**TOWN OF LEBANON BOARD OF EDUCATION**
**ADDENDUM #1**
**LEBANON ELEMENTARY SCHOOL**
**EXTERIOR STAIR REPLACEMENT**
**8-4-26**

1. Mandatory Pre-Bid Meeting held on site. Attached is Bidder Sign-In Sheet. Only Firms, whom attended Pre-Bid Meeting, bid proposals will be acknowledged.
2. Bids are due on 8/14, 3 pm at Board of Education Central Office located at the Lebanon Middle School (891 Exeter Road.) Opened there after.
3. Electronic Bids and Fax Bids will not be accepted.
4. Bid Proposals shall include the following:
    a. Total Lump Sum Bid Quotation
    b. All applicable State Of Ct Dept. of Consumer Protection Licenses.
    c. Current Certificate of Insurance
    d. Three professional references
5. Insurance Certificate (Lebanon Public Schools Certificate Holder) shall be submitted with Bid.
    a. General Liability: $1,000,000 per Occurrence
    b. Automobile Liability: $1,000,000 per Occurrence
    c. Workers Compensation: Per State Standards
6. Lebanon Public Schools retains the right to award the Contract to the low, qualified and responsible firm and waive any formalities in the Bid Process.
7. Town of Lebanon Ct is an Equal Opportunity Employer.
8. Funding for Project has been established. State of Ct Prevailing Wages do not apply to this Bid Submission.
9. Building Permit fees from the Town will be waived although Awarded Contractor is required to apply and obtain Building Permit.
10. Special Inspector and Material Testing Services are by the Owner. Re-testing costs are by the Contractor.
11. School Staff returns on Monday 8/24 and Classes commence on Wednesday 8/26.
12. Project can proceed during normal School Day. Temporary Fence is required to keep Staff/Public/Children away from Footprint of new Stairs.
13. Staging Area shall be the upper parking lot (adjacent to the Base Ball Fields).
14. Lawn/Mulch Restoration is a component of this Bid Package.
15. All RFI's shall be directed to Jim Russo. Responses shall be posted to Lebanon Board of Education Website. Last day for questions is 8/7.
16. Please acknowledge Addendum #1 within your formal Proposal.

J. R. RUSSO, LLC
CONSTRUCTION MANAGERS/CONTRACT ADMINISTRATORS

**LES STAIRS REPLACEMENT**
**PRE BID SIGN IN SHEET**
**8/4/2026**

| NAME | FIRM | EMAIL | PHONE # |
|---|---|---|---|
| Jim Russo | J R Russo, LLC<br>Lebanon, Ct | rjames298@aol.com | 860 205 4472 |
| John Jarvis | Lebanon Public Schools<br>Director of Facilities | John.Jarvis@lebanonct.org | 860-682-3561 |
| Tom Cordsole | Eleuthera Associates LLC<br>Lebanon, CT | Pdfco@aol.com | 860-886-3419 |
| John Delisa | VVV Industries Corp.<br>Rocky Hill, Ct | Jonathan@VVVindustriescor<br>.com | 914-717-0720 |
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