

Mayor George Deiss
Council Member Jessie Gibbs
Council Member Mark Lunde
Council Member Wade Miller
Council Member Dan Sartell



Something is happening here....

Special City Council Meeting Agenda
June 24, 2024
5:00 pm

1. New Business

- A. Action 24-47: Accept Water Forman Gary Peters Retirement Notice Eff August 3, 2024
- B. Action 24-48: Authorize to Advertise Water Department Position(s)
- C. Action 24-49: Discuss Candidates to Fill Council Vacancy

**City of Wadena
Action Memorandum 24-47**

Subject: Accept Gary Peters Retirement Notice

From: David Evans, Utility Director

Agenda of: June 24, 2024

Action Requested:

Accept Gary Peters retirement effective August 3, 2024.

Council Action: ☐ **Approved**

☐ **Defeated**

☐ **Amended:** _____

6/12/2024

David Evans
Utility Superintendent
City of Wadena
1200 Sunnybrook Rd,
Wadena, MN 56482

David,

Please accept this letter as notice of my resignation due to retirement from my position as Water Foreman. My last day of employment will be August 3rd, 2024.

It has been a pleasure working with you and for the City of Wadena throughout my career. I've enjoyed working with the team and appreciate the opportunity to work in the community.

I wish you and your staff all the best.

Sincerely,

A handwritten signature in cursive script that reads "Gary Peters". The signature is written in dark ink and is positioned above the printed name.

Gary Peters

**City of Wadena
Action Memorandum 24-48**

Subject: Authorize to Advertise Water Dept Position(s)

From: David Evans, Utility Director

Agenda of: June 24, 2024

Background Information:

Water Operator Gary Peters provided his retirement notice effective August 3, 2024. The utility union agreement requires the open position to be advertised internally before seeking candidates externally.

Action Requested:

Approve authorization to advertise the position internally.

If an internal employee is selected, authorize to advertise the next open position.

If no internal employee applies or is selected, authorize to advertise the position externally.

Council Action: ☐ **Approved**
☐ **Defeated**
☐ **Amended:** _____

**City of Wadena
Action Memorandum 24-49**

Subject: Discuss Candidates to Fill Council Vacancy

From: Kim Schroeder, City Administrator

Agenda of: June 24, 2024

Background Information:

Since Jessie Gibb's resignation announcement known individuals at this time willing to fill the vacancy in alphabetical order are:

- Mac Nelson
- Kent Schmidt
- Deb Wiese

Any other interested individuals are welcome to attend the meeting.

Action Requested:

Discussion can be held and potential appointment if warranted, effective July 1, 2024.

Council Action: ☐ **Approved**
☐ **Defeated**
☐ **Amended:** _____