



Loudoun County Public Schools

HUMAN RESOURCES AND TALENT DEVELOPMENT JOB CLASS SPECIFICATION

Certified: 7/1/2024

Teacher, Special Education (Vision)

Pay Scale: A

Level: N/A

FLSA Status: Exempt

Job Family: Student Services

Primary Location: Administration Building

Department Overview

The Department of Student Services focuses on prevention and intervention approaches in the schools and is committed to the "Education of the Whole Child" to ensure safe, healthy, and supportive learning environments for all students. The department supports student performance through special education, school counseling, student registration, health, social work, student assistance, attendance, homebound, assessment, diagnostic, psychological and parent resource services. The department includes the following teams: Student Services, Student Mental Health Services, Diagnostic and Prevention Services, Special Education Specialized Instruction, and Special Education Procedural Support.

Job Overview

The Special Education Teacher for Vision is responsible for providing direct services to students who are blind or visually impaired and serves as a resource to parents and staff who work with students who are blind or visually impaired.

Roles and Responsibilities

The following information is intended to describe the overall nature and scope of the work being performed. This is not a comprehensive listing of all responsibilities or tasks; work may differ and other work may be assigned when deemed appropriate.

- Interprets medical eye reports and performs Functional Vision/Learning Media Assessments to determine the individual needs of students who are blind/visually impaired
- Collaborates with general and special education teachers and related service providers to adapt curriculum materials and integrate instructional strategies and accommodations into the general education curriculum to ensure full access and participation for students who are blind/visually impaired
- Provides in-service training and consultation to students' educational team
- Contributes to appropriate portions of the Individualized Education Program (IEP), such as present levels, goals, accommodations, and services as they relate to students' medical eye condition(s)
- Participates in IEP meetings and other related meetings when requested
- Prepares lessons for students in accordance with their IEP and educational needs as a result of their medical eye condition(s) and shows written evidence of preparation upon request of immediate supervisor
- Develops and maintains an instructional environment conducive to effective learning for the student; meets and instructs assigned students in the locations and at the times designated; encourages students to set and maintain standards of classroom behavior; evaluates student progress on a regular basis; maintains data to show students' progress toward IEP goals, and contributes to appropriate portions of students' progress reports
- Prepares lessons for students assigned in accordance with their IEP and educational needs as a result of their medical eye condition(s), and shows written evidence of preparation upon request of immediate supervisor
- Maintains accurate, complete, and correct records as required by law, District policy, and administrative regulation

- Employs a variety of effective instructional techniques and instructional media to teach students who are blind/visually impaired how to access the curriculum (e.g., provides instruction in Braille, low vision devices, computer technology, etc.), consistent with the needs and capabilities of students who are blind/visually impaired
- Uses equipment and materials (e.g., screen reading software, software for Braille translation and production, embossers, software for magnification and screen enhancements, Braille notetaking devices) to teach students how to use their functional vision and/or access the general curriculum
- Provides instruction in the Expanded Core Curriculum (ECC)
- Strives to further professional knowledge and skills through participation in workshops, classes, professional meetings, and interaction with professional colleagues
- Demonstrates knowledge of LCPS employment rules and regulations
- Collaborates with the Virginia Department for the Blind and Vision Impaired (e.g., to secure materials for students, help coordinate low vision services and/or appointments for students, etc.)
- Strives to implement by instruction and action the District's philosophy of education and instructional goals and objectives; cooperates with other members of the staff in planning instructional goals
- Works to establish and maintain open lines of communication with staff, students, and parents concerning both the broad academic and behavioral progress of all assigned students; makes provisions for being available to students and parents for education-related purposes outside the instructional day when required or requested to do so under reasonable terms
- Assists in the selection of books, equipment, and other instructional materials for students who are blind/visually impaired

Qualifications

Below are the minimum qualifications for this job. Equivalent combinations of education and experience are also acceptable.

Education

Bachelor's Degree

Experience

Demonstrated successful teaching experience

Licenses and Certifications

Holds or is eligible for a Virginia teaching license with an endorsement in Visual Impairments PreK-12;
Certification as Orientation and Mobility Instructor

Knowledge, Skills and Abilities

- Knowledge of (or ability to learn) Braille, assistive technology, and strategies for teaching students who are blind/visually impaired
- Demonstrated knowledge of child development in addition to content, curriculum, methods, materials, and equipment of instructional specialty(ies) to which assigned
- Ability to apply knowledge of current research and theory to instructional programs
- Ability to establish and maintain effective relationships with students, peers, administrators, and parents
- Demonstrated skill in oral and written communications
- Excellent human relations skills

Physical Requirements

The following provides a brief description of physical requirements for this job:

While performing the duties of this job, the employee is regularly talking, expressing or exchanging ideas by means of the spoken word. The employee must convey detailed or important spoken instructions to other workers accurately, loudly, or quickly. The employee must possess normal cognitive abilities including the ability to learn, recall and apply certain practices and policies. Frequently sitting and/or remaining in a stationary position for long periods of time. Exerting up to 25 pounds of force occasionally and/or negligible amount of force frequently or constantly to lift, carry, push, pull or otherwise move objects.

Equal Opportunity Employment

The Loudoun County School Board seeks to cultivate a high performing team of professionals focused on its mission and goals. The School Board values merit and excellence within its workforce and encourages the highest levels of professionalism for all its employees.

The School Board also recognizes and values the diversity of the students and broader community it serves and encourages diversity within its workforce.

The Loudoun County School Board is an Equal Opportunity Employer. The School Board does not discriminate against qualified applicants or employees on the basis of actual or perceived race, national origin, ancestry, color, sex, sexual orientation, gender identity, pregnancy, childbirth or related medical conditions, marital status, age, religion, disability, genetic information, veteran status or any basis protected by law.

ADA Accommodations Disclosure

Under the Americans with Disabilities Act (ADA), Loudoun County Public Schools is required to provide reasonable accommodations to qualified employees with disabilities, unless doing so would pose an undue hardship. Qualified employees are those who hold the necessary education, skills, and experience for the job; and who can perform its essential responsibilities, with or without an accommodation.

Remote Work Disclosure

The following guidelines apply to jobs and positions where employees have been identified as having the potential to work remotely. Remote work is defined as completing one's duties and responsibilities at a site other than one's assigned duty location. In order to be eligible for remote work privileges, an employee must have demonstrated consistent, positive performance and have the support and approval of their direct supervisor. In addition, these employees must have reliable high-speed internet and a designated workspace that allows them privacy while completing sensitive and confidential work. Employees who are non-exempt and are working remotely will work their regular scheduled hours and gain prior approval from their supervisor if they work more than 8 hours a day or more than 40 hours in a workweek. Remote work privileges can be amended, changed, or revoked based upon the performance of the employee, as well as the needs of Loudoun County Public Schools.