



Downtown Development Authority of Bainbridge
Agenda
January 20, 2022 | 8:00 a.m.

MISSION: To stimulate revitalization of Downtown Bainbridge by: supporting creative economic development endeavors; enhancing its historic appeal and creativity; endorsing its pride and promise; and embracing its diverse economy.

- I. Call to Order
- II. Welcome
- III. Minutes/Financials
 - A. Façade Grant
- IV. Monthly Report
- V. 2022 Work Plan (Transformation Strategies)

COMMITTEE REPORTS

Organization:

- Code Enforcement: Maintenance by Neglect
- Historic Plaques
- Winecoff Memorial signage
- Market Post Office bldg. (102 S West St)

Promotion:

- 2022 Downtown Events

Economic Development:

- City/DDA Projects
 - Troupe/Broad Street parking lot
- Private Project Updates

Design: (Historic Preservation Commission):

- Mural-Downtown Station
- Traffic Signal Boxes

NEW BUSINESS:

Façade Grant Applications

- 225 E Water St (awning)





**Downtown Development Authority Meeting Minutes
November 18, 2021**

A meeting of the Downtown Development Authority was called to order by Chairman Darrell Cox.

PRESENT: Darrell Cox, Tom Conger, Melinda Taylor, Stacey Smith, Doug Young, Shae Brouillet, and staff
Amanda Glover

ZOOM/CALL IN: N/A

ABSENT: Sterling Widner

MINUTES AND FINANCIAL: Tom Conger made a motion, seconded by Melinda Taylor, and unanimously carried to approve the minutes from the October 21, 2021 meeting. Melinda Taylor made a motion, seconded by Tom Conger, and unanimously carried to approve the financials.

MONTHLY REPORT: Glover reported 1 business opened which created 2 new jobs during the month of October; two public improvement projects completed for investment of \$525,000; and three properties sold which totaled \$285,000.

COMMITTEE REPORTS

Organization: Work continues to improve among the property owners that received code violation letters.

Promotion: Downtown Bainbridge was featured in *South Georgia Magazine*. The next couple of months are busy with holiday activities.

Economic Development: No Report

Design: The Lynn Pecan building facing Calhoun Street is set for demolition.

NEW BUSINESS

Façade Grant Applications:

1. 214 E Water Street (Chip Hall): tabled due to lack of supporting documentation.
2. 327 E Water Street: Chip Hall requests \$2500 to replace windows. Proposed windows are double hung, simulated divided light.
3. 300 E Broughton St: Hunter Bulger requests \$2000 to install black metal awnings, replace all windows and doors using dark bronze metal frames and double pane glass.
4. 200 W Broughton St: Adrienne Harrison requests \$305 to replace awning canvas at Old Library building.

5. 112 Clark St: Eian Dodd requests to install black awning, and paint exterior. Grant request \$1472.
6. 114 Clark St: Eian Dodd requests to install black awning, and paint exterior. Grant request \$1960.

Melinda Taylor made a motion, seconded by Tom Conger and unanimously carried to approve all grant requests with the exception of Item #1, which was tabled due to lack of supporting documentation.

With there being no further discussion the meeting was adjourned.

MISSION: To stimulate revitalization of Downtown Bainbridge by: supporting creative economic development endeavors; enhancing its historic appeal and creativity; endorsing its pride and promise; and embracing its diverse economy.

CITY OF BAINBRIDGE
BALANCE SHEET

AS OF: DECEMBER 31ST, 2021

110-DOWNTOWN DEVELOPMENT

ACCOUNT # ACCOUNT DESCRIPTION BALANCE

ASSETS

110-0000-11.1110	CASH - GENERAL OPERATING	23,443.94
110-0000-11.1111	MONEY MARKET - PORT CITY	0.00
110-0000-11.1112	MONEY MARKET-FIRST NATIONAL	0.00
110-0000-11.1302	301 WATER STREET	0.00
110-0000-11.1303	CD - 1ST NAT'L	0.00
110-0000-11.1313	CD - 1ST STATE-1361500107	0.00
110-0000-11.1315	CD - PORT CITY- 23003357	0.00
110-0000-11.1316	CD - 1ST NAT'L-27553	0.00
110-0000-11.1317	127/131 WATER ST	0.00
110-0000-11.1318	CD-FAMILY 1020400606	0.00
110-0000-11.1319	CD - PORT CITY - 23003763	0.00
110-0000-11.1320	CD - PORT CITY - 23003767	0.00
110-0000-11.1321	207 WATER ST	0.00
110-0000-11.1322	102 BROAD/227 BROUGHTON ST	7,470.24
110-0000-11.1323	220 BROAD STREET (HOOK & LADDE	179,022.67
110-0000-11.1324	110 BROAD STREET	0.00
110-0000-11.1325	BROAD/TROUP ST PARKING LOTS	49,811.07
110-0000-11.1326	HART ROLLINS PARKING LOT	40,000.00
110-0000-11.1327	102 BROAD ST-BUILDING	301,523.00
110-0000-11.1328	125 CALHOUN ST	303,487.95
110-0000-11.1329	201 S WEST ST (SCHOOL BD)	115,763.76
110-0000-11.3203	DUE TO/FROM WATER & SEWER	0.00
110-0000-11.3222	DUE (T)/E GENERAL FUND	(320.00)
110-0000-11.3233	DUE TO/FROM SPOST # 6	0.00
110-0000-11.7600	CONSTRUCTION IN PROGRESS	0.00
	TOTAL ASSETS	1,020,202.63

1,020,202.63
=====

LIABILITIES

110-0000-12.1100	ACCOUNTS PAYABLE	0.00
110-0000-12.1101	ACCOUNTS PAYABLE	5,571.77
110-0000-12.2700	NOTES PAYABLE - CURRENT	66,861.24
110-0000-12.5300	NOTES PAY NON-CURRENT	533,275.08
	TOTAL LIABILITIES	605,708.09

EQUITY

110-0000-13.4201		0.00
110-0000-13.4220	F/B UNRES-UNDESIGNATED	399,621.19
	TOTAL BEGINNING EQUITY	399,621.19
	TOTAL REVENUES	33,796.85
	TOTAL EXPENDITURES	18,923.50
	REVENUE OVER/(UNDER) EXPENDITURES	14,873.35

TOTAL EQUITY & REV. OVER/(UNDER) EXP. 414,494.54

TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP. 1,020,202.63
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CITY OF BAINBRIDGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2021

110-DOWNTOWN DEVELOPMENT

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	VARIANCE (UN) FAVORABLE	% YTD BUDGET
INTERGOVERNMENTAL REVENU	0	0.00	0.00	0.00	0.00	0.00
STATE GOVERNMENT GRANTS	0	0.00	0.00	0.00	0.00	0.00
110-0000-33.4110 LOAN PROCEEDS	0	0.00	0.00	0.00	0.00	0.00
TOTAL STATE GOVERNMENT GRANTS	0	0.00	0.00	0.00	0.00	0.00
TOTAL INTERGOVERNMENTAL REVENU	0	0.00	0.00	0.00	0.00	0.00
INVESTMENT INCOME						
INTEREST REVENUE						
110-0000-36.1000 INTEREST REVENUES	0	1.91	(215.76)	0.00	(215.76)	0.00
TOTAL INTEREST REVENUE	0	1.91	(215.76)	0.00	(215.76)	0.00
REALIZED GAIN/LOSS-INVST						
110-0000-36.2000 PROCEEDS FM CLOSING	0	0.00	0.00	0.00	0.00	0.00
TOTAL REALIZED GAIN/LOSS-INVST	0	0.00	0.00	0.00	0.00	0.00
TOTAL INVESTMENT INCOME	0	1.91	(215.76)	0.00	(215.76)	0.00
CONTRIB. & DONATIONS PRIV						
CONTRIB. & DONAT.-PRIVATE						
110-0000-37.1000 PROPERTY CONTRIBUTED	0	0.00	0.00	0.00	0.00	0.00
110-0000-37.1004 COMMUNITY CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIB. & DONAT.-PRIVATE	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIB. & DONATIONS PRIV	0	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS REVENUE						
RENTS & ROYALTIES						
110-0000-38.1002 RENTAL OF PROPERTY	0	350.00	300.00	0.00	300.00	0.00
TOTAL RENTS & ROYALTIES	0	350.00	300.00	0.00	300.00	0.00
OTHER						
110-0000-38.9000 ORNAMENT SALES	0	1,057.00	1,504.27	0.00	1,504.27	0.00
110-0000-38.9001 MISC REVENUE	0	321.44	458.35	0.00	458.35	0.00
110-0000-38.9002 LIVING HISTORY	0	0.00	0.00	0.00	0.00	0.00
110-0000-38.9999 PRIOR YEAR EXCESS REV	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER	0	1,378.44	1,962.62	0.00	1,962.62	0.00

CITY OF BAINBRIDGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2021

110-DOWNTOWN DEVELOPMENT

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	VARIANCE (UN) FAVORABLE	% YTD BUDGET
TOTAL MISCELLANEOUS REVENUE	0	1,728.44	2,262.62	0.00	2,262.62	0.00
OTHER FINANCING SOURCES						
=====						
INTERFUND TRANSFERS						
110-0000-39.1100 OPERATING TRANSFERS IN	0	0.00	0.00	0.00	0.00	0.00
110-0000-39.1109 TRANSFERS IN	127,000	10,583.33	31,749.99	0.00	(95,250.01)	25.00
TOTAL INTERFUND TRANSFERS	127,000	10,583.33	31,749.99	0.00	(95,250.01)	25.00
TOTAL OTHER FINANCING SOURCES	127,000	10,583.33	31,749.99	0.00	(95,250.01)	25.00
TOTAL REVENUE	127,000	12,313.68	33,796.85	0.00	(93,203.15)	26.61

CITY OF BAINBRIDGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2021

110-DOWNTOWN DEVELOPMENT

% OF YEAR COMPLETED: 25.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	VARIANCE (UN) FAVORABLE	% YTD BUDGET
NON-DEPARTMENTAL						
=====						
PERSONAL SERVICES						
SALARIES & WAGES						
110-0000-51.1100 REGULAR EMPLOYEES	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & WAGES	0	0.00	0.00	0.00	0.00	0.00
EMPLOYEE BENEFITS						
110-0000-51.2200 SOCIAL SEC (FICA) CNTR	0	0.00	0.00	0.00	0.00	0.00
110-0000-51.2201 EMPLOYER INS CONTRIBUTE	0	0.00	0.00	0.00	0.00	0.00
110-0000-51.2202 EMPLOYER RETIRE CONTRI	0	0.00	0.00	0.00	0.00	0.00
110-0000-51.2205 CLAIMS PD FOR EMPLOYEE	0	0.00	0.00	0.00	0.00	0.00
TOTAL EMPLOYEE BENEFITS	0	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
PURCHASED/CONTRACT SERV.						
PURCH. PROF.&TECH. SERV.						
110-0000-52.1200 PROF SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL PURCH. PROF.&TECH. SERV.	0	0.00	0.00	0.00	0.00	0.00
PURCHASED PROPERTY SERV.						
110-0000-52.2210 MAINTENANCE & REPAIRS	0	0.00	0.00	0.00	0.00	0.00
110-0000-52.2215 OUTSOURCED (NON-SHOP)	0	0.00	0.00	0.00	0.00	0.00
110-0000-52.2310 RENT OF OFFICES	3,840	320.00	960.00	0.00	2,880.00	25.00
TOTAL PURCHASED PROPERTY SERV.	3,840	320.00	960.00	0.00	2,880.00	25.00
OTHER PURCHASED SERVICES						
110-0000-52.3101 INSURANCE	0	0.00	0.00	0.00	0.00	0.00
110-0000-52.3200 TELEPHONE	0	0.00	0.00	0.00	0.00	0.00
110-0000-52.3202 POSTAGE	0	0.00	0.00	0.00	0.00	0.00
110-0000-52.3300 ADVERTISING-PUB NOTICE	0	0.00	0.00	0.00	0.00	0.00
110-0000-52.3301 PROMOTIONAL ITEMS	100	0.00	0.00	0.00	100.00	0.00
110-0000-52.3500 TRAVEL	0	0.00	0.00	0.00	0.00	0.00
110-0000-52.3600 DUES & FEES	0	0.00	0.00	0.00	0.00	0.00
110-0000-52.3851 MAINT & SERVICE CONTRA	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER PURCHASED SERVICES	100	0.00	0.00	0.00	100.00	0.00
TOTAL PURCHASED/CONTRACT SERV.	3,940	320.00	960.00	0.00	2,980.00	24.37

CITY OF BAINBRIDGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2021

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	VARIANCE (UN) FAVORABLE	% YTD BUDGET
110-DOWNTOWN DEVELOPMENT						25.00
NON-FUNCTION						
NON-DEPARTMENTAL						
EXPENDITURES						
<u>SUPPLIES</u>						
SUPPLIES						
110-0000-53.1101 PRINTING & SUPPLIES	0	0.00	0.00	0.00	0.00	0.00
110-0000-53.1210 ENERGY-WATER/SEWERAGE	180	0.00	0.00	0.00	180.00	0.00
110-0000-53.1230 ENERGY-ELECTRICITY	600	0.00	108.19	0.00	491.81	18.03
110-0000-53.1701 SUPPLIES OTHER THAN OF	1,800	0.00	1,140.00	0.00	660.00	63.33
TOTAL SUPPLIES	2,580	0.00	1,248.19	0.00	1,331.81	48.38
TOTAL SUPPLIES	2,580	0.00	1,248.19	0.00	1,331.81	48.38
<u>CAPITAL OUTLAY</u>						
PROPERTY						
110-0000-54.1306 PURCHASE/RENOVATE BUIL	0	0.00	0.00	0.00	0.00	0.00
TOTAL PROPERTY	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
<u>OTHER COSTS</u>						
PAYMENTS TO OTH AGENCIES						
110-0000-57.2010 FACADE GRANTS	20,000	0.00	0.00	0.00	20,000.00	0.00
TOTAL PAYMENTS TO OTH AGENCIES	20,000	0.00	0.00	0.00	20,000.00	0.00
PAYMENTS TO OTHERS						
110-0000-57.3002 COMMUNITY ACTIVITIES	0	0.00	0.00	0.00	0.00	0.00
TOTAL PAYMENTS TO OTHERS	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER COSTS	20,000	0.00	0.00	0.00	20,000.00	0.00
<u>DEBT SERVICE</u>						
PRINCIPAL						
110-0000-58.1300 PRINCIPAL PAYMENTS	65,556	4,324.56	13,209.67	0.00	52,346.33	20.15
TOTAL PRINCIPAL	65,556	4,324.56	13,209.67	0.00	52,346.33	20.15
INTEREST						
110-0000-58.2300 INTEREST EXPENSE	1,308	1,247.21	3,505.64	0.00	2,197.64)	268.02
TOTAL INTEREST	1,308	1,247.21	3,505.64	0.00	2,197.64)	268.02
TOTAL DEBT SERVICE	66,864	5,571.77	16,715.31	0.00	50,148.69	25.00
TOTAL NON-DEPARTMENTAL	93,384	5,891.77	18,923.50	0.00	74,460.50	20.26

CITY OF BAINBRIDGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: DECEMBER 31ST, 2021

110-DOWNTOWN DEVELOPMENT
 NON-FUNCTION
 NON-DEPARTMENTAL

% OF YEAR COMPLETED: 25.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	VARIANCE (UN) FAVORABLE	% YTD BUDGET
TOTAL NON-FUNCTION	93,384	5,891.77	18,923.50	0.00	74,460.50	20.26
TOTAL EXPENDITURES	93,384	5,891.77	18,923.50	0.00	74,460.50	20.26
REVENUE OVER/ (UNDER) EXPENDITURES	33,616	6,421.91	14,873.35	0.00	18,742.65	44.24

*** END OF REPORT ***

110-DOWNTOWN DEVELOPMENT

ACCOUNT # ACCOUNT DESCRIPTION BALANCE

ASSETS

110-0000-11.1110	CASH - GENERAL OPERATING	23,153.50
110-0000-11.1111	MONEY MARKET - PORT CITY	0.00
110-0000-11.1112	MONEY MARKET-FIRST NATIONAL	0.00
110-0000-11.1302	301 WATER STREET	0.00
110-0000-11.1303	CD - 1ST NAT'L -	0.00
110-0000-11.1313	CD - 1ST STATE-1361500107	0.00
110-0000-11.1315	CD - PORT CITY- 23003357	0.00
110-0000-11.1316	CD - 1ST NAT'L-27553	0.00
110-0000-11.1317	127/131 WATER ST	0.00
110-0000-11.1318	CD-FAMILY 1020400606	0.00
110-0000-11.1319	CD - PORT CITY - 23003763	0.00
110-0000-11.1320	CD - PORT CITY - 23003767	0.00
110-0000-11.1321	207 WATER ST	0.00
110-0000-11.1322	102 BROAD/227 BROUGHTON ST	7,470.24
110-0000-11.1323	220 BROAD STREET (HOOK & LADDE	179,022.67
110-0000-11.1324	110 BROAD STREET	0.00
110-0000-11.1325	BROAD/TROUP ST PARKING LOTS	49,811.07
110-0000-11.1326	HART ROLLINS PARKING LOT	40,000.00
110-0000-11.1327	102 BROAD ST-BUILDING	301,523.00
110-0000-11.1328	125 CALHOUN ST	303,487.95
110-0000-11.1329	201 S WEST ST (SCHOOL BD)	115,763.76
110-0000-11.3203	DUE TO/FROM WATER & SEWER	0.00
110-0000-11.3222	DUE (T)/F GENERAL FUND	(320.00)
110-0000-11.3233	DUE TO/FROM SPLOST # 6	0.00
110-0000-11.7600	CONSTRUCTION IN PROGRESS	0.00
		<u>1,019,912.19</u>

TOTAL ASSETS 1,019,912.19

LIABILITIES

110-0000-12.1100	ACCOUNTS PAYABLE	0.00
110-0000-12.1101	ACCOUNTS PAYABLE	0.00
110-0000-12.2700	NOTES PAYABLE - CURRENT	66,861.24
110-0000-12.5300	NOTES PAY NON-CURRENT	533,275.08
	TOTAL LIABILITIES	<u>600,136.32</u>
	EQUITY	
110-0000-13.4201		0.00
110-0000-13.4220	F/B UNRES-UNDESIGNATED	399,621.19
	TOTAL BEGINNING EQUITY	<u>399,621.19</u>
	TOTAL REVENUES	44,330.18
	TOTAL EXPENDITURES	24,175.50
	REVENUE OVER/(UNDER) EXPENDITURES	<u>20,154.68</u>

TOTAL EQUITY & REV. OVER/(UNDER) EXP. 419,775.87

TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP. 1,019,912.19

CITY OF BAINBRIDGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2022

110-DOWNTOWN DEVELOPMENT

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	VARIANCE (UN) FAVORABLE	% YTD BUDGET
INTERGOVERNMENTAL REVENU	0	0.00	0.00	0.00	0.00	0.00
STATE GOVERNMENT GRANTS	0	0.00	0.00	0.00	0.00	0.00
110-0000-33.4110 LOAN PROCEEDS	0	0.00	0.00	0.00	0.00	0.00
TOTAL STATE GOVERNMENT GRANTS	0	0.00	0.00	0.00	0.00	0.00
TOTAL INTERGOVERNMENTAL REVENU	0	0.00	0.00	0.00	0.00	0.00
INVESTMENT INCOME						
INTEREST REVENUE						
110-0000-36.1000 INTEREST REVENUES	0	0.00	215.76	0.00	215.76	0.00
TOTAL INTEREST REVENUE	0	0.00	215.76	0.00	215.76	0.00
REALIZED GAIN/LOSS-INVST						
110-0000-36.2000 PROCEEDS FM CLOSING	0	0.00	0.00	0.00	0.00	0.00
TOTAL REALIZED GAIN/LOSS-INVST	0	0.00	0.00	0.00	0.00	0.00
TOTAL INVESTMENT INCOME	0	0.00	215.76	0.00	215.76	0.00
CONTRIB.& DONATIONS PRIV						
CONTRIB.& DONAT.-PRIVATE						
110-0000-37.1000 PROPERTY CONTRIBUTED	0	0.00	0.00	0.00	0.00	0.00
110-0000-37.1004 COMMUNITY CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIB.& DONAT.-PRIVATE	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIB.& DONATIONS PRIV	0	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS REVENUE						
RENTS & ROYALTIES						
110-0000-38.1002 RENTAL OF PROPERTY	0	50.00	250.00	0.00	250.00	0.00
TOTAL RENTS & ROYALTIES	0	50.00	250.00	0.00	250.00	0.00
OTHER						
110-0000-38.9000 ORNAMENT SALES	0	0.00	1,504.27	0.00	1,504.27	0.00
110-0000-38.9001 MISC REVENUE	0	0.00	458.35	0.00	458.35	0.00
110-0000-38.9002 LIVING HISTORY	0	0.00	0.00	0.00	0.00	0.00
110-0000-38.9999 PRIOR YEAR EXCESS REV	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER	0	0.00	1,962.62	0.00	1,962.62	0.00

CITY OF BAINBRIDGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2022

110-DOWNTOWN DEVELOPMENT

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	VARIANCE (UN) FAVORABLE	% YTD BUDGET
TOTAL MISCELLANEOUS REVENUE	0 (50.00)	2,212.62	0.00	2,212.62	0.00
OTHER FINANCING SOURCES						
=====						
INTERFUND TRANSFERS						
110-0000-39.1100 OPERATING TRANSFERS IN	0	0.00	0.00	0.00	0.00	0.00
110-0000-39.1109 TRANSFERS IN	127,000	10,583.33	42,333.32	0.00 (84,666.68)	33.33
TOTAL INTERFUND TRANSFERS	127,000	10,583.33	42,333.32	0.00 (84,666.68)	33.33
TOTAL OTHER FINANCING SOURCES	127,000	10,583.33	42,333.32	0.00 (84,666.68)	33.33
TOTAL REVENUE	127,000	10,533.33	44,330.18	0.00 (82,669.82)	34.91

CITY OF BAINBRIDGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2022

110-DOWNTOWN DEVELOPMENT

% OF YEAR COMPLETED: 33.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	VARIANCE (UN) FAVORABLE	% YTD BUDGET
NON-DEPARTMENTAL						
=====						
PERSONAL SERVICES						
SALARIES & WAGES						
110-0000-51.1100 REGULAR EMPLOYEES	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & WAGES	0	0.00	0.00	0.00	0.00	0.00
EMPLOYEE BENEFITS						
110-0000-51.2200 SOCIAL SEC (FICA) CNTR	0	0.00	0.00	0.00	0.00	0.00
110-0000-51.2201 EMPLOYER INS CONTRIBUTE	0	0.00	0.00	0.00	0.00	0.00
110-0000-51.2202 EMPLOYER RETIRE CONTRI	0	0.00	0.00	0.00	0.00	0.00
110-0000-51.2205 CLAIMS PD FOR EMPLOYEE	0	0.00	0.00	0.00	0.00	0.00
TOTAL EMPLOYEE BENEFITS	0	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONAL SERVICES						
	0	0.00	0.00	0.00	0.00	0.00
PURCHASED/CONTRACT SERV.						
PURCH. PROF.&TECH. SERV.						
110-0000-52.1200 PROF SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL PURCH. PROF.&TECH. SERV.	0	0.00	0.00	0.00	0.00	0.00
PURCHASED PROPERTY SERV.						
110-0000-52.2210 MAINTENANCE & REPAIRS	0	0.00	0.00	0.00	0.00	0.00
110-0000-52.2215 OUTSOURCED (NON-SHOP)	0	0.00	0.00	0.00	0.00	0.00
110-0000-52.2310 RENT OF OFFICES	3,840	320.00	1,280.00	0.00	2,560.00	33.33
TOTAL PURCHASED PROPERTY SERV.	3,840	320.00	1,280.00	0.00	2,560.00	33.33
OTHER PURCHASED SERVICES						
110-0000-52.3101 INSURANCE	0	0.00	0.00	0.00	0.00	0.00
110-0000-52.3200 TELEPHONE	0	0.00	0.00	0.00	0.00	0.00
110-0000-52.3202 POSTAGE	0	0.00	0.00	0.00	0.00	0.00
110-0000-52.3300 ADVERTISING-PUB NOTICE	0	0.00	0.00	0.00	0.00	0.00
110-0000-52.3301 PROMOTIONAL ITEMS	100	0.00	0.00	0.00	100.00	0.00
110-0000-52.3500 TRAVEL	0	0.00	0.00	0.00	0.00	0.00
110-0000-52.3600 DUES & FEES	0	0.00	0.00	0.00	0.00	0.00
110-0000-52.3851 MAINT & SERVICE CONTRA	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER PURCHASED SERVICES	100	0.00	0.00	0.00	100.00	0.00
TOTAL PURCHASED/CONTRACT SERV.						
	3,940	320.00	1,280.00	0.00	2,660.00	32.49

CITY OF BAINBRIDGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2022

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	VARIANCE (UN) FAVORABLE	% YTD BUDGET
110-DOWNTOWN DEVELOPMENT						
NON-FUNCTION						
NON-DEPARTMENTAL						
EXPENDITURES						
<u>SUPPLIES</u>						
<u>SUPPLIES</u>						
110-0000-53.1101 PRINTING & SUPPLIES	0	0.00	0.00	0.00	0.00	0.00
110-0000-53.1210 ENERGY-WATER/SEWERAGE	180	0.00	0.00	0.00	180.00	0.00
110-0000-53.1230 ENERGY-ELECTRICITY	600	0.00	108.19	0.00	491.81	18.03
110-0000-53.1701 SUPPLIES OTHER THAN OF	1,800	0.00	1,140.00	0.00	660.00	63.33
TOTAL SUPPLIES	2,580	0.00	1,248.19	0.00	1,331.81	48.38
TOTAL SUPPLIES	2,580	0.00	1,248.19	0.00	1,331.81	48.38
<u>CAPITAL OUTLAY</u>						
PROPERTY						
110-0000-54.1306 PURCHASE/RENOVATE BUIL	0	0.00	0.00	0.00	0.00	0.00
TOTAL PROPERTY	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
<u>OTHER COSTS</u>						
PAYMENTS TO OTH AGENCIES						
110-0000-57.2010 FACADE GRANTS	20,000	4,932.00	4,932.00	0.00	15,068.00	24.66
TOTAL PAYMENTS TO OTH AGENCIES	20,000	4,932.00	4,932.00	0.00	15,068.00	24.66
PAYMENTS TO OTHERS						
110-0000-57.3002 COMMUNITY ACTIVITIES	0	0.00	0.00	0.00	0.00	0.00
TOTAL PAYMENTS TO OTHERS	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER COSTS	20,000	4,932.00	4,932.00	0.00	15,068.00	24.66
<u>DEBT SERVICE</u>						
PRINCIPAL						
110-0000-58.1300 PRINCIPAL PAYMENTS	65,556	0.00	13,209.67	0.00	52,346.33	20.15
TOTAL PRINCIPAL	65,556	0.00	13,209.67	0.00	52,346.33	20.15
INTEREST						
110-0000-58.2300 INTEREST EXPENSE	1,308	0.00	3,505.64	0.00	(2,197.64)	268.02
TOTAL INTEREST	1,308	0.00	3,505.64	0.00	(2,197.64)	268.02
TOTAL DEBT SERVICE	66,864	0.00	16,715.31	0.00	50,148.69	25.00
TOTAL NON-DEPARTMENTAL	93,384	5,252.00	24,175.50	0.00	69,208.50	25.89

% OF YEAR COMPLETED: 33.33

CITY OF BAINBRIDGE
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2022

110-DOWNTOWN DEVELOPMENT
 NON-FUNCTION
 NON-DEPARTMENTAL

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	VARIANCE (UN) FAVORABLE	% YTD BUDGET
TOTAL NON-FUNCTION	93,384	5,252.00	24,175.50	0.00	69,208.50	25.89
TOTAL EXPENDITURES	93,384	5,252.00	24,175.50	0.00	69,208.50	25.89
REVENUE OVER/ (UNDER) EXPENDITURES	33,616	5,281.33	20,154.68	0.00	13,461.32	59.96

*** END OF REPORT ***

2021 Work Plan

Transformation Strategy 1: Beautification Initiatives & Design

Why? For improving the visual appeal of the residential and commercial historic district.

Goal 1	Goal 2	Goal 3	Goal 4
Wildly Important Goal			
Gateway from north side of downtown on West Street & Broad Street (in process)			
Repeat Annual Responsibilities			
<p> Facade Grant: not to exceed \$20,000/year Munchkin Masquerade: costume parade for children, trick-or-treating on Halloween Holiday Open House: Holiday shopping Saturday before Thanksgiving Yuletide Jubilee: lighting of the community Christmas tree, shopping, caroling, Santa's Workshop activities on 1st Thursday in December Downtown Block Party: live music, food from local restaurants in Willis Park or at the Hook & Ladder multiple times throughout the year Second Saturday: Sip, Shop, and Stroll every Second Saturday with extended shopping hours Merchant Meetings: First Wednesday each month Newsletter: monthly publication released on the first of every month Social Media Marketing: update weekly with relevant and engaging post Living History Tour: experience the folklore from some of Bainbridge's most famous former residents at Oak City Cemetery each Fall & Spring. Downtown Sidewalk Sale: occurs each March Christmas Parade: second Thursday in December </p>			

Transformation Strategy: Beautification Initiatives & Design

Goal 1: Gateway from north side of downtown on West Street & Broad Street **Define Success:**

Partners:

Task	Board Member		Staff Responsible	Due Date	Progress	Budget
	Responsible	Responsible				
1. West Street Median: discuss Chason Park connectivity with Christ Hobby	Darrell/Doug	Amanda			Complete	\$0
2. Identify & inventory property owners between North Broad and North West Street block from Jackson to Calhoun that are willing to sale property	Darrell/Doug	Amanda			In process	\$
3. Schedule CVIOG for brainstorming session with DDA: How to re-develop north side of downtown's gateway		Amanda/Danny Bivins			On-going	\$0
4. Conceptual renderings from CVIOG of proposed redevelopment					In process	\$0
5. Recruit investors/developers				On-going	On-going	\$0
6.						\$0
7.						\$0
8.						\$0
Total						\$2000

Transformation Strategy 2: Placemaking

Why? Creating a destination mindful of our story while looking towards the future and bringing people together.

Goal 1	Goal 2	Goal 3	Goal 4
Wildly Important Goal			
Hook & Ladder: programming activities + marketing space for rental use	Downtown Murals		
Repeat Annual Responsibilities			
<p>Facade Grant: not to exceed \$20,000/year</p> <p>Munchkin Masquerade: costume parade for children, trick-or-treating on Halloween</p> <p>Holiday Open House: Holiday shopping Saturday before Thanksgiving</p> <p>Yuletide Jubilee: lighting of the community Christmas tree, shopping, caroling, Santa's Workshop activities on 1st Thursday in December</p> <p>Downtown Block Party: live music, food from local restaurants in Willis Park or at the Hook & Ladder multiple times throughout the year</p> <p>Second Saturday: Sip, Shop, and Stroll every Second Saturday with extended shopping hours</p> <p>Merchant Meetings: First Wednesday each month</p> <p>Newsletter: monthly publication released on the first of every month</p> <p>Social Media Marketing: update weekly with relevant and engaging post</p> <p>Living History Tour: experience the folklore from some of Bainbridge's most famous former residents at Oak City Cemetery each Fall & Spring.</p> <p>Downtown Sidewalk Sale: occurs each March</p> <p>Christmas Parade: second Thursday in December</p>			

Transformation Strategy: Placemaking

Goal 1: Hook & Ladder: programming activities + marketing space for rental use

Define Success:

Partners:

Task	Board Member		Staff Responsible	Due Date	Progress	Budget
	Responsible	Responsible				
1. Programming: outdoor movies, public art, live music, event space, corn hole tournament, comedy night, farmers market					On-going	\$0
2. Market venue for rentable space on social media, website					On-going	\$0
3.						\$0
4.						\$0
5.						\$0
6.						\$0
7.						\$0
8.						\$0
					Total	\$0

Transformation Strategy: Placemaking

Goal 2: Downtown Murals

Define Success:

Partners: Property owners, artists

Task	Board Member Responsible	Staff Responsible	Due Date	Progress	Budget
1. Downtown Station identified as next location for a downtown mural					\$0
2. Brainstorm design ideas with DDA & local artists					\$0
3. Design artwork to wrap traffic signal boxes. Coordinate with Rich Graphics, LLC					\$0
4.					\$0
5.					\$0
6.					\$0
7.					\$0
8.					\$0
				Total	\$0

Transformation Strategy 3: Maintaining Authenticity

Why? For the preservation of downtown's built environment

Goal 1	Goal 2	Goal 3	Goal 4
Wildly Important Goal			
Install historic plaques to tell the story and history of Downtown Bainbridge	Create & install signage at the Winecoff Memorial in Willis Park	Market DDA properties	
Repeat Annual Responsibilities			
Façade Grant: not to exceed \$20,000/year			
Munchkin Masquerade: costume parade for children, trick-or-treating on Halloween			
Holiday Open House: Holiday shopping Saturday before Thanksgiving			
Yuletide Jubilee: lighting of the community Christmas tree, shopping, caroling, Santa's Workshop activities on 1 st Thursday in December			
Downtown Block Party: live music, food from local restaurants in Willis Park or at the Hook & Ladder multiple times throughout the year			
Second Saturday: Sip, Shop, and Stroll every Second Saturday with extended shopping hours			
Merchant Meetings: First Wednesday each month			
Newsletter: monthly publication released on the first of every month			
Social Media Marketing: update weekly with relevant and engaging post			
Living History Tour: experience the folklore from some of Bainbridge's most famous former residents at Oak City Cemetery each Fall & Spring.			
Downtown Sidewalk Sale: occurs each March			
Christmas Parade: second Thursday in December			

Transformation Strategy: Maintaining Authenticity

Goal 1:

Install historic plaques to tell the story and history of Downtown Bainbridge

Define Success:

Partners:

Task	Board Member		Staff Responsible	Due Date	Progress	Budget
	Responsible	Responsible				
1. Identify 5-6 downtown buildings to install plaque (Year 1)	DDA		Amanda			\$0
2. Once properties are identified, research history & write information for plaque			Amanda, Crystal & Randee			\$0
3. Work with Rich Graphics, LLC to design plaques			Amanda			\$0
4.						\$0
5.						\$0
6.						\$0
7.						\$0
8.						\$0
				Total		\$0

Transformation Strategy:

Goal 2: Create & install signage at the Winecoff Memorial in Willis Park

Define Success:

Partners:

Task	Board Member Responsible	Staff Responsible	Due Date	Progress	Budget
1. Research history & write brief description		Amanda			\$0
2. Coordinate with Rich Graphics, LLC on plaque		Amanda			\$0
3.					\$0
4.					\$0
5.					\$0
6.					\$0
7.					\$0
8.					\$0
Total					\$0

Transformation Strategy: Maintaining Authenticity

Goal 3: Market DDA properties

Define Success:

Partners:

Task	Board Member		Due Date	Progress	Budget
	Responsible	Staff Responsible			
1. Market 102 S West Street & 125 Calhoun Street to GA Trust, social media, downtown website		Amanda			\$0
2. Inform local real estate agents		Amanda			\$0
3.					\$0
4.					\$0
5.					\$0
6.					\$0
7.					\$0
8.					\$0
Total					\$0



QUOTE Q709

"Premier Realty Group"

November 12, 2021

Prepared by Chris Siegle
Siegle19@gmail.com

Capital Awning
1510-2 Capital Circle SE
Tallahassee , FL 32301
o 850-878-5383
f 850-878-3167
www.capitalawningfl.com

Bill To

Rollins Miller
Premier Group Realty
rollinsm@premiergrouprealty.com
c (229) 220-2704
o (229) 246-9837

Billing Address

Premier Group Realty
1609 E. Shotwell St
Bainbridge, GA 39819

Installation Address

1609 E. Shotwell St
Bainbridge, GA 39819

Qty	Description	Price
1	Canvas Awning (Recover) Description *: Fabricate and install (1) new canvas awning to fit an existing framework - We will adjust the client's used framework to fit the store front - Solid Acrylic fabric Type Style: Standard open Ends	\$2,095.00

Notes

No Tax

Total \$2,095.00

Deposit due at time of order **\$628.50**

Balance due upon completion **\$1,466.50**

Terms and Conditions

Make checks payable to Capital Awning .

Deposits are not refundable.

1 year workmanship Warranty

Company Rep:

Name

Signature

Date

Customer:

Name

Signature

Date



