

Mayor George Deiss  
Council Member Jessie Gibbs  
Council Member Mark Lunde  
Council Member Wade Miller  
Council Member Bruce Uselman



Something is happening here....  
**#wadenastrong**

**Please note: due to the Emergency Order declared by Governor Walz, this meeting will be held in as provided by Minnesota Statute 13D.021. The meeting is a public meeting but will be held by electronic means. The call-in number for this meeting is: 1-669-224-3412. Access code: 904-637-981**

**Regular City Council Meeting  
April 14, 2020  
5 pm**

**Agenda**

**1. Call to Order**

A. Pledge of Allegiance

**2. Roll Call**

**3. Consent Calendar**

Notice to Public – All matters listed in the consent calendar are considered routine by the Council and will be enacted by one motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to adopt the consent calendar.

A. Approval of Consent Calendar Items

1. Claims as Presented for Payment ..... Page 5
2. City Administrator's Monthly Financial Report ..... Page 12
3. Proclamation: Proclaiming Friday, April 24, 2020 as Arbor Day and the Month of May 2020, as Arbor Month in the City of Wadena ..... Page 26
4. Action Memorandum 20-29: Accept Jason Wright's Resignation from the Wadena Fire Department Effective April 1, 2020 ..... Page 27
5. Action Memorandum 20-38: Approve Temporary Liquor Licenses for the Wadena County Fairgrounds ..... Page 29

B. Approval of Minutes

1. City Council meeting minutes:
  - a. March 10, 2020, Regular Meeting ..... Page 30
  - b. March 20, 2020, Special Meeting ..... Page 36
  - c. March 31, 2020, Special Meeting ..... Page 37

**4. Public Hearings**

**5. Unfinished Business**

## **6. New Business**

- A. Action Memorandum 20-30: Authorize Entering into Bolton & Menk's Professional Services Proposal for the Highway 10 Corridor Stormwater Drainage Project ..... Page 42
- B. Action Memorandum 20-31: Authorize Entering into Bolton & Menk's Professional Services Proposal for a Feasibility Report for the 2025 Highway 71 and Highway 29 MnDOT Improvement Program ..... Page 45
- C. Action Memorandum 20-32: Approve the New Snowmobile Trail Route .... Page 48
- D. Action Memorandum 20-33: Approve a Non-Commercial Hangar Lease Agreement with William Knutson..... Page 51
- E. Action Memorandum 20-34: Authorize Stump Removal Work by Kern & Tabery, Inc. in the Right-of-Way of Folkestad East Addition ..... Page 63
- F. Action Memorandum 20-35: Authorize Hiring Nathan Biederman as a Firefighter ..... Page 65
- G. Action Memorandum 20-36: Authorize Purchasing a Bat Fan from Fire Safety USA ..... Page 66
- H. Action Memorandum 20-37: Releasing the Request for Proposals for the Wadena Municipal Liquor Store ADA Improvement Project ..... Page 70

## **7. Meeting Open to the Public**

## **8. Department Reports**

- A. Public Works Department
- B. Utilities Department
- C. Wadena Development Authority and Planning and Zoning
  - 1. March 12, 2020, WDA Minutes..... Page 73
  - 2. March 30, 2020, WDA Special Minutes..... Page 77
- D. Police Department
  - 1. March Activity Report..... Page 78
- E. Fire Department
  - 1. April 1, 2020, Fire Department Minutes ..... Page 79
  - 2. March Report ..... Page 81
- F. Wadena Liquor Store
  - 1. March Store Revenue..... Page 82
- G. Maslowski Wellness and Research Center
  - 1. March MWRC Revenue..... Page 84
- H. Whitetail Run Golf Course
- I. City Administrator
- J. Council Reports
- K. Mayor's Report

## **9. Adjournment**