

**City of Wadena
Regular City Council Minutes
Monday, September 13, 2022**

1. Call to Order

The Wadena City Council held a regular meeting on Tuesday, September 13, 2022. Mayor Deiss called the meeting to order at 5:00 p.m.

A. Pledge of Allegiance

2. Roll Call

Comprising a quorum of the City Council, the following members were present: George Deiss, Jessie Gibbs, Mark Lunde, Wade Miller.

3. Consent Calendar

Notice to Public – All matters listed in the consent calendar are considered routine by the Council and will be enacted by one motion. There will be no separate discussion of these items unless good cause was shown prior to the time the Council votes on the motion to adopt the consent calendar.

- A. Claims as Presented for Payment
- B. City Administrator's Monthly Financial Report
- C. City Council Meeting Minutes
 - 1. August 15, 2022, Regular Meeting

Action Motion: Approve the Consent Calendar Items by unanimous vote

Moved by:	Lunde	Seconded by:	Miller
Roll call vote:	Deiss, Gibbs, Lunde, Miller		

4. Unfinished Business

5. New Business

Item A – Resolution No. 2022-43: Authorizing Participation in the Community Concern for Youth Program with Todd-Wadena Community Corrections

Dan Huebsch:

- Expanded on August 2021 - August 2022 statistics on youth who attend school districts in Todd and Wadena Counties; and
- Noted contribution of \$3,466 from Wadena-Deer Creek School Board and requested \$3,430 from the City for January 1, 2023 through December 31, 2023.

Action Motion: Adopt Resolution No. 2022-43 by unanimous vote

Moved by:	Gibbs	Seconded by:	Lunde
Roll Call Vote:	Deiss, Gibbs, Lunde, Miller		

Item B – Resolution No. 2022-44: Approving a Conditional Use Permit to Excavate Sand from the Southeast Corner of the Parcel in an A-1 (Agricultural) Zoning District

as Required in the City of Wadena Code of Ordinances Chapter 152.07 A – 1 for Parcel 22-006-1010, Located at 300 Block of Greenwood Avenue NW, Wadena, MN

WDA Director Dean Uselman:

- A Public Hearing was held by the Planning Commission to consider adopting a resolution;
- Reported no one was present in opposition and one gentleman from the neighborhood was in support, and received four letters in support; and
- Stated the Planning Commission recommended approval with conditions that any construction must comply with Wadena City Code and must shape and reclaim property and reseed for turf establishment when complete.

Action Motion: Adopt Resolution No. 2022-44 by unanimous vote

Moved by:	Miller	Seconded by:	Lunde
Roll Call Vote:	Deiss, Gibbs, Lunde, Miller		

Item C – Resolution No. 2022-45: Approve a Gambling Site Permit for the Verndale Lions Club at Highway 10 Billiards and Pub

Action Motion: Adopt Resolution No. 2022-45 by unanimous vote

Moved by:	Gibbs	Seconded by:	Lunde
Roll Call Vote:	Deiss, Gibbs, Lunde, Miller		

Item D – Resolution No. 2022-46: Urging Governor Walz to Declare a Special Session of Its Lawmakers

Mayor George Deiss expanded on unfinished business at the state level that effects our community which warrants the need for a special session.

Action Motion: Adopt Resolution No. 2022-46 by unanimous vote

Moved by:	Miller	Seconded by:	Lunde
Roll Call Vote:	Deiss, Gibbs, Lunde, Miller		

Item E – Action Memorandum 22-75: Approve Highway 10 Billiard & Pub's Liquor License

Action Motion: Approve Action Memorandum 22-75 by unanimous vote

Moved by:	Lunde	Seconded by:	Gibbs
All in favor:	Deiss, Gibbs, Lunde, Miller		

Item F – Action Memorandum 22-76: Approve Oma's Bread, LLC, Catering with Liquor at the Maslowski Wellness & Research Center

Mayor George Deiss stated Oma's has a liquor license allowing them to cater at the MWRC.

Action Motion: Approve Action Memorandum 22-76 by unanimous vote

Moved by:	Lunde	Seconded by:	Miller
All in favor:	Deiss, Gibbs, Lunde, Miller		

Item G – Action Memorandum 22-77: Approve Hubbard Broadcasting Inc. Lease Agreement

Mayor George Deiss expanded on the renewal of the three-year agreement.

Action Motion: Approve Action Memorandum 22-77 by unanimous vote

Moved by:	Gibbs	Seconded by:	Lunde
All in Favor:	Deiss, Gibbs, Lunde, Miller		

Item H – Action Memorandum 22-78: Approve Folkestad Bench Donation

Public Works Director Dan Kovar:

- Reported Roger Folkestad wanting to donate funds to pay for the benches now and have the city be the fiscal agent until the park trails are completed; and
- Stated the Park Board recommended approval.

Action Motion: Approve Action Memorandum 22-78 by unanimous vote

Moved by:	Lunde	Seconded by:	Miller
All in Favor:	Deiss, Gibbs, Lunde, Miller		

Item I – Action Memorandum 22-79: Approve Amending Water Service Rules & Regulations

Council Member Wade Miller expanded on the property owner's responsibility starting at the curb stop instead of at the main line.

Action Motion: Approve Action Memorandum 22-79 by unanimous vote

Moved by:	Miller	Seconded by:	Lunde
All in Favor:	Deiss, Gibbs, Lunde, Miller		

Item J – Ordinance No. 239: Amending City Code Section 52.02 of Ordinance No. 52, Relating to Water Service

Action Motion: Adopt Ordinance No. 239 by unanimous vote

Moved by:	Lunde	Seconded by:	Miller
All in Favor:	Deiss, Gibbs, Lunde, Miller		

6. Meeting Open to the Public at 5:25 pm

Mayor Deiss opened the meeting to the public.

7. Department Reports

Item A - Public Works Department

1. August 1, 2022, Minutes
2. Snow, Winter No Parking Ordinance Amendment
3. Consider Sewer Policy and Ordinance Amendments

Director Dan Kovar:

- Expanded on the winter parking committee's discussions about vehicles parking on the streets and obstructing snow removal; and
- Spoke of the committee possibly recommending no on-street parking during the winter; and

- Spoke of agenda item for next month for a request for the city to take ownership of the sewer services to the curb stop/Right-of-way, which would follow the water regulations.

City Administrator Kim Schroeder:

- Expanded on options for notifying residents after City Council adopts the resolution. This will be on the October regular meeting agenda; and
- Mentioned a request to complete rates studies will be on an upcoming agenda for both water and sewer funds.

Item B – Utilities Department

1. 2023 Utility Rate Proposal and Notice

Superintendent David Evans was absent. No action taken.

Item C - Wadena Development Authority & Planning and Zoning

1. July 14, 2022, WDA Minutes

WDA Director Dean Uselman:

- Expanded on the applications received for SE target area for the Small Cities Development Grant;
- Reported an industrial park lot has been sold to Long Prairie Sanitation; and
- Indicated there's a potential buyer for lots in the business park.

P & Z Director Dean Uselman:

- Spoke of platting a section of land to build a new building for Mid Minnesota Credit Union sold by Becker's; and
- Spoke of discussions on tiny home developments in Wadena; and
- Reported the Planning Commission and law enforcement are deliberating about hunting inside city limits.

Item D - Police Department

1. August Activity Report

Police Chief Naomi Plautz gave an update on the 2nd St SE house fire. Working with Jeff Pederson to get the house demolished. The homeowner didn't have insurance and there's no intent to rebuild. Property taxes have not been paid for two years. Looking into possible revenue recapture for cleanup costs at this time.

Item E – Fire Department

1. September 7, 2022, Minutes
2. Monthly Recap

Fire Chief Cody Yglesias was absent.

Item F - Wadena Liquor Store

Manager Tim Booth was absent.

Item G - Maslowski Wellness and Research Center

Manager Eric Robb spoke of long-term rentals on Sunday mornings bringing in additional revenue.

Item H – Whitetail Run Golf Course

1. August Revenue

Manager Kevin Ross was absent.

Mayor Deiss gave an update on Friends of the Golf Course's project of replacing the cart paths finishing up this week.

Item I – City Administrator

Kim Schroeder:

- Set the budget meeting on September 27, 2022, at 5:00 pm; and
- Reported Sourcewell has a clause in the agreement to charge the city three-months administrative fees for cancelling within 150 days, approx. \$3,500. Schroeder is disputing for a one-month penalty versus three for the fact that the city doesn't receive renewal percentage and rates until after 150 days, contending the agreement is flawed.

Item J – Council Reports

Bruce Uselman was absent.

Wade Miller had nothing to report.

Mark Lunde had nothing to report.

Jessie Gibbs stated Terry Olson was helping find a usable trail for the Zombie Run.

Item K - Mayor's Report

George Deiss announced the water tower project is complete.

Adjournment

Action Motion: Adjourn at 6:08 p.m. by unanimous vote

Moved by:	Gibbs	Seconded by:	Lunde
Roll call vote:	Deiss, Gibbs, Lunde, Miller		

Kim Schroeder, City Administrator

George Deiss, Mayor