

**City of Wadena
Regular City Council Minutes
Tuesday, July 12, 2022**

1. Call to Order

The Wadena City Council held a regular meeting on Tuesday, July 12, 2022. Mayor Deiss called the meeting to order at 5:00 p.m.

A. Pledge of Allegiance

2. Roll Call

Comprising a quorum of the City Council, the following members were present: George Deiss, Jessie Gibbs, Mark Lunde, Wade Miller, and Bruce Uselman.

3. Consent Calendar

Notice to Public – All matters listed in the consent calendar are considered routine by the Council and will be enacted by one motion. There will be no separate discussion of these items unless good cause was shown prior to the time the Council votes on the motion to adopt the consent calendar.

- A. Claims as Presented for Payment
- B. City Administrator's Monthly Financial Report
- C. City Council Meeting Minutes
 - 1. July 13, 2022, Special Meeting
 - 2. June 14, 2022, Regular Meeting

Action Motion: Approve the Consent Calendar Items by unanimous vote

Moved by:	Gibbs	Seconded by:	Uselman
Roll call vote:	Gibbs, Lunde, Miller, Uselman, Deiss		

4. Unfinished Business

Item A - 2021 Auditor's Report

Dean Birkeland, CPA at CarlsonSV LLC reviewed the Executive Summary for 2021.

5. New Business

Item A – Action Memorandum 22-59: Approve Alex Rubbish & Recycling, Inc's Commercial Refuse Collection License

Mayor George Deiss expanded on the license application.

Action Motion: Approve Action Memorandum 22-59 by unanimous vote

Moved by:	Lunde	Seconded by:	Uselman
All in Favor:	Gibbs, Lunde, Miller, Uselman, Deiss		

Item B – Action Memorandum 22-60: LMC Liability Coverage Waiver Form

City Administrator Kim Schroeder spoke of prior practices of not waiving the liability coverage form.

Action Motion: Approve Action Memorandum 22-60 by unanimous vote

Moved by:	Gibbs	Seconded by:	Miller
All in Favor:	Gibbs, Lunde, Miller, Uselman, Deiss		

Item C - Action Memorandum 22-61: Approve Transient Merchant Fee

City Administrator Kim Schroeder expanded on the new recommended fee amount, which is comparable to surrounding communities.

Action Motion: Approve Action Memorandum 22-61 by unanimous vote

Moved by:	Lunde	Seconded by:	Gibbs
All in Favor:	Gibbs, Lunde, Miller, Uselman, Deiss		

Item D - Action Memorandum 22-62: Approve Veteran's Park Change Proposal

Kelly McAllister, Chairman of Veteran's Park Association, expanded on the Veteran's Park Board purchasing an old 2 ½ ton Army truck, they are requesting to place it on a cement slab near the Veteran's Park sign along Highway 10. There would be no sidewalk to the location or lights put up.

Action Motion: Approve Action Memorandum 22-62 by unanimous vote

Moved by:	Miller	Seconded by:	Uselman
All in Favor:	Gibbs, Lunde, Miller, Uselman, Deiss		

Item E - Action Memorandum 22-63: Approve Change of Dates on Temporary Liquor Licenses for the Wadena County Ag Society

Mayor George Deiss expanded on July 24 was changed to July 31, 2022, and August 14 was changed to August 27, 2022.

Action Motion: Approve Action Memorandum 22-63 by unanimous vote

Moved by:	Lunde	Seconded by:	Gibbs
All in Favor:	Gibbs, Lunde, Miller, Uselman, Deiss		

Item F – Resolution No. 2022-38: Confirming the Mayor's Appointment of Meghan Current to the Library Board

Mayor George Deiss expanded on Meghan Current filling the vacancy position on the Library Board.

Action Motion: Adopt Resolution No. 2022-38 by unanimous vote

Moved by:	Uselman	Seconded by:	Miller
Roll call vote:	Gibbs, Lunde, Miller, Uselman, Deiss		

Item G – Action Memorandum 22-64: Consider Paying Claim from Claimant Gervase Richter (Continued by Daughter)

City Administrator Kim Schroeder expanded on the LMC’s insurance adjuster not finding it possible for the street sweeper to throw a rock and damage the claimant’s home. Public Works Director and Kim both recommend following the LMC insurance adjuster’s decision.

Action Motion: Deny paying Action Memorandum 22-64 by unanimous vote

Moved by:	Gibbs	Seconded by:	Lunde
All in Favor:	Gibbs, Lunde, Miller, Uselman, Deiss		

Item H – Action Memorandum 22-65: Approve Submission of Conservation Corps Interest Form

Public Works Director Dan Kovar:

- Expanded on the form submitted to help build trails for nature preserves, in the Folkestad Greenspace;
- Expanded on current lack of funding for this project, and the possibility of future funding requests for the city; and
- Stated the Park Board recommended submitting the form.

Action Motion: Approve Action Memorandum 22-65 by unanimous vote

Moved by:	Lunde	Seconded by:	Miller
All in Favor:	Gibbs, Lunde, Miller, Uselman, Deiss		

6. Meeting Open to the Public at 5:36 pm.

Commissioner Sheldon Monson announced he was running for MN House of Representatives.

Ryan Grendahl, Intern at the Wadena Police Department, introduced himself and shared background information.

7. Department Reports

Item A - Public Works Department

1. July 5, 2022, Minutes

Director Dan Kovar spoke of his crew busy with cleanup of storm damage from trees down.

Item B – Utilities Department

Superintendent David Evans

- Expanded on the water tower project;
- Spoke of potential regional power shortage;
- Expanded on dewatering Greenwood Ave; and
- Stated the recent rainfall has helped with water restrictions throughout town.

Item C - Wadena Development Authority & Planning and Zoning

WDA Director Dean Uselman:

- Expanded on loans closed on for existing and startup businesses located in Jefferson Square;

- Spoke of fix up loans approved by WDA Board;
- Spoke of a retailer interested in more lots in the Business Park; and
- Expanded on the progress with the Community House.

P & Z Director Dean Uselman spoke of several building permits issued.

Item D - Police Department

1. June Activity Report

Police Chief Naomi Plautz:

- Thanked Mayor Deiss for introducing the Council to Ryan Grendahl, Summer Intern, with the Police Department;
- Stated the Police Department was ready for Lexipol, waiting for money from Sourcewell;
- Spoke of one squad car getting fixed, possible warranty coverage.

Item E – Fire Department

1. June 6, 2022, Minutes
2. 2nd Quarter Recap

Fire Chief Cody Yglesias was absent.

Item F - Wadena Liquor Store

1. June Revenue

Manager Tim Booth was absent.

Item G - Maslowski Wellness and Research Center

1. June Revenue

Manager Eric Robb expanded on the wood chips in the parking lot being an eye-sore and that a business will remove and plant grass seed.

Item H – Whitetail Run Golf Course

Manager Kevin Ross was absent.

Item I – City Administrator

Kim Schroeder:

- Expanded on preparing for the budget with department heads at the same time, to figure out higher priority items; and
- Expanded on meeting with Sourcewell for mid-year review for health insurance packages.

Item J – Council Reports

Bruce Uselman had nothing to report.

Wade Miller had nothing to report.

Mark Lunde had nothing to report.

Jessie Gibbs had nothing to report.

Item K - Mayor's Report

George Deiss spoke of the MN State Statute requiring liability limits of \$1M for taxi drivers.

Adjournment

Action Motion: Adjourn at 6:00 p.m. by unanimous vote

Moved by:	Gibbs	Seconded by:	Uselman
Roll call vote:	Gibbs, Lunde, Miller, Uselman, Deiss		

Kim Schroeder, City Administrator

George Deiss, Mayor