens of the United States or resident aliens who are qualified and available to perform the work to which the employment relates; 2) That no Contractor, material supplier, or vendor, will, in any manner, discriminate against, or intimidate, or prevent the employment of any person or persons identified in clause 1 of this section, or on being hired, prevent or conspire to prevent, the person or persons from the performance of work under any contract on account of race, creed or color; 3) That a violation of this section is a misdemeanor; and 4) That this contract may be canceled or terminated by the state of Minnesota, or any county, city, town, township, school, school district or any other person authorized to contracts for employment, and all money due, or to become due under the contract, may be forfeited for a second or any subsequent violation of the terms or conditions of this

Agreement.

17. Limitation. Under this contract, MnDOT is only responsible for disbursing funds. Nothing in this contract will be construed to make MnDOT a principal, co-principal, partner, or joint venturer with respect to this agreement. MnDOT may provide technical advice and assistance as requested by the Local Government, however, the Local Government will remain responsible for all aspects of administering this agreement.

[THE REMAINDER OF THIS PAGE HAS INTENTIONALLY BEEN LEFT BLANK.]

LOCAL GOVERNMENT

Local Government certifies that the appropriate person(s) have executed the contract on behalf of the Local Government as required by applicable articles, bylaws, resolutions or ordinances

By:____

Title:____

Date:____

By:____

Title:____

Date:____

STATE ENCUMBRANCE VERIFICATION

The individual certifies funds have been encumbered as required by Minn. Stat. 16A.15 and 16C.05

By:____

Date:____

SWIFT Contract #__________________________________

SWIFT Purchase Order #____________________________

DEPARTMENT OF TRANSPORTATION

By:____

Title:____

Date:____

COMMISSIONER OF ADMINISTRATION

By:____

Date:____

City of WADENA
Something is happening here….

Legislative History
Agenda date: April 8, 2025
Action:
Vote:

Yes:	No:	Absent:

CITY OF WADENA, MINNESOTA

Resolution No. 2025-22
Supporting Retention of City Zoning Authority

WHEREAS, decisions regarding local zoning and land use that best fit community needs are best left to city residents and officials;

WHEREAS, cities utilize zoning and land use regulations to balance property usage, guide community growth, dedicate space and capacity for public infrastructure to support development (roads, parks and trails, transportation, sewer, stormwater, water, etc.), mitigate flooding and erosion, and preserve natural resources among others;

WHEREAS, the Minnesota State Legislature, in an attempt to address housing availability and affordability challenges, is considering measures that would broadly limit city authority over zoning and land use decisions, transferring that authority to the state government;

WHEREAS, these proposed measures fail to adequately address housing availability and affordability and offer no guarantees that cost savings for developers would translate into lower housing costs for prospective homeowners or renters;

WHEREAS, a rigid, state-mandated approach to zoning and land use—relying on overly prescriptive mandates—would deprive cities of the flexibility necessary to accommodate their unique circumstances;

WHEREAS, provisions would also limit opportunities for local residents to voice their concerns regarding proposed developments during public hearings of city council and other public meetings;

AND, WHEREAS, cities across the state have invested years of work to address zoning issues, and continue to do so, with the help of community engagement.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF Wadena, Minnesota as follows: The City of Wadena opposes state proposals that seek to broadly limit local zoning and land use decision-making related to residential development;

Supports constructive policy alternatives that provide cities with performance-based standards to guide development—while maintaining local decision-making and flexibility—and incentivize and bolster city efforts for addressing housing challenges;

And, advocates for a city-state partnership to consider reforms that are proven to address housing availability and affordability and respect locally-led zoning decisions and community input.

Adopted by the City Council of the City of Wadena, Minnesota this 8th day of April 2025.

____
George Deiss, Mayor

____
Kim Schroeder, City Administrator

(SEAL)

League of Minnesota Cities Draft Letter of Opposition to Zoning and Land Use Preemption Legislation Now Available

You are receiving this message as a Mayor, Community Development Director, or Administrator. We are encouraging you to contact your legislators about legislation that would limit local decision-making authority on zoning and land use in regards to residential development.

Background:

HF 1987/SF 2229 ("Minnesota Starter Home Act"), HF 2140/ SF 2231 ("More Homes Right Places Act"), and HF 2018/ SF 2286 ("Transforming Main Street Act") would broadly limit local decision-making authority on residential development by imposing a rigid state framework on all cities, regardless of their own unique needs and circumstances. These bills would eliminate low-density zoning options, eliminate resident input before council or planning and zoning commission on virtually all residential development, and prohibit cities requiring off-street parking for any development, and strip reasonable local planning and zoning standards, which ensure development compatibility and scale.

Additionally, these bills create significant implementation challenges for our cites, increasing costs for taxpayers and complicating zoning and land-use planning, all without guaranteeing more affordable housing or increased development.

Share you concerns:

These bills are expected to be heard in the Senate State and Local Government Committee next week.

The League has drafted a form letter for cities to use in sharing their concerns with their legislators. We encourage members to include in their letter their own city's efforts to support development and more affordable housing.

DRAFT Letter to Legislators

Who are my legislators?

If you have any questions, please contact Daniel Lightfoot at dlightfoot@lmc.org or (651) 281-1295.

City of Wadena
Action Memorandum 25-18

ELECTRIC & WATER DEPARTMENT

TO **COUNCIL MEMBERS**

FROM: DAVID EVANS, UTILITY SUPERINTENDENT

SUBJECT: CITY OF HENNING ON-CALL OUTAGE RESPONSE AGREEMENT

DATE: 04/03/2025

CC: KIM SCHROEDER, CITY ADMINISTRATOR

The City of Henning MN would like to contract with the City of Wadena Utilities Department to provide on-call and outage response services for their city's electric distribution system. Missouri River Energy Services (MRES) is providing this service currently. Henning is requesting Wadena provide outage response services instead of MRES because Wadena will be able to provide faster response times when outages occur. Wadena Utilities will also provide on-call service to Henning to assure that Line Workers are available 24/7.

Included in the council packet is the Service Agreement, Exhibit A Labor Rates and Equipment charges that will apply for this service.

Thank you for your time and consideration on this matter.

David Evans
Utility Superintendent

Action Request:
Approve the Electric On-Call/Outage Maintenance Service Agreement with City of Henning Electric Utility

Council Action: ☐ **Approved**
☐ **Defeated**
☐ **Amended:** ____________________

DISTRIBUTION MAINTENANCE
SUPPLEMENTAL SERVICE AGREEMENT
- CITY OF HENNING -

This On-Call/Outage Response Service Agreement ("Agreement") is made as of May1, 2025, between **the City of Wadena Utilities Department**, a municipal corporation of the state of Minnesota ("Wadena Utilities"), and **the City Henning, Minnesota**, a municipal corporation of the State of Minnesota ("Henning"), such parties being herein referred to individually as a "Party" or collectively as "Parties".

WHEREAS, Henning owns and operates an electric distribution system that provides retail electric service to the retail customers in and around the City of Henning, Minnesota;

WHEREAS, Henning has asked Wadena Utilities to provide "On-Call" services and respond to unscheduled outages and make repairs to its electric distribution system to restore service, utilizing Wadena Utilities personnel, to enable Henning to continue to deliver electric service to its retail customers; and

WHEREAS, Wadena Utilities is willing to provide such services, subject to the terms and conditions of this Agreement.

NOW THEREFORE, in consideration of the mutual covenants contained herein, it is agreed by the Parties as follows:

1. Wadena Utilities agrees to provide Henning, and Henning agrees to accept and pay for, (a) outage response repairs to Henning's electric distribution system, (b) provide Henning's On-Call service for their electric distribution system.

2. The City of Wadena Utilities Director (or his or her authorized representative) shall be Wadena Utilities Designated Representative in providing On-Call/Outage Response to Henning. The Henning City Clerk (or his or her authorized representative) shall be Henning's Designated Representative with respect to this Agreement.

3. Procedures:
   a. Wadena Utilities will provide Henning On-Call Service during after-hours (3:30pm – 7:00am M-F), weekends and Holidays to ensure timely Outage Response;

   b. Wadena Utilities shall provide, outage response to restore electric service due to unforeseen equipment failure or damage to the distribution system caused by outside sources;

   c. All requests for Outage Response during normal working hours (7:00am – 3:30pm M-F other than Holidays) shall be made to the Wadena Utilities Designated Representative;

   d. All requests for Outage Response after hours as identified in Section 3a above ; and will be made to the Wadena County Sheriff's Dispatch by Hennings Designated Representative;

e. Upon receipt of a request for outage restoration, Wadena Utilities Designated Representative, or an assigned Utilities Line Foreman, will determine availability to provide the requested aid. The Parties acknowledge and understand that the primary responsibility of Wadena Utilities employees is to provide service to the City of Wadena and based on that priority, it may be reasonable for Wadena Utilities to delay the outage response request of Henning if there are service issues within the City of Wadena;

f. Upon arrival in Henning, Wadena Utilities employees will report to the location identified with damage to perform a job briefing. Such job briefing shall ensure that Wadena Utilities employees are adequately prepared to perform work on Henning's customers' premises or facilities, as provided in Section 5 below; and

g. Henning will supply current maps and accurate system status for its electric distribution system in its assigned service area to Wadena Utilities employees upon their arrival to perform service restoration.

4. Henning will supply, or cause to be supplied, replace to, or pay Wadena Utilities for items needed to repair or replace damaged equipment necessary to restore electric service. Henning shall provide Wadena Utilities at no cost with the temporary use of any piece of its equipment that is available so that Wadena Utilities may discharge its obligations under this Agreement in the most cost-effective manner.

5. Wadena Utilities shall operate in accordance with Henning's practices and procedures when entering or performing work on Henning's customers' premises or facilities. It is the responsibility of Henning to adequately inform Wadena Utilities employees of such practices and procedures.

6. Wadena Utilities shall provide Outage Response and Restoration using Prudent Utility Practices (which shall mean those practices, methods and procedures, as modified from time to time, that are currently used by electric utilities to construct, operate and maintain electric distribution facilities and equipment dependably, reliably, safely and economically with due regard for the procedures of the National Electric Safety Code) and in compliance with all applicable federal, state and local statutes, rules and ordinances. At all times, Wadena Utilities personnel shall operate in accordance with Wadena Utilities policies, operating rules, and procedures then in effect. NO OTHER REPRESENTATION, GUARANTEE OR WARRANTY WITH RESPECT TO THE QUALITY OR CONFIRMATION OF THE SUPPLEMENTAL SERVICE APPLIES.

7. Outage Responses provided to Henning under this Agreement shall not include any activities incident to the generation of, or to clean-up, dispose of, ship, transport or arrange for the disposal of, any hazardous materials generated by Henning's electric distribution system (collectively, the "HazMat Clean-Up Activities"). Henning is responsible for all activities and costs necessary for the HazMat Clean-Up Activities.

a. Wadena Utilities are not responsible for any HazMat Clean-Up Activities, or for any associated costs, fees, fines, penalties or other charges by any federal, state or local agency or regulatory body in connection with the HazMat Clean-Up Activities, whether assessed against Henning or Wadena Utilities (collectively "Costs") relating to this Agreement.

b. In the event that Wadena Utilities undertakes any HazMat Clean-Up Activities or incurs any associated costs, Henning shall indemnify and hold Wadena Utilities harmless for any costs that Wadena Utilities incurs incidental to an event involving hazardous materials, including but not limited to all costs in connection with HazMat Clean-Up Activities related to Wadena Utilities activities under this Agreement, except as expressly provided in subsection (c) below.

c. To the extent, and only to the extent, that such Costs are the direct result of the failure of Wadena Utilities to follow Prudent Utility Practices in connection with Outage Responses provided pursuant to this Agreement, Wadena Utilities shall then, and only then, indemnify and hold Henning harmless for any Costs that Henning incurs for any HazMat Clean-Up Activities resulting directly from Wadena Utilities acts that were not in accordance with Prudent Utility Practice with respect to such hazardous material.

8. Wadena Utilities provides On-Call/Outage Response as an independent third party contractor. Wadena Utility employees are employees of the City of Wadena and shall not be under the control of the City of Henning.

9. Wadena Utilities, the Wadena Utilities Director, and other Wadena Utilities employees shall not control or be responsible for any Henning City employees.

10. Henning shall be responsible for all of its record-keeping, including any and all requirements relating to accounting and regulatory records. Henning shall maintain its own records for its electric distribution system at Henning offices consistent with record retention requirements applicable to Henning. When necessary, Henning shall make available to Wadena Utilities those records necessary or useful in carrying out the services under this Agreement, including Henning's practices and procedures that Wadena Utilities is to use in carrying out these services. Henning shall be responsible for secure storage and lifecycle management of such records, and when necessary, shall provide Wadena Utilities reasonable access to such records upon request.

11. Wadena Utilities personnel will not perform duties for Henning outside the scope services of those specified in this Agreement without the prior authorization of the Wadena Utilities Designated Representative.

    a. Charges for On-Call/ Outage Responses will be based on Wadena Utilities' hourly labor rates and equipment fees. Wadena Utilities shall submit to Henning an invoice on a monthly basis for any month in which Service is provided. Wadena Utilities shall submit an invoice to Henning within twenty-five (25) days after the first day of the month following the month during which service was provided. Payment is due to Wadena Utilities within thirty-five (35) days after the date of the invoice.

b. Rates and fees shall be as described in Exhibit A and may be subject to change by Wadena Utilities once during a calendar year. In the event of any such change, Wadena Utilities will provide an updated Exhibit A to Henning. The City of Wadena sets rates and fees annually, Wadena Utilities will provide an updated fee schedule to Henning.

c. In the event Henning disputes all or any part of an invoice, Henning shall, nevertheless, pay the full amount of the invoice when due and, within 45 days from the date of the invoice, notify Wadena Utilities in writing of the grounds on which any charges in the invoice are disputed and the amount in dispute. Henning will not be entitled to any adjustment on account of any disputed charges which are not brought to the attention of Wadena Utilities within the time and in the manner specified except clerical errors and adjustments due to an audit.

d. Interest will be charged on any unpaid amounts at a rate of one and one-half percent (1.5%) per month. Interest on delinquent amounts shall be calculated from the due date of the bill to the date payment is received.

12. During the term of this Agreement, Henning shall maintain policies of commercial general liability insurance and automobile liability insurance each in the amount of one million dollars ($1,000,000) and shall name Wadena Utilities, including specifically its responding employees, as additional insureds on all applicable policies of insurance, with respect to Wadena Utilities activities under this Agreement, and shall hold them harmless from all liabilities which arise out of the work performed by Wadena Utility employees for Henning pursuant to this Agreement. The provisions of this section will survive termination, cancellation or expiration of this Agreement and will apply notwithstanding any other provisions of this Agreement to the fullest extent permitted by law.

13. Except for its negligence, intentional misconduct, or for nonpayment of bills or as otherwise specifically provided in this Agreement, neither Party nor its directors or members of its governing boards, officers, employees or agents shall be liable to the other Party for any loss, damage, claim, cost, charge or expense arising from performance or nonperformance under this Agreement.

    a. Nothing in this Agreement shall be construed to create any duty to, and standard of care with reference to, or any liability or obligation, contractual or otherwise, to any third party.

    b. Neither Party shall be liable to the other Party, whether in contract, in tort (including negligence and strict liability), under any warranty, or otherwise, for any special, indirect, incidental or consequential loss (inclusive of penalties ordered by any governmental agency) or damage whatsoever.

14. Wadena Utilities shall defend, indemnify, and hold harmless Henning, its affiliates, and their respective directors, officers, employees and agents from and against any and all claims, losses, damages, liabilities and expenses, including attorneys' fees and costs, to the extent arising from (a) any breach of this Agreement by Wadena Utilities or (b) any willful or grossly negligent act of Wadena Utilities. Henning shall defend, indemnify, and hold harmless Wadena Utilities, or its affiliates, and their respective directors, officers, employees

and agents from and against any and all claims, losses, damages, liabilities and expenses, including attorneys' fees and costs, to the extent arising from (i) any breach of this Agreement by Henning, (ii) any willful or grossly negligent act of Henning, or (iii) any defect in, or hazard caused by, Henning's electric distribution system except if and to the extent caused by a breach of this Agreement by Wadena Utilities or a willful or grossly negligent act of Wadena Utilities. These indemnification obligations shall not be limited by insurance coverage.

15. The term of this Agreement shall commence on May 1, 2025, and continue for an initial term of twelve months. It shall renew annually unless either Party elects to terminate this Agreement by providing a written notice of termination not less than 60 days prior to the end of the then-current term, in which event this Agreement will terminate upon the last day of such term. Notice shall be deemed to be properly served if (i) delivered in person; or (ii) sent by United States mail, postage prepaid and certified. Notice shall be provided to the following persons:

    As to the Utility:
    City of Henning
    ATTN: City Clerk
    PO Box 55
    Henning, MN 56551
    Phone: (218) 583-2402

    As to Wadena Utilities, to both:

City of Wadena	AND	City of Wadena
ATTN: Utilities Director		ATTN: City Administrator
1200 Sunnybrook Rd		PO Box 30
Wadena, MN 56482		Wadena, MN 564825
Phone: (218) 631-7712		Phone: (218) 631-7707

16. The provisions of Sections 11, 12, 13 and 14 above will survive termination, cancellation or expiration of this Agreement and will apply notwithstanding any other provisions of this Agreement to the fullest extent permitted by law.

17. This Agreement is made under the laws of the State of Minnesota and shall be governed by and construed according to Minnesota law.

18. The Parties have participated jointly in the negotiation and drafting of this Agreement. If an ambiguity or question of intent or interpretation arises, this Agreement will be construed as if drafted jointly by the Parties, and no presumption or burden will arise favoring or disfavoring either party by virtue of the authorship of any term of this Agreement.

19. Except as provided for expressly herein, neither this Agreement nor any terms hereof may be terminated, amended, supplemented, waived, modified, assigned or transferred except by an instrument in writing executed by both Parties to this Agreement.

20. This Agreement as written, including the recitals and exhibit(s) (as any such exhibit(s) may be revised from time to time), forms the entirety of the agreement, and prior and subsequent agreements will not have effect unless formed in accordance with Section 19.

21. This Agreement may be executed simultaneously in two or more counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the Parties hereto have caused this On-Call/Outage Response Agreement to be executed as of the date first written above.

City of Wadena	City of Henning
Signed: ________________________	Signed: ________________________
Print: ___________________________	Print: ___________________________
Title: ___________________________	Title: ___________________________

Distribution Maintenance Supplemental Service Agreement

Exhibit A: Billing Rates and Fees

The following hourly City of Wadena Utilities Billing Rates and Fees shall be applicable to all Supplemental Service provided under this On-Call and Outage Response Agreement:

1. Hourly Labor:
   a. Straight time: begins at such time as assigned City of Wadena personnel depart from their Utility Shop and continuing until the assigned personnel return to the Utility Shop.

Position	$ / Hr
Line Foreman	95
Journey Lineworker	87
Groundman	64

   b. Overtime: begins at such time as assigned City of Wadena personnel depart from their Utility Shop and continuing until the assigned City of Wadena personnel return to the Utility Shop. Overtime with respect to each City of Wadena employee shall be determined based on the number of hours worked by such employee during the day at issue; in the event an employee's total hours worked exceed 8 hours in a day, overtime rates shall apply under this Agreement for all hours in excess of 8 hours that are worked.

Position	$ / Hr
Line Foreman	125
Journey Lineworker	115
Groundman	85

   c. On-Call time: 2 employee - 3 hours per week per employee - based on overtime hourly rate, as noted above in part 1.b. On-Call schedule for the City of Wadena will be followed.

   d. Superintendent: $115 per hour.

2. Other Fees and Expenses:
   a. Use of City of Wadena Utility vehicle(s): $0.99 / mile
   b. Use of City of Wadena Utility employees' personal vehicle(s): current IRS mileage rate.
   c. Other expenses reasonably incurred by the City of Wadena Utilities in responding to outages shall be charged to the Utility without mark-up.
   d. 4-hour minimum call out.

3. Utility Equipment:
   a. All trucks and equipment used will be billed at below hourly rates when used for outage restoration once equipment is on site of outage.

Equipment Charges (per hour plus operator costs) (non-utility customer)

Bucket Truck (Vehicle #26)	$180.00
Bucket Truck (Vehicle #28)	$220.00
Digger Truck (Vehicle #25)	$200.00
Vacuum Excavator/Chipper/Cable Puller/Air Comp.	$120.00
Trencher/Plow/Skid Loader/Mini Excavator	$140.00

ISSUED BY: David Evans, Utilities Superintendent
EFFECTIVE DATE: May 1, 2025

City of Wadena
Action Memorandum 25-19

Subject: Consider Bolton & Menk Hwy 10 Construction Services Proposal

From: Kim Schroeder, City Administrator

Agenda of: April 8, 2025

Background Information:
Bolton & Menk will provide construction engineering services associated with the Hwy 10 West utilities replacement.
The City will use remaining LRIP funds to pay for the eligible construction items and for the associated engineering services. Assistance from Bolton & Menk will be provided as part of the engineering services proposal to administer requests for LRIP funding reimbursement.

Action Request:
Approve Bolton & Menk's Hwy 10 construction services proposal for $243,200.

Council Action: ☐ **Approved**
☐ **Defeated**
☐ **Amended:** ______________________

BOLTON & MENK

Real People. Real Solutions.

7656 Design Road
Suite 200
Baxter, MN 56425-8676

Ph: (218) 825-0684
Fax: (218) 825-0685
Bolton-Menk.com

April 1, 2025

Kim Schroeder, City Administrator
City of Wadena
222 Second Street SE, PO Box 30
Wadena, MN 56482

RE: Hwy 10 West Expansion Utility Replacement (City Led) – Professional Services Proposal

Dear Kim:

Previously the City hired Bolton & Menk to complete engineering design and bidding associated with the Hwy 10 West Expansion Utility Replacement. The City accepted a bid from Landwehr Construction for the utility replacement project that will be led by the City of Wadena. We have assembled contracts and submitted to Landwehr Construction for their execution. The City will receive funding through the Local Road Improvement Program (LRIP) and will be responsible for inspection of construction work associated with City utility improvements.

To complete the final construction phase, we propose to provide contract administration and construction engineering services on behalf of the City of Wadena as follows:

- Assemble contract for execution and award
- Provide construction staking for improvements
- Observe construction, clarify contractor questions, record field information, and coordinate material and contamination related testing
- Provide coordination and communication to the public, contractor, and the City
- Provide contract administration, including assembling payment vouchers for the contractor and assisting the City seek reimbursement of the LRIP grant funds.

We estimate our fee to be $243,200, which includes costs associated with retaining subconsultants for contamination testing and construction quality control material testing, as shown below. We would bill our services on an actual hourly basis.

Professional Service Provided	Fee
Construction Staking, Observation, Contract Administration	$180,200
Contamination Testing Subconsultant	$ 36,000
Construction Quality Control and Materials Testing Subconsultant	$ 27,000
Total Estimated Fee	$243,200

We appreciate the opportunity to provide this proposal for professional services. Please contact me at 218-821-7265 or via e-mail at Phillip.Martin@bolton-menk.com if you have any questions.

Sincerely,
Bolton & Menk, Inc.

Phil Martin, P.E.
Principal Engineer

We hereby accept this proposal and authorize Bolton & Menk, Inc. to proceed with this work.

Accepted:	______________________	______________________
	George Deiss, Mayor	Kim Schroeder, City Administrator
Date:	______________________	______________________

City of Wadena
Action Memorandum 25-20

Subject: Residential Anti-Displacement and Relocation Assistance Plan Revisions

From: Dean Uselman, WDA Director

Agenda of: April 8, 2025

Background Information:
In 2001 the city adopted this policy as a requirement of the SCDP grant award. During the closeout reporting for the 2020 SCDP grant, it was discovered that the policy had become outdated. City staff have worked with DEED and CMHP staff to draft a revised policy that is consistent with Statutory requirements and is presented to the City Council for approval.

Action Requested:
Approve the proposed revisions to the City of Wadena Residential Anti-Displacement and Relocation Assistance Plan.

Council Action: ☐ **Approved**
☐ **Defeated**
☐ **Amended:** ______________________

City of Wadena
Residential Anti-displacement and Relocation Assistance Plan
under Section 104(d) of the Housing and Community Development Act of 1974, as Amended

The City of Wadena anticipates participating in the Minnesota Small Cities Development Program. Through this participation, rehabilitation to Owner-Occupied, Single-Family Rental, Multi-Family Rental, and Commercial properties will occur. The consequence of the proposed activities is that the potential for displacement exists, although it is not anticipated. The purpose of the Residential Anti-displacement and Relocation Assistance Plan is to describe the steps the City of Wadena shall take to mitigate the adverse effects of displacement on low and moderate-income persons.

I. The City of Wadena will replace all occupied and vacant occupiable low/moderate-income dwelling units demolished or converted to use other than as low/moderate-income housing in connection with an activity assisted with funds provided under the Housing and Community Development Act of 1974, as amended, as described in 24 CFR, Part 570.606 and 24 CFR, Part 42. All replacement housing will be provided within three years after the commencement of the demolition or conversion. Before entering into a contract committing the City of Wadena to provide funds for an activity that will directly result in such demolition or conversion, the City of Wadena will make public and submit to the Minnesota Department of Employment and Economic Development the following information in writing:

A. A description of the proposed assisted activity;

B. The location on a map and number of dwelling units by size (number of bedrooms) that will be demolished or converted to a use other than as low/moderate-income dwelling units as a direct result of the assisted activities;

C. A time schedule for the commencement and completion of the demolition or conversions;

D. The location on a map and the number of dwelling units by size (number of bedrooms) that will be provided as replacement dwelling units. If such data are not available at the time of the general submission, the City of Wadena will identify the general location on an area map and the approximate number of dwelling units by size and provide information identifying the specific location and number of dwelling units by size shall be submitted and disclosed to the public as soon as possible;

E. The source of funding and a time schedule for the provision of replacement dwelling units;

F. The basis for concluding that each replacement dwelling unit will remain a low/moderate-income dwelling unit for at least 10 years from the date of initial occupancy;

G. Information demonstrating that any proposed replacement of dwelling units with smaller dwelling units (e.g., a 2-bedroom unit with two 1-bedroom units) is consistent with the housing needs of low and moderate-income households in the jurisdiction.

The City of Wadena may request the Minnesota Department of Employment and Economic Development to recommend that the U. S. Department of Housing and Urban Development approve an exception to required replacement housing if there is an adequate local supply of vacant low/moderate-income dwelling units in standard condition. Exceptions will be reviewed on a case-by-case basis as described in 24 CFR, Part 570.488(c)(1)(B).

II. The City of Wadena will provide relocation assistance, as described in 24 CFR, Part 570.488(c)(2), to any lower-income person displaced by the demolition of any dwelling unit or the conversion of a low/moderate-income dwelling unit to another use in connection with an assisted activity.

III. Consistent with the goals and objectives of activities assisted under the Act, the City of Wadena will take the following steps to minimize the displacement of persons from their homes:

A. Coordinate code enforcement with rehabilitation and housing assistance programs

B. Evaluate housing codes and rehabilitation standards in program target area to prevent undue financial burden on established dwelling units

C. Adopt policies to identify and mitigate displacement resulting from intensive public investment in target areas

D. Where feasible, give priority to rehabilitation of housing, as opposed to demolition, to avoid displacement

E. If feasible, demolish or convert only dwelling units that are not occupied or vacant occupiable dwelling units, especially those units which are "lower-income dwelling units"

IV. Definitions for the purposes of this plan are as follows:

A "**low/moderate-income dwelling unit**" is a unit with a market rent, including utility costs, that does not exceed the applicable fair market rent for existing housing and moderate rehabilitation, as established under the HUD Section 8 existing housing program. A "vacant occupiable dwelling unit" is a vacant unit that is in standard condition; or in substandard but suitable for rehabilitation condition; or in dilapidated condition and occupied less than three months from the date of the grantee agreement.

An "**Occupiable Dwelling Unit**" is a unit that is in standard condition or has been raised to a standard condition from a substandard condition, suitable for rehabilitation.

A "**Standard Condition**" dwelling unit is a unit which meets HUD Section 8 Housing Quality Standards (HQS) with no major defects in the structure and only minor maintenance is required. Such a dwelling will have the following characteristics: reliable roofs, sound foundations; adequate and stable floors, walls and ceilings; surfaces and woodwork that are not seriously damaged nor have paint deterioration; sound windows and doors; adequate heating, plumbing, and electrical systems adequate insulation; and adequate water and sewer systems, and not overcrowded (defined as more than one person per room).

A "**Substandard Condition**" dwelling unit is a unit if it does not meet HUD Section 8 Housing Quality Standards (HQS) which includes lacking the following: complete plumbing, complete kitchen facilities, efficient and environmentally sound sewage removal and water supply, and heating source. In addition, the dwelling may be overcrowded defined as more than one person per room).

A “**Substandard but Suitable for Rehabilitation Condition**” dwelling unit, at a minimum, is a dwelling unit that does not meet Housing Quality Standards (HQS) with some of the same features as a “substandard condition” dwelling unit. This unit is likely to have deferred maintenance and may have some structural damage such as a leaking roof, deteriorated interior surfaces, and inadequate insulation.

A “**substandard but suitable**” dwelling unit, however, has basic infrastructure (including systems for clean water and adequate waste disposal) that allows for economically and physically feasible improvements and upon completion of rehabilitation meets the definition of a “Standard” dwelling unit.

______________________________	______________________________
Mayor, City of Wadena	City Administrator, City of Wadena
______________________________	______________________________
Date	Date

City of Wadena
Action Memorandum 25-21

Subject: Business Subsidy Policy Update

From: Dean Uselman, WDA Director

Agenda of: April 8, 2025

Background Information:
The JOBZ program has been discontinued through Dept of Economic Development (DEED). Wadena's business subsidy policy is updated to remove JOBZ language.

Action Request:
Approve the updated Business Subsidy policy.

Council Action: ☐ **Approved**
☐ **Defeated**
☐ **Amended:** ____________________

City of Wadena
Business Subsidy Policy

This policy is adopted for the purposes of the business subsidies act (the Act), as outlined in Minnesota Statutes Section 116J.993 through Section 116J.995. Terms used in this policy are intended to have the same meaning as used in the Act. This policy shall be applied as outlined in Section 116J.993, Subdivision 3, of the Minnesota Statutes.

It must be recognized that governmental units, at all levels, routinely provide subsidies of various form and structure to various recipient entities. This is done with the expectation that the subsidy will result in the creation or enhancement of a public benefit. The amount of the subsidy should be proportional to the anticipated level of benefit to the public. This principle will be the underlying criteria used by the City of Wadena and its agencies in evaluating subsidy requests, with the following general criteria:

- Any subsidy provided by the City of Wadena or its agencies must be consistent with the criteria governing the particular subsidy (i.e., a Tax Abatement must be consistent with the City's Tax Abatement Policies).

- Any subsidy must pass the 'But-For Test'; that is, the project or development would not take place *but-for* the subsidy provided by the City of Wadena or its agencies.

- All Business Subsidy requests should attempt to optimize the private development potential of a site and seek to optimize the ratio of private to public financing.

Because projects vary greatly in structure and public benefit derived, each project will be considered on it own merits. Consideration will be given to projects providing public benefits in one or more of the following six categories:

- Creation of new jobs/increase in total payroll. In the case of new job creation, new jobs must pay an average equal to or greater than 1.5 times the federal minimum wage. Preference will be given to primary (manufacturing, processing and primary service) jobs, and jobs that also provide benefits such as health care.

- Generation of economic activity in general. Because jobs are not always the best measure of successful economic development projects, criteria such as taxable sales and external market capture (as provided by tourism- and travel-based businesses) will be considered.

- Support-role businesses. Suppliers, professional services, and end users (of the goods or by-products of existing businesses) that serve to support and strengthen the existing economic base will be considered.

- Projects that enhance/increase diversification of the economic base of the community will also be considered. New job wage requirements will apply to any new jobs created.

- Quality of Life based businesses/projects. Those businesses/entities that provide a desirable good or service – and address an unmet demand in the community - will be considered favorably. New job wage requirements will apply to any new jobs created.

- Retention of existing jobs. To be considered under this category, it must be demonstrated – to the satisfaction of the City of Wadena and its agencies – that the loss of jobs is specific and demonstrable.

In every case above, new jobs must pay an average wage equal to or greater than 1.5 times the federally mandated minimum wage. ~~Job Opportunity Building Zone projects will be required to comply with the following criteria:~~

- ~~Any business locating in a designated Job Opportunity Building Zone will be required to enter into a business subsidy agreement with the City of Wadena in order to receive the tax benefits. No business may receive JOBZ benefits without a duly executed subsidy agreement.~~

- ~~Any business receiving JOBZ benefits must pay each employee a wage that, on an annualized basis, is equal to or greater than 110% of the poverty level for a family of four. This wage floor may include benefits that are not mandated by law. The poverty level is adjusted annually and can be found at http://aspe.hhs.gov/poverty/index.shtml.~~

- ~~Retail businesses are not eligible for benefits under the JOBZ program.~~

Because it is not possible to anticipate every potential project desiring a subsidy, the governing body must retain the right to review and approve subsidies that result in public benefit but vary from the principles and criteria of this policy. The burden will be on the applicant to demonstrate, to the satisfaction of the City of Wadena and its agencies, that the public benefit justifies the requested subsidy.

In all cases of business subsidy, where the subsidy is equal to or greater than the threshold prescribed in state statute, a subsidy agreement will be entered into between the funding entity and the recipient. This agreement will delineate the subsidy structure and amount, as well as the expected public benefit. The agreement will include provisions for repayment or other resolution options if the expected public benefit is not achieved. All business subsidies will be subject to the criteria outlined in Minnesota Statutes Section 116J.993 through Section 116J.995, except those subsidies as exempted by same.

Policy adopted by Wadena City Council on the 28th day of November 2000.
Policy revised by the Wadena City Council on the 4th day of November 2003
Policy revised by the Wadena City Council on the 11th day of October 2005
Policy revised by the Wadena City Council on the 8th day of April 2025

____
George Deiss, Mayor

____
Kim Schroeder, City Administrator

City of Wadena
Action Memorandum 25-22

Subject: 2025 Street Overlay

From: Dan Kovar, Public Works Director

Agenda of: April 8, 2025

Background Information:
This project was advertised for two weeks in the local paper and sent to six local contractors requesting bids for overlaying city streets. We received five bids for milling and overlay.
The prices below were calculated using Howard's Driveway Inc. pricing since they were the low bidder. All the quantities used for calculations are approximate so the final cost could be slightly more or less.

Anderson Brothers
Ferguson Asphalt Paving, Inc., Alexandria
Howard's Driveway Inc., Menahga
Ideal Construction, Staples
Performance Paving & Sealcoating

ALTERNATE #1: Loop on the South side of the Depot		$20,737.60
ALTERNATE #2: 4th St SW from Colfax Ave to Franklin Drive		$67,507.20
	Total	**$88,244.80**
ALTERNATE #3: North Sunnybrook Park		$18,048.00
ALTERNATE #4: South Sunnybrook Park, Zoo area		$19,777.60
	Total	**$37,825.60**
	Grand Total	**$126,070.40**

There is $100,000.00 in the 2025 street overlay budget and $54,000.00 in parks capital outlay.

Action Request:
Recommend awarding all alternate bids to Howard's Driveway Inc. for an estimated $126,070.40.

Council Action: ☐ **Approved**
☐ **Defeated**
☐ **Amended:** ______________________

Questions on the project can be directed to Dan Kovar, Public Works Director, City of Wadena, 710 Sunnybrook Rd, Wadena, MN 56482. Phone 218-631-7705 or 218-639-7681

NAME OF CONTRACTOR Howard's Driveway Inc

ADDRESS 32700 cty Hwy 40 Menahga MN

Signature of Contractor or Representative [signature]

Date 4-3-25

The quote shall include all skilled labor, materials, and equipment necessary to complete the projects as identified below.

This work is to include milling a 4 ft. edge if needed on each side of streets or next to streets that have concrete gutters, as per above listing, to provide a "match line" for the asphalt left in place and placing a 1¾ in. on alternates 1 and 2, and 2.5 inches on alternates 3 and 4 of compacted bituminous on all streets identified per MN Dept. of Transportation Standard Construction Specifications. Payment for the work shall be made based on a cost per square yard milled and the asphalt based on per ton laid in place. All associated work necessary to complete the project shall be included in the bid prices submitted. **Asphalt millings will be the property of the City of Wadena and hauled to the old airport property on CSAH 4.**

All work is to be completed as per MN Dept. of Transportation Standard Construction Specifications. Completion of these alternates will be dependent on the bid prices received.

Work to be completed by October 31st, 2025, unless noted above. Quotes are to be completed on this proposal form and submitted to the City Administrator, City of Wadena, PO Box 30, Wadena, MN 56482 by 4:30 PM on Thursday April 3rd, 2025. Proposals will be reviewed by the Wadena City Council at its April 8th, 2025, meeting.

Per square yard blacktop milling ___$4.05___

Per ton quote overlay paving ALTERNATE # 1___$97.60___

Per ton quote overlay paving ALTERNATE # 2___$75.20___

Per ton quote overlay paving ALTERNATE # 3___$75.20___

Per ton quote overlay paving ALTERNATE # 4___$75.20___

The project will be awarded to the lowest qualified proposal received for the four alternate projects. The City of Wadena also reserves the right to determine the actual amount of work performed, to reject any or all proposals, and to award the contract as the Council deems in the best interest of the city. The city requires a current valid copy of the contractor's liability insurance policy to be included with the submittal form.

Questions on the project can be directed to Dan Kovar, Public Works Director, City of Wadena, 710 Sunnybrook Rd, Wadena, MN 56482. Phone 218-631-7705 or 218-639-7681

NAME OF CONTRACTOR PERFORMANCE PAVING & SEALCOATING, LLC

ADDRESS 207 5TH ST N DEER CREEK, MN 56527

Signature of Contractor or Representative Dan [signature]

Date 4-2-25

The quote shall include all skilled labor, materials, and equipment necessary to complete the projects as identified below.

This work is to include milling a 4 ft. edge if needed on each side of streets or next to streets that have concrete gutters, as per above listing, to provide a "match line" for the asphalt left in place and placing a 1¾ in. on alternates 1 and 2, and 2.5 inches on alternates 3 and 4 of compacted bituminous on all streets identified per MN Dept. of Transportation Standard Construction Specifications. Payment for the work shall be made based on a cost per square yard milled and the asphalt based on per ton laid in place. All associated work necessary to complete the project shall be included in the bid prices submitted. **Asphalt millings will be the property of the City of Wadena and hauled to the old airport property on CSAH 4.**

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Per square yard blacktop milling 5^{50}

Per ton quote overlay paving ALTERNATE # 1 86^{88}

Per ton quote overlay paving ALTERNATE # 2 75^{81}

Per ton quote overlay paving ALTERNATE # 3 85^{63}

Per ton quote overlay paving ALTERNATE # 4 85^{63}

The project will be awarded to the lowest qualified proposal received for the four alternate projects. The City of Wadena also reserves the right to determine the actual amount of work performed, to reject any or all proposals, and to award the contract as the Council deems in the best interest of the city. The city requires a current valid copy of the contractor's liability insurance policy to be included with the submittal form.

Questions on the project can be directed to Dan Kovar, Public Works Director, City of Wadena, 710 Sunnybrook Rd, Wadena, MN 56482. Phone 218-631-7705 or 218-639-7681

NAME OF CONTRACTOR Ideal construction

ADDRESS 26932 490th st Staples Mn 56479

Signature of Contractor or Representative Jeff [illegible]

Date 3-31-25

Alternate:

milling along curb on 4th st. would not be necessary, only milling along cutter + ends. This would reduce the cost of milling considerably.

The quote shall include all skilled labor, materials, and equipment necessary to complete the projects as identified below.

This work is to include milling a 4 ft. edge if needed on each side of streets or next to streets that have concrete gutters, as per above listing, to provide a "match line" for the asphalt left in place and placing a 1¾ in. on alternates 1 and 2, and 2.5 inches on alternates 3 and 4 of compacted bituminous on all streets identified per MN Dept. of Transportation Standard Construction Specifications. Payment for the work shall be made based on a cost per square yard milled and the asphalt based on per ton laid in place. All associated work necessary to complete the project shall be included in the bid prices submitted. **Asphalt millings will be the property of the City of Wadena and hauled to the old airport property on CSAH 4.**

All work is to be completed as per MN Dept. of Transportation Standard Construction Specifications. Completion of these alternates will be dependent on the bid prices received.

Work to be completed by October 31st, 2025, unless noted above. Quotes are to be completed on this proposal form and submitted to the City Administrator, City of Wadena, PO Box 30, Wadena, MN 56482 by 4:30 PM on Thursday April 3rd, 2025. Proposals will be reviewed by the Wadena City Council at its April 8th, 2025, meeting.

Per square yard blacktop milling $7.53 / sq yd.

Per ton quote overlay paving ALTERNATE # 1 $ 105.00/ton

Per ton quote overlay paving ALTERNATE # 2 $ 80.00/ton

Per ton quote overlay paving ALTERNATE # 3 $ 90.00/ton

Per ton quote overlay paving ALTERNATE # 4 $ 90.00/ton

The project will be awarded to the lowest qualified proposal received for the four alternate projects. The City of Wadena also reserves the right to determine the actual amount of work performed, to reject any or all proposals, and to award the contract as the Council deems in the best interest of the city. The city requires a current valid copy of the contractor's liability insurance policy to be included with the submittal form.

Questions on the project can be directed to Dan Kovar, Public Works Director, City of Wadena, 710 Sunnybrook Rd, Wadena, MN 56482. Phone 218-631-7705 or 218-639-7681

NAME OF CONTRACTOR Ferguson Asphalt Paving Inc.

ADDRESS P.O. Box 878 Alexandria Mn 56308

Signature of Contractor or Representative Craig Schnitzler

Date 4-3-2025

The quote shall include all skilled labor, materials, and equipment necessary to complete the projects as identified below.

This work is to include milling a 4 ft. edge if needed on each side of streets or next to streets that have concrete gutters, as per above listing, to provide a "match line" for the asphalt left in place and placing a 1¾ in. on alternates 1 and 2, and 2.5 inches on alternates 3 and 4 of compacted bituminous on all streets identified per MN Dept. of Transportation Standard Construction Specifications. Payment for the work shall be made based on a cost per square yard milled and the asphalt based on per ton laid in place. All associated work necessary to complete the project shall be included in the bid prices submitted. **Asphalt millings will be the property of the City of Wadena and hauled to the old airport property on CSAH 4.**

All work is to be completed as per MN Dept. of Transportation Standard Construction Specifications. Completion of these alternates will be dependent on the bid prices received.

Work to be completed by October 31st, 2025, unless noted above. Quotes are to be completed on this proposal form and submitted to the City Administrator, City of Wadena, PO Box 30, Wadena, MN 56482 by 4:30 PM on Thursday April 3rd, 2025. Proposals will be reviewed by the Wadena City Council at its April 8th, 2025, meeting.

Per square yard blacktop milling $5.50

Per ton quote overlay paving ALTERNATE # 1 $83.00

Per ton quote overlay paving ALTERNATE # 2 $71.00

Per ton quote overlay paving ALTERNATE # 3 $140.00

Per ton quote overlay paving ALTERNATE # 4 $126.00

The project will be awarded to the lowest qualified proposal received for the four alternate projects. The City of Wadena also reserves the right to determine the actual amount of work performed, to reject any or all proposals, and to award the contract as the Council deems in the best interest of the city. The city requires a current valid copy of the contractor's liability insurance policy to be included with the submittal form.

Questions on the project can be directed to Dan Kovar, Public Works Director, City of Wadena, 710 Sunnybrook Rd, Wadena, MN 56482. Phone 218-631-7705 or 218-639-7681

NAME OF CONTRACTOR Anderson Brothers

ADDRESS 11325 State Hwy 210 E Brainerd, MN 56401

Signature of Contractor or Representative [signature]

Date 4/2/2025

The quote shall include all skilled labor, materials, and equipment necessary to complete the projects as identified below.

This work is to include milling a 4 ft. edge if needed on each side of streets or next to streets that have concrete gutters, as per above listing, to provide a "match line" for the asphalt left in place and placing a 1¾ in. on alternates 1 and 2, and 2.5 inches on alternates 3 and 4 of compacted bituminous on all streets identified per MN Dept. of Transportation Standard Construction Specifications. Payment for the work shall be made based on a cost per square yard milled and the asphalt based on per ton laid in place. All associated work necessary to complete the project shall be included in the bid prices submitted. **Asphalt millings will be the property of the City of Wadena and hauled to the old airport property on CSAH 4.**

All work is to be completed as per MN Dept. of Transportation Standard Construction Specifications. Completion of these alternates will be dependent on the bid prices received.

Work to be completed by October 31st, 2025, unless noted above. Quotes are to be completed on this proposal form and submitted to the City Administrator, City of Wadena, PO Box 30, Wadena, MN 56482 by 4:30 PM on Thursday April 3rd, 2025. Proposals will be reviewed by the Wadena City Council at its April 8th, 2025, meeting.

Per square yard blacktop milling $7.00 /SY

Per ton quote overlay paving ALTERNATE # 1 $150.00 /TON

Per ton quote overlay paving ALTERNATE # 2 $90.00 /TON

Per ton quote overlay paving ALTERNATE # 3 $150.00 /TON

Per ton quote overlay paving ALTERNATE # 4 $150.00 /TON

The project will be awarded to the lowest qualified proposal received for the four alternate projects. The City of Wadena also reserves the right to determine the actual amount of work performed, to reject any or all proposals, and to award the contract as the Council deems in the best interest of the city. The city requires a current valid copy of the contractor's liability insurance policy to be included with the submittal form.

City of Wadena
Action Memorandum 25-23

Subject: Library HVAC Project, Widseth Engineering and Design Proposal

From: Kim Schroeder, City Administrator

Agenda of: April 8, 2025

Background Information:
On behalf of the Library Board, President Julie Deiss is requesting the council to approve Widseth to complete engineering and design of HVAC renovations to improve the air quality of the library and books.
Kitchigami Regional Library has funds designated to Wadena Library to cover the expense. The city will send a letter to Kitchigami for reimbursement once completed.

Action Request:
Approve Widseth's engineering and design proposal.

Council Action: ☐ **Approved**

☐ **Defeated**

☐ **Amended:** ____________________

Mayor and Council Members

At our March 25th meeting, the Wadena City Library Board accepted the bid from Widseth of $13,000.00 to draw up the mechanical designs for the Wadena Library basement duct work system. Capital reserve funds being held at the Kitchigami Regional Library will cover this cost. If you approve this project, please send a letter of approval as well as bid documents to KRLS board for final approval of fund use. Thank you for your consideration.

Julie Deiss
President, Wadena City Library Board

Julie Deiss

March 28, 2025

Renee Frethem
Branch Manager
City of Wadena
210 1st St SW
Wadena, MN ZIP 56482

Professional Design Services Proposal
Wadena City Library HVAC Buildout

Dear Renee,

Thank you for the opportunity to assist the City of Wadena in the buildout of the existing HVAC system for the library basement. As a follow-up to our site visit on 2/19/25, Widseth Smith Nolting & Associates, Inc. (dba Widseth) is pleased to submit the following proposal for design services. This proposal, as dated above, shall be governed by the attached General Provisions of Professional Services Agreement and amended to include the following information.

Project Understanding
Widseth understands that the City of Wadena is interested in an HVAC design development set of plans to acquire bids from contractors for the ventilation of the library basement.

Design Schedule
Based on the Scope of Services, this agreement shall be from the date of signature in this Letter Agreement until the completion of DESIGN PHASE. Widseth proposes the following tentative design schedule:

HVAC Design Documents	30 days

Scope of Services
Based on the Project Understanding outlined above, Widseth proposes the following Scope of Services:

- Structural Engineering – Construction drawings and specifications as needed shall be signed and stamped by a licensed professional engineer.

- Mechanical Engineering – Widseth will design duct routing from the existing indoor air handling unit located in the basement, airflows, and diffuser selections for proper heating, cooling, and ventilation of the basement spaces. A heat load study shall be performed to assist airflow sizing. Design drawings and specifications shall be signed and stamped by a licensed professional engineer.

Not Included in the Scope of Services
- Background plans (can be drafted at hourly rate)
- Construction administration
- Plan review related fees
- Permit fees
- Fire protection engineering
- Electrical engineering – Contractor shall coordinate all electrical requirements.

Any service not specifically described herein to be performed, if mutually agreed to by the Owner and Widseth, will be considered an Additional Service. This will result in an increase in Widseth's professional services fee and an adjustment in the contract time.

Proposed Fees

Widseth proposes to complete the Scope of Services described above for a Total Lump Sum fee of $13,000.00 (thirteen thousand dollars).

This proposed fee is valid for 30 days from contract issue date.

Thank you for this opportunity to propose and serve as your Mechanical Engineer. Widseth is eager to contribute our expertise and we look forward to working with you on this exciting project.

Submitted:

WIDSETH

Eric Jendro 3/28/25
Mechanical Engineer, VP

Approved:

Authorized Representative Date ( )

Full Name (Print)

Attachments
- Hourly Rate Schedule
- General Provisions

General Provisions of Professional Services Agreement

These General Provisions are intended to be used in conjunction with a letter-type Agreement or a Request for Services between Widseth Smith Nolting & Assoc., Inc., a Minnesota Corporation, hereinafter referred to as WIDSETH, and a CLIENT, wherein the CLIENT engages WIDSETH to provide certain Architectural, and/or Engineering services on a Project.

As used herein, the term “this Agreement” refers to (1) the WIDSETH Proposal Letter which becomes the Letter Agreement upon its acceptance by the Client, (2) these General Provisions and (3) any attached Exhibits, as if they were part of one and the same document. With respect to the order of precedence, any attached Exhibits shall govern over these General Provisions, and the Letter Agreement shall govern over any attached Exhibits and these General Provisions. These documents supersede all prior communications and constitute the entire Agreement between the parties. Amendments to this Agreement must be in writing and signed by both CLIENT and WIDSETH.

ARTICLE 1. PERIOD OF SERVICE
The term of this Agreement for the performance of services hereunder shall be as set forth in the Letter Agreement. In this regard, any lump sum or estimated maximum payment amounts set forth in the Letter Agreement have been established in anticipation of an orderly and continuous progress of the Project in accordance with the schedule set forth in the Letter Agreement or any Exhibits attached thereto. WIDSETH shall be entitled to an equitable adjustment to its fee should there be an interruption of services, or amendment to the schedule.

ARTICLE 2. SCOPE OF SERVICES
The scope of services covered by this Agreement shall be as set forth in the Letter Agreement or a Request for Services. Such scope of services shall be adequately described in order that both the CLIENT and WIDSETH have an understanding of the expected work to be performed.

If WIDSETH is of the opinion that any work they have been directed to perform is beyond the Scope of this Agreement, or that the level of effort required significantly exceeds that estimated due to changed conditions and thereby constitutes extra work, they shall notify the CLIENT of that fact. Extra work, additional compensation for same, and extension of time for completion shall be covered by a revision to the Letter Agreement or Request for Services and entered into by both parties.

ARTICLE 3. COMPENSATION TO WIDSETH
A. Compensation to WIDSETH for services described in this Agreement shall be on a Lump Sum basis, Percentage of Construction, and/or Hourly Rate basis as designated in the Letter Agreement and as hereinafter described.

1. A Lump Sum method of payment for WIDSETH’s services shall apply to all or parts of a work scope where WIDSETH’s tasks can be readily defined and/or where the level of effort required to accomplish such tasks can be estimated with a reasonable degree of accuracy. The CLIENT shall make monthly payments to WIDSETH within 30 days of date of invoice based on an estimated percentage of completion of WIDSETH’s services.

2. A Percentage of Construction or an Hourly Rate method of payment of WIDSETH’s services shall apply to all or parts of a work scope where WIDSETH’s tasks cannot be readily defined and/or where the level of effort required to accomplish such tasks cannot be estimated with any reasonable degree of accuracy. Under an Hourly Rate method of payment, WIDSETH shall be paid for the actual hours worked on the Project by WIDSETH technical personnel times an hourly billing rate established for each employee. Hourly billing rates shall include compensation for all salary costs, payroll burden, general, and administrative overhead and professional fee. In a Percentage of Construction method of payment, final compensation will be based on actual bids if the project is bid and WIDSETH’s estimate to the CLIENT if the project is not bid. A rate schedule shall be furnished by WIDSETH to CLIENT upon which to base periodic payments to WIDSETH.

3. In addition to the foregoing, WIDSETH shall be reimbursed for items and services as set forth in the Letter Agreement or Fee Schedule and the following Direct Expenses when incurred in the performance of the work:

   (a) Travel and subsistence.
   (b) Specialized computer services or programs.
   (c) Outside professional and technical services with cost defined as the amount billed WIDSETH.
   (d) Identifiable reproduction and reprographic costs.
   (e) Other expenses for items such as permit application fees, license fees, or other additional items and services whether or not specifically identified in the Letter Agreement or Fee Schedule.

4. The CLIENT shall make monthly payments to WIDSETH within 30 days of date of invoice based on computations made in accordance with the above charges for services provided and expenses incurred to date, accompanied by supporting evidence as available.

WIDSETH
ARCHITECTS ▪ ENGINEERS
SCIENTISTS ▪ SURVEYORS

B. The CLIENT will pay the balance stated on the invoice unless CLIENT notifies WIDSETH in writing of the particular item that is alleged to be incorrect within 15 days from the date of invoice, in which case, only the disputed item will remain undue until resolved by the parties. All accounts unpaid after 30 days from the date of original invoice shall be subject to a service charge of 1 % per month, or the maximum amount authorized by law, whichever is less. WIDSETH shall be entitled to recover all reasonable costs and disbursements, including reasonable attorneys fees, incurred in connection with collecting amount owed by CLIENT. In addition, WIDSETH may, after giving seven days written notice to the CLIENT, suspend services and withhold deliverables under this Agreement until WIDSETH has been paid in full for all amounts then due for services, expenses and charges. CLIENT agrees that WIDSETH shall not be responsible for any claim for delay or other consequential damages arising from suspension of services hereunder. Upon payment in full by Client and WIDSETH’s resumption of services, the time for performance of WIDSETH’s services shall be equitably adjusted to account for the period of suspension and other reasonable time necessary to resume performance.

ARTICLE 4. ABANDONMENT, CHANGE OF PLAN AND TERMINATION
Either Party has the right to terminate this Agreement upon seven days written notice. In addition, the CLIENT may at any time, reduce the scope of this Agreement. Such reduction in scope shall be set forth in a written notice from the CLIENT to WIDSETH. In the event of unresolved dispute over change in scope or changed conditions, this Agreement may also be terminated upon seven days written notice as provided above.

In the event of termination, and upon payment in full for all work performed and expenses incurred to the date of termination, documents that are identified as deliverables under the Letter Agreement whether finished or unfinished shall be made available by WIDSETH to the CLIENT pursuant to Article 5, and there shall be no further payment obligation of the CLIENT to WIDSETH under this Agreement except for payment of an amount for WIDSETH’s anticipated profit on the value of the services not performed by WIDSETH and computed in accordance with the provisions of Article 3 and the Letter Agreement.

In the event of a reduction in scope of the Project work, WIDSETH shall be paid for the work performed and expenses incurred on the Project work thus reduced and for any completed and abandoned work, for which payment has not been made, computed in accordance with the provisions of Article 3 and the Letter Agreement.

ARTICLE 5. DISPOSITION OF PLANS, REPORTS AND OTHER DATA
All reports, plans, specifications, field data and notes and other documents, including all documents on electronic media, prepared by WIDSETH or its consultants are Instruments of Service and shall remain the property of WIDSETH or its consultants, respectively. WIDSETH and its subconsultants retain all common law, statutory and other reserved rights, including, without limitation, copyright. WIDSETH and its subconsultants maintain the right to determine if production will be made, and allowable format for production, of any electronic media or data to CLIENT or any third-party. Upon payment in full of monies due pursuant to the Agreement, WIDSETH shall make hard copies available to the CLIENT, of all documents that are identified as deliverables under the Letter Agreement. If the documents have not been finished (including, but not limited to, completion of final quality control), then WIDSETH shall have no liability for any claims expenses or damages that may arise out of items that could have been corrected during completion/quality control. Any Instruments of Service provided are not intended or represented to be suitable for reuse by the CLIENT or others on extensions of the Project or any other project. Any modification or reuse without written verification or adaptation by WIDSETH for the specific purpose intended will be at CLIENT’s sole risk and without liability or legal exposure to WIDSETH. CLIENT shall indemnify, defend and hold harmless WIDSETH from any and all suits or claims of third parties arising out of use of unfinished documents, or modification or reuse of finished documents, which is not specifically verified, adapted, or authorized in writing by WIDSETH. This indemnity shall survive the termination of this Agreement.

Should WIDSETH choose to deliver to CLIENT documents in electronic form, CLIENT acknowledges that differences may exist between any electronic files delivered and the printed hard-copy. Copies of documents that may be relied upon by CLIENT are limited to the printed hard-copies that are signed and/or sealed by WIDSETH. Files in electronic form are only for convenience of CLIENT. Any conclusion or information obtained or derived from such electronic documents will be at user’s sole risk. CLIENT acknowledges that the useful life of some forms of electronic media may be limited because of deterioration of the media or obsolescence of the computer hardware and/or software systems. Therefore, WIDSETH makes no representation that such media will be fully usable beyond 30 days from date of delivery to CLIENT.

ARTICLE 6. CLIENT’S ACCEPTANCE BY PURCHASE ORDER OR OTHER MEANS
In lieu of or in addition to signing the acceptance blank on the Letter Agreement, the CLIENT may accept this Agreement by permitting WIDSETH to commence work on the project or by issuing a purchase order signed by a duly authorized representative. Such purchase order shall incorporate by reference the terms and conditions of this Agreement. In the event of a conflict between the terms and conditions of this Agreement and those contained in the CLIENT’s purchase order, the terms and conditions of this Agreement shall govern. Notwithstanding any purchase order provisions to the contrary, no warrantees, express or implied, are made by WIDSETH.

ARTICLE 7. CLIENT'S RESPONSIBILITIES

A. To permit WIDSETH to perform the services required hereunder, the CLIENT shall supply, in proper time and sequence, the following at no expense to WIDSETH:

1. Provide all program, budget, or other necessary information regarding its requirements as necessary for orderly progress of the work.

2. Designate in writing, a person to act as CLIENT's representative with respect to the services to be rendered under this Agreement. Such person shall have authority to transmit instructions, receive instructions, receive information, interpret and define CLIENT's policies with respect to WIDSETH's services.

3. Furnish, as required for performance of WIDSETH's services (except to the extent provided otherwise in the Letter Agreement or any Exhibits attached hereto), data prepared by or services of others, including without limitation, core borings, probes and subsurface explorations, hydrographic and geohydrologic surveys, laboratory tests and inspections of samples, materials and equipment; appropriate professional interpretations of all of the foregoing; environmental assessment and impact statements; property, boundary easement, right-of-way, topographic and utility surveys; property descriptions; zoning, deed and other land use restriction; and other special data not covered in the Letter Agreement or any Exhibits attached hereto.

4. Provide access to and make all provisions for WIDSETH to enter upon publicly or privately owned property as required to perform the work.

5. Act as liaison with other agencies or involved parties to carry out necessary coordination and negotiations; furnish approvals and permits from all governmental authorities having jurisdiction over the Project and such approvals and consents from others as may be necessary for completion of the Project.

6. Examine all reports, sketches, drawings, specifications and other documents prepared and presented by WIDSETH, obtain advice of an attorney, insurance counselor or others as CLIENT deems necessary for such examination and render in writing, decisions pertaining thereto within a reasonable time so as not to delay the services of WIDSETH.

7. Give prompt written notice to WIDSETH whenever CLIENT observes or otherwise becomes aware of any development that affects the scope of timing of WIDSETH's services or any defect in the work of Construction Contractor(s), Consultants or WIDSETH.

8. Initiate action, where appropriate, to identify and investigate the nature and extent of asbestos and/or pollution in the Project and to abate and/or remove the same as may be required by federal, state or local statute, ordinance, code, rule, or regulation now existing or hereinafter enacted or amended. For purposes of this Agreement, "pollution" and "pollutant" shall mean any solid, liquid, gaseous or thermal irritant or contaminant, including smoke, vapor, soot, alkalis, chemicals and hazardous or toxic waste. Hazardous or toxic waste means any substance, waste pollutant or contaminant now or hereafter included within such terms under any federal, state or local statute, ordinance, code, rule or regulation now existing or hereinafter enacted or amended. Waste further includes materials to be recycled, reconditioned or reclaimed.

   If WIDSETH encounters, or reasonably suspects that it has encountered, asbestos or pollution in the Project, WIDSETH shall cease activity on the Project and promptly notify the CLIENT, who shall proceed as set forth above. Unless otherwise specifically provided in the Letter Agreement, the services to be provided by WIDSETH do not include identification of asbestos or pollution, and WIDSETH has no duty to identify or attempt to identify the same within the area of the Project.

   With respect to the foregoing, CLIENT acknowledges and agrees that WIDSETH is not a user, handler, generator, operator, treater, storer, transporter or disposer of asbestos or pollution which may be encountered by WIDSETH on the Project. It is further understood and agreed that services WIDSETH will undertake for CLIENT may be uninsurable obligations involving the presence or potential presence of asbestos or pollution. Therefore, CLIENT agrees, except (1) such liability as may arise out of WIDSETH's sole negligence in the performance of services under this Agreement or (2) to the extent of insurance coverage available for the claim, to hold harmless, indemnify and defend WIDSETH and WIDSETH's officers, subcontractor(s), employees and agents from and against any and all claims, lawsuits, damages, liability and costs, including, but not limited to, costs of defense, arising out of or in any way connected with the presence, discharge, release, or escape of asbestos or pollution. This indemnification is intended to apply only to existing conditions and not to conditions caused or created by WIDSETH. This indemnification shall survive the termination of this Agreement.

9. Provide such accounting, independent cost estimating and insurance counseling services as may be required for the Project, such legal services as CLIENT may require or WIDSETH may reasonably request with regard to legal issues pertaining to the Project including any that may be raised by Contractor(s), such auditing service as CLIENT may require to ascertain how or for what purpose any Contractor has used the moneys paid under the construction contract, and such inspection services as CLIENT may require to ascertain that Contractor(s) are complying with any law, rule, regulation, ordinance, code or order applicable to their furnishing and performing the work.

10. Provide "record" drawings and specifications for all existing physical features, structures, equipment, utilities, or facilities which are pertinent to the Project, to the extent available.

11. Provide other services, materials, or data as may be set forth in the Letter Agreement or any Exhibits attached hereto.

B. WIDSETH may use any CLIENT provided information in performing its services. WIDSETH shall be entitled to rely on the accuracy and completeness of information furnished by the CLIENT. If WIDSETH finds that any information furnished by the CLIENT is in error or is inadequate for its purpose, WIDSETH shall endeavor to notify the CLIENT. However, WIDSETH shall not be held responsible for any errors or omissions that may arise as a result of erroneous or incomplete information provided by CLIENT.

ARTICLE 8. OPINIONS OF COST

Opinions of probable project cost, construction cost, financial evaluations, feasibility studies, economic analyses of alternate solutions and utilitarian considerations of operations and maintenance costs provided for in the Letter Agreement or any Exhibits attached hereto, are to be made on the basis of WIDSETH's experience and qualifications and represent WIDSETH's judgment as an experienced design professional. It is recognized, however, that WIDSETH does not have control over the cost of labor, material, equipment or services furnished by others or over market conditions or contractors' methods of determining their prices, and that any evaluation of any facility to be constructed, or acquired, or work to be performed on the basis of WIDSETH's cost opinions must, of necessity, be speculative until completion of construction or acquisition. Accordingly, WIDSETH does not guarantee that proposals, bids or actual costs will not substantially vary from opinions, evaluations or studies submitted by WIDSETH to CLIENT hereunder.

ARTICLE 9. CONSTRUCTION PHASE SERVICES

CLIENT acknowledges that it is customary for the architect or engineer who is responsible for the preparation and furnishing of Drawings and Specifications and other construction-related documents to be employed to provide professional services during the Bidding and Construction Phases of the Project, (1) to interpret and clarify the documentation so furnished and to modify the same as circumstances revealed during bidding and construction may dictate, (2) in connection with acceptance of substitute or equal items of materials and equipment proposed by bidders and Contractor(s), (3) in connection with approval of shop drawings and sample submittals, and (4) as a result of and in response to WIDSETH's detecting in advance of performance of affected work inconsistencies or irregularities in such documentation. CLIENT agrees that if WIDSETH is not employed to provide such professional services during the Bidding (if the work is put out for bids) and the Construction Phases of the Project, WIDSETH will not be responsible for, and CLIENT shall indemnify and hold WIDSETH, its officers, consultant(s), subcontractor(s), employees and agents harmless from, all claims, damages, losses and expenses including attorneys' fees arising out of, or resulting from, any interpretation, clarification, substitution acceptance, shop drawing or sample approval or modification of such documentation issued or carried out by CLIENT or others. Nothing contained in this paragraph shall be construed to release WIDSETH, its officers, consultant(s), subcontractor(s), employees and agents from liability for failure to perform in accordance with professional standards any duty or responsibility which WIDSETH has undertaken or assumed under this Agreement.

ARTICLE 10. REVIEW OF SHOP DRAWINGS AND SUBMITTALS

WIDSETH may review and approve or take other appropriate action on the contractor's submittals or shop drawings for the limited purpose of checking for general conformance with information given and design concept expressed in the Contract Documents. Review and/or approval of submittals is not conducted for the purpose of determining accuracy and completeness of other details or for substantiating instructions for installation or performance of equipment or systems, all of which remain the exclusive responsibility of the contractor. WIDSETH's review and/or approval shall not constitute approval of safety precautions, or any construction means, methods, techniques, sequences or procedures. WIDSETH's approval of a specific item shall not indicate approval of an assembly of which the item is a component. WIDSETH's review and/or approval shall not relieve contractor for any deviations from the requirements of the contract documents nor from the responsibility for errors or omissions on items such as sizes, dimensions, quantities, colors, or locations. Contractor shall remain solely responsible for compliance with any manufacturer requirements and recommendations.

ARTICLE 11. REVIEW OF PAY APPLICATIONS

If included in the scope of services, any review or certification of any pay applications, or certificates of completion shall be based upon WIDSETH's observation of the Work and on the data comprising the contractor's application for payment, and shall indicate that to the best of WIDSETH's knowledge, information and belief, the quantity and quality of the Work is in general conformance with the Contract Documents. The issuance of a certificate for payment or substantial completion is not a representation that WIDSETH has made exhaustive or continuous inspections, reviewed construction means and methods, verified any back-up data provided by the contractor, or ascertained how or for what purpose the contractor has used money previously paid by CLIENT.

ARTICLE 12. REQUESTS FOR INFORMATION (RFI)
If included in the scope of services, WIDSETH will provide, with reasonable promptness, written responses to requests from any contractor for clarification, interpretation or information on the requirements of the Contract Documents. If Contractor's RFI's are, in WIDSETH's professional opinion, for information readily apparent from reasonable observation of field conditions or review of the Contract Documents, or are reasonably inferable therefrom, WIDSETH shall be entitled to compensation for Additional Services for WIDSETH's time in responding to such requests. CLIENT may wish to make the Contractor responsible to the CLIENT for all such charges for additional services as described in this article.

ARTICLE 13. CONSTRUCTION OBSERVATION
If included in the scope of services, WIDSETH will make site visits as specified in the scope of services in order to observe the progress of the Work completed. Such site visits and observations are not intended to be an exhaustive check or detailed inspection, but rather are to allow WIDSETH to become generally familiar with the Work. WIDSETH shall keep CLIENT informed about the progress of the Work and shall advise the CLIENT about observed deficiencies in the Work. WIDSETH shall not supervise, direct or have control over any Contractor's work, nor have any responsibility for the construction means, methods, techniques, sequences or procedures selected by the Contractor nor for the Contractor's safety precautions or programs in connection with the Work. These rights and responsibilities are solely those of the Contractor. WIDSETH shall not be responsible for any acts or omissions of any Contractor and shall not be responsible for any Contractor's failure to perform the Work in accordance with the Contract Documents or any applicable laws, codes, regulations, or industry standards.

If construction observation services are not included in the scope of services, CLIENT assumes all responsibility for interpretation of the Contract Documents and for construction observation and the CLIENT waives any claims against WIDSETH that are connected with the performance of such services.

ARTICLE 14. BETTERMENT
If, due to WIDSETH's negligence, a required item or component of the Project is omitted from the construction documents, WIDSETH shall not be responsible for paying the cost required to add such item or component to the extent that such item or component would have been required and included in the original construction documents. In no event, will WIDSETH be responsible for any cost or expense that provides betterment or upgrades or enhances the value of the Project.

ARTICLE 15. CERTIFICATIONS, GUARANTEES AND WARRANTIES
WIDSETH shall not be required to sign any documents, no matter by whom requested, that would result in WIDSETH having to certify, guarantee or warrant the existence of conditions whose existence WIDSETH cannot ascertain. CLIENT agrees not to make resolution of any dispute with WIDSETH or payment of any amount due to WIDSETH in any way contingent upon WIDSETH signing such certification.

ARTICLE 16. CONTINGENCY FUND
CLIENT and WIDSETH agree that certain increased costs and changes may be required because of possible omissions, ambiguities or inconsistencies in the plans and specifications prepared by WIDSETH, and therefore, that the final construction cost of the Project may exceed the bids, contract amount or estimated construction cost. CLIENT agrees to set aside a reserve in the amount of 5% of the Project construct costs as a contingency to be used, as required, to pay for any such increased costs and changes. CLIENT further agrees to make no claim by way of direct or third-party action against WIDSETH with respect to any increased costs within the contingency because of such changes or because of any claims made by any Contractor relating to such changes.

ARTICLE 17. INSURANCE
WIDSETH shall procure and maintain insurance for protection from claims against it under workers' compensation acts, claims for damages because of bodily injury including personal injury, sickness or disease or death of any and all employees or of any person other than such employees, and from claims against it for damages because of injury to or destruction of property including loss of use resulting therefrom.

Also, WIDSETH shall procure and maintain professional liability insurance for protection from claims arising out of performance of professional services caused by any negligent act, error, or omission for which WIDSETH is legally liable.

Certificates of insurance will be provided to the CLIENT upon request.

ARTICLE 18. ASSIGNMENT
Neither Party to this Agreement shall transfer, sublet or assign any rights or duties under or interest in this Agreement, including but not limited to monies that are due or monies that may be due, without the prior written consent of the other party. Subcontracting to subconsultants, normally contemplated by WIDSETH as a generally accepted business practice, shall not be considered an assignment for purposes of this Agreement.

ARTICLE 19. NO THIRD-PARTY BENEFICIARIES
Nothing contained in this Agreement shall create a contractual relationship or a cause of action by a third-party against either WIDSETH or CLIENT. WIDSETH's services pursuant to this Agreement are being performed solely for the CLIENT's benefit, and no other party or entity shall have any claim against WIDSETH because of this Agreement.

ARTICLE 20. CORPORATE PROTECTION
It is intended by the parties to this Agreement that WIDSETH's services in connection with the Project shall not subject WIDSETH's individual employees, officers or directors to any personal legal exposure for the risks associated with this Project. Therefore, and notwithstanding anything to the contrary, CLIENT agrees that as the CLIENT's sole and exclusive remedy, any claim, demand or suit shall be directed and/or asserted only against WIDSETH, a Minnesota corporation, and not against any of WIDSETH's individual employees, officers or directors.

ARTICLE 21. CONTROLLING LAW
This Agreement is to be governed by the laws of the State of Minnesota.

ARTICLE 22. ASSIGNMENT OF RISK
In recognition of the relative risks and benefits of the project to both the CLIENT and WIDSETH, the risks have been allocated such that the CLIENT agrees, to the fullest extent permitted by law, to limit the liability of WIDSETH, employees of WIDSETH and sub-consultants, to the CLIENT and to all construction contractors, subcontractors, agents and assigns on the project for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, so that total aggregate liability of WIDSETH, employees of WIDSETH and sub-consultants, to all those named shall not exceed $10,000 or WIDSETH's total fee received for services rendered on this project, whichever is greater. Such claims and causes include, but are not limited to negligence, professional errors or omissions, strict liability, breach of contract or warranty.

ARTICLE 23. NON-DISCRIMINATION
WIDSETH will comply with the provisions of applicable federal, state and local statutes, ordinances and regulations pertaining to human rights and non-discrimination.

ARTICLE 24. SEVERABILITY
Any provision or portion thereof in this Agreement which is held to be void or unenforceable under any law shall be deemed stricken and all remaining provisions shall continue to be valid and binding between CLIENT and WIDSETH. All limits of liability and indemnities contained in the Agreement shall survive the completion or termination of the Agreement.

ARTICLE 25. PRE-LIEN NOTICE
PURSUANT TO THE AGREEMENT WIDSETH WILL BE PERFORMING SERVICES IN CONNECTION WITH IMPROVEMENTS OF REAL PROPERTY AND MAY CONTRACT WITH SUBCONSULTANTS OR SUBCONTRACTORS AS APPROPRIATE TO FURNISH LABOR, SKILL AND/OR MATERIALS IN THE PERFORMANCE OF THE WORK. ACCORDINGLY, CLIENT IS ENTITLED UNDER MINNESOTA LAW TO THE FOLLOWING NOTICE:

(a) ANY PERSON OR COMPANY SUPPLYING LABOR OR MATERIALS FOR THIS IMPROVEMENT TO YOUR PROPERTY MAY FILE A LIEN AGAINST YOUR PROPERTY IF THAT PERSON OR COMPANY IS NOT PAID FOR ITS CONTRIBUTIONS.

(b) UNDER MINNESOTA LAW, YOU HAVE THE RIGHT TO PAY PERSONS WHO SUPPLIED LABOR OR MATERIALS FOR THIS IMPROVEMENT DIRECTLY AND DEDUCT THIS AMOUNT FROM OUR CONTRACT PRICE, OR WITHHOLD THE AMOUNTS DUE FROM US UNTIL 120 DAYS AFTER COMPLETION OF THE IMPROVEMENT UNLESS WE GIVE YOU A LIEN WAIVER SIGNED BY PERSONS WHO SUPPLIED ANY LABOR OR MATERIALS FOR THE IMPROVEMENT AND WHO GAVE YOU TIMELY NOTICE.

WiDSETH

2025 FEE SCHEDULE

CLASSIFICATION	RATE
Engineer/Architect/Surveyor/Scientist/Wetland Specialist/Geographer/Project Manager	
Level I	$140 / Hour
Level II	$165 / Hour
Level III	$192 / Hour
Level IV	$200 / Hour
Level V	$210 / Hour
Technician	
Level I	$100 / Hour
Level II	$120 / Hour
Level III	$140 / Hour
Level IV	$155 / Hour
Level V	$170 / Hour
Computer Systems Specialist	$180 / Hour
Senior Funding Specialist	$145 / Hour
Marketing Specialist	$123 / Hour
Funding Specialist	$120 / Hour
Administrative Assistant	$ 85 / Hour

OTHER EXPENSES	RATE
Mileage (Federal Standard Rate) *subject to IRS Guidelines*	
Meals/Lodging	Cost
Stakes & Expendable Materials	Cost
ATV 4-Wheeler Rental	$100 / Day
ATV Side by Side Rental	$200 / Day
Waste Water Sampler	$40 / Day
ISCO Flow Recorder	$60 / Day
Photoionization Detection Meter	$100 / Day
Explosimeter	$50 / Day
Product Recovery Equipment	$35 / Day
Survey-Grade GPS (Global Positioning System)	$75 / Hour
Mapping GPS (Global Positioning System)	$150 / Day
Lath & Hubs	$150 / Day
Soil Drilling Rig	$35 / Hour
Groundwater Sampling Equipment	$125 / Day
Hydrographic Survey System	$500 / Day
Subcontractors	Cost plus 10%

REPRODUCTION COSTS	
Black & White Copies: 8-1/2” x 11”	$0.10 Each
Black & White Copies: 11” x 17”	$0.50 Each
Black & White Copies: 24” x 36”	$3 Each
Color Copies: 8-1/2” x 11”	$2 Each
Color Copies: 11” x 17”	$4 Each
Color Copies: 24” x 36”	$12 Each
Color Plots: 42” x 48”	$22 Each

These rates are effective for only the year indicated and are subject to yearly adjustments which reflect equitable changes in the various components.

WADENA PUBLIC WORKS DEPARTMENT
DEPARTMENT HEAD MEETING 4/1/25

In the past month we have

- Completed some cleanup and finish work at Folkestad Park.
- Finished inspecting the sand traps and continue working on the grease traps.
- Worked on cleaning the shop, organizing, and clearing out unused items. Getting items ready for the city auction in May (get lists made).
- Started the first round of street sweeping.
- Trimmed trees around town and in the parks.

In the next month we plan on

- Crack sealing as soon as possible.
- Getting the parks open and operational.
- Grading and reshaping the unpaved streets.
- Doing the annual playground equipment inspections.
- Opening the Campground by May 1st.

SEWER DEPARTMENT

- The crew at the Wastewater plant has completed their winter maintenance and are getting ready to haul biosolids and start the annual sewer cleaning.
- The heating system for the digestor has been malfunctioning this winter and repairs are being made.

PARK ADVISORY BOARD MEETING SUMMARY

February 3rd, 2025

ROLL CALL
Members present: Wade Miller, Terry Olson, Sara Ross, and Larry DeWald
Absent: Sandy Black and Mike Pete
Others present: Secretary Dan Kovar

The meeting was called to order at 5:00 pm by Chairperson Sara Ross at the Public Works Shop.

A motion was made by DeWald, second by Miller to keep Sara Ross as Chairperson and Larry DeWald as Vice Chairperson, and to hold the monthly meetings on the first Wednesday of each month at 5:00 pm, motion carried.

OLD BUSINESS

- The minutes from the November 4th, 2024, meeting was read, member DeWald moved to accept, there was a second by Olson, motion carried.
- The Board was informed that the trails in Folkestad Park have been completed and are open to the public.

- Nothing new was added to the Capital Improvement Plan besides the already planned Pickle ball Court construction. The Board plans to look for grant opportunities to help fund a new Pickle Ball Court on the site of the old tennis courts by the SW Skating Rink that were removed after the tornado. The cost estimate for this project is $60,000.00.
- Secretary Kovar presented to the board an "Adopt A Flower Bed Program" format from another city to use as a guide to draft our plan. The Board agreed to use this format and will review the adapted plan at the March meeting.
- All designs and costs have been approved for the BN Park East end flower bed display. Removal of the old display was completed by Public Works staff last fall and construction of the new design will begin in the spring of 2025.

NEW BUSINESS
- A request was received from the Farmers Market Organization to use BN Park West to host their Friday afternoon sales. After discussion the Board did not feel that this would be a suitable location to host this market and recommends that they consider either Peterson Biddick Park or Travelers Park.

OTHER DISCUSSTION ITEMS

1. A semi-truck trailer was found that could have been used as a bridge at the south creek trail crossing in Black's Grove Park, but it was sold before a decision and funding could be found. Members Terry Olson and Larry DeWald each offered $2,000.00, up to $4,000.00 total toward a trailer to be used as a bridge if another trailer can be found. The Board would like this pledge presented to the city council for consideration and if accepted would like to have authorization to purchase as soon as an acceptable trailer can be found.
2. Sara Ross questioned if the Master Plan for BN Park will need to be officially closed when the east end flower bed display is finished. It was decided to bring this to the city council meeting.

A motion was made by Miller, second by DeWald to adjourn, motion carried.

Submitted by: ________________________ Dan Kovar, Board Secretary

NOTE: Next meeting is scheduled to be held on Wednesday March 5th, 2025, at the Public Works Shop.

PARK ADVISORY BOARD MEETING SUMMARY

March 5th, 2025

ROLL CALL
Members present: Dean Krogsted, Terry Olson, Sara Ross, and Larry DeWald
Absent: Dan Kovar, Sandy Black, Wade Miller and Mike Pete
Others present: Acting Secretary Shawn Swenson

The meeting was called to order at 5:00 pm by Chairperson Sara Ross at the Public Works Shop.

OLD BUSINESS

- The minutes from the February 3rd, 2025, meeting was read, member DeWald moved to accept, there was a second by Krogsted, motion carried.
- Shawn presented to the board an "Adopt A Flower Bed Program" format to be reviewed by the Board. There was a motion by Krogsted, second by Olson to approve and implement the "Adopt A Flower Bed" plan, motion carried.
- The Farmers Market will be held in the BBQ Smoke House parking lot during the summer of 2025.
- The Board was informed by Shawn that the City Council accepted the donation of up to $4,000. Board Members DeWald $2,000 and Olson $2,000 to purchase a semi-trailer to be used as a bridge in Black's Grove Park. A trailer can now be searched for.
- The City Council directed the Park Board to officially close out the Master Plan for BN Park upon completion of the final project this fall.

NEW BUSINESS

- A request was received from the June Jubilee Committee to install a second sand volleyball court in Tapley Park to allow room for a tournament during June Jubilee weekend. The poles and net would be funded from donations from the June Jubilee committee. It was requested to have the Public Works staff do the installation. The Board wants to meet at Tapley Park in April to consider the location requested, and to make a recommendation.

OTHER DISCUSSTION ITEMS

1. The Board is planning to discuss at the next meeting fund raising/ grant applications to construct the new Pickle Ball courts at the SW Athletic Complex.

A motion was made by DeWald, second by Krogsted to adjourn, motion carried.

Submitted by: ______________________ Dan Kovar, Board Secretary

NOTE: Next meeting is scheduled to be held on Wednesday April 2nd, 2025, at 5:00 at Tapley Park.

Department Head Meeting

Utilities Department April 1, 2025

Electric Items:

1. The level 3 fast charger is getting quite a bit more use than the others, once summer is here it should help to have people stop in Wadena.
2. The new bucket truck was delivered last Thursday. We will transfer all the tools and stock from the old truck and list it on Govdeals. Spread the word is anyone is looking for a tree trimming truck.
3. O'Reilly Auto has started construction and will need the electric service built when the concrete is completed.
4. Jayne and MRES are processing the energy efficiency rebate for the Cancer Center.
5. The Insurance claim was paid for the circuit recloser in the substation that was damaged by lightning last June.
6. Crews have two street light poles to replace that we hit over the winter once the frost is out of the ground.
7. Will set the new sirens this month also when the frost is out. Will coordinate with Naomi, the County and Rob Schiller on the install.
8. The end of the month crews will finish moving electrical equipment in preparation for the Hwy 10 project.

Water Items:

1. Hopefully the water main breaks are done for the year, water pumping is back to normal, other than the 116,000 gallons of water running to keep sewer mains from freezing.
2. Submitted a grant to assist in identifying water service line materials, just waiting to hear.
3. Working on a grant to assist homeowners with the cost of replacing galvanized service lines. Will start in areas of town that have new water main and old service.
4. Crews will be cleaning the reclaim tank and replacing the both the discharge pump and reclaim pump at the same time.

Wadena Development Authority
Department Head Meeting April 1, 2025

- The Childcare project construction is in progress. At least one of the initial providers has moved on to another career so we will need to find at least 1 more provider.
- I have been working with several clients that are interested in opening a business in downtown, as well as one that is looking to find a larger space.
- The SCDP Grant, Dustin is working on the closeout of the grant and we have 2 documents that we need to provide after the next Council meeting, once that is done we will receive the files.
- Working on new industrial park location options.
- I'm still working with interested parties on the lease or sale of the former library building.
- I'm working on a project for a 25,000 SF building, $2 million investment. This was originally planned for the business park but the lots are not deep enough so we are looking at other options for a site.
- We have closed on the bakery and the new owner expects to open by the end of April. We are still waiting to receive the sale proceeds to pay off the previous city loan.
- We have a pending offer on another lot in Pinewood Estates, and have had 2 new inquiries on lots.
- I've been following up with clients from the CVN event, including a winery, cold storage warehouse, and an electrical component manufacturer.
- I'm exploring working on a video to promote Wadena. The production would be part of a series called My Town and samples of their work with other communities can be found in YouTube.
- The Initiative Foundation will be in Wadena on April 29th to hold a community meeting.

Planning & Zoning

- Permit applications and inquiries have begun to increase and we are having discussions with residents about summer construction.
- The Planning Commission will need to meet in April to discuss re-zoning of property owned by the County just north of the fairgrounds.

WADENA DEVELOPMENT AUTHORITY
Board of Directors
Thursday, February 13th, 2025, 12:00 noon
Regular Meeting Minutes

Members in Attendance: Deiss, Davis, Marthaler, Wong, Lynk, Silvers, Miller, Kim Schroeder-City Administrator, Dean Uselman-WDA Executive Director, Grant Skoog-Legal Council
Members Absent:
Guests in Attendance: Jim Kraemer

1. **Call to Order by Deiss:** at 12:14 pm. A quorum was present.

2. **Public Hearing –** Lot sale Pinewood Estates

   Deiss opened the public Hering at 12:15 pm.
   No one in attendance on this item.

   Main Motion: Motion to close Public Hearing at 12:19 pm.

Moved by	
Seconded by	Davis
Action	Motion Carried.
In favor	Davis, Marthaler, Wong, Lynk, Silvers, Miller, Deiss
Opposed	none

3. **Approval of Minutes**

   As the wrong minutes were included with this packet, this will be tabled until next month.

4. **Financial Report/Loan Fund Status Report**

   Again, loans current except for Somethin's Cookin' and Meraki. Uselman stated that he has talked with Mikayla's mother Janet, and it seems she just wants the whole thing to be done, so maybe doing deed in lieu of payment. Uselman will continue to work on this.
   Also, Uselman and Schroeder and Poling, finance director, have been working to get an updated account on the Tax Levy funds. There were some Bolten & Menk invoices that were paid before setting up Pinewood Estates account and this would leave tax levy account around $100,000.

   Main Motion: Approve Financial Report of January 2025.

Moved by	Wong
Seconded by	Miller
Action	Motion Carried.
In favor	Davis, Marthaler, Wong, Lynk, Silvers, Miller, Deiss
Opposed	none

5. **Unfinished Business**

   a) Childcare Update – Grant Awarded

Uselman states that he is working with DEED to get the contract as there are some documents still needed. The contractor is waiting to start.

b) Mercury Mosaics

They have made payments for December and January and would like to defer Feb-Mar-April. Hopefully back on after that.
They have a tenant sub-leasing this location, and Uselman feels it is better to work with her than to take a loss.

c) Bev's Bakehouse – Status Report

Included in the packet were court documents showing that Jeff Browne, of Wadena State Bank, appointed Special Administrator of Decedent's Estate.
Realtor lowered price to $330,000. As stated earlier, McKayla's mother Janet would just like all of this to be done with, will need to help her work through legal issues.
It was noted that the utility bill has not been paid, and the board is wondering where the rent monies are and how to use them to pay for these and it was also brought up that there are maintenance issues with the apartments and these items to be fixed. WHRA has done an inspection and did not pass.
Next hearing date is March 11 and as of now only Jeff Browne has authority to commence any repairs.

d) Pinewood Estates Promotion

Had some good response to the ad, with one Purchase agreement on a lot for today's meeting. Question as should we do ads for another time. Consensus from board was no. Question as to boost on Facebook – should we continue on this.

Main Motion: Motion to Approve continuing Facebook ad boost for $100.

Moved by	Wong
Seconded by	Marthaler
Action	Motion Carried.
In favor	Davis, Marthaler, Wong, Lynk, Silvers, Miller, Deiss
Opposed	none

6. New Business

a) Pinewood Estates – Lot Sale

We have a Purchase Agreement on Lot 16, Block 2, Folkestad's East Addition.
This is in response to the ad placed in the newspaper.

Main Motion: Motion to sell Lot 16, Block 2, Folkestad's East To Wallgren's.

Moved by	Davis
Seconded by	Wong
Action	Motion Carried.
In favor	Davis, Marthaler, Wong, Lynk, Silvers, Miller, Deiss
Opposed	none

b) Little Kritters Daycare LLC – Kelly Bain

Original loan of $40,000 was approved previously. Looking into it they decided it would need too much work to be two separate childcares. So now they are looking at residential home in southwest Wadena. This property has been remodeled and as such no work is needed to begin using for daycare. They have made a purchase offer of $150,000, with a bank loan of $120,000, They are asking for loan of $35,000 from WDA for down payment and closing costs. This will retain 14 childcare spaces, but the original loan was to increase daycare spaces by 12. Question as to using grant money for part of loan? Uselman stated that the grant is for new and retention of daycare spaces, so could be used for this. Board concerns are: Is the business contributing? Does this set a precedent for purchasing a residential home for business?

Uselman could meet with them and continue to talk about the Paulson property, which is already in C-1 district, and just work with it as is for their daycare and possibly in the future open it up for another party.

There was a suggested motion to deny this application and agree to 20% on the Paulson property. This motion died for lack of a second.

Another Motion was made and seconded to deny the loan as proposed.

Main Motion: Motion to deny loan application

Moved by	Wong
Seconded by	Miller
Action	Motion Carried.
In favor	Davis, Marthaler, Wong, Lynk, Silvers, Miller, Deiss
Opposed	none

As this is denied the original motion for the Paulson property for model of 22 daycare spaces may need to be reconsidered at a future meeting if that is the direction Kelly wishes to go.

c) Loan Fund Policy Update

As it was brought up at the last meeting, Uselman has looked at the loan fund policy and has made some suggestions that he feels would be appropriate.

Under Eligibility and Evaluation - last paragraphs – this is outdated, keep first sentence and remove remainder. The board consensus was yes.

Under Collateral – other sources of security. Add assignment of Life Insurance and make this on a case-by-case basis.

Under Loan Proceed Disbursement – Disbursements will be made to invoice or receipt only.

It was brought up that with the application process, could all assets and debts be proved with some documentation.

Under Ongoing Loan Maintenance – Add in all loans to be on ACH.

The current applicant was brought up as to re-application and not providing at least 10% equity.

Uselman will make these corrections and bring it back to the board for approval.

d) Our Town Marketing Promotion

Uselman would like everyone to watch this and the possibility that we could do this and split costs with other departments.

7. Next Meeting **March 13th, 2025,** at Noon in the City Council Chambers.

8. Motion to adjourn.

Main Motion: Adjourn meeting at 1:16 p.m.	
Moved by	Miller
Seconded by	Lynk
Action	**Motion Carried**
In favor	Davis, Marthaler, Wong, Lynk, Silvers, Miller, Deiss
Opposed	None

The meeting was adjourned at 2:05 p.m.

Prepared by:____________________Date_________Approved by:____________________ Date ______
Dean Uselman, WDA Executive Director George Deiss, President

WADENA DEVELOPMENT AUTHORITY
Board of Directors
Wednesday, March 13th, 2024, 12:00 noon
Annual Meeting Minutes

Members in Attendance: Deiss, Marthaler, Wong, Lynk, Silvers, Miller, Kim Schroeder-City Administrator
Members Absent: Davis, Pederson
Guests in Attendance: Jim Kraemer volunteer

1. **Call to Order by Deiss:** at 12:10 pm. A quorum was present.

2. **Approval of Minutes**

   January 18th Meeting minutes.
   Review of 2023 Annual Meeting

Main Motion: Approve minutes of Jan. 18, 2024 meeting.

Moved by	Lynk
Seconded by	Silvers
Action	Motion Carried.
In favor	Marthaler, Wong, Lynk, Silvers, Miller, Deiss
Opposed	none

3. **Financial Report/Loan Fund Status Report**

   Uselman stated that there are a couple of loans that are problems. He has been trying to reach out to all of them to get answers to his questions. With the Mursu loan, Uselman has not received any response to inquiries he had made and will have Pederson send letter. Lake State Play Café loan is delinquent and no response to inquiries and will continue to reach out to them. The Meraki Bakery loan, this is a participation loan and they made a payment last month and planning to make one this month. Uselman states that both wife and husband are working at Motley seafood and trying to get caught up on bills.
   Question as to the Mursu property demolition of the grainery. This is the 2nd company to be working on the demolition and it is at a standstill until Mursu can get a crane in to remove the grain leg as he wants to save this, and this is delaying the process of demolition. The permit for the demolition was received in July /August of 2023 and this is good for one year. There was a question of the safety and "eyesore" look during this process and this is being handled through the proper channels.
   Some questions as to written-off loans and this was answered.

Main Motion: Approve Financial Report/Loan Fund Status Report for Jan. (preliminary) 2024.

Moved by	Miller
Seconded by	Marthaler
Action	Motion Carried
In favor	Marthaler, Wong, Lynk, Silvers, Miller, Deiss
Opposed	none

Short break taken for lunch arrival.

4. Annual Meeting

a) Election of Officers

Discussion as to who would like to continue.

Main Motion: Leave officers as they currently are – President, George Deiss and Vice-President, Kyle Davis.

Moved by	Miller
Seconded by	Wong
Action	Motion Carried with Deiss abstaining
In favor	Davis, Marthaler, Wong, Lynk, Silvers, Miller
Opposed	none

b) Set Date and Time for Regular Meetings.

Main Motion: Continue with same time

Moved by	Marthaler
Seconded by	Miller
Action	Motion Carried
In favor	Davis, Marthaler, Wong, Lynk, Silvers, Miller, Deiss
Opposed	none

c) Resolution Designating Fiscal Agent and Treasurer

Main Motion: Continue with the Fiscal Agent and Treasurer as they are.

Moved by	Lynk
Seconded by	Marthaler
Action	Motion Carried
In favor	Davis, Marthaler, Wong, Lynk, Silvers, Miller, Deiss
Opposed	none

5. Unfinished Business

a) MJJR Properties LLC (Lunde) Loan

Addition information was received and in the packet. Also included was a breakdown of the improvements / upgrades that are planned for the property. It was noted that this would be a UCC filing because the land is owned by the railroad.

Main Motion: Accept the loan as proposed

Moved by	Lynk
Seconded by	Sillvers
Action	Motion Carried
In favor	Davis, Marthaler, Wong, Lynk, Silvers, Miller, Deiss
Opposed	none

b) Meraki Bakery Loan

Last meeting we approved a loan of $2750 and it has come to attention that this is not going to be enough funds to move forward with the breakfast and lunch proposal. Now asking for $3850 for equipment and inventory to start a simple breakfast (burrito) and a buffet style lunch. It was noted that they will have a grand re-opening on April 4, and there was a suggestion for more advertising.

Main Motion: Approve loan of $3850 for new equipment and inventory for Meraki Bakery.

Moved by	Lynk
Seconded by	Marthaler
Action	Motion Carried
In favor	Davis, Marthaler, Wong, Lynk, Silvers, Miller, Deiss
Opposed	none

c) Chamber Update.

Jim Kraemer gave an update as to the need for some funding for the Chamber. It was stated that the City agreed to give unused ARPA funds. Also, Jim went through what the Chanber had accomplished in the last year and what they are hoping to continue in the new year and that they could use volunteers for all of these events. There have been many ideas to raise funds for the Chamber including raising dues, adding a friends of the Chamber member level for individuals to participate or different levels of dues. It was noted that the Chamber and Magnifi are working together for a program for business minded persons today.

d) Child Care Update

Jim Kraemer and Uselman met with the architects, hospital staff licensing representatives and staff from First Children's Finance to review the area. Uselman stated that it was a very informative meeting. The architect stated that not as much demo is needed as thought in the beginning, it was stated that the main corridor is large enough for the safety exit and each pod will not need a separate exit. We should be getting drawings and estimates soon for the cost to renovate. There was some discussion as to who should be managing the space, maybe the hospital should be doing this as it is their space.

6. New Business

a) Somethin's Cookin Catering Loan

Shawn Barthel is the new cook at the VFW. She has been allowed to have a Sunday Brunch Buffet at the VFW. She is looking for a $4,200.00 loan for inventory and working capital so that she may expand this buffet and her catering business at the same time. She is looking for a 1-1/2 year loan. She will continue to work at the VFW. There were questions as to what her agreement with the VFW is? It was stated that she will continue to work at VFW. The new equipment will be collateral on loan.

Main Motion: Approve loan to Somethin's Cookin, Shawn Barthel, loan of $4,200.00.

Moved by	Lynk
Seconded by	Marthaler
Action	Motion Carried
In favor	Davis, Marthaler, Lynk, Silvers, Miller, Deiss
Opposed	None
Abstain	Wong

b) Business Park Electric Service Request

Would like to expand city electric service in Business Park as part of this is in TWEC service territory. Now is a good time to pursue to have this designated to be served by City of Wadena Utilities as there is no service here currently. They need to petition to the City for these five buildable lots owned by WDA and would give Midwest Truck & Trailer, as they own parcel in this area also, the option to sign on to the petition. Looking for a letter of support for this petition by the Wadena utilities. Question as to cost? This is a negotiation item and as such will be decided through this negotiation. Any costs would be Wadena Utilities as to purchase of service territory and infrastructure equipment. Consensus of board was to send a letter of support for Wadena Utilities purchase of this service territory area.

c) Pinewood Estates Mail Service Issue

It has come to our attention that the USPS here in Wadena is requesting that mail will not be curbside to new developments. The postal service has decided to not provide this service unless a common centralized delivery mailbox system is installed. Uselman spoke with the Postmaster, and after reviewing the postal code that states the preferred system of centralized unit, that curbside delivery is allowed, but she has made the decision to require a centralized mail delivery unit. It was expected, as this was a WDA development, that the WDA would purchase, install and manage this receptacle, providing keys and replacing lost keys, frozen locks, security issues and other issues. This is in addition to having an obnoxious box in someone's front yard. As the code clearly states that curbside delivery is allowable and that the Postmaster is arbitrarily decided to deny this service, Uselman would like, and the Board agreed, to request that the City Attorney look into this at a higher level for an appeal of this decision. There was also a suggestion as to the use of smaller pods of boxes along each block could be used as another solution.

d) Folkestad Park & Nature Trail Funding

The trail has been installed with positive reviews. Approximately $5,000 is needed to purchase Class 2 gravel to top dress and finish the trail. Jim Kramer is willing to pursue donations to raise the funds if the WDA would commit $1,000 seed money. Donated fill was received from Wadena Asphalt and some from the pile from roadway construction and the Street Department did a lot of work to get this done.. Kraemer stated that there are local organizations that could be contacted to donate funds for this project. This $1000 will come from the electric department special fund for the promotion of new business.

Main Motion: Approve $1000 from electric special fund for promotion of new business to go towards purchase of Class 2 gravel for trail at Folkestad Park and Nature Trail.

Moved by	Miller
Seconded by	Wong
Action	Motion Carried
In favor	Davis, Marthaler, Wong, Lynk, Silvers, Miller, Deiss
Opposed	None

Miller & Deiss left meeting at 1:22 pm.
Uselman stated that the Pioneer Journal article did a nice job to inform the public what has been happening at this new park. Also stated that he has received both many compliments and inquiries into lots adjoining park and some complaints on this new trail.

7. Next Meeting **April 8th, 2024,** at Noon in the City Council Chambers.

8. Motion to adjourn.

Main Motion: Adjourn meeting at 1:27 p.m.

Moved by	Marthaler
Seconded by	Wong
Action	Motion Carried
In favor	Davis, Marthaler, Wong, Lynk, Silvers
Opposed	None

The meeting was adjourned at 1:27 p.m.

Prepared by:____________________Date________Approved by:____________________ Date ______
Dean Uselman, WDA Executive Director George Deiss, President

Wadena Police
Department Head Meeting
April 2025

- ✓ We have our Body Worn Camera (portable recording device) audit site visit scheduled this month. -these are due bi-annually.
- ✓ The State Patrol, DL district (our district) conducted interviews for a Lieutenant position. I assisted them by being on their hiring panel. The State Patrol plays a very important role in our community with our entire Law Enforcement team, and their Lieutenant is a direct supervisor for the troopers out in the field in our area/community.
- ✓ I continue to serve on the First Responder Advisory Board at Sourcewell. The board is made up of LE, Fire, Ambulance, and Emergency Management. This is for all of Region 5, and we just revamped the board and the process. We will now continue to guide and advise when it comes to the Sourcewell grant processes and procedures moving forward.
- ✓ We have one more mandatory four-hour training scheduled in April here at the police department. This one will be a mixture of use of force skills, room clearing and room clearing with shields. The next one will be scheduled in either September or October. We also will get training on the new investigative resource we signed up for, MOCIC (Mid-State Organized Crime Information Center)
- ✓ Continuing to purge old police records/files little by little, in accordance with Minnesota's data retention schedule.

In the month of March our department:

- Conducted **46** traffic stops
- Arrested **7** persons
- Signed **4** criminal complaints
- Issued **167** citations

A total of 504 calls were handled for March.

WADENA POLICE DEPARTMENT
Calls For Service Activity March, 2025

4/1/2025

Accident-Injury	1
Accident-Property Damag	1
Alarm	7
Ambulance Run (LE)	14
Assault	1
Assist Other Agency	22
Call By Phone	23
Child Welfare	17
Convoy Or Escort	1
Disturbance/Noise Comp	7
Dog/Animal Complaint	15
Domestic	3
Driving/Parking Complain	159
Emergency Medical	3
Fire	1
Found Property	7
Garbage Complaint	2
Harassment	4
Information	2
Intoxicated Person	2
Jail Incident	2
Juvenile Trouble	8
Lost Property/Animal	2
Loud Music/Noise	2
Mental Health Assist	1
Missing Person	1
Motorist Assist	20
Nuisance	5
Other Calls	12
Permit Issued	6
Property Dispute	1
Property Watch	1
Protection Order Viol	3
Public Assist	1
PUBLIC NUISANCE	3
SCAM	3
See Complainant	17
Sex Crime (Expose, Rape	1
Stalled Vehicle	1
Stolen Or Wanted	2
Suspicious Activity	24
SWAT Assist	1
Theft Complaint	9
Threat	4
Traffic Control	27
Traffic Stop	46
Vandalism	1
Vulnerable Adult Maltreat	2
Welfare Check	6

Grand Total: 504

April Department Head
Maslowski Wellness & Research Center

- Growth is up 83 memberships this month for a total of 1699 memberships.
- Summer swim lesson registration started April 1. Lessons will begin June 2 and go through the end of July
- We are hosting a WSI (water safety instructor) course this month. If anyone knows of any kids (or adults) interested, please have them contact me!
- April Events: Blood Drive: April 1, Express Central Trade Show: April 2, Dementia Screening: April 17, Todd Wadena Electric: April 22, Knob Hill Banquet: April 25

Wadena
Convention & Visitors Bureau

Wadena Convention & Visitors Bureau
Meeting Minutes
March 6, 2025 | The Depot

<u>Call to Order:</u> 8:04 a.m.

<u>Members Present:</u> Raye Ludovissie, Kim Schroeder, Wade Miller, Rocky Reese, Dean Uselman, LaNay Whitaker and Dana Cantleberry.

<u>Absent</u>: Mark Lunde and Crystal Riddle.

Agenda addition: City benches — LaNay requested the AmericInn logo be updated on the benches. Kim will follow up on this.

<u>Minutes:</u> Motion was made by Kim to approve the Feb. 8 minutes. Motion was seconded by Dean and carried.

<u>Treasurer's Report:</u> No motion to approve the Treasurer's Report as the committee was questioning the balance of 30,365.49. Kim suggested to include a bank statement at each committee meeting. Treasurer's Report will be approved via email once CVB account statement is sent.

<u>Old Business:</u>

1. <u>Winter Crazy Days:</u> We had 33 businesses participate this year.. A total of 429 passport cards were turned in (last year, 584 passport cards). The Winter Crazy Days dates were rescheduled to the first week of February due to cold weather. The committee suggested to keep it the first week of February. Other ideas for next year: include more family fun activities such as a scavenger hunt, face painting and caricatures.
2. <u>Electronic Board renewal:</u> The committee recommended to discontinue due to low visibility. Motion was made by Wade, seconded by Kim, to not renew the Electronic Board in 2025. Motion carried.

<u>New Business:</u>

1. <u>Coupon Book idea:</u> Dana introduced the idea of a coupon book featuring deals from businesses as a way to entice shoppers/visitors and as a fundraiser for the Chamber. Perham Chamber has been doing this for years, handing them out free of charge. The committee reviewed the estimate from the Wadena PJ on 3,000 books at $3,091.94 and 5,000 books at $3,577.12. The PJ prints Perham Chamber's coupon books. Size is 6 inches long by about 3 inches wide. The committee discussed how the coupon book would be a good incentive during the road construction too. Dana will introduce the coupon book idea to the Chamber board.

Continued on page 2

2. <u>June Jubilee insert</u> Discussed a request for an estimate from the Wadena PJ on the cost to insert the June Jubiliee Flyer in local and area newspapers, similar to what The Mas did for their 10-year Anniversary insert.
3. <u>St. Patty's Pub Crawl:</u> The Chamber is gearing up for the biggest pub crawl of the year on Saturday, March 15 from 3-9pm at Drastic Brewing, Highway 10 Billiards & Pub, Iron Corral, Elks Lodge, The Uptown and Wadena VFW. Passport cards are ordered. New this year — trivia contest and scavenger hunt.
4. <u>The Mas Insert:</u> The committee decided to not fund the 10-Year Anniversary insert for $698.93 since the ask was after the event.

<u>Upcoming Events:</u>
March 15: St. Patty's Pub Crawl
April 7: Chamber's Appreciation Banquet
April 12: Easter Bunny Visit and Family Fun
April 19: Easter Egg Hunt
April 29: Pastor Appreciation Breakfast
May 8-10: Mother's Day "Build A Bouquet" Days
June 13-14: June Jubilee

Motion was made by Wade to adjourn at 9:03. Motion was seconded by Dean and carried.

Next Meeting: Thursday, April 3 at 8 a.m. at the Depot.

Minutes submitted by Dana Cantleberry

Wadena Area Chamber of Commerce
Board Meeting
Thursday, February 13, 2025

MEMBERS PRESENT: Raye Ludovissie, Kim Schroeder, Wade Miller, Kellie Wong, Angie Klimek, Jeremy Sanders, Dana Cantleberry and Crystal Riddle

ABSENT: Katie Condon

Call to Order: 8:04 am

Additions & Approval of Agenda/ Introduction of Prospective Board Members
Duke Harrison, Mason Brothers
Zach Kelderman, Wadena Pizza Ranch & Fun Zone
Joe Silvers, Silvers Plumbing & Heating

A motion was made by Raye to approve, Duke Harrison, Zach Kelderman and Joe Silvers as new Chamber Board members. Motion was seconded by Wade and carried.

A motion was made by Wade to have Raye Ludovissie serve as the President of the Chamber Board, Moton was seconded by Kim and carried.

A motion was made by Wade to name Kelly Wong as the Vice-President of the Chamber Board Motion was seconded by Angela and carried.

I. **MINUTES** – A motion was made by Kim to approve the board minutes. Motion was seconded by Wade and carried.

II. **TREASURERS REPORT** – Katie was not able to attend the meeting. We did not have report. Crystal just reported what the bank balance was.

III. **OLD BUSINESS** –

1. Winter Crazy Days: Dana gave the report. There were 33 retailers that participated.

IV. **NEW BUSINESS**-

1. Review Mission Statement: The mission statement was viewed by the board members. There was discussion of changing the statement. Board will email Dana ideas for the next meeting.
2. Develop a Strategic Plan for the Chamber: Duke suggested a tier system for donating. Dana will send the Board a list of events and a 5 year plan
3. New Campaign idea-"Rediscover Wadena": It has been slow lately and expenses are up. There was discussion about residents of Wadena getting out and going to businesses.
4. Chamber Golf Tournament Fundaiser: Dana explained about partnering with the city for a Golf Tournament Fundraiser. Possibly set up a Chamber booth at the tournament.

V. Correspondence - None

VI. **Executive Director's Report**

1. CVB Minutes: There was discussion about the Electric Board Renewal. Rocky Reese from the Fairboard will be joining the CVB Committee. A motion was made by Angela to approve the CVB minutes. Motion was seconded by Kim and carried.
2. There was discussion about the 2 corner lots on 10. Regarding a scrolling sign. It would be very expensive.

VII. Announcements

Next Chamber meeting- Thursday, March13..
Next CVB meeting – Thursday, March 6th at the Depot.

VIII. Meeting adjourned – Motion was made by Wade to adjourn. Motion was seconded by Kelly and carried at 9:25.

Submitted by Crystal Riddle