

**City of Wadena
Regular City Council Minutes
Tuesday, July 11, 2023**

1. Call to Order

The Wadena City Council held a regular meeting on Tuesday, July 11, 2023. Mayor Deiss called the meeting to order at 5:00 p.m.

A. Pledge of Allegiance

2. Roll Call

Comprising a quorum of the City Council, the following members were present: George Deiss, Jessie Gibbs, Mark Lunde, Dan Sartell, and Wade Miller.

3. Consent Calendar

Notice to the public – All matters listed in the consent calendar are considered routine by the Council and will be enacted by one motion. There will be no separate discussion of these items unless good cause was shown prior to the time the Council votes on the motion to adopt the consent calendar.

- A. Claims as Presented for Payment
- B. City Administrator's Monthly Financial Report
- C. City Council Meeting Minutes:
 - 1. June 13, 2023, Regular Meeting
- D. Resolution 2023-26: Accepting Donations
- E. Action Memorandum 23-57: Accept Seth Ament Resignation & Advertise Open Position
- F. Action Memorandum 23-59: Salsa Festival Park Use & Street Closure Request
- G. Action Memorandum 23-61: Hire PT Liquor Store Cashier

Mayor Deiss thanked Ament for his employment and wishes him the best.

Action Motion: Unanimously approved the consent calendar items, by roll call vote.

Moved by:	Lunde	Seconded by:	Sartell
Roll call vote:	Deiss, Lunde, Miller, Sartell, Gibbs		

4. New Business

Item A – Bob Beseman, US Hwy 10 Construction

Mr. Beseman started with apologizing to Mayor Deiss for sharing frustrations to him about the project. Went on to share frustration that no employee visited his office to talk about the project. He claims the parking changes will affect his business, causing a hardship for individuals to walk to his practice, which forces him to move locations. He practices in 14 states and can go anywhere. He urged the city to do better and wanted peace of mind to bring this to the council's attention.

Item B –Action Memorandum 23-58: Airport Discussion

Council member Lunde shared the airport main hangar has been underutilized since 2016. Currently the airport maintenance equipment is using the space. He met with Shawn Baron of Midsota Aviation, currently based out of Brainerd, with primary operation April-October as crop spraying. He expressed interest in moving his business to Wadena's airport. He employs 3 seasonal employees and is looking to grow. He would like the southern half (1/2) of the hangar along with the office and counter area in the main building. Lunde proposes \$12,000 annual rent,

heat and electricity included. Lunde suggests other opportunities this presents to the local airport includes increased daily activity, allows for future growth possibilities, and has someone at the airport more often.

Item C – Action Memorandum 23-60: Overland Group Business Park Purchase Agreement Update

WDA Director Dean Uselman explained that the Overland Group representative for Dollar General has approached the city once again to purchase Lots 3 and 4, Block 2 in the Business Park. They are willing to pay the asking price and will provide a \$1,000 non-refundable earnest payment. The Overland Group representative indicates confidence that this time Dollar General will move forward with the purchase. Uselman recommends Council approval contingent upon WDA Board approval.

Action Motion: Unanimously approve sale of Lots 3 & 4, Block 2 to Dollar General contingent on WDA Board approval.

Moved by:	Sartell	Seconded by:	Miller
Roll Call Ayes:	Deiss, Lunde, Miller, Sartell, Gibbs		

5. Meeting Open to the Public at 5:37 pm

No one present.

6. Department Reports

Public Works – Dan Kovar

- Goerge received a resident concern about the condition of hydroseeding and weeds on Greenwood Ave project. Kovar replied the project isn't final, he'll contact the contractor to look into it.

Utilities Superintendent – David Evans

- Still waiting for the new vehicle. Was supposed to be delivered in July. Received a report that it's not even built yet.

Wadena Development Authority and Planning & Zoning – Dean Uselman

WDA

- Mid-Continent is building a utility equipment building that could lead to 2 positions and jobs for the community. The project will be in conjunction with highway 71.

P & Z

- A Folkestad East estimated \$12,200 change order will be coming regarding an issue with stormwater sedimentation. The water table is higher than soil borings showed. Dan Sartell noticed more stumps and debris with the project. Uselman and engineer Martin relayed that the contractor is required to remove what's required in the project. Uselman has plans for the fire department to burn the rest.

Police Department – Naomi Plautz

- Four archery applications were received. The process is going smoothly.

Fire Department – Cody Yglesias: Absent

Wadena Liquor Store – Tim Booth: Nothing to report.

Maslowski Wellness and Research Center – Lisa Anderson: Absent

Whitetail Run Golf Course – Kevin Ross: Absent

City Administrator – Kim Schroeder

- Requested a special meeting to propose administration office and electric department position and wage restructuring. The council set a meeting for Monday, July 17, 2023, at 4:15 pm.

Item J – Council Reports

Dan Sartell: Nothing to report.

Wade Miller: Nothing to report.

Mark Lunde: Nothing to report.

Jessie Gibbs: Nothing to report.

Item K – Mayor’s Report – George Deiss: Nothing to report.

Upcoming Meetings

A. August 8, 2023, Regular City Council Meeting

B. August 22, 2023, Tentative General Fund Budget Meeting

Adjournment

Action Motion: Adjourn at 5:58 p.m., by unanimous vote

Moved by: Miller

Seconded by: Gibbs

Vote : Deiss, Lunde, Miller, Sartell, Gibbs



Kim Schroeder, City Administrator



George Deiss, Mayor