

**City of Wadena
Special City Council Minutes
Tuesday, January 18, 2022**

Call to Order

The Wadena City Council held a special meeting on Tuesday, January 18, 2022. Mayor Deiss called the meeting to order at 5:00 p.m. The Wadena City Council met in person in the Council Chambers. The meeting was open to the public.

Roll Call

Comprising a quorum of the City Council, the following members were present: George Deiss, Jessie Gibbs, Wade Miller, and Bruce Uselman. Absent: Mark Lunde

Item 1 – Action Memorandum 22-09: Approve Renewing Kristen Betts’ Massage Therapy Business License

Interim City Administrator David Evans stated Kristen Bett’s passed the background investigation.

Main motion: to approve Action Memorandum 22-09

Moved by:	Gibbs
Seconded by:	Miller
Action:	Motion carried by unanimous voice vote
Roll call vote:	Deiss, Gibbs, Miller, Uselman
Opposed:	None

Item 2 – Resolution No. 2022-12: Authorize Execution of the Minnesota Department of Transportation Airport Maintenance and Operation Grant Agreement

Interim City Administrator David Evans expanded on accepting the yearly maintenance and operation grant agreement.

Main motion: to authorize Resolution 2022-12

Moved by:	Miller
Seconded by:	Uselman
Action:	Motion carried by unanimous voice vote
Roll call vote:	Deiss, Gibbs, Miller, Uselman
Opposed:	None

Item 3 – Action Memorandum 22-10: Approve Agreement with Northland Securities, Inc. to Assist with Securing Bond Funds for the TCHC/Greenwood Ave Utilities Extension Project

Interim City Administrator David Evans spoke of Northland Securities assisting with previous projects.

Main motion: to authorize Action Memorandum 22-10

Moved by:	Uselman
Seconded by:	Miller
Action:	Motion carried by unanimous voice vote
Roll call vote:	Deiss, Gibbs, Miller, Uselman
Opposed:	None

Item 4 – Resolution No. 2022-13: Receiving the Feasibility Report and Setting the Date for Public Hearing

Interim City Administrator David Evans corrected the Action Memorandum 22-11 to be Resolution No. 2022-13

Phil Martin, Project Engineer, Bolton & Menk

- Expanded on the project's timeline and estimated costs;
- Expanded on the difference in costs between 10" & 12" pipe; and
- Spoke of the option of assessing future utility connects along Greenwood Ave.

Main motion: to approve Resolution No. 2022-13 and set public hearing for February 15, 2022 at 6:00 p.m.

Moved by:	Gibbs
Seconded by:	Uselman
Action:	Motion carried by unanimous voice vote
Roll call vote:	Deiss, Gibbs, Miller, Uselman
Opposed:	None

Item 5 – Action Memorandum 22-12: Approve Awarding Contract for Water Tower Rehabilitation

Phil Martin, Project Engineer, Bolton & Menk recommends hiring low bidder Champion Tank Services.

Interim City Administrator David Evans expanded on design and budget.

Main motion: to authorize Action Memorandum 22-12

Moved by:	Miller
Seconded by:	Uselman
Action:	Motion carried by unanimous voice vote
Roll call vote:	Deiss, Gibbs, Miller, Uselman
Opposed:	None

Item 6 – Action Memorandum 22-13: Approve Purchase of Library Furnishing

Interim City Administrator David Evans expanded on the library budget for furnishings.

Library Manager Renee Frethem expanded on current and new library furnishing needs.

Main motion: to authorize Action Memorandum 22-13

Moved by:	Uselman
Seconded by:	Gibbs
Action:	Motion carried by unanimous voice vote
Roll call vote:	Deiss, Gibbs, Miller, Uselman
Opposed:	None

Adjournment**Main motion: Adjourn at 5:45 p.m.**

Moved by:	Miller
Seconded by:	Gibbs
Action:	Motion carried by unanimous voice vote
Roll call vote:	Deiss, Gibbs, Miller, Uselman
Opposed:	None

David Evans, Interim City Administrator

George Deiss, Mayor