

**City of Wadena
Regular City Council Minutes
Tuesday, June 8, 2021**

1. Call to Order

The Wadena City Council held a regular meeting on Tuesday, June 8, 2021. Mayor Deiss called the meeting to order at 5:00 p.m. Due to the Emergency Order declared by Governor Walz, this meeting was held as provided by Minnesota Statute 13D.021. The meeting was open to the public and was held by electronic means.

A. Pledge of Allegiance

2. Roll Call

Comprising a quorum of the City Council, the following members were present: George Deiss, Jessie Gibbs, Mark Lunde, Wade Miller, and Bruce Uselman

3. Consent Calendar

Notice to Public – All matters listed in the consent calendar are considered routine by the Council and will be enacted by one motion. There will be no separate discussion of these items unless good cause was shown prior to the time the Council votes on the motion to adopt the consent calendar.

A. Approval of Consent Calendar Items

1. Claims as Presented for Payment
2. City Administrator's Monthly Financial Report
3. Action Memorandum 21-56: Approve Tobacco King's Tobacco License
4. Resolution No. 2021-22: Acknowledging and Supporting Participation by the Wadena Police Department through the Law Enforcement Support Office (LESO) 1033 Program
5. Action Memorandum 21-60: Approve the Extension to Completion Date to the Leaf River Recreational Trail Bridge R0398 Replacement, Project #C022-169-1A
6. Action Memorandum 21-68: Authorize Janson Flying Services to Operate out of Wadena Municipal Airport
7. Approval of Minutes
 - a. May 11, 2021, Regular Meeting
 - b. May 20, 2021, Special Meeting

Main motion: Approve the Minutes and Consent Calendar

Moved by:	Lunde
Seconded by:	Uselman
Action:	Motion carried by unanimous voice vote
Roll call vote:	Deiss, Gibbs, Lunde, Miller, Uselman
Opposed:	None

4. Unfinished Business

5. Public Hearing

Item A - Intention to Issue General Obligation Capital Improvement Plan Bonds for Library Improvements

Mayor George Deiss opened the public hearing at 5:08.

George Eilertson, Senior Vice President, Northland Securities expanded on General Obligation Capital Improvement Plan for the Library.

Main motion: Close the public hearing at 5:11

Moved by:	Miller
Seconded by:	Lunde
Action:	Motion carried by unanimous voice vote
Roll call vote:	Deiss, Gibbs, Lunde, Miller, Uselman
Opposed:	None

Item B - Resolution No. 2021-23: Giving Preliminary Approval for The Issuance of General Obligation Capital Improvement Plan Bonds in an Amount Not to Exceed \$2,300,000 and Adopting the City of Wadena, Minnesota, Capital Improvement Plan Therefor

Main motion: Approve Resolution No. 2021-23

Moved by:	Gibbs
Seconded by:	Uselman
Action:	Motion carried by unanimous voice vote
Roll call vote:	Deiss, Gibbs, Lunde, Miller, Uselman
Opposed:	None

6. New Business

Item A - Action Memorandum 21-70: Authorize the VFW and Iron Corral to Close a Portion of an Undetermined Street for a Street Dance on July 24, 2021

Jessie Grangruth from Iron Corral and Cody Boyer from VFW explained activities and preferred location.

Main motion: Approve Action Memorandum 21-70 contingent upon Police Chief's approval

Moved by:	Uselman
Seconded by:	Miller
Action:	Motion carried by unanimous voice vote
Roll call vote:	Deiss, Gibbs, Lunde, Miller, Uselman
Opposed:	None

Item B – Action Memorandum 21-61: Authorize Closing a Portion of Aldrich Avenue and use of the BN Park and the Gazebo (Not for public access, performers only) for the 2021 Salsa Festival on September 18, 2021

Main motion: Approve Action Memorandum 21-61

Moved by:	Lunde
Seconded by:	Miller
Action:	Motion carried by unanimous voice vote
Roll call vote:	Deiss, Gibbs, Lunde, Miller, Uselman
Opposed:	None

Item C - Appoint Committee Members to Establish a Liquor Policy for the MWRC

Bruce Uselman, Jessie Gibbs, Naomi Plautz and Interim City Administrator David Evans will serve on the committee.

Cody Boyer stated the VFW holds a state liquor license and could possibly provide liquor and servers if needed.

Item D – Action Memorandum 21-73: Library Project Discussion on Hiring 3rd Party to do a \$2,500 Plan Review

Interim City Administrator David Evans expanded on BKV's recommendation to hire Guardian Inspections, Inc. to do a \$2,500 Plan Review.

Main motion: Approve Action Memorandum 21-73

Moved by:	Lunde
Seconded by:	Gibbs
Action:	Motion carried by unanimous voice vote
Roll call vote:	Deiss, Gibbs, Lunde, Miller, Uselman
Opposed:	None

Item E – Action Memorandum 21-67: Award the 2021 Mill and Overlay Project to Performance Paving LLC for alternates #1, #2, #3, and #4

Public Works Director Dan Kovar recommended hiring lowest bidder Performance Paving LLC for alternates #1, #2, #3, and #4.

Main motion: Approve Action Memorandum 21-67

Moved by:	Uselman
Seconded by:	Miller
Action:	Motion carried by unanimous voice vote
Roll call vote:	Deiss, Gibbs, Lunde, Miller, Uselman
Opposed:	None

Item F – Action Memorandum 21-62: Hiring George Kveton as a Firefighter

Fire Chief Cody Yglesias recommended hiring George Kveton.

Main motion: Approve Action Memorandum 21-62

Moved by:	Uselman
Seconded by:	Miller
Action:	Motion carried by unanimous voice vote
Roll call vote:	Deiss, Gibbs, Lunde, Miller, Uselman
Opposed:	None

Item G – Action Memorandum 21-63: Accept Dale Haman’s Resignation from the Wadena Fire Department as the 2nd Assistant

Fire Chief Cody Yglesias expressed gratitude for Dale Haman for being the 2nd Assistant.

Main motion: Approve Action Memorandum 21-63

Moved by:	Lunde
Seconded by:	Uselman
Action:	Motion carried by unanimous voice vote
Roll call vote:	Deiss, Gibbs, Lunde, Miller, Uselman
Opposed:	None

Item H – Action Memorandum 21-65: Authorize Hiring Andy Worden as the Fire Department’s 2nd Assistant

Fire Chief Cody Yglesias recommended hiring Andy Worden as the 2nd Assistant.

Main motion: Approve Action Memorandum 21-65

Moved by:	Miller
Seconded by:	Lunde
Action:	Motion carried by unanimous voice vote
Roll call vote:	Deiss, Gibbs, Lunde, Miller, Uselman
Opposed:	None

Item I – Action Memorandum 21-64: Accept Austin Beier’s Resignation from the Wadena Fire Department

Fire Chief Cody Yglesias thanked Austin Beier for his years of service on the fire department.

Main motion: Approve Action Memorandum 21-64

Moved by:	Uselman
Seconded by:	Gibbs
Action:	Motion carried by unanimous voice vote
Roll call vote:	Deiss, Gibbs, Lunde, Miller, Uselman
Opposed:	None

Item J – Action Memorandum 21-59: Approve El Mariachi’s Liquor License

Interim David Evans expanded on El Mariachi liquor license in the Elks contingent upon state approval.

Main motion: Approve Action Memorandum 21-59 contingent upon state approval

Moved by:	Gibbs
Seconded by:	Lunde
Action:	Motion carried by unanimous voice vote
Roll call vote:	Deiss, Gibbs, Lunde, Miller, Uselman
Opposed:	None

Item K – Action Memorandum 21-69: Authorize Entering into a Purchase Agreement with Chad Dickey for Lot 1, Block 2, Wadena Business Park Addition

WDA Director Dean Uselman stated the WDA Board recommended approval of the sale of Lot 1, Block 2 to Chad Dickey contingent upon construction starting within 18 months.

Main motion: Approve Action Memorandum 21-69

Moved by:	Gibbs
Seconded by:	Lunde
Action:	Motion carried by unanimous voice vote
Roll call vote:	Deiss, Gibbs, Uselman
Opposed:	Lunde, Miller

Item L – Action Memorandum 21-71: Approve Hiring Herimann Frost as a Part-Time Lifeguard

MWRC Director Eric Robb recommends hiring Herimann Frost as a part-time lifeguard.

Main motion: Approve Action Memorandum 21-71

Moved by:	Lunde
Seconded by:	Miller
Action:	Motion carried by unanimous voice vote
Roll call vote:	Deiss, Gibbs, Uselman
Opposed:	Lunde, Miller

Item M – Action Memorandum 21-72: Authorize Entering into a Purchase Agreement with Frederick Smith for Lot 5, Block 5, Whitetail Run Golf Course Addition

WDA Director Dean Uselman:

- Stated Frederick Smith made a verbal offer to purchase Lot 5, Block 5 of the Whitetail Run Golf Course Addition for \$25,000, with the City of Wadena paying the cost of the purchase agreement and deed preparation, to construct a new home;
- Expanded on the current price of \$14,000 listed from 2001;
- Stated a portion of the lot is buildable and the balance is low brush;
- Stated Wadena County currently had a land value listed at \$27,300, which was higher than an adjacent lot that had no low brushy area; and
- Stated he and Interim David Evans reviewed the lot and proposal and recommend approval.

Main motion: Approve Action Memorandum 21-72

Moved by:	Miller
Seconded by:	Uselman
Action:	Motion carried by unanimous voice vote
Roll call vote:	Deiss, Gibbs, Lunde, Miller, Uselman
Opposed:	None

7. Meeting Open to the Public

Pastor Robert Segovia spoke of hosting a July 4th event at the Epicenter Church and would like to close a portion of the road.

A special meeting will be held at a later date after more details are presented.

8. Department Reports

Item A - Public Works Department

Public Works Director Dan Kovar:

- Expanded on Park Board and Luther Nervig being in favor of putting an Electric Vehicle charger in the Pederson-Biddick Parking Lot which the city owns; and
- Spoke of the increased use at the splash pad during the hot days.

Superintendent David Evans:

- Stated his crew was working on the Merickel Addition; and
- Spoke of water bans put in place in some areas but not yet for Wadena.

Item C - Wadena Development Authority & Planning and Zoning

1. WDA Minutes, May 13, 2021

WDA Director Dean Uselman:

- Spoke of upcoming Tax Abatement meeting; and
- Spoke of construction projects for some local businesses.

Planning & Zoning Director Dean Uselman spoke of county wide incentive to build more housing.

Item D - Police Department

Police Chief Naomi Plautz:

- Expanded on June Jubilee events; and
- Announced upcoming demo on the new drone during the planned house burn.

Item E – Fire Department

1. June 2, 2021, minutes
2. May Activity Report
3. Monthly Calls for Service

Fire Chief Cody Yglesias:

- Stated seven fireman completed training and certification for Fire Fighter I & II and Hazmat
- Spoke of upcoming planned house burn on Leaf River Road; and
- Stated the new fire truck was still in need of new equipment.

Item F - Wadena Liquor Store

1. May Liquor Revenue

Liquor Store Manager Tim Booth expanded on May revenue.

Item G - Maslowski Wellness and Research Center

1. May MWRC Revenue

MWRC Manager Eric Robb:

- Spoke of the increase in number of kids in swimming lessons; and
- Spoke of the peace pole recently burned down.

Item H – Whitetail Run Golf Course

Golf Course Manager Kevin Ross was absent.

Item I – Interim City Administrator

David Evans:

- Stated the auditors will give their presentation in July;
- Spoke of timeline for selling the current library building; and
- Expanded on the possible installation of cameras at Veterans Park.

Item J – Council Reports

Bruce Uselman expanded on Arvig and TCHC projects.

Wade Miller had nothing to report.

Mark Lunde had nothing to report.

Jessie Gibbs had nothing to report.

Item K - Mayor's Report

George Deiss spoke of June Jubilee events.

Adjournment

Main motion: Adjourn at 6:24 p.m.

Moved by:	Lunde
Seconded by:	Miller
Action:	Motion carried by unanimous voice vote
Roll call vote:	Deiss, Gibbs, Lunde, Miller, Uselman
Opposed:	None

David Evans, Interim City Administrator

George Deiss, Mayor