

Appropriate Use of AI Technology

Student Guide

At Barren County High School, we prepare students for a future where artificial intelligence (AI) is a common tool.

Our expectation is that AI will be used to support learning—not replace thinking.



Acceptable Use

- Using AI tools to complete tasks when teacher instructions explicitly state that AI use is allowed
- Examples of times when teachers might allow AI:
 - Brainstorm ideas or generate starting points
 - Clarify understanding or review academic concepts
 - Edit or revise student writing to assist with grammar or improve clarity
 - Practice content skills or check for understanding



Prohibited Use

- Submitting AI-generated content in place of original student work
- Copying and pasting AI-generated content
- Using AI to generate a response and then making modifications to the content for submission
- Using AI to complete assignments or find answers without original student thought
- Using AI on any assessment or assignment when the teacher has given written or verbal instructions that AI is not allowed on that task

Best Practices for Students

Document your own thinking.

Save evidence of hand-written notes, annotations, brainstorming, outlines, and previous drafts so that you can provide those, should the need arise.

**Not sure if use of AI is allowed?
Always ask your teacher!**

Be prepared to explain your original thoughts.

Teachers may ask you to explain your thinking or the steps taken when generating a product to verify authenticity of your work.

How will teachers prepare students for appropriate use of AI?

- Teachers will clearly communicate expectations for appropriate use of AI.
- Teachers will design instructional tasks to prioritize original student thought and guide students through the learning process associated with these tasks.
- Teachers will utilize a variety of methods to monitor and assess student understanding.
- Teachers may use AI detection tools to review student submissions, but these tools will not form the sole basis of determining misconduct. Teachers will conference with students when misuse of AI is suspected.

What happens if AI misuse is suspected?

- The teacher will notify a parent/guardian as well as administrators to make them aware of the situation.
- The teacher will conference with the student to discuss concerns.
- The student may be asked to explain their thoughts or be asked to reproduce certain parts of the work to verify authenticity.
- Teachers may use software to assist in detecting suspected AI use.
- The teacher will determine whether or not misuse has occurred based on the evidence and student responses during the conference.

What are the consequences for misuse of AI?

Should it be determined that a student misused AI, the following consequences will apply.

First Offense

- Redo assignment or complete alternate assignment, as per teacher guidelines
- Maximum grade= 60%
- Teacher contacts parent/guardian
- Referral to administration

Second Offense

- Redo assignment or complete alternate assignment, as per teacher guidelines
- Maximum grade= 50%
- Teacher contacts parent/guardian
- Referral to administration

Third Offense

- No credit or opportunity for alternative assignment at teacher/administrator discretion
- Teacher contacts parent/guardian
- Referral to administration

Commitment to Student Learning at BCHS

BCHS is committed to ensuring students graduate with the ability to:

- Think critically and independently
- Use AI tools ethically and responsibly
- Understand the value of their own thinking