



**Downtown Development Authority  
Called Meeting Minutes  
January 20, 2023**

A meeting of the Downtown Development Authority was called to order by Chairman Darrell Cox.

PRESENT: Darrell Cox, Shae Brouillet, Doug Young, Tom Conger, Sterling Widner, Amanda Glover

VIRTUAL: N/A

ABSENT: Melinda Taylor

GUESTS: Bruce Kirbo Jr., Crystal Hines, Randee Eubanks

Chairman Cox called the meeting to order and welcomed those in attendance.

**MINUTES AND FINANCIAL:** Tom Conger made a motion, seconded by Sterling Widner, and unanimously carried to approve the minutes from October 20, 2022 and January 17, 2023 meetings. Doug Young made a motion, seconded by Tom Conger, and unanimously carried to approve the financials.

**DIRECTOR'S REPORT:** Glover reported the City of Bainbridge did not receive designation again as a Rural Zone. The Downtown Dollars e-gift card system was implemented just in time for the holiday season.

**NEW BUSINESS:**

Election of Officers: Glover notified the board it was that time of year to elect officers. Tom Conger made a motion, seconded by Doug Young, and unanimously carried to elect Darrell Cox as Chairman, Sterling Widner as Vice-Chair, and Amanda Glover as Secretary.

DDRLF Resolution – 214 E Water St: Shae Brouillet made a motion, seconded by Doug Young, and unanimously carried to authorize the receipt of a loan from the Georgia Department of Community Affairs under the Downtown Development Revolving Loan Fund for the rehabilitation of 214 E Water St.

Resolutions for approved agreements: Tom Conger presented Resolutions for the following approved agreements: Lease/Sale of Grubbs property, Lease with Southwest GA Oil, Intergovernmental Agreement with City of Bainbridge to construct parking lot on W Water Street. Tom Conger made a motion, seconded by Shae Brouillet, and unanimously carried to adopt all resolutions for the approved agreements.

Consideration of 2022 budget amendment: Sterling Widner made a motion, seconded by Tom Conger, and unanimously carried to adopt the 2022 budget amendment.

Consideration of Roof Bid: Glover presented the low bid from Strickland Roofing to re-roof 402 W Water Street for the future home of Bonnie Blue House. Doug Young made a motion, seconded by Sterling Widner, and unanimously carried to approve the bid from Strickland Roofing.

Consideration of Façade Grant application: Glover presented a façade grant application from the Water Street Condo Assoc. to repaint the two-story section of 300-308 E Water Street. The total project cost is estimated to be \$8800. Glover reminded the board the Belcher Building Condo Assoc. façade grant was disbursed based on it being a two-story corner building with multiple commercial properties. Taking into consideration the same formula for the Water Street Condo Association, Tom Conger made a motion, seconded by Doug Young, and unanimously carried to approve \$4250 to paint 300-308 E Water Street.

2023 Work Plan: Glover reviewed the proposed 2023 Work Plan. Shae Brouillet made a motion, seconded by Sterling Widner, and unanimously carried to approve the 2023 Work Plan as presented.

Consideration of extending lease agreement for 402 W Water St: The approved lease agreement stated Bonnie Blue House to be open by March 1, 2023. However, due to delay in materials Glover requested the board to consider extending the lease agreement to on or before March 31, 2023. Doug Young made a motion, seconded by Sterling Widner, and unanimously carried to approve extending the lease agreement for Bonnie Blue House til March 31, 2023.

With there being no further discussion the meeting was adjourned.

**MISSION:** To stimulate revitalization of Downtown Bainbridge by: supporting creative economic development endeavors; enhancing its historic appeal and creativity; endorsing its pride and promise; and embracing its diverse economy.