

**City of Wadena
Regular City Council Minutes
Tuesday, January 8, 2019**

1. Call to Order

The Wadena City Council held a regular meeting on Tuesday, January 8, 2019. Mayor Deiss called the meeting to order at 5:00 p.m.

A. Pledge of Allegiance

2. Roll Call

Comprising a quorum of the City Council, the following members were present:

George Deiss Wade Miller Jessie Gibbs Bruce Uselman Mark Lunde

3. Consent Calendar

A. Approval of Consent Calendar Items

1. Claims as Presented for Payment
2. Resolution No. 2019-01: Designating the Wadena Pioneer Journal Newspaper as the Official Newspaper
3. Resolution No. 2019-02: Setting the Date and Time for 2019 Regular City Council Meetings
4. Resolution No. 2019-03: Appointing Council Member Bruce Uselman as the Acting Mayor
5. Resolution No. 2019-04: Designating the 2019 Official Depositories for City Funds
6. Resolution No. 2019-05: Designating Pederson and Pederson PA as the City's 2019 Criminal and Civil Legal Counsel
7. Resolution No. 2019-06: Confirming the Mayor's Reappointment of Maria Marthaler to the Library Board
8. Resolution No. 2019-07: Confirming the Mayor's Reappointment of Thomas Angier, Steve Roth & Robert Grendahl to the Planning Commission

B. Approval of Minutes

1. City Council Meeting Minutes
 - a. December 11, 2018, Regular Meeting
 - b. December 18, 2018, Special Meeting

Main motion: To approve the consent calendar and minutes

Moved by:	Miller
Seconded by:	Gibbs
Action:	Motion carried by unanimous voice vote
In favor:	Deiss, Uselman, Miller, Gibbs, Lunde
Opposed:	None

4. Unfinished Business

5. New Business

Item A - Administration of Newly Elected Officials Oath of Office

City Administrator Janette Bower administered the oath of office for the following:

- George Deiss, re-elected to a two-year mayor term;
- Bruce Uselman, re-elected to a four year council member term; and
- Mark Lunde, elected to a four year council member term.

Item B - Action Memorandum 19-01: Approve the Massage License Application Submitted by Brenda Finch dba Ahhh Massage

City Administrator Janette Bower stated that everything was in order with no issues with Brenda Finch's background check.

Main motion: Approve Action Memorandum 19-01

Moved by:	Gibbs
Seconded by:	Lunde
Action:	Motion carried by unanimous voice vote
In favor:	Deiss, Uselman, Miller, Gibbs, Lunde
Opposed:	None

Item C - Action Memorandum 19-02: Approve the City of Wadena Utilities Department Economic Development Rate Discount Program

Utilities Superintendent Dave Evans:

- Expanded on MRES's recently approved economic development electric rate for qualifying new electric load growth in member communities and the discount split between the qualifying customer, WDA and the Electric Utility;
- Explained the qualifying customer would receive approximately 70% of the discount for the four year term;
- Stated the WDA would receive approximately 30% of the discount based on the qualified customer's usage for the first two years of the program;
- Explained the Electric Utility would retain approximately 30% of the discount based on the qualified customer's usage for the final two years to assist with rate stabilization; and
- Stated the new facility would be metered separately.

Main motion: Approve Action Memorandum 19-02

Moved by:	Miller
Seconded by:	Uselman
Action:	Motion carried by unanimous voice vote
In favor:	Deiss, Uselman, Miller, Gibbs, Lunde
Opposed:	None

ITEM D - Action Memorandum 19-03: Authorize the Purchase of 25 Golf Carts from Versatile Vehicles

Golf Course Manager Kevin Ross:

- Expanded on quotes received from Versatile Vehicles, Alexandria Golf Cart, and Kal's Kars;
- Recommended the low bid from Versatile Vehicle; and
- Stated the Friends of the Golf Course agreed to purchase 12 of the carts.

Main motion: Approve Action Memorandum 19-03

Moved by:	Lunde
Seconded by:	Uselman
Action:	Motion carried by unanimous voice vote
In favor:	Deiss, Uselman, Miller, Gibbs, Lunde
Opposed:	None

Item E - Lot 5, Block 3 Oakridge Addition Parcel Donation

City Administrator Janette Bower spoke of the lack of need for the parcel for future utilities and added the City's ownership of the property would take it off the tax rolls.

After Council discussion, no action was taken.

Item F – Action Memorandum 19-04: Accept Police Officer Norman Pettis' Resignation

Mayor Deiss announced, with gratitude and regret, Police Officer Norman Pettis's resignation, effective April 1, 2019.

Main motion: Accept Action Memorandum 19-04

Moved by:	Uselman
Seconded by:	Gibbs
Action:	Motion carried by unanimous voice vote
In favor:	Deiss, Uselman, Miller, Gibbs, Lunde
Opposed:	None

Item G – Action Memorandum 19-05: Approve a Temporary Liquor License for the Friends of the Library

Mayor Deiss:

- Expanded on the Friends of the Library fundraising event on March 9, 2019, which will include alcohol tasting, snacks, and bid items; and
- Stated everything was in order and no issues with the background check.

Main motion: Approve Action Memorandum 19-05

Moved by:	Gibbs
Seconded by:	Miller
Action:	Motion carried by unanimous voice vote
In favor:	Deiss, Uselman, Miller, Gibbs, Lunde
Opposed:	None

6. Meeting Open to the Public**A. President Brimhall – M State**

President Brimhall expanded on new community resources available to help with the school's poverty level college students.

Mayor George Deiss commented he was excited the campus wants to remain in the community.

Bruce Uselman inquired about on campus counselor to help with drug use and mental health.

7. Department Reports

Item A - Public Works Department

Superintendent Dan Kovar:

- Commented he was thankful for his crew's hard work and stated they went above and beyond with the most recent snow removal;
- Stated the airport gate was stuck partially open during the snow storm and caused the motor to burn out;
- Expanded on the method to remedy the situation; and
- Spoke of upcoming proposal for the bike trail.

Item B - Utilities Department

Superintendent Dave Evans:

- Expanded on the power outage downtown; and
- Referred to his crew's upcoming city maintenance schedule.

Item C - Wadena Development Authority, Planning and Zoning, and Fire Department

1. December 5, 2018, Fire Department Minutes
2. December 13, 2018, WDA Board Meeting Minutes

Director Dean Uselman:

- Expanded on the submission of the BDPI Grant;
- Stated the next step for the Buxton Project was to accept pledges;
- Spoke of upcoming public hearing for a church that would be located near the airport runway;
- Expanded on fire department's assistance with the Blueberry Pines Golf Course accidental fire; and
- Spoke of an upcoming meeting on disaster exercise.

Item D - Police Department

1. December Activity Report

Police Chief Naomi Plautz stated she would attend an ALICE training with banks on January 14, 2019.

Item E - Wadena Liquor Store

Manager Tim Booth was not present.

Item F - Maslowski Wellness and Research Center

Manager Eric Robb was not present.

Item G – Whitetail Run Golf Course

Manager Kevin Ross stated he received 24 committed memberships for the Three Year Membership Drive.

Item H - City Administrator

Janette Bower:

- Reminded the Council of the BR & E Meeting on January 11, 2019; and
- Announced advertising for the full time position at the liquor store begins January 9, 2019.

Item I – Council Reports

Wade Miller thanked the street crew for their efforts on the snow removal.

Item J - Mayor's Report

1. 2019 Committee Assignments

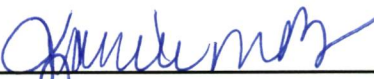
Mayor George Deiss:

- Announced Coalition of Greater MN Legislation Day on January 30, 2019, and asked who was interested in attending;
- Announced Sourcewell Meeting on January 17, 2019, for the upcoming 2020 Census;
- Stated a couple people have inquired about getting a four way stop at the corner of Kingsley Ave & 11th St SW;
- Stated he was approached about tarring Homestead Ave and inquired about who owned it; and
- Thanked the crew for their efforts with snow removal.

8. Adjournment

Main motion: adjourn at 6:00 p.m.

Moved by:	Miller
Seconded by:	Uselman
Action:	Motion carried by unanimous voice vote
In favor:	Deiss, Uselman, Miller, Gibbs, Lunde
Opposed:	None



Janette M. Bower, City Administrator



George Deiss, Mayor