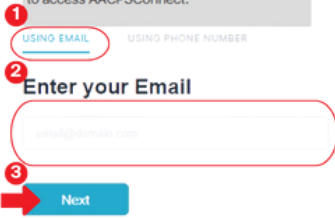


## Setting Up Your AACPSConnect Parent/Guardian Account

To create your AACPSConnect account, go to <https://parents.classlink.com/aacps> on your computer or mobile device and follow the steps below:

### AACPSConnect Account

Use the email address listed on your Emergency Contact Verification Form (ECVR) to access AACPSConnect.

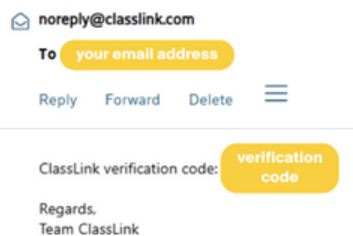


1. Select **Using Email**
2. **Enter** the same **email address** that is listed on your student's Emergency Card Verification Form (ECVR). You must use an email address to register; phone number registration is not accepted. *Note: Your email address will be your username for your AACPSConnect account.*
3. Click **Next**

Your account information was not found

*If you receive an error message, the email address entered is not associated with your student's Emergency Card information that is on file at the school. Contact your student's school to ensure your student's Emergency Card contact information is up to date.*

### ClassLink email verification code



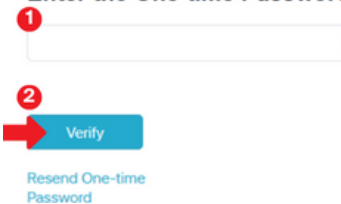
You will receive an email with the subject **ClassLink email verification code** from noreply@classlink.com.

This email will contain the ClassLink verification code to complete the account registration.

Verify One-time Password sent to

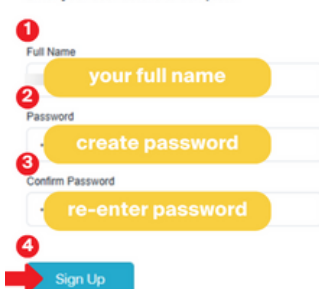
your email address

### Enter the One-time Password



1. Enter the ClassLink Verification Code to confirm your email address.
2. Select **Verify**.

Enter your user details to complete



1. Enter your full name.
2. Create a secure password containing a minimum of 12 characters including at least 1 upper case letter, 1 lower case letter, 1 number and 1 symbol
3. Re-type the password to confirm its creation.
4. Click **Sign Up**.
5. Once the password is saved, your AACPSConnect account set-up is complete!

Visit <https://parents.classlink.com/aacps> throughout the school year to support your student as they belong, grow, and succeed in AACPS.