

TOWN OF LOUISVILLE, TENNESSEE
BOARD OF MAYOR AND ALDERMEN

January 13, 2026

6:00 p.m.

Present: Jill Pugh - Mayor, Daniel Franklin - Vice Mayor, Steven Kelley - Alderman, Lysia Vaught - Alderman, John Loope - Alderman

Absent: None

Others Present: Caleb Wheeler - Town Recorder, Rob Goddard – Town Attorney, Hailey Russell - Administrative Assistant, Roger Bird - Town Engineer, Don & Julie Tefeteller - Town Accountants, & 20 citizens

Mayor Pugh called the meeting to order at 6:00 p.m.

Vice Mayor Franklin led the invocation.

Mayor Pugh led the pledge of allegiance.

Approval of Minutes

Mayor Pugh presented the minutes from the December 9, 2025, meeting.

MOTION by Alderman Kelley to approve the December 9, 2025, minutes as written. Second by Alderman Vaught. ROLL CALL: Pugh – Aye, Franklin – Aye, Kelley – Aye, Vaught – Aye, Loope – Aye. **MOTION PASSES.**

Mayor's Report

Mayor Pugh reported the passing of Jason Parks, a longtime gatekeeper at Beal Park, who passed away on Christmas Eve. Jason was described as a faithful and well-loved presence at the park and a significant loss to the community and his neighbors. Due to his passing, Beal Park operated on reduced hours for a period. In his honor, the Town plans to install a memorial bench at Beal Park. Mayor Pugh has spoken with Jason's mother, who expressed appreciation for the gesture. The bench is expected to be installed in the coming months.

Mayor Pugh announced the Town has received a \$96,000 federal grant to develop a Safe Streets engineering action plan. This plan will address infrastructure needs including streets, intersections, bridges, traffic, roads, and culverts. The Town recently received notice of the award and will begin learning more about the implementation process.

Mayor Pugh provided clarification regarding Juneteenth as an employee holiday. While employees receive federal holidays, Juneteenth is designated in the employee handbook as a flex holiday rather than a fixed closure date. Employees may use the holiday at their discretion

As a result, Town offices will not be closed on Juneteenth, and no additional closure dates are planned.

An update was shared on the Town Hall yoga program, taught by Susan Lambert, who recently marked 15 years of service. The class began in 2011 with 8–10 participants and now averages approximately 28 regular attendees. The group has actively supported the community, including donations to the senior lunch program, Middle Settlements School, and the Louisville Christian Assistance Center, as well as providing snacks for approximately 100 schoolchildren on various occasions. Over time, the yoga program has generated \$32,433 in fees and expenses. Ms. Lambert expressed gratitude to the Town for its continued support of the program.

Mayor Pugh also provided an update from the State of Tennessee regarding the bridge on Miser Station Road crossing Lackey Creek. As of the State's most recent inspection update in late November, the bridge is rated "Good", receiving a 7 on a 0–9 scale, reflecting an improvement in condition. Copies of the inspection report are available upon request.

Staff Reports: Building & Codes, Streets, Administration

Hailey Russell presented the staff reports.

For Building & Codes, Ms. Russell reported that Darren Stinnett, the new Building Official, began employment at the beginning of the year. He is currently working closely with Barry Ottinger to learn and understand Town processes. Mr. Stinnett is studying for his required examinations and has expressed confidence in his preparation.

For the Streets update, Ms. Russell reported that Jackson Burns is actively studying and working toward obtaining his Commercial Driver's License (CDL).

For Administrative updates, Ms. Russell announced that Emma Stinnett submitted her resignation in November 2025 and completed her employment with the Town at the end of the year. Ms. Russell also shared that she has begun the Certified Public Manager (CPM) program, which is a year-long course. As part of this program, she will be out of the office approximately once per month to attend in-person classes.

Vice Mayor Franklin asked about plans moving forward following Ms. Stinnett's departure. Mayor Pugh responded that the Town is currently working on getting the administrative position posted.

Streets Update – Roger Bird, Town Engineer

Town Engineer Roger Bird provided an update on street and maintenance operations. He reported that the maintenance department has been preparing for the winter season, including setting up equipment such as sprayers, brakes, salt, and trucks. He also noted that three large

pine trees were removed along Middle Settlements Road near the exit in preparation for future road work.

Mayor Pugh added that additional tree clearing may be necessary in order to complete planning for the Frisbee golf course, as certain trees must be addressed before final plans can be drawn and approved. Further updates will be provided once more information is available.

Mr. Bird also reported that a culvert replacement was recently completed on Louisville Boat Dock Road.

BMA Representative Report for Boards and Committees

Hailey Russell advised the Board that the Recreation Advisory Board will be meeting with the Tennessee RiverLine group on January 27, 2026. The purpose of the meeting is to discuss a potential partnership with Blount County and the City of Friendsville to be considered for designation as RiverLine towns.

Responses to Public Comments/Input from Previous Meeting

Hailey Russell clarified information from the previous meeting regarding Barry Ottinger's salary. She stated that while it had previously been referenced as \$65,000+, Mr. Ottinger's actual salary was \$48,300. This corrected figure was used to establish the pay range for the new part-time Building & Codes position.

Public Comments on Agenda Items (5 Minute Limit)

John Benditz, who resides near but outside the Town limits and regularly travels Town roads, addressed concerns regarding the use of stop signs on Old Rose Ferry Road at the reverse curve. Drawing on his 40 years of experience as a traffic engineer and transportation planner, he stated that stop signs are not an appropriate traffic control device for that location and purpose and may result in low compliance. While acknowledging the need to address safety concerns in the area, he cautioned that the location is prone to icing conditions due to shading, grade, and curvature, and that requiring vehicles to stop and accelerate in such conditions could create additional safety risks. Mr. Benditz expressed support for efforts to improve safety and offered his comments for consideration.

Bill Mattison addressed the Board regarding a matter previously discussed at the Planning Commission concerning increasing the minimum lot size from 1.5 acres to 3 acres to allow two homes on a single property. He noted that the item did not appear on the current month's agenda.

Financial Report

Caleb Wheeler presented the financial report for December 2025.

MOTION by Vice Mayor Franklin to approve the financial report for December 2025. Second by Alderman Kelley. VOTE: UNANIMOUS. **MOTION PASSES.**

Old Business

a. AN ORDINANCE OF THE BOARD OF MAYOR AND ALDERMEN OF THE TOWN OF LOUISVILLE, TENNESSEE, TO ADOPT THE UPDATED ZONING ORDINANCE AND TO REPEAL ALL PRIOR ORDINANCES IN CONFLICT THEREWITH

Mayor Pugh presented the ordinance to the board and asked for any questions or comments.

There was no further discussion on the ordinance.

MOTION by Alderman Kelley to approve the ordinance to adopt the updated zoning ordinance and to repeal all prior ordinances in conflict therewith. Second by Alderman Vaught. ROLL CALL: Pugh – Aye, Franklin – Aye, Kelley – Aye, Vaught – Aye, Loope – Aye. **MOTION PASSES.**

b. Discussion to Remove the Stop Signs Located on Old Lowes Ferry Road

Mayor Pugh introduced the second item under Old Business, which was discussion regarding the possible removal of the stop signs on Old Lowes Ferry Road. She noted that the matter has been discussed previously and that the Board has received public input, including comments from a traffic professional. Mayor Pugh stated that she had consulted with Town Engineer Roger Bird, who gathered additional information and provided supporting materials, including a letter for the Board's review.

Mr. Bird reported that around Christmas he met with a traffic professional from the Knoxville area to review site conditions on Old Lowes Ferry Road. The consultant indicated that he would likely not formally endorse the current stop-sign configuration and offered alternative safety measures for consideration. This included advance warning signage, flashing warning lights to alert drivers of oncoming traffic, permanent digital speed indicator signs, improved reflectors on guardrails and signage for nighttime visibility, and potential traffic calming measures if speeding continues to be an issue.

Mayor Pugh also noted that emergency services were consulted, as changes could affect response times. She further advised the Board that two citizen letters from Pete Hedger were included in the meeting binder. Mayor Pugh stated that Mr. Hedger was unable to attend the meeting and requested removal of the stop signs, noting that his sister-in-law had been rear-ended at the location and that his wife had nearly been rear-ended as well.

Vice Mayor Franklin expressed concern that, according to the prior meeting minutes, a motion had been made, seconded, and unanimously approved to contact three engineering firms to conduct a road study on Old Lowes Ferry Road. He stated that he was confused as to why a formal road study had not yet been completed and emphasized his belief that a professional engineering study is necessary before making changes.

Town Engineer Roger Bird responded that he had contacted other firms but did not receive responses, and that one traffic professional did respond and agreed to review the site informally. Mr. Bird stated that this professional also provided recommendations and suggested

companies capable of conducting formal studies, including 24-hour traffic and speed analyses that would provide data on violations, speeds, and traffic patterns.

Vice Mayor Franklin reiterated that a formal professional road study was needed to determine appropriate next steps, noting concerns related to speeding, slick road conditions during wet weather, lane usage, and the presence of large construction vehicles. He stated that while stop signs may not be the long-term solution, some form of corrective action is necessary and should be based on professional engineering guidance that considers the Town's budget and safety concerns.

Alderman Kelley asked about the potential cost of a professional road study, and Mr. Bird stated he was unsure of the cost. Mayor Pugh advised that the cost of such a study could potentially be covered under the Town's recently awarded Safe Streets for All Grant, which focuses on traffic data collection and development of an action plan for Town roads.

Vice Mayor Franklin recommended that any engineering firm conducting the study also receive input from Board members and staff who have addressed resident complaints over time. He acknowledged that the stop signs may not be ideal but emphasized that the Board acted collectively in response to safety concerns and injuries that had occurred prior to their installation.

Mayor Pugh stated that she did not believe it was appropriate to continue a traffic control measure that is widely considered poor traffic engineering and expressed concern about potential liability. She noted that multiple professionals, including representatives from TDOT, Blount County, and traffic engineers, have indicated that the current configuration is inappropriate and that repeated incidents continue to occur in the area.

Discussion continued regarding whether changes should be made prior to completion of a formal study. Vice Mayor Franklin expressed concern that removing the stop signs before a study is completed could confuse drivers and recommended maintaining the current configuration until professional recommendations are received.

MOTION by Mayor Pugh to remove the stop signs on Old Lowes Ferry Road and replace them with advanced warning signs with flashers and a permanent digital speed indicator sign.

Alderman Vaught stated that she believed the Town already had flashers in place and questioned whether that was correct. Town Engineer Roger Bird clarified that the proposed flashers would be different and would warn drivers when another vehicle is approaching.

Alderman Kelley asked whether the proposed motion would be a temporary measure. Mayor Pugh responded that the Town would continue moving forward with the Safe Streets for All engineering plan, which would evaluate the curve on Old Lowes Ferry Road and recommend appropriate long-term improvements. She added that the Town would seek funding, if needed, to implement more extensive solutions based on the study's findings.

Second by Alderman Kelley.

Alderman Kelley seconded Mayor Pugh's motion and stated that he has received numerous complaints regarding the area. He expressed that he did not believe the current configuration was changing driver behavior, noting that many drivers were already not stopping.

Mayor Pugh confirmed that a motion and a second had been made and asked if there was any further discussion. Vice Mayor Franklin reiterated that the Board had previously voted unanimously to contact three engineering firms for a road study and stated that this action had not yet been completed. He expressed concern that removing the stop signs prior to a formal study would alter the plan approved at the prior meeting and stated his disagreement with that approach. Mayor Pugh responded that the Board could still move forward with the engineering study. Vice Mayor Franklin maintained that the stop signs should remain in place until the study is completed, stating that removing them beforehand would be a mistake.

Alderman Loope shared personal accounts and conversations with residents who had experienced near-misses and serious accidents in the area, including one incident resulting in extended hospitalization. He stated that while the stop signs are unpopular, some residents had expressed appreciation that action was taken to improve safety. Alderman Loope acknowledged that the stop signs may not be a permanent solution and described them as a temporary measure or “band-aid,” emphasizing that the area has ongoing issues related to speeding, road conditions, limited enforcement, and heavy vehicle traffic. He expressed support for pursuing longer-term solutions, including engineering improvements, while recognizing the limitations of short-term measures.

Hailey Russell stated that Town staff regularly receive public feedback regarding the stop signs, noting that she personally receives approximately two phone calls per week from residents expressing strong opinions, including instances of callers using foul language. She also reported that enforcement in the area has increased and that the Blount County Sheriff’s Department has been stationed as close to the area as possible. Vice Mayor Franklin stated that he had not observed enforcement in the area, to which Ms. Russell responded that enforcement has occurred and that timing may account for it not being observed.

Mayor Pugh stated that she believed a formal study is needed, but emphasized that the Town should also be using appropriate traffic engineering practices, which she felt had not been followed with the current configuration. Vice Mayor Franklin responded that the Board lost time by not completing the actions approved at the prior meeting. Ms. Russell clarified that Town Engineer Roger Bird had followed direction by reaching out to multiple traffic engineering firms, but only received one response. Vice Mayor Franklin stated that he did not believe the actions taken met what was approved by the Board.

ROLL CALL VOTE: Pugh – Aye, Franklin – No, Kelley – Aye, Vaught – Aye, Loope – Aye. **MOTION PASSES.**

New Business

- a. AN ORDINANCE TO REPEAL AND REPLACE SECTION 4-101 OF THE LOUISVILLE MUNICIPAL CODE CLARIFYING THAT THE PERSONNEL POLICY IS ADOPTED AND AMENDED BY RESOLUTION AND INCORPORATING THE DRUG AND ALCOHOL POLICY ADOPTED BY RESOLUTION 2025-13 INTO THE PERSONNEL POLICY**

The Board discussed a proposed ordinance to repeal and replace Section 4-101 of the Louisville Municipal Code, which would clarify that the personnel policy is adopted and amended by

resolution and incorporate the previously adopted drug and alcohol policy. Several Board members raised concerns that the ordinance, as written, would fully repeal the existing personnel policy without clearly re-adopting it, potentially leaving the Town without a personnel policy in effect. Additional concerns were expressed about changing the personnel policy from an ordinance to a resolution, noting that ordinances require multiple readings, public notice, and a public hearing, which provides greater transparency. Board members stated that personnel policies are changed infrequently and should remain subject to ordinance-level approval. It was also noted that the current personnel policy may require further revisions, including the addition of a more detailed ethics section, before any changes should be considered.

Due to these concerns, the Board did not reach consensus on moving forward with the ordinance. No motion was made, and the ordinance failed due to lack of a motion.

b. AN ORDINANCE OF THE BOARD OF MAYOR AND ALDERMEN OF THE TOWN OF LOUISVILLE, TENNESSEE, ADOPTING A REVISED CODE OF ETHICS; REPEALING ORDINANCE NO. 2023-06; AND PROVIDING FOR AN EFFECTIVE DATE

Town Attorney Rob Goddard reviewed the ordinance and requested clarification regarding Code of Ethics Section 1-610, specifically concerning who is permitted to submit an ethics complaint. Mayor Pugh explained that, based on guidance from MTAS, ethics complaints are typically submitted internally by a Town official, employee, or board member, with concerns from members of the public being brought to those individuals for presentation if appropriate. Following that clarification, Mr. Goddard offered two suggested revisions to the ordinance. He recommended that in Section 2, after the date 02/14/2022, the language “is hereby repealed” be added. He also suggested that in the Code of Ethics, Section 1-610, Paragraph (B), the word “only” be inserted between the words “can” and “be” in the final sentence of the first paragraph.

Vice Mayor Franklin reviewed the draft ordinance and identified several technical and wording issues, including incorrect references to titles, chapters, and articles, and suggested revisions to ensure consistency throughout the document. He also raised concerns about definitions related to “employment interest,” recommending clarification to ensure the language clearly covers both current employment and negotiations for future employment involving designated family members. After discussion, it was noted that the intent of the language was to include both scenarios.

Additional discussion addressed a perceived conflict in the definition of “ethics officer.” Town Attorney Rob Goddard clarified that while the Town Attorney serves as the ethics officer, provisions exist for appointment of another qualified attorney or entity in the event of a conflict. Vice Mayor Franklin also noted missing footnotes related to gendered pronouns and suggested either restoring the footnotes or adding a definition to clarify usage; consensus leaned toward adding a definition to avoid omissions.

The Board discussed timelines for the ethics officer's initial review and report. Vice Mayor Franklin expressed concern about imposing strict deadlines, while Mayor Pugh supported including a general timeframe to ensure timely responses. Town Attorney Goddard explained the distinction between an initial merit review and a full investigation and stated that an initial determination could reasonably be completed within the proposed timeframe.

Vice Mayor Franklin also suggested that public references to ethics matters use the term "alleged ethics complaint" to protect individuals' reputations until a determination is made. Board members discussed the wording, with general agreement that using "alleged" would be acceptable.

Vice Mayor Franklin concluded by noting appreciation for revisions already incorporated into the draft. The discussion identified multiple areas needing clarification or revision, and no action was taken at that time.

MOTION by Alderman Loope to approve the ordinance on the first reading with the agreed changes to be made before the second reading. Second by Alderman Kelley. ROLL CALL VOTE: Pugh - Aye, Franklin - Aye, Kelley - Aye, Vaught - Aye, Loope - Aye. **MOTION PASSES.**

c. AN ORDINANCE OF THE BOARD OF MAYOR AND ALDERMEN OF THE TOWN OF LOUISVILLE, TENNESSEE AMENDING ORDINANCE NO. 2025-09 TO REVISE EMPLOYEE COMPENSATION STRUCTURE FOR FISCAL YEAR ENDING 2026

Mayor Pugh introduced an ordinance intended to establish minimum and maximum pay ranges for Town positions. She explained that the Town Charter requires the Board of Mayor and Aldermen to set employee compensation by ordinance and that the proposed structure was intended to provide compliance with the Charter while allowing administrative flexibility when hiring or replacing employees, particularly when positions become vacant mid-year. She noted that comparable towns with the same charter use similar pay range structures and that the ordinance would prevent delays in hiring while still maintaining Board oversight.

Vice Mayor Franklin expressed disagreement with the approach, stating that under the existing budgetary process, the Board already has authority to approve compensation and that a new ordinance is not required to hire a replacement employee at a lower rate than previously approved. He raised concern that the proposed ordinance would grant the Mayor authority to set initial compensation and approve pay adjustments within a range without additional Board approval, potentially allowing pay changes without the Board's knowledge. He emphasized that any increase above approved compensation levels should require an ordinance.

Mayor Pugh and Vice Mayor Franklin discussed whether paying a replacement employee more or less than a prior employee would require an ordinance and differed in their interpretation of the Charter and budget authority. Mayor Pugh emphasized the need for limited flexibility to attract qualified candidates and stated that the intent was not to issue raises without Board involvement, but to avoid rigid fixed rates that hinder hiring.

Alderman Loope raised questions about how the proposed structure would align with existing evaluation and budget procedures. Alderman Kelley noted that much of the discussion reflected similar goals and that establishing maximum rates effectively creates a pay range regardless of wording. Hailey Russell clarified that, under the Charter, compensation must be set by ordinance unless language clearly authorizes limits such as “not to exceed.”

The Board continued discussion regarding the proposed compensation ordinance and the use of pay ranges for Town employees. Vice Mayor Franklin reiterated his position that the Board’s approval of compensation by ordinance establishes the maximum amount an employee may be paid and that paying less than that amount does not require additional ordinance approval. He emphasized that the purpose of the ordinance is to prevent spending more than what has been approved, not to require payment at a fixed rate regardless of performance or experience.

Mayor Pugh and Hailey Russell expressed concern that the current ordinance language does not authorize paying less than the stated amount, as it does not include limiting language such as “up to” or “not to exceed.” Mayor Pugh stated that the intent of the proposed pay ranges was to allow flexibility in hiring based on experience and job classification, avoid delays in filling vacancies, and ensure the Town can operate effectively without repeatedly amending ordinances for minor pay differences.

The Board discussed whether pay ranges would create confusion among employees or inadvertently grant the Mayor authority to approve raises without Board oversight. Vice Mayor Franklin expressed concern that the ordinance language would allow compensation adjustments within the range without Board approval. Mayor Pugh stated that this was not her intent and noted that she had not issued mid-year pay adjustments without Board approval.

Alderman Kelley called the meeting back to order after the discussion became repetitive and emphasized returning to the policy question at hand. Alderman Loope noted that the approved budget line items ultimately control compensation, regardless of the stated range, and that funds cannot be spent if they are not budgeted.

Ms. Russell explained that including “up to” language would allow staff to post job openings with a realistic pay range rather than a single fixed salary, particularly when replacing employees with differing levels of experience.

MOTION by Alderman Kelley to add the wording “up to” to the budget amendment that will be considered at the next meeting. Second by Alderman Loope. ROLL CALL VOTE: Pugh – Aye, Franklin – Aye, Kelley – Aye, Vaught – Aye, Loope – Aye. **MOTION PASSES.**

d. AN ORDINANCE OF THE BOARD OF MAYOR AND ALDERMEN OF THE TOWN OF LOUISVILLE, TENNESSEE AUTHORIZING THE BLOUNT COUNTY SHERIFF’S DEPARTMENT TO ENFORCE SPECIFIC ORDINANCES OF THE TOWN OF LOUISVILLE

Mayor Pugh presented the ordinance to the board and asked if there were any questions or concerns.

Town Attorney Rob Goddard advised that the ordinance contains two separate components: approval of the ordinance itself, which requires two readings by the Board, and a governmental agreement between the Town, Blount County, and the Sheriff's Department. He stated that he has been working on the intergovernmental agreement and had sent it out several months prior. Mr. Goddard advised that, in his opinion, the Board could proceed with approval of the ordinance on first reading at this meeting.

MOTION by Vice Mayor Franklin to approve the ordinance on the first reading. Second by Alderman Kelley. ROLL CALL VOTE: Pugh – Aye, Franklin – Aye, Kelley – Aye, Vaught – Aye, Loope – Aye. **MOTION PASSES.**

e. A RESOLUTION AUTHORIZING ACCEPTANCE OF FY2025 SAFE STREETS FOR ALL FUNDING, COMMITTING THE REQUIRED LOCAL MATCH, AND AUTHORIZING THE MAYOR TO EXECUTE ALL RELATED DOCUMENTS

Mayor Pugh presented the resolution and asked for any questions or concerns.

MOTION by Vice Mayor Franklin to approve the resolution. Second by Alderman Kelley. VOTE: UNANIMOUS. **MOTION PASSES.**

f. Discussion for the Henry Edgar Beal Sr. Park Gate Operations

Mayor Pugh reported that, following the passing of Jason Parks, the Town plans to automate the gates to open and close in the morning and evening. She stated that Town Engineer Roger Bird has been working to obtain quotes for the project. At the time of the meeting, only one quote had been received, in the amount of \$12,800 from King Development Group, the company that previously installed the gate. Mayor Pugh described the situation as time-sensitive, noting that staff currently must manually open and close the gate, resulting in overtime costs. Mr. Bird stated that he anticipated receiving an additional quote later in the week. Mayor Pugh suggested that the Board consider approving the project contingent upon selecting the lowest quote received, given the urgency of the need. Vice Mayor Franklin asked if King Development Group was the same company that installed the fence, and Mr. Bird confirmed that it was. Vice Mayor Franklin stated that the company had done a very good job on the fence installation.

MOTION by Vice Mayor Franklin to approve the purchase on an emergency basis. Second by Alderman Vaught. VOTE: UNANIMOUS. **MOTION PASSES.**

g. Discussion to Add Additional Features to Apptegy Contract

Mayor Pugh stated that the Town's current communication platform is functioning adequately and that she did not recommend adding additional features at this time, though the system does have the capability to include mass notifications and alerts. Alderman Loope expressed concern that expanding features could create complications and asked whether the Town could instead connect with the County's emergency alert system.

Hailey Russell explained that the platform is not limited to emergency alerts and is designed to reach residents who may not have smartphones or choose not to download an app. She stated that the system allows users to select how they wish to receive information, such as phone calls, emails, alerts, or newsletters. Ms. Russell noted that the bundled features would allow the Town to send more frequent updates, such as quarterly communications, rather than relying on a single annual mailed newsletter, which currently costs approximately \$1,000. She added that the additional bundled features would cost approximately \$2,000 and would replace, rather than add to, existing communication efforts. She stated that she did not believe the AI chatbot feature was necessary.

Vice Mayor Franklin asked about the Town's current cost for the platform, and Ms. Russell responded that it is approximately \$6,000 annually. Vice Mayor Franklin stated that while he did not support adding a chatbot feature, he believed the alerts, engagement tools, and customizable newsletters could be beneficial, particularly since residents can choose the type and frequency of communication they receive.

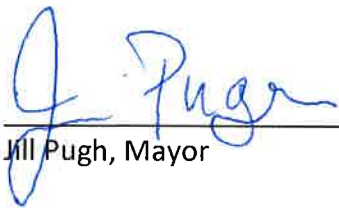
Mayor Pugh asked about current app engagement. Ms. Russell reported that the Town's app is currently experiencing technical issues and is not appearing in the app store, though it remains accessible to existing users. Vice Mayor Franklin stated that he had recently completed required steps related to the app prior to the holidays. Ms. Russell added that the vendor's IT team is investigating the issue and believes it may be related.

Vice Mayor Franklin asked Ms. Russell whether she believed the alerts and newsletter options were worth the additional cost. Ms. Russell responded that she believed the features were worthwhile, noting that even if residents do not sign up for alerts, the newsletter functionality alone would justify the expense.

MOTION by Vice Mayor Franklin to approve the \$2,000 for the alerts and newsletter features. Second by Alderman Kelley. VOTE: Pugh – Aye, Franklin – Aye, Kelley – Aye, Vaught – Aye, Loope – No. **MOTION PASSES.**

Adjournment

MOTION by Alderman Kelley to adjourn the meeting. Second by Alderman Vaught. VOTE: UNANIMOUS. **MOTION PASSES.** The meeting adjourned at 7:49 p.m.



Jill Pugh, Mayor

Caleb Wheeler, Recorder