

**City of Wadena
Regular City Council Minutes
Monday, August 15, 2022**

1. Call to Order

The Wadena City Council held a regular meeting on Monday, August 15, 2022. Mayor Deiss called the meeting to order at 5:00 p.m.

A. Pledge of Allegiance

2. Roll Call

Comprising a quorum of the City Council, the following members were present: George Deiss, Mark Lunde, Wade Miller, and Bruce Uselman.

3. Consent Calendar

Notice to Public – All matters listed in the consent calendar are considered routine by the Council and will be enacted by one motion. There will be no separate discussion of these items unless good cause was shown prior to the time the Council votes on the motion to adopt the consent calendar.

- A. Claims as Presented for Payment
- B. City Administrator's Monthly Financial Report
- C. City Council Meeting Minutes
 - 1. July 12, 2022, Regular Meeting

Action Motion: Approve the Consent Calendar Items by unanimous vote

Moved by:	Lunde	Seconded by:	Uselman
Roll call vote:	Deiss, Lunde, Uselman		

4. Unfinished Business

5. New Business

Item A – Action Memorandum 22-71: Tri-County Health Care, Memorandum of Understanding, Drug Discount Program Support

Kim Aagard, CFO TCHC

- Expanded on the drug discount program; and
- Spoke of previous support approved when Janette Bower was City Administrator and the need for updated documentation with new City Administrator Kim Schroeder.

Action Motion: Approve Action Memorandum 22-71 by unanimous vote

Moved by:	Uselman	Seconded by:	Lunde
All in Favor:	Deiss, Lunde, Uselman		

Item B – Resolution No. 2022-39 Accepting Donations

Mayor George Deiss spoke of council approval to accept donations.

Item G – Action Memorandum 22-66: Authorize Hiring Olivia Stattelmann and James Eitzen as Part-time Desk Clerks at the Maslowski Wellness & Research Center

Action Motion: Approve Action Memorandum 22-66 by unanimous vote

Moved by:	Lunde	Seconded by:	Miller
All in Favor:	Deiss, Lunde, Miller, Uselman		

Item H – Action Memorandum 22-67: Authorize Leasing a New Police Squad Car

Police Chief Naomi Plautz:

- Expanded on quotes received from Nelson Ford and Tenvoorde Ford; and
- Spoke of difference in the trade in amounts with quotes received.

After council discussion no action was taken.

Item I – Action Memorandum 22-68: Authorize Closing a Portion of Aldrich Avenue and Use of BN Park for Oktoberfest held by Drastic Measures

Mayor George Deiss stated this was like previous Oktoberfest events held at BN Park.

Action Motion: Approve Action Memorandum 22-68 by unanimous vote

Moved by:	Miller	Seconded by:	Uselman
All in Favor:	Deiss, Lunde, Miller, Uselman		

Item J – Action Memorandum 22-69: Authorize Applying for the Blandin Foundation Grant

Lead for MN Fellow, Lillian Norman:

- Expanded on \$4,000 grant available from the Blandin Foundation. No city match required.
- The grant money will fund food, guest speakers, advertising, and activities for nine monthly community conversations to be held at The Little Round Still intended for community members to come together and talk about current issues, concerns, or philosophical questions the town is facing.

Action Motion: Approve Action Memorandum 22-69 by unanimous vote

Moved by:	Lunde	Seconded by:	Miller
All in Favor:	Deiss, Lunde, Miller, Uselman		

Item K – Action Memorandum 22-70: Approve Temporary On-Sale Liquor Licenses for the Wadena County Ag Society

Action Motion: Approve Action Memorandum 22-70 by unanimous vote contingent upon the number of licenses per year allowed

Moved by:	Miller	Seconded by:	Lunde
All in Favor:	Deiss, Lunde, Miller, Uselman		

6. Meeting Open to the Public at 5:38 pm

No one present.

7. Department Reports

Item A - Public Works Department

1. August 1, 2022, Minutes

Director Dan Kovar

- Reported progress of storm damage cleanup;
- Reported Roger Folkestad wants to donate benches in SE Wadena, will be on next month's agenda;
- Reported the pickup through state bid won't be available until Spring of 2023;
- Expanded on Bolton & Menk's recommendation to close Leaf River Trail Bridge to motorized vehicles; and
- Expanded on request for Bolton & Menk to complete a GEO Technical Study on the bridge.

Item B – Utilities Department

1. Consider Water Ordinance Amendment

Superintendent David Evans

- Expanded on utility service point of ownership change;
- Spoke of preparing cost estimate for next month's meeting; and
- Expanded on the progress of water tower project.

Item C - Wadena Development Authority & Planning and Zoning

WDA Director Dean Uselman:

- Expanded on the Small Cities Grant and the request for DEED approves opening target area B for owner occupied projects in SW Wadena;
- Spoke of a Business Park Lot close to finalizing purchase agreement;
- Spoke of tentative buyer for the community house; and
- Expanded on his attendance at the Community Venture Network meeting.

P & Z Director Dean Uselman:

- Spoke of application for Conditional Use Permit and ordinance language recommendations regarding A-1 Zoning District to allow limited hunting at Planning Commission Meeting on August 30, 2022; and
- Spoke of several building permits issued.

Item D - Police Department

1. July Activity Report

Police Chief Naomi Plautz spoke of the Hwy 10 Improvement meeting on August 25, 2022, at the MWRC.

Item E – Fire Department

1. July 2022, Minutes
2. July Recap
3. July Blotter

Fire Chief Cody Yglesias was absent.

Item F - Wadena Liquor Store

1. July Revenue

Manager Tim Booth was absent.

Item G - Maslowski Wellness and Research Center

1. July Revenue

Manager Eric Robb was absent.

Item H – Whitetail Run Golf Course

1. July Revenue

Mayor George Deiss spoke on the Friends of the Library's cart path project to replace the front 9 holes this year and the back 9 next year. The city has agreed to pay for a portion of the project costs. The Friends of the Library has hired a company for the project. The company has agreed to complete the back 9 as well (if they are awarded the bid for the back 9). The company is willing to allow the city to pay its portion next year.

Item I – City Administrator

Kim Schroeder had nothing to report

Item J – Council Reports

Bruce Uselman had nothing to report.

Wade Miller had nothing to report.

Mark Lunde had nothing to report.

Jessie Gibbs was absent.

Item K - Mayor's Report

George Deiss set budget meeting for August 22, 2022, at 5:00 pm, subject to change.

Adjournment

Action Motion: Adjourn at 6:08 p.m. by unanimous vote

Moved by:	Lunde	Seconded by:	Miller
Roll call vote:	Deiss, Lunde, Miller, Uselman		

Kim Schroeder, City Administrator

George Deiss, Mayor