

ifalls

Iowa Falls and Alden Community School Districts

LEARNING
LEADING
SUCCEEDING

Cadet Gazette

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FROM THE SUPERINTENDENT

2024-2025 School Year: Collective Commitments

Superintendent Tony Neumann

Changes for the upcoming school year

New Website/Communication Tool

In mid-July the Iowa Falls and Alden School district moved to a new website. We are hoping the new website provides a much improved user experience for our parents, staff, students, and community members. This website will allow us to provide more real-time updates through a series of News, Events, and Live Feeds updates.

This new website also has a compatible app you can download to your tablet or cellphone through your app store. If you search "IFA Cadets" you will find our new app. While it will not have the exact same format as our website, all of the information will be available on the app as well.

Communication about school cancellations, delays, closings, etc will now be communicated through our website and app. If you are a parent, student, or staff member already in our PowerSchool system will now receive a text, email, and/or voicemail message for these updates. We will no longer use the GovDelivery system. Anyone not in our system will need to download our app and enable notifications to continue to get our alerts.

Chronic Absenteeism

With the enactment of Senate File 2435 during the 2024 legislative session, chronic absenteeism and truancy will be reported to the County Attorney.

A student is considered to be chronically absent when they have missed 10% of the days in a given grading period. Students and parents will be sent a formal letter notifying them of the chronic absenteeism. The county attorney will also be sent a copy of the letter, making them aware of the chronic absenteeism.

A student who has missed 15% of the days in a given grading period will be required to have a formal meeting with school personnel to develop an attendance plan. There will be weekly communication on the progress of this attendance plan for the remainder of the school year, as required by the new law. The county attorney will be sent a notification letter of the meeting and attendance plan.

A student who has missed 20% of the days in a given grading period will be considered truant and turned over to the County Attorney.

Under Senate File 2435, all absences (excused or unexcused) count towards the chronic absenteeism, with the following exceptions:

- Any student who has completed the requirements for graduation in a public school district or has obtained a high school equivalency diploma under chapter 259A
- Any student who is excused for sufficient reason by any court of record or judge
- Any student while attending religious services or receiving religious instructions
- Any student who is unable to attend school due to legitimate medical reasons*
- Any student who has an individualized education program that affects the child's attendance
- Any student who has a plan under section 504 of the federal Rehabilitation Act, 29 U.S.C. §794, that affects the child's attendance

**Note - legitimate medical reasons will/may require a doctor's note*

Negative School Balances

Both the Iowa Falls and Alden districts understand that no families are immune from financial burdens. With that in mind, the district also has a duty to collect dues/fees to help fund our school programs. Many of these programs rely on dues/fees for the majority of their revenue.

In addition to our normal communications, families that have a negative account balance of \$100 will receive a formal letter from the building principal alerting them of the current negative balance. Families are expected to make a plan to work out of the negative balance.

Families that continue to build up a negative account balance will receive a formal warning from the district superintendent once their account has a negative balance of \$250. Families are expected to make a plan to work out of the negative balance.

After receiving two formal letters and after the negative balance reaches \$500, the debt will be turned over to a collection agency. At this point, the school district will no longer be involved in the collection process or working on a plan for repayment.

Cashless Activity Gates

This year we will no longer accept cash for tickets at our home events. Spectators will either need to purchase a ticket online ahead of time, purchase a season pass, or pay with a card at the gate. Our concession stands will still be cash only. The Athletic Boosters will once again provide a year-long pass for all high school students.

Air Conditioning

At the time of this writing, we are on pace to have the Air Conditioning installed in all of our Iowa Falls schools and the work is substantially completed in our Alden School. We are hopeful that all systems will be up and running by the first day of students (if not a few days sooner). As a reminder, this project did not in-

crease the property tax for any of our community members. The Iowa Falls CSD borrowed against future SAVE funds to complete this project and the Alden CSD had the funds available already. We are excited to provide a much more suitable learning environment for our students all year round moving forward.

Collective Efficacy

As a school-community, it is our duty to help all of our students become successful. One of the main concepts that that staff will be focusing on this year is called Collective Efficacy. More will be shared about this in the next Cadet Gazette, but in short, it is the universal belief by all stakeholders that we can be successful. In my last Cadet Gazette, I urged everyone to think about what type of legacy they were leaving for their child, community, school, etc. In an age where social media is having severe and profound impacts on all of our lives, Collective Efficacy will be an important component of our overall success - whether we are talking about academics, activities, or athletics. The cornerstone of our Collective Efficacy is built on our Collective Commitments. Our Mission, Vision, and Collective Commitments are below, to serve as a reminder of these core principles.

Mission (Why do we exist):

Learn - Lead - Succeed

The mission of the Iowa Falls and Alden Community School Districts is to empower all to learn, lead and succeed at high levels both locally and globally. To achieve this, we are committed to excellence in communication, accountability, decision making, effort, and teamwork. Excellence is defined as communicating effectively, being accountable for our words and actions, making sound decisions, giving maximum effort even when things are difficult, and working collaboratively to achieve goals

Vision (What must we do):

Commit to excellence.

Values (Collective Commitments)

IFA CADET pride.

Communication is based on the successful sharing of information through multiple means that include visual, digital, verbal and nonverbal interactions. The message is purposeful, clear and concise and leads to an accurate exchange of information and ideas.

Staff Commitments

- I will communicate ways that reflect tact, tone and cultural-awareness.
- I will engage in active listening.
- I will engage in meaningful, professional conversations that are solution-focused.
- I will provide feedback that leads to growth, based on clearly defined expectations.

Student Commitments

- I will engage in active listening in order to gain perspective.
- I will communicate clearly using multiple and appropriate means.
- I will convey my thoughts, feelings and frustrations in a respectful manner.
- I will communicate in a way that promotes a healthy, safe and productive environment for all learners.

Accountability is demonstrated through efficient time management, appropriate resource allocation, personal integrity and self-monitoring. Individuals and teams recognize the interconnectedness of their actions at all levels.

Staff Commitments

- I will demonstrate initiative, self-direction and personal responsibility to add value to our classrooms, our buildings, our district and the world around me.
- I will create and/or support a culture of learning that will meet the needs of every student.
- I will embrace and support the decisions made.

Student Commitments

- I will demonstrate responsible behaviors that contribute to a positive, supportive and safe environment.
- I will take responsibility for my successes and failures. (Learning Outcomes)
- I will take ownership of my actions and reactions to all situations. (Emotional Outcomes)

Decision-making utilizes critical thinking to access and analyze key information to develop solutions to complex problems. It incorporates reflective and visionary processes to guide decisions, behaviors and actions.

Staff Commitments

- I will make decisions with the district's mission, vision and values in mind.

- I will use reflective practices to guide decisions.
- I will remove emotions and personal bias when making decisions that impact district stakeholders.
- I will use evidence of student-learning to inform and improve my practice to better meet the needs of individual students and the class as a whole. (Teacher only)

Student Commitments

- I will consider the impact of my decisions on myself and others.
- I will understand how personal values, emotions, and social pressures influence my decisions.
- I will make informed, responsible decisions.
- I will use reflective practice and feedback to improve future decisions.

Effort is giving the best of myself in all aspects of the profession. Effort includes responding and adjusting to situational needs, and changing to meet the challenges of new roles, paradigms and environments.

Staff Commitments

- I will actively engage in continuous growth cycles.
- I will persevere through all challenges.
- I will embrace a fail-fast, fail-forward mentality.

Student Commitments

- I will actively engage in the learning process.
- I will persevere through all challenges. (I will do what I can until I can do some more)
- I will learn from failures, frustrations and successes in order to grow.
- I will understand my current limitations and work to move beyond them.

Teamwork is working among and across personal and global networks to achieve common goals. Teamwork requires collaboration and personal responsibility to be a part of something that is bigger than the individual.

Staff Commitments

- I will share my strengths and encourage the strengths of others.
- I will have genuine consideration for others in an effort to find the best way, not just in having my own way.
- I will work collaboratively to establish measurable team outcomes and monitor progress of goal attainment. (Teacher only)

Student Commitments

- I will understand my strengths and the strengths of others.
- I will embrace my role and the roles of others to achieve more collectively than we could individually.
- I will have genuine consideration for others in an effort to find the best way, not just in having my own way.

We are looking forward to another great year of learning together and appreciate all of the support the community and cadet family continues to give us year after year. We hope you have enjoyed your summer break and we are excited to get back to providing learning opportunities for our returning Cadets.

Online Registration for 2024-2025

Online Registration is an annual process that is completed by parents through your Powerschool Parent Portal Account for returning students. It is a secure process that allows the District to verify all student information for your child prior to the start of the new school year. After logging in to your PowerSchool Parent Portal, scroll down and look for the "Returning Student Registration" link in the left-hand margin. You will then be prompted to enter the birth date of the selected student from within the portal. After the correct birthdate is entered, follow the on-screen instructions to complete registration. We invite you to review and update the demographic, contacts, permissions and health concern information that we currently have on file for your child(ren). The system will also allow you to electronically sign the annual permission forms. Your help is critical to our school having the most accurate information possible. We ask that you do this prior to the start of the school year. Please complete the Returning Student Registration for all your child/ren who will attend school in either the Iowa Falls or Alden District.

Parents/Guardians: Be sure to create a "single sign-on account" in PowerSchool to allow you access to the online registration if you haven't already done so. If you need assistance registering your child or need to turn in free or reduced lunch applications, please contact your child's building secretary to set up an appointment. We can only allow one family in our offices at a time. Online Registration will be available starting Thursday, August 1st at the Iowa Falls and Alden Website at www.ifacadets.net.

Required forms for your child/ren will be available online and should be printed off, completed and returned to one of the building offices.

We encourage parents to pay school fees online using SchoolPay that include various fees, such as school fees, band fees, driver's education, technology, activity tickets and lunch. You can access SchoolPay thru SchoolPay.com or you can access it thru your PowerSchool Parent Portal Account by clicking on the arrow at the top right of your screen to locate the SchoolPay application and select SchoolPay from the menu. The first time you access SchoolPay thru your PowerSchool Parent Portal Account, you will be asked if you're New to SchoolPay or a Registered SchoolPay user. Choose New to SchoolPay. You will be taken directly to creating your SchoolPay account and adding your student/s.

***If you have children in both the Iowa Falls District and the Alden District, once you have your account set up, you will be able to add your Iowa Falls and Alden students to your account. Hover your mouse to the first initial on the right side and click on "Profile Management". Once on the profile management page, on the left-hand side click on "Student Management". Click on "Add New Student" and type in your school district and your school district will pop up underneath. Click on your school district, select your child's building and then type in your student's first name and last name. When you have the correct student information entered, click on add student.

New students and parents are asked to come in or call their student's respective building initially to enroll.

Alden Elementary(Grades PK-6th) 515-859-3393

Iowa Falls Pineview Elementary(Grades PK-1st) 641-648-6410 (Office opens Aug. 1st)

Iowa Falls Rock Run Elementary(Grades 2nd-5th) 641-648-6420 (Office opens Aug. 1st)

Riverbend Middle School-Iowa Falls & Alden(Grades 6th-8th) 641-648-6430 (Office opens Aug. 1st)

Iowa Falls-Alden High School(Grades 9th-12th) 641-648-6440

IOWA FALLS COMMUNITY SCHOOL DISTRICT FEES

Meal Costs:

Breakfast: All Grades	Daily - \$2.00	20 Days - \$40.00
Lunch: K Prep – 5th Grade	Daily - \$3.15	20 Days - \$63.00
6th – 12th	Daily - \$3.25	20 Days - \$65.00
Milk: All Grades:	\$.45¢	20 Days - \$9.00

School Fees:

Book Rent –	Grades 1-5	\$40.00
	Grades 6-12	\$50.00
	Family Maximum	\$120.00
School Owned Brass or Woodwind Instrument (5-12)		\$61.00
All Percussionists Rental Fee (9-12)		\$51.00
Marching and Concert Band Uniform Maintenance (9-12)		\$14.50
Choir Robe Maintenance (Grade 9 only)		\$7.50
Driver's Education		\$415.00
Technology Deposit(NEW STUDENTS ONLY)		\$31.00
FFA Membership Dues (Grades 7-12)		\$15.00
2024-2025 Yearbook		\$35.00

2024-2025 Athletic Activity Tickets (regular season home games only)

ALL ACTIVITY TICKETS ARE PURCHASED WITH BOUND at gobound.com

CASH WILL NO LONGER BE ACCEPTED AT THE DOOR

STUDENT ACTIVITY TICKET: (Grades K Prep-12th) (Optional)	\$50.00
ADULT ACTIVITY TICKET: (All Home Events) (Optional)	\$100.00
ADULT ACTIVITY(1 SEASON PASS) (Optional)	\$40/\$50
FAMILY PASS(All events) (Optional)	\$250.00
10 PUNCH PASS (10 contests)	\$60.00

ALDEN COMMUNITY SCHOOL DISTRICT FEES

Meal Costs:

Breakfast – Kdg-6th	Daily- \$ 1.90	20 Days - \$38.00
Lunch: Kdg-6th	Daily - \$ 3.15	20 Days - \$63.00
Extra Milk		\$.45¢

School Fees:

Book Rent - Kdg-6th Grade	\$ 40.00
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Chromebook Deposit – 6th Grade	\$ 31.00
FAMILY MAXIMUM	\$ 120.00
School Owned Horns Grades 5-6	\$ 61.00
2024-2025 Athletic Activity Tickets (regular season home games only)	
ALL ACTIVITY TICKETS ARE PURCHASED WITH BOUND at gobound.com	
CASH WILL NO LONGER BE ACCEPTED AT THE DOOR	
STUDENT ACTIVITY TICKET: (Grades K Prep-12th) (Optional)	\$50.00
ADULT ACTIVITY TICKET: (All Home Events) (Optional)	\$100.00
ADULT ACTIVITY(1 SEASON PASS) (Optional)	\$40/\$50
FAMILY PASS(All events) (Optional)	\$250.00
10 PUNCH PASS (10 contests)	\$60.00

2024-2025 School Orientation Schedule

ALDEN ELEMENTARY

1st – 6th Back to School Orientation Night

Date: Wednesday, August 21st

Time: 5:00-6:00 PM

This is a good opportunity for all students in grades 1st-6th to meet their teachers, find their lockers, and see their classroom. If this date/time does not work, please contact the office to arrange for an alternative time.

Preschool Orientation Meetings:

Wednesday, August 28 @ 6:00-6:45 pm

PINEVIEW ELEMENTARY SCHOOL

First Grade Meet Your Teacher Night

First Grade students and their families are invited to an informal meeting at Pineview on Tuesday, August 20th from 5:00 pm to 6:00 pm to see their classroom and meet their teacher. This will be for first grade students ONLY and will allow students, parents, and teachers to exchange information concerning the students before the first day of school. Just stop into your child's classroom sometime during this time. The first day of school for 1st grade -12th grade students will be Friday, August 23rd.

K-Prep & Kindergarten Family Meetings

K-Prep and Kindergarten teachers will hold individual family meetings at Pineview on Friday, August 23rd and Monday, August 26th to connect with students and their families before the first day of school. Teachers will begin contacting k-prep and kindergarten families the week before school starts to schedule these meetings. The first day of school for k-prep and kindergarten students will be Tuesday, August 27th.

Preschool Home Visits & Orientation

The first day of preschool for four-year-old students and Tuesday/Thursday three-year-old students will be Tuesday, September 3rd. Wednesday/Friday three-year-old preschool students will start school on Wednesday, September 4th. Teachers will be contacting preschool families prior to the start of school to schedule home visits. These visits are an expectation of our preschool program and are a great way for teachers to connect with students and families. Visits will take place before the first day of preschool. In addition to home visits, preschool families are invited to Preschool Orientation for preschool families ONLY on Tuesday, August 20th. Families of three-year-old students may visit any time between 5:00 pm & 5:45 pm. Families of four-year-old students may visit any time between 5:45 pm & 6:30 pm. This orientation will allow students to see their classrooms and find their lockers and cubbies before the first day of school. If you have any questions, please contact the Pineview office at 641-648-6410.

ROCK RUN ELEMENTARY SCHOOL

2024-25 Rock Run Meet Your Teacher Night

Wednesday, August 21st 5:00-6:00 pm

Students in grades 2-5 are invited to drop off their supplies and meet their homeroom teacher on Wednesday, August 21st from 5:00-6:00 p.m. Parents will have the opportunity to visit informally with their child's classroom teacher. Students may bring their school supplies with them and put them in their desk. This is a come and go event. We look forward to seeing you!

RIVERBEND MIDDLE SCHOOL

Riverbend Middle School Open House - Tuesday, August 20, from 6:00 – 7:00 p.m.

Open House will be held at Riverbend Middle School on Tuesday, August 20, from 6:00 - 7:00 p.m. During the open house, students and parents / guardians will have the opportunity to meet their teachers, get their schedule, open their locker, and put their school supplies in their lockers. Parents and guardians will also have the opportunity to pay any school-related fees in the office during this time.

IFA HIGH SCHOOL

High School Open House will be Wednesday, August 21st from 6:30 to 7:30 PM. Our open house is a chance for students to visit with their teachers, find their way around the school, drop off their school supplies, and just get into the rhythm of the school year. Schedules will be distributed in the office but you can also access your student's schedule online via PowerSchool. Students and parents are free to come and go as they please and visit their classrooms and teachers. Student laptops will be distributed in the student center during open house.

Student Computer Distribution and Schedule Changes

Students will be able to pick up their laptop and make schedule changes in the high school student center at the following times: Tuesday, August 20 – 8:00am-Noon in the Student Center; Wednesday, August 21 – 6:00pm-7:30pm in the Student Center; Alden and Iowa Falls Elementary Room Parents and Volunteers Needed

Room parents and volunteers can make a real difference in the school lives of our children. Any person interested in serving as an elementary room parent or volunteer for the 2022-2023 school year is encouraged to contact the school offices for more information: Alden Elementary (515) 859-3393; Pineview Elementary (641) 648-6410; Rock Run Elementary (641) 648-6420.

REMINDER TO PARENTS/GUARDIANS

A parental note, medical provider note, e-mail, phone call is needed when your child(ren) is absent from school. Pineview Elementary: 648-6410, Rock Run Elementary: 648-6420, Riverbend Middle School: 648-6430, IFA High School: 648-6440 and Alden Elementary 515-859-3393

Iowa Falls and Alden CSDs 2024-2025 School Calendar (adopted 2/19/24)

Summary of Calendar:
Days/Hrs. in classroom:
TOTAL HOURS 1156.92

CALENDAR LEGEND

Begin 
PD Day 
Holidays 
Vacation Days 

Does not include Professional Development days/hours.

HOLIDAYS:

Labor Day (9/2)
Thanksgiving Day (11/28)
New Year's Day (1/1)
Good Friday (4/18)
Memorial Day (5/26)

Note: The first four snow days will be forgiven for students. Teachers will have the days added to the end of the calendar to account for contracted days.

August 2024							Student Days/Hours	
M	T	W	Th	F	S	S		
19	20	21	22	23	1	5	Aug. 19-22	Teacher PD Days
26	27	28	29	30	6	10	Aug. 23	First Day of School
September 2024								
2	3	4	5	6	10	14	Sept. 2	Labor Day (No School)
9	10	11	12	13	15	19	Sept. 16	No School, Teacher PD Day
16	17	18	19	20	19	24		
23	24	25	26	27	24	29		
30					26	30		
October 2024								
	1	2	3	4	29	34	Oct. 7	No School, Teacher PD Day
7	8	9	10	11	33	39		
14	15	16	17	18	38	44		
21	22	23	24	25	43	49		
28	29	30	31		47	53		
November 2024								
				1	48	54	Nov. 4	No School, Teacher PD Day
4	5	6	7	8	52	59	Nov. 4 & 7	P/T Conferences
11	12	13	14	15	57	64		
18	19	20	21	22	62	69		
25	26	27	28	29	64	71	Nov. 27-29	Thanksgiving (No School)
December 2024								
2	3	4	5	6	69	76		
9	10	11	12	13	74	81		
16	17	18	19	20	79	86		
23	24	25	26	27			Dec. 23-Jan. 2	Winter Break (No School)
30	31							
January 2025								
		1	2	3		87	Jan. 3	No School, Teacher PD Day
6	7	8	9	10	84	92		
13	14	15	16	17	89	97		
20	21	22	23	24	94	102		
27	28	29	30	31	99	108		
February 2025								
3	4	5	6	7	103	112	Feb. 3	No School, Teacher PD Day
10	11	12	13	14	108	117		
17	18	19	20	21	113	122		
24	25	26	27	28	118	127	Feb. 27, Mar 3	P/T Conferences
March 2025								
3	4	5	6	7	122	132	Mar. 3	No School, Teacher PD Day
10	11	12	13	14	127	137		
17	18	19	20	21	127	137	Mar 17-21	Spring Break (No School)
24	25	26	27	28	132	142		
31					133	143		
April 2025								
1	2	3	4		137	147		
7	8	9	10	11	141	152	Apr. 7	No School, Teacher PD Day
14	15	16	17	18	145	156	Apr. 18	Good Friday (No School)
21	22	23	24	25	150	161		
28	29	30			153	164		
May 2025								
		1	2		155	166		
5	6	7	8	9	160	171	May 25	Graduation
12	13	14	15	16	165	176	May 26	Memorial Day
19	20	21	22	23	170	181	May 30	Last Day of School
26	27	28	29	30	174	185		
June 2025								
2	3	4	5	6		188	June 2-4	Teacher PD Day
9	10	11	12	13				

Alden Elementary 2024-2025 Student School Supply List

Preschool

- Elmer's Washable School Glue Sticks Disappearing Purple - any size or amount
- 1 can of playdough (any color)
- 1 box of Kleenex
- Regular size backpack
- Extra clothes with child's name on them
- Optional items: Mr. Clean Magic Erasers, disinfectant wipes, Ziploc bags (all sizes), Paper Plates, Paper bowls, napkins, round tablecloths

Kindergarten

- 12 glue sticks
- 2 boxes of 24 crayons
- 1 box of 12 colored pencils
- 2 boxes of 8 Classic Color wide markers
- 4 fine tip (skinny) Expo dry erase markers
- 10 pencils
- 1 large pink eraser
- 3 large boxes of Kleenex
- Box of non-perishable snacks
- Extra set of clothes
- Towel for rest time
- PE shoes (keep at school or bring on PE days)
- Optional: disinfectant wipes, paper plates, hand sanitizer, Ziploc bags (big and small)

1st Grade

- 2 boxes of regular Crayola Crayons (24 count)
- 2 boxes of Crayola Markers
- 1 package of 12 colored pencils
- 10 pencils
- 3 glue sticks
- 4 fine tip (skinny) Expo dry erase markers (black would be preferred)
- 1 pocket folder - red
- 1 pocket folders of your child's choice
- 3 boxes of Kleenex
- PE shoes (keep at school or bring on PE days)
- Box of non-perishable snacks for the class
- Optional items: paper plates, hand sanitizer

2nd Grade

- 3 boxes of large Kleenexes
- Expo Dry Erase Markers 1 pack (skinny and any color)
- 1 pair Fiskar scissors
- 1 box Markers (8-10 count Thin)
- 1 box of Crayons (24 count)
- 1 box of Colored pencils
- 2 Large Elmer's Purple glue sticks
- 1 pkg of #2 yellow pencils sharpened (No

mechanical and used by all students)

4 pocket folders (one of each color: red, yellow, blue, and green)

Pencil Box (Big enough to hold crayons, markers, colored pencils, scissor, glue sticks and expo dry erase markers)

Headphones or earbuds (make sure your child is comfortable with wearing whatever you choose)

PE shoes (keep at school or bring on PE days)
Optional: Ziplock Bags (snack/sandwich/quart size)

3rd Grade

- Pencil Box (big enough to hold *)
- * Colored Pencils (24 color pack)
- * 1 pkg markers - fine line, 10 ct classic color
- 12-24 Pencils (no mechanical, used by all students)
- * 1 pkg pencil-top erasers
- * 2 Glue Sticks
- (1) 1 inch 3-ring binder
- 2 Pocket Folders (1 blue, 1 green, solid colors)
- 1 pair of headphones/ear buds for iPads
- 1 Composition book
- * 2 Expo dry erase markers fine tip - any color
- 2 or 3 large boxes of kleenex
- PE shoes (keep at school or bring on PE days)
- Optional items: ziplock baggies: snack or gallon size (for classroom use), sturdy paper plates (small or large), plastic forks or spoons

4th Grade

- 1 Package of 8 assorted fine tip markers
- 1 Package of colored pencils (24 pack)
- 1 Package of colored pens
- 2 Packages of #2 pencils (These will be used by all students)
- 2 spiral bound notebooks
- 2 pocket folders (yellow and green)
- Kleenex
- PE shoes (keep at school or bring on PE days)
- Headphones or earbuds

5th Grade

- 2 Packages of #2 pencils-not mechanical
- 1 pkg assorted markers (bold or thin)
- 3 Spiral bound notebooks
- 1 composition notebook
- 4 pocket folders-(red, blue, green, orange)
- 1 large pink eraser
- Headphones or earbuds (no wireless)
- Pencil case-zipper style
- One box Kleenex
- PE shoes (keep them at school -OR- bring

them on PE days)

- Water bottle
- Continuous supplies:
- #2 pencils
- Eraser tops

6th Grade

- 2 Packages pencils
- 4 spiral bound notebooks
- 2 composition notebooks
- 4 pocket folders-solid color
- 1 package of 8 assorted fine tip markers
- Headphones or earbuds (no wireless)
- Pencil case
- One box Kleenex
- PE shoes (keep at school or bring on PE days)

Water bottle

Rock Run Elementary School Supply List 2024-25

2nd Grade REQUIRED ITEMS:

- Book Bags-NO wheels
- 4 small Elmer's Glue Sticks
- 4 folders (red, blue, green, yellow)
- 2 boxes of Crayola crayons - 24 count
- 1 box of Crayola markers - 10 count
- 2 pkgs. #2 lead pencils- Ticonderoga Brand
- 1 package EXPO Dry Erase Chisel-Tip Markers 4 pack - ALL BLACK
- 2 pkgs. Pencil top erasers (NOT Rose Art)
- Plastic School Box (5x8)
- Headphones or earbuds for iPads
- OPTIONAL items to donate for shared class use:

- Crayola colored pencils
- Highlighters
- Kleenex
- Sticky Notes
- Snack
- Sandwich baggies

3rd Grade

- Book Bag – NO wheels
- 1 green Five Star 2-Pocket Stay-Put plastic Folder
- 4 folders (blue, yellow)
- 1 box Crayola crayons (24 count)
- 1 pkg. #2 lead pencils – Ticonderoga brand
- 1 box Crayola markers (10 count)
- 1 pkg. Expo dry erase markers
- 1 pkg. pencil top erasers (NOT Rose Art)
- 1 three ring-binder zippered pencil bag

- 1 3-ring 1" binder
- Headphones or earbuds for iPads

4th Grade

- Book Bag – NO wheels
- 1 pkg. Ticonderoga #2 lead pencils (24 count)
- 1 One Subject Wide Rule Notebooks
- 2 highlighter markers
- 1 pkg. EXPO dry erase markers (8 count)
- 1 pencil top eraser packs (NOT Rose Art)
- 2 colored pens (black, blue or red)
- 1 Pencil Bag
- Three prong folder (heavy-duty, plastic)
- 2 pkg. of 3" Post-It Notes
- 1 Avery Brand Clear Cover Heavy Duty 1.5" 3-ring black binder
- 1 pkg. of 10 dividers for binder
- Headphones or earbuds for iPads
- OPTIONAL items to donate for shared class use:

- Package of loose leaf paper (wide rule)
- Class snacks: Goldfish, crackers, cereal, etc.
- Extra Pencils
- Kleenex
- Clorox Wipes

5th Grade REQUIRED items:

- Backpack – NO wheels
- 1 pkg. dry erase markers (No Bright Colors)
- Pencil bag/case
- 1 Clear Cover ½ inch 3-ring binder
- 4 double-sided plastic dividers with pockets (for 3-ring binder)
- Headphones or earbuds for iPads
- OPTIONAL items to donate for shared class use:
- #2 pencils, highlighters, Eraser tops, 3-inch post-it notes, Colored pencils or Washable markers
- Class snacks: Goldfish, crackers, cereal, popcorn, granola bars, etc.

Pineview Elementary School Supply List 2024-2025

Preschool

- Regular size Backpack - no mini size or wheels
- 1 box - 24 Crayola crayons
- 1 pack GIANT/JUMBO size glue sticks
- 1 can of Play-doh - any color
- 1 set of extra play clothes including underwear & socks labeled with name

Kindergarten Prep

- Regular size Backpack - no wheels, labeled with first and last name
- 2 large Glue Sticks
- 1-4 oz bottle Elmer's school glue
- 1 spiral Notebook
- Headphones (no earbuds)
- 4 cans Play-doh
- 2 boxes - 24 Crayola Crayons
- 2 boxes - 10 pack Crayola Markers (Classic)
- 1 set of extra play clothes including underwear & socks, in a ziploc labeled with name

Kindergarten

- Regular size Backpack - no wheels
- 1 Zipper Pencil Bag - not plastic
- 2 jumbo Glue sticks
- 2 boxes - 24 Crayola crayons
- 1 box - 10 Crayola markers (Classic) (not thin line)
- 2 3-prong folders, red and green, no name label
- 1 Fiskars scissors
- 1 can Play-doh
- 1 white 3 ring binder (1/2 inch) w/ clear plastic cover
- 12 Ticonderoga pencils
- 1 big Eraser
- Headphones (no earbuds)
- 1 set of extra play clothes including underwear & socks, labeled with name. Please do not label supplies, only label extra clothes.

First Grade

- Regular size Backpack - no wheels
- 1 white 3 ring binder (1/2 inch) w/ clear plastic cover
- 3 boxes - 24 Crayola crayons
- 2 boxes - 10 Crayola washable markers
- 24 - #2 pencils
- 2 Elmers glue sticks
- 1 box snack-size ziploc baggies
- Headphones (NO EARBUDS)
- Please do not label supplies.

Riverbend Middle School School Supply List

- Wired / plug-in ear buds or headphones (not wireless)
- Pencils
- Pens
- Colored Pencils
- Highlighters (one yellow, one blue, one green, one pink)
- Markers

- Pencil Pouch
- Composition Notepads / Notebooks
 - 6th: 4
 - 7th: 4
 - 8th: 5
- Four (4) Folders with Pockets
- Calculator with fraction and exponent buttons (such as a Casio fx-300ES)
- Student Organizational Method Choice: Organizer with Pockets, Accordion File, Trapper, Planner...
- Backpack / Book Bag (will be stored in student locker)
- One roll of duct tape for reading class (student choice on color and design)

Items of Note:

- Parent / Guardians are asked to replenish supplies as necessary throughout the school year.
- Supplies will also be needed throughout the year for exploratory and elective classes.
- On-line registration will be accessible through our school website at www.ifacadets.net. When you are completing the on-line registration, please make sure that you update all information (phone numbers, emergency contact, address, place of employment, medical, ...).
- Riverbend Middle School Open House will be held on Tuesday, August 20, from 6:00 – 7:00 p.m., at Riverbend. During the open house, students and parents / guardians will have the opportunity to meet their teachers, get their schedule, open their locker, and put their school supplies in their lockers. Parents and guardians will also have the opportunity to pay any school-related fees in the office during this time.
- We look forward to seeing you on the first day of school – Friday, August 23!
- Students who will be participating in athletics (7th and 8th grade students only) will need a sports physical. Official athletic practices will not start until after the first day of school.
- Enjoy the remainder of your summer...

Iowa Falls-Alden High School Supply List

- Pencils
- Pens
- Highlighters
- 5 Subject Notebook
- Folders
- *Other supplies may be requested by individual teachers & will be communicated at the beginning of their class.

STUDENT TRANSPORTATION

Our bus drivers have the great responsibility of getting your children to and from school on a safe and timely basis every school day, under many differing conditions. We expect them to maintain a strict student behavior code at all time for everyone's safety. Please encourage your children to obey the rules for riding the busses and to show respect for our drivers and school property at all times.

Bus Route Students

Please make sure your students are at their designated pick up location 5 minutes before the bus arrives.

Patience Please

The first week or two of school is always a challenge in smoothing out unanticipated glitches in student pick-up and drop-off times, and establishing a solid routine. Patron patience and support will be very much appreciated again this year.

Regular Shuttle Routes

Morning shuttle routes that transport 6th -12th grade students to Iowa Falls Schools, will depart at approximately 8:00 AM each regular day of school. When there is a delayed start to school, students will depart from their home district approximately one-half hour before the start of the school day.

Afternoon shuttle routes will begin to return students to their respective district at approximately 3:10 PM each regular day of school. Students will be back in their home districts by 3:30 PM to catch their regular bus route home.

Activity Shuttle Routes

Each school district will be responsible for providing transportation for their resident students who are involved in after school extra-curricular or co-curricular activities in the other's district.

Depending on the time of the school year, it is likely that Alden will provide after school shuttle service at multiple times on a given day in order to accommodate different activity practice schedules. Actual times of activity shuttle routes will be announced in advance, and will be adjusted during the school year as activities change.

Information for Iowa Falls Residents

Seven country routes have been approved. All reasonable efforts will be made to ensure that the goal of "first on, first off" is met --- if a student is first on in the morning, then he/she will be the first off in the afternoon.

In-town shuttle bus stops have been approved for K-8 pick-up points at Julia O'Neal, Oak Park, Bliss Ave, Sunset Addition, River Oaks, intersection of Sherman and Depot Streets, intersection of Sherman and Richmond Streets, Pineview Elementary and Rock Run Elementary.

High school students will not be allowed to ride in-town shuttle bus routes unless special permission is granted in advance from the superintendent

School Shuttles 2024-2025

AM		Pineview Shuttle		PM		
Leave Time	Destination	Bus#		Leave Time	Destination	Bus#
7:42	RR	3		3:20	RR	6
7:45	RR	10		3:20	RR	1

AM		Rock Run Shuttle				
Leave Time	Destination	Bus#				
8:00	Riverbend	10				
8:00	Riverbend	6				
8:00	HighSchool	2				
8:00	Pineview	1				

		High School Shuttle		PM	
			Leave Time	Destination	Bus#
			3:24	Rock Run	2

		Riverbend Shuttle		PM	
			Leave Time	Destination	Bus#
			3:22	Pineview/RR	10
			3:22	Rock Run	15
			3:22	Rock Run	3

Please allow a 10 min window for Park Stops

Bus#	@Estes Park		In Order at Rock Run	
			Bus#	Driver
1	7:45 AM		1	Kent Osborn
2	3:35 PM		2	Rob Caruth/Deidra Elliott
Bus#	@J.O.P			
6	7:34 AM		3	Dennis Lutz
6	3:40 PM		6	Lisa Krukow
Bus#	@ Oak Park			
2	7:38 AM		15	Brandon Waring
2	3:38 PM		10	Paul Wood

and principal.

The central busing point will be at Rock Run. All buses will arrive at Rock Run in the morning by 8:00 AM, students will be exchanged, and then buses will depart to Pineview, Riverbend, IFAHS. Alden shuttle buses will depart to Alden School at 7:50 and go directly to RMS and IFAHS. All buses will return to Rock Run in the afternoon by 3:20 PM, students will be exchanged and buses will depart shortly thereafter. Teachers and teacher associates will be on hand at Rock Run to help younger children make the right connections.

Hard Surface Road Contingency Plan

This plan would be implemented when hard surface roads are fit/safe for travel, but gravel roads are not fit/safe for travel. This plan would typically be implemented when needed during the winter and early spring.

STUDENT CONDUCT RULES

Students utilizing school transportation will conduct themselves in an orderly manner fitting to their age level and maturity with mutual respect and consideration for the rights of the school vehicle driver and the other passengers. Students who fail to behave in an orderly manner will be subject to disciplinary measures.

The driver will have the authority to maintain order on the school vehicle. It is the responsibility of the driver to report misconduct to the building administrator.

The building principal will have the authority to suspend transportation privileges of the student or impose other appropriate discipline for misconduct.

It is the responsibility of the superintendent, in conjunction with the building principal, to develop administrative regulations regarding student conduct and discipline when utilizing school district transportation.

All persons riding in school district vehicles will adhere to the following rules. The driver, sponsor or chaperones are to follow the school bus discipline procedure for student violations of this policy. Video cameras may be in operation on the school buses.

Driver may assign seats for the entire school year if deemed necessary for the safety of the driver and students.

1. Bus riders will be at the designated loading point before the bus arrival time.
2. Bus riders will wait until the bus comes to a complete stop before attempting to enter.
3. Riders must not extend arms or heads out of the windows at any time.
4. Aisles must be kept cleared at all times.
5. All bus riders will load and unload through the right front door. The emergency door is for emergencies only.
6. A bus rider will depart from the bus at the designated point unless written permission to get off at a different location is given to the driver.
7. A rider may be assigned a seat by the driver.
8. Riders who damage seats or other equipment will reimburse the district for the cost of the repair or replacement.
9. Riders are not permitted to leave their seats while the vehicle is in motion.
10. Waste containers are provided on all buses for bus riders' use.
11. Permission to open windows must be obtained from the driver.
12. Classroom conduct is to be observed by students while riding the bus except for ordinary conversation.
13. The driver is in charge of the students and the vehicle, and the driver is to be obeyed promptly and cheerfully.
14. Students will assist in looking after the safety and comfort of younger students.
15. A bus rider who must cross the roadway to board or depart from the bus will pass in front of the bus (no closer than 10 feet), look in both directions and proceed to cross the road or highway only on signal from the driver.
16. Students will not throw objects about the vehicle nor out through the windows.
17. Shooting paper wads, squirt guns or other material in the vehicle is not permitted.
18. Students will keep feet off the seats.
19. Roughhousing in the vehicle is prohibited.
20. Students will refrain from crowding or pushing.

21. The use or possession of alcohol, tobacco or look-alike substances is prohibited in the vehicle.
22. The Good Conduct Rule is in effect.
23. No swearing or vulgar language will be allowed.

SCHOOL BUS DISCIPLINARY PROCEDURES

Disclaimer:

The disciplinary procedures outlined below are for violations of school bus regulations as outlined in school board policy 711.2R1: Student Conduct on School Transportation Incidences of more severe behavioral issues including, but not limited to, fighting, possession of weapons, possession of alcohol, tobacco, drugs, or look-alike substances, will be immediately referred by the driver to the principal. The principal, at his/her discretion, may enact any disciplinary action that is reasonable regardless of the number of previous violations.

1st Violation

The driver will give a verbal warning to the student and may assign the student a specific seat assignment.

2nd Violation

The driver will assign the student to a specific seat, and will call the parents to discuss the student's behavior. The driver will also advise the principal of the disciplinary situation.

3rd Violation

The driver will address the behavior violation with the student and will complete and send a written warning notice to the principal. The principal will meet with the student and will sign and send the warning notice to the parent. The warning notice will inform the parent and student that the next violation will result in the loss of bus riding privileges.

4th Violation

The driver will address the behavior violation with the student and will complete and send a second written warning notice to the principal. The principal will meet with the student and will sign and send the warning notice to the parent. The student will lose bus riding privileges for three school days.

5th Violation

The driver will address the behavior violation with the student and will complete and send a third written warning notice to the principal. The principal will notify the parents and will arrange a meeting with the student, parents, driver, and the principal. The student will lose bus-riding privileges for ten school days.

6th Violation

The driver will address the behavior violation with the student and will complete and send

a fourth written warning notice to the principal. The principal will meet with the student and will call and/or meet with the parents to personally inform them that: the student has lost bus-riding privileges for the remainder of the school year. If the student legally qualifies to ride a school bus due to exceeding the state-determined distance from home to his/her school attendance center, and no other means are available to transport the student to school, the parents may petition the Board of Education to resolve the matter in an alternative manner.



Public Release for Schools Operating the National School Lunch and Breakfast Program

The Iowa Department of Education, Bureau of Nutrition and Health Services, has finalized its policy for free and reduced price meals for students unable to pay the full price of meals served under the National School Lunch Program, School Breakfast Program, Special Milk Program and the Afterschool Care Snack Program.

State and Local school officials have adopted the following family size and income criteria for determining eligibility:

INCOME ELIGIBILITY GUIDELINES (Effective 7-1-2024)

Household Size	Free Meals					Reduced Price Meals				
	Yearly	Monthly	Twice a Month	Every two weeks	Weekly	Yearly	Monthly	Twice a Month	Every two weeks	Weekly
1	19,578	1,632	816	753	377	27,861	2,322	1,161	1,072	536
2	26,572	2,215	1,108	1,022	511	37,814	3,152	1,576	1,455	728
3	33,566	2,798	1,399	1,291	646	47,767	3,981	1,991	1,838	919
4	40,560	3,380	1,690	1,560	780	57,720	4,810	2,405	2,220	1,110
5	47,554	3,963	1,982	1,829	915	67,673	5,640	2,820	2,603	1,302
6	54,548	4,546	2,273	2,098	1,049	77,626	6,469	3,235	2,986	1,493
7	61,542	5,129	2,565	2,367	1,184	87,579	7,299	3,650	3,369	1,685
8	68,536	5,712	2,856	2,636	1,318	97,532	8,128	4,064	3,752	1,876
For each additional family member add:	6,994	583	292	269	135	9,953	830	415	383	192

Households may be eligible for free or reduced-price meal benefits one of four ways

1. Households whose income is at or below the levels shown are eligible for reduced price meals or free meals, if they complete an application for free and reduced price school meals/milk. Households may complete one application listing all children and return it to your student's school. When completing an application, only the last four digits of the social security number of the household's primary wage earner or another adult household member is needed.

2. Supplemental Nutrition Assistance Program (SNAP) households, students receiving benefits under the Family Investment Program (FIP) and students in a few specific Medicaid programs are eligible for free or reduced price meals. Most students from SNAP and FIP households will be qualified for free meals automatically. These households will receive a letter from their student's schools notifying them of their benefits. Households that receive a letter from the school need to do nothing more for their student(s) to receive free or reduced price meals. No further application is necessary. If any students were not listed on the notice of eligibility, the household should contact the school to have free or reduced price meal benefits extended to them. If you feel you would qualify for free meal benefits and received notification qualifying for reduced price benefits, complete an application for free and reduced price meals. Households must contact the school if they choose to decline meal benefits.

3. Some SNAP and FIP households will receive a letter from the Iowa Department of Health and Human Services (Iowa HHS) which will qualify the children listed on the letter for free meals. Parents must take this letter to the student's school to receive free meals.

4. SNAP or FIP households receiving benefits that do not receive a letter from Iowa HHS must complete an application with the abbreviated information as indicated on the application and instructions, for their students to receive free meals. When the application lists an assistance program's case number for any household member, eligibility for free benefits is extended to all students in a household. Eligibility from the previous year will continue within the same school for up to 30 operating days into the new school year. When the carryover period ends, unless the household is notified that their students are directly certified or the household submits an application that is approved, the students must pay full price for school meals and the school will not send a reminder or a notice of expired eligibility. An application cannot be approved unless complete eligibility information is submitted. Applications may be submitted at any time during the year. If a family member becomes unemployed the family should contact the school to complete an ap-

plication. Households notified of their student's eligibility must contact the school if the household chooses to decline the free meal benefits.

Foster children are eligible for free meal benefits. Some foster students will be qualified for free meals automatically through the state direct certification process. Their host family will receive notification of these benefits. Families that receive this notification from the school need to do nothing more for their foster students to receive free meals. If a family has foster students living with them and does not receive notification and wishes to apply for such meals, instructions for making application for such students are contained on the application form. A foster student may be included as a member of the foster family if the foster family chooses to also apply for benefits for other students. Including students in foster care as household members may help other students in the household qualify for benefits. If the foster family is not eligible for free or reduced price meal benefits, it does not prevent a foster student from receiving benefits. Special Supplement Nutrition Program for Women, Infants, and Children (WIC) participants may be eligible for free or reduced price meals based on a completed application.

When known by the school, households will be notified of any child eligible for free meals if the children are enrolled in the Head Start/Even Start program or are considered homeless, migrant or runaway. If any children are not listed on the notice of eligibility, contact the school for assistance in receiving benefits. If households are dissatisfied with the application approval done by the officials, they may make a formal appeal either orally or in writing to the school's designated hearing official. The policy statement on file at the school contains an outline of the hearing procedure. School officials may verify the information in the application, and that deliberate misrepresentation of information may subject the applicant to prosecution under applicable state and federal criminal statutes. Households should contact their local school for additional information.

There will be no discrimination against individuals with Limited English Proficiency (LEP) in the school meal programs.

Nondiscrimination Statement: This explains what to do if you believe you have been treated unfairly. In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity. Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; or

2. fax: (833) 256-1665 or (202) 690-7442; or

3. email: program.intake@usda.gov

This institution is an equal opportunity provider. Declaración de no Discriminación del Departamento de Agricultura de los Estados Unidos

Iowa Nondiscrimination Notice. "It is the policy of this CNP provider not to discriminate on the basis of race, creed, color, sex, sexual orientation, gender identity, national origin, disability, age, or religion in its programs, activities, or employment practices as required by the Iowa Code section 216.6, 216.7, and 216.9. If you have questions or grievances related to compliance with this policy by this CNP Provider, please contact the Iowa Civil Rights Commission, Grimes, State Office building, 400 E. 14th St. Des Moines, IA 50319-1004; phone number 515-281-4121, 800-457-4416; website: <https://icrc.iowa.gov/>"

2024-2025 REQUIRED NOTICES

ALDEN AND IOWA FALLS COMMUNITY SCHOOL DISTRICTS

Iowa Falls and Alden Mission Statement

The mission of the Iowa Falls and Alden School Districts is Empowering Every Student to Learn, Lead, and Succeed!

District Non-Discrimination Statement

The Iowa Falls and Alden School Districts do not discriminate in their education programs or educational activities, or with students, parents, employees and others doing business with or performing services on the basis of race, color, creed, age (except students), religion, sex, marital status, national origin, sexual orientation, gender identity, socio-economic status, or disability in admission or access to, or treatment in, its programs and activities, hiring and employment practices. The Iowa Falls Community School District offers career and technical programs in the following areas of study: Agricultural Education, Business Education, Family and Consumer Sciences Education, Industrial Education. It is also the policy for both districts to have curriculum and instructional materials reflect the cultural and racial diversity present in the United States and the variety of careers, roles, and life styles open to women and men in our society. One of the objectives of the total curriculum and teaching strategies is to reduce stereotyping and to eliminate bias due to race, color, creed, age, sex, national origin, religion, marital status, sexual orientation, gender identity, or disability. The curriculum should foster respect and appreciation for the cultural diversity found in our country and an awareness of the rights, duties, and responsibilities of each individual as a multicultural/gender fair society. Any person who feel they have been discriminated against are encouraged to contact the Alden and Iowa Falls School District's Affirmative Action Coordinator. The Affirmative Action Coordinator for both districts is Dr. Tony Neumann, Superintendent and can be reached at either the Alden Elementary, 209 Center Street, Alden, Iowa, 50006, email: tneumann@ifacadets.net, tel:515-859-3393 or at the Iowa Falls Superintendent's Office, 710 North Street, Iowa Falls, Iowa, 50126, email: tneumann@ifacadets.net, tel:641-648-6400. Any person having inquires concerning the school district's compliance with the regulations implementing Title VI, Title VII, the Americans with Disabilities Act (ADA), § 504 or Iowa Code § 280.3 is directed to contact for the Iowa Falls School District: Jessie Van Hove, High School Counselor, at IFA High School, 1903 Taylor Ave., Iowa Falls, Iowa 50126, email: jvanhove@ifacadets.net tel: 641-648-6440 and for the Alden School District: Jacki Kooistra, Alden Principal at 209 Center Street, Alden, Iowa, 50006, email: jkooistra@ifacadets.net, tel:515-859-3393 who have been designated by the Iowa Falls and Alden School Districts to coordinate the school district's efforts to comply with the regulations implementing Title VI, Title VII, the ADA, §504 and Iowa Code 280.3. Any person may also contact the Director of the Region VII office Civil Rights, U.S. Department of Education, Kansas City, Missouri, regarding the school district's compliance with the regulations implementing Title VI or Section 504 or the director of the Iowa Civil Rights Commission, Des Moines, Iowa. Note: Required notices contain virtually the same information for every school district in the State of Iowa. Unless otherwise stated, the following notices apply to both Iowa Falls and Alden Community School Districts. Any persons having inquiries concerning the school district's compliance with the regulations implementing Title IX, is directed to contact for the Iowa Falls School District: Dr. Tony Neumann, Superintendent, 710 North Street, Iowa Falls, Iowa 50126, tneumann@ifacadets.net. Tel: 641-648-6400 and for the Alden School District: Dr. Tony Neumann, Superintendent, 209 Center Street, Alden, Iowa 50006, tneumann@ifacadets.net, tel: 515- 859-3393 who have been designated by the Iowa Falls and Alden School District to coordinate the school district's efforts to comply with the regulations of Title IX.

EQUAL EMPLOYMENT OPPORTUNITY/AFFIRMATIVE ACTION

Both school districts will provide equal opportunity to employees and applicants for employment in accordance with applicable equal employment opportunity and affirmative action laws, directives and regulations of federal, state and local governing bodies. Opportunity to all employees and applicants for employment includes hiring, placement, promotion, transfer or demotion, recruitment, advertising or solicitation for employment, treatment during employment, rates of pay or other forms of compensation, and layoff or termination. The school district will take affirmative action in major job categories where women, men, minorities and persons with disabilities are underrepresented. Employees will support and comply with the district's established equal employment opportunity and affirmative action policies. Individuals who file an application with the school district will be given consideration for employment if they need or exceed the qualifications set by

the board, administration, and Iowa Department of Education for the position for which they apply. In employing individuals, the board will consider the qualifications, credentials, and records of the applicants without regard to race, color, creed, sex, marital status, national origin, religion, age, sexual orientation, gender identity, socio-economic status or disability. In keeping with the law, the board will consider the veteran status of applicants. Complaint Procedure: Inquiries by employees or applicants for employment regarding compliance with equal employment opportunity and affirmative action laws and policies, including, but not limited to complaints of discrimination, will be directed to Dr. Tony Neumann, Superintendent

Iowa Falls 710 North Street, Iowa Falls, Iowa 50126 (641-648-6400)

Alden PO Box 48, 209 Center Street, Alden IA 50006 (515-859-3393)

Inquiries by employees or applicants for employment regarding compliance with equal employment opportunity and affirmative action laws and policies, including but not limited to complaints of discrimination, may also be directed in writing to: Director of the Office for Civil Rights, U.S. Department of Education, Citigroup Center, 500 W. Madison Street, Suite 1475, Chicago, IL 60661-7204, Phone (312) 730-1560 or Fax (312) 730-1576 or Email: OCR.Chicago@ed.gov This inquiry or complaint to the federal office may be done instead of, or in addition to, an inquiry or complaint at the local level.

CHILD CUSTODY

From time to time custody issues arise regarding students enrolled in school. If specific custody restrictions apply to your child, it is important to file those official restrictions with the office of the school where your child attends and remind the school office personnel where your child(ren) attend each year at registration. When no restrictions regarding custodial rights are on file, the school assumes equal rights of both parents regarding access to student information, visitation, and picking the student up from school.

HUMAN GROWTH AND DEVELOPMENT

Both districts have identified Human Growth and Development curriculum units that are infused throughout the curriculum. Every grade and subject level will provide parents/guardians an outline of these units and their objectives. Parents/guardians may examine this curriculum and the teaching materials at any time. If parents find topics objectionable, they may choose to remove their child/children from the class during the discussion of these topics. Additional information regarding specific curriculum units may be obtained by contacting: Iowa Falls Dr. Tony Neumann (641-648-6400) Alden Dr. Tony Neumann (515-859-3394)

YEARLY PARENT NOTICE FOR SPECIAL EDUCATION

With the approval and support from the Iowa Department of Education, both school districts will work with Central Rivers AEA to offer greater opportunities for teachers and students to receive assistance when educational problems arise. Under the current procedures, Central Rivers AEA staff such as school psychologists, consultants, speechlanguage pathologists, audiologists, school social workers, and early childhood special education teachers will be considered part of the school team. They, together with the special education teachers employed by our school, will have opportunities to provide consultative services to all teachers and to work with any student who is in need of help. If your child is experiencing learning or behavioral problems in school, you as a parent will be involved in the problem solving activities and the planning of interventions for your child. The interventions developed may include direct service outside the classroom. Together we will also discuss what you may do at home to help your child succeed in school This is a great opportunity to provide potential help for all students. Please feel free to contact your respective school principal.

GENERAL EDUCATION INTERVENTION

The General Education Intervention process is available to all students. This process is interactive and ongoing and requires teams of individuals. Teams include parents, educators, caregivers, administrators, and Central Rivers AEA support staff to collaborate to create interventions to meet the diverse needs of individual students. The purpose is to identify and implement interventions in the general education classroom which will lead to successful performance for individuals.

FREE AND REDUCED LUNCH

Application forms for families that would like to apply for free and reduced meals are available at any attendance center. If you have questions regarding the application material, please feel free to contact Laura Thies (Iowa Falls CSD) at 641-648-6440 or Kari McCracken (Alden CSD) at 515-859-3393.

FEE WAIVERS

Students whose families meet the income guidelines for free and reduced price lunch, the Family Investment Program(FIP) or transportation assistance under open enrollment, or who are in foster care are eligible to have their student fees waived or partially waived. Students whose families are experiencing a temporary financial difficulty may be eligible for a temporary waiver of student fees. Parents or student who believe they may qualify for the waiver of school fees should contact Laura Thies (Iowa Falls CSD) at 641-648-6440 or Kari McCracken (Alden CSD) at 515-859-3393 for a waiver form. This waiver does not carry over from year to year and must be completed annually. Be aware, however, that the School Board believes students should respect school district property and assist in its preservation for future use by others. Therefore, students may be assessed fines, charges or fees for the materials needed in a course, for overdue school materials, for participating in activities, or for misuse of school property.

HOMELESS STUDENTS

In accordance with Chapter 33, Iowa Administrative Code both school districts will make reasonable efforts to identify homeless children and youth of school age within their respective districts, encourage their enrollment and eliminate barriers to receiving an education which may exist in district policies or practices. The definition of the term "homeless children and youth" is as follows:

A. Means individuals who lack a fixed, regular, and adequate nighttime residence; and

B. Includes the following:

1. Children and youths who are sharing the housing of other persons due to loss of housing, economic hardship, or similar reason; are living in motels, hotels, trailer parks, or camping grounds due to a lack of alternative accommodations; are living in emergency or transitional shelters; or awaiting foster care placement;

2. Children and youths who have a primary nighttime residence that is public or private not designed for or ordinarily used as a regular sleeping accommodation for human beings;

3. Children and youths who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; and

4. Migratory children who qualify as homeless for the purpose of this subtitle because the children are living in circumstances described in 1 through 3.

So that enrollment of homeless children and youth of school age may be facilitated, the following policy/practice areas may be modified: School records, immunization requirements, waiver of fees and charges, enrollment requirements/placement, residency, transportation, and special services. If you know of any child(ren) who may qualify for homeless benefits, please contact one of the local homeless educational liaisons. Privacy of all parties will be protected as much as possible.

Alden Kari McCracken (515-859-3393)

Iowa Falls Laura Thies (641-648-6440)

BOARD SUPPORT OF DISCIPLINE POLICIES

The Board of Directors of the Iowa Falls and Alden Community School Districts hereby confirm their intent to support the school discipline policy, to support school staff who enforces the discipline policy, and to hold school staff accountable for enforcing the discipline policy.

STUDENT LOCKERS/SEARCHES

Student lockers are the exclusive property of the school districts. At no time does either school district relinquish its exclusive control of school lockers provided for the convenience of students. Students may use the lockers assigned to them by the school district for storing their school materials and personal belongings necessary for attendance at school. It shall be the responsibility of each student to keep his or her assigned locker clean and undamaged. Periodic general inspection of all or a random selection of students lockers by the principal of the building and another individual may be conducted for any reason at any time, without notice, without student consent and without a search warrant. The furnishing of a locker by the school to the student shall not create an expectation of privacy to the student for the locker or the contents of the locker. All students shall utilize only lock mechanisms furnished by the school. In the event that any item or material held contrary to law is discovered in connection with any locker search herein, such item or material shall be seized by the principal and dealt with as provided by the law. The school shall advise the students of the contents of this policy in the first week of each school year or within one week after a new student is assigned a locker. No searches shall take place prior to 24 hours after the giving of the notice herein.

ANTI-BULLYING/HARASSMENT

Bullying/harassment of students by other students will not be tolerated in either school district. This policy is in effect while students are on school grounds, on school district property, or on property within the jurisdiction of the school district; while in school-owned and/or school-operated buses, vehicles or chartered buses; while attending or engaged in school activities; and while away from school grounds if the misconduct directly affects the good order, efficient management and welfare of the school district. Sexual harassment may include unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature. Harassment or bullying on the basis of age, color, creed, national origin, race, religion, marital status, sex, sexual orientation, gender identity, physical attributes, physical or mental ability or disability, ancestry, political party preference, political belief, socioeconomic status or familial status includes conduct of a verbal or physical nature that is designed to embarrass, distress, agitate, disturb or trouble persons will not be tolerated. The district will promptly and reasonably investigate allegations of harassment. Both districts have designated the following investigators who will be responsible for handling all complaints by students alleging bullying/harassment.

School	Investigator	Building	Telephone
Alden	Kari McCracken	Alden Elementary	515-859-3394
	Kami Crum	Alden Elementary	515-859-3394
Iowa Falls	Jessie Van Hove	IFA High School	641-648-6440
	Denelle McWherter	Riverbend Middle School	641-648-6430
	Anne Plagge	Rock Run Elementary	641-648-6420
	Kami Crum	Pineview Elementary	641-648-6410
	Building Principals	Alternate Investigator-All Buildings	641-648-6400

The Level II Investigator for both school districts is Iowa Falls Police Chief, Josh Nelson, Iowa Falls Police Department at 641-648-6464.

INVESTIGATION OF CHILD ABUSE

In compliance with Chapter 102 of the Iowa Administrative Code, both districts have designated the following investigators of physical and sexual abuse of students by school employees:

School	Level 1	Telephone	Level 1 Alternate	Telephone
Alden	Kari McCracken	515-859-3394	Jacki Kooistra	515-859-3394
Iowa Falls	Laura Thies	641-648-6440	Kyle Hutchinson	641-648-6440
	Laura Thies	641-648-6430	Michael Collison	641-648-6430
	Laura Thies	641-648-6420	Kyle Fett	641-648-6420
	Laura Thies	641-648-6410	Jill Wachal	641-648-6410

The Level II Investigator for both school districts is Iowa Falls Police Chief, Josh Nelson, Iowa Falls Police Department at 641-648-6464.

OPEN ENROLLMENT

Parents/guardians considering the use of the open enrollment option to enroll their children in another public school district in the State of Iowa should be aware of the following dates: March 1, 2025 - Last date for regular open enrollment requests for the 2025-2026 school year. September 1, 2024 - Last date for open enrollment requests for entering kindergarten students and those students falling under the "good cause" definition for the 2024-2025 school year. Parents should be aware that open enrollment may result in the loss of athletic eligibility. For further details, contact Dr. Tony Neumann, Superintendent at 641-648-6400 (Iowa Falls) or 515-859-3395 (Alden).

QUALIFICATION OF TEACHERS

Under the No Child Left Behind Act of 2001, parents have a right to know the professional qualifications of the teachers who instruct their child. The No Child Left Behind Act gives parents the right to ask for the following information about each child's classroom teachers:

1. Whether the teacher has met state, licensing criteria for the grade level(s) and subject area(s) taught and whether the teacher is teaching under emergency or provisional status through which state licensing criteria have been waived.
2. The undergraduate degree major of the teacher, and any graduate certification or degree held by the teacher, including the field of discipline of the certification or degree.
3. If the child is provided services by paraprofessionals, their qualifications.

4. Parents will be notified should their child be taught for four or more consecutive weeks by a teacher who is not highly qualified. At Iowa Falls and Alden, we are proud of our teaching staff and the quality of education they have received. Parents who would like to review the qualifications of one or more of our teaching staff should contact Dr. Tony Neumann, Superintendent at 641-648-6400 (Iowa Falls), or 515-859-3393 (Alden).

STUDENT RECORDS - FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. These rights are:

(1) The right to inspect and review the student's education records within 45 days of the day the School receives a request for access. Parents or eligible students should submit to the school principal a written request that identifies the record(s) they wish to inspect. The school official will arrange for access and notify the parent or eligible student of the time and place where records may be inspected.

(2) The right to request the amendment of the student's education records that the parents or eligible student believes is inaccurate. Parents or eligible students may ask the school to amend a record they believe is inaccurate. They should write the school principal, clearly identify the part of the record they want changed, and specify why it is inaccurate. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

(3) The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the school as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the school board; a person or company with whom the school has asked to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the school discloses education records without consent to officials of another school district in which a student seeks or intends to enroll.

(4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by the school district to comply with the requirements of FERPA. The name and address of the Office which administers FERPA are: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue SW, Washington, D.C. 20202-5290

STUDENT DIRECTORY INFORMATION

The Family Educational Rights and Privacy Act (FERPA), a Federal law, requires that the Iowa Falls and Alden School Districts, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, the Iowa Falls and Alden School Districts may disclose appropriately designated "directory information" without written consent, unless you have advised the District to the contrary in accordance with District procedures. The primary purpose of directory information is to allow the Iowa Falls and Alden School Districts to include this type of information from your child's education records in certain school publications. Examples include:

- A Playbill, showing your student's role in a drama production;
- The annual yearbook;
- Honor roll or other recognition lists;
- Graduation programs; and
- Sports activity sheets, such as for wrestling, showing weight and height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture

class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the Elementary and Secondary Education Act of 1965 (ESEA) to provide military recruiters, upon request, with three directory information categories – names, addresses and telephone listings – unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent. If you do not want the Iowa Falls or Alden School District to disclose directory information from your child's education records without your prior written consent, you must notify the Districts in writing by September 15 of each school year. The Iowa Falls and Alden School Districts have designated the following information as directory information:

- Student's name
- Address
- Telephone listing
- Electronic mail address
- Photograph
- Date and place of birth
- Major field of study
- Dates of attendance
- Grade level
- Participation in officially recognized activities and sports
- Weight and height of members of athletic teams
- Degrees, honors, and awards received
- The most recent educational agency or institution attended
- Student ID number, user ID, or other unique personal identifier used to communicate in electronic systems that cannot be used to access education records without a PIN, password, etc. (A student's SSN, in whole or in part, cannot be used for this purpose.)

Parents of secondary school students have a right to require that their child's name, address and telephone number not be released to a military recruiter without prior written consent.

PROTECTION OF PUPIL RIGHTS AMENDMENT (PPRA)

PPRA affords parents certain rights regarding the conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to:

- Consent before students are required to submit to a survey that concerns one or more of the following protected areas ("protected information survey") if the survey is funded in whole or in part by a program of the U.S. Department of Education (ED)-
 1. Political affiliations or beliefs of the student or student's family;
 2. Mental or psychological problems of the student or student's family;
 3. Sex behavior or attitudes
 4. Illegal, anti-social, self-incriminating, or demeaning behavior;
 5. Critical appraisals of others with whom respondents have close family relationships;
 6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
 7. Religious practices, affiliations, or beliefs of the student or parents; or
 8. Income other than as required by law to determine program eligibility.
- Receive notice and an opportunity to opt a student out of -
 1. Any other protected information survey, regardless of funding;
 2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law; and
 3. Activities involving collection, disclosure, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others.
 - Inspect, upon request and before administration or use -
 1. Protected information surveys of students;
 2. Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
 3. Instructional material used as part of the educational curriculum.

These rights transfer from the parents to a student who is 18 years old or an emancipated minor under State law. Iowa Falls and Alden Community School Districts will review policies, in

consultation with parents, regarding these rights as well as arrangements to protect student privacy in the administration of protected information surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. Both School Districts will also directly notify parents of these policies at least annually at the start of each school year and after any substantive changes. Both School Districts will also directly notify, such as through U.S. Mail or email, parents of students who are scheduled to participate in the specific activities or surveys noted below and will provide an opportunity for the parent to opt his or her child out of the participation of the specific activity or survey. Both School Districts will make this notification to parents at the beginning of the school year if the School District has identified the specific or approximate dates or activities or surveys at that time. For surveys and activities scheduled after the school year starts, parents will be provided reasonable notification of the planned activities and surveys listed below and be provided an opportunity to opt their child out of such activities and surveys. Parents will also be provided an opportunity to review any pertinent surveys. Following is a list of specific activities and surveys covered under this agreement:

- Collection, disclosure, or use of personal information for marketing, sales, or other distribution (As of August 1, 2018, no such activities are planned in the 2018-19 school year.)
- Administration of any protected information survey not funded in whole or part by ED. (As of August 1, 2018, no such activities are planned in the 2018-19 school year.)
- Any non-emergency, invasive physical examination or screening as described above. (As of August 1, 2018, no such activities are planned in the 2018-19 school year.)

Parents who believe their rights have been violated may file a complaint with: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue S.W., Washington, D.C. 20202-5920

STUDENT PHOTOGRAPHS

Both districts will permit student portrait photographs to be taken on school premises by a commercial photographer as a service to students and their families. Parents will be notified prior to the taking of pictures by a commercial photographer for student "portraits". In no case will students be required to have their pictures taken or be pressured to buy pictures. Students or commercial photographers may take pictures of students upon consent for such things as the yearbook or student newspaper.

YEARLY ASBESTOS NOTIFICATION

In the past, asbestos was used extensively in building materials because of its insulating, sound absorbing, and fire retarding capabilities. Virtually any building constructed before the late 1970s contained some asbestos. Intact and undisturbed asbestos materials generally do not pose a health risk. Asbestos materials, however, can become hazardous when, due to damage or deterioration over time, they release fibers. If the fibers are inhaled, they can lead to health problems, such as cancer and asbestosis. In 1986, Congress passed the Asbestos Hazard Emergency Response Act (AHERA) which requires schools to be inspected to identify any asbestos containing building materials. Suspected asbestos-containing building materials were located, sampled (or assumed) and rated according to condition and potential hazard. Every three years, Iowa Falls and Alden Schools have conducted reinspection to determine whether the condition of the known or assumed asbestos containing building materials (ACBM) has changed and to make recommendations on managing or removing the ACBM. At the last re-inspection conducted in 2016, all materials listed in the Management Plan as asbestos containing (or assumed to be asbestos-containing) were inspected and found to be in good condition. The law further requires an asbestos management plan to be in place by July 1989. Iowa Falls and Alden Schools developed a plan, as required, which has been continually updated. The plan has several ongoing requirements: publish a notification on management plan availability and the status of asbestos activities; educate and train its employees about asbestos and how to deal with it; notify short-term or temporary workers on the locations of the asbestos containing building materials; post warning labels in routine maintenance areas where asbestos was previously identified or assumed; follow set plans and procedures designed to minimize the disturbance of asbestos containing building materials; and survey the condition of these materials every six months to assure that they remain in good condition. There are no future plans to remove, encapsulate or enclose asbestos in the 2024-2025 school year. It is the intention of the Iowa Falls and Alden Schools to comply with all federal and state regulations controlling asbestos and to take whatever steps are necessary to ensure students and employees a healthy and safe environment in

which to learn and work. You are welcome to review a copy of the asbestos management plan in school district administrative office or administrative office of the school during regular business hours. Bud Ites, for Iowa Falls and Alden is our designated asbestos program coordinator, and all inquiries regarding the asbestos plan and asbestos-related issues should be directed to him at the Riverbend Middle School 641-648-6430.

WATER TESTING

The Iowa Department of Public Health requires school districts to conduct testing of all water coolers and fountains for lead-containing sediments. The Alden and Iowa Falls Community School Districts have completed the required testing of all district water coolers and fountains. All water dispensers have been identified below 20 ppb (0.020 mg/liter), as required by law. Additional information regarding specific testing results may be obtained by contacting: Iowa Falls/Alden Jeff Fiscus (515-859-3394)

Corporal Punishment, Restraint, and Physical Confinement and Detention

State law forbids school employees from using corporal punishment against any student. Certain actions by school employees are not considered corporal punishment. Additionally, school employees may use "reasonable and necessary force, not designed or intended to cause pain" to do certain things, such as prevent harm to persons or property. State law also places limits on school employees' abilities to restrain or confine and detain any student. The law limits why, how, where, and for how long a school employee may restrain or confine and detain a child. If a child is restrained or confined and detained, the school must maintain documentation and must provide certain types of notice to the child's parent. If you have any questions about this state law, please contact your school. The complete text of the law and additional information is available on the Iowa Department of Education's Website link <http://www.iowa.gov/educate/> and search for Timeout, Seclusion and Restraint.

Post-Secondary Enrollment

Students in grades nine through twelve must be proficient in all three core subjects on Iowa Assessment Tests. If there is a comparable class that is offered at the high school the student must earn a passing grade in this course before they are allowed to take the course at the college level. Students may receive high school graduation credits for successfully completing courses at community colleges, private colleges or state universities. Grade points associated with the credits received under this program are included in High School grade ranks. The school district may pay up to \$250 of the cost of a course taken by 9th and 10th grade talented and gifted students and 11th and 12th grade students. The school district does not pay for the costs of summer school classes. However, summer school classes may be eligible for high school credit. Students who fail a PSEO course or fail to receive credit in the PSEO course paid for by the school district, must reimburse the school district for all costs directly related to the course. Prior to enrolling a course, students age 18 or over or the parents of students under age 18, shall sign a form indicating they are responsible for the costs of any PSEO courses, should the student fail the course or fail to receive credit for the course. The school district may waive the cost of the course for students who fail the course for reasons beyond their control, including, but not limited to, the student's incapacity, death in the family or a move to another school district.

Race and Ethnicity Federal and State Requirements

The federal government has changed the process for identifying personal race and ethnicity. The changes allow individuals to more accurately identify themselves, and it also matches the race and ethnicity data collections on all other federal reporting. Updating of our district's current race and ethnicity data is required. All schools in Iowa will report student data to the Iowa Department of Education using new categories. Currently, Iowa Falls and Alden Community School Districts ask families to provide information on students' race and ethnicity at the time of enrollment. We ask all families to update information on their children's ethnicity and race during the online registration process. The district is required to report this data to both the federal and state government; regulations do not permit the district to leave the space blank.

USE OF RECORDING DEVICES ON SCHOOL BUSES

The Iowa Falls Community School District Board of Directors has authorized the use of recording devices on school district buses. The recording devices will be used to monitor student behavior to maintain order on the school buses to promote and maintain a safe environment. Students and parents are hereby notified that the content of the recording may be used in a student disciplinary

proceeding. The content of the recording are confidential student records and will be retained with other student records. Recordings will only be retained if necessary for use in a student disciplinary proceeding or other matter as determined necessary by the administration. Parents may request to view recording of their child if the recordings are used in a disciplinary proceeding involving their child.

Iowa Falls & Alden Lunch Program Information

Lunch accounts are not meant to be charge accounts, rather depositories for maintaining a positive balance in which to draw from for meals.

Meal Accounts and Negative Balance Policy:

The Iowa Falls and Alden Community School Districts Nutrition Service Department is a self-operating program. In order to maintain financial stability and equality of all lunch paying students, policies regarding lunch accounts have been adopted. The State of Iowa Bureau of Nutrition and Health Services recommends that negative balances should not be acceptable. Each student has a computerized meal account. Parents must pre-pay money into the student's meal account. The computer records the meal and deducts the appropriate amount from the student's account. To keep meal prices reasonable, the Food Service Department & office staff at each building closely monitor student accounts to prevent negative balances and charges. Here are some of the services we provide to parents to ensure their child has adequate funds for meals.

- Parents may monitor student accounts from home (via their parent Power School account.)
- Parents may sign up for automatic lunch balance notifications, which will be emailed via PowerSchool when a student's lunch balance reaches \$10.00.
- An email or a letter of account status is sent home if balance falls below \$5.00 per student.
- High School students are encouraged to make phone calls home when their balance reaches \$5.00.
- Online prepayments with debit/credit card at the Iowa Falls website can be made thru SchoolPay. **Please allow a minimum of 24 hours for deposits via SchoolPay to be processed and show up in student accounts**
- Cash or check payments are accepted at your child's school office.

Negative balances:

Once a student's lunch balance is -\$10.00, parents will be notified via phone by the principal. Once the balance notification has been communicated, parents/guardians will have three (3) days to pay or make arrangements to pay outstanding student balances. Parents with negative student accounts will be asked to send a sack lunch from home until negative balances are taken care of or a payment plan schedule is arranged. Students who receive free meals will never be denied a meal. High school students on free or reduced priced meals may not be allowed to purchase seconds or additional a la carte items unless they have a positive lunch balance. Negative balances are expected to be paid in full before the end of the school year or before graduation if a senior. Balances not paid in full will be carried over to the following school year. The school district understands that no families are immune from financial burdens. With that in mind, the district also has a duty to collect dues/fees to help fund our school programs. Many of these programs rely on dues/fees for the majority of their revenue. In addition to our normal communications, families that have a negative account balance of \$100 will receive a formal letter from the building principal alerting them of the current negative balance. Families are expected to make a plan to work out of the negative balance. Families that continue to build up a negative account balance will receive a formal warning from the district superintendent once their account has a negative balance of \$250. Families are expected to make a plan to work out of the negative balance. After receiving two formal letters and after the negative balance reaches \$500, the debt will be turned over to a collection agency. At this point, the school district will no longer be involved in the collection process or working on a plan for repayment.

Free/Reduced Lunch Applications

A. Parents/guardians are strongly encouraged to submit free/reduced lunch application forms annually, as well as, when their household information or income changes. Applications can be submitted at any time and are available during registration or through individual schools, as well, as on the district's website.

B. Free/reduced applications are also a part of all paperwork provided to families of students transferring into the Iowa Falls or Alden Schools.

C. Any lunch balances accrued before a free/reduced lunch application is approved is the responsibility of the parent/guardian to pay.

PARENT AND FAMILY ENGAGEMENT DISTRICTWIDE POLICY

Parent and family engagement is an important component in a student's success in school. The board encourages parents and families to become involved in their child's education to ensure the child's academic success. In order to facilitate parent and family involvement, it is the goal of the district to conduct outreach and implement programs, activities and procedures to further involve parents and families with the academic success of their students. The board will:

(1) Involve parents and families in the development of the Title I plan, the process for school review of the plan and the process for improvement by:

- Annual Parent Meeting at Pineview Elementary and Rock Run Elementary

(2) Provide the coordination, technical assistance and other support necessary to assist and build the capacity of all participating schools in planning and implementing effective parent and family involvement activities to improve student academic achievement and school performance by:

- Watch Dog Program at Pineview Elementary
- (3) To the extent feasible, coordinate and integrate parent and family engagement strategies under Title I with parent and

family engagement strategies outlined in other relevant Federal, State and local laws and programs by:

- Parents Meetings at Pineview Elementary and Rock Run Elementary

(4) Conduct with the involvement of parents and family members, an annual evaluation of the content and effectiveness of the parent and family engagement policy in improving the academic quality of the school served including identifying: barriers to greater participation by parents in Title I activities (with particular attention to low-income parents, Limited English Proficient (LEP) parents, parents of any racial or ethnic minority, parents with disabilities and parents with limited literacy); needs of parents and family to assist their children's learning; and strategies to support successful school and family interactions by:

- Parent-Teacher Conferences in All Buildings
- Parent Orientations in All Buildings
- Demonstration of Learning in IFA High School
- Parent Information on SBG at IFA High School
- J-Term Showcase at IFA High School

(5) Use the findings of the annual evaluation to design strategies for more effective parent and family involvement and to revise, as necessary, the parent and family involvement policies by:

- Parent Attendance at Parent-Teacher Conferences and Orientations in All Buildings
- Title 1 -Parent Policy

-Compact for student, parent and teacher-Summative Survey at Pineview Elementary and Rock Run Elementary

(6) Involve parents and families in Title I activities by:

- All previously sited Title I activities
- Provide convenient times and purposeful schedules for parent involvement at

Pineview Elementary and Rock Run Elementary

The district shall involve parents in determining how to allocate reserved Title I funds in accordance with applicable laws. The board will review this policy annually. The superintendent is responsible for notifying parents and families of this policy annually or within a reasonable time after it has been amended during the school year. The superintendent may develop an administrative process or procedures to implement this policy.

CTE Service Areas

The Iowa Falls Community School District provides high school students the opportunity to engage in coursework in the Career and Technical Education field in the following areas:

- Agriculture, Food, and Natural Resources
- Applied Sciences, Technology, Engineering and Manufacturing - Construction
- Applied Sciences, Technology, Engineering and Manufacturing - Engineering
- Business, Finance, and Marketing Management – Marketing, Sales, and Service
- Hospitality and Tourism (Culinary Art)

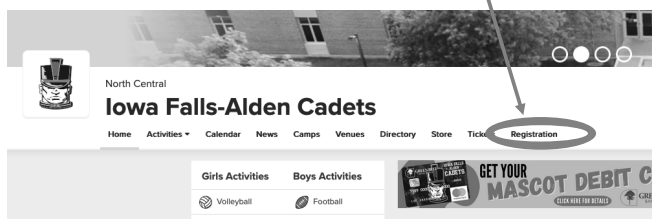
Parents Guide to Using Helpful Features in Bound

Bound (gobound.com) is a web platform used by all high schools and most junior high schools in Iowa to house team schedules, state required stats, event locations, event tickets (and passes), and much more. Iowa Falls-Alden is using many more Bound features starting in the 2022-23 school year. This document is intended to provide links and guidance for the features your family and your student will need to use.

Student Activity Registration

Bound has a feature that enables students and/or parents to register students for school activities they will be involved in. During this process you will be able to electronically sign documents such as the concussion form, consent for medical treatment, and the good conduct policy. Physicals can be uploaded as well. No more emergency trips to schools for these or having coaches and office personnel chasing you down!

The student activity registration link can be found on our [school's bound site](#) or you can use [THIS LINK](#) to access registration directly. Simply click on your student and complete the steps shown. Student information will be carried forward to future years.



Online Ticketing and Activity Passes

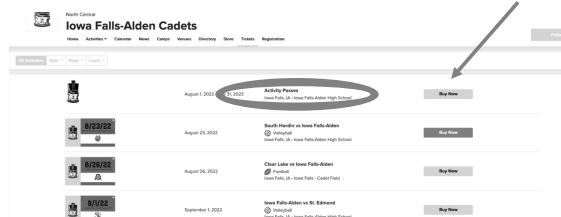
A great deal has changed in respect to admission, primarily the evolution of online ticketing and passes. Starting this school year **admission to events hosted by IFA will be cashless; tickets (or passes) must be purchased online or admission paid using a credit or debit card at the event.**

In an effort to keep costs reasonable for our families, we have created a variety of passes that will provide our families and community members admission rates closer to or less than previous years' single event tickets. Passes and tickets can be purchased using [this LINK](#) or by clicking the link on the school Bound page to the left of registration as shown in the picture above.

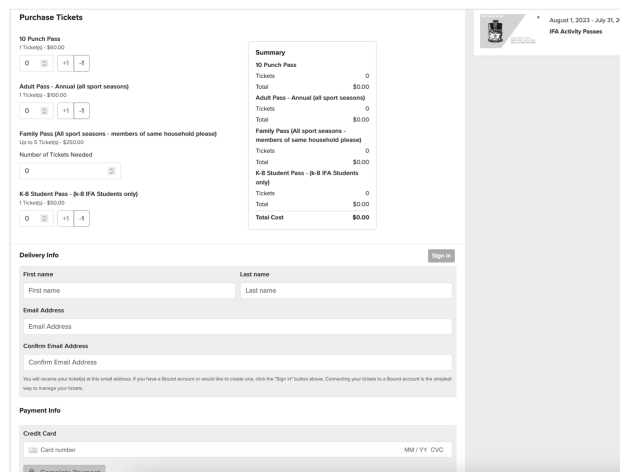
Passes:

Once again, the Cadet Athletic Boosters will provide a pass for all high school students!

The top entry will take you to the different passes offered by clicking on the "Buy Now" tab.



Once you make the selection you will see the various pass options available:



Passes available are:

k-8 Student Passes - (\$50 for the school year – replaces the student activity pass cards used in previous years)

Family Passes - (\$250 for the school year for up to 5 members of the same household)

Adult Passes – Annual (\$100 for the school year)

10 Punch Pass – 10 passes for \$60 (regular adult admission is \$8 per event). This is a great option for all adults, especially if you are uncertain when or how many events you will attend. Multiple punches may be used the same date to enable several people to attend together.

Single game tickets:

Tickets for each home game will be available in the "Ticket" section as well and are viewable when made available to purchase by the school.

**Passes and tickets will be emailed to the account used to purchase them and may be assigned to another user via email. We recommend the user (especially students) take a screenshot of their pass on their phone for easy access to the QR code for scanning.

The BOUND APP

I recommend those of you using Bound frequently to download the Bound App for ease of access on your phone. I realize this is a lot of information and questions are certain to come up – we are all learning together! Thank you in advance for what we believe will be an exciting year for the Cadets!

HOW TO APPLY FOR FREE AND REDUCED PRICE SCHOOL MEALS/MILK

Please use these instructions to help you fill out the application for free or reduced price school meals/milk. You only need to submit **one** application per household, even if your children attend more than one school in Iowa Falls or Alden Community School Districts. Please follow these instructions in order. Each step of the instructions is the same as the steps on your application. The application must be filled out completely to certify your children for free or reduced price school meals. **Completed applications should be mailed or returned to Laura Thies, IFA High School, 1903 North Taylor, Iowa Falls, IA 50126 (641)648-6440 or Kari McCracken, Alden Elementary, P.O. Box 48, Alden, Iowa 50006 (515) 859-3393.** If at any time you are not sure what to do next, please contact Laura Thies, IFA High School, 1903 Taylor Ave., Iowa Falls, IA 50126 (641) 648-6440 or Kari McCracken, Alden Elementary, P.O. Box 48, Alden, Iowa 50006 (515) 859-3393.

PLEASE USE A PEN (NOT A PENCIL) WHEN FILLING OUT THE APPLICATION AND DO YOUR BEST TO PRINT CLEARLY.

STEP 1: LIST ALL HOUSEHOLD MEMBERS WHO ARE INFANTS, CHILDREN AND STUDENTS UP TO AND INCLUDING GRADE 12.

Tell us how many infants, children and school students live in your household. They do NOT have to be related to you to be a part of your household.

Who should I list here? When filling out this section, please include all members in your household who are: Children age 18 or under and are supported with the household's income; In your care under a foster arrangement or qualify as homeless, migrant or runaway youth; Students attending **Iowa Falls or Alden School Districts, regardless of age.**

- A) **List each child's name and date of birth.** Print each child's first name, middle initial, last name and date of birth (optional). Use one line of the application for each child. If there are more children present than lines on the application, attach a Supplemental Worksheet, which can be obtained from the school, with all required information for the additional children.
- B) **Is the child a student?** Mark 'Yes' or 'No' under the column titled "student" to tell us which children attend **Iowa Falls or Alden School Districts.** If you marked 'Yes' write where the child attends school and write the grade level of the student in the "Grade" column to the right.
- C) **Do you have any foster children?** If any children listed are foster children, mark the "Foster Child" box next to the child's name. If you are **ONLY** applying for foster children, after finishing STEP 1, go to "STEP 4". **Foster children who live with you may count as members of your household and should be listed on your application. If you are applying for both foster and non-foster children, go to step 3.**
- D) **Are any children homeless, migrant or runaway?** If you believe any child listed in this section may meet this description, mark the "Homeless, Migrant, Runaway" box next to the child's name and **complete all steps of the application.**
- E) **Share children's racial and ethnic identities (optional).** Next to each child's name, we ask you to share information about your children's race and ethnicity. This field is optional and does not affect your children's eligibility for free or reduced price school meals.

STEP 2: DO ANY HOUSEHOLD MEMBERS CURRENTLY PARTICIPATE IN the Supplemental Nutrition Assistance Program (SNAP), Family Investment Program (FIP) OR FDIPIR?

If anyone in your household (including you) currently participates in one or more of the assistance programs listed below, your children are eligible for free school meals:
The Supplemental Nutrition Assistance Program (SNAP-formerly Food Assistance in Iowa)
The Family Investment Program (FIP)
The Food Distribution Program on Indian Reservations (FDPIR)

- If 'NO', go to **STEP 3.** (Leave the rest of **STEP 2** blank)

- If 'YES,' provide a case number for **SNAP, FIP, or FDIPIR.** You only need to write **one** case number. Case numbers are located on your Notice of Decision. **Go to STEP 4.**

STEP 3: REPORT INCOME FOR ALL HOUSEHOLD MEMBERS

Report all amounts in GROSS INCOME ONLY. Report all income in whole dollars. Do not include cents. Gross income is the total income received before taxes.

Many people think of income as the amount they "take home" and not the total, "gross" amount. Make sure that the income you report on this application has NOT been reduced to pay for taxes, insurance premiums or any other amounts taken from your pay.

Write a "0" in any fields where there is no income to report. Any income fields left empty or blank will also be counted as a zero. If you write "0" or leave any fields blank, you are certifying (promising) that there is no income to report. If local officials have known or available information that your household income was reported incorrectly, your application will be investigated.

- A) **Report total household size.** Enter the total number of household members in the field "Total Household Members (Children and Adults)." This number **MUST** be equal to the number of household members listed in STEP 1 and STEP 3. If there are any members of your household that you have not listed on the application, go back and add them. It is very important to list all household members, as the size of your household affects your eligibility for free and reduced price meals.
- B) **Provide the last four digits of your Social Security Number.** An adult household member must enter the last four digits of their Social Security Number in the space provided.
- C) **You are eligible to apply for benefits even if you do not have a Social Security Number.** If no adult household members have a Social Security Number, leave this space blank and mark the box to the right labeled "Check if no SSN."

FOR EACH ADULT HOUSEHOLD MEMBER:

- D) **List all adult household member's name.** Print the name of each household member in the boxes marked "Names of Adult Household Members (First and Last)." **Do not list any household members you listed in STEP 1.**

Who should I list here?

When filling out this section, please include **all** adult members in your household who are:
Living with you and share income and expenses, **even if not related and even if they do not receive income of their own.**

Do not include:

People who live with you but are not supported by your household's income AND do not contribute income to your household.
Children and students already listed in Step 1.

Report earnings from work. Refer to the chart below titled "Sources of Income for Adults" and report all income from work in the "Earnings from Work" field on the application. This is usually the money received from working at jobs. If you are self-employed or farm owner, you will report your net income. If you need assistance with this, ask your children's school for the Supplemental Worksheet which has self-employment calculations.

What if I am self-employed?

If you are self-employed, report income from work as a **net** amount. This is calculated by subtracting the total operating expenses of your business from its gross receipts and revenue. Ask your school for a Supplemental Worksheet to assist you in determining your monthly gross annual income before deductions.

Report income from public assistance/child support/alimony. Refer to the chart below titled "Sources of Income for Adults" and report all income that applies in the "Public Assistance/Child Support/Alimony" field on

the application. **Do not report the value of any cash value public assistance benefits NOT listed on the chart.** If income is received from child support or alimony, only report court-ordered payments. Informal but regular payments should be reported as "other" income in the next part.

Report income from pensions/retirement/all other income. Refer to Table 2 below titled "Sources of Income for Adults" and report all income that applies in the "Pensions/Retirement/All Other Income" field on the application.

Table 1. Sources of Income for Adults

Earnings from Work	Public Assistance/Alimony/Child Support	Pensions/Retirement/All Other Income
<ul style="list-style-type: none"> • Salary, wages, cash bonuses • Net income from self-employment (farm or business) 	<ul style="list-style-type: none"> • Unemployment benefits • Worker's compensation • Supplemental Security Income (SSI) • Cash assistance from State or local government • Alimony payments • Child support payments • Veteran's benefits • Strike benefits 	<ul style="list-style-type: none"> • Social Security (including railroad retirement and black lung benefits) • Private Pensions or disability benefits • Regular Income from trusts or estates • Annuities • Investment Income • Earned interest • Rental income • Regular cash payments from outside household
<p>If you are in the U.S. Military:</p> <ul style="list-style-type: none"> • Basic pay and cash bonuses (do NOT include combat pay, FSSA or privatized housing allowances) <p>Allowances for off-base housing, food and clothing</p>		

- E) **Report all income earned or received by children.** Refer to the table below titled "Sources of Income for Children" and report the combined **gross income** for ALL children listed in Step 1 in your household in the box marked "Child Income." Only count foster children's income if you are applying for them with the rest of your household (income from a part-time job or from any funds provided to the child for the child's personal use). It is optional for the household to list foster children living with them as part of the household on an application for non-foster children.

What is Child Income?

Child income is money received from outside your household that is paid **directly** to your children. Many households do not have any child income. Use the chart below to determine if your household has child income to report.

Table 2. Sources of Income for Children

Sources of Child Income	Example(s)
<ul style="list-style-type: none"> • Earnings from work 	<ul style="list-style-type: none"> • A child has a regular full or part-time job where they earn a salary or wages. (Infrequent earnings, such as income from occasional babysitting or lawn mowing, are not counted as income.)
<ul style="list-style-type: none"> • Social Security <ul style="list-style-type: none"> ◦ Disability Payments ◦ Survivor's Benefits 	<ul style="list-style-type: none"> • A child is blind or disabled and receives Social Security benefits. • A parent is disabled, retired, or deceased, and their child receives social security benefits.
<ul style="list-style-type: none"> • Income from person <i>outside</i> the household 	<ul style="list-style-type: none"> • A friend or extended family member <i>regularly</i> gives a child spending money.
<ul style="list-style-type: none"> • Income from any other source 	<ul style="list-style-type: none"> • A child receives regular income from a private pension fund, annuity, or trust.

STEP 4: CONTACT INFORMATION AND ADULT SIGNATURE

All applications must be signed by an adult member of the household. By signing the application, that household member is promising that all information has been truthfully and completely reported. **Before**

completing this section, please also make sure you have read the **privacy and civil rights statements** on the back of the application.

- A) **Provide your contact information.** Write your current address in the fields provided if this information is available. **If you have no permanent address, this does not make your children ineligible for free or reduced price school meals.** Sharing a phone number, email address, or both is optional, but helps us reach you quickly if we need to contact you.
- B) **Print and sign your name and write today's date.** Print the name of the adult signing the application and sign in the box labeled "Signature of adult completing the form."
- C) **Mail or return completed form to:** Laura Thies, IFA High School, 1903 North Taylor, Iowa Falls, IA 50126 (641)648-6440 or Kari McCracken, Alden Elementary, P.O. Box 48, Alden, Iowa 50006 (515) 859-3393. **Please do not mail completed form to the Department of Agriculture as this will delay processing.**
- D) **Decline having your information released to Hawki.** If you do not want your household information shared with Hawki, print, sign and date in the box provided.
- E) **Obtaining translated applications.** If you need a translated application with instructions, they can be found in 49 languages at: <https://www.fns.usda.gov/school-meals/translated-applications>.

USDA Nondiscrimination Statement:

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. **mail:**
U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or
2. **fax:**
(833) 256-1665 or (202) 690-7442; or
3. **email:**
program.intake@usda.gov

This institution is an equal opportunity provider.

Iowa Non-Discrimination Statement: "It is the policy of this CNP provider not to discriminate on the basis of race, creed, color, sex, sexual orientation, gender identity, national origin, disability, age, or religion in its programs, activities, or employment practices as required by the Iowa Code section 216.6, 216.7, and 216.9. If you have questions or grievances related to compliance with this policy by this CNP Provider, please contact the Iowa Civil Rights Commission, Grimes State Office building, 400 E. 14th St. Des Moines, IA 50319-1004; phone number 515- 281-4121, 800-457-4416; website: <https://icrc.iowa.gov/>"

PARENT/GUARDIAN INFORMATION LETTER FOR FREE AND REDUCED PRICE SCHOOL MEAL APPLICATION

Frequently Asked Questions About Free and Reduced Price School Meals

Dear Parent/Guardian:

Children need healthy meals to learn. The Iowa Falls and Alden Community School Districts offers healthy meals every school day. Breakfast cost for Iowa Falls is [\$2.00] and Alden is [\$1.90;] lunch costs for Iowa Falls KPrep-5 is \$3.15, K-6 at Alden is \$3.15 and for Iowa Falls 6-12 is \$3.25. Your children may qualify for free meals/milk or for reduced price meals. Reduced price is [30¢] for breakfast and [40¢] for lunch. Return or mail the completed application to: Laura Thies, IFA High School, 1903 North Taylor, Iowa Falls, IA 50126, lfthies@ifacadets.net (641)648-6440 or Kari McCracken, Alden Elementary, P.O. Box 48, Alden, Iowa 50006, kmccracken@ifacadets.net (515) 859-3393.

Below are some common questions and answers to help you with the application process.

1. WHO CAN GET FREE OR REDUCED PRICE MEALS?

- All children in households receiving benefits from the Supplemental Nutrition Assistance Program (SNAP), the Family Investment Program (FIP) or a few specific Medicaid programs are eligible for free or reduced price meals.
- Foster children that are under the legal responsibility of a foster care agency or court are eligible for free meals.
- Children participating in their school's Head Start program are eligible for free meals.
- Children who meet the definition of homeless, runaway, or migrant are eligible for free meals.
- Children may receive free or reduced price meals if your household's income is at or below the limits on the Federal Income Eligibility Guidelines below and submit an application for free and reduced price meals/milk.

FEDERAL INCOME ELIGIBILITY GUIDELINES for SCHOOL YEAR 2024-2025

Household Size	Yearly	Monthly	Twice per Month	Every Two Weeks	Weekly
1	27,861	2,322	1,161	1,072	536
2	37,814	3,152	1,576	1,455	728
3	47,767	3,981	1,991	1,838	919
4	57,720	4,810	2,405	2,220	1,110
5	67,673	5,640	2,820	2,603	1,302
6	77,626	6,469	3,235	2,986	1,493
7	87,579	7,299	3,650	3,369	1,685
8	97,532	8,128	4,064	3,752	1,876
Each additional family member:	9,953	830	415	383	192

2. SHOULD I FILL OUT AN APPLICATION IF I RECEIVED A LETTER THIS SCHOOL YEAR SAYING MY CHILDREN ARE ALREADY APPROVED FOR FREE OR REDUCED PRICE MEALS? No, but please read the letter carefully and follow the instructions. If any children in your household were missing from your notification, contact: Laura Thies, IFA High School, 1903 North Taylor, Iowa Falls, IA 50126, lthies@ifacadets.net (641)648-6440 or Kari McCracken, Alden Elementary, P.O. Box 48, Alden, Iowa 50006, kmccracken@ifacadets.net (515) 859-3393 immediately as eligibility for free or reduced price meals is extended to all school age children in a household. If you did not receive a letter from the school, but received a Free Lunch Notice from the Iowa Department of Health and Human Services (Iowa HHS), submit this letter to your children's school. You may add any students living in your household who are not listed on the letter. Also, if someone in your household receives SNAP or FIP benefits and you did not receive either of these letters, you may complete an application listing the case number as this will qualify all school age children in your household for free meals. If you were informed that your children will get reduced price meals, see the income guidelines above and if you feel you would qualify for free meal benefits, complete an application for free and reduced price meals.

3. WHAT IF WE HAVE FOSTER CHILDREN? Households with foster and non-foster children may choose to include the foster child as a household member, as this may help other children in the household qualify for benefits. If the foster family is not eligible for free or reduced price meal benefits, that does not prevent a foster child from receiving free meal benefits.

4. HOW DO I KNOW IF MY CHILDREN QUALIFY AS HOMELESS, MIGRANT OR RUNAWAY? Do the members of your household lack a permanent address? Are you staying together in a shelter, hotel, or other temporary housing arrangement? Does your family relocate on a seasonal basis? Are any children living with you who have chosen to leave their prior family or household? If you believe children in your household meet these descriptions and haven't been told your children will get free meals, please contact: Laura Thies, IFA High School, 1903 North Taylor, Iowa Falls, IA 50126, lthies@ifacadets.net (641)648-6440 or Kari McCracken, Alden Elementary, P.O. Box 48, Alden, Iowa 50006, kmccracken@ifacadets.net (515) 859-3393.

5. DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD? No, complete the applications for free and reduced price school meals for all the students in your household. We cannot approve an application unless complete eligibility information is submitted, so be sure to complete all required information.

6. MY CHILD'S APPLICATION WAS APPROVED LAST YEAR. DO I NEED TO FILL OUT A NEW ONE? Yes, your child's application is only good for that school year and for the first few days of this school year, through October 7, 2024. You must complete a new application unless the school told you that your child is eligible for the new school year. When the carryover period ends, unless you are notified that your children will receive free meals or you submit an application that is approved, the children must pay full price for school meals. The school is not required to send a reminder or a notice of expired eligibility.

7. I GET WIC. CAN MY CHILDREN GET FREE MEALS? Children in households participating in WIC may be eligible for free or reduced price meals. Please complete and send in an application.

8. MAY I APPLY IF SOMEONE IN MY HOUSEHOLD IS NOT A U.S. CITIZEN? Yes, you, your children or other household members do not have to be U.S. citizens to apply for free or reduced price meals.

9. WILL THE INFORMATION I GIVE BE CHECKED? Yes, we may also ask you to send written proof of the household income you report. You are not required to provide proof with your application.

10. IF I DON'T QUALIFY NOW, MAY I APPLY LATER? Yes, you may apply at any time during the school year. For example, children with a parent or guardian who becomes unemployed may become eligible for free or reduced price meals if the household income drops below the income

limit, if your household size goes up, or if you start getting SNAP, FIP or other benefits.

11. WHAT IF I DISAGREE WITH THE SCHOOL'S DECISION ABOUT MY APPLICATION? You should talk to your school officials. You also may ask for a hearing by calling or writing to: Dr. Tony Neumann, Superintendent, Iowa Falls Community School District, 710 North Street, Iowa Falls, Iowa 50126, (641) 648-6400, tneumann@ifacadets.net; Dr. Tony Neumann, Superintendent, Alden Community School District, P.O. Box 48, Alden, Iowa 50006, (515) 859-3393, tneumann@ifacadets.net.

12. WHAT IF MY INCOME IS NOT ALWAYS THE SAME? List the amount that you normally receive. For example, if you normally make \$1000 each month, but you missed some work last month and only made \$900, put down that you made \$1000 per month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your hours or wages reduced, use your current income.

13. WHAT IF SOME HOUSEHOLD MEMBERS HAVE NO INCOME TO REPORT? Household members may not receive the types of income we ask you to report on the application, or may not receive income at all. Whenever this happens, please write a 0 in the field. However, if any income fields are left empty or blank, those will also be counted as zeroes. Please be careful when leaving income fields blank, as we will assume you meant to do so.

14. WE ARE IN THE MILITARY. DO WE REPORT OUR INCOME DIFFERENTLY? Your basic pay and cash bonuses must be reported as income. If you get any cash value allowances for off-base housing, food or clothing, or receive Family Subsistence Supplemental Allowance payments, it must also be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income. Any additional combat pay resulting from deployment is also excluded from income.

15. DO I NEED TO PROVIDE MY SOCIAL SECURITY NUMBER? Only the last four digits of the Social Security Number of the household's primary wage earner or another adult household member (or an indication of "none") is needed.

16. WHAT IF THERE ISN'T ENOUGH SPACE ON THE APPLICATION FOR MY FAMILY? List any additional household members on a Supplemental Worksheet and attach it to your application. Contact Laura Thies, IFA High School, 1903 North Taylor, Iowa Falls, IA 50126, lthies@ifacadets.net (641)648-6440 or Kari McCracken, Alden Elementary, P.O. Box 48, Alden, Iowa 50006, kmccracken@ifacadets.net (515) 859-3393 to receive a Supplemental Worksheet.

17. WHO CAN GET FREE MILK? If your school participates in the Special Milk Program for half day kindergarteners, your kindergarten child may be eligible for free milk. Children who buy extra milk with a meal or if they eat breakfast or lunch and have an afternoon milk break, are not eligible to receive free milk.

18. MY FAMILY NEEDS MORE HELP. ARE THERE OTHER PROGRAMS WE MIGHT APPLY FOR? To find out how to apply for SNAP or other assistance benefits, contact your local assistance office or call 1-877-347-5678. Your children may be eligible for Hawki (children's health insurance) or a waiver of school fees. Read the information on the back of the Application for Hawki information. A school waiver form is available from your school.

19. CAN CHILDREN WITH DISABILITIES GET FOOD SUBSTITUTIONS? If a child has a disability, as determined by a licensed medical professional, and the disability prevents the child from eating the regular school meal, the school will make substitutions prescribed by the licensed medical professional. If a substitution is needed, there will be no extra charge for the meal. Please note, however, that the school is not required to make a substitution for a food allergy, unless it meets the definition of disability. Please call the school for further information.

20. DO I NEED TO REPORT MY RACE AND ETHNICITY? It is optional to complete the racial/ethnic portion of the application.

21. Translated applications are available at: <http://www.fns.usda.gov/school-meals/translated-applications>.

22. If you have other questions or need help, call Laura Thies, IFA High School, 1903 North Taylor, Iowa Falls, IA 50126, lthies@ifacadets.net (641)648-6440 or Kari McCracken, Alden Elementary, P.O. Box 48, Alden, Iowa 50006, kmccracken@ifacadets.net (515) 859-3393.

Sincerely, Dr. Tony Neumann

USDA NONDISCRIMINATION STATEMENT:

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil

