

**City of Wadena
Regular City Council Minutes
Tuesday February 8, 2022**

1. Call to Order

The Wadena City Council held a regular meeting on Tuesday, February 8, 2022. Mayor Deiss called the meeting to order at 5:00 p.m.

A. Pledge of Allegiance

2. Roll Call

Comprising a quorum of the City Council, the following members were present: George Deiss, Jessie Gibbs, Wade Miller, and Bruce Uselman.

3. Consent Calendar

Notice to Public – All matters listed in the consent calendar are considered routine by the Council and will be enacted by one motion. There will be no separate discussion of these items unless good cause was shown prior to the time the Council votes on the motion to adopt the consent calendar.

- A. Claims as Presented for Payment
- B. City Administrator's Monthly Financial Report
- C. Wadena Community Senior Citizens Center Financial Report
- D. Action Memorandum 22-14: Approve Emily Canning's, dba Permanent Makeup by Emily Canning Tattoo License
- E. Action Memorandum 22-15: Approve Hiring Kaylee Desotell for Desk Clerk Position at the Maslowski Wellness & Research Center
- F. Resolution No. 2022-14: Confirming the Mayor's Appointment of Maria Marthaler to the Wadena Development Authority Board
- G. City Council Meeting Minutes:
 - a. January 11, 2022, Regular Meeting
 - b. January 18, 2022, Special Meeting
 - c. January 31, 2022, Special Meeting

Main motion: Approve the Consent Calendar Items

Moved by:	Miller
Seconded by:	Uselman
Action:	Motion carried by unanimous voice vote
Roll call vote:	Gibbs, Miller, Uselman, Deiss
Opposed:	None

4. New Business

Item A - Update on Job Search for City Administrator

Interim City Administrator David Evans spoke of the number of applicants and the next process for hiring City Administrator.

Item B - Action Memorandum 22-16: Accept Electronic Scoreboard Donation at the Little League Fields

Interim City Administrator David Evans:

- Expanded on the location of the scoreboard;
- Expanded on donation including concrete, scoreboard, and maintenance; and
- Expanded on the City's contribution of setting the poles, mounting the scoreboard, and supplying and installing electricity.

Main motion: Accept Action Memorandum 22-16

Moved by:	Miller
Seconded by:	Gibbs
Action:	Motion carried by unanimous voice vote
Roll call vote:	Gibbs, Miller, Uselman, Deiss
Opposed:	None

Item C - Action Memorandum 22-17: Accept Donation from the Wadena Fire Department Bingo Account to the City for Deposit into the Wadena Fire Relief

Interim City Administrator David Evans expanded on the deposit.

Main motion: Accept Action Memorandum 22-17

Moved by:	Gibbs
Seconded by:	Uselman
Action:	Motion carried by unanimous voice vote
Roll call vote:	Gibbs, Miller, Uselman, Deiss
Opposed:	None

Item D - Action Memorandum 22-18: Approve the Wadena Fire Relief Annual Benefit Increase

3rd Assistant Fire Chief Shawn Swenson expanded on the fire department's request to receive \$300 more than previous year.

Main motion: Approve Action Memorandum 22-18

Moved by:	Miller
Seconded by:	Uselman
Action:	Motion carried by unanimous voice vote
Roll call vote:	Gibbs, Miller, Uselman, Deiss
Opposed:	None

Item E - Discussion Item Wellness Center Membership Discounts for Part-time Police and Fire Personnel

Wellness Director Eric Robb expanded on the discounts currently offered for full-time employees and stated he would like to offer a discount to fire personnel and part-time police officers.

5. Department Reports

Item A - Public Works Department

Director Dan Kovar stated his crew was busy with snow removal.

Item B - Utilities Department

Superintendent David Evans expanded on quotes received for supplies needed on hand for utilities and how the quotes are only good for 24 hours.

Item C - Wadena Development Authority & Planning and Zoning

WDA Director Dean Uselman:

- Update on the EDA Grant received for the Greenwood Utilities Project;
- Stated the Folkestad Addition was on the County Board agenda for their next meeting;
- Spoke of 4 businesses in town considering building a new building; and
- Spoke of 10 plans for new homes to be built in Wadena.

P & Z Director Dean Uselman expanded on finalizing the airport zoning.

Item D - Police Department

1. January Activity Report

Police Chief Naomi Plautz:

- Expanded more on Lexipol; and
- Stated the house on 3rd St SW will be burned down.

Item E - Fire Department

1. February 2, 2022, Minutes
2. January Activity Report
3. January Call Percentages
4. 2021 WFD Annual Report

Fire Chief Cody Yglesias expanded on the 2021 Annual Report compiled by Secretary Andrew Browne.

Item F - Wadena Liquor Store

1. January Revenue

Manager Tim Booth expanded on the price increases for liquor and beer.

Item G - Maslowski Wellness and Research Center

1. January Revenue

Director Eric Robb had nothing to report.

Item H - Whitetail Run Golf Course

Manager Kevin Ross was absent.

Item I - Interim City Administrator

David Evans:

- Expanded on grants for the Leaf River Trail Bridge;
- Spoke of the upcoming TCHC Tax Abatement Committee meeting next week; and
- Spoke of the upcoming bid opening for TCHC Utility Improvement Project.

Item J - Council Reports

Bruce Uselman had nothing to report.

Wade Miller had nothing to report.

Mark Lunde was absent.

Jessie Gibbs had nothing to report.

Item K - Mayor's Report

George Deiss:

- Expanded on list of possible uses for ARPA funds which were talked about during recent Coffee Talk; and
- Spoke of 4 county commissioners might be up for running for commissioners again; and
- Wade Miller, Bruce Uselman, Naomi Plautz, Dan Kovar, and David Evans volunteered to be on the Parking Committee.

Adjournment

Main motion: Adjourn at 5:48 p.m.

Moved by:	Gibbs
Seconded by:	Uselman
Action:	Motion carried by unanimous voice vote
Roll call vote:	Gibbs, Miller, Uselman, Deiss
Opposed:	None

David Evans, Interim City Administrator

George Deiss, Mayor