

Washington Historic Preservation Commission Meeting  
Council Chambers of City Hall  
405 Jefferson Street  
Washington, Missouri 63090

Tuesday, November 12, 2024 at 6:00 PM  
Minutes

Call to Order - Roll Call

Present

Bridgette Kelch, Chairman  
Joe McGowan  
Rick Hopp  
Tim Poepsel  
Jeff Patke, City Council Liaison  
Sarah Skeen, City Planner

Absent

Bryan Bogue  
Deanna Fitzgerald  
Andrew Clary  
Tyler King  
Mark Hidritch, City Council Liaison

Pledge of Allegiance

Approval of minutes from Monday, August 12, 2024.

Motion to approve minutes by Joe McGowan. Second by Rick Hopp. All votes in favor.

Motion approved.

New Business

1. Discussion items: Ethan Starr from SHPO will be attending our February 10, 2025 meeting. He would like all of the commission members to be present. We are due for our CLG evaluation and this will help him gather information for the evaluation and ensure the federal/state requirements are being upheld – as well as provide resources to the commission  
Discussed how important remaining a CLG is to keep grant opportunities open.
2. Design Reviews since last meeting approved by email (to be put on record):
  - a. 1 W. Main St. – exterior changes during building remodel 8/16/2024 (approved)
  - b. 319 Elm St. – sign for Hemmed in Vintage 9/24/2024 (approved)
  - c. 2 E. 5<sup>th</sup> St. – reveal original façade during building repair 10/18/2024 (approved)
  - d. 600 W. Front St. – outdoor seating area 10/29/2024 (reviewed, not approved)
  - e. 8 W. 2<sup>nd</sup>. St. – wording change to previously approved sign for Social Club, now named Cultural Center 10/31/2024 (approved)

Motion to put design reviews on the record made by Joe McGowan. Second by Tim Poepsel. All votes in favor. Motion approved.

Discussion was had on what it would take for the commission to have more say in what is/isn't allowed in the historic district. Possibly mandatory review/mandatory compliance. The plan, for now, is to discuss it with Ethan Starr when he comes to

the February meeting. Per Darren Lamb, the commission would have to submit a code change for city council to consider. The commission agreed that educating the public is key. The commission will likely need to go back to monthly meetings and in-person design reviews to achieve better communication and education.

## Old Business

### 1. Potential Grants

Per Ethan Starr at SHPO, there is one specific building (the Franz Schwarzer house) that would qualify for the Save America's Treasures grant. Sarah will let the owners know their house is eligible for the grant.

### 2. Education/Conferences

Bridgette will look into incorporating a training into one of the commission meetings so everyone can complete their annual education requirement at one time.

### 3. Curb Appeal

Andrew Clary has a list of potential properties. The commission previously decided on a property on W. 5<sup>th</sup> St.

### 4. Creating New History Award

Andrew Clary has a list of potential properties.

### 5. Budget Report

The commission has not been fully utilizing the budget the past few years. It was \$4,500, but has been reduced to \$2,000 – due to the funds not being used. Wayne in the parks department would like to have a sign made for the historic Kohmueller House by Lions Lake. He asked if the commission would like to pay for the educational sign. Parks would pay for the main sign, this commission would pay \$435 for the educational sign. Joe McGowan made a motion to fund the sign. Rick Hopp seconded. All votes in favor. Motion approved.

### 6. Historic District Signage

More discussion will need to be had on this topic in the near future.

## Other Business

No other business.

## Adjournment

Motion to adjourn by Rick Hopp. Second by Joe McGowan. All votes in favor. Motion approved.

The meeting of the Washington Historic Preservation Commission ended at 6:47 PM.

The next scheduled meeting of the Washington Historic Preservation Commission will be held Monday, January 13<sup>th</sup>, 2025 at 6:00 PM in the Council Chambers of City Hall.

\*Full meeting recordings can be viewed on YouTube by going to [washmo.gov](http://washmo.gov), clicking on government > meetings & minutes > live meetings.