

Blount County

Highway Department

1227 McArthur Road

Maryville, TN 37804-5906

Phone: 865-982-4652



From: Jeff Headrick, Superintendent, Blount County Highway Department

To: Jill Pugh, Mayor, Town of Louisville

Subject: MEMORANDUM OF UNDERSTANDING BETWEEN THE BLOUNT COUNTY HIGHWAY DEPARTMENT AND THE TOWN OF LOUISVILLE

This document establishes a Memorandum of Understanding (MOU) between the TOWN OF LOUISVILLE, hereafter referred to as LOUISVILLE, and the Blount County Highway Department, hereafter referred to as BCHD.

PURPOSE: This MOU establishes the conditions and responsibilities of the signatories to the agreement under which LOUISVILLE may acquire certain materials and services from BCHD or BCHD may acquire certain materials and services from LOUISVILLE.

SCOPE AND CONDITIONS: The scope and conditions under which support will be rendered are contained in this memorandum. This MOU has been coordinated between the Mayor of LOUISVILLE, the BCHD Official, and Blount County Government.

GENERAL AGREEMENT: LOUISVILLE and the BCHD agree that reevaluation and renegotiation of the provisions of this MOU may be initiated upon request of either party concerned.

DURATION, CANCELLATION, AMENDMENT: This memorandum is effective on the date that the memorandum is signed by the last signatory. This agreement will expire immediately upon written request by either party.

SCOPE OF SERVICE AND RESPONSIBILITIES:

(1) BCHD may:

- (a) Provide LOUISVILLE with equipment, labor and or materials for the purposes of maintaining, repairing or constructing infrastructure owned or operated by LOUISVILLE. This provision will/could normally be described as construction equipment, vegetation control equipment, or road salt as designated or mutually agreed by BCHD and LOUISVILLE.

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(b) LOUISVILLE will compensate BCHD for any and all expenses related to the provisions of equipment, material or services at a rate at based upon services used and as set out in the "Maintenance Costs Breakdown" attached to this MOU as EXHIBIT A, plus any administrative or processing costs. All estimated costs will be coordinated and agreed to by agency representatives prior to delivery of any services.

(2) LOUISVILLE may:

(a) Provide BCHD with equipment, labor and/or materials for the purposes of maintaining, repairing or constructing infrastructure owned or operated by BCHD. This provision will/could normally be described as construction equipment, vegetation control equipment, or road salt as designated or mutually agreed by BCHD and LOUISVILLE.

(b) BCHD will compensate LOUISVILLE for any and all expenses related to the provision of equipment, material or services at a rate at least equal to the actual cost of provision plus any administrative or processing costs. All estimated costs will be coordinated and agreed to by agency representatives prior to delivery of any services.

Jeff Headrick, Superintendent

Blount County Highway Department

Blount County Operations Center

1227 McArthur Rd

Maryville, TN 37804

Date

Jill Pugh, Mayor

Town of Louisville

Louisville Town Hall

3623 Louisville Rd

Louisville, TN 37777

Date

Town of Louisville
Maintenance Costs Breakdown

Exhibit A

April 4, 2024

Vehicles & Equipment	Cost Per Hr	FEMA Type	Personnel Costs Per Hr	Call In Fee	O.T. Call In
Pickup Truck	27.78	8807	29.41 per person on scene	4.0hrs Each Time	Time & One Half
Single Axle Dump	74.83	8721	34.62 per supervisor on scene	Per person called in	
Tri-Axle Dump	96.03	8723			
Bucket Truck	72.67	8491			
Backhoe	91.69	8572			
Trailer	15.22	8600			
Stump grinder	60.21	8626			
Brush Chipper	68.02	8202			
Chainsaw	3.57	8189			
Polesaw	2.76	8192			
Weedeater	3.57	8189			
Blower	1.90	8184			
Bushhog	53.37	8399			
Brush Truck	64.86	8489			
Skidsteer	37.32	8540			
SUV	42.27	8076			
Broom	35.45	8154			
Road Grader	100.52	8282			
Paver	331.93	8433			
Distributor	34.66	8582			
Roller, Large	64.73	8222			
Roller, Small	64.05	8219			
Road Tractor	81.91	8792			
Equipment Trailer	86.00	1522			
Water Truck	55.98	8720			
Wheel Loader	95.09	8394			
Snowplow Plus Pickup	14.80	8452			
Snowplow Plus Dump Truck	14.80	8452			
Paint Striper	92.74	8445			
Chemical Spreader	5.02	8455			
Salt Spreader	5.02	8455			
Concrete Saw	11.89	8510			
Dirt Loader	53.24	8541			
Vactor	32.81	8714			
Sprayer	23.33	8183			
Excavator	162.85	8283			
Asphalt Zipper	13.55	8430			

All call ins will be subject to a four hour premium "call in" fee per person.

All overtime will be paid at a time and a half rate.

Equipment and personnel used will be at the discretion of the supervisor in charge at the time.

All invoices will reflect personnel, equipment and time utilized

Any and all materials used will be billed at our cost

Invoice 4 terms (mowing)

April - May

June - July

August - September

October - November

Monthly invoices and weigh tickets

Blount County
Maintenance Costs Breakdown

July 8, 2024

Vehicles & Equipment	Cost Per Hr	FEMA Type	Personnel Costs Per Hr	Call In Fee	O.T. Call In
Pickup Truck	27.78	8807	29.41 per person on scene	4.0hrs Each Time	Time & One Half
Single Axle Dump	74.83	8721	34.62 per supervisor on scene	Per person called in	
Bucket Truck	72.67	8491			
Backhoe	91.69	8572			
Chainsaw	3.57	8189			
Polesaw	2.76	8192			
Blower	1.90	8184			
Equipment Trailer	86.00	1522			
Snowplow Plus Pickup	14.80	8452			
Snowplow Plus Dump Truck	14.80	8452			
Salt Spreader	5.02	8455			
Concrete Saw	11.89	8510			

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