



LOUDOUN COUNTY PUBLIC SCHOOLS
DEPARTMENT OF BUSINESS & FINANCIAL SERVICES
PROCUREMENT AND RISK MANAGEMENT
21000 Education Court, Suite #301
Ashburn, VA 20148
Phone (571) 252-1270 Fax (571) 252-1432

July 1, 2025

Contract Information

Title:	Civil and Environmental Engineering Services
IFB/RFP Number:	RFP #R23257
Supersedes:	RFP #R20255
Vendor Name:	See attached Vendor List for Multiple awards
Debarment Form:	Required: No Form on File: Not Applicable
Contractor Certification: Virginia Code 22.1-296.1 ...the school board shall require the contractor to provide certification that all persons who will provide such services have not been convicted of a felony or any offense involving the sexual molestation or physical or sexual abuse or rape of a child.	Required: No Form on File: Not Applicable
Pricing:	See attached Pricing Sheet(s)
Contract Period:	July 1, 2025 – June 30, 2026
Contract Renewal Number:	2
Number of Renewals Remaining:	1
Procurement Contact:	Hind Zegoud
Procurement Director:	Andrea Philyaw



Agenda Item Details

Meeting	May 06, 2025 - 2nd Tuesday School Board Meeting 4:30 p.m.
Category	2. Approval of Consent Agenda
Subject	2.08 Finance & Operations Committee: RFP #R23257 Civil and Environmental Engineering Services, Renewal
Type	Action (Consent)
Recommended Action	That the Loudoun County School Board renews RFP #R23257 Civil and Environmental Engineering Services from July 1, 2025, through June 30, 2026.

STAFF REFERENCE: Joseph Pascarelli, Director, Construction

PRESENTER(S): Andrea Philyaw, Director, Procurement/Risk Management

RATIONALE: Renewal of RFP #R23257 Civil and Environmental Engineering Services

STRATEGIC PLAN: As part of the Capital Improvement Program (CIP), the Civil and Environmental Engineering Services contract supports Aligned Action 3.3 *Create Safe, Productive Learning Environments designed to support high-quality instruction for all.*

BUDGET IMPACT: The estimated value of this award is \$2,500,000. The funds for this award will come from the Construction Services Appropriated Budget as well as the Capital Improvement Program (CIP). No price increase was incurred.

BACKGROUND: On February 24, 2023, Loudoun County Public Schools issued RFP #R23257 Civil and Environmental Engineering Services to obtain a list of qualified firms to provide civil and environmental engineering services for LCPS building projects throughout the year. This year's projects include Waterford ES Renovation and Addition (Construction Administration), Banneker ES Renovation and Addition (Construction Administration), Fine Arts / Theatre / Music Program Improvements, Walking Tracks, Artificial Turf and Lights, Transition School (pending funding), Press Boxes, Tennis Court Lighting, School Renovation & Replacement Program (Sterling MS parking), and other small projects or design studies identified throughout the year that require these services. The RFP allowed for multiple awards with the option to renew for three additional one-year terms. This is the second of three renewal options for this contract. The current contract term expires on June 30, 2025.

SUMMARY: Staff is recommending the renewal of RFP #R23257 Civil and Environmental Engineering Services to Bowman Consulting Group of Reston VA, Urban, Ltd. of Annandale VA, J2 Engineers, Inc. of Chantilly, VA, Rinker Design Associates, PC of Manassas VA, and Timmons Group of Ashburn VA from July 1, 2025, through June 30, 2026.

RECOMMENDATION(S): That the Loudoun County School Board renews RFP #R23257 Civil and Environmental Engineering Services from July 1, 2025, through June 30, 2026.

ATTACHMENT(S): R23257 R2 Civil and Environmental Engineering scvs. Timmons; R23257 R2 Civil and Environmental Engineering scvs. J2 Engineers Signed; R23257 R2 Civil and Environmental Engineering scvs. Rinker Design Associates; R23257 R2 Civil and Environmental Engineering scvs Bowman; R23257 R2 Civil and Environmental Engineering scvs URBAN

[R23257 R2 Civil and Environmental Engineering scvs. Timmons.pdf \(128 KB\)](#)

[R23257 R2 Civil and Environmental Engineering scvs._J2 Engineers_signed.pdf \(54 KB\)](#)

[R23257 R2 Civil and Environmental Engineering svcs._Rinker Design Associates.pdf \(218 KB\)](#)

[R23257 R2 Civil and Environmental Engineering svcs_Bowman.pdf \(459 KB\)](#)

[R23257 R2 Civil and Environmental Engineering svcs_URBAN.pdf \(181 KB\)](#)

Motion & Voting

That the Loudoun County School Board adopt the May 6, 2025, Consent Agenda.

Motion by Lauren Shernoff, second by April Chandler.

Final Resolution: Motion Approved

Approved: Kari LaBell, April Chandler, Linda Deans, Deana Griffiths, Arben Istrefi, Melinda Mansfield, Lauren Shernoff

Not Present at Vote: Anne Donohue, Sumera Rashid



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CONTRACT MODIFICATION

Date: March 12, 2025

Contract No.: RFP #R23257

Modification No.: 2

Contractor: **RINKER DESIGN ASSOCIATES, PC**

Contact: John Cummings
11100 Endeavor Court, Suite 200
Manassas, VA 20109
(703) 368-7373 x277
jcummings@rdacivil.com

LLC

SUBJECT: CONTRACT RENEWAL

This Supplemental Agreement is entered into pursuant to the provisions of the basic contract.

By mutual agreement, contract **RFP #R23257, Civil and Environmental Services** is renewed for a period of one year from **July 1, 2025 through June 30, 2026**, in accordance with section 4.2 of the contract. The Terms and Conditions will be as specified in the original contract. This represents the second renewal option for this contract.

RINKER DESIGN ASSOCIATES, PC

BY: John D Cummings
AUTHORIZED SIGNATURE

BY: John Cummings
PRINTED NAME

TITLE: Director of Site Civil

DATE: March 12, 2025

LOUDOUN COUNTY PUBLIC SCHOOLS

BY: Andrea Philyaw
AUTHORIZED SIGNATURE

BY: Andrea Philyaw

TITLE: Director Procurement/Risk Management

DATE: 5/12/25



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CONTRACT MODIFICATION

Date: March 12, 2025

Contract No.: RFP #R23257

Modification No.: 2

Contractor: **TIMMONS GROUP**

Contact: Bill Vest,
20110 Ashbrook Place., Suite 100
Ashburn, VA 20147
(703) 554-6700
bill.vest@timmons.com

SUBJECT: CONTRACT RENEWAL

This Supplemental Agreement is entered into pursuant to the provisions of the basic contract.

By mutual agreement, contract **RFP #R23257, Civil and Environmental Services** is renewed for a period of one year from **July 1, 2025 through June 30, 2026**, in accordance with section 4.2 of the contract. The Terms and Conditions will be as specified in the original contract. This represents the second renewal option for this contract.

TIMMONS GROUP

BY: W7 Vest
AUTHORIZED SIGNATURE

BY: William Vest
PRINTED NAME

TITLE: Principal, NoVA Office

DATE: 03.12.2025

LOUDOUN COUNTY PUBLIC SCHOOLS

BY: Andrea Philyaw
AUTHORIZED SIGNATURE

BY: Andrea Philyaw

TITLE: Director Procurement/Risk Management

DATE: 5/12/25



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CONTRACT MODIFICATION

Date: March 12, 2025

Contract No.: RFP #R23257

Modification No.: 2

Contractor: **J2 ENGINEERS, INC.**

Contact: Robert Brown

4080 Lafayette Center Drive, Suite 330

Chantilly, VA 20151

(703) 361-1550 x318

bbrown@j2engineers.com

SUBJECT: CONTRACT RENEWAL

This Supplemental Agreement is entered into pursuant to the provisions of the basic contract.

By mutual agreement, contract **RFP #R23257, Civil and Environmental Services** is renewed for a period of one year from **July 1, 2025 through June 30, 2026**, in accordance with section 4.2 of the contract. The Terms and Conditions will be as specified in the original contract. This represents the second renewal option for this contract.

J2 ENGINEERS, INC.

BY: Robert Brown
AUTHORIZED SIGNATURE

BY: ROBERT BROWN
PRINTED NAME

TITLE: PRESIDENT

DATE: 18 MARCH 2025

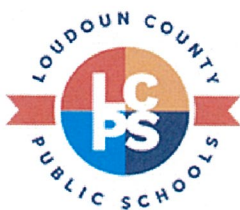
LOUDOUN COUNTY PUBLIC SCHOOLS

BY: Andrea Philyaw
AUTHORIZED SIGNATURE

BY: Andrea Philyaw

TITLE: Director Procurement/Risk Management

DATE: 5/12/25



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CONTRACT MODIFICATION

Date: March 12, 2025

Contract No.: RFP #R23257

Modification No.: 2

Contractor: **BOWMAN CONSULTING GROUP**

Contact: ~~Gustavo Bravo~~ **JERRY DOVE**

101 South Street, S.E.

Leesburg, VA 20175

(703) 443-2400

~~gbravo@bowman.com~~ **j.dove@bowman.com**

SUBJECT: CONTRACT RENEWAL

This Supplemental Agreement is entered into pursuant to the provisions of the basic contract.

By mutual agreement, contract **RFP #R23257, Civil and Environmental Services** is renewed for a period of one year from **July 1, 2025 through June 30, 2026**, in accordance with section 4.2 of the contract. The Terms and Conditions will be as specified in the original contract. This represents the second renewal option for this contract.

BOWMAN CONSULTING GROUP

LOUDOUN COUNTY PUBLIC SCHOOLS

BY:
AUTHORIZED SIGNATURE

BY: Andrea Philyaw
AUTHORIZED SIGNATURE

BY: JERRY W. DOVE, JR.
PRINTED NAME

BY: Andrea Philyaw

TITLE: PRINCIPAL

TITLE: Director Procurement/Risk Management

DATE: 03/12/25

DATE: 5/12/25



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CONTRACT MODIFICATION

Date: March 12, 2025
Contract No.: RFP #R23257
Modification No.: 2
Contractor: **URBAN, LTD.**
Contact: Chris Myers
7712 Little River Tpke
Annandale, VA 22003
(703) 642-8080
cmyers@urban-ltd.com

SUBJECT: CONTRACT RENEWAL

This Supplemental Agreement is entered into pursuant to the provisions of the basic contract.

By mutual agreement, contract **RFP #R23257, Civil and Environmental Services** is renewed for a period of one year from **July 1, 2025 through June 30, 2026**, in accordance with section 4.2 of the contract. The Terms and Conditions will be as specified in the original contract. This represents the second renewal option for this contract.

URBAN, LTD.

BY: 
AUTHORIZED SIGNATURE

BY: CHRIS MYERS
PRINTED NAME

TITLE: PRINCIPAL

DATE: 3/18/25

LOUDOUN COUNTY PUBLIC SCHOOLS

BY: Andrea Philyaw
AUTHORIZED SIGNATURE

BY: Andrea Philyaw

TITLE: Director Procurement/Risk Management

DATE: 5/12/25

LOUDOUN COUNTY PUBLIC SCHOOLS
RFP #R23257 CIVIL AND ENVIRONMENTAL ENGINEERING SERVICES
PRICING SCHEDULE

Item	Category	Rates
1	Principal	\$254.00
2	Contract Manager	\$220.00
3	Project Manager	\$203.00
4	Lead Designer	\$183.00
5	Construction Administrator	\$141.00
6	Engineer 1	\$158.00
7	Engineer 2	\$147.00
8	Engineer Technician/Designer 1	\$119.00
9	Engineer Technician/Designer 2	\$90.00
10	Structural Engineer	\$140.00
11	CADD Drafter 1	\$102.00
12	CADD Drafter 2	\$85.00
13	Licensed Surveyor	\$164.00
14	Project Surveyor	\$136.00
15	Person field crew(1)	\$107.00
16	Person field crew(2)	\$164.00
17	Senior Land Planner	\$158.00
18	Land Planner	\$113.00
19	Landscape Architect 1	\$136.00
20	Environmental Scientist	\$124.00
21	Environmental Technician	\$90.00
22	Transportation Planner	\$170.00
23	Transportation Engineer	\$141.00
24	Cost Estimator	\$119.00