



INVITATION TO BID

November 20, 2025

The City of Bainbridge will receive bids for TESTING AND CALIBRATING GAS METERS, as described in the Bid Form until Monday, December 08, 2025, at 11:00 A.M. Eastern Standard Time. Prices quoted must include all delivery charges to Bainbridge, Georgia.

Bids maybe faxed to (229) 248-2030, emailed to brendas@bainbridgecity.com, mailed to the attention of Brenda Strickland, Purchasing Agent, City of Bainbridge, (US Postal Service) P.O. Box 158 (Zip Code 39818), (Courier Service/Hand Delivered) 1501 Pierce Street (Zip Code 39817), Bainbridge, Georgia , and plainly marked "BID FOR TESTING METERS".

Bidders must complete all blanks on the enclosed Bid Form, or the bid may be subject to rejection. No bid will be entertained unless it is prepared upon the City of Bainbridge Bid Form and signed in ink by an official of the company submitting the proposal.

All prices quoted shall be firm for a period of 30 days from bid opening. The City of Bainbridge requires a minimum of 30 days to make payment to successful vendor after receipt of goods. However, cash discounts for early payment will be taken into consideration. If such a discount is available, please note this in your bid proposal.

The City of Bainbridge reserves the right to accept or reject any part of or all bids, and to waive technicalities or formalities in bidding, and the right to negotiate with the low bidder to reach a final contract, and to accept the bid deemed to be in the best interest of the City.

Local Procurement Preference: A local preference of 2% for qualifying Decatur-County Businesses will be permitted when evaluating bids for supplies, equipment, materials and personal services that are not a part of a construction project

We welcome your proposal.

Sincerely,

A handwritten signature in cursive script that reads "Brenda Strickland".

Brenda Strickland
Purchasing Agent

Enclosure: Bid Form (3 pages)
Specifications (3 pages)

BID FORM
CITY OF BAINBRIDGE, GEORGIA

PLEASE QUOTE LOWEST PRICE AT WHICH YOU WILL FURNISH THE FOLLOWING TO BE **COMPLETED BY THE END OF JANUARY IF POSSIBLE (IF IT CAN'T BE COMPLETED BY THE END OF JANUARY THE JOB HAS TO BE STARTED BY THE END OF JANUARY)**

<u>QUANTITY</u>	<u>DESCRIPTION</u>	<u>PRICE</u>	<u>TOTAL PRICE</u>
15	Test and Calibrate Gas Meters and Telemetry (Locations, types of Meters and Telemetry: <u>Station #1</u> : GT6 Meter-Eagle Telemetry, <u>Station #2</u> : GT6 Meter-Eagle telemetry, <u>Blue Knight #1</u> : T-18 Roots Meter-Mercury Mini Max Telemetry, <u>Blue Knight #2</u> :AL5000 Meter-Eagle Telemetry, <u>GA Gulf Sulfur</u> -Roots 5M Meter- Eagle Telemetry, <u>BHA Sims</u> : AL250B Meter-Eagle Telemetry, <u>BHA Walnut</u> : Roots Meter-Eagle Telemetry, <u>Bainbridge Memorial Hospital</u> : AL5000 Meter-Eagle Telemetry, <u>Decatur Gin</u> : AL5000 Meter-Eagle Telemetry, <u>Barber Fertilizer #1</u> : AL1400 Meter-Eagle Telemetry, <u>Barber Fertilizer #2</u> : AL5000 Meter-Eagle Telemetry, <u>Bainbridge Terminal Services</u> : AL1400 Meter – Eagle Telemetry, <u>Dollar Farm Products #1</u> : Dresser 11, <u>Dollar Farm Products #2</u> : Romet 2300 Meter – Mercury Mini Max Telemetry, <u>Dollar Farm Products #3</u> : Romet 1100 Meter – Mercury Mini Max Telemetry)	\$ _____	\$ _____
5	Inspect and Calibrate Regulator Stations (Locations of Regulator Stations: <u>Butler Ferry</u> -Fisher 399A x 2 – Pietro Fiorentini DIVAL600G TR, <u>Alice Street</u> (Old Lab)-American Axial Flow x 2, <u>Station #1</u> -Fisher 627R x 2, <u>Live Oak</u> - Mooney Regulator x 2, <u>Spring Creek & Airport</u> - 2" Fisher 399-A x 2)	\$ _____	\$ _____
11	Test Relief Valves (Locations of Relief Valves: <u>Cotton Gin</u> -Fisher 1805, <u>Blue Knight #1</u> -Fisher 1805, <u>Blue Knight #2</u> -Fisher 1805, <u>Barber Fertilizer #2</u> -Fisher 289H-49, <u>Georgia Gulf Sulphur</u> - Fisher 289H, <u>Station #2</u> – Flow Safe F70 PR-HP, <u>Butler Ferry</u> – Fisher 399A – Belgas P1808, <u>Spring Creek & Airport</u> - Fisher 399A, <u>Alice Street</u> - American Axial Flow, <u>Live Oak</u> - Fisher 299HH, <u>Station #1</u> – Flow Safe F70 PR-HP)	\$ _____	\$ _____

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9	Test and Calibrate Gas Meters for <u>Decatur County</u> Sanfilippo-Romet 16000 Meter, Sanfilippo-Romet 6000 Meter, Bainbridge Mfg.-AL1400 Meter, Texpar -AL5000 Meter, D.O.C.-AL2300, Rentz-AL5000 Meter, Shaw-AL1400 Meter, Oxford #1-Sensus T-35 MK II Turbo Meter, and Oxford #2-Roots 3M175 Meter	\$ _____	\$ _____
1	Inspect and Calibrate Regulator Station for <u>Decatur County</u> (Locations: Gate Station #1 – Type of Regulator Mooney Flowgrid – Number of Regulators – Four (4))		\$ _____
2	Test Relief Valves for <u>Decatur County</u> (Locations and type of relief valves: Gate Station #1 – Flow Safe Relief Valve, Oxford – Flow safe Relief Valve x 2)	\$ _____	\$ _____
	Mileage, Meals, and Lodging		\$ _____
	GRAND TOTAL		\$ _____

If awarded bid, a cash discount of _____ will be allowed on Bid Price if paid within _____ after the City of Bainbridge and Decatur County are in receipt of goods.

Work of this same type has been furnished to: (List three and give length of time in service at each location. Include phone numbers and contact person, if available, list Cities and Counties in Georgia)

1. _____
2. _____
3. _____

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DELIVERY: If awarded bid, the above work will be complete and ready for operation, to the City of Bainbridge and Decatur County within _____ days after the order is placed.
(Be specific, do not estimate)

The above in accordance with invitation to bid dated November 20, 2025.

The undersigned certifies that the Bid Invitation and Specifications have been reviewed; and understands that once the bid opening begins, a bid cannot be withdrawn for modifications. All prices, terms, and conditions will be firm for a period of 30 days from bid opening.

FIRM NAME: _____

ADDRESS: _____

_____ ZIP _____

NAME AND TITLE OF PERSON SUBMITTING BID (Please Type or Print Legibly)

TELEPHONE: _____ DATE _____ EMAIL _____

AUTHORIZED SIGNATURE: _____

THIS IS NOT A PURCHASE ORDER

BIDDER: _____

CITY OF BAINBRIDGE, GEORGIA

SPECIFICATIONS: METERS, TELEMETRIES, REGULATOR STATIONS, AND RELIEF VALVES.

GENERAL INFORMATION

- All Meters, BPI'S, Chart Stations, Relief Valves, LVC'S, Telemetries, Eagles and Regulator Stations must be Tested, Inspected, Cleaned, Lubricated, Calibrated, Adjusted and Repaired to be in Proper Working Order when Job is Completed.
- The only additional expenses will be for any necessary repair parts needed to put the meters or regulators in proper working order.

PROGRAM

- Contractor **MUST** have an Anti-Drug/Alcohol Misuse Prevention Program in compliance with PHMS/DOT regulations in place. The contractor must submit the City of Bainbridge with a copy of their Anti-Drug/Alcohol Misuse Prevention Program with his/her bid.
- The Contractor is required to provide information on his/her employees who will perform covered functions for the operator. This information will include the name and job title of the employee who will perform any work or functions covered by Part 199 under that contract.
- All contractors will be required to submit drug testing statistical information prior to performing any work.
- The City of Bainbridge will maintain a complete file on each contractor's statistical drug testing reports. The City of Bainbridge will make available these reports when requested by the PHMSA Administrator, agency designated representative, or representatives of those state agencies under which jurisdiction the company operates.
- The City of Bainbridge will add contractor personnel to the testing pool of its Anti-Drug and Alcohol Misuse Prevention Plan prior to allowing said contractor personnel to perform any Covered Function on Bainbridge's natural gas facilities. At the completion of the contracted work, the personnel will be removed from the pool.
- Insurance must also be submitted.

BIDDER: _____

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CONTACT INFORMATION

Project Contact (for questions/additional information):

- Kevin Maxwell, Gas Superintendent
City of Bainbridge
1503 Pierce Street
Bainbridge, GA 39817
229-515-0080
kevinm@bainbridgecity.com

SUBMISSION REQUIREMENTS

- The City reserves the right to establish any and all elements or terms of this procurement process. All bids submitted shall be binding upon each bidder's team if accepted by the City.
- **BIDS DELIVERED VERBALLY ARE NOT ALLOWED.**
- Except for otherwise provided in this bid, the City of Bainbridge reserves the right to retain all bid materials regardless of which bidder is selected. All bids and accompanying documents become the property of the City of Bainbridge.

REJECTION

- The City reserves the right to reject any and all bids, to waive any informalities in bids received, to accept or reject any or all of the items bid, and to award the contract in whole or in part and/or negotiate any or all items with individual Bidders if it is deemed in the City's best interest. Moreover, the City reserves the right to make no selection if bids are deemed to be outside the City's fiscal constraint or not in the best interest of this City.

BIDDER: _____

CITY OF BAINBRIDGE, GEORGIA

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AWARD

- The City reserves the right to award a contract, based on initial offers received from Bidders, without discussion and without conducting further negotiations. Under such circumstances, the acceptance of a proposal by the City shall be deemed to be an acceptance of an offer such that acceptance will be binding upon both parties. A proposing offer should therefore be based on the most favorable terms available from a price, business requirements and technical standpoint. Contractual commitments are contingent upon the availability of funds, as evidenced by award of contract. Once awarded, the contract will be the final expression of the agreement between the parties and may not be altered, changed, or amended except by mutual agreement, in writing.

EXCEPTIONS TO THE BID

- All requested information in the Bid must be supplied with the bid, any exceptions shall be clearly identified, referencing page number and category of bid. The written explanation shall include the scope of the exceptions, the ramifications of the exceptions for the City, and the description of the advantages or disadvantages to the City as a result of such exceptions. the City, at its sole discretion, may reject any exceptions or specifications within the bid.

SILENCE OF SPECIFICATIONS

- The apparent silence of these specifications as to any specific detail or omission of a detailed description concerning any point shall be regarded as meaning that only the best commercial practice is to prevail, and that only workmanship of first quality is to be used. All interpretations of these specifications shall be made on this basis.